City Council of Hyattsville, Maryland

AGENDA
City Council Regular Meeting
Monday, November 6, 2017
8:00 PM

Council Chambers
Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000 www.hyattsville.org

CITY COUNCIL

Mayor Candace B. Hollingsworth
Bart Lawrence, Ward 1
Kevin Ward, Ward 1
Robert S. Croslin, Ward 2
Shani N. Warner, Ward 2
Carrianna Suiter, Ward 3
Thomas Wright, Ward 3
Edouard Haba, Ward 4
Paula J. Perry, Ward 4
Joseph Solomon, Ward 5
Erica Spell, Ward 5

ADMINISTRATION

Tracey E. Nicholson, City Administrator
Laura Reams, City Clerk, 301-985-5009, lreams@hyattsville.org

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WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING! Your participation at this public meeting is valued and appreciated.

Agenda/Packet: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Audible Devices: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

Consent Agenda: Items listed on the Consent agenda are considered to be routine in nature, and are normally approved by one motion. Please note that most items on the Consent agenda have been discussed at a previous meeting. If a Councilmember wishes to comment on a particular item, that item shall be removed from the Consent agenda to "action" to allow for additional discussion.

Public Input: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

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1. **Call to Order and Council Roll Call**

2. **Pledge of Allegiance to the Flag**

3. **Approval of Agenda**

4. **Approval of the Minutes**

4.a) Approval of the Minutes
HCC-108-FY18
I move that the Mayor and Council approve the Council Meeting Minutes for the Public Hearing of October 2, 2017.

Lead: At the Request of the City Administrator
Co Sponsors: N/A
Oct 2 PH Minutes_NK.pdf

5. **Public Comment (8:10 p.m. – 8:20 p.m.) Limit 2 minutes per speaker**

6. **Presentations (8:20 p.m. - 9:05 p.m.)**

6.a) Introduction of four new Police Officers (5 minutes)
HCC-101-FY18

Lead: At the Request of the City Administrator
Co Sponsors: N/A

6.b) K-9 Video (10 minutes)
HCC-102-FY18

Lead: At the Request of the City Administrator
Co Sponsors: N/A

6.c) FY-2016 Audit Update (5 minutes)
HCC-104-FY18

Lead: At the Request of the City Administrator
Co Sponsors: N/A

6.d) Landy Property: Preliminary Plan of Subdivision 4-17007 (25 minutes)
HCC-109-FY18

Lead: At the Request of the City Administrator
Co Sponsors: N/A

Memo - Landy Property - 11.1.2017.docx

HyattsvillePresentation[30969].pdf

RWL-CoverLetter.pdf

PMAVariation-SoJ.pdf

PPS_4-17007.pdf

7. Consent Items (9:05 p.m. - 9:10 p.m.)

7.a) FY18 Budget Appropriation: Second Year Grant Funding for the Hyattsville Safe Streets Initiative from the Governor's Office of Crime Control and Prevention
HCC-100-FY18
I move that the Mayor and Council amend the FY18 budget to accept and appropriate a grant award in the amount of $158,142 from the Governor's Office of Crime Control and Prevention for the second year funding of the Hyattsville Safe Streets Initiative.

Lead: At the Request of the City Administrator
Co Sponsors: N/A

HSSI Year 2 Grant Funding.pdf

7.b) Municipal Government Works Month Proclamation
HCC-103-FY18
I move that the Mayor and Council proclaim November as Municipal Government Works Month in Hyattsville.

Lead: At the Request of the City Administrator
Co Sponsors: N/A

Municipal Government Works Month Proclamation.pdf

7.c) Native American Heritage Month Proclamation
HCC-106-FY18
I move that the Mayor and Council proclaim November as Native American Heritage Month in Hyattsville.

Lead: At the Request of the City Administrator
Co Sponsors: N/A

Native American Heritage Month Proclamation.pdf

7.d) Veterans Day Proclamation
HCC-107-FY18

I move that the Mayor and Council proclaim November 10, 2017 as Veterans Day in Hyattsville.

Lead: At the Request of the City Administrator
Co Sponsors: N/A

Veterans Day Proclamation.pdf

8. Action Items (9:10 p.m. - 9:20 p.m.)

8.a) FY18 DPW CIP Budget Amendment and Adjusting Appropriations (10 minutes)
HCC-105-FY18
I move that the Mayor and Council authorize the City Treasurer to amend the FY18 DPW Capital Improvements Budget by adjusting budget appropriations to include $325,000 for the Hyatt Park Place Making Project and reducing the 3505 Hamilton Street amount from $1.5 million to zero. The revised FY18 DPW total CIP budget of $5,355,000 includes the adjustment and reduction noted above and all other previously approved FY18 DPW CIP projects and budget amendments.

Lead: At the Request of the City Administrator
Co Sponsors: N/A

9. Discussion Items (9:20 p.m. - 10:10 p.m.)

9.a) Residential Permit Parking Zones Program - 2017 Update (30 minutes)
HCC-99-FY18
I move that the Mayor and Council direct the City Attorney (in consultation with City staff) to develop an ordinance amending Article IV, Residential Permit Parking Zones of the City Charter and Code. In doing so, the City Attorney and City staff shall include the changes outlined in the attached memo.

Lead: Lawrence
Co Sponsors: Haba, Ward

Memo_Suggested Action and Summary Background.docx

Memo_-_Residential_Parking_Zone_-_Staff_Review.pdf

Residential_Parking_Committee_Recommendations_9.29.16.pdf

RPZ_Committee_Recommendations_-_March_2017.pdf

9.b) Dedication of Public Safety Surcharges (10 minutes)
HCC-40-FY18
I move that the Mayor and Council dedicate all public safety surcharges received on property developed in the City of Hyattsville to satisfy debt service on the development of the public safety facility at 3505 Hamilton Street. I further move that the Mayor and Council direct the Treasurer to establish—as a threshold—a disbursement request equivalent to the annual differential for Community Safety approved by Prince George's County. I further move that

the Mayor and Council direct the City Administrator or her designee to issue a report to the Council on surcharges received no less than semi-annually.

Lead: Hollingsworth
Co Sponsors: N/A

9.c) Code Compliance Advisory Committee: Short Term Rental Regulations (10 minutes)
HCC-110-FY18
I move that the Mayor and Council accept the recommendation from the City's Code Compliance Advisory Committee and direct the committee to dedicate the next six (6) committee meetings to review of the mertis of the City adopting short-term rental regulations. Upon completion of the committee's deliberations, they will present their findings to the City Council.

Lead: Hollingsworth
Co Sponsors: Haba, Ward
CouncilletterOctober_17GFTeditsB.docx

10. Council Dialogue

11. Community Notices and Meetings

11.a) City Calendar: November 7 - November 20, 2017
HCC-111-FY18

Lead: At the Request of the City Administrator
Main City Calendar_November 7 - November 20 2017.pdf

12. Motion to Adjourn

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Nicola Konigkramer
Submitting Department: City Clerk
Item Type: Legislative
Agenda Section: Approval of the Minutes

SUBJECT
Approval of the Minutes

HCC-108-FY18

Recommendation:
I move that the Mayor and Council approve the Council Meeting Minutes for the Public Hearing of October 2, 2017.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
Oct 2 PH Minutes_NK.pdf

Summary Background:
See attached.

Next Steps:
Upon approval, final minutes will be posted on the City's website.

Fiscal Impact:
N/A

City Administrator Comments:
N/A

Community Engagement:
N/A

Strategic Goals:
Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

PUBLIC HEARING OF THE CITY COUNCIL, HYATTSVILLE MD
OCTOBER 2, 2017

Present: Candace Hollingsworth, Mayor
Edouard Haba, W4 (Council President)
Bart Lawrence, W1
Robert Croslin, W2
Carrianna Suiter, W3
Thomas Wright, W3
Paula Perry, W4
Joseph A Solomon, W5
Erica Spell, W5
Shani Warner, W2

Absent: Kevin Ward, W1 (Council Vice President)

Also present were the following City staff members:
City Administrator Tracey E. Nicholson
Assistant City Administrator, Dir. of Community and Economic Development Jim Chandler
City Treasurer Ron Brooks
Director of Community Services Jake Rollow
Director of Human Resources Vivian Snellman
Community Planner Katie Gerbes
Deputy City Clerk Nicola Konigkramer
Assistant City Clerk Lillie Littleford

1) Notice of Public Hearing: Payment in Lieu of Taxes (PILOT) request by Montgomery Housing Partnership for Parkview Manor Apartments (5040 38th Avenue)

The City will consider a Payment in Lieu of Taxes (PILOT) request by Montgomery Housing Partnership (MHP) for the subject property, Parkview Manor Apartments, located at 5040 38th Avenue, Hyattsville, Maryland 20782.

MHP is proposing a renovation of the 53-unit affordable housing project and is requesting the City of Hyattsville consider approval of a 15-year tax credit term to not exceed $225,000. MHP has requested a term of at least 15-years in order to coincide with the 15-year minimum term for affordability restrictions. It is MHP's intent to extend the affordability term for additional 25-years, for a total term of 40-years.

Based on the assumption detailed above and contained within the attached spreadsheet, Staff is projecting a cumulative tax revenue value of $268,013 - $342,787, which will generate a net cumulative value of $43,013 - $117,787, should the City Council elect to approve a 15-year tax credit term to not exceed $225,000.

2) Call to Order

3) Background Information

Cover Page
Memo - Scheduling Public Hearing - MHP.docx
Memo - MHP Affordable Housing Discussion - 8.1.2017.docx
MHP 15 Year Tax Credit Request.xls
PG County Council Agenda Summary.pdf
PM Pro Forma 6-9-17.pdf

4) Public Comment (7:30 p.m.)

There were no individuals wishing to address the Council. Mayor Hollingsworth noted that the Public Hearing would remain open for a few more minutes.

5) Council Dialogue

6) Motion to Adjourn

The Public Hearing adjourned at 7:43 p.m.

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Douglas Holland
Submitting Department: Police Department
Item Type: Presentation
Agenda Section: Presentations (8:20 p.m. - 9:05 p.m.)

SUBJECT
Introduction of four new Police Officers (5 minutes)

HCC-101-FY18

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Summary Background:
Four new Hyattsville City Police Department officers graduated from the police basic training academy on October 12th and were administered the Oath of Office on October 18th. They are currently in field training and reviewing department General Orders, policies and procedures.

Four officers, Darrell Benjamin, Kelly Hernandez, Joseph Valko and Shaun Wesburry will be introduced to residents, the Mayor and City Council.

Next Steps:
N/A

Fiscal Impact:
None

City Administrator Comments:
We welcome our newest officers to the Hyattsville team and the community.

Community Engagement:
Ongoing

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?
N/A

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Laura Reams
Submitting Department: Community Services
Item Type: Presentation
Agenda Section: Presentations (8:20 p.m. - 9:05 p.m.)

SUBJECT
K-9 Video (10 minutes)

HCC-102-FY18

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Summary Background:
The City is premiering a video about our police department's K-9s and the officers who work with them.

Next Steps:
Share the video publicly through the City's social media.

Fiscal Impact:
N/A

City Administrator Comments:
Special thanks to our K9 Officers (past and present), and their K9 partners.

Community Engagement:
This video will be shared widely to give residents a deeper understanding of our police department and the special people and animals who serve them.

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?
N/A

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Ron Brooks
Submitting Department: Finance
Item Type: Audit
Agenda Section: Presentations (8:20 p.m. - 9:05 p.m.)

SUBJECT
FY-2016 Audit Update (5 minutes)

HCC-104-FY18

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Summary Background:
The FY-2016 audit is now in the review and analysis phase. Auditors are reviewing the general fund budget transactions. Our goal is to complete the 2016 audit by year-end, December 2017 as previously reported.

Next Steps:
File FY-2015 audit with the State of Maryland.

Fiscal Impact:
late audit filings can result in loss of State Grants and loss of revenues from the State of Maryland.

City Administrator Comments:
See summary background above.

Community Engagement:
N/A

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Jim Chandler
Submitting Department: Community & Economic Development
Item Type: Planning & Development
Agenda Section: Presentations (8:20 p.m. - 9:05 p.m.)

SUBJECT
Landy Property: Preliminary Plan of Subdivision 4-17007 (25 minutes)

HCC-109-FY18

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Memo - Landy Property - 11.1.2017.docx

HyattsvillePresentation[30969].pdf

RWL-CoverLetter.pdf

PMAVariation-SoJ.pdf

PPS_4-17007.pdf

Summary Background:
The Landy property is 33-acres of undeveloped land located along Toledo Terrace, Belcrest Road, Northwest Drive and Dean Drive. The subject site is owned by the Marvin R. Blumberg Company and is located north of Toledo Terrace and immediately south of Northwestern High School, within the Prince George's Plaza Transit District Overlay Zone.

The applicant is proposing development of the site as 343-fee-simple attached 'townhouse' units, with a variety of sizes available.

The applicant has designed the 'public' infrastructure to comply with public standards, as it is their intention to publicly dedicate all roadways within the development to the City of Hyattsville. All roads within the development are at least 20-feet in width, the minimum the City will accept into our system. Assuming the City Council accepts the roadways, the City would be responsible for providing sanitation services, as well as for parking management and road maintenance and repair.

Next Steps:
The applicant is preparing a Detailed Site Plan (DSP) application to be considered by the City and the M-NCPPC Planning Board. The staff anticipates that the proposed development will be on 'Discussion' in December 2017. At

this time, the subdivision application has not been accepted by M-NCPPC, though it is anticipated to be accepted in late November 2017.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend support.

Community Engagement:
The applicant is scheduled to meet with the Planning Committee on November 21, 2017. Staff will include the comments from the Planning Committee in its summary report to the City Council.

Strategic Goals:
Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?
N/A

City of Hyattsville

Memo

To: Mayor and City Council

From: Jim Chandler, Asst. City Administrator; Director, Community and Economic Development
Katie Gerbes, Community Planner

Date: November 1, 2017

Re: Landy Property - Preliminary Plan of Subdivision 4-17007

Attachments: Statement of Justification
Preliminary Plan of Subdivision

The purpose of this memorandum is to provide the City Council with information regarding the Preliminary Plan of Subdivision for the Landy Property.

Project Details

The Landy property is 33-acres of undeveloped land located along Toledo Terrace, Belcrest Road, Northwest Drive and Dean Drive. The subject site is owned by the Marvin R. Blumberg Company and is located north of Toledo Terrace and immediately south of Northwestern High School, within the Prince George's Plaza Transit District Overlay Zone.

A portion of the subject property lies outside of the limits of the City of Hyattsville. The property is currently undeveloped, with a portion of it wooded. The applicant is proposing the construction of 343 fee simple townhouse units on the subject property. A portion of the property is zoned R-10 and the remaining zoned R-20.

The applicant is proposing development of the site as 343-fee-simple attached 'townhouse' units, with a variety of sizes available. The applicant is proposing approximately two hundred (200) 16' wide, alley-loaded units, eighty-eight (88) 20' wide, alley-loaded units and fifty-five (55) 22' wide, front-loaded units. All of the units will include a minimum of a one-car garage, with the majority to include a two-car garage. The final unit count will be determined when the applicant submits their Detailed Site Plan (DSP). In addition to the garage parking, the applicant will be providing approximately 150 on-street parking spaces to be used by development residents and their guests.

The applicant has designed the 'public' infrastructure to comply with public standards, as it is their intention to publicly dedicate all roadways within the development to the City of Hyattsville. All roads

within the development are at least 20-feet in width, the minimum the City will accept into our system. Assuming the City Council accepts the roadways, the City would be responsible for providing sanitation services, as well as for parking management and road maintenance and repair. In order to accommodate the City's sanitation trucks, there are two 'dead-end' road segments that require design revisions to allow for circulation. The applicant is aware of City Staff's concerns and plan to relocate two proposed units (units 181 and 321) to better accommodate sanitation vehicle circulation.

The development will also include several recreational amenities. Parcel C on the site plan shows the area where most of these amenities will be located, including an open play area and a dog-friendly wooded space. There will also be a tot lot and smaller open seating areas scattered throughout the development.

Associated Previous Development Review

The Landy property has been the subject property of two previous detailed site plans. In 2001, DSP-99048 approved 1,283 multi-family units on the subject property. More recently, in 2013, DSP-99048/02 amended the prior DSP to allow 420 multi-family units on a smaller portion of the site. This Preliminary Plan of Subdivision and its subsequent DSP (forthcoming) would replace DPS-99048.

Variance Requests

The applicant is requesting a variation from standards 24-129(b) and 24-130(b)(5), to allow for permanent impact to the existing 100-year floodplain limits in order to construct the proposed streets and a stormwater management facility. Current standards do not allow for a permanent impact to a 100-year floodplain, however, as part of this development, the applicant is proposing a stormwater management pond, which will lower the discharge and flooding experienced on Belcrest Road during severe rain events. The applicant estimates a 6% reduction in discharge as a result of the construction of this facility. Staff is reviewing this request and its impact(s) on the stormwater management within the area and expect to provide feedback to the City Council as part of the recommended conditions.

Planning Committee Review

The applicant is scheduled to meet with the Planning Committee on November 21, 2017. Staff will include the comments from the Planning Committee in its summary report to the City Council.

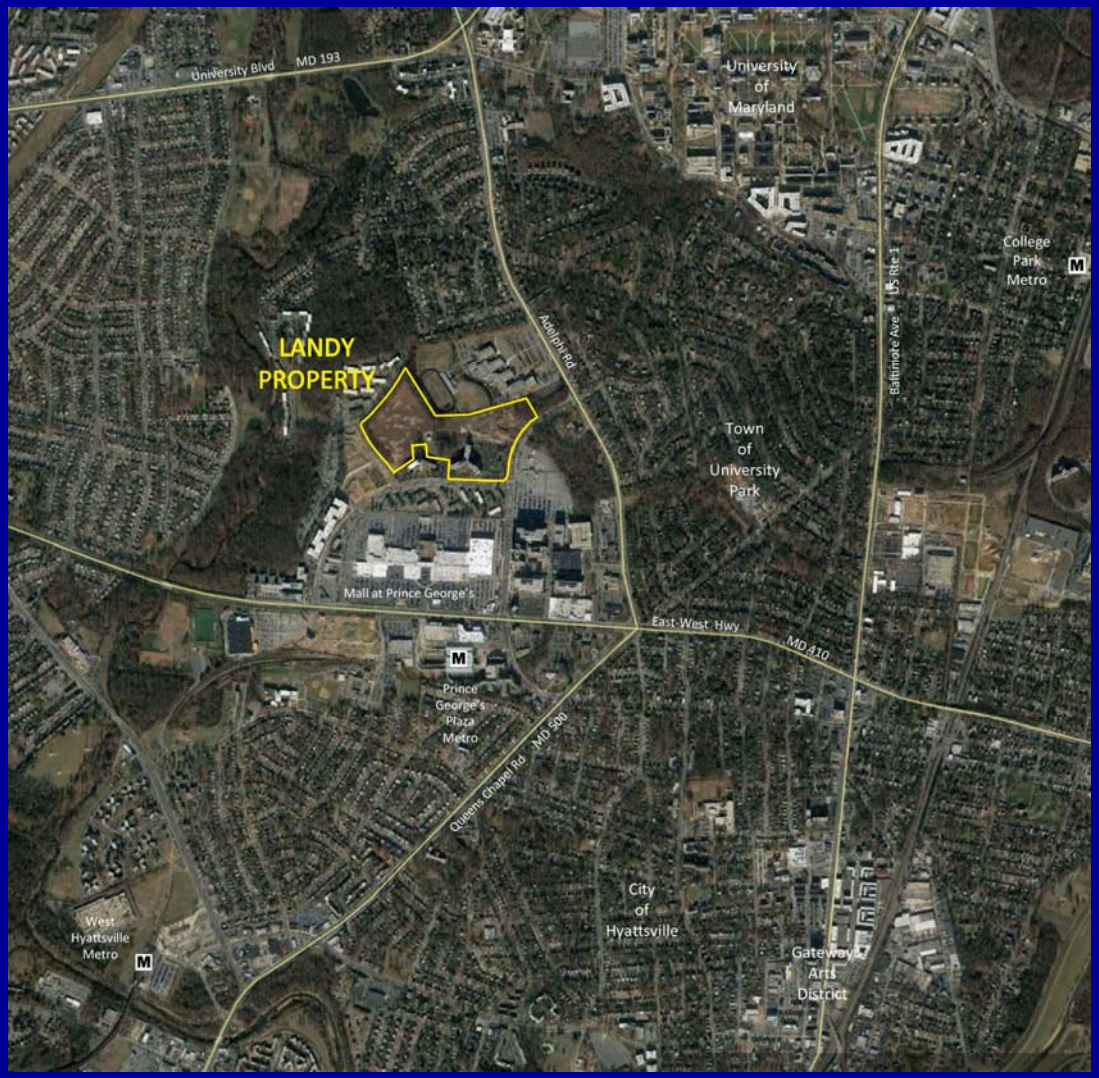
Next Steps

The applicant will be presenting to the City Council at the Council meeting on Monday, November 6, 2017. Staff anticipates that the applicant's proposed development will be considered by the City Council as a 'Discussion' item the first meeting on December 4, 2017 and that the Council will take action at the following meeting. At this time, the subdivision application has not been accepted by M-NCPPC, though it is anticipated to be accepted in late November 2017. The applicant is preparing a Detailed Site Plan (DSP) application to be considered by the City and the M-NCPPC Planning Board.

The Landy Property

Project Team

- Owner: Marvin R. Blumberg Company
- Owner's Representative: Mark Ferguson
- Land Use Counsel: Chris Hatcher, Lerch, Early & Brewer
- Civil Engineer: Soltesz, LLC
- Traffic Engineer: Lenhart Traffic Consulting, Inc.
- Geotechnical Engineer: Geotech Engineers, Inc.
- Utilities Consultant: Richter & Associates



Prince George's Plaza Transit District

Proposed Urban Townhouse Development

Questions?

Contact: Chris Hatcher
CLHatcher@lerchearly.com

RWL | RIFKIN WEINER LIVINGSTON LLC
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Laurence Levitan†
Eric L. Bryant
Joy K. Weber (MD, DC)
Anton Marino (MD, DC)
John C. Reith (Nonlawyer/Consultant)

October 20, 2017

HAND DELIVERED
Mrs. Laura Reams
City Clerk
City of Hyattsville
4310 Gallatin Street
Hyattsville, Maryland 20781

Re: **Landy Property**
Preliminary Plan of Subdivision 4-17007

Dear Mrs. Reams:

Marvin R. Blumberg Company (hereinafter the "**Applicant**") by and through its attorneys, Rifkin, Weiner, Livingston, LLC, respectfully submits a proposed Landy Property Preliminary Plan of Subdivision 4-17007 for review to the City of Hyattsville (hereinafter the "**City**").

I. GENERAL PROPERTY DATA

A. Location:	Northwest of the intersection of Toledo and Belcrest Roads.
B. Tax Map #:	Map 42, Grid A-1.
C. Frontage:	Toledo Terrace. Belcrest Road. Northwest Drive. Dean Drive.
D. Election District:	17.
E. Legislative District:	22.
F. Councilmanic District:	2.

G. Municipality:	Portion within City of Hyattsville.
H. Acreage:	± 33.
I. Zone:	R-20 TDOZ. R-10 TDOZ.
J. Subdivision:	Plaza Towers Land Condominium.
K. Water Category:	3.
L. Sewer Category:	3.
M. Historic:	N/A.
N. Master Plan & SMA:	The Landy Property is subject to the *Approved Prince George's Plaza Transit District Development Plan and Transit District Overlay Zoning Map Amendment.*
O. General Plan:	The Landy Property is located within the "Downtown" area of the Plan 2035.

II. BACKGROUND

A. Plaza Towers Land Condominium

The Plaza Towers Land Condominium Plat was recorded on April 18th, 2006 in the Land Records of Prince George's County at Liber 21, folio 80. The Plaza Towers Land Condominium Plat created four (4) land units. The undeveloped portion of the Landy Property is comprised of Land Units 1, 2 and 3. Land Unit 4 contains the existing Plaza Towers East Apartment Building.

B. The 1998 Plan Approved Transit District Development Plan for the Transit District Overlay Zone

Until 2017, the entire Landy Property was subject to the *1998 Approved Transit District Development Plan for the Transit District Overlay Zone* ("***1998***

Plan"). Under the 1998 Plan, the entire Landy Property was in the R-10 Zone. The purpose of the 1998 Plan was to "create a stable, vibrant community by significantly increasing the number of people who live within walking distance of the Metro station." The 1998 Plan permitted multifamily dwellings in the R-10 zone.

C. ***DSP-99048 and Amendments***

In 2001, the Prince George's County Planning Board approved DSP-99048, and the development of 1,283 multifamily dwelling units on the Landy Property within Subarea 1 of the 1998 Plan. In 2011, the District Council approved DSP-99048/01, and the development of 406 multifamily dwelling units on a portion of Land Unit 2 of the Landy Property. In 2013, the Planning Director approved DSP-99048/02, which increased the previously approved number of multifamily units on the affected portion of Land Unit 2 to 420, and revised the building architecture and associated parking.

Through the course of the foregoing entitlement process, the City and Applicant worked closely on an annexation agreement for the affected portion of Land Unit 2. Although an annexation agreement was fully executed, the City has not yet taken the steps required to complete the annexation process.

D. ***Plan Prince George's 2035***

The Landy Property is located within the Prince George's Plaza "Downtown" area as designated in Plan 2035. Plan 2035 envisions a place for residents "to live in safe, walkable healthy communities that supply a variety of high-quality housing options – ranging in price, density, and type." Plan 2035 envisions the revitalization

of existing neighborhoods through the promotion of "redevelopment around existing infrastructure and facilities to leverage public investment," and the strengthening of "older communities."

E. Approved Prince George's Plaza Transit District Development Plan and Transit District Overlay Zoning Map Amendment

The Landy Property is located within the Neighborhood Edge of the *Approved Prince George's Plaza Transit District Development Plan and Transit District Overlay Zoning Map Amendment* (hereinafter the "**2017 TDDP**"). The 2017 TDDP rezoned Land Units 1, 2 and 3, the undeveloped portion of the Landy Property, from the R-10 Zone to the R-20 Zone. Land Unit 4, the portion of the Landy Property on which Plaza Towers East Apartments is located, retained the R-10 Zone. The R-20 Zone in the TDOZ permits the development of townhouses up to a density of 16.33 dwelling units per acre.

III. CONCLUSION

The Applicant respectfully requests that the City review the Preliminary Plan of Subdivision for the Landy Property. Additionally, the Applicant will provide the City with the following documents under separate cover:

- Statement of Justification – Impacts to Environmental Features;
- Transportation Analysis;
- Subdivision Plan;
- SWM Concept.

Thank you for your time and attention to this matter. If you have any questions, please do not hesitate to contact me.

RIFKIN, WEINER, LIVINGSTON

By: _____
Christopher L. Hatcher, Esq.

cc: Mr. Jim Chandler

STATEMENT OF JUSTIFICATION
VARIATION

4-17007
Landy Property
Belcrest Road
Hyattsville, Maryland 20782

Request:

The subject variation is requested in connection with the development of the Landy Property into approximately 343 attached dwellings and the associated public streets, in accordance with the recommendations of the Master Plan. This development proposal will replace the existing, approved Detailed Site Plan DSP-99048/02, which authorized the development of 420 multi-family units on a portion of the property.

Approval of a variation is requested pursuant to §24-113(a) from the requirements of §24-129(b) and §24-130(b)(5) to allow for permanent impacts to the existing 100-year floodplain limits and the associated buffer of an existing stream to permit the construction of proposed streets, lots and a stormwater management facility.

Location and Description of the Subject Property:

The subject property, consisting of approximately 33.94 acres, is located on the west side of Belcrest Road, between Toledo Terrace and Adelphi Road. A regulated stream discharges along the easternmost edge of the subject property from an enclosed storm drain system under Northwestern High School. The stream runs along the surface for approximately 300' until it reaches a set of twin-48" concrete pipe culverts which carry the stream under Belcrest Road.

The existing culverts, built in the early 1960's, were not designed to meet current hydrologic standards. As a result, the runoff from a 100-year storm will form a large headwater pool that extends far beyond the natural extent of the stream's floodplain, and rise high enough to spill over Belcrest Road. It is to be noted that the runoff from the existing drainage basin, without considering the development of the subject property or other undeveloped tracts in the watershed, contains sufficient volume to overtop Belcrest Road in the 100-year storm; consideration of future land uses, as required by modern engineering standards, only exacerbates this inadequacy. Finally, because the watershed above the culverts is 74.64 acres, the headwater pool is considered to be a 100-year floodplain, which in turn expands the stream buffer around the regulated stream by approximately 1.46 acres.

Previous Approvals

In 2001, the Planning Board approved DSP-99048 for 1,283 multi-family units at the subject site. In 2011, the District Council granted final approval to DSP-99048/01 affirming the Planning Board's action in PGCPB Resolution 07-161(a), which indicated that it was reducing the earlier proposal from 1,216 [sic] multi-family units on Land Units 1 and 2 of the subject property to 406 multi-family units, only occupying

Land Unit 2 of the subject property. (A subsequent amendment, DSP-99048/02, which was approved by the Planning Director in 2013, increased the number of units to 420.) The Planning Board approved impacts to the streams and associated minimum stream buffer in DSP-99048/01. The proposed development on the subject property will impact less area than the previous proposal, and will not impact the minimum stream buffer at all.

Description of Proposal:

The eastern portion of the subject property is in the watershed of Wells Run. Accordingly, the Department of Permitting, Inspections and Enforcement (DPIE) is requiring that the development provide 100-year stormwater management. Additionally, DPIE is requiring either that the twin-48" culverts or the hydrological conditions in the watershed be improved so that the 100-year flow will not spill over Belcrest Road. With the fulfillment of these requirements, the headwater pool above the culverts will be appropriately lowered, the culvert inadequacy cured, and the extent of 100-year floodplain reduced accordingly.

Section 27-124.01(a) provides that, "the one hundred (100) year floodplain is that which is delineated on a County comprehensive watershed management study approved by the County Stormwater Management Task Force. Where specific flood protection measures recommended in adopted County Watershed Plans are included in an adopted County Capital Improvements Program (CIP) for planning, design, and construction, the floodplain limits shall be amended to reflect these measures. At a minimum, floodplain limits are those which are delineated or revised by the Federal Emergency Management Agency." The subject development is immediately upstream from the upper limit of a comprehensive watershed management study which shows the extent of 100-year floodplain terminating below Belcrest Road, and not affecting the subject property.

The subject development proposal includes flood protection measures in the form of an expanded stormwater management pond, with an independent discharge under Belcrest Road. The operation of this pond will act to meet the 100-year management requirement for post-development conditions, and together with the construction of a relief inlet will reduce the discharge to the existing culverts so that the 100-year storm will no longer overtop Belcrest Road. The pond will further act to reduce the discharge into Wells Run by approximately 6% below to the existing condition, thereby providing positive mitigation to existing downstream flooding conditions beyond the statutory requirements. These flood protection measures will have the effect of altering the floodplain limits, and the intent of the subject request is to have the development respect the extent of the Primary Management Area as defined by those amended limits, with the exception of the disturbance required for the installation of the relief inlet and its associated piping.

It is therefore requested that the improvements associated with the development be permitted to permanently occupy 1.35 acres of the area of existing 100-year floodplain and the associated expanded stream buffer which are between the existing extent of the 100-year headwater pool caused by the culvert inadequacy and the extent of the headwater pool after the watershed improvements.

Identified Primary Management Area (PMA)	PMA Area (Ac.)	PMA Impact (Ac.)
Streams and Associated Minimum Stream Buffer	0.49	0
100 -Year Floodplain outside Minimum Stream Buffer	1.46	1.35
Wetlands and Associated Wetland Buffers	0	0
Steep Slopes	0	0
Critical Habitat Area	0	0

No impact is proposed to the 60-foot-wide minimum stream buffer; the pond outfall is proposed to discharge underneath Belcrest Road, and the sanitary sewer connection will pass around the proposed floodplain extent.

Required Findings:

Subdivision Ordinance, §24-113(a), which authorizes the Planning Board to approve variations from the subdivision regulations, provides that:

(a) Where the Planning Board finds that extraordinary hardship or practical difficulties may result from strict compliance with this Subtitle and/or that the purposes of this Subtitle may be served to a greater extent by an alternative proposal, it may approve variations from these Subdivision Regulations so that substantial justice may be done and the public interest secured, provided that such variation shall not have the effect of nullifying the intent and purpose of this Subtitle and Section 9-206 of the Environment Article; and further provided that the Planning Board shall not approve variations unless it shall make findings based upon the evidence presented to it in each specific case that:

(1) The granting of the variation will not be detrimental to the public safety, health, or welfare, or injurious to other property;

(2) The conditions on which the variation is based are unique to the property for which the variation is sought and are not applicable generally to other properties;

(3) The variation does not constitute a violation of any other applicable law, ordinance, or regulation; and

(4) Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out;

(5) In the R-30, R-30C, R-18, R-18C, R-10A, R-10, and R-H Zones, where multifamily dwellings are proposed, the Planning Board may approve a variation if the applicant proposes and demonstrates that, in addition to the criteria in Section 24-113(a), above, the percentage of dwelling units accessible to the physically handicapped and aged will be increased above the minimum number of units required by Subtitle 4 of the Prince George's County Code.

Requests and Conformance to Required Findings for Each Request:

The Applicant respectfully requests the approval of a permanent impact to the 100-year floodplain (and the associated expanded buffer) of an existing stream. The Applicant believes that the purposes of the Subdivision Ordinance will be served to a greater extent by the submitted proposal, and further that the intent and purposes of Subtitle 24 will not be nullified.

Section 24-104(a) lists twelve purposes of the Subdivision Ordinance. Of the twelve purposes, only three apply to the proposed layout (i.e., 1, 2 & 8) as discussed below:

(1) To protect and provide for the public health, safety, and general welfare;

The proposed PMA impacts will protect and provide for the public health, safety, and general welfare by (i) providing for SWM where none exists, (ii) relieving the overtopping of water on Belcrest Road, and by (iii) reducing the discharge into Wells Run. It must also be noted that any alternative action taken to relieve the overtopping of Belcrest Road and reduce flood discharge would also entail impacts to the existing floodplain and stream buffer.

(2) To guide development according to the General Plan, area master plans, and their amendments;

The proposed development is guided by the land use recommendations in the General Plan and Prince George's Plaza Transit District Development Plan (TDDP).

The General Plan designated the Prince George's Plaza Metro area not only as a Regional Transit District, "envisioned to capture the majority of future residential and employment growth and development in the County," but as one of the County's three Downtowns, areas "best suited to become economic engines and models for future development in the County." Strategy PD1.2 in the General Plan directs the County to, "establish tax increment financing districts, parking districts, transportation demand management districts, and other targeted financial and implementation programs, as necessary and appropriate to facilitate the development of Downtowns."

The General Plan goes on to note that, "best practices dictate employment and retail uses be concentrated in the core, and that the edge include more of a residential mix with less of an emphasis on commercial uses." The proposed development, which is in the edge of the Transit District, satisfies this recommendation.

The Prince George's Plaza TDDP designates the subject property as a part of the "Neighborhood Edge" area, described as "a residential area that transitions the intensity and vibrancy of the Downtown Core to surrounding established residential neighborhoods." Strategy LU2.1 directs development to, "Preserve the Neighborhood Edge as an exclusively residential area." Within the Neighborhood Edge area, the TDDP specifically recommends "Residential High" land use for the subject property.

The TDDP contains strategy NE2.5, which provides that, "to the maximum extent practicable, discourage or prohibit development within the Primary Management Area." With the exception of the installation of a relief inlet and its associated piping that are a part of the flood control measures, the proposed development will not disturb the extended stream buffer as defined by the amended floodplain limits, which in turn are the result of improvements that promote the public safety. Therefore, the subject request will serve this purpose of the ordinance to a greater extent than strict compliance.

(8) To prevent the pollution of the environment; to provide for conceptual review by other agencies, when appropriate, of drainage, stormwater management, site stabilization, and sediment control; and to encourage the wise use and management of natural resources throughout the Regional District in order to preserve the integrity, stability, and beauty of the County, and the value of the land;

The proposed development will provide stormwater management measures to prevent the pollution of the environment in accordance with County ordinances. These measures include the flood protection measures which will relieve the overtopping of Belcrest Road, reduce downstream flood discharge beyond the statutory requirements, and alter the floodplain limits.

Therefore, the subject request will not have the effect of nullifying the intent and purposes of Subtitle 24, and further, the purposes of the Ordinance will be served to a greater extent by the public safety improvements contained therein.

The proposed development will be served by public water and sewer systems; thus, the provisions of Section 9-206 of the Environment Article are not affected by the subject request.

The Applicant respectfully requests that the Planning Board make the required findings, as follows:

(1) The granting of the variation will not be detrimental to the public safety, health, or welfare, or injurious to other property;

The grant of the variation will actively improve the public health, safety and welfare by relieving an existing inadequacy in the culverts under Belcrest Road which creates an overtopping issue, and will not be injurious to other property as the proposed flood protection measures will reduce the existing level of discharge in Wells Run in a 100-year storm.

(2) The conditions on which the variation is based are unique to the property for which the variation is sought and are not applicable generally to other properties;

The conditions on which the variation is based arise solely from the inadequacy of the existing culvert under Belcrest Road, and are therefore not applicable generally to other properties.

(3) The variation does not constitute a violation of any other applicable law, ordinance, or regulation; and

The approval of the requested variation will be accompanied by the approval of a waiver by the DPIE. Thus, the approval of the variation will not constitute a violation of any other applicable law, ordinance or regulation.

(4) Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out;

The topographic conditions of the specific property, in particular the runoff spilling over Belcrest Road in a 100-year storm and the associated extent of the headwater pool of the existing culverts, means that carrying out the strict letter of these regulations would result in a less-safe public road, without removing the need for a variation to cure the defects in the existing culvert design, and an additional variation for a sanitary sewer outfall.

(5) In the R-30, R-30C, R-18, R-18C, R-10A, R-10, and R-H Zones, where multifamily dwellings are proposed, the Planning Board may approve a variation if the applicant proposes and

demonstrates that, in addition to the criteria in Section 24-113(a), above, the percentage of dwelling units accessible to the physically handicapped and aged will be increased above the minimum number of units required by Subtitle 4 of the Prince George's County Code.

The subject development proposal contains no new multifamily dwellings in the portion of it which is in the R-10 Zone.

Environmental Technical Manual Impact Analysis

The County's Environmental Technical Manual provides for a three-part analysis to justify impacts to regulated environmental features.

The Manual notes that, "Where properties are located in the Developed Tier or a designated center or corridor, impacts to regulated environmental features may be considered where needed to accommodate planned development on constrained sites." The subject site is located both in a designated center and in the Developed Tier, and further that the development proposed at the site reflects the specific proposal of the TDDP.

Avoidance

The Manual states that if a design "does not adequately provide for the health safety and welfare of county citizens, then impacts can be considered."

As noted in the foregoing discussion, the area of floodplain in which the impact is proposed is created by the headwater pool of the existing culvert which not only creates an artificially large area of water surface, but also creates a public hazard by overtopping Belcrest Road. Avoiding an impact to this area would retain the public hazard of overtopping by floodwaters, and as such is unacceptable. Similarly, replacing the existing culverts with larger culverts of greater capacity would act to reduce the flood management effect which the existing culverts perform: the headwater pool upstream of Belcrest Road acts like a stormwater management pond, reducing the discharge downstream into Wells Run.
Any solution to the overtopping of Belcrest Road would require an impact. This impact localizes the impact to the floodplain, not the stream area and its associated minimum buffer.

Minimization

The minimization of impact is the same action which cures the public hazard caused by the overtopping: The construction of flood control measures, specifically the enlargement of the proposed development's stormwater management facility in order to reduce the flows to the existing culverts, will promote the public health, safety and welfare by curing their inadequacy, eliminating the overtopping hazard, and simultaneously reducing the discharge downstream into Wells Run.

The associated effect of these flood control measures will be a reduction in the depth and extent of the headwater pool, reducing the extent of 100-year floodplain. Except for the installation of a relief inlet that is a part of the flood control measures, the proposed development will have no impact on the 100-year floodplain as it will exist after the construction of the flood control measures, thereby fully minimizing the impact on the regulated features.

Mitigation

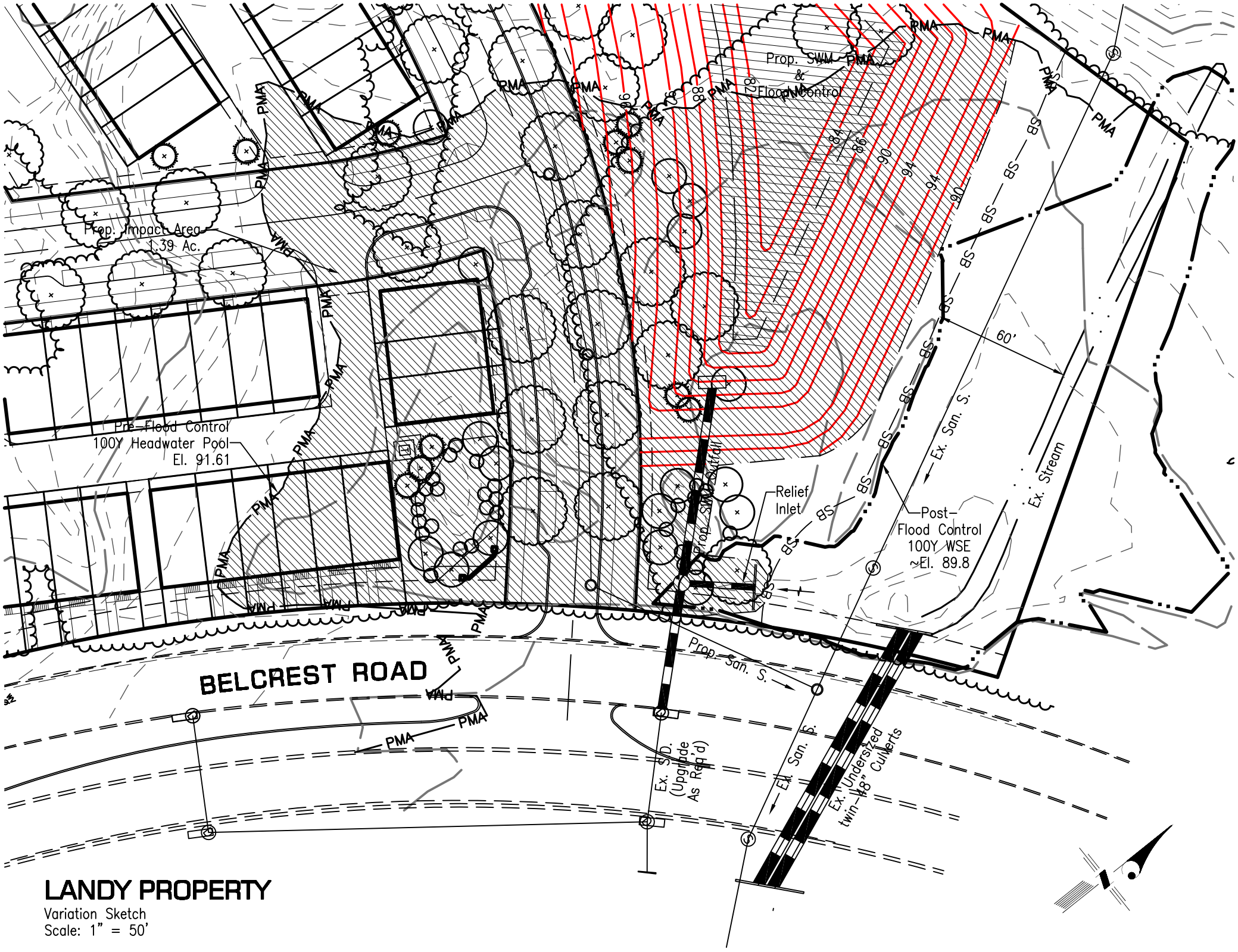
The construction of the flood control measures to cure the culvert inadequacy and reduce downstream flooding in Wells Run constitute mitigation for the proposed impact to the existing headwater pool. Additionally, the implementation of the proposed impacts will result in a reduction of the water flow into Wells Run by approximately 6%.

Conclusion:

In summary, because this request will not nullify the intent and purposes of Subtitle 24 or Section 9-206 of the Environment Article, and because the proposed development will provide for the installation of flood protection measures which will relieve the overtopping of Belcrest Road and reduce downstream flood discharge beyond the statutory requirements, the subject variation should be approved.

Respectfully submitted,

Mark G. L. Ferguson, R.A.



LANDY PROPERTY

Variation Sketch
Scale: 1" = 50'

GENERAL NOTES:

1. EXISTING PROPERTY INFORMATION:
   PARCEL A
   LAND UNITS 1-4
   L.08759 F.938
   P.B REP 211 PG. 80
2. TAX MAP/GRID: 41/F1 & 42/A1
3. WSSC SHEET: 208NE03
4. PURPOSE OF SUBDIVISION: RESIDENTIAL DEVELOPMENT OF SINGLE FAMILY ATTACHED (TOWNHOUSES)
5. PRIOR APPROVALS: DSP-99048, DSP-99048-01, DSP-99048-02
6. GROSS ACREAGE: 33.94 AC.+/-
   GROSS ACREAGE BY ZONE: R-10: 6.68 AC.+/-; R-20: 27.26 AC.+/-
   NET ACREAGE: 33.35 AC.+/-
7. NET DEVELOPABLE OUTSIDE OF PMA: 33.44 AC.+/-
8. ENVIRONMENTAL REGULATED FEATURES: 0.50 AC.+/-
9. 100 YEAR FLOODPLAIN: 0.00 AC.+/-
10. ROAD DEDICATION: 0.09 ACRES
11. EXISTING ZONING: R-10 & R-20
    SECTOR PLAN: APPROVED PRINCE GEORGE'S PLAZA TDDP & TDOZ
12. PROPOSED USE: RESIDENTIAL
    PROPOSED NUMBER OF LOTS: 343 LOTS
    PROPOSED NUMBER OF PARCELS: 14 PARCELS
    PROPOSED NUMBER OF OUTLOTS: 0 OUTLOTS
13. PROPOSED DWELLING UNIT BY TYPE: TOWNHOUSE (353)
14. DENSITY CALCULATION:
    343 D.U./33.35 AC= 10.28 D.U./AC
15. MINIMUM LOT SIZE REQUIRED:
    R-10: TOWNHOUSES: N/A
    R-20: TOWNHOUSES: 2,000 SF
16. MINIMUM LOT WIDTH AT:
    FRONT BLDG LINE: N/A
    FRONT STREET LINE: N/A
17. SUSTAINABLE GROWTH TIER: YES, TIER 1
18. ANDREWS INTERIM LAND USE CONTROL: NO
19. CENTER OR CORRIDOR LOCATION:
    PRINCE GEORGE'S PLAZA METRO CENTER.

GENERAL NOTES CONTINUED:

20. EXISTING GROSS FLOOR AREA TO REMAIN (NON-RESIDENTIAL): 0 SF
    PROPOSED GROSS FLOOR AREA (NON-RESIDENTIAL): 0 SF
21. STORMWATER MANAGEMENT CONCEPT #36405-2009-02, APPROVAL DATE: 06/11/2014
22. WATER/SEWER CATEGORY DESIGNATION:
    EXISTING: W-3 & S-3
    PROPOSED : W-3 & S-3
23. AVIATION POLICY AREA: N/A
24. MANDATORY PARK DEDICATION WILL BE MET BY ON SITE FACILITIES.
25. NO CEMETERIES EXIST ON OR CONTIGUOUS TO PROPERTY.
26. NO HISTORIC SITES ON OR IN THE VICINITY OF THE PROPERTY.
27. TYPE ONE CONSERVATION PLAN: YES
28. SITE IS NOT WITHIN CHESAPEAKE BAY CRITICAL AREA
29. THERE ARE NO WETLANDS ON SITE.
30. APPROXIMATELY 250 LF OF STREAM IS PRESENT ON SITE.
31. NOT ADJACENT TO AN EASEMENT HELD BY THE MARYLAND ENVIRONMENTAL TRUST, THE MARYLAND AGRICULTURAL LAND PRESERVATION FOUNDATION, OR ANY TRUST ORGANIZATION.
32. PARCELS A-M WILL BE OWNED BY THE HOME OWNERS ASSOCIATION. PARCEL N WILL BE OWNED BY PLAZA TOWERS LLC ETAL.

SURVEYOR'S AND ENGINEER'S CERTIFICATION

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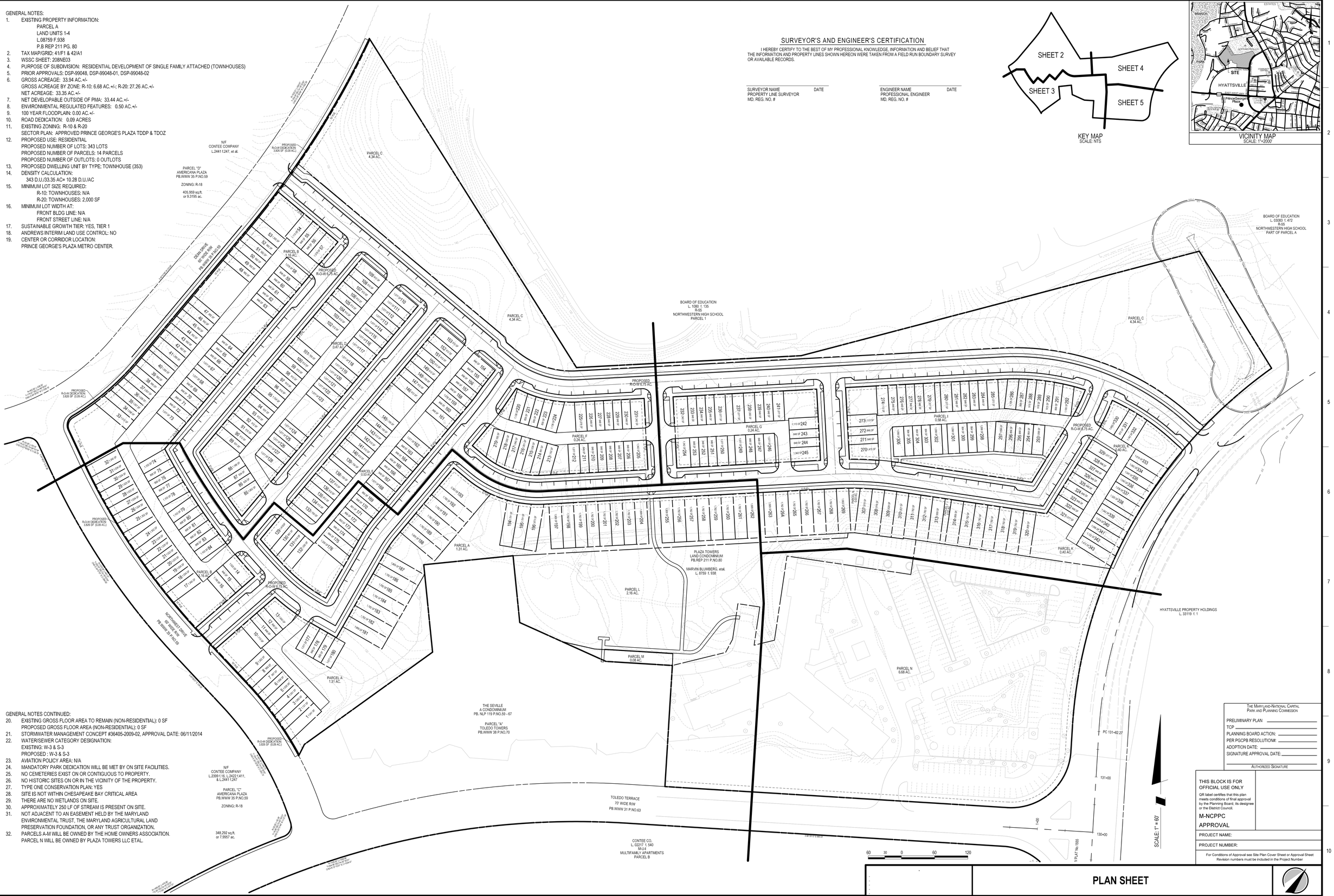
PROPERTY LINE SURVEYOR
MD. REG. NO. #

ENGINEER NAME DATE
PROFESSIONAL ENGINEER
MD. REG. NO. #

KEY MAP
SCALE: NTS

VICINITY MAP
SCALE: 1"=2000'



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
PRELIMINARY PLAN _____
TCP _____
PLANNING BOARD ACTION: _____
PER PGCPB RESOLUTION#: _____
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PROJECT NUMBER:
For Conditions of Approval see Site Plan Cover Sheet or Approval Sheet Revision numbers must be included in the Project Number

PLAN SHEET

PRELIMINARY PLAN OF SUBDIVISION. 4-17007
LANDY PROPERTY
PARCEL A

CHILLUM (17th) ELECTION DISTRICT, PRINCE GEORGE'S COUNTY, MARYLAND

1" = 60'
SHEET 1 OF 5
PROJECT NO. 1866-00-00

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OWNER/DEVELOPER/APPLICANT

MARVIN BLUMBERG COMPANY
7501 BROXBURN DRIVE
BETHESDA, MD 20871
301.631.9477
CONTACT: MARVIN BLUMBERG

MAP 5409	GRID 5G
TAX MAP 41/F1 42/A1	ZONING CATEGORY: R-10 & R-20
WSSC 200' SHEET 208NE03	XXXX: XXXX
SITE DATUM HORIZONTAL: XXXXXX VERTICAL: XXXXXX	XXXX: XXXX

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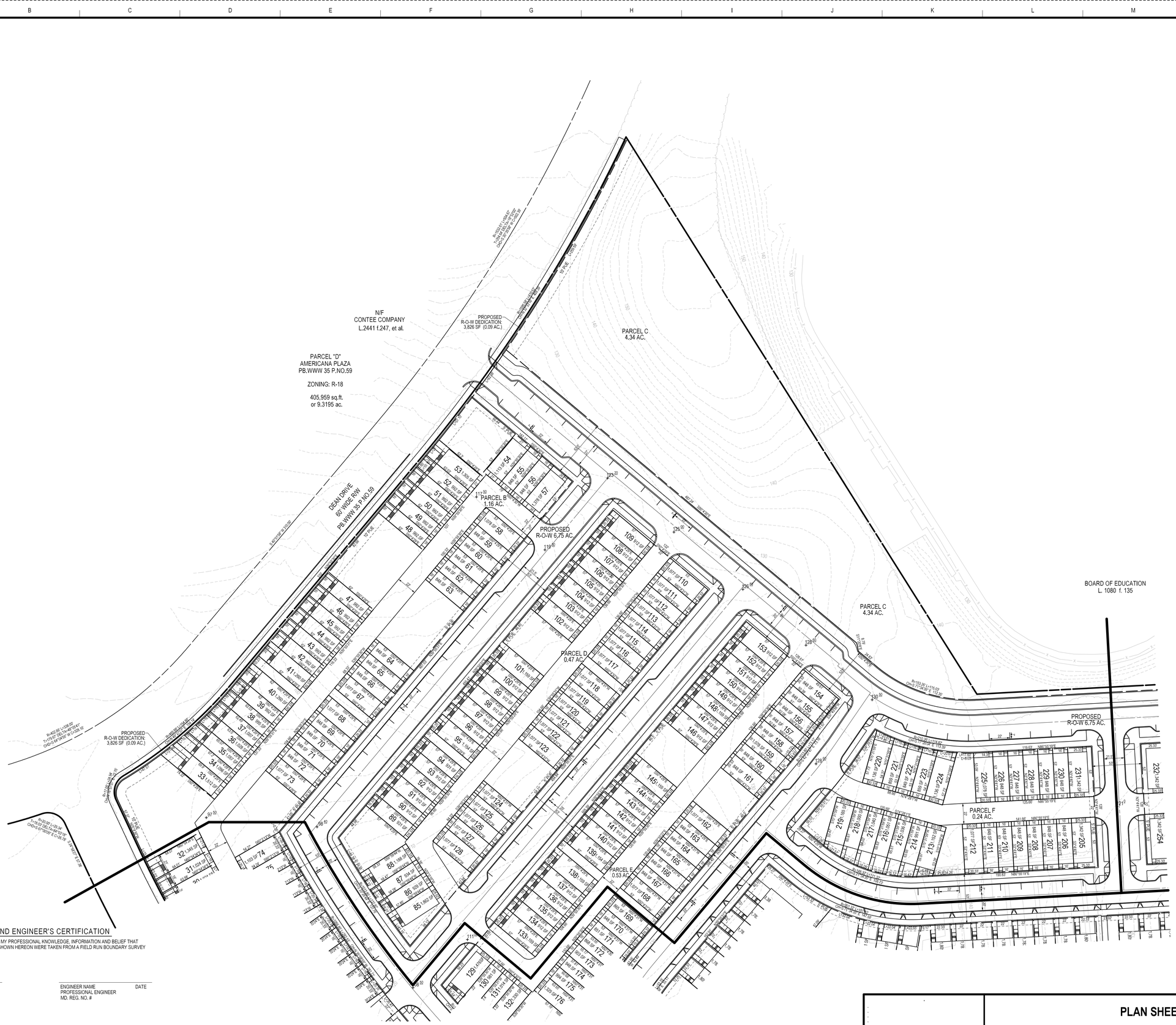

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TAX MAP:	ZONING CATEGORY:
41/F1 42/A1	R-10 & R-20
WSSC 200' SHEET	XXXX:
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SITE DATUM	XXXX:
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LANDY PROPERTY
PARCEL A

CHILLUM (17th) ELECTION DISTRICT, PRINCE GEORGE'S COUNTY, MARYLAND

1" = 40'

SHEET 2 OF 5

PROJECT NO. 1865-00-00

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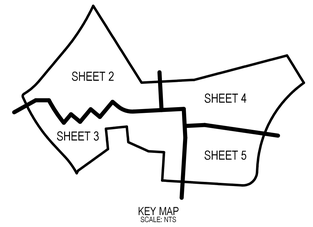

KEY MAP
SCALE: NTS

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PRELIMINARY PLAN OF SUBDIVISION. 4-17007
LANDY PROPERTY
PARCEL A

CHILLUM (17th) ELECTION DISTRICT, PRINCE GEORGE'S COUNTY, MARYLAND

1" = 40'

SHEET 3 OF 5

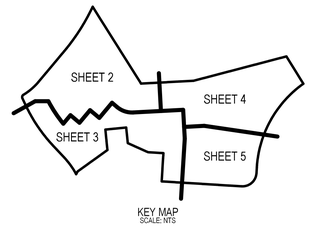
PROJECT NO. 1866-00-00

The original of this drawing document was prepared by Soltesz, LLC (SOLTESZ). If this document was not obtained directly from SOLTESZ and/or it was transmitted electronically, SOLTESZ cannot guarantee that unauthorized changes and / or alterations were not made by others. If verification of the information contained hereon is needed, contact should be made directly with SOLTESZ. SOLTESZ makes no warranties, express or implied, concerning the accuracy of any information that has been transmitted by electronic means.

REFERENCE GRID

A B C D E F G H I J K L M N O

1 2 3 4 5 6 7 8 9 10



KEY MAP
SCALE: NTS

BOARD OF EDUCATION
L. 1080 f. 135
R-55
NORTHWESTERN HIGH SCHOOL
PARCEL 1

BOARD OF EDUCATION
L. 03083 f. 472
R-55
NORTHWESTERN HIGH SCHOOL
PART OF PARCEL A

PARCEL C
4.34 AC.

PROPOSED
R-O-W 6.75 AC.

PARCEL G
0.24 AC.

PARCEL I
0.58 AC.

PARCEL H
0.03 AC.

PARCEL K
0.40 AC.

HYATTSVILLE PROPERTY HOLDINGS
L. 33119 f. 1
M-U-I
PARKING LOT
PART OF PARCEL A

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SURVEYOR'S AND ENGINEER'S CERTIFICATION

I HEREBY CERTIFY TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION AND BELIEF THAT THE INFORMATION AND PROPERTY LINES SHOWN HEREON WERE TAKEN FROM A FIELD RUN BOUNDARY SURVEY OR AVAILABLE RECORDS.

SURVEYOR NAME DATE
PROPERTY LINE SURVEYOR
MD. REG. NO. #

ENGINEER NAME DATE
PROFESSIONAL ENGINEER
MD. REG. NO. #

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

PRELIMINARY PLAN _____
TCP _____
PLANNING BOARD ACTION: _____
PER PGCPB RESOLUTION#: _____
ADOPTION DATE: _____
SIGNATURE APPROVAL DATE: _____

AUTHORIZED SIGNATURE

THIS BLOCK IS FOR OFFICIAL USE ONLY

QR label certifies that this plan meets conditions of final approval by the Planning Board, its designee or the District Council.

M-NCPPC APPROVAL

PROJECT NAME:

PROJECT NUMBER:

For Conditions of Approval see Site Plan Cover Sheet or Approval Sheet Revision numbers must be included in the Project Number

SOLTESZ, LLC

Engineering
Surveying
Planning
Environmental Sciences

4300 Forbes Boulevard, Suite 230
Lanham, MD 20706
P. 301.794.7555 F. 301.794.7656

www.solteszco.com

NO.	REVISIONS	BY	DATE
.	.	.	.

DATE: APRIL 2017
DESIGNED: XXX
CAD STANDARDS VERSION: V8 - 2000
TECHNICIAN: GAM
CHECKED: DJB

MISS UTILITY NOTE

INFORMATION CONCERNING EXISTING UNDERGROUND UTILITIES WAS OBTAINED FROM AVAILABLE RECORDS. THE CONTRACTOR MUST DETERMINE THE EXACT LOCATION AND ELEVATION OF ALL EXISTING UTILITIES AND UTILITY CROSSINGS BY DIGGING TEST PITS BY HAND. WELL IN ADVANCE OF THE START OF EXCAVATION. CONTACT "MISS UTILITY" AT 1-800-257-7777, 48 HOURS PRIOR TO THE START OF EXCAVATION. IF CLEARANCES ARE LESS THAN SHOWN ON THIS PLAN OR TWELVE (12) INCHES, WHICHEVER IS LESS, CONTACT THE ENGINEER AND THE UTILITY COMPANY BEFORE PROCEEDING WITH CONSTRUCTION. CLEARANCES LESS THAN NOTED MAY REQUIRE REVISIONS TO THIS PLAN.

OWNER/DEVELOPER/APPLICANT

MARVIN BLUMBERG COMPANY
7501 BROXBURN DRIVE
BETHESDA, MD 20871
301.631.9477
CONTACT: MARVIN BLUMBERG
.
.

MAP 5409	GRID 5G
TAX MAP 41/F1 42/A1	ZONING CATEGORY: R-10 & R-20
WSSC 200' SHEET 208NE03	XXXX: XXXX
SITE DATUM HORIZONTAL: XXXXXX VERTICAL: XXXXXX	XXXX: XXXX

PLAN SHEET

PRELIMINARY PLAN OF SUBDIVISION. 4-17007
LANDY PROPERTY
PARCEL A

CHILLUM (17th) ELECTION DISTRICT, PRINCE GEORGE'S COUNTY, MARYLAND

1" = 40'

SHEET 4 OF 5

PROJECT NO. 1866-00-00

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PARCEL K
0.40 AC.
PARCEL N
6.68 AC.
HYATTSVILLE PROPERTY HOLDINGS
L. 33119 f. 1
M-U-I
PARKING LOT
PART OF PARCEL A
CONTEE CO.
L. 02217 f. 540
M-U-I
MULTIFAMILY APARTMENTS
PARCEL B
PC 131+82.27
131+00
130+00
1+00
V PLAT No.1555
S 89°29'13" E 686.03'
N89°29'13"W 619.76'
N81°30'41"W 270.99'
S 81°34'58" E 586.74'
N 81°34'58" W 301.4'
S 81°34'58" E 22.33'
S 08°25'02" W 6.00'
N 08°25'02" E 6.00

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Douglas Holland
Submitting Department: Police Department
Item Type: Grant
Agenda Section: Consent Items (9:05 p.m. - 9:10 p.m.)

SUBJECT
FY18 Budget Appropriation: Second Year Grant Funding for the Hyattsville Safe Streets Initiative from the Governor's Office of Crime Control and Prevention

HCC-100-FY18

Recommendation:
I move that the Mayor and Council amend the FY18 budget to accept and appropriate a grant award in the amount of $158,142 from the Governor's Office of Crime Control and Prevention for the second year funding of the Hyattsville Safe Streets Initiative.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
HSSI Year 2 Grant Funding.pdf

Summary Background:
The Hyattsville Safe Streets Initiative (HSSI) addresses high incidents of crime in the City and surrounding contiguous areas in Prince George's County. The program aggressively tracks offenders by utilizing a security integration model of multi-agency collaboration with State, County and municipal public safety agencies and community partners. Grant funds provide salaries, overtime pay to support crime reduction patrols, supervise and contain priority offenders, warrant services, nuisance abatement, truancy reduction and to train patrol officers.

Next Steps:
Proceed according to the City's procurement policy and continue HSSI planning and implementation efforts.

Fiscal Impact:
An additional FY2018 appropriation and expenditure of $158,142

City Administrator Comments:
Recommend continued support.

Community Engagement:
N/A

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?
N/A

CHANGING Maryland for the Better
100 COMMUNITY PLACE
CROWNSVILLE, MD 21032-2023

GOVERNOR'S COORDINATING OFFICES

COMMUNITY INITIATIVES · SERVICE & VOLUNTEERISM · MINORITY AFFAIRS
CRIME CONTROL & PREVENTION · CHILDREN · DEAF & HARD OF HEARING
PERFORMANCE IMPROVEMENT · GRANTS

July 11, 2017

The Honorable Candace B. Hollingsworth
Mayor
City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781

RE: MDSS-2018-0033

Dear Mayor Hollingsworth:

I am pleased to inform you that your grant application submitted by **City of Hyattsville**, entitled **"Safe Streets"**, in the amount of $158,142.00 has received approval under the Maryland Safe Streets program. Enclosed is the Grant Award packet containing information and forms necessary to initiate the project.

The grant will fund the program described below:

> The Hyattsville Police Department Safe Streets program addresses high incidents of crime in the city and surrounding contiguous areas contained in Prince George's County. The program aggressively tracks offenders by utilizing a security integration model of multi-agency collaboration with state, and local law enforcement agencies, public safety agencies, and community partners. Additionally, the program will entail a variety of initiatives across several disciplines to make residents safer and neighborhoods more attractive. Grant funds provide overtime and salary support.

Please pay particular attention to the instructions included on the Grant Award. It is important that you **carefully review all Special Conditions** attached to this award. Additionally, the General Conditions for all grant awards issued by our office are located online, at www.goccp.maryland.gov. The Chief Elected Official, or another legally authorized official of the jurisdiction, state agency, or 501(c)(3) receiving the Grant Award, must sign the original Grant Award Acceptance form and upload it in the Grants Management System within **Twenty-One (21) Calendar days**. Should the acceptance form not be received, requests for reimbursement will not be honored.

A copy of the Grant Award, Notification of Project Commencement, and Individual Project Reports has also been sent to the Project Director. The Project Director is responsible for completing these and other required forms now and at the end of each reporting period. If the Project Director changes, we must be notified immediately to avoid potential reporting problems.

Projects may commence as soon as the Grant Award is signed and you have reviewed and accepted all of the General and Special Conditions. No funds may be encumbered or expended prior to this time without the specific written approval of the Governor's Office of Crime Control and Prevention.

If you have any questions or need any clarification regarding this Grant Award, please contact **Herndon, Kimberly**, your Regional Monitor, or **Quinn, Laura**, Fiscal Specialist. We look forward to working with you on this project and anticipate its success in helping to address criminal justice problems in our State.

Sincerely,

V. Glenn Fueston, Jr.
Executive Director

cc: Colonel Douglas Holland

7/11/2017

Governor's Office of Crime Control and Prevention

Control Number: 34208
Regional Monitor. Herndon, Kimberly
Fiscal Specialist: Quinn, Laura

Grant Award & Acceptance Form

Grant Award Number: MDSS-2018-0033
Sub-recipient: City of Hyattsville
Project Title: Safe Streets
Implementing Agency: City of Hyattsville
Award Period: **07/01/2017 - 06/30/2018**

CFDA: State

Funding Summary			
	Grant Funds	100.0 %	**$158,142.00**
	Cash Match	0.0 %	**$0.00**
	In-Kind Match	0.0 %	**$0.00**
	Total Project Funds		**$158,142.00**

This Grant Award is hereby made for financial assistance by the Governor's Office of Crime Control and Prevention in accordance with the

Maryland Safe Streets

This Grant Award is subject to the General Conditions and any Special Conditions attached to this award, as well as all statutes and requirements of the State of Maryland.

This Grant Award incorporates all the information, conditions, representations and Certified Assurances contained in the grantee's application.

The Grant Award shall become effective as of the start date of the award, unless otherwise specified, and upon submission to the Grants Management System, within twenty-one (21) calendar days, of a fully executed original of this document signed by the duly authorized official of the sub-recipient unit of government or sub-recipient agency receiving this Grant Award. Copies and faxes are not acceptable.

FOR THE STATE OF MARYLAND:

V. [signature]

Executive Director

Governor's Office of Crime Control and Prevention

SUB-RECIPIENT ACCEPTANCE:

[signature]

Signature of Authorized Official

CANDACE B. HOLLINGSWORTH, MAYOR

Typed Name And Title

07/17/17

Date

To submit, sign in blue ink and scan and upload the document to the grant award Documents section in the Grants Management System.

Governor's Office of Crime Control and Prevention

Regional Monitor: Herndon, Kimberly
Fiscal Specialist: Quinn, Laura

Grant Award - Special Conditions

Grant Award Number:	MDSS-2018-0033	**Sub-Recipient:**	City of Hyattsville
Award Period:	07/01/2017 - 06/30/2018	**Implementing Agency:**	City of Hyattsville
Project Title:	Safe Streets		

1 This grant award is subject to the General Conditions (POST AWARD INSTRUCTIONS) found on the GOCCP website (http://www.goccp.maryland.gov/grants/general-conditions.php). The aforementioned General Conditions/Post Award Instructions are REQUIRED to be reviewed, should be printed for your reference and are subject to change without written notice.

In addition, the Grantees Toolbox is provided as a resource on the GOCCP website (http://www.goccp.maryland.gov/grants/grantee-toolbox.php) to address frequently asked questions.

2 The Safe Streets Coalition membership is diverse and requires careful coordination. Monthly Coalition meetings are required. The following members must attend monthly: Municipal Police Departments, County Police Department, Sheriff's Office, State's Attorney's Office, Local Detention Center, Maryland State Police, Community Supervision, Department of Juvenile Services and Housing/Code Compliance. The following members are optional to attend monthly: County and/or Municipal Executive Department and the U.S. Attorney's Office (USAO).

3 Accountability rests on the Executive Department, the primary law enforcement agency under the authority of the Executive Department, and the Coordinator whom the Executive Department and law enforcement agency jointly assign to guide the Coalition. In cases where a Sheriff's Office is the applicant, accountability rests on the Sheriff's Office and its assigned Coordinator. The Coordinator is responsible for collecting and tracking data on the program for report at monthly Coalition meetings. Reports (given by the Coordinator or members) must include data on crime statistics, warrants, watch center cases, code enforcement cases and prosecution cases at minimum. GOCCP is developing a uniform reporting form for all sites. This form will be required once received by GOCCP.

4 The Coalition will make every attempt to identify violent street gangs in their jurisdiction. All suspected gang members and gangs must be verified and documented. Verified gang members will then be entered into the W/B HIDTA GangNet database.

Governor's Office of Crime Control and Prevention

Regional Monitor: Herndon, Kimberly
Fiscal Specialist: Quinn, Laura

Budget Notice

Grant Award Number:	MDSS-2018-0033
Sub-recipient:	City of Hyattsville
Project Title:	Safe Streets
Implementing Agency:	City of Hyattsville
Award Period:	**07/01/2017 - 06/30/2018**

CFDA: State

Funding Summary			
	Grant Funds	100.0 %	**$158,142.00**
	Cash Match	0.0 %	**$0.00**
	In-Kind Match	0.0 %	**$0.00**
	Total Project Funds		**$158,142.00**

Personnel

Description of Position	Salary Type	Funding	Total Budget
Crime Analyst	Salary	Grant Funds	$30,000.00
Law Enforcement	Overtime	Grant Funds	$71,142.00
Safe Streets Coordinator	Salary	Grant Funds	$57,000.00
		Personnel Total:	$158,142.00

Approved: Gina Weemo

Governor's Office of Crime Control and Prevention Authorized Representative

Effective Date: 7/1/2017

Governor's Office of Crime Control and Prevention

Programmatic Reporting

Control Number: 34208
Regional Monitor: Herndon, Kimberly
Fiscal Specialist: Quinn, Laura
Submitted Date:

Grant Award Number: MDSS-2018-0033
Sub-recipient: City of Hyattsville
Project Title: Safe Streets
Implementing Agency: City of Hyattsville
Award Period: **07/01/2017 - 06/30/2018**

CFDA: State

The information collected on this form helps us measure the progress you are making in achieving your project's goals and objectives. It also helps us determine what, if any, technical assistance you may need in implementing your project.

Performance Measures (16)

1	While utilizing grant funds during this reporting period, how many guns were seized? DO NOT report Guns Seized that have been, or will be, reported under another sub-award.	
2	While utilizing grant funds during this reporting period, how many gun arrests were there? DO NOT report Gun Arrests that have been, or will be, reported under another sub-award.	
3	While utilizing grant funds during this reporting period, how many gun cases were referred for Federal prosecution?	
4	While utilizing grant funds during this reporting period, how many gun cases were prosecuted in your jurisdiction?	
5	While utilizing grant funds during this reporting period, how many gang members were arrested? DO NOT report Gang Arrests that have been, or will be, reported under another sub-award.	
6	The number of verified gangs during this quarter.	
7	Number of gang members entered into the W/B HIDTA GangNet during this quarter.	
8	While utilizing grant funds during this reporting period, how many warrants did your department serve?	
9	The number of people identified as violent repeat offenders during this quarter.	
10	While utilizing grant funds during this report period, what was the total number of violent crime cases prosecuted?	
11	While utilizing grand funds during this reporting period, what was the number of criminal drug cases prosecuted?	
12	The percent change in the number of violent crimes reported this quarter.	
13	The percentage of those identified as violent repeat offenders who violated their terms of supervision this quarter.	

14	The percent change in the number of open warrants for violent offenses this quarter compared to last quarter.	
15	The percentage of those identified as violent repeat offenders that received a conviction that was equal to or exceeded 5 years unsuspended time imprisonment during this quarter.	
16	The percent of those identified as violent repeat offenders who received substance use treatment during the reporting period.	

Progress Report Questions (9)

1	Please explain how this award helped reduce crime and/or improve public safety in your jurisdiction.
2	Describe in detail all Law Enforcement's participation during this quarter (include: Safe Street Coalition meeting, events, etc.).
3	Describe the Prosecutor's activity/participation during this quarter (include: Safe Street Coalition meeting, HEAT Team meeting, events, etc.).
4	Describe in detail the Crime Analyst's activity/participation during this quarter (include: Safe Street Coalition meeting, HEAT Team meeting, events, etc.).
5	Describe in detail the Program Coordinator's activity/participation during this quarter (include: Safe Street Coalition meeting, HEAT Team meeting, events, etc.).
6	Describe the Coalition partnering agencies participation in the Safe Streets program during this quarter.
7	Please list any successes and/or best practices developed through this GOCCP funded program.
8	Describe barriers/challenges to implementing or completing any of the objectives. Include corrective actions taken or planned to overcome described barriers (include timeline). Are there any obstacles or barriers that could prevent you from expending all grant funds? Please include any requests for technical assistance needed.
9	If no funds or minimal funds (less than 25%) were expended during this reporting period please provide an explanation as to why and when you anticipate requesting funds. Your detailed explanation should address each budget category.

Signed: Douglas Holland **Date:** 7/12/17

Project Director - Holland, Douglas *(Project Director is preferred, Fiscal Contact or Authorized Official if Project Director is unavailable)*

Printed Name: Douglas Holland **Phone:** 301 985-5084

Maryland Safe Streets - 2018 (MDSS)

Applicant: City of Hyattsville

Grant Application Form

Governor's Office of Crime Control and Prevention

Submitted: 5/18/2017

Governor's Office of Crime Control and Prevention
100 Community Place, 1st Floor Crownsville, MD
21032 (410) 697-9338
Email: dlinfo_goccp@maryland.gov

www.goccp.maryland.gov
Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Application Contents

- [x] Cover Sheet
- [x] Face Sheet
- [x] Summary / Narrative
- [x] Budget Summary
  - [x] Personnel
  - [ ] Services
  - [ ] Operating
  - [ ] Equipment
  - [x] Travel
  - [ ] Other
- [x] Civil Rights
- [x] Service Sites
- [x] Assurances
- [x] Anti-Lobbying

Date Stamp:	OFFICE USE ONLY	
	Control Number:	Application Number: **2017-MS-0047**
	Received By:	Date:

33736 / 2017-MS-0047

Governor's Office of Crime Control & Prevention - Grant Application Form

Maryland Safe Streets - 2018 (MDSS)

Applicant: **City of Hyattsville**

Project Title: Hyattsville Safe Streets Initiative (HSSI)

Prince George's **Local Government**

Start Date: 07/01/2017 **Submitted: 5/18/2017 1:15:34 PM** **DUNS Number: 526000797**

End Date: 06/30/2018 **Funding Year:** **SAM Expiration: 1/1/1900**

Applicant:	Implementing Agency:
City of Hyattsville 4310 Gallatin Street Hyattsville, MD 20781 (301) 985-5000 FAX: (301) 985-5007	City of Hyattsville 4310 Gallatin Street Hyattsville, MD 20781 (301) 985-5000 FAX: (301) 985-5007

Authorized Official:	Hollingsworth, Candace B. chollingsworth@hyattsville.org City of Hyattsville 4310 Gallatin Street Hyattsville, MD 20781 (301) 985-5000	Mayor FAX: (301) 985-5007
Project Director:	Holland, Douglas dholland@hyattsville.org Hyattsville City Police Department 4310 Gallatin Street Hyattsville, MD 20781-2050 (301) 985-5046	Chief of Police FAX: (301) 985-5074
Fiscal Officer:	Brooks, Ron rbrooks@hyattsville.org City of Hyattsville 4310 Gallatin Street Hyattsville, MD 20781 (301) 985-5042	Treasurer FAX: (301) 985-5007

Funding Summary					
	100.0 %	Grant Funds	**$160,000.00**	_____	_____
	0.0 %	Cash Match	**$0.00**	_____	_____
	0.0 %	In-Kind Match	**$0.00**	_____	_____
		Total Project Funds	**$160,000.00**		

Project Summary

The Hyattsville City Safe Streets Initiative (HSSI) project address high incidents of crime in the city of Hyattsville and surrounding contiguous areas contained in Prince Georges County. The program aggressively tracks offenders by utilizing a security integration model of multi agency collaboration with state, and local law enforcement agencies, public safety agencies, and community partners. Additionally, the program will entail a variety of initiatives across several disciplines to make residents safer and neighborhoods more attractive. Grant funds provide salaries, overtime pay to support crime reduction patrols, supervise and contain priority offenders, warrant services, nuisance abatement, train patrol officers, and reduce truancy.

MDSS - Current Success

1. Current Success

In the 1st quarter of 2017 the Hyattsville Safe Street Initiative (HSSI) became operational. A coordinator was interviewed on February 16, 2017. A background investigation was completed and the coordinator started administrating the grant on February 21, 2017. The advisory board has preformed its oversight duties with diligence during the first 9 months of the program. Led by Mayor Candace Hollingsworth, Project Director Police Chief Holland and the City Administrator Tracy Nicholson the committee has provided the program with a firm foundation to reach is crime reduction goals. A point system was discussed so the top 25 violators could fairly be identified and placed on the list.

This cumlative point system was developed by the advisory committee and formulated with the following weights:

Misdemeanor CDS Arrest * 1

Felony CDS Arrest/PWID * 3

Active Warrant: Misdemeanor/Felony/MV/FTA 3-5 per warrant

Current Felony Pre Trial Release 3

Current Felony Pre-Trial Release Violation 5

Current Pre Trial Release Misdemeanor 2

Currently on Supervised Probation 2

Currently on Unsupervised Probation 1

Currently on VPI Probation 5

Field Contacts * 1-5

Gang Affiliate 3

Gang Member 5

Gun Arrest * 3

Fugitive 3

Note: * Within Past 5 Years

The advisory committee has also been an influence to our operations committee by providing oversight on many topics including truancy. Their guidance has resulted in the formation of another work group that is working with our local school system to try and determine the real causes of truancy and develop best practices to solve these complex issues with our multicultural school system. This committee has made it clear that the coalition police department officers should have a student advocacy role and not an adversarial role when dealing with the students. We are excited about this new part of the HSSI program and its potential to have an impact on not only our crime reduction goals but our relationships with the student population. The top 25 offender list was finalized and a meeting was held with the advisory board on March 1st. During that meeting the advisory board approved the plan to begin with a warrant enforcement operation in March while simultaneously working with our partners in parole and probation to conduct knock and talks with our VPI offenders. These operations were scheduled for March 15th but had to be postponed until March 22nd because of inclement weather.

During the first quarter our coalition agencies conducted several days of surveillance attempting to locate one suspect that was committing numerous citizen armed robberies. That surveillance did not result in an arrest but the coalition of agencies participating and sharing intelligence we were able to determine that the suspect had moved his criminal activities to another coalition jurisdiction. The agencies involved were able to connect these strings of robberies because they had worked together on surveillance with HSSI grant funds. This investigation is continuing.

Our first warrant enforcement operation was conducted on March 22, 2017 with a collective effort from our law enforcement partners from Hyattsville City Police Department, Prince George's County Police Department and Sheriff's Department, Bladensburg Police Department, Riverdale Park Police Department, Edmonson Police Department, University Park Police Department and Department of Corrections. This group formed five warrant arrest teams who attempted to serve warrants at 113 addresses in Hyattsville City and adjacent areas in zip codes of 20781-20782-20783. The teams efforts resulted in the successful apprehension of 19 wanted individuals located throughout the Hyattsville 24 warrants served. The types of warrants served during this operation were for Carjacking, Felony Theft $10,000 to $100,000, Felony Theft $1,000 to $10,000, Assault Second Degree, CDS Possession, Robbery and Burglary and some fail to appear warrants.

Also on March 22, coalition agencies working with Parole and Probation visited 15 locations and interviewed 9 subjects assigned to the Violence Prevention Initiative (VPI). Visited persons were on probation or parole for various offenses including armed robbery, assault, theft, burglary, possession of firearms, trafficking in drugs, and fleeing and eluding police.

After the warrant enforcement operation on March 22, 11 more suspects were arrested closing 14 additional warrants. These post enforcement arrests were a direct result of HSSI operations. Charges included VOP Robbery, Assault 2nd degree, VOP PWID, Assault 1st degree, and several FTA charges.

During the first quarter one of our top 25 offenders was arrested for possession of a firearm while drug trafficking and possession of CDS with intent to distribute. He is also a known gang member. This case was referred to our HSSI partner in the States Attorney's office for prosecution.

One of the unique aspects of the HSSI grant is that it involves so many different agencies. We have observed that the operations under the umbrella of this grant has opened up the communications and working relationships between all participants and has been extremely beneficial to all participants. An additional benefit is that partners are now working together on other unrelated projects outside the grant.

Problem Statement

Problem Statement

The City of Hyattsville, incorporated in 1886, is a municipality located within the north western region of Prince George's County, Maryland. The City is a vibrant and diverse city that borders the flagship campus of the University of Maryland and is minutes from Washington D.C. The City's two Metro Stations provide easy access to the region's many distinctive neighborhoods and attractions. The City's three square miles combines older residential communities and recently developed urban town centers along with significant commercial and retail centers. The City has three main thoroughfares (US Route One/ Baltimore Avenue, East-West Highway and Queens Chapel Road.) Additionally, Hyattsville is the only city in Prince George's County served by two Metro Transit stations. While the ease of transportation is a boon for the economic vibrancy of the City, these transportation corridors also offer easy access and egress to those who have committed or desire to commit violent crimes in the City. These defined routes also include the walking p aths between major transportation access Metro Centers and shopping hubs such as The Mall at Prince Georges and the Route One Arts District. Current analysis indicates that a significant portion of violent cri me (Citizen Robberies) occurs on or within ½ mile of these corridors. Additionally, the Prince George's C ounty Northern Parole and Probation office is located within the City as well. The net effect is that this offi ce serves not only those who have offended in the City of Hyattsville but many others who live outside its borders, many of whom who have backgrounds for serious criminality. All of these factors equate to broadening the criminal exposure to the city, and contribute to the rise in citizen robberies.

Several of the City of Hyattsville's boarders are also contiguous to other municipalities. Municipalities include the Town of University Park, the Town of Edmonston, the Town of Riverdale Park, the Town of Bladensburg, the Town of North Brentwood, and the Town of Brentwood. Additionally, several other municipalities are also very nearby such as the Cities of Mount Rainier and College Park. Each of these municipalities, with the exception of Brentwood, North Brentwood, and College Park provide full time law enforcement services and conduct their own enforcement initiatives. There is a standing Mutual Aid Agreement between the communities who offer full time enforcement abilities and the Hyattsville City Police Department. However, due to the lack of fully coordinated enforcement strategies, fragmentation between the enforcement efforts between these jurisdictional boundaries exists. This fragmentation allows criminal offenders to use jurisdictional boundaries to their advantage to escape and evade lawful detection and apprehension. These factors directly support the need to build and maintain strong collaborative law enforcement partnerships in the area of and surrounding the City of Hyattsville to be effective i crime reduction efforts. Specifically, the Prince George's County Police, The Prince George's County Department of Corrections, the Office of Parole and Probation, the Office of the Sheriff for Prince George's County, and the Maryland State's Attorney as well as all contiguous Municipal law enforcement agencies and the State Prosecutors' Office are all identified as

necessary for the effort to be most inclusive and effective. On an as-needed basis collaborative joint operations are run to effectively address criminal behavior. Unfortunately, these projects are often hampered by the lack of timely and accurate crime data and long term funding support for the coordination of these various efforts between concerned agencies.

The City of Hyattsville's population according to the National Census estimate in 2015 is 18,605, representing a 4.8 percent increase from 2010. The estimated household income in 2015: $66,950 compared to the State Median income of $75,847 (city-data.com). Unemployed percentage is 4.70% versus that of the State as 4.3% (www.dlr.state.md.us). Percentage of residents living in poverty 11.1%. The average house or condo value in 2015: $283,635. The Median gross rent in 2015 is $1,272.

According to current research of Maryland and other state lists there were 84 registered sex offenders living in Hyattsville, Maryland as of May 4, 2017(www.dpsc.state.me.us). The ratio of number of residents in Hyattsville to the number of Child Sexual Offenders is 220 to 1.

Another analysis reveals, according to "Bestplaces.net": The City of Hyattsville's violent crime, on a scale from 1 (low crime) to 100 (high crime), ranks 53. Violent crime is composed of four offenses: murder and non-negligent manslaughter, forcible rape, robbery, and aggravated assault. The US average is 31.1.

The City of Hyattsville's property crime, on a scale from 1 (low crime) to 100 (high crime), ranks 90. Property crime includes the offenses of burglary, larceny-theft, motor vehicle theft, and arson. The object of the theft-type offenses is the taking of money or property, but there is no force or threat of force against the victims. The US average is 38.1.

Based upon the comparison between 2015 -2016 Uniform Crime Report (UCR) statistics for violent crimes in the City of Hyattsville has suffered an overall 17% percent increase. Comparing the 1st quarter of 2016 against the 1st quarter of 2017 crimes against persons has increased 7%. Overall property crime has decreased 2% during the same period. Further analysis of Crime in Maryland Uniform Crime Report data in 2015 reveals that the City of Hyattsville rates as compared to other Municipalities within Prince George's County (excluding the County itself):

- Ranked 1st in property crime totals
- Ranked 1st in overall crime rate per 100,000
- Ranked 1st in total offenses
- Ranked 1st in property crimes per 100,000

- Ranked 10th in violent crime totals, (4 of the HSSI coalition partners are in the top ten)

An active and coordinated partnership of local law enforcement agencies that helps to identify core recidivists and other key offenders through enhanced timely and accurate data analysis will have great positive impact on the effort to reduce violent crime as well as some ancillary property crimes. **Specifically, in FY 2017-2018, the Hyattsville Safe Streets Initiative's goal is to reduce violent crime by 10% within program boundaries, with particular focus on street robberies. Additionally, it is a goal of the HSSI to reduce the property crimes of theft from autos and breaking and entering by 10% within program boundaries in FY 2017 -2018 as well.**

PROPOSED HSSI BOUNDARIES

The City of Hyattsville is a 3 square mile densely populated municipality that in 2016 was responsible for generating 24,945 calls for service; this represents an 11.75% increase from 2015, and 609 arrests were made. Hyattsville City has substantial planned growth at its two Metro centers over the next ten years. Given the City's size, abundance of commercial activity throughout the City, and proximity to several bordering municipalities, isolating coverage area to a subset of the City would limit the effectiveness of our data collection, analysis, and resulting program impact. Therefore, we propose that the HSSI boundaries include all of the geographic land mass of the incorporated City of Hyattsville.

MDSS - Coalition Partners List

Coalition Partner list

HSSI – Partnerships

The Hyattsville Safe Streets Initiative will have the widest possible range of partnerships that could be applicable to crime in the local region. Partnerships include but are not limited to:

The City of Hyattsville Government including:

- Department of Public Works (lighting, trash and abatement related issues) and the Code Compliance Department (Code Violations).

- The Hyattsville City Police Department (*lead coordinating agency*)

- The Greenbelt City Police Department

- The City of Mount Rainer Police Department

- The Town of Bladensburg Police Department

- The Town of Riverdale Park Police Department

- The Town of University Park Police Department

- The Town of Edmonston Police Department

- The Prince George's County Police *Department*

- Prince George's Office of the Sheriff

- The Prince George's State's Attorney's Office

- Prince George's County Corrections

- Prince George's County Office of Juvenile Services

- The Prince George's Office of Parole and Probation

- The Prince George's Department of Health

- Washington Metropolitan Transit Authority Police (pending)

Goals, Objectives & Outcome Based Performance Measures

Goals, Objectives & Outcome Based Performance Measures

Goals:

The goal of the City of Hyattsville City Police Department is to work in conjunction with the Governor's Offi ce for Crime Control and Prevention to make the City of Hyattsville's crime rate one of the lowest in the S tate.

In order to accomplish this goal the City of Hyattsville will continue with our Safe Streets initiative spearheaded by the Hyattsville City Police Department (HCPD). To this end, the City of Hyattsville Safe Streets Initiative (HSSI) has created a coalition with as many public safety and social service partners as possible. This year we will be requesting the Washington Metropolitan Transit Authority Police join our coalition. This coalition will then oversee a variety of initiatives that will be focused on crime reduction and making neighborhoods safe.

The goal of the coalition is to effectively manage the following Initiatives to reach our objective of crime reduction in our jurisdiction. Programs that will be utilized are, crime reduction Initiative, prioritizing offenders initiative, arrest warrant reductions Initiative, prosecution initiative, nuisance abatement and code enforcement, drug and substance abuse initiative, parole and probation visits and the new Department of Correction home visits to persons under house arrest, We will be expanding the truancy education and engagement initiative, and training for officers will be utilized as needed. The short term goal of immediately attacking crime trends to meet our crime reduction goals will have long term results throughout all the jurisdictions that are members of this coalition. The HSSI program has already proved valuable in relationship building between participating agencies that would most likely not have occurred without the structure and formalized arrangements that this program provides. These newly found relationships will remain in place long after the grant funding.

Identify and Prioritize Offenders

Every police officer knows who the criminals are in their community. When a crime occurs, an officer can quickly develop a list of suspects off of the top of their head. Officers are able to do this because they are familiar with the majority of these offenders they often deal with as repeat offenders. Every police officer can tell you that the majority of their time is consumed policing the same group of people repeatedly. In addition, the State's Attorneys and Judges often see the same names on their docket repeatedly as well. One of the goals of the Hyattsville Safe Streets Initiative (HSSI) will be to officially identify who the offenders are, who is causing the most damage to the community, and in a coordinated manner, hold them accountable for their criminal activity.

The Hyattsville Safe Streets Initiative program plans on accomplishing this by receiving nominations from the

partner Police Department patrol shifts, the Prince George's County Sheriff's Office, and the local Office of Parole and Probation. The list will include offenders (adult and juvenile) who are responsible for the disproportionate amount of harm in the community.

These nominations will be forwarded to the HSSI Coordinator on a monthly basis. The HSSI Coordinator will use several resources such as the local and countywide police report management system, court records, probation records, etc., to assign each offender a numerical score. The point will be a continuation of the scoring system already approved by the HSSI Advisory Board.

Once the HSSI Coordinator compiles the list of nominations along with the numeric scores, the list will be presented to the HSSI members during monthly operational meetings and discussed. The membership will then have the option of leaving the list as it stands or altering the list based on crime intelligence, if there are skewed statistics, or the like. The HSSI Operations Team will then approve and issue a list of the TOP 25 PRIORITY OFFENDER LIST in our area. The list will be maintained and distributed to all partners by the HSSI Coordinator.

Supervise and Contain HSSI Priority Offenders

The Hyattsville City Police Department, Greenbelt City Police Department, Mount Rainier Police Department, Riverdale Park Police Department, Bladensburg Police Department, University Park Police Department, Prince George's Police Department, Town of Edmonston Police Department, the Prince George's County Office of the Sheriff, the Prince George's States Attorneys' Office, the Prince George's Office of Parole and Probation, Metro Transit Police (if approved) as well as the Prince George's County Juvenile Services will work together to relegate priority offenders to a "We are watching" or closely monitoring status. The HSSI team will overtly supervise, contain, and build cases on priority offenders through our law enforcement partnered "Knock and Talk" home visits with probation contacts and any other relevant best practice methodology to ensure offender accountability and compliance. The individuals' status and known activities will be reviewed at the monthly HSSI Team meeting for activity, any crime patterns or sprees identified by the Crime Analyst to meet the goals of this program. Since the aforementioned police departments already have a mutual aid agreement with the Hyattsville City Police Department in place, this grant will support and further propel this ongoing effort.

The Prince George's County Department of Corrections, Community Supervision, will lead in identifying and submitting priority offenders starting with their violent offender's list. They will provide a representative to the HSSI Team meetings and coordinate with law enforcement home visits, agent contacts and call-ins to supervise and contain priority offenders. The Department of Juvenile Services (DJS) will take the lead in identifying and submitting priority juvenile offenders starting with their violent offender's list. DJS will assign a Case Manager Specialist to participate in the HSSI meeting and coordinate home visits and curfew checks with the law enforcement partners.

Identify and Prioritize Warrants

According to the Prince George's County Office of the Sherriff, there are 34,458 un-served warrants in Prince George's County. Of that number, 3,262 for the zip codes 20781, 20782, and 20783. An analysis of t hese open warrants reveal that 84 are for violent crimes alone, with an additional 90 for violation of prob ation (VOPs). The HSSI project will ensure that all partners will focus warrant apprehension efforts within the City of Hyattsville and contiguous municipalities targeting warrant service, prioritizing outstanding w arrants for the highest risk offenders including DPP and DJS Violence Prevention Initiative (VPI) offenders

. Review of priority offenders warrant status and prioritization will occur during the HSSI bi-weekly meet ing.

The Hyattsville City Police Department will use grant funds to conduct warrant operations and violent crim e reduction initiative operations to conduct foot and bike patrols, field inquires and other enforcement initia tives in high crime areas which have been identified by the Crime Analyst and law enforcement partners.

The HSSI Coordinator will be responsible for maintaining a priority list of arrest warrants for service and di stributing them to the personnel responsible for their service. The HSSI Coordinator will compile the list by considering several factors:

1. Is the offender on the HSSI TOP 25 offender list?

2. How many active arrest warrants does the offender have?

3. What is the nature of the crimes the offender is wanted for?

4. Was the arrest issued within the last 30 Days?

Establish Watch Center Model

Key partners within the HSSI Coalition are notified via email that a top 25 offender on the current list has been arrested or has an open arrest warrant. For example, in a case where an offender has been arrested and charged with criminal offenses by the Hyattsville City Police Department, a squad supervisor will notif y the assigned Community Prosecutor or representative to the HSSI Operations Team for the prosecutor' s office to be prepared to attend the arraignment and bond review to argue that the court set a high bond or hold without bond. Other partners such as the offender's Probation Agent are notified for possible parole or probation violations.

The Hyattsville City Police Department's HSSI Coordinator will also send out intelligence reports and em ail notifications to all partners that an identified priority offender has been arrested, wanted for quest ioning, or an active warrant has been issued. This is particularly useful when an offender has committed a serious crime, or a suspect has cases outside of our immediate area and other key partners may not ot herwise have been notified.

Train Patrol and Crime Analysts on Safe Street Strategies

Patrol officers will continue to participate in training on the various research and intelligence platforms as offered by the Governor's Office of Crime Control and Prevention as well as other locations that offer "bes t practices." Officers will also continue to attend strategy meetings and will be deployed as needed for vari ous operations targeting violent criminals as well as those who commit lower level crime which tends to s

upport violent and narcotic related crime. Officers will also continue to participate in Compstat and will par ticipate on the HSSI Team in a continued effort to combat crime in an organized fashion.

Establish Prosecution Strategies for Priority Offenders

On a monthly basis a law enforcement meeting will be conducted specifically to discuss and manage the top 25 priority offender list developed by the HSSI Team. We have found that the most effective way to get the most accurate and useful "street crime" information is to have officers working on patrol and gang units attend and contribute at the meetings due to the likelihood of having the most recent knowledge of offenders with whom they have daily contact. Once the meeting has concluded, the States Attorney's Representative is responsible for working with the local courts and related prosecutors to ensure appropriate adjudication, follow-through, and consistency of enforcement.

The list is disseminated to key personnel including all other prosecutors in the States Attorney's Office. The States Attorney's Representative will hold interoffice meetings with and relay appropriate related Priority Offender information to other prosecutors and police officers in order to focus efforts on each case involving a top 25 offender to ensure the case is solid and ready for trial. This system streamlines communication with all law enforcement agencies. Additionally, a rapport for trial is established between the officers and agents and a single prosecutor. This process has proven to produce an effective outcome in other communities such as Salisbury, Cumberland, and other Maryland communities.

Track the Prosecutions of Priority Offenders

Monthly updates will be distributed, and reviewed at each Safe Streets Operational Meeting and inter-offic e meeting to provide accountability to the community. The States Attorney's Office that attends these meetings will be notified about any arrest of the top 25 offenders. These reports will track pending trial dates , outcomes and sentences of concluded cases.

Identify and Address Substance Abuse Issues:

The Hyattsville City Police Department will partner with the Prince George's Health Department to provide substance abuse support and guidance for tracked offenders. Specific focus will be placed upon opiate addiction and related health concerns, if found, while not neglecting other addictive substance abuse issu es or concerns. The Health Department will send a representative to the HSSI Administrative Board meet ings and provide information on localized drug trends affecting the Hyattsville area as well as ongoing rem ediation efforts. Additionally, as available, a member of the Health Department will also join the HSSI T eam to offer guidance and any available supporting information on the top 25 offenders. Offenders with s ubstance concerns will be directly referred to the Health Department representative for assistance and tra cking. A running record of all referrals will be kept by the HSSI Coordinator. The Health Department will c oordinate with the Hyattsville City Police Department during this initiative to conduct outreach to the top 25 offenders for substance abuse education and support.

Nuisance Abatement

The Hyattsville City Police Department will keep a record of all properties that have substantiated calls for service that were considered "nuisance" in nature. Violations include loud noise or music in violation of la w or city ordinance, and/ or multiple calls for various disturbances including domestic issues, fights, diso rderly conduct or other violations. These locations will be forwarded to the HSSI Crime Analyst for review and evaluation as they may intersect with outstanding community offenders.

Custom Policing Goal: Truancy Educational Engagement Initiative:

The Hyattsville City Police Department is fortunate to have a school resource officer (SRO) assigned to N orthwestern High School. The SRO's current duties entail:

Providing students with counseling and guidance, family counseling, mediation, and functions as a liaison between the Hyattsville Police Department and the School.

Teaching targets classes on subject matter such as staying away from drugs.

Providing campus safety training for teachers and administrative staff, and functions as a mentor for the students.

Participating in school activities and sports programs during and after schools hours.

Objectives:

The HSSI will reach the goal of crime reduction by utilizing the following techniques, programs and methods.

Assisting the Prince George's County Schools (PGCPS) Department of Security Services in handling and reporting incidents, including any incidents involving students or teachers.

Due to the SRO's ongoing work within the school, the police department has an excellent relationship with area schools. Because of this relationship, there is an open opportunity to advance this work by implemen ting a program that will create linkages between the community and law enforcement that will help reduce truancy for youth beginning in 6th grade. Under this new initiative, the HSSI will provide additional patrols

in and around the school and areas in which youths congregate during school hours. The goals of the patrol are to **seek out and identify truants as well as educate and engage truant children.**

HSSI has met with the principals of Nicholas Orem Middle School, Hyattsville Middle School and Northwestern High School. These schools represent 4000 students. This meeting revealed that the truancy problem has many causality factors. In order for our truancy program to be effective and have the desired impact on reducing truancy we will continue with the meetings with our stakeholders in the schools system to continue the informative discussions started as a result of our first HSSI grant. These discussions with the various principals centered on the uniqueness of our student population and how the police have a chance through this grant to become real student advocates. Several trust building ideas between the students, schools administrators and the police departments are now being explored. These relationships will continue to grow with the continuation of this grant.

The initiative will be used by the HCPD to develop training and a standard operating procedure to use when identifying or in contact with truant youth. This procedure will be developed in a manner that is supportive of our community policing initiatives and approach to positive youth development. HCPD will use its existing relationship with area schools to ensure that they are able to identify truant youth (*and the schools they attend*), determine a suitable process for returns, and develop relationships with the appropriate in-school staff contacts to address truancy at the school level. The SRO will also be informed and will coordinate any follow-up necessary actions to ensure the proper resolution is reached.

The HCPD also seeks to bolster its engagement activities in concert with the City's existing Teen Advisory Committee a Citizens' Youth Academy. The Citizens' Youth Academy will focus on the governmental functions of the City of Hyattsville and how to access its services, an in-depth look at the Hyattsville City's Police Department role and responsibilities, and expose the youth to conflict resolution concepts. We believe through the close interactive experience between police officers and youth that a more positive community bond will evolve.

In our view, including truancy within the context of this program allows us to have a more comprehensive approach to overall crime reduction, particularly among juvenile offenders.

Use of Social Media

The City of Hyattsville City Police Department has found success in using social media platforms to reach the public and obtain public support in the reduction of crime. Facebook is one of the most successful tools we have employed and we intend to apply other applications as needed for our community to reinforce our crime reduction efforts.

Home Visit with Department of Corrections

The HSSI program has started a new program that to our knowledge is a first in the state. As a direct result of our first year funding and the relationships built between our coalition members we have started having officers accompany Department of Corrections Officers on their home visits to persons under house arrest. Most of these subjects are under house arrest for felonies. We feel that this dovetails directly with the parole and probation knock and talks.

Outcome base performance measures.

HSSI proposes to continue an active and coordinated partnership of local law enforcement agencies that helps to identify core recidivists and other key offenders through enhanced timely and accurate data analy sis will have great positive impact on the effort to reduce violent crime as well as some ancillary property crimes. **Specifically, in FY 2017-2018, the Hyattsville Safe Streets Initiative's goal is to reduce viole nt crime by 10% within program boundaries, with particular focus on street robberies.** Additionally, it is a goal of the HSSI to **reduce the property crimes of theft from autos and breaking and entering by 10% within program boundaries in FY 2017 to FY2018**

Management Capabilities

Chief Douglas Holland- Chief of the Hyattsville City Police and Chairperson of the HSSI Advisory Committee

Doug Holland has served as the Chief of Police of the Hyattsville City, Maryland Police Department for nearly 19 years. The Hyattsville City Police Department has been continuously accredited by the Commission on Accreditation for Law Enforcement Agencies since 1999 and is a full service department with 44 police officers and 12 civilian positions.

Prior to accepting the position at Hyattsville, Chief Holland served 25 years with the Prince George's County, Maryland Police Department, retiring at the rank of Major and at the time was assigned as the Commander of Training and Personnel Services. Chief Holland has served as the Chairman of the Maryland Municipal League Police Executive Association and is past President of both the Police Chiefs Association of Prince George's County and the Maryland Chiefs of Police. He currently serves as the Chairman of the Maryland Law Enforcement Torch Run to benefit Special Olympics.

Ronald Brooks- City Treasurer

City of Hyattsville, *Treasurer*

2013 to present

City of East Cleveland, *Director of Finance*

2006 to 2012

District of Columbia, *Branch Chief-Strategic CIP*

2004 to 2006

City of Cleveland, *Director of Finance*

2002 to 2004

Scott Dunklee HSSI- Coordinator:

Mr. Dunklee started as the HSSI coordinator in February 2017, Scott Dunklee will be available to the all of the coalition partners to oversee the grant. With more than 35 years of public safety experience, Mr. Dunklee as a police commander served in operational, investigations and administrations roles has provided oversight for a many large grant projects.

Strategy & Timeline

Strategy & Timeline

The HSSI program became operational on March 22, 2017 with its first warrant enforcement operation. This was followed up by deployment of saturation targeted patrols based on HEAT maps in April. The top 25 offenders have continually been discussed by the operations team and containment strategies have been deployed to combat their activity. Parole and Probation home visits staffed by both the Special Agents from Parole and Probation and law enforcement officers have been conducted and will continue. The HSSI is also exploring a new tactic of working with our Department of Correction Coalition partner to conduct home visit with persons that are under house arrest. We are not aware of any other program in the state that has combined Department of Corrections personnel with Law Enforcement to make home visits. This tactic is a direct result of our Advisory Committee having the Director of the Department of Corrections on the board and during discussions in our Advisory Board meetings this idea was started. Without the HSSI grant this would not have taken place. Our program has also delved way beyond the face of truancy of just making students go back to school. After meeting our stakeholders of school principals that are responsible for 4000 students in just three schools, one high school, and two middle schools within the Hyattsville City's jurisdiction we became aware of some of the real reasons for truancy in our schools. These students come from so many varied environments with so many countries and cultures represented. Because of the HSSI program we are adding specific meetings to deal with truancy outside of our normal advisory board meetings and operation meetings.

For the FY 2017-2018 years the Safe Streets program will continue with these programs. Crime analysis, containment of our top 25 offenders, targeted patrols based of heat maps, warrant enforcement, working with our prosecutor's office, parole and probation visits as well as trying our new Department of Corrections house arrest visits. Nuisance abatement, drug and substance abuse initiative, truancy enforcement with focus on engagement.

The Administrative Board has provided valuable input into the direction of the program. New ideas and programs based on the relationships developed during these meetings have led to new programs such as the Department of Corrections combined home visits with law enforcement and the enhanced truancy meetings with local school principals are a direct result.

The Advisory Board will meet every month unless its Chair person and the HSSI Coordinator agree that an interim meeting is necessary.

During these scheduled meetings the HSSI coordinator will:

- Prepare a report pertaining to the actions of the initiative
- Report on the budget for program operations
- Report on any actions worthy of PIO consideration
- Discuss the strengths and weakness of the project and make recommendations for improvement

The Operational Committee with meet once a month and the HSSI Coordinator will:

- Review the results of the previous month

- Discuss the top 25 offender list

- Review action plans proposed and identify resources needed to place these plans into action

The HSSI Coordinator will keep each committee and the program director current as needed with the use of group emails.

The new truancy work group that was born directly from the HSSI Advisory meetings will hold separate meetings so sufficient time can be allotted to address this complicated issue. This student advocate program will attempt to address truancy by a broader exploration of root causes that that are causing our multicultural student population to be absent from school. We feel that keeping these students in school will have a direct impact on student involved crimes during school hours as well as build trust between the police community, city government and the students.

Spending Plan

This year's HSSI grant of $160,000 will be divided into two main categories. Staffing for program management and overtime for enforcement operations.

Funds will be depleted evenly each quarter starting on July 1, 2017

HSSI Coordinator Salary	$57,000 Yearly
Crime Analyst Salary	$30,000 Yearly
Law Enforcement Overtime	$71,142 Yearly
Training	$1,858 Yearly

Sustainability

We realize that in challenging economic times, funding sources can be constrained. Although it is unclear if positions funded by Safe Streets will be impacted in future years, the HSSI has realized great benefits in our first several months and prepared to continue to use the resources, partnerships and concepts as we collectively work to implement crime reduction strategies. Strategies such as the security integration model, and collaboration with coalition members will allow for our continued ability to gain insight and techniques to reduce crime and build relationships.

Control Number: 2017-MS-0047

Project Budget

A. Budget Summary

	Grant Funds	Cash Match	In-Kind Match	Total Award
Personnel	$158,142.00	$0.00	$0.00	$158,142.00
Operating Expenses	$0.00	$0.00	$0.00	$0.00
Travel	$1,858.00	$0.00	$0.00	$1,858.00
Contractual Services	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00
Grand Total	**$160,000.00**	**$0.00**	**$0.00**	**$160,000.00**

Category A - Personnel

Control Number: 2017-MS-0047

	Description of Position	Priority	Salary Type	Funding Type	Total
2	Law Enforcement overtime	1	Salary	Grant Funds	$71,142.00
1	Coordinator	2	Salary	Grant Funds	$57,000.00
3	Crime Analyst	3	Salary	Grant Funds	$30,000.00
					$158,142.00

1. HSSI Coordinator
Total salary contractual to the Safe Streets Coordinator position employee with no benefits to be paid bi-weekly in accordance to section. Position coordinates the 15 coalition partners that are participating in the HSSI Grant. Additionally, performs partial duties of a crime analysis by researching crime trends and deploying saturation patrols based on this information, conducts advisory meeting and operational meetings. Supervises crime analyst, tracks overtime from 8 police departments and prepares quarterly reports for the HSSI.

2. Aimed at increasing police presence in the Safe Streets area to promote the Goal of identify and Prioritize Warrants. This initiative will be used on a targeted method as warrants emerge on one of top 25 offenders. These targeted warrant operation average between $500-$600 depending on number of officers and hours worked per assignment. I have budgeted 12 operations.

   Also included in the LE overtime is our Truancy operations for 2 hours a day for one officer 3 times a week. This will cover it for 9 months for the school year. Days can be rotated as we see problems arise or on the recommendation of the school.

   Saturation patrols based on HEAT maps and predictive analysis is an important part of strategy in reaching our goal of reducing crime.

3. Crime Analyst position
Hiring a contractual (total salary with no benefits to be paid) crime analysis will promote the Goal of Crime Reduction by tracking and analyzing crime trends and offender patterns and relaying them weekly to the Safe Streets partners so they can more effectively decide on how to direct their resources.

Category C - Travel

Control Number: 2017-MS-0047

	Travel	Priority	Funding Type	Quantity	Cost / Unit	Total
1	Crime Analyst Training	4	Grant Funds	1	$1,858.00	$1,858.00
						$1,858.00

1. Additional training for the crime analyst position as software changes develops

Control Number: 2017-MS-0047

V. Civil Rights Requirements

1. Civil rights contact person: Snellman, Vivian - Human Resources Director

2. Organization: City of Hyattsville

3. Address: 4310 Gallatin Street
Hyattsville, MD 20781

4. Telephone Number: (301) 985-5043

5. Number of persons employed by the organization unit responsible for implementation of this grant: 11

Project Service Sites

Site 1

Service Site	City of Hyattsville
Apt. Suite, No. Street	4310 Gallatin Street
City	Hyattsville
State & Zip	MD 20781

Control Number: 2017-MS-0047

Certified Assurances

THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

6. Sub-recipients will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. ° 3789d): the Victims of Crime Act (42 U.S.C. ° 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. ° 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. ° 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. ° 704); the Americans with Disabilities Act of 1990 (42 U.S.C. ° 12131-34); the Education Amendments of 1972 (20 U.S.C. ° 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. ° 6101-07); and the Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

8. Sub-recipients that are governmental or for-profit entities, that have fifty or more employees and that receive a single award of $500,000 or more under the Safe Streets Act or other Department of Justice (DOJ) program statutes are required to submit their Equal Employment Opportunity Plan (EEOP) to the federal Office of Civil Rights (OCR). The sub-recipients are not required to submit a copy to the Governor's Office of Crime Control & Prevention (GOCCP), but must have a copy available on site for monitoring purposes. Those sub-recipients that are subject to the OCR's EEOP Certification Form may access this form at: http://www.ojp.usdoj.gov/about/ocr/eeop.htm.

9. That the Grantee will comply with all provisions set forth in the Governor's Office of Crime Control & Prevention's General http://www.goccp.maryland.gov/grants/general-conditions.php and Special Conditions.

10. That the Grantee will comply with the provisions of 28 CFR applicable to grants and cooperative agreement.

11. Sub-recipients are obligated to provide services to Limited English Proficient (LEP) individuals. Refer to the DOJ's Guidance Document. To access this document see U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (67 Federal Regulation 41455 (2002)). This regulation may be accessed at: http://www.archives.gov/eeo/laws/title-vi.html

CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.

Signature of Authorized Official **Date**

Hollingsworth, Candace B. - Mayor

Name and Title

Certification Regarding Lobbying

Control Number: 2017-MS-0047

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 --

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph, (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about –

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

_____

_____

Check ___ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each ap¬plication for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ___ if the State has elected to complete OJP Form 4061/7.

_____

DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant:	City of Hyattsville
Address:	4310 Gallatin Street Hyattsville, MD 20781
Project Title:	Hyattsville Safe Streets Initiative (HSSI)
Federal ID Number:	52-6000797
Authorized Representative:	Hollingsworth, Candace B. - Mayor

Signature: _____

Signature of Authorized Official **Date**

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Nicola Konigkramer
Submitting Department: City Clerk
Item Type: Proclamation
Agenda Section: Consent Items (9:05 p.m. - 9:10 p.m.)

SUBJECT
Municipal Government Works Month Proclamation

HCC-103-FY18

Recommendation:
I move that the Mayor and Council proclaim November as Municipal Government Works Month in Hyattsville.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
Municipal Government Works Month Proclamation.pdf

Summary Background:
November is Municipal Government Works Month

Next Steps:
Proclaim November as Municipal Government Works Month

Fiscal Impact:
N/A

City Administrator Comments:
Recommend Support

Community Engagement:
In addition to the proclamation, the Clerk's office will engage residents throughout the month of November to promote awareness of the functions of municipal government.

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

PROCLAMATION RECOGNIZING NOVEMBER 2017
AS MUNICIPAL GOVERNMENT WORKS MONTH
IN THE CITY OF HYATTSVILLE

WHEREAS, Maryland's 156 municipalities celebrate Municipal Government Works each November; and

WHEREAS, the City of Hyattsville became an incorporated Maryland municipality in April 1886; and

WHEREAS, municipal government represents the most responsive level of government, allowing citizens to have direct access to elected officials; and

WHEREAS, in an effort to educate citizens about municipal government and the importance of their participation, the City of Hyattsville is proud to promote municipal government awareness, and

WHEREAS, municipalities have enhanced the quality of life for their respective residents maintaining natural and historical sites and structures helping to make Maryland a great place to live, work, play and explore.

NOW, THEREFORE BE IT PROCLAIMED that the Mayor and Council of the City of Hyattsville, Maryland hereby joins the Maryland Municipal League in declaring November to be Municipal Government Works Month in the City of Hyattsville.

_____

Candace B. Hollingsworth
Mayor
City of Hyattsville

November 6, 2017

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Nicola Konigkramer
Submitting Department: City Clerk
Item Type: Proclamation
Agenda Section: Consent Items (9:05 p.m. - 9:10 p.m.)

SUBJECT
Native American Heritage Month Proclamation

HCC-106-FY18

Recommendation:
I move that the Mayor and Council proclaim November as Native American Heritage Month in Hyattsville.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
Native American Heritage Month Proclamation.pdf

Summary Background:
November is Native American Heritage Month

Next Steps:
Proclaim November as Native American Heritage Month

Fiscal Impact:
N/A

City Administrator Comments:
Recommend Support

Community Engagement:
N/A

Strategic Goals:
Goal 5 – Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?
N/A

PROCLAMATION RECOGNIZING NOVEMBER 2017
AS NATIVE AMERICAN HERITAGE MONTH
IN THE CITY OF HYATTSVILLE

WHEREAS, American Indian Heritage Month has been advocated for and observed in many communities since the 1910s, and officially established nationally in 1990; and

WHEREAS, Native Americans have called Maryland home for generations; and

WHEREAS, municipal government represents the most responsive level of government, allowing citizens to have direct access to elected officials; and

WHEREAS, the values and spirit celebrated this month are ones that resonate for all Americans of every background and heritage, including respect for the natural world and the flourishing of future generations; and

NOW, THEREFORE BE IT PROCLAIMED that the Mayor and Council of the City of Hyattsville, Maryland hereby proclaim November American Indian Heritage Month in Hyattsville, and encourage all residents to remember this part of our rich history.

_____

Candace B. Hollingsworth
Mayor
City of Hyattsville

November 6, 2017

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Nicola Konigkramer
Submitting Department: City Clerk
Item Type: Proclamation
Agenda Section: Consent Items (9:05 p.m. - 9:10 p.m.)

SUBJECT
Veterans Day Proclamation

HCC-107-FY18

Recommendation:
I move that the Mayor and Council proclaim November 10, 2017 as Veterans Day in Hyattsville.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
Veterans Day Proclamation.pdf

Summary Background:
November 10, 2017 is Veterans Day

Next Steps:
Proclaim November 10, 2017 as Veterans Day

Fiscal Impact:
N/A

City Administrator Comments:
Recommend Support

Community Engagement:
N/A

Strategic Goals:
Goal 5 – Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?
N/A

PROCLAMATION RECOGNIZING NOVEMBER 10, 2017
AS VETERANS DAY
IN THE CITY OF HYATTSVILLE

WHEREAS, throughout the history of our nation, the brave women and men of our Army, Navy, Air Force, Marine Corps, and Coast Guard have risked their lives to protect our country;

WHEREAS, their contributions and sacrifices are a reminder that freedom is not free, and we are forever indebted to the millions of service members who fought and died in the line of duty;

WHEREAS, these sacrifices are also made by the family members who support the men and women that have fought to preserve our liberties;

WHEREAS, Hyattsville and the surrounding municipalities within Prince George's County have approximately 60,000 veterans who have served in the U.S. Armed Forces;

WHEREAS, it is most appropriate that we honor and recognize the dedication and valor that veterans have displayed to protect our freedom and democracy.

NOW, THEREFORE BE IT PROCLAIMED that the Mayor and Council of the City of Hyattsville, Maryland, with gratitude and respect of the more than 21.8 million veterans who have faithfully served our country in the Armed Services, hereby proclaim November 10, 2017 as Veterans Day, and further extend our profound appreciation for their service to this great country.

_____

Candace B. Hollingsworth
Mayor
City of Hyattsville

November 6, 2017

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Ron Brooks
Submitting Department: Finance
Item Type: Budget
Agenda Section: Action Items (9:10 p.m. - 9:20 p.m.)

SUBJECT
FY18 DPW CIP Budget Amendment and Adjusting Appropriations (10 minutes)

HCC-105-FY18

Recommendation:
I move that the Mayor and Council authorize the City Treasurer to amend the FY18 DPW Capital Improvements Budget by adjusting budget appropriations to include $325,000 for the Hyatt Park Place Making Project and reducing the 3505 Hamilton Street amount from $1.5 million to zero. The revised FY18 DPW total CIP budget of $5,355,000 includes the adjustment and reduction noted above and all other previously approved FY18 DPW CIP projects and budget amendments.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Summary Background:
In May of this year Council approved the FY18 DPW CIP budget for a total $6,450,000. Since then, other projects have come forward for consideration and the previously approved CIP appropriations need to be adjusted. The administration is asking Council to adjust current FY18 DPW CIP budget appropriations by including $325,000 for the Hyatt Park Place Making Project and reducing the 3505 Hamilton Street amount from $1.5 million to zero. The administration anticipates receiving a grant up to $75,000 to reduce the cost of the Hyatt Park Place Making Project. The revised FY18 DPW CIP total budget of $5,355,000 includes the adjustment and reduction noted above and all other previously approved FY18 DPW CIP projects and budget amendments.

Next Steps:
If approved, move forward with the Hyatt Park Place Making Project and adjust the FY18 DPW CIP budget appropriations to reflect including $325,000 for the Hyatt Park Place Making Project.

Fiscal Impact:
The adjustments to the FY18 DPW CIP budget shifts available resources and reduces other CIP appropriations.

City Administrator Comments:
Recommend support for funding the Hyatt Park Place Making Project and the budget adjustments including reducing the FY18 DPW CIP budget appropriations.

Community Engagement:
Community outreach on design and programming

Strategic Goals:
Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?
N/A

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Nicola Konigkramer
Submitting Department: Legislative
Item Type: Ordinance
Agenda Section: Discussion Items (9:20 p.m. - 10:10 p.m.)

SUBJECT
Residential Permit Parking Zones Program - 2017 Update (30 minutes)

HCC-99-FY18

Recommendation:
I move that the Mayor and Council direct the City Attorney (in consultation with City staff) to develop an ordinance amending Article IV, Residential Permit Parking Zones of the City Charter and Code. In doing so, the City Attorney and City staff shall include the changes outlined in the attached memo.

Sponsor(s):
Lawrence

Co-Sponsor(s):
Haba, Ward

ATTACHMENTS

Memo_Suggested Action and Summary Background.docx

Memo_-_Residential_Parking_Zone_-_Staff_Review.pdf

Residential_Parking_Committee_Recommendations_9.29.16.pdf

RPZ_Committee_Recommendations_-_March_2017.pdf

Summary Background:
See attached memo.

Next Steps:
Schedule a public information session.

Fiscal Impact:
TBD

City Administrator Comments:
For Review and Discussion

Community Engagement:
In addition to the public discussion of this motion and the ensuing draft ordinance, this more calls for the scheduling of a public information session.

Strategic Goals:
Goal 4 – Foster Excellence in all City Operations

Legal Review Required?
Pending

City of Hyattsville

Memo

To: Mayor and Council

From: Councilmember Bart Lawrence, Ward 1

CC: Tracey Nicholson, City Administrator

Skip Cornbrooks, City Attorney

Date: October 31, 2017

Re: Residential Permit Parking Zones Program – 2017 Update

Suggested Action:
Amendments to Article IV, Residential Permit Parking Zones:

- Resident parking permits shall be issued with two-year renewal requirements.
- City staff shall use the following metrics when issuing 2-year parking permits:
    - Within a designated Residential Parking Zone (RPZ), the overall number of permits issued by the City should be determined by the Parking Compliance Department based on the total amount of available street parking, minus a 10 percent buffer for guest parking. In this way, the total number of permits issued to residents would vary based on the availability of parking spaces on the street. Each Hyattsville home in an RPZ should be issued no more than four parking permits for on-street parking and no less than one permit.
    - The Parking Compliance staff should take the number of available off-street parking spaces (e.g., driveways and garages) into consideration when granting parking permits. Where street parking is limited, residents with off-street parking should be issued fewer permits.
    - Parking permits should only be issued to Maryland registered vehicles, with the exceptions including but not limited to active duty military personnel and students.
    - Additional permits may be granted based on special considerations such as onsite caregivers and others as may be determined by Parking Compliance staff.
- In addition to current metrics, when reviewing the request for the establishment of an RPZ, City staff shall consider the number of available off-street parking spaces (such as driveways and garages).
- Property owners of single-family rental properties shall be required to collect all 2-year parking permits from their tenants upon termination of a lease. Failure to do so should result in a limitation on, or elimination of, permits issued to future residents.
- Residents of multifamily homes must individually apply for 2-year parking permits.

- Guest permits: Residents who live within an RPZ will be provided as part of the permit application a booklet of 50 1-day guest permits and a single 5-day guest permit. Eligible households will receive no more than one guest permit booklet in a two-year period. In addition to the guest permit booklets, upon proper request and proof of residency, RPZ residents shall be issued up to five 1-day parking permits at a time to allow for special events. Upon proper request and proof of residency, RPZ residents shall be issued up to one 5-day parking permit at a time. Upon proper request and proof of residency, 5-day parking permits may be issued for the same vehicle up to three consecutive times. Parking permits shall not be issued to residents in a manner that serves as a de facto 2-year parking permit. There shall be no charge for the issuance of parking permits.
- When establishing new RPZs, staff shall not permit RPZ applications to include commercially zoned properties, unless City staff determine that such an RPZ could function effectively and without adverse effects on residents and business owners. This might be done by creating designated areas within RPZs in which the RPZ rules are lifted for a set period of time. The City could also implement some combination of parking meters and/or zoned pay-by-phone. The meters and pay-by-phone would be enforced during specific hours and would default to the RPZ during all other hours.
- There shall be a 30-minute grace period across all RPZs unless otherwise stipulated by Council or staff.
- To accommodate existing businesses that might be adversely affected by the proposed changes to the RPZ program, the staff shall use a combination of parking meters and/or zoned pay-by-phone. The meters and pay-by-phone would be enforced during specific hours and would default to the RPZ during all other hours if required
- The penalty for each RPZ parking violation shall be up to $50.

The Mayor and City Council further direct the City staff to take the following actions in a manner and timeframe accordant with the proposed updates to the RPZ program:

- Well before the rollout of the new RPZ regulations, the City shall inform residents of the option and process for undoing an existing RPZ. This information should include details on the new regulations.
- Void all current RPZ permits.
- Replace/Update RPZ signage.
    a) Improve the overall consistency of RPZ signage by color coding each zone, making certain that all signs have the zone number displayed
    b) Clearly post the ordinance information
    c) Clearly display the applicable hours of enforcement
- Move forward with the purchase and use of an Automated License Plate Reader (ALPR). Based on the performance of the ALPR, staff should consider the acquisition of additional units in the FY2019 budget.
- Produce a local "Parking" guide, including both residential parking and metered parking rules and regulations.
- Schedule a public engagement opportunity to allow for information sharing with regards to the proposed changes to the RPZ program outlined in this motion. This meeting should precede discussion of the draft ordinance.

Summary Background:
The intent of residential parking permit program is to protect the rights of residents and provide for the effective usage, safety, and management of on-street parking. Residential parking zones have been created to manage on-street parking in proximity to businesses, Metro stations, multi-family homes, and schools. The City currently has a number of residential parking zones that, according to City staff and residents, operate with varying degrees of effectiveness. In 2015, the City Council established the

temporary Residential Parking Zone Committee to leverage the knowledge and skills of residents and volunteers to conduct a review of the City's current residential parking zone program, exploring gaps in service, needs, and best practices, with the intent of developing a set of recommendations for modifying the program in order to better serve parking needs in neighborhoods throughout the City.
The committee's review included such aspects of the program as —

- Permitting (e.g., duration of validity, number of guest permits per household, allowable capacity for permitting)
- Grace period (i.e., the allowable amount of time that someone can park in a residential parking zone before being ticketed)
- Enforcement (e.g., policies that allow the City to reasonably enforce parking restrictions, policies that are fair to residents and visitors)
- Signage (e.g., consistency, if necessary, and clarity)
- Capacity (e.g., ability of streets to support two-way on-street parking)
- Efficiency of use of available off-street parking

In addition to the general intent of the City's residential parking permit program, the following principles guided the committee's review and policy recommendations:

- Ensure the safety of residents and visitors
- Strive for adequate evening and nighttime (e.g., 5 p.m. to 6 a.m.) residential parking
- Allow for residential parking to support local businesses during business hours (e.g., 6 a.m. to 5 p.m.)
- Avoid policies that negatively affect local businesses

The council is grateful for the efforts of the committee, understanding that any attempt to update the residential permit parking zones program so that it fulfills its intent, while satisfying the needs of residents, visitors, and business owners, is a great challenge. This motion synthesizes the committee's recommendations, staff feedback, and resident and business owner input. It's expected that with additional input from the public and discussion among council members, the parameters of this motion will change.

Memo

To: Mayor and City Council

CC: Tracey Nicholson, City Administrator
Chris Giunta, Manager of Code & Parking Compliance

From: Jim Chandler, Assistant City Administrator and Director, Community & Economic Development

Date: March 30, 2017

Re: Residential Parking Zone Recommendations

On January 19, 2016, the Mayor and Council appointed members to the Residential Parking Zone (RPZ) Ad Hoc Committee. The Committee was created by the City Council with the following directive:

> "The Residential Parking Zone Ad Hoc Committee was established to review and make recommendations on City policies related to the City's residential parking zone program. The Mayor and Council shall strive to include at least one member on the committee from each Ward of the City. The committee shall conduct a review of the City's current residential parking zone program, exploring gaps in service, needs, and best practices, with the intent of developing a set of recommendations for modifying the program in order to better serve parking needs in neighborhoods throughout the City. The committee shall make its recommendations to the Council within 120 days of its inception, after which the committee's charter shall end."

The Committee's adopted recommendations were presented to the Mayor and City Council on Monday, October 17, 2016. A complete copy of the adopted recommendations is attached to this memorandum.

Over the past several months, City Staff has evaluated the operational and fiscal impacts of the Committee's recommendations. Attached to this memorandum is a spreadsheet that details each individual Committee recommendation with Staff's recommendations for addressing each issue and the investment necessary to execute each individual item.

There were two specific areas that the Council directed staff to further evaluate and make recommendations on implementation and impact. Specifically:

1. Recommendation for elimination of the 2-hour grace period;
2. Address and account for the parking needs of businesses in residential neighborhoods with permit parking zones.

Grace Period

Staff has continued to assess the impacts of the existing grace period and the lifting of the grace period in part or entirely. Staff continues to support the need for a reduction in the grace period, however Staff is not supportive of complete elimination of the grace period. Staff is recommending that existing Residential Parking Zones be categorized into two distinct categories:

1. High Volume RPZ's: Zone's in which the vehicle volume primarily is the result of higher density, lack of off-street parking. (15-minute grace period)

2. Commuter/Commerce RPZ's: Zone's in which the vehicle volume has peaks at certain times, but generally has the capacity to absorb additional on-street parking demand. (30-minute grace period)

Staff is confident that we have the ability to effectively respond to both the 15 and 30 minute intervals from when the vehicle is chaulked to when it is eligible to receive a parking citation.

Commercial Uses

There are several permit parking zones within the City where businesses are mixed with private residences. Some City residents owning and operating these businesses may have executed building purchase or lease documents based on relaxed enforcement of permit parking requirements at the time of execution. Guest parking permits can be problematic for the clients of these business owners. The Committee recommends that such business owners be allowed to review with Parking Compliance personnel an option for a number of temporary parking passes for their customers based on a set of approved criteria that will include the number of available parking spaces on their street as determined by Parking Compliance personnel, or other appropriate means such as parking meters.

Staff would like the Council to consider the following options/alternatives when considering commercial properties located within a designated Residential Parking Zone:

Option 1: Eliminate commercially zoned properties from existing RPZ's and do not permit future RPZ applications to include commercially zoned properties. The 4300 Block of Hamilton Street includes a RPZ on the south side of the street (Residential) and street meters on the north side of the street (Commercial).

Option 2: Create designated areas within RPZ's in which the RPZ rules are lifted for a set period of time. For new requests, the designated area should be identified when the RPZ is established. For existing zones, businesses should submit a petition requiring the same criteria of demonstrated support.

Option 3: Utilize a combination of parking meters and/or zoned pay-by-phone. The meters and pay-by-phone would be enforced during specific hours and would default to the RPZ during all other hours.

CITY OF HYATTSVILLE

RESIDENTIAL PARKING AD HOC COMMITTEE

RECOMMENDATIONS TO CITY COUNCIL

September 29, 2016

Ad Hoc Committee Members:

Catherine Barron
Chair, Ward 1

Andrew Bishop
Member, Ward 4

Irma Echeverria
Member, Ward 5

Marquisha Powell
Vice Chair, Ward 1

Chris Slezak
Member, Ward

Joe Youhouse,
Member, Ward 1

Brian Minter
Secretary, Ward 2

Summary:

The City Council's directive to the Residential Parking Ad Hoc Committee was to review and make recommendations on City policies related to the City's residential parking zone program; to review the City's current program by exploring gaps in service, needs, and best practices; and to develop recommendations for modifying the program in order to better serve parking needs in neighborhoods throughout the City.

The Committee convened its first meeting on April 26, 2016, and reviewed background materials on the current parking zone policies, procedures and enforcement thereof. Each Committee member selected one or more parking permit zones and agreed to visit those areas, talk to residents in those zones, and report to the Committee at the subsequent meeting in May. From that review and all subsequent Committee meetings, which were attended by interested City residents, it became clear to the Committee that: (a) the City of Hyattsville is becoming a "go to" location attracting new businesses and residents; (b) some of the premises upon which prior City regulations and policies were devised may no longer apply to our burgeoning City; and (c) one of the more important aspects to attracting businesses and residents is reasonable and accessible street parking.

After five months of review, the Committee recommends the following to the City Council, with the expectation that affirmative action on the recommendations can result in: (a) a harmonious plan for managing the existing parking permit zones while increasing parking capacity in the City; (b) education of residents and businesses on the City's parking capacity and compliance procedures; (c) new processes to help residents and businesses manage their expectations regarding parking availability; and (d) a focus on options available to the City as alternatives to additional permit parking zones.

Should the City Council choose to proceed with any or all of the below recommendations, the Committee recommends three months advance notice and outreach to City residents.

Recommendations:

The Committee recommends the following to the City Council:

1. **Void all current permits**. The current parking permit system is ineffective and inefficient. All existing parking permits should become void on a scheduled date (set by the City), and residents in parking permit zones should be required to register for new permits by a specific date to avoid fines.

2. **Change the parking permit system to two year renewal**. Parking permits with no termination date are ineffective in a burgeoning City such as Hyattsville. Parking permits should be issued with two year renewal requirements.

3. **Eliminate allowance of two hour grace period before issuing parking tickets to parkers without residential parking permits in established permit zones**. The use by Parking Compliance personnel of a two hour grace period before ticketing parked cars without parking permits in permit zones is a legacy practice from the Hyattsville Police Department. This is contrary to effective parking enforcement, wasteful of the City's resources in personnel time spent travelling to and from the locations to mark vehicle tires prior to ticketing, and impacts the ability of residents to park near their residences. As the two hour grace period is purely complimentary and does not exist in any regulatory language, the Committee recommends the use of this grace period be immediately eliminated.

4. **Use the following metrics when issuing permits in parking permit zones:**

    a. Within a designated residential parking permit zone, the overall number of permits issued by the City should be determined by the Parking Compliance Department based on the total amount of available street parking, minus a 10 percent buffer for guest parking. In this way, the total number of permits issued to residents would vary based on the availability of parking spaces on their street. Each Hyattsville home in parking permit zones should be issued no more than two parking permits for on-street parking.

    b. The Parking Compliance staff should take the number of available off-street parking spaces (such as driveways and garages) into consideration when granting parking permits. Where street parking is limited, residents with off-street parking should be issued fewer permits.

    c. Parking permits should only be issued to Maryland registered vehicles, with the exceptions including but not limited to active duty military personnel and students.

    d. Additional permits may be granted based on special considerations such as onsite caregivers and others as may be determined by Parking Compliance staff.

5. **Homeowners of rental properties should be required to collect all parking permits from their tenants upon termination of a lease**. Failure to do so should result in a limitation on, or elimination of, permits issued to future residents.

6. **Establish a clear policy for guest permits**. Issued guest parking permits should be easily identified, and every permit should have an expiration date. One-day permit sets should be issued to residents at the time residential parking permits are issued to a resident. There should be a policy for short term and long term guest parking determined by the Parking Compliance Department separate from "party" or "event" permits.

7. **Address and account for the parking needs of businesses owned and operated by Hyattsville residents in residential neighborhoods with permit parking zones**. There are several permit parking zones within the City where businesses are mixed with private residences. Some City residents owning and operating these businesses may have executed building purchase or lease documents based on relaxed enforcement of permit parking requirements at the time of execution. Guest parking permits can be problematic for the clients of these business owners. The Committee recommends that such business owners be allowed to review with Parking Compliance personnel an option for a number of temporary parking passes for their customers based on the number of available parking spaces on their street as determined by Parking Compliance personnel, or other appropriate means such as parking meters.

8. **Improve confusing permit parking signage**. Parking permit zone signage is inconsistent relative to format, content, and display. The Committee recommends the following to ensure fair and effective enforcement: (a) improve the overall consistency of permit parking signage by color coding each zone, making certain that all signs have the zone number displayed; (b) clearly post the ordinance information; and (c) clearly display the applicable hours of enforcement.

9. **Modernize parking enforcement with effective technology and additional Parking Compliance personnel**. The Committee researched the current state of enforcement and opportunities to improve enforcement effectiveness in parking permit zones. To ensure fair, speedy and effective enforcement in these zones, the Committee recommends that the City budget for the purchase of license plate readers for use by Parking Compliance personnel, and additional Parking Compliance personnel.

10. **The City should publicize to City residents the process available for addressing parking concerns.** The City's residents would benefit from preparation and distribution of helpful information on how residents can address parking concerns on their streets; how to ask for and obtain new permit parking zones; how to obtain guest passes; and how the City enforces parking in permitted areas. The Committee recommends that the City Council authorize the Parking Compliance Department to prepare and distribute this information.

Additional Recommendations:

1. **Convert narrow two-way streets to one-way streets, using a one-way pairing rationale.** Based on safety concerns for residents, the City should study and convert some two-way streets to one-way streets based on the width of the streets as determined by an expert. This would allow for additional parking availability to residents.

Residential Parking Zone Ad Hoc Committee Recommendations			
Recommendation	**Committee Recommendation Comments**	**Staff Comments (Updated as of March 2017)**	**Budgetary Impacts**
Void All Current Permits	The current parking permit system is ineffective and inefficient. All existing parking permits should become void on a scheduled date (set by the City), and residents in parking permit zones should be required to register for new permits by a specific date to avoid fines.	**Staff generally concurs with the Committee, though any revamp of the program would require a phasing by zone groups over a 3-4 month period.**	Not Applicable
Change the parking permit system to two-year renewal	Parking permits with no termination date are ineffective in a burgeoning City such as Hyattsville. Parking permits should be issued with two year renewal requirements.	**Staff generally concurs with the Committee. Costs are reflected in the FY2018 Proposed Budget CED - Parking.**	**$15,000**
Eliminate allowance of two hour grace period before issuing parking tickets to parkers without residential parking permits in established permit zones	The use by Parking Compliance personnel of a two hour grace period before ticketing parked cars without parking permits in permit zones is a legacy practice from the Hyattsville Police Department. This is contrary to effective parking enforcement, wasteful of the City's resources in personnel time spent travelling to and from the locations to mark vehicle tires prior to ticketing, and impacts the ability of residents to park near their residences. As the two hour grace period is purely complimentary and does not exist in any regulatory language, the Committee recommends the use of this grace period be immediately eliminated	**Staff has continued to assess the impacts of the existing grace period and the lifting of the grace period in part or entirely. Staff continues to support the need for a reduction in the grace period, however Staff is not supportive of complete elimination of the grace period. Staff is recommending that existing Residential Parking Zones be categorized into two distinct categories:** **1. High Volume RPZ's: Zone's in which the vehicle volume primarily is the result of higher density, lack of off-street parking. (15-minute grace period)** **2. Commuter/Commerce RPZ's: Zone's in which the vehicle volume has peaks at certain times, but generally has the capacity to absorb additional on-street parking demand. (30-minute grace period)** **Staff is confident that we have the ability to effectively respond to both the 15 and 30 minute intervals from when the vehicle is chaulked to when it is eligible to receive a parking citation.**	$4,000
Use the following metrics when issuing permits in parking permit zones:	A. Within a designated residential parking permit zone, the overall number of permits issued by the City should be determined by Parking Compliance based on the total amount of available street parking, minus a 10 percent buffer for guest parking. In this way, the total number of permits issued to residents would vary based on the availability of parking spaces on their street. Each Hyattsville home in parking permit zones should be issued no more than two parking permits for on-street parking. B. The Parking Compliance staff should take the number of available off-street parking spaces (such as driveways and garages) into consideration when granting parking permits. Where street parking is limited, residents with off-street parking should be issued fewer permits. c. Parking permits should only be issued to Maryland registered vehicles, with the exceptions including but not limited to active duty military personnel and students. d. Additional permits may be granted based on special considerations such as onsite caregivers and others as may be determined by Parking Compliance staff.	**Staff concurs with the Committee's recommendations to limit the total quantity of permits to the physical limitations of the streets. The distribution criteria for properties within each RPZ would need to be established and may need to be modified from time-to-time.** **Staff is generally agreeable to the Committee's proposal to reduce from each individual household based on the existence of a driveway, though due to various lengths of both cars and specific driveways an established reduction of a single permit may be more reasonable for administrative purposes.**	Budgetary impacts will be a function of quanity of new permits issued.
Homeowners of rental properties should be required to collect all parking permits from their tenants upon termination of a lease.	Failure to do so should result in a limitation on, or elimination of, permits issued to future residents.	**Staff has continued to review this recommendation and concluded that it will be more effective to restrict parking permits for licensed rental properties to a one-year renewal schedule. Parking permit applications for rental properties would be reviewed at time of the Residential Rental Renewal.**	

Establish a clear policy for guest permits.	Issued guest parking permits should be easily identified, and every permit should have an expiration date. One-day permit sets should be issued to residents at the time residential parking permits are issued to a resident. There should be a policy for short term and long term guest parking determined by the Parking Compliance separate from “party” or “event” permits.	**It is feasible to include in a 'Guest Permit' booklet one to two Guest Permits that are valid for a four (4) or five (5) day period of time. Additional short-term parking permits would be treated as a Special Permit request based on established administrative criteria. Costs are reflected in the FY2018 Proposed Budget CED - Parking.**	$3,000 - $4,000 per issuance cycle.
Address and account for the parking needs of businesses owned and operated by Hyattsville residents in residential neighborhoods with permit parking zones.	There are several permit parking zones within the City where businesses are mixed with private residences. Some City residents owning and operating these businesses may have executed building purchase or lease documents based on relaxed enforcement of permit parking requirements at the time of execution. Guest parking permits can be problematic for the clients of these business owners. The Committee recommends that such business owners be allowed to review with Parking Compliance personnel an option for a number of temporary parking passes for their customers based on the number of available parking spaces on their street as determined by Parking Compliance personnel, or other appropriate means such as parking meters.	**Staff would like the Council to consider the following options/alternatives when considering commercial properties located within a designated Residential Parking Zone:** **<u>Option 1:</u> Eliminate commercially zoned properties from existing RPZ's and do not permit future RPZ applications to include commercially zoned properties. The 4300 Block of Hamilton Street includes a RPZ on the south side of the street (Residential) and street meters on the north side of the street (Commercial).** **<u>Option 2:</u> Create designated areas within RPZ's in which the RPZ rules are lifted for a set period of time. The designated area should be identified when the RPZ is established or petitioned separately within exisiting zones using the same criteria of demonstrated support.** **<u>Option 3:</u> Utilize a combination of parking meters and or zoned pay-by-phone within designated areas of a RPZ. The meters and pay-by-phone would be enforced during specific hours and would default to the RPZ during all other hours.**	Budgetary impacts will need to be evaluated on a case-by-case basis.
Improve confusing permit parking signage	Parking permit zone signage is inconsistent relative to format, content, and display. The Committee recommends the following to ensure fair and effective enforcement: (a) improve the overall consistency of permit parking signage by color coding each zone, making certain that all signs have the zone number displayed; (b) clearly post the ordinance information; and (c) clearly display the applicable hours of enforcement.	**In coordination with the Department of Public Works, Staff has assesed the current residential parking signage inventory and is projecting a replacement cost of $60,000, which is reflected in the proposed FY2018 Capital Improvement Plan (CIP)**	**$60,00 total cost**
Modernize parking enforcement with effective technology and additional Parking Compliance personnel.	The Committee researched the current state of enforcement and opportunities to improve enforcement effectiveness in parking permit zones. To ensure fair, speedy and effective enforcement in these zones, the Committee recommends that the City budget for the purchase of license plate readers for use by Parking Compliance personnel, and additional Parking Compliance personnel.	**Staff has assessed the costs of Automated License Plate Reader (ALPR) technology at $16,000 per unt, which is reflected in the proposed FY2018 Capital Improvement Plan (CIP). Based on the performance of the ALPR, Staff will consider the acquisition of additional units in the FY2019 budget.**	**$16,000 per unt**
The City should publicize to City residents the process available for addressing parking concerns.	The City’s residents would benefit from preparation and distribution of helpful information on how residents can address parking concerns on their streets; how to ask for and obtain new permit parking zones; how to obtain guest passes; and how the City enforces parking in permitted areas. The Committee recommends that the City Council authorize the Parking Compliance Department to prepare and distribute this information.	**A local "Parking" guide will be produced as part of the City's FY2018 budget and will include both residential parking and metered parking information. The guide will include a summary of all rules and regulations regarding parking. Costs are reflected in the FY2018 Proposed Budget CED - Parking.**	**$5,000**
Convert narrow two-way streets to one-way streets, using a one-way pairing rationale.	Based on safety concerns for residents, the City should study and convert some two-way streets to one-way streets based on the width of the streets as determined by an expert. This would allow for additional parking availability to residents.	The City recently utilized this approach to resolve a residential parking demand issue on 4000 block of Gallatin Street. A comprehensive transportation management study is underway and is assessing the feasibility and impacts of this recommendation.	Associated improvements would need to be scheduled for the FY2019 Capital Budget.

The City should create more public parking lots.	Additional parking solutions should be evaluated by the City near religious institutions, schools, and businesses with limited parking availability. Special parking accommodations could be made in nearby public and private parking areas to handle overflow parking during special events or scheduled services without affecting parking availability to residents near their homes.	The City has actively pursued the activation of City-owned property for use of public parking facilities.	Budgetary impacts will need to be evaluated on a case-by-case basis.
Residential streets without the benefit of sidewalks pose safety risks for pedestrians and should be considered for sidewalk installation.		The City's Sidewalk Policy addresses the Committee's comment.	Budgetary impacts will need to be evaluated on a case-by-case basis.

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Candace Hollingsworth, Mayor
Submitting Department: Legislative
Item Type: Policy
Agenda Section: Discussion Items (9:20 p.m. - 10:10 p.m.)

SUBJECT
Dedication of Public Safety Surcharges (10 minutes)

HCC-40-FY18

Recommendation:
I move that the Mayor and Council dedicate all public safety surcharges received on property developed in the City of Hyattsville to satisfy debt service on the development of the public safety facility at 3505 Hamilton Street. I further move that the Mayor and Council direct the Treasurer to establish—as a threshold—a disbursement request equivalent to the annual differential for Community Safety approved by Prince George's County. I further move that the Mayor and Council direct the City Administrator or her designee to issue a report to the Council on surcharges received no less than semi-annually.

Sponsor(s):
Hollingsworth

Co-Sponsor(s):
N/A

ATTACHMENTS

Summary Background:
Public safety surcharges are authorized under Section 10-192.11 of the Prince George's County Code. Use of public safety surcharges is limited to a) the construction or rehabilitation of public safety facilities or b) the purchase of equipment or communications devices used in connection with law enforcement, fire fighting, or emergency services activities, including protective body armor, surveillance devices, weapons, ladder trucks, ambulances, police cruisers, and rescue vehicles.

Next Steps:
Discussion then action by the Mayor and Council.

Fiscal Impact:
TBD

City Administrator Comments:
Recommend Approval

Community Engagement:
TBD

Strategic Goals:
Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?
Pending

Hyattsville City Council Agenda Item Report

Meeting Date: November 6, 2017
Submitted by: Laura Reams
Submitting Department: City Clerk
Item Type: Legislative
Agenda Section: Discussion Items (9:20 p.m. - 10:10 p.m.)

SUBJECT
Code Compliance Advisory Committee: Short Term Rental Regulations (10 minutes)

HCC-110-FY18

Recommendation:
I move that the Mayor and Council accept the recommendation from the City's Code Compliance Advisory Committee and direct the committee to dedicate the next six (6) committee meetings to review of the mertis of the City adopting short-term rental regulations. Upon completion of the committee's deliberations, they will present their findings to the City Council.

Sponsor(s):
Hollingsworth

Co-Sponsor(s):
Haba, Ward

ATTACHMENTS
CouncilletterOctober_17GFTeditsB.docx

Summary Background:
Please see attached letter submitted by the Code Compliance Advisory Committee on October 30, 2017.

Next Steps:
Approve the recommendation of the Code Committee.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend Approval

Community Engagement:
Seek input from the public through various public engagement efforts.

Strategic Goals:
Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?
N/A

Code Compliance
Advisory Committee
The City of Hyattsville

October 24, 2017

Mayor and Members of the City Council
The City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781

Dear Mayor and Members of the City Council:

Over the past several Code Compliance Advisory Committee meetings, the Committee has discussed the emerging trend of short-term rentals and its positive and negative impacts on local communities. The Committee is requesting the City Council's support to allow the Committee to dedicate the next six meetings to formally deliberating the merits of the City adopting short-term rental regulations.

Upon the completion of our deliberations on or about May 14, 2018, we hope to provide to the City Council the Committee's recommendations. We respectfully request an opportunity to present our findings to the City Council in June 2018.

If it is deemed appropriate by the City Council, we would like to seek input from the public and would appreciate your direction and advice on public engagement methods. To that end, we respectfully request that this correspondence be read into the record at the next City Council meeting.

We thank you for your consideration of this request.

Sincerely,

Gloria Felix-Thompson, Secretary
Code Compliance Advisory Committee, City of Hyattsville

Main City Calendar: October 17 – November 6, 2017

Weekly Program Offerings

Ageless Grace Senior Exercise Classes
Wednesdays and Fridays, 10:00 AM @ City Municipal Building

Creative Minds
Tuesdays and Thursdays, 10:00 AM @ Magruder Park Recreation Center

Call-A-Bus Grocery Trips
Our Call-a-Bus takes seniors and residents with disabilities to grocery stores located in the City of Hyattsville each week. Call (301) 985-5000 to join a trip or add yourself to our Call-A-Bus calendar mailing list.

City Calendar: October 17 – November 6, 2017

Memory Screening
November 9, 2017, 10:00 AM – 12:00 PM @ City Municipal Building
Individuals with concerns about memory loss are invited to this event. Pre-registration is required, so call (301) 887-3101 today.

"Cooking Matters" Price Rite Grocery Trip
November 14, 2017, 1:30 PM - 4:00 PM
Tour participants will receive a re-usable grocery bag and a $10 Price Rite Gift Card. Appointments are made by calling (301) 985-5000 by 2:00 PM the day before the trip.

Hyattsville Corridor Community Meeting
November 15, 2017, 6:00 PM - 7:30 PM, City Municipal Building, 1st Floor Multipurpose Room
Join Council President Edouard Haba to discuss the construction work on Queens Chapel Road at the next meeting of the Hyattsville Corridor Community. To RSVP, please contact hyattsvillecc@gmail.com.

Code Compliance Advisory Committee Meeting
November 15, 2017, 7:00 PM - 9:00 PM @ City Municipal Building, 1st Floor Multipurpose Room

Community Conversation
November 16, 2017, 7:00 PM - 8:30 PM @ First United Methodist Church
Please join us as the City of Hyattsville Police Department partners with several of our faith-based communities to host a series of community-building conversations with residents.

Hyattsville Heroes Bowl
November 18, 2017, 3:00 PM - 5:00 PM @ Magruder Park

Claus Applause Award Nominations Open
November 20, 2017, 12:00 PM
Nominate your home or a neighbor's home for the 2017 Claus Applause Awards. Nominations close at 5 p.m. on December 11th. Visit www.hyattsville.org/applause to submit your nominations.

Council Meeting
November 20, 2017, 8:00 PM – 10:00 PM @ City Municipal Building, 3rd Floor Council Chambers