

Board of Supervisors of Elections Meeting

Tuesday, December 1, 2020 4 PM VIRTUAL MEETING AGENDA

Registration Link

When: Dec 1, 2020 04:00 PM Eastern Time (US and Canada)

Topic: Board of Supervisors of Elections

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_8y9hvjoZQ0mhmEMuXKDDzA

1. Call to Order

Present: Laura Reams, Sean Corcoran, Greta Mosher, Anna Frankle, Zachary Peters, and Bessie McLean. Lisa Pineda was absent.

2. Approval of Nov 17, 2020 Minutes

The minutes were approved unanimously.

3. Election 2021 Updates:

a. Charter and Code Update

— b. Vendor Update

- i. ES&S – Election Center Equipment/Scanning
- ii. Mail Vendor
- iii. Ballot Box – recommendation for purchase
- iv. Ballot Tracker
- v. USPS PO Box
- vi. Graphic Design

Laura Reams reiterated the process for the changes to the Charter and Code to prepare for an all vote-by-mail (VBM) election.

Greta inquired as to whether domestic partners should be included in campaign finance reports to which Laura stated that the language may already be included in the code but would be reviewed and was a good idea to incorporate some clarifying language.

Laura showed another change that was pending in the Charter and Code allowing the Board of Supervisors of Elections (BOSE) to count ballots 15 days prior to the close of election. She mentioned that the counting of ballots had to be a process that was open to the public.

Anna asked if a Councilmember would have to give up their seat if they were to be decided to run for the Mayor position to which Laura stated that they did not.

Laura announced the City would be using ES&S for ballot scanners, poll books, and ADA compliant voting booths.

She talked about talking to mailing vendors, Seachange, Fort Orange Press, Mid West Direct, and Cathedral Corporation. Probably about a 20K-30K cost.

Zachary asked about “test decks” to which Laura explained that batches would be printed to be sent through the scanners to ensure accuracy and functionality.

Zachary asked about postage costs and the frequency with which the boxes would have to be emptied. He suggested renting several boxes to see where the most activity occurs.

Laura continued about vendors, procuring a PO Box, etc.

4. Election 2021 Calendar

i. Add Canvas Days

Laura presented the election calendar and discussed division of the workload and scheduling among the members and made tentative plans.

5. Candidate Packet – Review/Finalize

The packet was re-sent to the group for further review.

6. Hyattsville Life and Times Forum – December, Date TBD

Describes the events and provides details and invites the Board to attend.

7. New Business

The meeting adjourned at 5:04 p.m.