

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_Z4oMJOSKSACN3y3BBTuVSg

Monday, November 7, 2022

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Emily Strab, Ward 2
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, November 7, 2022 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_Z4oMJOSKSACN3y3BBTuVSg

1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a. Approval of the Minutes****[HCC-117-FY23](#)**

I move that the Mayor and Council approve the Council Meeting Minutes of May 16, 2022, October 3, 2022, October 17, 2022 and the Public Hearing Minutes of October 17, 2022.

Sponsors: City Administrator

Department: City Clerk

Attachments: [MeetingMinutes May 16 2022](#)
[MeetingMinutes Oct 03 2022](#)
[MeetingMinutes Oct 17 2022](#)
[Public Hearing Minutes Oct 17 2022](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

6. Community Notices and Meetings**6.a. Main City Calendar: November 8, 2022 - November 21, 2022**[HCC-101-FY23](#)

N/A

Sponsors: City Administrator**Department:** City Clerk**Attachments:** [City Calendar November 8, 2022 - November 21, 2022](#)**7. Motion to Close (7:20 p.m. - 7:35 p.m.)****7.a. Motion to Close**[HCC-133-FY23](#)

I move the Mayor and Council close the Council Meeting of November 7, 2022, to consult with the City Attorney to receive legal advice.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b)(7) consult with counsel to obtain legal advice.

Sponsors: City Administrator**Department:** City Clerk**8. City Administrator Update (7:35 p.m. - 8:05 p.m.)****9. Proclamations****9.a. Proclamation Recognizing Native American Heritage Month**[HCC-113-FY23](#)

I move that Mayor and Council adopt a proclamation to declare November 2022 as Native American Heritage Month in the City of Hyattsville.

Sponsors: City Administrator**Department:** City Clerk**Attachments:** [CM 1107 Native American Heritage Month 2022](#)

9.b. Proclamation Recognizing Municipal Government Works Month [HCC-114-FY23](#)

I move that the Mayor and Council adopt a proclamation recognizing November 2022 as Municipal Government Works Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1107 Municipal Government Works Month 2022](#)

9.c. Proclamation Recognizing Veterans Day [HCC-115-FY23](#)

I move that the Mayor and Council proclaim November 11, 2022, to be Veterans Day in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1107 Veterans Day Proclamation 2022](#)

9.d. Proclamation Recognizing American Education Week [HCC-116-FY23](#)

I move that the Mayor and Council adopt a proclamation in honor of American Education Week, November 13 - 19, 2022.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1107 American Education Week 2022](#)

10. Appointments

10.a. Appointments to the Compensation Review Committee[HCC-123-FY23](#)

I move that the Mayor, with Council approval, appoint Juan Castillo (Ward 1), Melinda Baldwin (Ward 2), Bette Dickerson (Ward 2), Michael Horlick (Ward 2), Tom Wright (Ward 3), Alexi Boado (Ward 4), and Patricia Page (Ward 5) to the Compensation Review Committee.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Castillo_Comp Committee Application_Ward 1_redacted](#)
[Dickerson_Comp Committee Application_Ward 2_redacted](#)
[Baldwin_Comp Committee Application_Ward 2_redacted](#)
[Horlick_Comp Committee Application_Ward 2_redacted](#)
[Wright_Comp Committee Application_Ward 3_redacted](#)
[Boado_Comp Committee Application_Ward 4_redacted](#)
[Page_Comp Committee Application_Ward 5](#)

11. Consent Items (8:05 p.m. - 8:10 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

11.a. Purchase of an Electric Trash Truck[HCC-34-FY23](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Potomac Truck Center for the purchase of an electric trash truck, and authorize an expenditure not to exceed \$680,000 of American Rescue Plan Act funds. The Treasurer is authorized to make the required modification to the budget to facilitate this purchase, pending legal review.

Sponsors: City Administrator

Department: Public Works

Attachments: [SKM_C250i22101011330](#)

11.b. Purchase of Road Salt[**HCC-111-FY23**](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Morton Salt for an expenditure not to exceed \$35,000, pending legal review. This procurement will utilize the State of Maryland blanket purchase order #001B3600124 issued September 21, 2022.

Sponsors: City Administrator

Department: Public Works

Attachments: [221025 - Sate of Maryland - Road Salt PO 001B3600124](#)

11.c. Agreement with the United States Department of Treasury[**HCC-118-FY23**](#)

I move that the Mayor and Council authorize the City Administrator upon legal review to approve an agreement between the City of Hyattsville and the United States Department of Treasury. The agreement will require the Department of Treasury to reimburse the City for HPD officers who will provide additional security surrounding the Department of Treasury premises. The agreement will be for a three (3) year term.

Sponsors: City Administrator

Department: Police Department

Attachments: [Agt City of Hyattsville Dept of Treasury.docx](#)

11.d. 2023 Council Regular and Budget Meeting Calendar[**HCC-121-FY23**](#)

I move that the Mayor and Council adopt the 2023 Council Meeting Schedule and the FY-2024 Budget Meeting Schedule.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Calendar of Budget Presentations FY24 draft](#)
[2023 Council Meeting Calendar - DRAFT](#)

11.e. FY23 CIP Budget Amendment: Adjust FY23 DPW CIP Budget Appropriations [HCC-124-FY23](#)

I move that the Mayor and Council amend the FY23 DPW Capital Improvements Budget and adjust budget appropriations for 3505 Hamilton Street not to exceed \$18.7 million to cover the cost of the Whiting-Turner contract previously approved by Council on April 4, 2022, in motion HCC-299-FY22.

Sponsors: City Administrator

Department: Finance

11.f. FY23 Special Revenues Funds Grant Budget Appropriation Amendment: FEMA COVID-19 Reimbursement Grant [HCC-125-FY23](#)

I move that the Mayor and Council amend the FY23 Special Revenues Funds Budget to appropriate estimated COVID-19 FEMA Reimbursement Grant Funds in the amount not to exceed \$244,583 for vaccine costs and an additional amount not to exceed \$291,997 for testing site costs for a combined total of \$536,580 in estimated COVID costs that will be 100% reimbursable by FEMA for the period July 1, 2022, to June 30, 2023.

Sponsors: City Administrator

Department: Finance

11.g. Small Business Emergency Relief Program Funding Increase [HCC-126-FY23](#)

I move that the Mayor and Council allocate and authorize the expenditure of an additional \$500,000 for the Small Business Emergency Relief program using American Rescue Plan Act funds, bringing the total allocation for Small Business Relief Programs under ARPA to \$1,500,000.

Sponsors: City Administrator

Department: Finance

11.h. Purchase of Covid-19 Test Kits for Public Distribution [HCC-127-FY23](#)

I move that the Mayor and Council allocate and authorize the expenditure of an amount not to exceed \$125,000 for the purchase of COVID-19 test kits directly for public distribution, using American Rescue Plan Act funds.

Sponsors: City Administrator

Department: Finance

11.i. Rebuild of the engine for Trash Truck #SW67[**HCC-128-FY23**](#)

I move that the Mayor and Council authorize an increase in expenditure not to exceed (NTE) \$30,000 approved in Sept 2022 (HCC-73-FY23) to NTE \$50,000 to Beltway International Trucks for the rebuilding of the engine of the trash truck numbered SW67. This increase is to cover additional parts and labor for unknown issues discovered during the repair process.

Sponsors: City Administrator

Attachments: [EST 3698552 CITY OF HYATTSVILLE](#)
[Unit 109281 \(Inframe rebuild\)](#)

11.j. Street Signage Replacement in University Hills[**HCC-130-FY23**](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$30,000.00 to Shannon-Baum Signs for furnishing and installing street signs in the University Hills area of the City. The replacement of the street signs is the final work to be completed as part of the University Hills Street and Sidewalk projects, and will be completed under their existing rider contract with the City.

Sponsors: City Administrator

Department: Public Works

Attachments: [221027 - shannonbaum - uhills sign estimate](#)

11.k. Healthy Trees Hyattsville Program Implementation[**HCC-131-FY23**](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$10,000 to Casey Trees to provide structural pruning, training, and public tree plantings as part of the implementation of the Healthy Trees Hyattsville program.

Sponsors: City Administrator

Department: Public Works

Attachments: [Memo DawnTaft 220829](#)

12. Action Items (8:10 p.m. - 9:10 p.m.)

12.a. WSSC Water and Sewer Utility Easement[HCC-119-FY23](#)

I move the Mayor and Council deny the request for a water and sewer utility easement along sections of the northeast quadrant of David C. Driskell Community Park and authorize the City Administrator to provide correspondence to the Washington Sanitary Sewer Commission (WSSC) notifying the agency of the City's decision.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - WSSC Public Use Easement - 2022](#)
[WSSC Easement Request](#)
[6538Z18 Approved Sketch#1](#)

12.b. Zoning Variance Request: V-57-22 - 3510 Lance Drive, Hyattsville[HCC-120-FY23](#)

I move the City Council authorize the Mayor to send correspondence to the Prince George's County Board of Zoning Appeals (BZA) requesting the denial of a variance request for the subject property at 3510 Lance Drive, Hyattsville. The correspondence shall (1) cite the applicant's existing conditions which significantly exceed the maximum net lot area coverage of 35% and (2) recommend that the applicant be required to remediate the site with the incorporation of pervious materials and/or supplemental stormwater management.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - V-57-22 FINAL](#)
[V-57-22 Application and Supporting Documents](#)
[City of Hyattsville Zoning Variance Policy Statement](#)

12.c. City of Hyattsville Ward Redistricting: Selection of Ward Boundary Map [HCC-129-FY23](#)

I move the Mayor and Council direct the City Attorney to draft a Charter Amendment Resolution adjusting the Ward Boundaries of the City as indicated in the INSERT NAME OF MAP presented by the 2022 Redistricting Commission. I further move that the Mayor and Council schedule a Public Hearing on the proposed Charter Amendment Resolution to be held at 6 PM on Monday, December 5 2022

Sponsors: City Administrator

Department: City Clerk

Attachments: [coh_redistricting_commission_recommendation_memo_nov2022](#)
[Growth Conscious Map \(version 3\)](#)
[Minimal Adjustments Map \(1\)](#)

13. Discussion Items (9:10 p.m. - 9:25 p.m.)**13.a. Hyattsville Ordinance 2022-06: 5G Permits** [HCC-112-FY23](#)

Discussion Only

Sponsors: City Administrator

Department: Public Works

Attachments: [Final Memo - 5G Draft Ordinance](#)
[221026 - Ordinance amending Chapter 105 - small cell - Council Draft](#)
[221026 - Small cell regulations and application - Council draft](#)

14. Council Dialogue (9:25 p.m. - 9:35 p.m.)**15. Motion to Adjourn**