

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_ITDEmeJ6QrWeoZiGy0wsnw

Monday, November 1, 2021

7:00 PM

Virtual

City Council

Mayor Kevin Ward

Robert S. Croslin, Council President, Ward 2

Danny Schaible, Council Vice President, Ward 2

Sam Denes, Ward 1

Joanne Waszczak, Ward 1

Ben Simasek, Ward 3

Jimmy McClellan, Ward 3

Edouard Haba, Ward 4

Daniel Peabody, Ward 4

Joseph Solomon, Ward 5

Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, November 1, 2021 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_ITDEmeJ6QrWeoZiGy0wsnw

1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a) Approval of the Minutes**[HCC-131-FY22](#)

I move that the Mayor and Council approve the minutes of the City Council meeting of August 2, 2021.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Minutes August 2, 2021 FINAL](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**6. City Administrator Update (7:20 p.m. - 7:30 p.m.)****7. City Treasurer Update (7:30 p.m. - 7:40 p.m.)****8. Proclamations (7:40 p.m. - 7:45 p.m.)**

8.a) Proclamation Recognizing Native American Heritage Month [HCC-127-FY22](#)

I move that Mayor and Council adopt a proclamation to declare November 2021 as Native American Heritage Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1101 Native American Heritage Month 2021](#)

8.b) Proclamation Recognizing November 2021 as Municipal Government Works Month [HCC-128-FY22](#)

I move that the Mayor and Council adopt a proclamation recognizing November 2021 as Municipal Government Works Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1101 Municipal Government Works Month 2021](#)

8.c) Proclamation Recognizing American Education Week [HCC-129-FY22](#)

I move that the Mayor and Council adopt a proclamation in honor of American Education Week, November 15 - 19, 2021.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1101 American Education Week 2021](#)

8.d) Proclamation Recognizing Veterans Day [HCC-130-FY22](#)

I move that the Mayor and Council proclaim November 11, 2021, to be Veterans Day in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1101 Veterans Day Proclamation 2021](#)

9. Appointments (7:45 p.m. - 7:50 p.m.)

9.a) Appointment to the Hyattsville Environment Committee [HCC-132-FY22](#)

I move that the Mayor and Council approve the appointment of David Hiles to the Hyattsville Environment Committee for a term of two (2) years to expire on October 31, 2023.

Sponsors: Haba and Simasek

Department: City Clerk

Attachments: [Hiles, David Russell Henning redacted](#)

9.b) Reappointment to the Shade Tree Board [HCC-138-FY22](#)

I move that the Mayor and Council approve the reappointment of Taylor Johnson to the Shade Tree Board for a term of three (3) years to expire on October 31, 2024.

Sponsors: Simasek and Schaible

Department: City Clerk

Attachments: [Taylor Johnson Reappointment redac](#)

9.c) Appointments to the Race and Equity Task Force [HCC-145-FY22](#)

I move that the Mayor and Council approve the appointment of Daniel Amador, Alicia Freemyn, and the reappointment of Latoya Robinson to the Race and Equity Task Force for a term of two (2) years to expire on October 31, 2023. Further, I move that the Mayor and Council approve an extension to the term of Rodrigo Blanco to expire on December 31, 2021.

Sponsors: Croslin and Sandino

Department: City Clerk

Attachments: [Amador RETF redac](#)
[Freemyn RETF redac](#)
[Robinson, Latoya redacted](#)
[Blanco RETF redac](#)

9.d) Appointments to the Health, Wellness, and Recreation Advisory Committee [HCC-148-FY22](#)

I move that the Mayor and Council approve the appointments of Erica Thomas and Marylyn Presutti to the Health, Wellness, and Recreation Advisory Committee for a term of two (2) years to expire on October 31, 2023.

Sponsors: Denes and Waszczak

Attachments: [Erica Thomas redac](#)
[Maryln Presutti redac](#)

10. Consent Items (7:50 p.m. - 8:00 p.m.)**10.a) Repair and Replacement of DPW Facility Security Fence**[HCC-121-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with blank to furnish and install or repair as needed chain link security fence around the DPW facility site. An expenditure not to exceed \$ for the above pending legal review.

Sponsors: City Administrator

Department: Public Works

10.b) HCPD Mental Wellness Check-in Initiative Grant Award[HCC-134-FY22](#)

I move that the Mayor and Council amend the FY22 Special Revenues Budget to accept and appropriate the DOJ/COPS Law Enforcement Mental Health and Wellness (LEMHWA) grant award in the amount of \$118,800 to support the Police Department's Mental Wellness Check-in Initiative Program.

Sponsors: City Administrator

Department: Finance

10.c) Distribution Agreement with Capital Area Food Bank[HCC-135-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with the Capital Area Food Bank for the weekly receipt and distribution of non-perishable food boxes through December 23, 2021, upon the review and approval of the City Attorney for legal sufficiency, in support of the City's efforts to provide food to families in need during COVID-19.

Sponsors: City Administrator

Attachments: [Distribution Agreement COVID-19 October-December 2021](#)

10.d) Memorandum of Agreement between Prince George's County, Maryland, and the City of Hyattsville[HCC-136-FY22](#)

I move that the Mayor and Council amend the Fiscal Year 2022 (FY22) Special Revenues Funds in the amount of \$15,000.00 for the Maryland Criminal Intelligence Network (MCIN) grant. I further move that the Mayor and Council authorize the City Administrator to enter into a Memorandum of Agreement (MOA) between Prince George's County Police Department of the Hyattsville City Police Department for FY22.

Sponsors: City Administrator

Department: Police Department

Attachments: [Memorandum of Agreement MCIN](#)

10.e) Community Policing Development Crisis Intervention Teams (CIT) Grant Award [HCC-137-FY22](#)

I move that the Mayor and Council amend the FY22 Special Revenues Budget to accept and appropriate the DOJ/COPS Community Policing Development (CPD) Crisis Intervention Teams (CIT) Grant award in the amount of \$230,000 to support the Hyattsville Police Departments Joint CIT Mobile Crisis Program.

Sponsors: City Administrator

Department: Finance

10.f) FY22 Budget Appropriation: MNCPPC Grant for Recreation Activities [HCC-139-FY22](#)

I move that the Mayor and Council amend the FY22 Special Revenues Funds Budget to accept and appropriate the grant award in the amount of \$19,000 from the Maryland-National Capital Park and Planning Commission and authorize the City Administrator to sign the contract, upon the review and approval by the City Attorney, for legal sufficiency.

Sponsors: City Administrator

Attachments: [FY22 General Project Charge - 420175 CITY OF HYATTSVILLE](#)

10.g) Declaration of Public Sidewalk Use Easement (Draft) [HCC-140-FY22](#)

I move the City Council authorize the City Administrator to execute a 'Dedication of Public Sidewalk Use Easement' for the subject parcel at 5504 Baltimore Avenue, Hyattsville, pending the review and approval for legal sufficiency by the City Attorney.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Action Memo - Federalist Pig - Dedication of ROW - 10.26.2021](#)
[Declaration of Public Sidewalk Use Easement](#)
[Sidewalk Easement - Exhibit](#)

10.h) Health Care, Prescription Drug, and Dental Care Rates for CY22[HCC-143-FY22](#)

I move that the Mayor and Council approve the 2022 calendar year health insurance premium rates which have increased an average of 5% in all plans. To address the increase, the City will increase its flat rate contribution from \$411 to \$425 for individuals; from \$722 to \$746 for Individual plus one (1); and from \$933 to \$967 for individuals plus two (2) or more. This will result in the City absorbing 1/2 of the increase and the employees responsible for the remaining amount. Employees' increase per pay is approximately \$6 for single, \$11 for individual plus one (1), and \$16 for family. Prescription drug plans increased 9% on average and the City will continue to pay 80% and employees 20% of this cost. The increase in the Dental PPO and HMO Plans for employees per pay, is less than \$5 depending on their level of elected coverage and will be paid by the employees.

Sponsors: City Administrator

10.i) Appointment of Rommel Sandino to ATHA Governing Board[HCC-144-FY22](#)

I move the Council accepts the Mayor's appointment of Councilmember Rommel Sandino to the ATHA Governing Board as representative for the City of Hyattsville to serve a term of two (2) years.

Sponsors: Ward

Department: Legislative

10.j) Approval of Declarations of Covenants with Prince George's County for Various Stormwater Related Projects Throughout the City[HCC-146-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter into Declarations of Covenants with Prince George's County for various stormwater related projects throughout the City, pending legal review.

Sponsors: City Administrator

Department: Public Works

Attachments: [211027 - 4633 Arundel Place - Declaration-of-Covenants-PDF](#)
[211027 - armentrout sgw - Declaration-of-Covenants-PDF](#)
[211027 - wells blvd - Declaration-of-Covenants-PDF](#)

10.k) Maryland DHCD - SGIF Grant Extension Request[HCC-147-FY22](#)

I move the City Council accept and appropriate the transfer of \$568,354 of Maryland Strategic Demolition and Smart Growth Impact Fund from the Prince George's Revenue Authority to the City of Hyattsville consistent with the terms and conditions of the grant agreement with the State of Maryland and the Memorandum of Understanding between the City and Revenue Authority, previously authorized by the City Council through Motion #HCC-157A-FY18.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - Maryland DHCD SGIF Transfer - 10.26.2021](#)

11. Action Items (8:00 p.m. - 8:15 p.m.)

11.a) Transitioning Ownership of a Segment of MD 208[HCC-149-FY22](#)

I move that the Mayor and Council authorize the City Administrator to begin negotiations with the Maryland State Highway Administration for the purpose of transitioning ownership of, and/or performing upgrades and repairs to, the segment of MD 208 (Hamilton Street) within the corporate limits of the City of Hyattsville (from 38th Avenue to Queens Chapel Road) to the City of Hyattsville. Any such negotiations are non-binding, subject to the review and approval of the City Attorney for legal sufficiency and shall require final approval from the Hyattsville City Council.

Summary Background:

There have been numerous issues associated with the inability to perform maintenance on this high-traffic segment of MD 208 including inconsistency in quality of roadways, incomplete sidewalks, and minimal visibility of crosswalks. This segment has been specifically identified as an issue for cyclists and pedestrians in the citizen-led 2008 Pedestrian and Bicycle Study and the recent City-sponsored 2018 Hyattsville Transportation Study. Ward 5 Councilmembers and City staff have received reports of the danger in crossing this major street. Transition of ownership will increase connectivity in conjunction with the major upgrades to Hyatt Park and the new location of the Hyattsville Police Department (3505 Hamilton Street).

The updated language will allow the City to work with the Maryland State Highway Administration (SHA) to develop a comprehensive list of funding options for efficient use of tax payer dollars. These options include but are not limited to:

- Applying to SHA's Access Management Program (and providing supporting documentation)
- Applying to SHA's Transportation Alternative Program (and providing supporting documentation)
- Developing MOU's with SHA (subject to Council approval)
- Working with the SHA District office or required permits and approvals
- Working with SHA's Office of Real Estate on transfer process

Next Steps:

Enter into discussions with MD SHA citing the guidelines listed.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend Support

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

Pending

Sponsors:

Solomon, Sandino and Haba

Attachments: [Attachment Memo - Hamilton Street Ownership 38th Avenue to Queensbury Road](#)

12. Discussion Items (8:15 p.m. - 8:30 p.m.)

12.a) Employee COVID-19 Immunization Requirement

[HCC-141-FY22](#)

I move that the Mayor and Council adopt a policy requiring all current employees to be vaccinated and that those who desire to work for the City of Hyattsville show proof of vaccination against the COVID-19 virus with an FDA-authorized vaccine. Employed City staff must receive their first vaccination by December 1, 2021, and if utilizing a multi-dose vaccination, must be fully vaccinated by January 1, 2022.

Sponsors: McClellan

Attachments: [Council Motion Form Employee COVID 19 Vaccination Requirement, McClellan](#)

13. Council Dialogue (8:30 p.m. - 8:40 p.m.)

14. Community Notices and Meetings

14.a) Main City Calendar: November 2 - November 15, 2021

[HCC-133-FY22](#)

N/A

Sponsors: City Administrator

Department: City Clerk

Attachments: [Main City Calendar November 2 - November 15, 2021 FINAL](#)

15. Motion to Adjourn