

City of Hyattsville Audit Committee
Monday, July 7, 2025: 6 PM
Virtual

Minutes

Meeting Called: 6:06 pm

Meeting Adjourned: 7:23 pm

- 1) Call to Order (**City Treasurer**)
- 2) Introduction of Committee Members, Purpose, Responsibilities (**City Treasurer**)
 - Intro of City Treasurer Ronald Brooks and Deputy Finance Manager Natally Palma
 - Intro of Committee Members in the following order: Stanislaw Rzeknik, Nancy Hammond, Glenn Robelen, Daniel Lange, Daniel Amador, Jennifer Kubit, Kareem Redmond (City Council Liaison) Emily Strab (City Council Liaison), Colin Eustis
- 3) Appointment of Committee Chair and Recordkeeper (**Actions by committee**)
 - Led by Council member Emily Strab
 - Nancy Hammond nominated Daniel Lange as Chair. Stanislaw Rzeknik seconded.
 - Unanimous Yes vote
 - Nancy Hammond volunteered as record keeper. Glenn Robelen seconded.
 - Unanimous Yes vote
 - Colin Eustis volunteered as Co-Chair. Stanislaw Rzeknik seconded.
 - Unanimous Yes vote
- 4) Treasurer's Comments (**To include brief overview of FY23 filed audit report**)
 - Reminder given to the Committee to read the roles and responsibilities emailed by the Treasurer on 6/17
 - Intro of City of Hyattsville Audit Backlog Timeline
 - Review of Basic Financial Audit Document Categories
 - Explanation of Audit Firm switch from Cohn Reznick to Lindsey & Associates for FY21, FY22, and FY23 audits
 - Intro of new audit firm Zelenkofske Axelrod, LLC for FY24 and FY25 audits and tentative timeline of submissions
- 5) Creation of Audit Committee Meeting Schedule (**Actions by committee**)
 - Discussing concerns on meeting too infrequently; monthly may be too long in-between

- Report needed in 60 days of first meeting calls for more frequent meetings to meet deadline
 - Committee will create a list of questions for the Treasurer to answer at future meetings
 - Next meeting scheduled for Tuesday July 15, 2025 at 6pm via Zoom
 - Unanimous Yes vote
 - Discussion of setting Public Comment time into agendas
- 6) Adjournment (***By newly selected committee chair***)
- Meeting adjourned by Chairman Daniel Lange
 - Unanimous Yes vote