

City of Hyattsville
Compensation Review Committee

MINUTES

Thursday, November 17, 2022

7:00 PM

VIRTUAL MEETING

In attendance:

Committee members: Alexi Boado, Juan Castillo, Patricia Page, Melinda Baldwin, Michael Horlick, Bette Dickerson, Tom Wright (All committee members were present)

Staff: Jay Joyner, Vivian Snellman, Laura Reams

1. Call to Order and Introductions

The meeting was called to order by Clerk Reams at 7:01 PM. All committee members were present. The members and staff briefly introduced themselves.

2. City Committees Introduction and Open Meetings Act Overview

Clerk Reams provided an overview of the requirements for the committee under the Maryland Open Meetings Act including the number of members required for a quorum, committee roles, and requirements for submitting an agenda and minutes. The committee email distribution address was noted at compcommittee@hyattsville.org.

3. Compensation Committee Overview

Vivian Snellman provided an overview of the past Compensation Review Committees processes from the years she has served as the staff liaison. The scope of the committee was identified to review and make recommendations on the salaries for the Mayor and Councilmembers starting in July 2025. Clerk Reams shared the legislation from the 2019 committee as well as flyers describing the roles of the Mayor and Council and the time commitment which were made for the purposes of City elections. The timeline for the process was noted. Clerk Reams stated that the committee is scheduled to present their recommendations to the Mayor and Council at the Council Meeting of February 6, 2023. There was also a brief overview of the resources available to the committee including additional staff members who would be available to advise the committee and communications tools. Ms. Snellman noted that she has completed an initial survey of municipalities to compare the salaries of Mayor and Council and the survey will be shared with the committee.

4. Open Discussion of Committee Goals

Committee members shared their initial thoughts around the Mayor and Council compensation. There were several questions brought up about the time commitment to serve as a Mayor or Councilmembers. Additional questions were raised and discussed regarding perks and the financial forecast of the City. It was determined that it would be beneficial for the committee to hear a briefing from the City Treasurer on the financial forecast as well as receive information on the salary survey regarding what percentage of the budget the salaries made up. Development and growth of the City was discussion and how growth may impact the workload of the Councilmembers. It was noted that the Redistricting Committee had done a lot of work to review the ongoing development and suggested that the Comp Committee review their briefing.

City of Hyattsville
Compensation Review Committee

IT was also suggested that if needed, the committee could have Community and Economic Development Director Chandler speak at an upcoming meeting. The committee briefly talking about how Council and staff have used interns in the past to support the legislative process.

5. Election of Committee Chair and Recordkeeper

Alexi Boado volunteered to serve as the Recordkeeper. The committee decided to table the election of Chair until the December 1 meeting.

6. Select Date and Time of the Next Two Meetings

7. Thursday, December 1 at 7 PM and Thursday, December 15 at 7 PM were selected as the next meeting dates/times.

8. Adjourn

The meeting adjourned at 8:25 PM