

City Council of Hyattsville, Maryland

AGENDA

City Council Regular Meeting

Monday, October 21, 2019

8:00 PM



Council Chambers

Hyattsville Municipal Building

4310 Gallatin Street, 3rd Floor

Hyattsville, MD 20781

(301) 985-5000 www.hyattsville.org

CITY COUNCIL

[Mayor Candace B. Hollingsworth](#)

[Kevin Ward, Council President, Ward 1](#)

[Carrianna Suiter, Council Vice President, Ward 3](#)

[Bart Lawrence, Ward 1](#)

[Robert S. Croslin, Ward 2](#)

[Danny Schaible, Ward 2](#)

[Ben Simasek, Ward 3](#)

[Edouard Haba, Ward 4](#)

[Daniel Peabody, Ward 4](#)

[Joseph Solomon, Ward 5](#)

[Erica Spell, Ward 5](#)

ADMINISTRATION

Tracey E. Douglas, City Administrator

Laura Reams, City Clerk, 301-985-5009, lreams@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING! Your participation at this public meeting is valued and appreciated.

Agenda/Packet: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Audible Devices: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

Consent Agenda: Items listed on the Consent agenda are considered to be routine in nature, and are normally approved by one motion. Please note that most items on the Consent agenda have been discussed at a previous meeting. If a Councilmember wishes to comment on a particular item, that item shall be removed from the Consent agenda to "action" to allow for additional discussion.

Public Input: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

Ways to Watch the Meetings Live: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

Replay Schedule: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/councilagendas.

City Information: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

Inclement Weather: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.



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1.Call to Order and Council Roll Call

2.Pledge of Allegiance to the Flag

3.Approval of Agenda

4.Public Comment (8:10 p.m. – 8:20 p.m.) Limit 2 minutes per speaker

5.Presentations (8:20 p.m. - 8:25 p.m.)

5.a) City Treasurers Update (5 minutes)

HCC-111-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

6.Appointments

6.a) Appointments to Race and Equity Task Force

HCC-115-FY20

I move that the Mayor and Council appoint Rodrigo Blanco (Ward 4) and Andrea Dargin (Non-resident) to the Race and Equity Task Force for a term of two years to expire on September 16, 2021.

Lead Sponsor: Hollingsworth

Co-Sponsor(s): N/A

[RETf Application Luckey_redacted.pdf](#)

7.Consent Items

7.a) Rock Salt Purchase

HCC-105-FY20

I move that the Mayor and Council approve the purchase of rock salt from Eastern Salt Company utilizing Council of Governments (COG) contract rider with Montgomery County, not to exceed \$35,000.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Award Posting Sheet - Road Salt.pdf](#)

[Eastern Salt Bid IFB 1088536.pdf](#)

[Recommendation for Award memo IFB 1088536 Road Salt.pdf](#)

[Rider Clause Final 08262016 MAPT4.pdf](#)

[Amendment 1 PPI Increase 1 Plus Extension - 1088536 - Eastern Salt Company Inc. - Final.pdf](#)

7.b) Purchase of Carraro Tractor Attachments

HCC-106-FY20

I move that the Mayor and Council authorize the expenditure of FY19 Capital Improvement Funds in an amount not to exceed \$15,000 for the purpose of purchasing snow removal attachments for the Carraro Tractor SP4400 from Autrusa, 1140 Crusher Road, Perkiomenville, Pennsylvania, 18074, this is a sole source purchase.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Autrusa Tractor - Sole Source Purchase.docx](#)

[Carraro Tractor Attachments.pdf](#)

7.c) Board of Zoning Appeals Variance (V-82-19): 4614 Burlington Road, Hyattsville

HCC-109-FY20

I move the City Council authorize the Mayor to provide correspondence to the Prince George's County Board of Zoning Appeals in support of zoning variance application V-82-19, a request to permit a 200 square foot net lot area and 10-foot front building line width, a variance request of 1.3 feet left side yard width and 1.3 feet right side yard width, 15.9% net lot coverage and support for the applicant's use of pervious materials for the driveway structure for the subject property located at 4614 Burlington Road, Hyattsville.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Memo - V-82-19.docx](#)

[Application.pdf](#)

[Site Plan .pdf](#)

[Architectural Rendering.pdf](#)

7.d) FY20 Budget Amendment: Police Command Department

HCC-113-FY20

I move that the Mayor and Council amend and adjust the FY20 Police budget appropriations in Command and authorize the transfer of \$45,000 from various accounts into salaries and benefits to cover the compensation expenses for the new Public Information Officer position for the remainder of this fiscal year.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

7.e) FY20 Budget Amendment: DPW CIP Budget Amendment

HCC-114-FY20

I move that the Mayor and Council amend the FY20 DPW Capital Improvements Budget and authorize a budget transfer of \$40,000 from fund 311 Street Operations CIP to fund 300 Public Works General Administration CIP to cover the ADA sidewalk improvements on 43rd Ave.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

7.f) Sonny Frazier Toy Drive

HCC-116-FY20

I move that the Mayor & Council authorize a \$1,500 donation to the Sonny Frazier Toy Drive to benefit the children and youth of Hyattsville.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

8.Action Items (8:35 p.m. - 9:10 p.m.)

8.a) Recommendation for Traffic Calming - Jefferson Street (10 minutes)

HCC-107-FY20

I move that the Mayor and Council approve the installation of traffic calming devices on the 3900 block of Jefferson Street.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Petition Traffic Calming Jefferson Street 062619 Redacted.pdf](#)

[Map Traffic Calming JeffersonSt 39th40th07162019.pdf](#)

[114-8 Traffic Calming Devices.pdf](#)

[Traffic Calming Flowchart 073119.pptx](#)

8.b) Recommendation for Traffic Calming - Nicholson Street (10 minutes)

HCC-108-FY20

I move the Mayor and Council deny the installation of traffic calming devices on the 4200 block of Nicholson Street.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Petition Traffic Calming Nicholson Street 062619 Redacted.pdf](#)

[TrafficCalming 4200NicholsonSt 07162019.pdf](#)

[114-8 Traffic Calming Devices.pdf](#)

[Traffic Calming Flowchart 073119.pptx](#)

8.c) Dewey East – Preliminary Plan of Subdivision (PPS 4-19033) (15 minutes)

HCC-110-FY20

I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of Detailed Site Plan 19020, subject to the following conditions:

1. The applicant shall include in its Transportation Demand Management (TDM) strategy and Home Owners Association By-Laws the provision of annual Capital Bikeshare memberships for all residents of the Dewey Development.
2. Through the referral of this PPS application, Prince George's County Department of Public Works & Transportation (DPW&T) to evaluate of the level of service at the intersection of Belcrest Road and Toledo Road.
3. The applicant shall dedicate outdoor public space, through either a Public Access Easement or dedication of public right of way, for use by the general public.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Dewey East Memo - City Council 10.21.19 Final.docx](#)

[Dewey East - PPS Presentation.pdf](#)

[PC - Oct 2019 draft minutes.docx](#)

9.Council Dialogue (9:10 p.m. - 9:20 p.m.)

10.Community Notices and Meetings

10.a) Main City Calendar: October 22 - November 4, 2019
HCC-117-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Main City Calendar Oct 22-Nov 4 2019.pdf](#)

11.Motion to Adjourn



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019
Submitted by: Ron Brooks
Submitting Department: Finance
Item Type: Audit
Agenda Section:

SUBJECT

City Treasurers Update (5 minutes)

HCC-111-FY20

Recommendation:

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

Summary Background:

The FY18 audit is currently focused on all financial transactions within the City's four major funds. At this time completion of the audit is scheduled for the end of November. The FY19 audit started on October 10th of this month with completion slated for January 2020. In other financial matters, the Fiscal Year 2021 budget cycle begins in mid-November of this year.

Next Steps:

Continue to work through audits until completion.

Fiscal Impact:

Late audit filings can result in loss of State grants and loss of revenues from the State of Maryland.

City Administrator Comments:

See summary background above.

Community Engagement:

N/A

Strategic Goals:

Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019
Submitted by: Laura Reams
Submitting Department: Legislative
Item Type: Appointment
Agenda Section:

SUBJECT

Appointments to Race and Equity Task Force

HCC-115-FY20

Recommendation:

I move that the Mayor and Council appoint Rodrigo Blanco (Ward 4) and Andrea Dargin (Non-resident) to the Race and Equity Task Force for a term of two years to expire on September 16, 2021.

Sponsor(s):

Hollingsworth

Co-Sponsor(s):

N/A

ATTACHMENTS

[RETf Application Luckey_redacted.pdf](#)

Summary Background:

See attached application. Note that the Race and Equity Task Force allows for up to non-City resident appointments at the Council's discretion.

Next Steps:

Upon appointment, the staff liaison will reach out to the appointee to inform them of their appointment. Please note all meetings of the committee are open to the public.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend support

Community Engagement:

Agendas for the Race and Equity Task Force Meetings will be posted on the City's website. Meetings are open to the public and all are encouraged to attend.

Strategic Goals:

Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

Board, Committee and Commission Application

Profile

Desiree

First Name

Luckey

Last Name

Email Address

Street Address

City

Suite or Apt

State

Postal Code

To find your City Ward, click on this link! <http://www.hyattsville.org/538/Residency-Verification-Page>

*

☒ Not a City Resident

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Race and Equity Task Force: Submitted

HVL Counts! Census 2020 Complete Count Committee: Submitted

Referred By:

Please provide a brief background statement including why you want to serve on a committee. This statement may be posted on the City's website.

I am excited for the opportunity to engage with members of my community to ensure an accurate count for the Census. The data impacts every aspect of our lives and with my background in organizing, I know that I can make a difference. Developing relationships other residents of Langley Park, Hyattsville, and Prince George's County is a personal desire of mine as well, because neighbors who know each other and care about each other build stronger communities. I am also interested in the Race and Equity Taskforce because I have extensive equity work experience in both municipal government and higher education. As a City Council staffer in San Antonio, I worked with the inaugural Director of Diversity and Inclusion to launch that department, which was tasked with implementing the non-discrimination ordinance, training City employees, and promoting diversity throughout the city. I've spent the past two years assisting the Director of Equity and Inclusion at Georgetown University Law Center on issues of diversity in legal education and the legal profession. I've also facilitated training sessions on issues of race, gender, and sexual orientation at conferences.



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019
Submitted by: Lesley Riddle
Submitting Department: Public Works
Item Type: Purchase
Agenda Section:

SUBJECT

Rock Salt Purchase

HCC-105-FY20

Recommendation:

I move that the Mayor and Council approve the purchase of rock salt from Eastern Salt Company utilizing Council of Governments (COG) contract rider with Montgomery County, not to exceed \$35,000.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Award Posting Sheet - Road Salt.pdf](#)

[Eastern Salt Bid IFB 1088536.pdf](#)

[Recommendation for Award memo IFB 1088536 Road Salt.pdf](#)

[Rider_Clause_Final_08262016_MAPT4.pdf](#)

[Amendment _1 PPI Increase _1 Plus Extension - 1088536 - Eastern Salt Company Inc. - Final.pdf](#)

Summary Background:

The purchase of rock salt for the 2019-2020 winter season ensures that the Department of Public Works (DPW) can keep our City streets safe and passable during winter storms.

DPW is requesting that the City Council accept the quote for road salt from Eastern Salt Company riding off the Council of Governments (COG) contract with Montgomery County at \$66 per ton for the 2019-2020 winter season. Using the COG contract rider can potentially save the City about \$10 per ton. The FY20 budget has \$35,000 in the operating budget for road salt; this would allow the city to purchase up to approximately 530 tons of road salt for snow events.

Next Steps:

With Council approval the purchase and delivery of rock salt will be scheduled.

Fiscal Impact:

\$35,000

City Administrator Comments:

Recommend Support

Community Engagement:

N/A

Strategic Goals:

Promote a Safe and Vibrant Community

Legal Review Required?

Pending



Office of Procurement PUBLIC LISTING

8/30/2018 2:02:01 PM

IFB/RFP/REOI #	BUYER	NAME OF PROPOSED AWARDEE(S)	POST DATE
RFP 1085877	Karakaya, Penny	Lighting Maintenance Inc.	8/7/2018
RFP 1084489	Norris, Bob	Innovative Emergency Management Inc Ascenttra Inc	8/7/2018
IFB 1080337	Norris, Bob	Rustler Construction Inc	8/9/2018
RFP 1083129	Harris, Eric	Network Engineering & Resources Development Specialists LLC	8/9/2018
IFB 1084719	Vasileva, Renata	Fort Myer Construction Corp. - Groups: Group II	8/13/2018
IFB 1084719	Vasileva, Renata	Manuel Luis Construction Co. Inc. - Groups: Group I	8/16/2018
IFB 1073256	Karakaya, Penny	Rescind Award: Morgan's Inc dba Jimmie Muscatello's Washington Uniform Center ` - Items: Part IV Percentage Discount Off Manufacturers Current Price List 1. California Heat 3. Gerbing Heated Wear 4. Gyde Part IV Accessories *Excludes products listed in previous Group: Part II Stock Uniforms 4. Cobra 5. Monadock 6. Gerbing Catalog	8/20/2018
IFB 1083948	Harris, Eric	EARN Contractors, Inc	8/23/2018
RFP 1084036	Flood, Samuel	Schreiber Translation, Inc. - Primary ACSI Translations - Secondary	8/28/2018
IFB 1086065	Norris, Bob	Vitavanti LLC - Group: Group II: Parking Garage Cleaning	8/30/2018

IFB 1088536

Fornatora, Sarah

Eastern Salt Company, Inc - Zones: Zone 1 and 4
Primary Awardee
Zone 2 Secondary Awardee

8/30/2018

Mid-Atlantic Salt, L.L.C. - Zones: Zone 2 and 3
Primary Awardee
Zone 4 Secondary Awardee

IFB # 1088536

MONTGOMERY COUNTY, MARYLAND
Cooperative Purchase of Road Deicing Salt
SOLICITATION, BID AND AWARD SHEET

RETURN BID TO:
 OFFICE OF PROCUREMENT
 255 ROCKVILLE PIKE, STE. 180
 ROCKVILLE, MD 20850-4166

PART I: SOLICITATION (Invitation for Bids ("IFB"))

SEALED BIDS IN ORIGINAL AND ONE (1) COPIES TO FURNISH THE SUPPLIES AND/OR SERVICES DESCRIBED ON THE ATTACHED QUOTATION SHEET(S) WILL BE RECEIVED UP TO **11:00 A.M.** LOCAL TIME ON **8/7/2018**. BIDS WILL BE PUBLICLY OPENED AT THE DATE AND TIME STATED. **BIDS RECEIVED AFTER THE DATE AND TIME SPECIFIED WILL NOT BE CONSIDERED AND WILL BE RETURNED UNOPENED TO THE BIDDER.** THE FOLLOWING DOCUMENTS ARE HEREBY INCORPORATED BY REFERENCE INTO AND MADE PART OF ANY CONTRACT AWARDED. In the event of any conflict among the provisions of the bid documents, or those documents comprising the resultant Contract, the conflict must be resolved by giving precedence to the below documents in the following order:

1. The "General Conditions of Contract between County and Contractor", and the "Special Terms and Conditions" shown in Sections B and C of this document.
2. The "Instructions, Conditions and Notices" shown in Section A of this IFB.
3. The specifications/scope of work shown in Section D of this document.
4. All solicitation amendments that change Section D will supersede in the event of a conflict.
5. All representations and certifications listed in this document.
6. This "Solicitation, Bid and Award Sheet" and the attached solicitation Quotation Sheet(s).

PART II-BID

The Bidder, by signing this solicitation, agrees that the County has 120 calendar days from the bid opening date in which to make an award of this solicitation. The Bidder agrees that its prices and/or discounts for all desired goods and/or services shall remain firm for the above time period prior to contract award. Also, the Bidder agrees that all instructions, terms, conditions, specifications, and amendments of this solicitation shall remain firm for the above time period prior to contract award. The County's Standard Payment Terms are Net Thirty (30) Days. This does not preclude an offeror from offering a prompt payment discount for payment of proper invoices in less than (30) days. An optional prompt payment term is not required, but may be offered conditioned on the following basis: Only a prompt payment discount, conditioned on a thirty-day or greater payment basis, will be utilized to recalculate prices for purposes of the Method of Award process for price/cost only. Prompt payment discounts may be offered on a shorter payment basis and adopted by the County at time of award, but will not be considered during the Method of Award process.

NAME AND SIGNATURE REQUIREMENTS FOR BIDS AND CONTRACTS: The correct and full legal business name of the bidder must be used in bids received and on all contracts issued as a result of this solicitation. A trade name (i.e., a shortened or different name under which the firm does business) must not be used when the full legal name is different. Corporations must have names that comply with State Law, which requires a suffix indicating the corporate status of the business (e.g. Inc., Incorporated, etc.). Trade names may be indicated by individuals or corporations with the individual or corporate name followed by "t/a" (trading as) or "d/b/a" (doing business as) respectively. The offeror's signature on the proposal, contract, amendment(s), or related correspondence, must conform to the following:

All signatures must be made by an authorized officer, partner, manager, member, or employee. The signing of an offer or a contract is a representation by the person signing that the person signing is authorized to do so on behalf of the offeror or contractor.

BIDDER'S CORRECT AND FULL LEGAL BUSINESS NAME: Eastern Salt Company, Inc.		TELEPHONE NO.: 978-251-8553
ADDRESS: 134 Middle St, Ste 210, Lowell, MA 01852		TOLL FREE NO.: 888-846-9177
REMITTANCE ADDRESS: (If Remittance Address is Different from Above Address)		FAX NO.: 978-251-8244
BIDDER'S E-MAIL ADDRESS: jarchambault@easternsalt.com		

ACKNOWLEDGEMENT OF AMENDMENTS
 The bidder acknowledges receipt of amendments to the solicitation for offers and related documents numbered and dated as follows:

Amendment No./Date	Amendment No./Date
#1 8/1/18	#2 8/2/18

Shelagh E. Mahoney, President

NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (TYPE OR PRINT):

Shelagh E. Mahoney August 3, 2018
 SIGNATURE OF ABOVE PERSON: DATE:

PART III: AWARD (TO BE MADE BY THE COUNTY'S CONTRACTING OFFICER (OFFICE USE ONLY))

YOUR BID IS ACCEPTED AS TO THE FOLLOWING AND/OR AS ATTACHED TO THIS DOCUMENT:

YOUR CONTRACT NUMBER IS:

MONTGOMERY COUNTY, MARYLAND

BY	PRINTED NAME OF CONTRACTING OFFICER	SIGNATURE OF CONTRACTING OFFICER	AWARD DATE
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THIS FORM HAS BEEN APPROVED AS TO FORM AND LEGALITY BY THE OFFICE OF THE COUNTY ATTORNEY

IFB #1088536

QUOTATION SHEET

Cooperative Purchase of Road Deicing Salt

Contract(s) will be awarded by zone. All items in any particular zone must be bid upon, or the bid for that zone, will be declared non-responsive. See page A, SECTION A, Provision 3 (E), Method of Award.

ZONE is defined as the following:

Zone 001 – Suburban Maryland, including the following jurisdictions:

- *Montgomery County, MD
- Montgomery County Public Schools, MD
- Prince George's County, MD
- Prince George's County Public Schools, MD
- City of Bowie, MD
- City of College Park, MD
- City of Frederick, MD
- City of Gaithersburg, MD
- City of Greenbelt
- City of Rockville, MD
- Anne Arundel County Public Schools, MD

Zone 002 – Suburban Virginia, including the following jurisdictions:

- Arlington County, VA
- Loudon County Government, VA
- Prince William County Public Schools, VA
- Prince William County Service Authority
- City of Alexandria, VA
- City of Fairfax, VA
- City of Falls Church, VA
- Town of Herndon, VA
- Town of Leesburg, VA
- Town of Vienna, VA

Zone 003 – Washington DC, including the following jurisdictions:

(DC DPW) District Department of Public Works
Washington Metropolitan Area Transit Authority

Zone 004 – Southern Maryland, including the following jurisdictions:

Charles County, MD

* The estimated road deicing salt annual quantities for Montgomery County, MD are inclusive of both Montgomery County, MD and Montgomery College in Montgomery County, MD.

IFB # 1088536
QUOTATION SHEET(Continued)

Contract(s) will be awarded **by ZONE** to the lowest and second lowest responsive bid(s) submitted by a responsible bidder(s) as determined by the Director, Office of Procurement. If there are any discrepancies in the arithmetic calculations, the unit price will prevail and the County reserves the right to recalculate the extended price and the total aggregate price.

Zone	Item	Description	Tons	X	Unit Price	=	Extended Price
001	A	Rock Salt – 10 Ton Min. Pick Up by Ordering Department or Agency Pick Up Location: Rukert Terminals 2021 S Clinton St, Baltimore, MD	1,000	X	\$ 57.90 /ton	=	\$ 57,900.00
001	B	Rock Salt – (FOB) Delivered to Locations as Specified on Page(s) 14-16	117,440	X	\$ 57.90 /ton	=	\$ 6,799,776.00
Total Aggregate Price (Extended Price A+B) For Zone 001							\$ 6,857,676.00

Zone	Item	Description	Tons	X	Unit Price	=	Extended Price
002	A	Rock Salt – 10 Ton Min. Pick Up by Ordering Department or Agency Pick Up Location: Rukert Terminals 2021 S Clinton St, Baltimore, MD	1,000	X	\$ 73.00 /ton	=	\$ 73,000.00
002	B	Rock Salt – (FOB) Delivered to Locations as Specified on Page(s) 17-19	28,550	X	\$ 73.00 /ton	=	\$ 2,084,150.00
Total Aggregate Price (Extended Price A+B) For Zone 002							\$ 2,157,150.00

Zone	Item	Description	Tons	X	Unit Price	=	Extended Price
003	A	Rock Salt – 10 Ton Min. Pick Up by Ordering Department or Agency Pick Up Location:	1,000	X	\$ No Bid /ton	=	\$ No Bid
003	B	Rock Salt – (FOB) Delivered to Locations as Specified on Page(s) 20	49,900	X	\$ No Bid /ton	=	\$ No Bid
Total Aggregate Price (Extended Price A+B) For Zone 003							\$ No Bid

Zone	Item	Description	Tons	X	Unit Price	=	Extended Price
004	A	Rock Salt – 10 Ton Min. Pick Up by Ordering Department or Agency Pick Up Location: Rukert Terminals 2010 S Clinton St, Baltimore, MD	1,000	X	\$ 63.50 /ton	=	\$ 63,500.00
004	B	Rock Salt – (FOB) Delivered to Locations as Specified on Page(s) 21	11,000	X	\$ 63.50 /ton	=	\$ 698,500.00
Total Aggregate Price (Extended Price A+B) For Zone 004							\$ 762,000.00

IFB #1088536
QUOTATION SHEET(Continued)

NOTICE TO BIDDERS

All items and quantities in this Solicitation and specified by these Special Provisions are provided for use when and as directed by the Contract Administrator or Designee. The estimated quantities for these items are established for the sole purpose of obtaining a bid price. The "Quotation Sheet" quantities are estimated quantities for an average winter. The quantities for the items may be increased or decreased without any adjustments to the Contract Unit Price or the item(s) may be deleted entirely from the Contract by the Contract Administrator or Designee without negotiation. The Contractor will not be allowed to submit a claim against the County or any jurisdiction listed in this solicitation for any adjustment to the Contract Unit Price should the quantity for the item(s) be increased, decreased or the item(s) be eliminated in its/their entirety. As stated, this is a "Requirements" type Contract and the issuance of orders (the use of any amount of quantities) is contingent upon the annual approval of funding.

Contact person for questions concerning your Bid:

NAME: Jason Archambault PHONE #: 978-251-8553
EMAIL: jarchambault@easternsalt.com FAX # 978-251-8244

Contact person to handle any problems with delivery, etc.:

NAME: Karen Chase PHONE #: 855-676-9388
Email ADDRESS: kchase@easternsalt.com FAX#: 617-466-2956

If you will be using a subcontractor to perform any of the work listed herein, please list below the firm's name and the portion of the work that will be provided by the subcontractor:

PORION OF WORK: Hauling Services

NAME: Various trucking companies

ADDRESS: _____

IFB #1088536
QUOTATION SHEET(Continued)

DESIRED AND REQUIRED DELIVERY SCHEDULE

The County requires delivery of the goods or services to be made according to the schedule below. A Bidder may offer a delivery schedule that falls between the "Desired" delivery schedule and the "Required" delivery schedule without prejudicing evaluation of the bid. However, bids that indicate a delivery schedule exceeding the "Required" delivery time period specified will be declared nonresponsive and rejected. The County may elect to award under the Bidder's proposed delivery schedule if it offers delivery in less time than the desired or required delivery schedule. If the Bidder does not indicate its own delivery schedule, then the Bidder shall accept the desired delivery schedule and it will apply to the award.

DELIVERY SCHEDULE

Number of calendar days after County's signature date of a "Notice to Proceed" or a purchase order.

ITEM NO.	QTY	DEL. DESIRED BY COUNTY	DEL. REQUIRED BY COUNTY	BIDDER'S PROPOSED DEL.
Furnish & Load (Pick up by County) Item Numbers 001A, 002A, 003A, 004A	AS REQUESTED BY COUNTY	1 (one) Calendar Day	1 (one) Calendar Day	<u>1</u> Calendar Days

ITEM NO.	QTY	DEL. DESIRED BY COUNTY	DEL. REQUIRED BY COUNTY	BIDDER'S PROPOSED DEL.
Delivery Item Numbers 001B, 002B, 003B, 004B	AS REQUESTED BY COUNTY	3 (three) Calendar Days	5 (five) Calendar Days	<u>3-5</u> Calendar Days

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DEPARTMENT OF TRANSPORTATION

Isiah Leggett
County Executive

Al R. Roshdiah
Director

MEMORANDUM

August 24, 2018

TO: Cherri Branson, Director
Office of Procurement
(Attention: Sarah Fornatora)

VIA: Richard C. Dorsey, Jr., Chief *PCJ*
Division of Highway Services

FROM: Melissa Garner, Chief *MB FOR MS*
Support Services Section
Division of Highway Services

SUBJECT: Recommendation to Award for IFB 1088536
Cooperative Purchase of Road Deicing Salt
Zones 1, 2, 3 and 4

The Division of Highway Services completed its review of the bid submissions for cooperative IFB 1088536 wherein the County is seeking contracts with multiple vendors to provide road deicing salt to Montgomery County and members of the Metropolitan Washington Council of Governments who elected to participate in this cooperative solicitation. The solicitation includes four zones, bid separately, with up to three vendors being awarded a contract for that zone: primary, secondary, and tertiary. This recommendation to award is for all Zones 1, 2, 3 and 4.

Zone 1:

The County received three (3) bids for Zone 1 from the following vendors: Eastern Salt Company, Inc., Morton Salt, Inc., and Government MLO Supplies USA, Inc. Eastern Salt Company, Inc. submitted the lowest bid and is considered responsible and responsive to the solicitation. The Department utilized market pricing and previously bid contracts as the basis for its price analysis and in accordance with Procurement Regulation 10.1.1., the Department finds the rates quoted by Eastern Salt Company, Inc. to both be fair and reasonable. Morton Salt, Inc. submitted the second lowest bid, however failed to submit mandatory pages E-3 and E-4 of the quotation sheet. Due to the incomplete bid submission, the Department is requesting Morton Salt, Inc. be deemed non-responsive. Government MLO Supplies USA, Inc. submitted the third lowest bid, however, included additional conditions to the solicitation. Due to the addition of conditions within the bid submission, the Department is requesting Government MLO Supplies USA, Inc. be deemed non-responsive. **Therefore, the Department recommends award of the Zone 1 primary contract to Eastern Salt Company, Inc., with no secondary or tertiary vendor awards.**

Division of Highway Services

100 Edison Park Drive, 4th Floor • Gaithersburg, Maryland 20878 • 240-777-7623 • 240-777-7670 FAX
www.montgomerycountymd.gov

Zone 2:

The County received five (5) bids for Zone 2 from the following vendors: Eastern Salt Company, Inc., Mid-Atlantic Salt, LLC, Morton Salt, Inc., Cargill, Inc. and Government MLO Supplies USA, Inc. Mid-Atlantic Salt, LLC submitted the lowest bid and is considered responsible and responsive to the solicitation. The Department utilized market pricing and previously bid contracts as the basis for its price analysis and in accordance with Procurement Regulation 10.1.1., the Department finds the rates quoted by Mid-Atlantic Salt, LLC to both be fair and reasonable. Morton Salt, Inc. submitted the second lowest bid, however failed to submit mandatory pages E-3 and E-4 of the quotation sheet. Due to the incomplete bid submission, the Department is requesting Morton Salt, Inc. be deemed non-responsive. Cargill, Inc. submitted the third lowest bid, however, included additional conditions to the solicitation. Due to the addition of conditions within the bid submission, the Department is requesting Cargill, Inc. be deemed non-responsive. Eastern Salt Company, Inc. submitted the fourth lowest bid and is considered responsible and responsive to the solicitation. The Department utilized market pricing and previously bid contracts as the basis for its price analysis and in accordance with Procurement Regulation 10.1.1., the Department finds the rates quoted by Eastern Salt Company, Inc. to both be fair and reasonable. Government MLO Supplies USA, Inc. submitted the fifth lowest bid, however, included additional conditions to the solicitation. Due to the addition of conditions within the bid submission, the Department is requesting Government MLO Supplies USA, Inc. be deemed non-responsive. **Therefore, the Department recommends award of the Zone 2 primary contract to Mid-Atlantic Salt, LLC, and the Zone 2 secondary contract to Eastern Salt Company, Inc., with no award of a tertiary vendor.**

Zone 3:

The County received three bids for Zone 3 from the following vendors: Mid-Atlantic Salt, LLC, Morton Salt, Inc. and Government MLO Supplies USA, Inc. Mid-Atlantic Salt, LLC submitted the lowest bid and is considered responsible and responsive to the solicitation. The Department utilized market pricing and previously bid contracts as the basis for its price analysis and in accordance with Procurement Regulation 10.1.1., the Department finds the rates quoted by Mid-Atlantic Salt, LLC to both be fair and reasonable. Morton Salt, Inc. submitted the second lowest bid, however failed to submit mandatory pages E-3 and E-4 of the quotation sheet. Due to the incomplete bid submission, the Department is requesting Morton Salt, Inc. be deemed non-responsive. Government MLO Supplies USA, Inc. submitted the third lowest bid, however included additional conditions to the solicitation. Due to the addition of conditions within the bid submission, the department is requesting Government MLO Supplies USA, Inc. be deemed non-responsive. **Therefore, the Department recommends award of the Zone 3 primary contract to Mid-Atlantic Salt, LLC, with no secondary or tertiary vendor awards.**

Zone 4:

The County received four bids for Zone 4 from the following vendors: Eastern Salt Company, Inc., Mid-Atlantic Salt, LLC, Morton Salt, Inc. and Government MLO Supplies USA, Inc. Eastern Salt Company, Inc. submitted the lowest bid and is considered responsible and responsive to the solicitation. The Department utilized market pricing and previously bid contracts as the basis for its price analysis and in accordance with Procurement Regulation 10.1.1., the Department finds the rates quoted by Eastern Salt Company, Inc. to both be fair and reasonable. Mid-Atlantic Salt, LLC submitted the second lowest bid and is considered responsible and responsive to the solicitation. The Department utilized market pricing and previously bid contracts as the basis for its price analysis and in accordance with Procurement Regulation 10.1.1., the Department finds the rates quoted by Mid-Atlantic Salt, LLC to both be fair and reasonable. Morton Salt, Inc. submitted the third lowest bid, however failed to submit mandatory pages E-3 and E-4 of the quotation sheet. Due to the incomplete

Recommendation to Award
IFB 1088536
August 24, 2018

bid submission, the Department is requesting Morton Salt, Inc. be deemed non-responsive. Cargill, Inc. submitted the third lowest bid, however included additional conditions to the solicitation. Due to the addition of conditions within the bid submission, the Department is requesting Cargill, Inc. be deemed non-responsive. Government MLO Supplies USA, Inc. submitted the fourth lowest bid, however included additional conditions to the solicitation. Due to the addition of conditions within the bid submission, the Department is requesting Government MLO Supplies USA, Inc. be deemed non-responsive. **Therefore, the Department recommends award of the Zone 4 primary contract to Eastern Salt Company, Inc., and secondary contract to Mid-Atlantic Salt, LLC, with tertiary vendor award.**

In Sum the Departments recommendations are as follows:

	Primary	Secondary
Zone 1	Eastern Salt Company, Inc.	
Zone 2	Mid-Atlantic Salt, L.L.C.	Eastern Salt Company, Inc.
Zone 3	Mid-Atlantic Salt, L.L.C.	
Zone 4	Eastern Salt Company, Inc.	Mid-Atlantic Salt, L.L.C.

The above recommendations are in accordance with the Montgomery County Procurement Regulations and 'Section A' of the solicitation entitled 'Method of Award'. This is a multi-award for two (2) Contractors, therefore the requisition/purchase order number created for the IFB can be applied as one contract number and a separate requisition will be created for the second contract. Upon the Office of Procurement receipt and approval of the award submissions specified in 'Section B' of the solicitation entitled 'Award Submissions', please execute the subject contracts at your earliest convenience. Please feel free to contact me at 240-777-7695 should you require any additional information.



Cooperative Rider Clause

The Mid-Atlantic Purchasing Team (MAPT) is the agreement between the Metropolitan Washington Council of Governments ("MWCOCG") and the Baltimore Metropolitan Council ("BMC") to aggregate the public entity and non-profit purchasing volumes in the Maryland, Virginia and Washington, D.C. region ("region").

Format

A lead agency format is used to accomplish this work. The Lead Agency in this procurement and has included this MAPT Cooperative Rider Clause in this solicitation indicating its willingness to allow other public entities to participate pursuant to the following Terms and Conditions:

1. Terms

- 1.1 Participating entities, through their use of the Cooperative Rider Clause, agree to the terms and conditions of the resulting contract to the extent that they can be reasonably applied to the participating entity.
- 1.2 Participating entities may also negotiate additional terms and conditions specific to their local requirements upon mutual agreement between the parties.

2. Other Conditions - Contract and Reporting

- 2.1 The contract resulting from this solicitation shall be governed by and "construed in accordance with the laws of the State/jurisdiction in which the participating entity officially is located;
- 2.2 To provide to MWCOCG and/or BMC contract usage reporting information, including but not limited to quantity, unit pricing and total volume of sales by entity, as well reporting other participating entities added on the contract, on demand and without further approval of contract participants;
- 2.3 Contract obligations rest solely with the participating entities only;
- 2.4 Significant changes in total contract value may result in further negotiations of contract pricing with the lead agency and participating entities.

In pricing and other conditions, vendors are urged to consider the broad reach and appeal of MAPT with public and non-profit entities in this region.

A list of the participating members of the Mid-Atlantic Purchasing Team can be found at the following web links www.mwcog.org/purchasing-and-bids/cooperative-purchasing/member-links/ and <http://www.baltometro.org/our-work/cooperative-purchasing/brcpc-representatives>

THE OFFICE OF THE COUNTY ATTORNEY HAS APPROVED THIS FORM AS TO FORM AND LEGALITY. THIS FORM MAY NOT BE MODIFIED WITHOUT THE APPROVAL OF THE OFFICE OF THE COUNTY ATTORNEY.

Eastern Salt Company, Inc.
134 Middle Street
Lowell, MA 01852

Contract No. 1088536
Amendment No. 1

This amendment is between Montgomery, County, Maryland (County) and Eastern Salt Company Inc.

Background

1. The parties entered into Contract No. 1088536 on October 2, 2018.
2. The term of the present contract ends on October 1, 2019.
3. The purpose of the contract is to purchase deicing road salt.
4. The contract authorizes an extension of the contract term, at the option of the County, and a price adjustment.
5. The purpose of this amendment is to extend the contract term and adjust prices as provided for under the contract.

CHANGES

1. The contract term is extended through October 1, 2020 as permitted by the contract.
2. A price adjustment, as expressly permitted under the terms of the contract, is allowed as follows: Effective October 2, 2019, all contract prices are increased by 1.6% in accordance with Section C-Special Terms and Conditions, provision #2 of this contract and the Consumer Price Index for the Washington, D.C. Metropolitan Area for the previous 12-month period. New Prices reflecting this adjustment are attached to this amendment as ATTACHMENT A.

EFFECT

1. Existing contract provisions remain in effect unless specifically changed by this amendment.
2. This amendment is entered into prior to the expiration of the contract term.
3. This amendment is entered into on the date of signature by the Director, Office of Procurement.
4. No goods or services are to be provided pursuant to this amendment until the Director, Office of Procurement signs it.

SIGNATURES

Eastern Salt Company, Inc.

(Corporate Contractor's Signature)

Title

Date

MONTGOMERY COUNTY, MARYLAND

By: _____
Avinash G. Shetty, Director Office of
Procurement

Date: _____

RECOMMENDED:

By: _____
Richard C. Dorsey Jr., Chief
Division of Highway Services
Department of Transportation

Date: _____

THIS FORM HAS BEEN APPROVED AS TO FORM AND LEGALITY BY THE OFFICE OF THE COUNTY ATTORNEY

ATTACHMENT A

Zone:	Item #:	Item Description:	Current Price:	1.6% increase:	New Price:
001	A	Rock Salt - 10 Ton Min. Pick Up by Order Department or Agency. Pickup location: Ruckert Terminals 2021 S Clinton St, Baltimore, MD	\$ 57.90	\$ 0.93	\$ 58.83
001	B	Rock Salt - (FOB) Delivered to Locations as Specified on Page(s) 14-16	\$ 57.90	\$ 0.93	\$ 58.83
002	A	Rock Salt - 10 Ton Min. Pick Up by Order Department or Agency. Pickup location: Ruckert Terminals 2021 S Clinton St, Baltimore, MD	\$ 73.00	\$ 1.17	\$ 74.17
002	B	Rock Salt - (FOB) Delivered to Locations as Specified on Page(s) 17-19	\$ 73.00	\$ 1.17	\$ 74.17
003	A	Rock Salt - 10 Ton Min. Pick Up by Order Department or Agency. Pickup location:	No Bid	N/A	N/A
003	B	Rock Salt - (FOB) Delivered to Locations as Specified on Page(s) 20	No Bid	N/A	N/A
004	A	Rock Salt - 10 Ton Min. Pick Up by Order Department or Agency. Pickup location: Ruckert Terminals 2021 S Clinton St, Baltimore, MD	\$ 63.50	\$ 1.02	\$ 64.52
004	B	Rock Salt - (FOB) Delivered to Locations as Specified on Page(s) 21	\$ 63.50	\$ 1.02	\$ 64.52



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019
Submitted by: Lesley Riddle
Submitting Department: Public Works
Item Type: Purchase
Agenda Section:

SUBJECT

Purchase of Carraro Tractor Attachments

HCC-106-FY20

Recommendation:

I move that the Mayor and Council authorize the expenditure of FY19 Capital Improvement Funds in an amount not to exceed \$15,000 for the purpose of purchasing snow removal attachments for the Carraro Tractor SP4400 from Autrusa, 1140 Crusher Road, Perkiomenville, Pennsylvania, 18074, this is a sole source purchase.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Autrusa Tractor - Sole Source Purchase.docx](#)

[Carraro Tractor Attachments.pdf](#)

Summary Background:

During emergency snow operations DPW staff is responsible for snow removal on City streets, sidewalks, and paths within and adjacent to City property. Additionally, we will be responsible for snow removal on the Trolley Trail, and with new park hours we will be responsible for snow removal on paths and asphalt trails within our park systems.

Typically, the sidewalk and path snow removal are accomplished by hand and in often extremely harsh conditions. Simply considering the stress on our DPW staff was impetus enough to look for a custom piece of equipment that could fit on a sidewalk or bike path for effective snow removal. Also, attempting to hand remove snow on several miles of park paths would be costly, if not impossible.

There are very few manufactures of this type of specialized equipment and we specifically wanted a machine and snow attachments that would be functional not just in winter, but all year. Staff requested demonstrations of multiple different vendors equipment, however none was versatile enough to serve our needs.

This year while attending the MANTS show in Baltimore, DPW staff met with Autrusa, a vendor that manufactures a tractor that will plow snow in the winter and mow grass in the spring and summer. The wheel base of the Carraro Tractor is small enough that it can fit on a five-foot sidewalk or on an asphalt pathway and plow snow. The cab is fully enclosed and has heat and air conditioning. The SP4400 tractor is articulated hydrostatic, compact, super-handling, and designed for the maintenance of pedestrian areas and city centers. The SP4400 can be fitted with front, top, and rear fitting equipment. It can be fitted with a snow blade, street broom, cutter, grinder, grass mower, fork lift, embankment mower, excavator, or front tiller. The versatility of this machine will be an excellent addition to our DPW fleet.

Autrusa is the sole importer and distributor of the Carraro Tractors and attachments for the east coast, therefore this is a sole source purchase.

Next Steps:

Pending City Council approval staff will facilitate the purchase of the snow attachments for the Carraro SP4400 tractor.

Fiscal Impact:

\$15,000

City Administrator Comments:

Recommend Approval

Community Engagement:

None

Strategic Goals:

Goal 4 – Foster Excellence in all City Operations

Legal Review Required?

N/A



1140 Crusher Road
Perkiomenville Pa 18074

Ph. (610) 754-1110

sales@autrusa.com

April 8, 2019

City of Hyattsville
310 Gallatin Street
Hyattsville, MD 20781

To Whom It May Concern:

This letter is to inform you that our company is the sole source supplier for Antonio Carraro tractors for the eastern half of the US. As such we are pleased to provide the City of Hyattsville with the attached quotation for our model SP-4400 municipal tractor. Our company has been in operation for over 25 years and has been continuously selling, supporting, and servicing the Carraro line since 2000. Antonio Carraro S.p.A. itself has been in existence since 1910, and is solidly recognized around the world as one of the top manufacturers of quality, specialized tractors for the municipal sector. If you have any other questions or concerns, please do not hesitate to contact me at the phone number or email listed above.

Sincerely,

George E. Leidig

George E. Leidig
President – Autrusa, Inc.



1140 Crusher Road
Perkiomenville, PA 18074

www.autrusa.com

Pn: (610) 754-1110

Price Quote # E19161

Date 9/11/2019

VALID FOR 30 DAYS FROM DATE ABOVE

sales@autrusa.com

Find us on Facebook

Name / Address
City of Hyattsville attn: Lesley Riddle 4310 Gallatin Street Hyattsville, MD 20781

Ship To:
City of Hyattsville attn: Maintenance Shop 4633 Arundel Place Hyattsville, MD 20781 Pn: 240-832-6968

Other	FOB	P.O. No.	Terms	Rep	Project
	Warehouse PA		Purchase order	GEL	
Qty	MPN	Description	Rate	Total	
1	LSN 1250	Bonatti model LSN 1250 4 ft angle Snow plow with steel and synthetic scraper blades	2,430.00	2,430.00	
1	RVB 10	SnoWay model RVB 10 Cu Ft Salt/Cinder Spreader	4,475.00	4,475.00	
1	96102245	Hopper cover for above	197.00	197.00	
1	RMB-325P	Worksaver 5-ft. Wide Poly Rotary Broom. Angle kit req. Cat. I Quick Hitch compatible.	5,370.00	5,370.00	
1	610703	Hydraulic Angle Adjustment Kit for above Broom.	445.00	445.00	
		Delivery and setup in Hysttsville, MD	407.50	407.50	

Please note that shipping charges are estimates and are subject to change. Actual shipping charges will be calculated and added when your order is processed, as actual weight and dimensions will be present. If there is a significant increase in shipping charges, your order will be held and you will be contacted. Please keep in mind that a shipping quote is approximate and is not set shipping charges - price may vary slightly when actually shipped. We strive to find the least expensive rate at the time of actual shipping. Any additional charges we occur on invoice will be passed on to you. IE: Residential delivery charges, appointment charges, etc.

QUOTE IS VALID FOR 30 DAYS FROM ABOVE DATE.

Subtotal	USD 13,324.50
Sales Tax (0.0%)	USD 0.00
Total	USD 13,324.50



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019

Submitted by: Jim Chandler

Submitting Department: Community & Economic Development

Item Type: Planning & Development

Agenda Section:

SUBJECT

Board of Zoning Appeals Variance (V-82-19): 4614 Burlington Road, Hyattsville

HCC-109-FY20

Recommendation:

I move the City Council authorize the Mayor to provide correspondence to the Prince George's County Board of Zoning Appeals in support of zoning variance application V-82-19, a request to permit a 200 square foot net lot area and 10-foot front building line width, a variance request of 1.3 feet left side yard width and 1.3 feet right side yard width, 15.9% net lot coverage and support for the applicant's use of pervious materials for the driveway structure for the subject property located at 4614 Burlington Road, Hyattsville.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Memo - V-82-19.docx](#)

[Application.pdf](#)

[Site_Plan_.pdf](#)

[Architectural Rendering.pdf](#)

Summary Background:

The applicant, Suco Wash, has applied to the Prince George's County Board of Zoning Appeals for a zoning variance to validate existing conditions and construct a two-story dwelling with basement, a two-car garage, a cover deck, and a driveway on front of the house.

Variances of 200-square feet net lot area, 10 feet front building line width, 1.3 feet left side yard width, 1.3 feet right side yard width, 15.9% net lot coverage and a waiver of the parking area location requirement are requested.

The property is zoned as R-55 within the Development District Overlay and Intense Development Overlay Zones. This address is within the Traditional Residential Neighborhood Character Area of the Gateway Arts District and is not located within a Residential Parking Zone. The subject property is currently an empty 4,800 square foot lot and the applicant is proposing the construction of a 1,614.83 square foot 2 story house with a basement. The applicant has also proposed a 19.5' x 25' front driveway and a 8' x 12.5' roofed back deck.

Next Steps:

No additional City Council action is required.

Fiscal Impact:

N/A

City Administrator Comments:

Staff recommends the Council support the applicant's variance request

Community Engagement:

This Prince George's County Board of Zoning Appeals is scheduled to conduct a public hearing on this matter at its meeting scheduled for Wednesday, October 23, 2019.

Strategic Goals:

Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?

N/A



Memo

To: Jim Chandler, Assistant City Administrator and Director, Community & Economic Development

From: Kate Powers, City Planner

CC: Tracey Nicholson, City Administrator

Date: September 30, 2019

Re: Zoning Variance Request V-82-19 – 4614 Burlington Road, Hyattsville

Attachments: Application for Variance (Appeal No. V-82-19)
City of Hyattsville Variance Policy

The purpose of this memorandum is to provide the Director of Community & Economic Development with a briefing on the Zoning Variance request V-82-19, for the property located at 4614 Burlington Road, Hyattsville 20781.

Summary of Variance Conditions:

The applicant, Suco Wash, has applied to the Prince George's County Board of Zoning Appeals for a zoning variance to validate existing conditions and construct a two-story dwelling with basement, a two-car garage, a cover deck, and a driveway on front of the house. Specific violations of the Zoning Ordinance are outlined below:

- Section 27-442(b)(Table I) prescribes that each lot shall have a minimum net lot area of 5,000 square feet.
- Section 27-442(d)(Table III) prescribes that each lot shall have a minimum width of 50 feet measured along the front building line.
- Section 27-442(e)(Table IV) prescribes that each lot shall have a side yard at least 8 feet in width.
- Section 27-442(c)(Table II) prescribes that not more than 30% of the net lot area shall be covered by buildings and off-street parking.
- Section 27-120.01(c) which prescribes that no parking space, parking area, or parking structure other than a driveway no wider than its associated garage, carport, or other parking structure may be built in the front yard of a dwelling in the area between the front street line and the sides of the dwelling.

Variances of 200-square feet net lot area, 10 feet front building line width, 1.3 feet left side yard width, 1.3 feet right side yard width, 15.9% net lot coverage and a waiver of the parking area location requirement are requested.

The property resides in an R-55 Property Zone within the Development District Overlay and Intense Development Overlay Zones. This address is within the Traditional Residential Neighborhood Character Area and is not located within a Residential Parking Zone. The subject property is currently an empty 4,800 square foot lot and the applicant is proposing the construction of a 1,614.83 square foot 2 story house with a basement. The applicant has also proposed a 19.5' x 25' front driveway and a 8' x 12.5' roofed back deck.

Recommendation:

Staff recommends the City Council support the applicant's variance request of a 200-square feet net lot area and 10 feet front building line width, as these conditions are pre-existing to the property and there is no practical way to incorporate additional frontage or square footage to the lot.

Staff recommends the City Council support the applicant's variance request of 1.3 feet left side yard width and 1.3 feet right side yard width, as these conditions are consistent with the placement of adjacent properties and Staff believes the impact is minimal.

Staff recommends the City Council support the applicant's variance request of 15.9% net lot coverage as Staff believes the size of the structure is reasonable but is constrained by the narrowness of the site.

Staff recommends the City Council support the applicant's parking area waiver as the driveway width will correspond with the width of the garage. In addition, the applicant has agreed to use pervious materials for the driveway, reducing the runoff potential of the area as compared to an impervious surface.



THE PRINCE GEORGE'S COUNTY GOVERNMENT

BOARD OF ZONING APPEALS

BOARD OF ADMINISTRATIVE APPEALS

COUNTY ADMINISTRATION BUILDING, UPPER MARLBORO, MARYLAND 20772
TELEPHONE (301) 952-3220

NOTICE OF HEARING

Date: September 4, 2019

Petitioner: Suco Wash LLC

Appeal No.: V-82-19

Hearing Date: WEDNESDAY, SEPTEMBER 18, 2019, AT 6:00 P.M. **EVENING**

Place: Zoning Hearing Room #L205
County Administration Building, Upper Marlboro, Md.

Appeal has been made to this Board for permission to validate existing conditions (property & dwelling) and construct a two-story dwelling with basement, a two-car garage, a cover deck and a driveway in front of the house on R-55 Zone (One-Family Detached Residential) property known as Lot 58, Burgess Subdivision of Rogers & Phillips Addition to Hyattsville Subdivision, being 4614 Burlington Road, Hyattsville, Prince George's County, Maryland, contrary to the requirements of the Zoning Ordinance.

The specific violation resides in the fact that Zoning Ordinance Section 27-442(b)(Table I) prescribes that each lot shall have a minimum net lot area of 5,000 square feet. Section 27-442(d)(Table III) prescribes that each lot shall have a minimum width of 50 feet measured along the front building line. Section 27-442(e)(Table IV) prescribes that each lot shall have a side yard at least 8 feet in width. Section 27-442(c)(Table II) prescribes that not more than 30% of the net lot area shall be covered by buildings and off-street parking. Section 27-120.01(c) which prescribes that no parking space, parking area, or parking structure other than a driveway no wider than its associated garage, carport, or other parking structure may be built in the front yard of a dwelling in the area between the front street line and the sides of the dwelling. Variances of 200 square feet net lot area, 10 feet front building line width, 1.3 feet left side yard width, 1.3 feet right side yard width, 15.9% net lot coverage and a waiver of the parking area location requirement are requested.

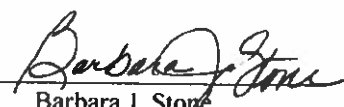
Public hearing on this Appeal is set for the time and place stated above. **Petitioner, or counsel representing Petitioner, should be present at the hearing. A Petitioner which is a corporation, limited liability company, or other business entity MUST be represented by counsel, licensed to practice in the State of Maryland, at any hearing before the Board. Any non-attorney representative present at the hearing on behalf of the Petitioner (or any other person or entity) shall not be permitted to advocate.**

Adjoining property owners, who are owners of premises either contiguous to or opposite the property involved, are notified of this hearing in order that they may express their views if they so desire. However, their presence is not required unless they have testimony to offer the Board.

If inclement weather exists on hearing date, please contact the office to ascertain if hearing is still scheduled.

BOARD OF ZONING APPEALS

By:


Barbara J. Stone
Administrator

cc: Petitioner
Adjoining Property Owners
Park and Planning Commission
City of Hyattsville
Law Office of Traci R. Scudder, LLC
Ernesto Luna, Spanish Language Interpreter

(USE BLACK INK ONLY)

**PLEASE READ ALL INSTRUCTIONS
BEFORE FILLING OUT APPLICATION**

**TO: BOARD OF ZONING APPEALS FOR PRINCE
GEORGE'S COUNTY, MARYLAND
County Administration Building, Room 2173
14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772
(301) 952-3220**

130 - Translation fees 35
17-932204565

Filing Fee Paid: \$ 500. -
CK/M.O. # 17-932204569
By: <u>Mauricio Mateos</u>
<u>1575 Anderson Road #614</u>
<u>McLean, VA 22102</u>
Sign Posting Fee Paid: \$ 30
CK/M.O. # 17-932204564
By: <u>Mauricio Mateos</u>
<u>1575 Anderson Road #614</u>
<u>McLean VA 22102</u>
APPEAL NO. <u>1-82-19</u>
(OFFICE USE ONLY)

**APPLICATION FOR A VARIANCE
FROM STRICT APPLICATION OF THE ZONING ORDINANCE**

(If variance is being applied for due to receipt of a Violation Notice, a copy of the notice is required.)

Owner(s) of Property Succo Marsh Lhc.
(AS SHOWN ON DEED)
Address of Owner(s) 4614 Burlington Rd
City Hyattsville State 20781 MD Zip Code 20781
Telephone Number (home) 7032961531 (cell) 2029477427 (work) 703-296-1531
E-mail address: mateosrealty@gmail.com/ virgilio042676@ymail.com
Attorney/engineer/contractor, name, address and telephone number (applicant if different from above); (circle one)
Nelson Aguilar / 13321 Cloverdale Pl Germantown MD, 20874 / 301-366-9513
nip_designgroup@outlook.com

For assistance in completing questions below, see corresponding paragraphs on *Instructions to Applicants*, which is designed to help you fill out this form. **SUBMITTED SITE PLANS/PLATS MUST BE DRAWN TO SCALE BY A CERTIFIED ENGINEER, SURVEYOR OR ARCHITECT (WITH OFFICIAL SEAL OR STATE OF MARYLAND REGISTRATION NUMBER SHOWN ON THE SITE PLAN/PLAT) AND MUST SHOW ALL STRUCTURES (TO INCLUDE ALL DIMENSIONS AND NUMBER OF STORIES) AS WELL AS OFF-STREET PARKING AND ANY PROPOSED CONSTRUCTION ON THE PROPERTY. THE PLAN MUST NOTE THE SCALE, THE LOT SIZE, THE LEGAL DESCRIPTION AND A NORTH ARROW.**

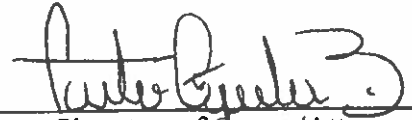
Location of Property involved: a) Street Address 4614 Burlington Rd
City Hyattsville
b) Lot(s) 58 Block _____ Parcel _____
Subdivision Name Burgess Sub of Rogers & Phillips Addn to Hyattsv
c) Association Name(s) & Address(es) (Homeowners/Citizens/Civic and/or Community):
N/A
d) Municipality (Incorporated City/Town) Name Hyattsville

What will be/has been constructed on the property? (Variance(s) Required) Proposed to built
house, deck 12.5' x 8'. Two Story with basement 26.5' x 44.33
with attached 2 car garage 22' x 20'. Proposed driveway
19.5' x 25' in front of property

Do you need the services of a foreign language interpreter at your hearing? (Additional \$30 fee required)

Yes X No

Foreign Language: Spanish



Signature of Owner/Attorney



Printed Name

IMPORTANT: Failure to provide complete and accurate information on this application may delay or jeopardize consideration of the request. Applications on which all required information is not furnished will be returned for completion before processing. Filing fees must be made payable to Prince George's County and sign posting fees must be made payable to M-NCPPC. Approval of a variance is not a guarantee that further review will not be necessary by other governmental authorities. For further information regarding Board of Zoning Appeals policies and procedures, see Sections 27-229 through 27-234 of the County Zoning Ordinance and/or the Board's website at <http://pgccouncil.us/>.

FOR COUNTY USE ONLY

Property Zone: R-55 Overlay Zone: D-D-O, I-D-O

Has the property in question ever been subject to previous Board, County Council or Zoning Hearing Examiner action? _____ If so, give Case No.(s)/Decision Date(s) _____

Is the property subject to any action by the Planning Board? _____

If so, what type of action? _____

Variance(s) requested: _____

FOR A LIST OF ALL NAMES AND MAILING ADDRESSES OF ADJOINING PROPERTY OWNERS AND OTHER PARTIES, PLEASE SEE THE PERSONS OF RECORD LIST

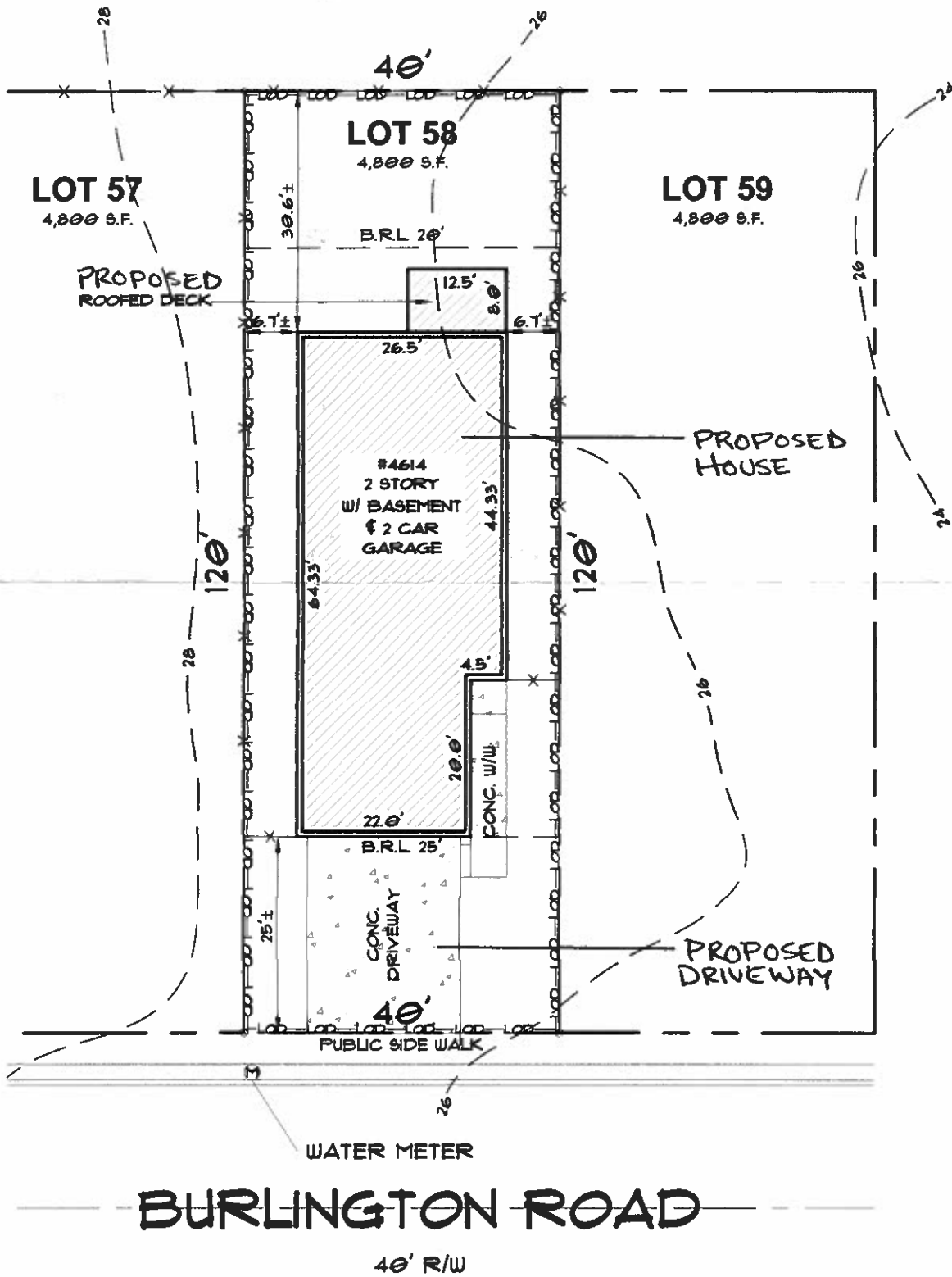
LOT COVERAGE WORKSHEETNET LOT SIZE 4,800 SQUARE FEET30 % LOT COVERAGE ALLOWED 1,440 SQUARE FEET

<u>STRUCTURE/PARKING</u>	<u>MEASUREMENTS</u>	<u>SQUARE FOOTAGE</u>
HOUSE	<u>4.5 x 44.3</u> <u>22 x 64.3</u>	<u>199.4</u> <u>1,414.6</u> > 1,614
GARAGE/CARPORT		
DRIVEWAY	<u>19.5 x 25</u>	<u>487.5</u>
PORCH/SUNROOM	<u>8 x 12.5</u>	<u>100</u>
SHED(S)		
ADDITION(S)		
OTHER:		
TOTAL LOT COVERAGE		<u>2,201.5</u>
TOTAL % NET LOT COVERAGE		<u>45.9</u> %
TOTAL % OVER NET LOT COVERAGE		<u>15.9</u> % (<u>761.5</u> S.F.)

LOCATION DRAWING
4614 BURLINGTON ROAD
LOT 58

"BURGESS SUB OF ROGERS & PHILLIPS ADDN
TO HYATTSVILLE"

PRINCE GEORGE'S COUNTY, MARYLAND
TAX ACCOUNT 1829688 TAX MAP 050C2
LIBER: 14561 FOLIO:041
PLAT: A16-0928
SCALE 1" = 20'



- LEGEND**
- LOD — LIMITS OF DISTURBANCE
 - TPF — TPF — TREE PROTECTION FENCE
 - X — WOOD FENCE
 - B.R.L. (BUILDING RESTRICTION LINE)
 - TREE
 - WATER METER

NOTE
LIMIT OF DISTURBANCE
SURROUNDED WITH SILT FENCE
4,641 S.F.

ZONE R-33 ZONING

PROPOSED RESIDENCE = 1,614.83 S.F.

PROPOSED RESIDENCE
TOTAL LOT COVERAGE = 1,614.83 S.F.
EXISTING LOT SIZE = 4,800.00 S.F.

$1,614.83 \text{ S.F.} + 4,800.00 \text{ S.F.} = 0.33642292$
 $0.33642292 \times 100 = \underline{33\% \text{ LOT COVERAGE}}$

SCALE:
1"=20'-0"

PROFESSIONAL CERTIFICATION

I HEREBY CERTIFY THAT THESE DOCUMENTS
WERE PREPARED OR APPROVED BY ME, AND
THAT I AM A DULY LICENSED PROFESSIONAL
LAND SURVEYOR UNDER THE LAWS OF THE
STATE OF MARYLAND.

LICENSE NUMBER: 483
EXPIRATION DATE: 1-14-2021
Seal not valid without signature

WILLIAM R. HEBBARD
EXPIRES 1-14-2021

LEGEND:		PROPERTY ADDRESS: 4614 BURLINGTON ROAD, HYATTSVILLE MD 20781	
REFERENCE		DATE OF LOCATIONS	
		SCALE:	1" = 20'
		DRAWN BY:	
		TAX ID:	1815166
		WALL CHECK:	
PLAT BK.		HSE. LOC:	1/24/18
PLAT NO.	A16-0928		
PARCEL.			
LOT.	58		
BLOCK.			



SUCOWASH, LLC
4614 BURLINGTON ROAD
HYATTSVILLE, MD 20781
NEW CONSTRUCTION

Professional Certification:
I hereby certify that these Documents
were prepared or approved by me,
and that I am a duly licensed Architect /
Engineer under the laws of the State
of Maryland.
License number: _____
Expiration date: _____

DESIGN GROUP
364 SUMMIT HILL ROAD
QUINTESSENCE, MD. 20781
301-433-0000 • 800-333-0000
WWW.DESIGNGROUPQUINTESSENCE.COM

39



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019
Submitted by: Ron Brooks
Submitting Department: Finance
Item Type: Budget
Agenda Section:

SUBJECT

FY20 Budget Amendment: Police Command Department

HCC-113-FY20

Recommendation:

I move that the Mayor and Council amend and adjust the FY20 Police budget appropriations in Command and authorize the transfer of \$45,000 from various accounts into salaries and benefits to cover the compensation expenses for the new Public Information Officer position for the remainder of this fiscal year.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

Summary Background:

The FY20 Police budget in Command is requesting to amend and adjust budget appropriations to cover salary and benefit expenses for the new Public Information Officer position. This position is being created to address the current gap communication services and will be responsible for providing critical community updates, media relations support, essential and timely information on programs and activities and print and social media updates. This budget amendment will transfer \$45,000 from various accounts into salaries and benefits to cover the compensation expenses for the new Public Information Officer position for the remainder of this fiscal year.

Next Steps:

Upon approval of Council staff will initiate the transfer of \$45,000 from various accounts to salaries and benefits.

Fiscal Impact:

No increase in FY20 budget appropriations.

City Administrator Comments:

Recommend Approval.

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019
Submitted by: Hal Metzler
Submitting Department: Public Works
Item Type: Budget
Agenda Section:

SUBJECT

FY20 Budget Amendment: DPW CIP Budget Amendment

HCC-114-FY20

Recommendation:

I move that the Mayor and Council amend the FY20 DPW Capital Improvements Budget and authorize a budget transfer of \$40,000 from fund 311 Street Operations CIP to fund 300 Public Works General Administration CIP to cover the ADA sidewalk improvements on 43rd Ave.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

Summary Background:

At the August 5th Meeting the Council approved an expenditure not to exceed \$70,000 for ADA sidewalk improvements on 43rd Ave. This budget transfer is to ensure there are adequate funds in the ADA/Sidewalk budget to complete the project.

Next Steps:

N/A

Fiscal Impact:

\$40,000

City Administrator Comments:

Recommend Approval

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019

Submitted by: Laura Reams

Submitting Department: Community Services

Item Type: Legislative

Agenda Section:

SUBJECT

Sonny Frazier Toy Drive

HCC-116-FY20

Recommendation:

I move that the Mayor & Council authorize a \$1,500 donation to the Sonny Frazier Toy Drive to benefit the children and youth of Hyattsville.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

Summary Background:

The Sonny Frazier Toy Drive benefits children and youth of Hyattsville. \$1500 in funds are allocated in the City Council budget.

Next Steps:

Approval and donation.

Fiscal Impact:

\$1,500

City Administrator Comments:

Recommend Approval

Community Engagement:

N/A

Strategic Goals:

Goal 5 – Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019
Submitted by: Lesley Riddle
Submitting Department: Public Works
Item Type: Legislative
Agenda Section:

SUBJECT

Recommendation for Traffic Calming - Jefferson Street (10 minutes)

HCC-107-FY20

Recommendation:

I move that the Mayor and Council approve the installation of traffic calming devices on the 3900 block of Jefferson Street.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Petition_Traffic Calming_Jefferson Street_062619_Redacted.pdf](#)

[Map_Traffic Calming_JeffersonSt_39th40th07162019.pdf](#)

[114-8 Traffic Calming Devices.pdf](#)

[Traffic Calming Flowchart_073119.pptx](#)

Summary Background:

In June, the City received two (2) petitions for traffic calming devices for the 3900 block of Jefferson Street and the 4200 block of Nicholson Street. The petitions were validated by the City Clerk's office to meet the required 60% signature threshold. A public hearing was held on October 7, 2019 and residents expressed concerns regarding volume and speed.

Recommend approval of traffic calming measures on the 3900 block of Jefferson Street. The electronic counters, traffic patrols and review of reports indicate that speed levels are within limits with only a small number of cars exceeded the 25 MPH zone by up to 3 miles (26-28 MPH). The volume is however, significantly above average with 27,454 vehicles traveling Jefferson Street over a two week period from September 19th to October 4th. This volume level could result in unsafe traffic conditions. As a result, we recommend traffic calming measures be implemented. This may include, but not be limited to speed tables and flexible poles. The DPW team will review options and identify best practices and alternatives and meet with residents prior to installation. Additionally, the Hyattsville Transportation Study indicated that all of Jefferson Street should be considered as a neighborhood "slow street" and prioritized for bicycle and pedestrian safe egress. This will be prioritized for funding in the FY 2021 budget.

Next Steps:

Per City Code, the Mayor & Council will announce their decision to approve, approve with modifications, or deny the requested traffic calming device within fifteen (15) days of the close of the hearing, unless, due to extraordinary

circumstances, the time limit is extended by a majority vote of the City Council. In accordance with this provision, the Council is scheduled to take action on these petitions on October 21, 2019.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend support of traffic calming measures.

Community Engagement:

Notification letters were mailed to residents on Jefferson Street, as well as homes on the corner of intersecting streets. The letters included a copy of the petition, notice of the public hearing, and the relevant section of City Code. A public hearing was held on October 7, 2019.

Strategic Goals:

Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

PETITION TO THE CITY OF HYATTSVILLE

Action Petitioned for:

Traffic Calming device on Jefferson Street between 39th and 40th Avenues.

Petition Summary & Background information:

The undersigned residents petition the city of Hyattsville to undertake a traffic study for the installation of a traffic calming device on the 3900 block of Jefferson Street. As reflected in residents' comments on the Hyattsville Transportation Plan Wiki (wikimapping.net/wikimap/hyattsvilleTMP.html), Jefferson Street is a cut through for commuters to access Route 1, and it draws many non-residents through the community. Cars travel at high speeds on the sections of Jefferson Street that do not currently have traffic calming measures installed. Parking is permitted on the south side of Jefferson Street, although damage to side-view mirrors and sides swipes is not uncommon due to high speeds and drivers neglecting to wait for oncoming traffic to pass. Drivers unsafely pass cars traveling at slower speeds on this section of Jefferson and fail to stop at the stop signs. There are many families with young children on Jefferson Street, and children from the wider area use Jefferson as a primary route to walk to the elementary and middle schools on the other side of town. The cross streets of 39th and 40th Avenues lead directly to Magruder Park used by community members of all ages. Because of the intersection of vulnerable populations and motor vehicles traveling at high speeds in this area, we respectfully request the consideration of a traffic calming measure(s) at this location.

Contact Person	Address	Phone #	Email Address
Corrie Pond			

#	Date	Printed Name	Signature	Address	Phone #
1	4/14/19	RYAN ORKUS	Ryan Orkus		
2	4/14/19	Laura Pillsbury	Laura Pillsbury		
3	04/16/2019	BENJAMIN LONG	Benjamin Long		
4	4/21/19	Janet Nackoney + Denian Ryback	Janet Nackoney + Denian Ryback		
5	4/21/19	JOSEF PRZYGRODA	Josef S. Przegrada		
6	4/21/19	Adrienne Wray	Adrienne Wray		

PETITION TO THE CITY OF HYATTSVILLE

Action Petitioned for:

Traffic Calming device on Jefferson Street between 39th and 40th Avenues.

7	4/21/2019	Danny Schaeble	Danny Schaeble
8	4/23/19	Bruce Giegler	Bruce Giegler
9	4/27/19	Matt Higgins	Matt Higgins
10	4/27/19	Cynthia Way	Cynthia Way
11	4/27/19	Jason Ryggs	Jason Ryggs
12	4/30/19	Godson Ezeigbo	Godson Ezeigbo
13	5/4/19	Mark L Mazz	Mark L Mazz
14	May 4, 2019	Neil F Wilz	Neil F Wilz
15	May 4, 2019	James Clark Rebecca Clark	James Clark Rebecca Clark
16	5/4/19	Terri M Coppola	Terri M Coppola
17	5/4/19	Todd Petrus	Todd Petrus
18	6/1/19	Beecher Jackson	Beecher Jackson
19	6/1/19	Michelle Kucera	Michelle Kucera
20	6/2/19	Karen Everhart	Karen Everhart

PETITION TO THE CITY OF HYATTSVILLE

Action Petitioned for:

Traffic Calming device on Jefferson Street between 39th and 40th Avenues.

21	06/02		Ceola Loan PETER Loan	Ceola Loan PETER Loan	
22	6/2/19		BONNIE ADEPRINISTAR	BONNIE ADEPRINISTAR	
23	6/18/19		Elizabeth Clemmons	Elizabeth Clemmons	
24	6/19/19		Britt Jung	Britt Jung	
25	6/19/19		Kelly Ugwu-Oja	Kelly Ugwu-Oja	
26	6/22/19		Joannie Mood	Joannie Mood	
27	6/28/19		Eileen Baird	Eileen Baird	
28					
29					
30					
31					
32					
33					
34					

Corrie Pond



June 24, 2019

RE: Traffic study petition for Jefferson Street

Laura Reams
City Clerk
City Building
4310 Gallatin Street
Hyattsville, MD 20781

Dear Ms. Reams,

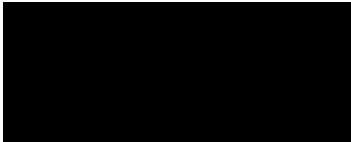
Enclosed, you will find a completed petition from the residents of Jefferson Street between 38th and 41st Avenues. I believe that I have satisfied the 60% requirement for a petition of this kind. For your convenience, I have included a map of the area with the house numbers of each of the households in the impact area as well as their relevant position on the petition.

Please let me know if you have questions or need additional information. I look forward to the city's next step in making our community safer!

With warm regards,

A handwritten signature in blue ink, appearing to be 'C. Pond'.

Corrie Pond



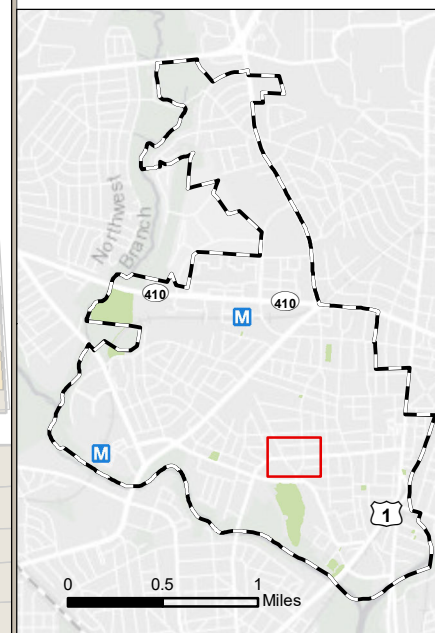
Traffic Calming Request

Jefferson St between 39th & 40th Ave

Legend

-  Properties selection
-  Selected Street
-  City Boundary
-  Buildings
-  Parks
-  Properties
-  Metro Stations

Coordinate System: NAD 1983 StatePlane
Maryland FIPS 1900 Feet

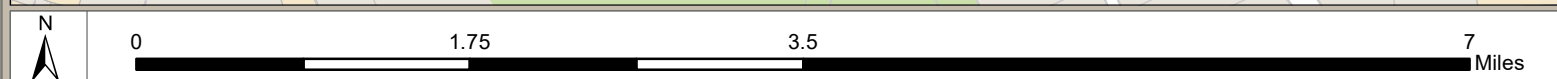
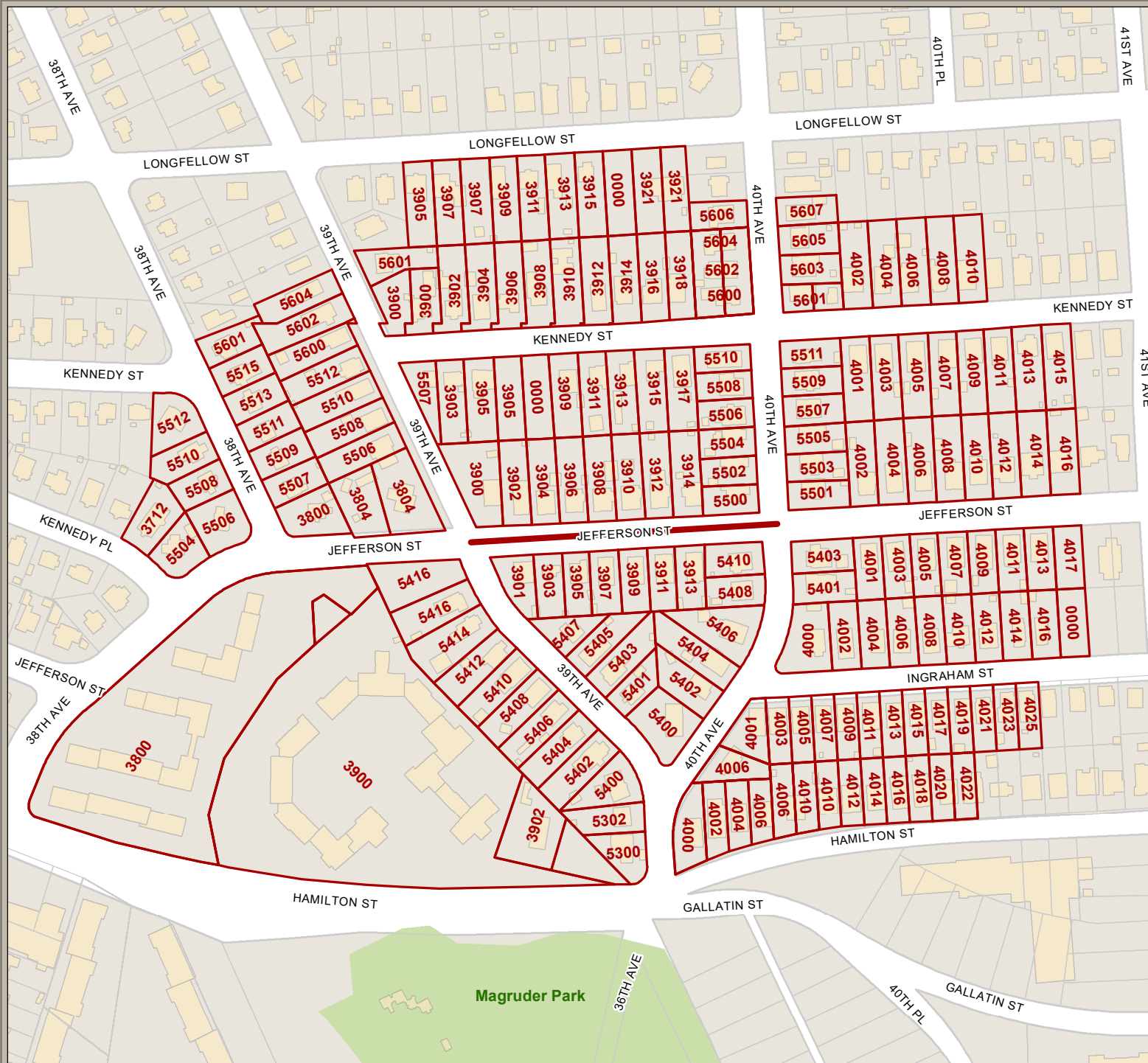


Map Produced by Taylor Robey
July 10, 2019

Department of Community &
Economic Development
www.hyattsville.org
(301) 985-5000



50



§ 114-8. Traffic calming devices. [Added 8-1-94 by HB No. 8-94, Amended 2-21-95 by HB No. 8-94, 2-21-95 by HB No. 01-95, Amended on 3-27-11 by HO-2011-01]

A. Definitions: As used in this Ordinance, all terms shall have the definitions and meanings provided in the Maryland Code Annotated, Transportation Article, unless otherwise indicated. The following terms shall have the meanings indicated:

(1) "Traffic calming device" is a physical device used to regulate, guide, slow, and/or control traffic, for the purpose of pedestrian and traffic safety. The term traffic calming device includes but is not limited to the following devices:

(a) Speed zones: an identifiable area of reduced speed, indicated by signage or otherwise.

(b) Speed humps: a raised or manually installed section of asphalt or other construction material constructed on a roadway, with a dip and crown shaped as viewed in cross section, on a base ordinarily twenty-two feet (22'), measured parallel to the curb of the roadway, and with a height not less than three (3) inches nor more than four (4) inches.

(c) Raised intersections: contrasting surfaces such as brick, cobblestones, concrete, or other construction material in place of street surfaces at the intersection of two streets.

(d) Traffic islands, circles and lateral shifts: physical barriers placed in the street to direct traffic in a specific direction including both temporary and permanent structures which do or do not contain landscaping.

(e) Rumble strips: physical devices attached to, or constructed in the road surface to provide contrast to the road surface in order to slow traffic.

(f) Chokers: a portion of the sidewalk extending out approximately six (6) to eight (8) feet into the street.

(2) "Unit block": unit block shall mean a subsection of, or a separate and distinct, but attached portion of a street, of no specific length or width, but which has been numerically designated and identified a part of that street. Each street may consist of numerous unit blocks.

(3) "Dwelling unit": one (1) or more rooms arranged for the use of one (1) or more individuals living together as a single housekeeping unit, with cooking, living, sanitary and sleeping facilities as defined by the Prince George's County Housing Code.

(4) "Eligible signature": the signature of an individual, over the age of eighteen (18), residing in a dwelling unit located on a street:

(A) upon which the installation of a traffic calming device is being considered, or

(B) within one (1) unit block of such streets upon where the installation of a traffic calming device is being considered for only a portion of such street , or

(C) that is only accessible over a street for which the installation of the traffic calming device is being considered and provides the only means of ingress and egress, or

(D) or in an area which the City Clerk pursuant to the discretion granted in subsection B (2) (b) determines should be surveyed.

Only one eligible signature per dwelling unit will be considered for any of the purposes set forth in this Ordinance.

HYATTSVILLE CHARTER AND CODE

B. Request for traffic calming device installation:

Requests for the installation of a traffic calming device may be made by petition subject to the following conditions.

(1) Residents of a street may request the installation of a traffic calming device by submitting a petition to the City Administrator containing eligible signatures from at least sixty percent (60%) of dwelling units located on the street, stating that such individuals want a traffic calming device. Such petition need not conform to the requirements in the Charter for petitions.

(2) If the traffic calming device is being requested for only a portion of a street, the petition containing at least sixty percent (60%) of eligible signatures must be circulated to individuals residing in dwelling units located on the unit block on which the traffic calming device will be installed and to individuals residing in dwelling units located within one (1) unit block of the block containing the requested installation site.

(a) If the street upon which the traffic calming device is to be installed provides the only means of ingress and/or egress for other streets, the petition containing at least sixty (60%) of eligible signatures must be circulated to the residents of such other streets.

(b) The City Clerk retains sole discretion to determine if residents of additional streets will be surveyed, based upon circumstances that could impact such residents.

(3) The City Clerk will validate petitions submitted to the City Administrator to determine that said petitions are in compliance with applicable provision of this Article. The City Clerk shall inform the City Council, petitioners, the City Administrator, Director of Public Works and the Police Chief, as to whether the petition complies with this Article. If the petition is in compliance, the department heads will jointly undertake to assess the location of the request and determine if a traffic calming device is in the interests of both best traffic engineering practice and public safety; and the Mayor who will schedule a public hearing in accordance with subsection C, below.

(4) The City Clerk shall develop and distribute a standardized “request for traffic calming device” petition form sufficient for use in accordance with this subsection.

C. Procedures for public hearings on traffic calming device installations:

(1) Conduct of Public Hearing: the Mayor shall schedule a public hearing after being notified by the City Clerk in accordance with subsection B. (3) that the petition is valid.

(a) Notice of the hearing will be given to all residents of the street upon which the proposed traffic calming device is to be installed; and

(b) If the traffic calming device is being requested for only a portion of the street, notice will be given to residents of dwelling units located on the unit block on which the traffic calming device will be installed and also to individuals residing in dwelling units located within one (1) unit block of the block containing the requested installation site; and

(c) If the traffic calming device is to be installed on a street which provides the only means of ingress and/or egress for other streets, the notice will be given to residents of such other streets, by the following means:

(i) Publication in the Hyattsville Reporter or in a paper having circulation in the City.

(ii) Advertisement on the City of Hyattsville’s cable television channel.

HYATTSVILLE CHARTER AND CODE

(2) Factors considered: The following factors shall be taken into consideration as guidance in determining whether to install a traffic calming device. The factors listed below shall not be considered exclusive.

(a) Whether the street where installation of a traffic calming device is proposed has a speeding problem, which has been identified through a combination of residents' complaints, police radar surveillance and ticketing practices, accident statistics, electronic traffic counts and/or a history of previous efforts to control speeding which cannot be alleviated in any way other than a traffic calming device. The Department of Public Works shall provide a report of the electronic traffic count data of the proposed street to determine the traffic and speed issues.

(b) Whether the street carries a sufficient volume of non-residential traffic in addition to the general residential traffic, so that the requested traffic calming device is appropriate.

(c) The impact of a traffic calming device on public transportation, police and fire apparatus.

(d) The impact of a traffic calming device on adjacent neighborhoods.

(3) Decision: The Mayor and City Council will announce their decision to approve, approve with modifications, or deny the requested traffic calming device within fifteen (15) days of the close of the hearing unless, due to extraordinary circumstances, the time limit is extended by majority vote of the City Council.

(4) Notification of decision: The petitioners will be notified of the decision of the Mayor and City Council by the City Clerk and the decision will be published in the Hyattsville City Council Meeting Minutes.

D. Procedures for removing a traffic calming device installation:

(1) A request for removal of a traffic calming device, installed pursuant to subsection C above, may be by petition containing eligible signatures from sixty percent (60%) of the dwelling units located on the street upon which the traffic calming device has been installed or

(2) If the traffic calming device has been installed for only a portion of the street, the petition requesting removal may be signed by eligible signatures from sixty percent (60%) of the dwelling units located on the unit block on which the traffic calming device was installed and dwelling units located within one (1) unit block of the requested removal site; or

(3) If the traffic calming device has been installed on a street that provides the only means of ingress and/or egress for other streets, the petition requesting removal may be signed by eligible signatures from sixty percent (60%) of the dwelling units located on the street and such other streets.

(4) No petition will be considered until six (6) months have elapsed since the initial installation of the traffic calming device.

E. Miscellaneous:

(1) Placement of traffic calming device near schools, parks and playgrounds: the Mayor and Council may initiate the installation of traffic calming device on streets adjacent to neighborhood parks, playgrounds, and schools or on commercial areas.

(2) Authority of City over traffic calming devices.

HYATTSVILLE CHARTER AND CODE

(a) Nothing in these guidelines shall be construed as preempting the City, at its initiative, from installing, altering, maintaining or removing a traffic calming device installation. The City Administrator will notify, pursuant to the notice provisions stated in subsection c. above, the appropriate affected residents of the proposed changes regarding a traffic calming device.

F. Installation and maintenance:

(1) In the regulation and supervision of traffic, the Public Works Director is authorized to construct, install, place, erect, and maintain upon the public highways of the City those traffic calming device installations and proper signage as the Mayor and Council have or may direct at the locations designated by the Mayor and Council.

(2) All speed humps installed pursuant with this Ordinance shall ordinarily:

(A) Consist of one (1) or more speed humps spaced every two hundred (200) to five hundred (500) feet along public street or alley;

(B) Not be placed within two hundred (200) feet of a stop sign unless required by special circumstances as determined by the Director of Public Works; and

(C) Be painted with distinctive markings which should include reflective paint or tape.

(3) Warning signs marked “speed humps” shall be placed on the right hand side of the street at the approach to each speed hump.

§ 114-9. Speed monitoring systems. [Rewritten on 3-27-11 by HO-2011-01, Amended 3-18-13 by HO-39-03-13, Amended 8-4-14 by HO 2014-06]

A. A “speed monitoring system,” as defined in Maryland law, means a device with one or more motor vehicle sensors producing recorded images of motor vehicles traveling at least twelve (12) miles per hour above the posted speed limit.

B. No more than ten (10) school zone speed monitoring systems as outlined in §21-809 of the Transportation Article of the Annotated Code of Maryland are hereby authorized at locations, determined by the Chief of Police or his/her designee after consultation with and agreement of the City Administrator, in school zones within the City, as established under §21-803.1 of the Transportation Article of the Annotated Code of Maryland.

C. Before activating a speed monitoring system in any school zone at any location where such a system had not been previously moved or placed, the City shall:

1. Publish notice of the location(s) of the speed monitoring system(s) on the City website and in a newspaper of general circulation within the City; and

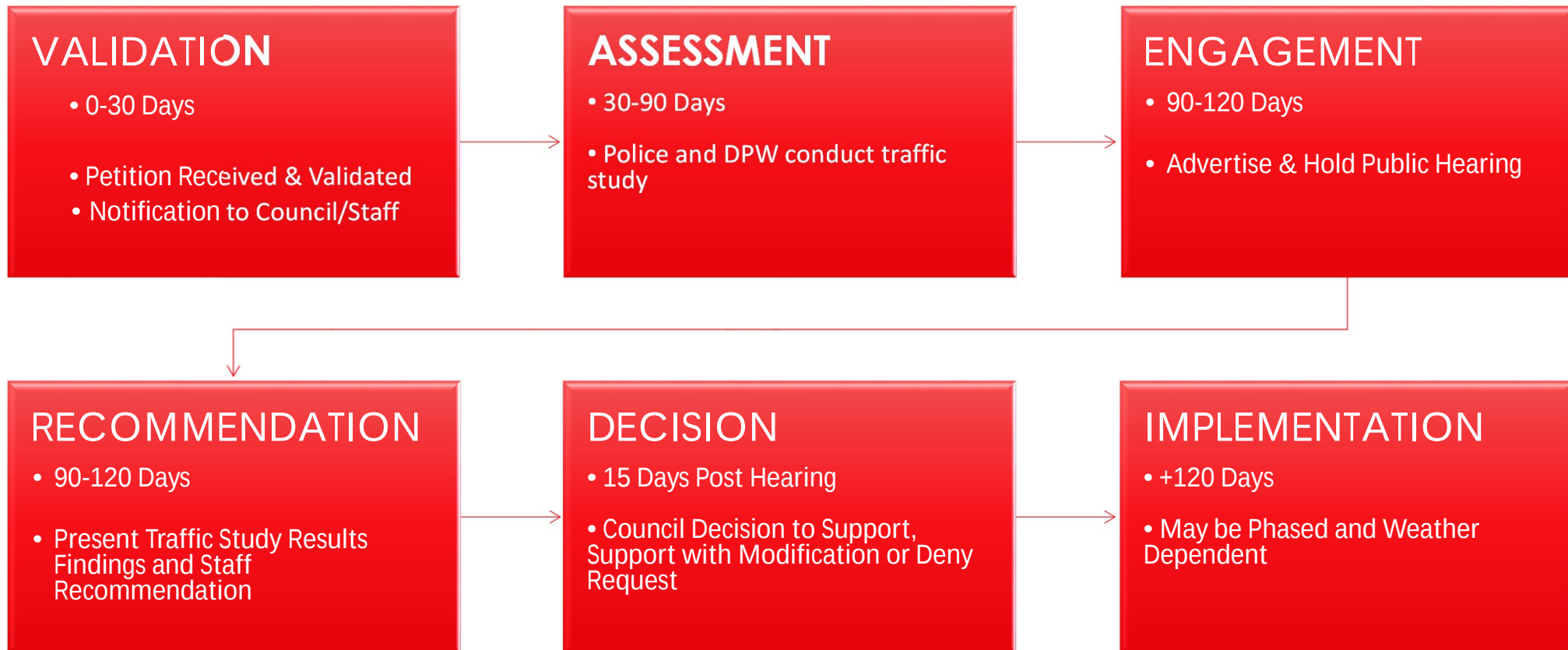
2. Ensure that each sign that designates a school zone has in close proximity to it a sign that indicates that speed monitoring systems are in use in the school zone and that the signage is in accordance with the manual for and that the specifications for a uniform system of traffic control devices adopted by the State Highway Administration.

D. The City shall name a City employee as Program Administrator to oversee the contract with the speed monitoring system contractor and shall also name another City employee who has not been involved in monitoring system citations, to investigate and respond to questions or concerns about the City’s speed monitoring systems as outlined in §21-809(b)(1)(ix) of the Transportation Article.

E. Unless otherwise provided by law, the school zone speed monitoring system may operate



TRAFFIC CALMING PROCEDURES





Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019
Submitted by: Lesley Riddle
Submitting Department: City Clerk
Item Type: Legislative
Agenda Section:

SUBJECT

Recommendation for Traffic Calming - Nicholson Street (10 minutes)

HCC-108-FY20

Recommendation:

I move the Mayor and Council deny the installation of traffic calming devices on the 4200 block of Nicholson Street.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Petition_Traffic Calming_Nicholson Street_062619_Redacted.pdf](#)

[TrafficCalming_4200NicholsonSt 07162019.pdf](#)

[114-8 Traffic Calming Devices.pdf](#)

[Traffic Calming Flowchart_073119.pptx](#)

Summary Background:

In June, the City received two (2) petitions for traffic calming devices for the 3900 block of Jefferson Street and the 4200 block of Nicholson Street. The petitions were validated by the City Clerk's office as they met the required 60% signature threshold. A public hearing was held on October 7, 2019 and residents expressed concern about speed and volume.

Staff was unable to validate accelerated speed and volume and must therefore recommend disapproval. Nicholson Street did not have a pattern of speeding. In fact, only 1 car during the study period was found to be over the speed limit at 26MPH. The volume of cars was also average at 300 cars in a two week period from September 19 to October 4th. Staff recognizes that there is significant resident concern and an abundance of children in the area. In response, we plan to use our mobile speed display units to alert cars traveling on that stretch of road of their speed. This impacts driver behavior in that they are more cognizant of their speed. In addition, we will continue to periodically monitor Nicholson Street to determine if there have been any changes in reports or data. We will report back in 6 to 9 months if the data supports speed mitigation measures.

Next Steps:

Per City Code, the Mayor & Council will announce their decision to approve, approve with modifications, or deny the requested traffic calming device within fifteen (15) days of the close of the hearing, unless, due to extraordinary circumstances, the time limit is extended by a majority vote of the City Council. In accordance with this provision, the Council is scheduled to take action on these petitions on October 21, 2019.

City staff will continue to monitor traffic conditions on the 4200 block of Nicholson and also install temporary speed limit signs.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend approval of the recommendation.

Community Engagement:

Notification letters were mailed to residents on Nicholson Street, as well as homes on the corner of intersecting streets. The letters included a copy of the petition, notice of the public hearing, and the relevant section of City Code. A public hearing was held on October 7, 2019.

Strategic Goals:

Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

PETITION TO THE CITY OF HYATTSVILLE

RECEIVED

JUN 26 2019

City of Hyattsville

Petition Summary & Background Information:

(Please print, attach additional sheets as needed)

WE RESIDENTS OF THE 4200 BLOCK OF NICHOLSON STREET
FEEL THAT MOTORISTS FREQUENTLY IGNORE THE
SPEED LIMIT ON OUR BLOCK. A DOG WAS HIT BY
SUCH A MOTORIST LAST YEAR, AND WE ARE CONCERNED
FOR THE SAFETY OF CHILDREN ON THIS BLOCK.
THERE ARE MORE THAN TEN CHILDREN UNDER 10 YEARS OLD
ON THIS BLOCK.

Action petitioned for:

(Please print) THE ACTION PETITIONED FOR MUST BE PRINTED ON EACH SIGNATURE PAGE

WE REQUEST THAT SPEED BUMPS BE INSTALLED
ON THE 4200 BLOCK OF NICHOLSON STREET.

Contact Person	Address	Phone Number	Email Address
NEAL MORAN			

#	Date	Name (Please Print)	Signature	Address	Phone #
1	6/23/19	NEAL MORAN PEGGY YATES	Neal Moran Peggy Yates		
2	6/23/19	Pam McBae McBae McBae	Pam McBae Chuck McBae		
3	6/23/19	Janis Sloane	Jan Sloane		
4	6/23/19	Dennis Vacante Jeanne Vacante	Dennis Vacante Jeanne Vacante		
5	6/23/19	Stephanie Smyler	Stephanie Smyler		

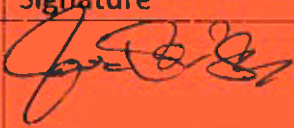
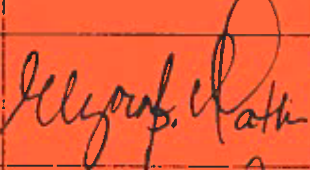
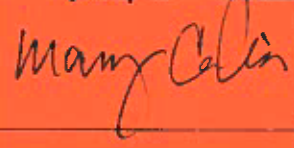
PETITION TO THE CITY OF HYATTSVILLE

Action petitioned for:

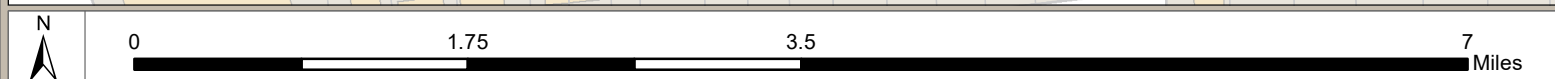
(Please print) **THE ACTION PETITIONED FOR MUST BE PRINTED ON EACH SIGNATURE PAGE**

WE REQUEST THAT SPEED BUMPS BE INSTALLED
ON THE 4200 BLOCK OF NICHOLSON STREET

RECEIVED
JUN 8 2023
City of Hyattsville

#	Date	Name (Please Print)	Signature	Address	Phone #
6	6/23	JAMIE Rodriguez			
7	6/23	ALESIA BORK			
8	6/23	David Meyer			
9	6/23	Elzora Watkins			
10	6/23	Mary Collins Stefan Woehlke			
11					
12					
13					
14					
15					
16					

60



§ 114-8. Traffic calming devices. [Added 8-1-94 by HB No. 8-94, Amended 2-21-95 by HB No. 8-94, 2-21-95 by HB No. 01-95, Amended on 3-27-11 by HO-2011-01]

A. Definitions: As used in this Ordinance, all terms shall have the definitions and meanings provided in the Maryland Code Annotated, Transportation Article, unless otherwise indicated. The following terms shall have the meanings indicated:

(1) "Traffic calming device" is a physical device used to regulate, guide, slow, and/or control traffic, for the purpose of pedestrian and traffic safety. The term traffic calming device includes but is not limited to the following devices:

(a) Speed zones: an identifiable area of reduced speed, indicated by signage or otherwise.

(b) Speed humps: a raised or manually installed section of asphalt or other construction material constructed on a roadway, with a dip and crown shaped as viewed in cross section, on a base ordinarily twenty-two feet (22'), measured parallel to the curb of the roadway, and with a height not less than three (3) inches nor more than four (4) inches.

(c) Raised intersections: contrasting surfaces such as brick, cobblestones, concrete, or other construction material in place of street surfaces at the intersection of two streets.

(d) Traffic islands, circles and lateral shifts: physical barriers placed in the street to direct traffic in a specific direction including both temporary and permanent structures which do or do not contain landscaping.

(e) Rumble strips: physical devices attached to, or constructed in the road surface to provide contrast to the road surface in order to slow traffic.

(f) Chokers: a portion of the sidewalk extending out approximately six (6) to eight (8) feet into the street.

(2) "Unit block": unit block shall mean a subsection of, or a separate and distinct, but attached portion of a street, of no specific length or width, but which has been numerically designated and identified a part of that street. Each street may consist of numerous unit blocks.

(3) "Dwelling unit": one (1) or more rooms arranged for the use of one (1) or more individuals living together as a single housekeeping unit, with cooking, living, sanitary and sleeping facilities as defined by the Prince George's County Housing Code.

(4) "Eligible signature": the signature of an individual, over the age of eighteen (18), residing in a dwelling unit located on a street:

(A) upon which the installation of a traffic calming device is being considered, or

(B) within one (1) unit block of such streets upon where the installation of a traffic calming device is being considered for only a portion of such street , or

(C) that is only accessible over a street for which the installation of the traffic calming device is being considered and provides the only means of ingress and egress, or

(D) or in an area which the City Clerk pursuant to the discretion granted in subsection B (2) (b) determines should be surveyed.

Only one eligible signature per dwelling unit will be considered for any of the purposes set forth in this Ordinance.

HYATTSVILLE CHARTER AND CODE

B. Request for traffic calming device installation:

Requests for the installation of a traffic calming device may be made by petition subject to the following conditions.

(1) Residents of a street may request the installation of a traffic calming device by submitting a petition to the City Administrator containing eligible signatures from at least sixty percent (60%) of dwelling units located on the street, stating that such individuals want a traffic calming device. Such petition need not conform to the requirements in the Charter for petitions.

(2) If the traffic calming device is being requested for only a portion of a street, the petition containing at least sixty percent (60%) of eligible signatures must be circulated to individuals residing in dwelling units located on the unit block on which the traffic calming device will be installed and to individuals residing in dwelling units located within one (1) unit block of the block containing the requested installation site.

(a) If the street upon which the traffic calming device is to be installed provides the only means of ingress and/or egress for other streets, the petition containing at least sixty (60%) of eligible signatures must be circulated to the residents of such other streets.

(b) The City Clerk retains sole discretion to determine if residents of additional streets will be surveyed, based upon circumstances that could impact such residents.

(3) The City Clerk will validate petitions submitted to the City Administrator to determine that said petitions are in compliance with applicable provision of this Article. The City Clerk shall inform the City Council, petitioners, the City Administrator, Director of Public Works and the Police Chief, as to whether the petition complies with this Article. If the petition is in compliance, the department heads will jointly undertake to assess the location of the request and determine if a traffic calming device is in the interests of both best traffic engineering practice and public safety; and the Mayor who will schedule a public hearing in accordance with subsection C, below.

(4) The City Clerk shall develop and distribute a standardized “request for traffic calming device” petition form sufficient for use in accordance with this subsection.

C. Procedures for public hearings on traffic calming device installations:

(1) Conduct of Public Hearing: the Mayor shall schedule a public hearing after being notified by the City Clerk in accordance with subsection B. (3) that the petition is valid.

(a) Notice of the hearing will be given to all residents of the street upon which the proposed traffic calming device is to be installed; and

(b) If the traffic calming device is being requested for only a portion of the street, notice will be given to residents of dwelling units located on the unit block on which the traffic calming device will be installed and also to individuals residing in dwelling units located within one (1) unit block of the block containing the requested installation site; and

(c) If the traffic calming device is to be installed on a street which provides the only means of ingress and/or egress for other streets, the notice will be given to residents of such other streets, by the following means:

(i) Publication in the Hyattsville Reporter or in a paper having circulation in the City.

(ii) Advertisement on the City of Hyattsville’s cable television channel.

HYATTSVILLE CHARTER AND CODE

(2) Factors considered: The following factors shall be taken into consideration as guidance in determining whether to install a traffic calming device. The factors listed below shall not be considered exclusive.

(a) Whether the street where installation of a traffic calming device is proposed has a speeding problem, which has been identified through a combination of residents' complaints, police radar surveillance and ticketing practices, accident statistics, electronic traffic counts and/or a history of previous efforts to control speeding which cannot be alleviated in any way other than a traffic calming device. The Department of Public Works shall provide a report of the electronic traffic count data of the proposed street to determine the traffic and speed issues.

(b) Whether the street carries a sufficient volume of non-residential traffic in addition to the general residential traffic, so that the requested traffic calming device is appropriate.

(c) The impact of a traffic calming device on public transportation, police and fire apparatus.

(d) The impact of a traffic calming device on adjacent neighborhoods.

(3) Decision: The Mayor and City Council will announce their decision to approve, approve with modifications, or deny the requested traffic calming device within fifteen (15) days of the close of the hearing unless, due to extraordinary circumstances, the time limit is extended by majority vote of the City Council.

(4) Notification of decision: The petitioners will be notified of the decision of the Mayor and City Council by the City Clerk and the decision will be published in the Hyattsville City Council Meeting Minutes.

D. Procedures for removing a traffic calming device installation:

(1) A request for removal of a traffic calming device, installed pursuant to subsection C above, may be by petition containing eligible signatures from sixty percent (60%) of the dwelling units located on the street upon which the traffic calming device has been installed or

(2) If the traffic calming device has been installed for only a portion of the street, the petition requesting removal may be signed by eligible signatures from sixty percent (60%) of the dwelling units located on the unit block on which the traffic calming device was installed and dwelling units located within one (1) unit block of the requested removal site; or

(3) If the traffic calming device has been installed on a street that provides the only means of ingress and/or egress for other streets, the petition requesting removal may be signed by eligible signatures from sixty percent (60%) of the dwelling units located on the street and such other streets.

(4) No petition will be considered until six (6) months have elapsed since the initial installation of the traffic calming device.

E. Miscellaneous:

(1) Placement of traffic calming device near schools, parks and playgrounds: the Mayor and Council may initiate the installation of traffic calming device on streets adjacent to neighborhood parks, playgrounds, and schools or on commercial areas.

(2) Authority of City over traffic calming devices.

HYATTSVILLE CHARTER AND CODE

(a) Nothing in these guidelines shall be construed as preempting the City, at its initiative, from installing, altering, maintaining or removing a traffic calming device installation. The City Administrator will notify, pursuant to the notice provisions stated in subsection c. above, the appropriate affected residents of the proposed changes regarding a traffic calming device.

F. Installation and maintenance:

(1) In the regulation and supervision of traffic, the Public Works Director is authorized to construct, install, place, erect, and maintain upon the public highways of the City those traffic calming device installations and proper signage as the Mayor and Council have or may direct at the locations designated by the Mayor and Council.

(2) All speed humps installed pursuant with this Ordinance shall ordinarily:

(A) Consist of one (1) or more speed humps spaced every two hundred (200) to five hundred (500) feet along public street or alley;

(B) Not be placed within two hundred (200) feet of a stop sign unless required by special circumstances as determined by the Director of Public Works; and

(C) Be painted with distinctive markings which should include reflective paint or tape.

(3) Warning signs marked “speed humps” shall be placed on the right hand side of the street at the approach to each speed hump.

§ 114-9. Speed monitoring systems. [Rewritten on 3-27-11 by HO-2011-01, Amended 3-18-13 by HO-39-03-13, Amended 8-4-14 by HO 2014-06]

A. A “speed monitoring system,” as defined in Maryland law, means a device with one or more motor vehicle sensors producing recorded images of motor vehicles traveling at least twelve (12) miles per hour above the posted speed limit.

B. No more than ten (10) school zone speed monitoring systems as outlined in §21-809 of the Transportation Article of the Annotated Code of Maryland are hereby authorized at locations, determined by the Chief of Police or his/her designee after consultation with and agreement of the City Administrator, in school zones within the City, as established under §21-803.1 of the Transportation Article of the Annotated Code of Maryland.

C. Before activating a speed monitoring system in any school zone at any location where such a system had not been previously moved or placed, the City shall:

1. Publish notice of the location(s) of the speed monitoring system(s) on the City website and in a newspaper of general circulation within the City; and

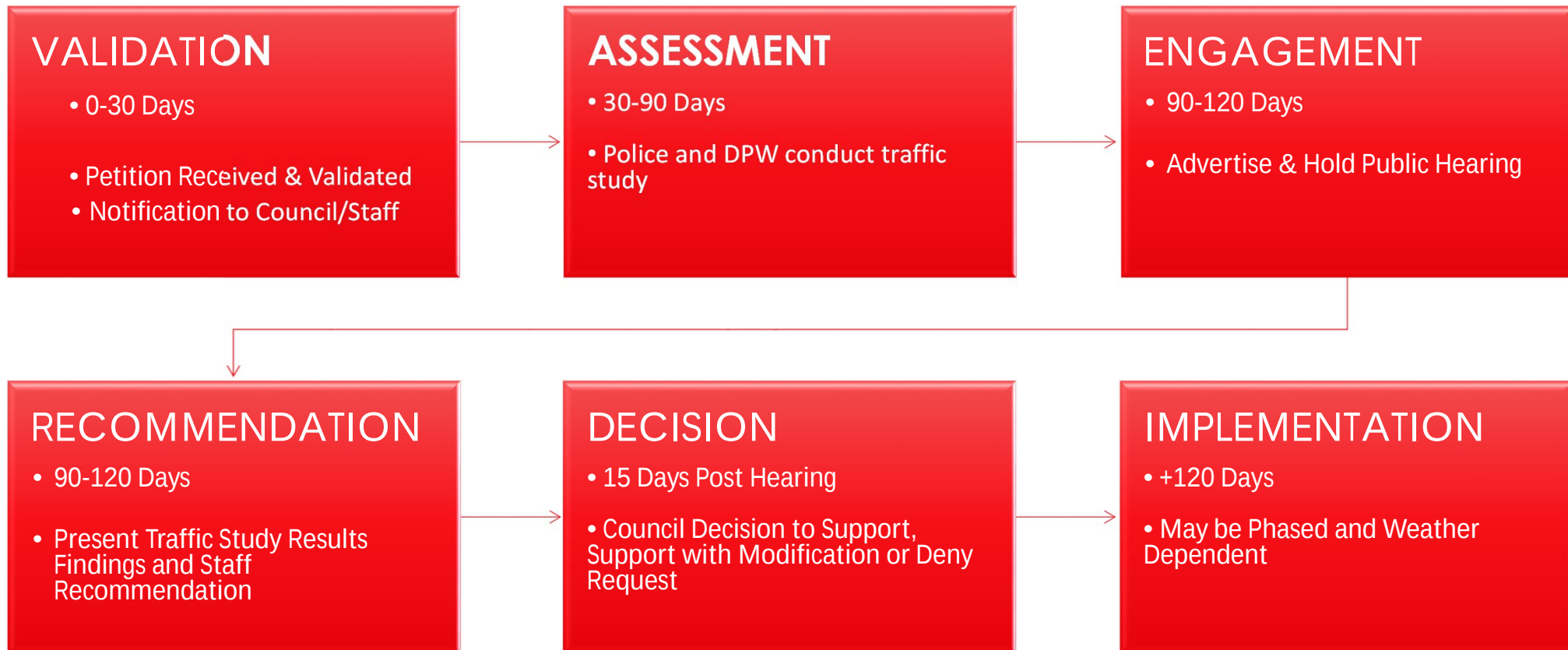
2. Ensure that each sign that designates a school zone has in close proximity to it a sign that indicates that speed monitoring systems are in use in the school zone and that the signage is in accordance with the manual for and that the specifications for a uniform system of traffic control devices adopted by the State Highway Administration.

D. The City shall name a City employee as Program Administrator to oversee the contract with the speed monitoring system contractor and shall also name another City employee who has not been involved in monitoring system citations, to investigate and respond to questions or concerns about the City’s speed monitoring systems as outlined in §21-809(b)(1)(ix) of the Transportation Article.

E. Unless otherwise provided by law, the school zone speed monitoring system may operate



TRAFFIC CALMING PROCEDURES





Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019

Submitted by: Jim Chandler

Submitting Department: Community & Economic Development

Item Type: Planning & Development

Agenda Section:

SUBJECT

Dewey East – Preliminary Plan of Subdivision (PPS 4-19033) (15 minutes)

HCC-110-FY20

Recommendation:

I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of Detailed Site Plan 19020, subject to the following conditions:

1. The applicant shall include in its Transportation Demand Management (TDM) strategy and Home Owners Association By-Laws the provision of annual Capital Bikeshare memberships for all residents of the Dewey Development.
2. Through the referral of this PPS application, Prince George's County Department of Public Works & Transportation (DPW&T) to evaluate of the level of service at the intersection of Belcrest Road and Toledo Road.
3. The applicant shall dedicate outdoor public space, through either a Public Access Easement or dedication of public right of way, for use by the general public.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Dewey_East_Memo_-_City_Council_10.21.19_Final.docx](#)

[Dewey East - PPS Presentation.pdf](#)

[PC - Oct 2019 draft minutes.docx](#)

Summary Background:

The Dewey East Parcel is a 4.3257-acre site located north of Toledo Road and within the larger Dewey Property, which borders Belcrest Road to the west and Adelphi Road to the east. The subject property is located within the "Downtown Core" character area of the Prince George's Plaza Transit District Overlay Zone.

The applicant is proposing to sub-divide the property into (2) parcels with the purpose of developing 340 multifamily units and 2,000 square feet of retail on the southern parcel, and 40 multifamily units on the northern parcel. The applicant intends to create a cohesive multifamily residential development over both the Dewey East Property and the larger Dewey Property.

The subject property is located north of Toledo Road. With Toledo Road along its south side, the remaining sides of the property abut the larger Dewey Property, which is encompassed by Belcrest Road to the west and Adelphi Road to the east.

The Hyattsville City Council voted in support of Dewey Property Preliminary Plan of Subdivision (PPS 4-18022) on Monday, June 3, 2019. The City of Hyattsville's correspondence with the Prince George's County Planning Board is attached to this memorandum for reference. The Planning Board approved PPS 4-18022 with conditions on Thursday, June 27, 2019.

The applicant submitted PPS 4-19033 for Dewey East on September 24, 2019 and was reviewed by the Prince George's County Subdivision and Development Review Committee on Friday, October 18, 2019. The Prince George's County Planning Board Hearing for this application is scheduled for Thursday, November 21, 2019.

Next Steps:

No additional City Council action is required.

Fiscal Impact:

N/A

City Administrator Comments:

Staff is supportive of the Dewey East Project as presented in the PPS application.

Community Engagement:

The applicant presented to the Planning Committee on October 15, 2019. The Planning Committee largely responded positively to the proposal and were specifically supportive of the amount of density the project would bring to the area and its consistency with surrounding infrastructure.

The Committee voiced some concerns with the recreation space allocated as part of the project and had a few suggestions for improvements. Below is a summary of the recommendations voted on by the Committee:

1. The Planning Committee recommends the applicant coordinate with the necessary agencies to ensure the pedestrian trail has complete connectivity around the proposed storm water pond. In addition, the Committee recommends the trail include pedestrian lighting, seating, and additional landscaping.
2. The Planning Committee recommends the applicant coordinate with the necessary agencies to ensure the addition of a traffic signal at the intersection of Belcrest Road and Toledo Terrace as part of the Dewey project. In addition, the Committee recommends the applicant adhere to pedestrian safety measures in areas of significant foot and bicycle traffic, concentrating at trailhead connections.
3. The Planning Committee recommends the outdoor recreational spaces within the Dewey project be publicly accessible regardless of ownership or maintenance.

Minutes from the October 15, 2019 Planning Committee meeting are in a draft form, have not been adopted, and are included as an attachment to this memorandum.

The M-NCPPC Planning Board is scheduled to conduct a hearing to consider DSP-19020 on Thursday, November 21, 2019. Any recommendations adopted by the City Council at the October 21, 2019 meeting will be conveyed to the Planning Board before the M-NCPPC hearing.

Strategic Goals:

Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?

N/A



Memo

To: Mayor and City Council

CC: Tracey Nicholson, City Administrator

From: Jim Chandler, Assistant City Administrator and Director, Community & Economic Development
Kate Powers, City Planner

Date: October 15, 2019

Re: Dewey East – Preliminary Plan of Subdivision (PPS 4-19033)

Attachments: Preliminary Plan of Subdivision 4-19033 Dewey East
Draft Minutes – Planning Committee October 2019 meeting
Dewey Property PPS 4-18022 – City of Hyattsville Correspondence to Planning Board

The purpose of this memorandum is to provide the City Council with a summary of the Preliminary Plan of Subdivision for the Dewey East Property and staff recommendations.

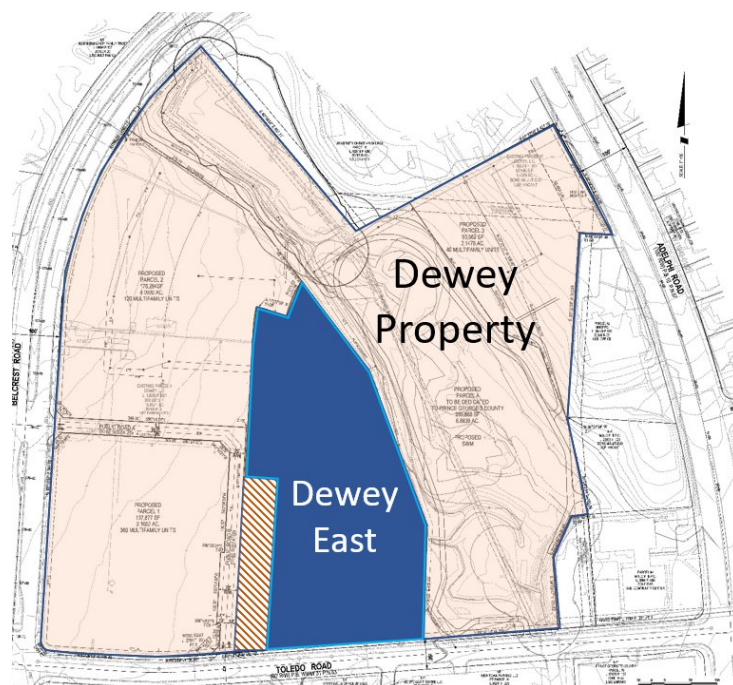
Project Summary

- The Dewey East Parcel is a 4.3257-acre site located north of Toledo Road and within the larger Dewey Property, which borders Belcrest Road to the west and Adelphi Road to the east.
- The property is located within the “Downtown Core” character area of the Prince George’s Plaza Transit District Overlay Zone.
- The applicant is proposing to sub-divide the property into (2) parcels with the purpose of developing 340 multifamily units and 2,000 square feet of retail on the southern parcel, and 40 multifamily units on the northern parcel.
- The applicant intends to create a cohesive multifamily residential development over both the Dewey East Property and the larger Dewey Property.
- Staff is recommending support of PPS-4-19033 subject to conditions in the memorandum and motion language.

Project Details

The subject property is approximately 4.3257 acres, located north of Toledo Road. With Toledo Road along its south side, the remaining sides of the property abut the larger Dewey Property, which is encompassed

by Belcrest Road to the west and Adelphi Road to the east. For reference, please see image below. Dewey East is depicted in blue, while the larger Dewey Property is in light orange.



The Preliminary Plan of Subdivision (PPS) for the Dewey Property was recommended for support with conditions by the City Council on June 3, 2019. The City of Hyattsville's correspondence with the Prince George's County Planning Board is attached to this memorandum for reference. The applicant is proposing a cohesive residential development community, including two multifamily buildings and a series of townhouses, together on both the Dewey East Property and the larger Dewey Property.

As referenced above, the Dewey East Property is 4.3257 acres. As part of this subdivision, the southern parcel (Parcel 1) is 2.4829 acres and the applicant intends to develop 340 multifamily units and 2,000 square feet of commercial retail on this parcel. The northern parcel (Parcel 2) is 1.8428 acres on which the applicant is proposing the development of 40 multifamily units.

The Dewey East Property is currently an existing paved parking surface without storm water management. The subject site is zoned T-D-O/M-U-I, a zoning category which encourages density consistent with existing adjacent uses. The property is subject to the development standards prescribed in the 2016 Prince George's Plaza Transit District Overlay Zone, with the property residing in the "Downtown Core" Character Area. The Downtown Core is the Transit District's central activity hub, with a mix of residential, retail, and office development framing lively walkable streets.

The Dewey Development will have two (2) publicly dedicated roads which will intersect. The entrance of Public Road A is off Belcrest Road and runs east to west. The entrance of Public Road B is off Toledo Road, and runs north to south. The intersection of Public Road A and Public Road B borders the west side of the Dewey East property. As a publicly dedicated street, Public Road A will include a 5-foot sidewalk on both sides of the road and two 11-foot travel lanes; one side of the road will have 7-foot on street parking and the other side will have a 6-foot tree zone. Public Road B will also include a 5-foot sidewalk on both sides

and two 11-foot travel lanes. Unlike Public Road A, both sides of Public Road B are proposed to have a 6-foot tree zone and 7-foot street parking.

For the purposes of satisfying off-site Bicycle Pedestrian Impact Statement (BPIS) requirements, the applicant will be replacing existing segment of 4' sidewalk along Adelphi Road with a segment of 5' sidewalk.

Relevant Development Approvals

The Hyattsville City Council voted in support of Dewey Property Preliminary Plan of Subdivision (PPS 4-18022) on Monday, June 3, 2019. The City of Hyattsville's correspondence with the Prince George's County Planning Board is attached to this memorandum for reference. The Planning Board approved PPS 4-18022 with conditions on Thursday, June 27, 2019.

The applicant submitted PPS 4-19033 for Dewey East on September 24, 2019 and was reviewed by the Prince George's County Subdivision and Development Review Committee on Friday, October 18, 2019. The Prince George's County Planning Board Hearing for this application is scheduled for Thursday, November 21, 2019.

Planning Committee Review

The applicant presented to the Planning Committee on October 15, 2019. The Planning Committee largely responded positively to the proposal and were specifically supportive of the amount of density the project would bring to the area and its consistency with surrounding infrastructure.

The Committee voiced some concerns with the recreation space allocated as part of the project and had a few suggestions for improvements. Below is a summary of the recommendations voted on by the Committee:

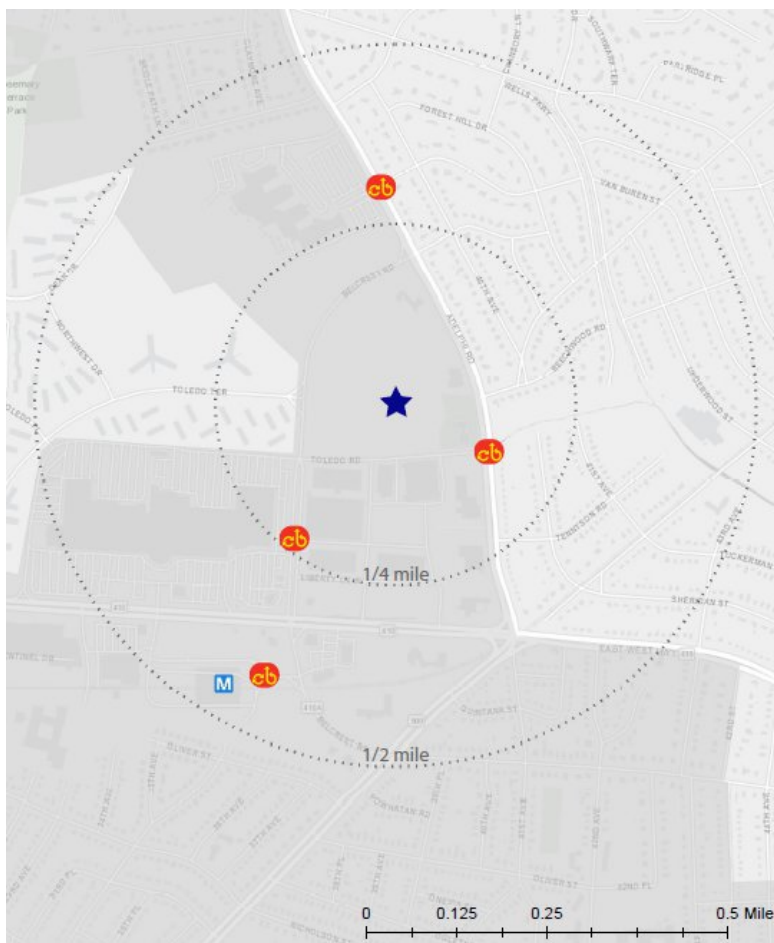
1. The Planning Committee recommends the applicant coordinate with the necessary agencies to ensure the pedestrian trail has complete connectivity around the proposed storm water pond. In addition, the Committee recommends the trail include pedestrian lighting, seating, and additional landscaping.
2. The Planning Committee recommends the applicant coordinate with the necessary agencies to ensure the addition of a traffic signal at the intersection of Belcrest Road and Toledo Terrace as part of the Dewey project. In addition, the Committee recommends the applicant adhere to pedestrian safety measures in areas of significant foot and bicycle traffic, concentrating at trailhead connections.
3. The Planning Committee recommends the outdoor recreational spaces within the Dewey project be publicly accessible regardless of ownership or maintenance.

Minutes from the October 15, 2019 Planning Committee meeting are in a draft form, have not been adopted, and are included as an attachment to this memorandum.

Staff Recommendations

Staff is supportive of the Dewey East Project as presented in the PPS. It is Staff's opinion that the applicant, in order to better support the vision of the TDDP and further reduce future traffic impacts/demand created by the project, proffer Capital BikeShare memberships to all residents living in the Dewey

Development. Two (2) Capital BikeShare Stations are within 0.25 miles of the subject property, specifically the station in front of the new Hyattsville Library and the station at the Mall at Prince George's. An additional two Capital BikeShare stations are within 0.5 miles (see map below).



The goal of the TDDP is to create a walkable, transit-oriented community within the Prince George's Plaza Transit District. The provision of a Capital Bikeshare (CaBi) amenity to residents qualifies as a tangible Transportation Demand Management (TDM) strategy to reduce vehicle trips while providing travelers with an additional transportation option. It will encourage bicycle use, enhance convenience for residents, and facilitate “last-mile” connections.

City Council Action

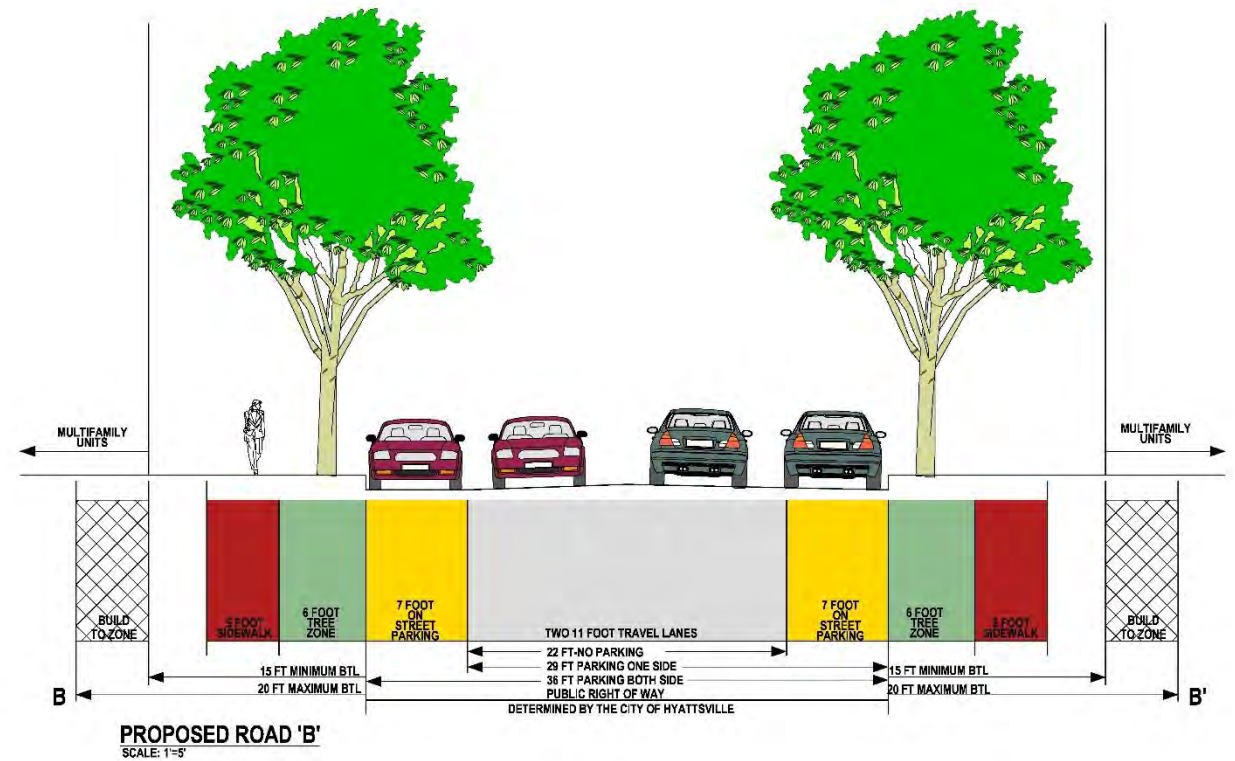
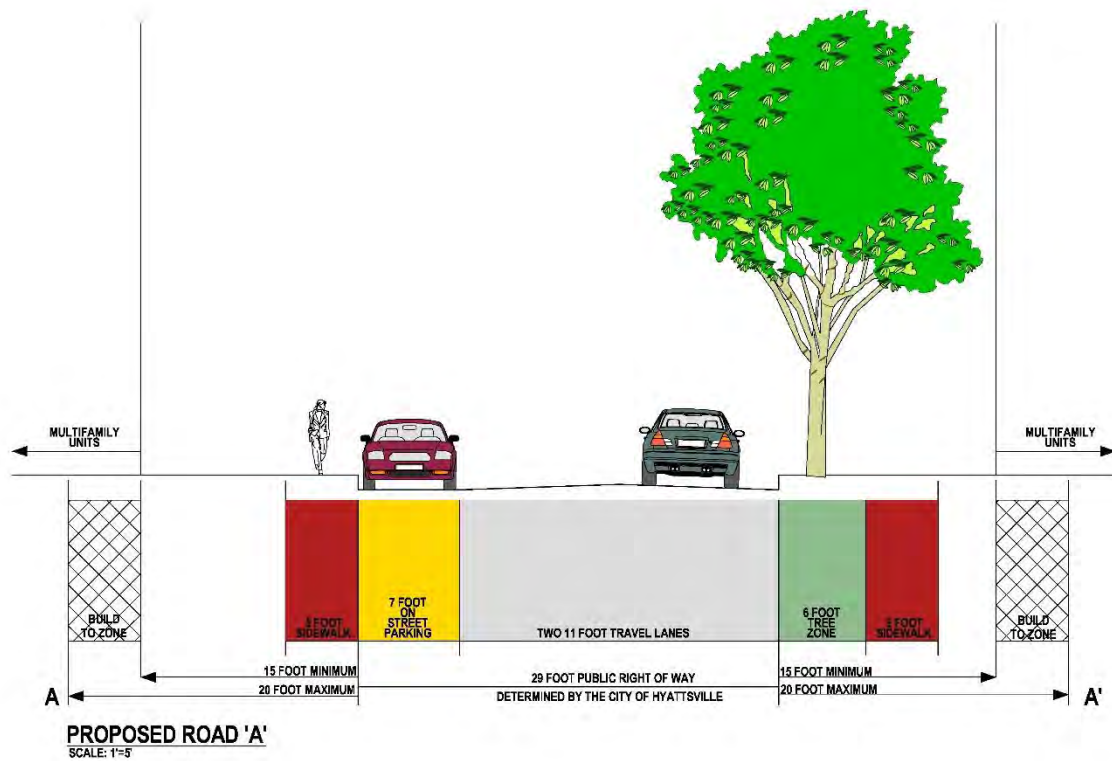
The M-NCPPC Planning Board is scheduled to conduct a hearing to consider DSP-19020 on Thursday, November 21, 2019. Any recommendations adopted by the City Council at the October 21, 2019 meeting will be conveyed to the Planning Board before the M-NCPPC hearing.

Staff is recommending the City Council adopt the following motion:

“I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of Detailed Site Plan 19020, subject to the following condition:

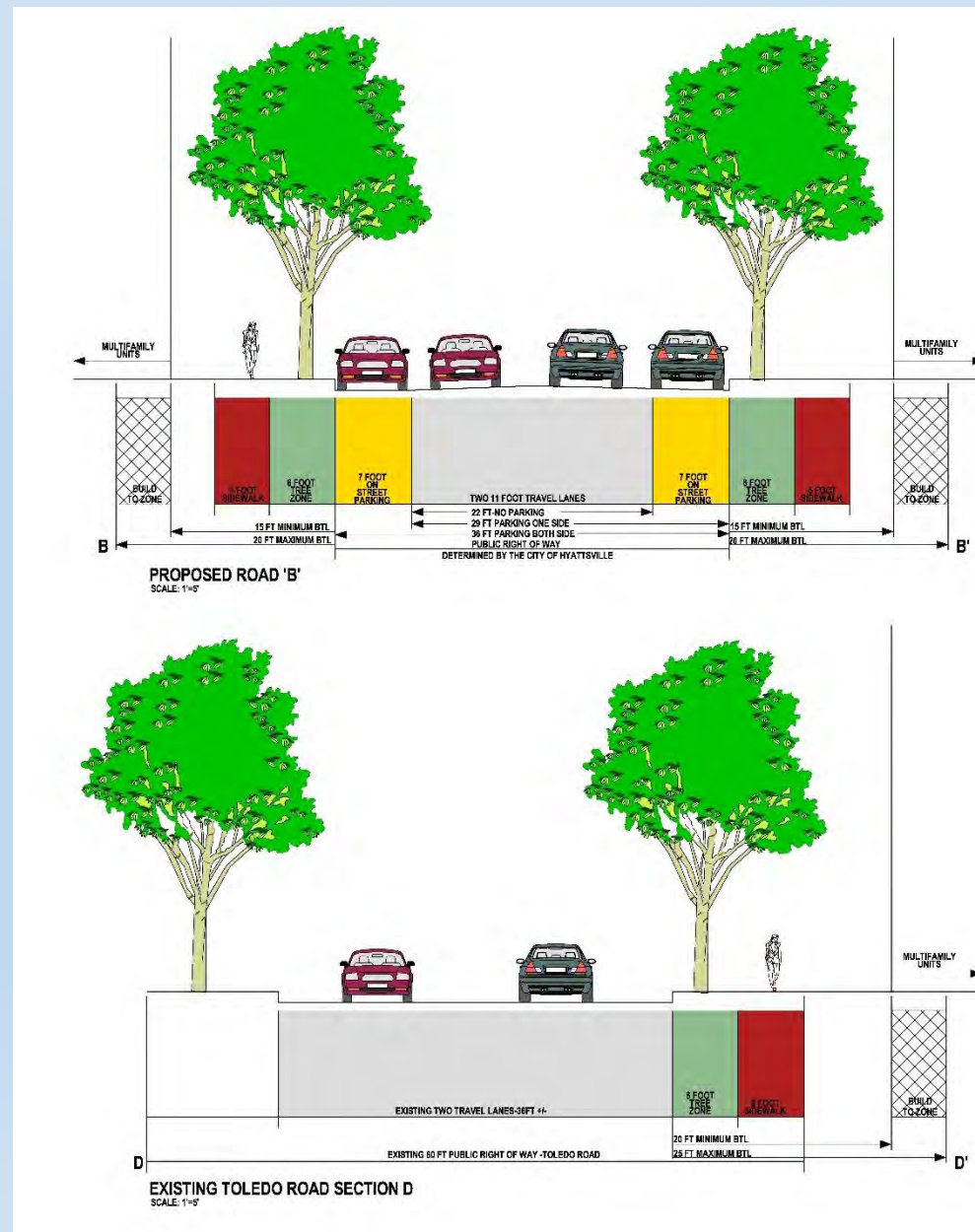
1. The applicant shall include in its Transportation Demand Management (TDM) strategy and Home Owners Association By-Laws the provision of annual Capital Bikeshare memberships for all residents of the Dewey Development.
2. Through the referral of this PPS application, Prince George's County Department of Public Works & Transportation (DPW&T) to evaluate of the level of service at the intersection of Belcrest Road and Toledo Road.
3. The applicant shall dedicate outdoor public space, through either a Public Access Easement or dedication of public right of way, for use by the general public."





Dewey Preliminary Plan of Subdivision 4-18022
Master Plan Road Sections-Roads A & B

4-19033



**Dewey East Preliminary Plan of Subdivision 4-19033
Master Plan Road Sections-Road B & Existing Toledo Road**

4-19033





CITY OF HYATTSVILLE
PLANNING COMMITTEE AGENDA
OCTOBER 15, 2019

1. Introduction of Committee & Guest Members (7:30 PM)
 - Wil Maxwell
 - Todd Dengel
 - Jonathan Mueller
 - David Marshall
 - Bart Lawrence
 - Ben Simasek
 - Thomas Sheffer
 - Nkosi Yearwood
 - David Bickel
 - Scott DeCain
2. Committee Business (7:35 PM)
 - Meeting brought to order at 7:49 PM
 - Change language on page three from “was this design and agreement” to “was this agreement”
 - September 2019 meeting minutes approved. 6-0 Passed.
3. Dewey Preliminary Plan of Subdivision 4-18022
 - Presentation
 - o David Bickel, RLA, Director of Planning, Soltesz, LLC
 - Project Background
 - o The Committee saw the original Dewey plan in July. This has gone through the Planning Board and was approved.
 - o The “shark fin” area is Dewey East and resides within the larger Dewey Property. The applicant will bring the two areas together to create a cohesive development.
 - o Parcel 5, in red on the image, was a piece from the original PPS that has been brought into Dewey East to better... Dewey East is the “shark fin” and Parcel 5.
 - o In response to the City’s comments, the applicant has updated the streets to meet TDOZ standards.
 - o Proposed subdivision is the division into 2 parcels, with 340 multifamily units in the southern parcels and 40 multifamily units in the northern parcels.
 - o When looking at the tree conservation plan type 1, there are no trees as the existing site is a parking lot.

- o In terms of bicycle/pedestrian improvements, the applicant will improve pedestrian signals on Adelphi and Toledo, as well as sidewalk improvements along Adelphi.
- o Pedestrian connection – 10-foot multiuse trail
- o Trail ends at Park and Planning Property, needs coordination for full connection
- o Parcel 5 will be the first phase of the DSP. It will be a multifamily building with approximately 320 units.
- o Recreation areas – two top lots, one on the east side, one on the west side. With a seating viewing area in the center north of the property. The multifamily buildings will each have their own outdoor space.
- Clarifying Questions
 - o Jonathan: Will this development take up all the parking currently used by Kaiser and other surrounding structures?
 - David: Yes
 - Scott: We have spent a lot of time on this topic. The 1500-space garage is under capacity. Parking consulting firm analysis based on mass occupancy and peak usage. Can meet all parking needs of UTC (south of Toledo Road campus). Even at peak usage, there would still be an over-supply of parking.
 - David: What has been proposed meets the requirements of the sector plan.
 - Scott: The north side of Toledo will be self-parked/self-contained.
 - o Todd: In this analysis, did you factor in the new density and apartment buildings coming to the area?
 - Scott: This analysis was completed 2 months ago.
 - Todd: Will all the impervious surface parking be removed?
 - Scott: Yes, all of it will be removed. Dewey East is 100% impervious now. In terms of the larger Dewey property, some areas will add pervious area, and others will add impervious area.
 - Todd: Will any amenities be brought to the area (power lines)?
 - Scott: The single biggest amenity is the trail connectivity. In addition, there will be BPIS improvements and crossings. In addition, a signal at Toledo and Belcrest is likely.
 - Todd: Will power lines be buried?
 - Scott: There is no plan to do so at this time. The length of the power line is too short.
 - David: The lines need to be a certain length in order to bury them.
 - o Thomas: Thank you for your presentation and providing us updated on the changes made based on our recommendations. Can you please clarify the layout on the building on Dewey East?
 - David: *Indicates on the site plan that the bolded area is the interior garage to the larger residential structure*
 - Thomas: Where will the commercial component be located on the property?

- David: On the corner of Public Road B and Toledo Road, within the Dewey East Parcel.
 - Thomas: Will the multifamily residential building be 5 stories?
 - David: Yes
 - Thomas: What is the minimum and maximum building height for the site?
 - David: I believe the minimum is 4 or 5 feet, and the maximum is 11 to 12 feet.
 - Thomas: Wouldn't greater density on the site be attractive?
 - David: The building will have 800 units overall.
 - Scott: There is zero demand for higher density. The rents for the proposed units do not justify the construction costs. WE are currently at approximately 100 units per acre. Costs will increase drastically if the applicant builds higher.
 - Thomas: Are there any affordable housing requirements for this site?
 - Scott: There are no requirements, and the applicant is not planning on integrating affordable units.
- o Nkosi: Is there any plan to maintain the existing trees on the east side of the site?
- David: no, the topography of the site does not make this reasonably feasible. It is steep and a retaining wall would need to be built in order to protect the trees.
 - Nkosi: Are you subject to any forest conservation requirements?
 - David: The majority of required re-plantings will be done off-site – within the watershed, potentially within the City.
 - Nkosi: Are the top lots the only proposed usable open/recreational space? Is there an opportunity for more open passive space?
 - David: Yes, the top lots are the only proposed open outdoor space, in addition to the seating area overlooking the pond.
 - Scott: The Nine Pond land is open space.
 - Nkosi: Yes, but that is not usable space. The top lots alone provide minimal open outdoor space.
 - Nkosi: What about stormwater requirements for the site?
 - Scott: It's a win-win – The County has wanted this stormwater facility for a long time. The applicant is giving the land to the county without receiving any compensation. It was a meaningful concession.
 - Nkosi: Is Parcel 5 the first to be developed?
 - David: Yes.
- o Bart: Will the top lots be open to the public?
- David: This space is accessible to residents, as it is private property.
- o Marshall: Which Metro building was converted to residential?
- Scott: Metro II
 - Marshall: How many stories is that building?
 - Scott: 8 or 9 stories.

- Marshall: There is demand for density when it comes to Metro II, but not for the adjacent Dewey property?
 - Scott: Metro II was a renovation, and they didn't build it from scratch. That probably reduces the cost by 50%. The Dewey Property is a new build.
 - Marshall: The retail location will be along Toledo Road on the Dewey East Property?
 - David: Yes.
 - Marshall: The roads indicated on the plan will be publicly dedicated?
 - David: Yes.
 - Marshall: If the main road in the development is public, why would the outdoor recreation areas be restricted?
 - David: The top lots will be adjacent to units owned by residents and the top lots are private property.
 - Marshall: We all live here – Why would you want to restrict open recreational space?
 - Scott: The roads are publicly dedicated because the Committee and Council demanded them to be public. The top lots are not public – think about them as backyard for the owned units. Someone's backyard is not open to anyone to use.
 - Marshall: This is a dense area – It is not made up of single-family homes. There shouldn't be isolated islands of outdoor space, these should be places everyone can use.
 - David: The open recreational spaces will be on private property but will likely not have restrictive signage.
 - Scott: The HOA reserves the right to place signage on the property.
 - David: But they will have a difficult time enforcing it.
 - Marshall: Did the applicant receive a tax write-off for the land donation to the County?
 - Scott: No, the applicant did not receive a tax write-off.
 - Marshall: With Parcel 5 being part of the first phase, what is the projected timeline?
 - Scott: Parcel 5 will be part of the first phase of planning. In terms of developing the site, multiple parcels may be processed in parallel or they may be combined to develop simultaneously. Multifamily buildings will likely take 18 to 24 months for construction, but that doesn't mean the total project will be done in that amount of time.
- o Ben: What is the difference between the green sections of the trail and the red sections of the trail?
- David: The green segment does not connect to Toledo Road, due to outfall issues this connection is not possible. The trail ends at the back of the Park and Planning property. With coordination, we may be able to bring the trail further.
 - Ben: Is the disconnect due to the water?

- David: The trail cannot connect due to the outfalls, where all the water collects along the storm drain.
- Ben: If the trail connects as a loop, I believe there will be a greater ability to enjoy the pond. Maybe a bridge can be used to cross the outfall.
- Ben: In addition, the left turning traffic into the development from Belcrest will likely be a problem. There should be a traffic signal there.
- o Wil: Where will a traffic signal be added?
 - Scott: The applicant may add a light at the intersection of Belcrest and Toledo, but it needs to be reviewed by the County.
 - Wil: What bicycle and/or electric vehicle accommodations will be available on the site?
 - David: Bike racks will be available throughout the property, and there will be some electric vehicle charging stations in the garage.
- o Thomas: Will more plantings be available around the ponds?
 - David: We need further information from DPIE to determine the feasibility of this.
 - Thomas: Does this mean that limited/no plantings are currently planned?
 - David: Yes, there are limited plantings planned.
- Comments and Committee Recommendations to the City Council
 - o Marshall: Outdoor recreation areas should be available to the public. The HOA should not be able to restrict the public from accessing these spaces.
 - Marshall: Where are the visitors parking spaces?
 - David: Parking is available along the street, as well as on the backside of the parcel development on Adelphi Road. Also, the garage will have visitor spaces.
 - Marshall: How many visitor spaces will be available in total?
 - David: I do not have an exact total.
 - Marshall: Once available, please send this information to Kate.
 - Marshall: If any part of the property is not within Hyattsville, it should be annexed into the City. Also, I insist that a traffic light be located on Belcrest and Toledo.
 - o Bart: I am in agreement on the light at Belcrest and Toledo Terrace. In terms of the top lots, are they separated into two areas for convenience?
 - Bart: Outdoor green space part of the Landy Property will be ceded to the City. I encourage the applicant to think about this option, and the potential to combine the two green spaces into one. With a larger space, it would make more sense for the City to maintain it and will likely get more use.
 - David: Trails will likely connect across Belcrest to the Landy property.
 - Bart: I agree that the trail should be a loop and a bridge should be placed over the outfall to make this possible.

- Bart: There may be an issue where the trail meets the sidewalk, as a 10-foot trail would meet a 5-foot sidewalk. Also, the applicant should think of possible connections from the trail to the road.
- o Nkosi: The applicant should rethink their open space. The two top lots should be combined into one. Potentially, the units should be reconfigured to make the green space more usable and link it to the trail. Having centralized open space would benefit both residents and the public.
 - Nkosi: Will the record plat show the area conveyed to the public?
 - Scott: 6 acres dedicated to the public will be created by recording the plat.
 - Nkosi: Has the applicant made any agreements with the County to make improvements within the area? Will the applicant be creating the trail?
 - Scott: The Clean Water Partnership will be creating the pond and the trail. The pond will be constructed first, then the trail, then the residential buildings. This is part of the conditions for the preliminary plan.
 - Nkosi: Will the trail be lit?
 - David: I am unsure at this time.
 - Nkosi: Will there be seating along the trail?
 - David: This has not been thought out yet.
 - Nkosi: Who will be building Phase 1?
 - Scott: Fairfield.
- o Thomas: The landscaping of the site should attempt to offset the tree loss and ensure the maximum revegetation of the area. Careful placement of tree species with non-intrusive roots can be done in steep areas. I encourage the applicant consider additional passive recreation – shade trees, seating, and picnic tables. I like the idea of clustering recreation spaces, but I also see the advantage of having separate top lot areas.
 - Thomas: I appreciate the applicant's willingness to integrate our recommendations into the project.
 - Thomas: I would also consider a crossing with HAWK signal from the site across Belcrest, which increase safety and usefulness of the trail amenity.
- o Todd: Is this the same group associated with the Silver Spring residential project?
 - Scott: I am unsure.
 - Todd: I look forward to following this project. We will focus on the landscape details, trail, and pond as a group moving forward – we want to make sure this project is the best it can be.
 - Todd: It is crucial to have this type of density in the UTC. A walkable area is better for businesses. I would recommend looking at Lake Artemesia in College Park – it is a man-made pond that is aesthetically pleasing, highly used, and adored. It is a good example.

o Jonathan: Thank you for coming out. I appreciate your presentation and apologize for the delay getting started.

- Jonathan: Thank you for providing clarification on the parking capacity of the area. I no longer have concerns with losing surface parking in the area. I think this project is a good use of the property, and will get rid of the concrete surface lot, which will help runoff.
- Jonathan: I agree that a traffic signal at Belcrest and Toledo Terrace is important. I also think lighting on the trail is an important safety feature and will allow further use of the trail at night.
- Jonathan: I disagree with my colleagues regarding the top lots – I have no problem with these spaces being private outdoor areas. This area acts as a “backyard” for residents, as they do not have their own individual outdoor spaces. I think the top lots are reasonable as presented by the applicant. I look forward to seeing more from the detailed plans.

o Wil: I appreciate the outdoor area incorporated into the design.

Recommendation: The Planning Committee recommends the applicant coordinate with the necessary agencies to ensure the pedestrian trail has complete connectivity around the proposed storm water pond. In addition, the Committee recommends the trail include pedestrian lighting, seating, and additional landscaping. 6-0 Passed.

Recommendation: The Planning Committee recommends the applicant coordinate with the necessary agencies to ensure the addition of a traffic signal at the intersection of Belcrest Road and Toledo Terrace as part of the Dewey project. In addition, the Committee recommends the applicant adhere to pedestrian safety measures in areas of significant foot and bicycle traffic, concentrating at trailhead connections. 6-0 Passed.

Statement: The Planning Committee is in agreement that the Dewey project is contributing the correct amount of density to the area and is consistent with the sector plan and surrounding infrastructure. 5-0 with 1 abstained.

o Nkosi: Open space is a critical issue – should the top lots be consolidated? Should the outdoor space be open to the public? Should it be maintained privately or publicly?

o Marshall: Regarding the the open outdoor spaces, the group discussed varying options of how they should be handled.

Recommendation: The Planning Committee recommends the outdoor recreational spaces within the Dewey project be publicly accessible regardless of ownership or maintenance. 6-0 Passed.

- o Bart: The City should encourage the applicant to look for opportunities to combine open space, and possibly come to an agreement with the City to have the outdoor recreation areas publicly dedicated. Top lots are almost never used – if they are combined into a larger space, they'll likely get more use.

Recommendation: *The Planning Committee recommends the applicant consider consolidating recreation areas and publicly dedicating the land to the City. 3-3 Failed.*

4. Development Update

- Landy Property – City Council Action
 - o City supported the proposed architectural detailed site plan application with conditions:
 - Doorway awnings in no less than 50% of townhouse units
 - Full brick facade on the sides of all highly visible units
 - Fourth floor addition or roof deck on no less than 25% of all townhouse units
 - Tree species replacement with native species.
- Rhode Island Trolley Trail – Monthly Stakeholder Meetings
 - o Maintenance MOU is authorized and scheduled to be signed later this month;
 - o Procurement to be initiated in January 2020;
 - o Project construction in late Summer/early Fall 2020;
 - o 18-24-month construction schedule.
- 3599 East-West Highway – Upcoming City Council Agenda Item
 - o Staff will be recommending the applicant revise the site plan to be consistent with the exemption language in the 2016 Prince George's TDDP. This would permit the applicant to implement the majority of improvements to the site but operate within the land-use perimeters for the plan. This is likely to include a retail building 15% larger than the existing building, and approximately 6 additional fueling stations.
- Armory Apartments – Staff is scheduled to receive a project update from UIP on Friday
 - o The applicant is working with the City, Maryland Department of Housing & Community Development, and Maryland Historic Trust to develop an agreed upon mitigation plan for the project, as it is located next to the historic Armory Building, which includes a perpetual historic preservation easement.
 - o We anticipate a final architecture package to be submitted later this Fall with the project moving forward with permits in early 2020 and units delivered to market in mid-2022.
- County Zoning Rewrite – Regional Education Session, November 7, College Park
 - o In July, the County Council authorized the preparation the Countywide Sectional Map Amendment.

- o The Countywide Map Amendment is the second phase of the Zoning Ordinance Rewrite project that will apply the new zones to properties in the County. The Countywide Map Amendment covers all of Prince George's County except for the City of Laurel. The Countywide Map Amendment will apply the new zoning regulations to land in the County and transition the existing zones to the most similar zones contained in the new Zoning Ordinance.
- o The CMA process allows property owners to request specific zones for their property, but the requests are limited in certain ways. To request a zoning change, a property owner must complete a zoning request form. The zoning request must detail and justify a technical error in the application of the Guide to New Zones (or decision matrix approved by the County Council at initiation of the CMA) to the property. Zoning request forms must also be accompanied by an applicable affidavit and ex parte forms as required by State law.
- o <http://zoningpgc.pgplanning.com/countywide-map-amendment/#CMAQuestions>

- Other Projects

5. Additional Questions & Discussion

6. Adjourn (9:40 PM)



Hyattsville City Council Agenda Item Report

Meeting Date: October 21, 2019
Submitted by: Laura Reams
Submitting Department: City Clerk
Item Type: Community Notices
Agenda Section:

SUBJECT

Main City Calendar: October 22 - November 4, 2019

HCC-117-FY20

Recommendation:

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Main City Calendar_ Oct 22-Nov 4 2019.pdf](#)

Summary Background:

N/A

Next Steps:

N/A

Fiscal Impact:

None

City Administrator Comments:

N/A

Community Engagement:

N/A

Strategic Goals:

Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

Weekly Program Offerings

Ageless Grace Senior Exercise Classes

Wednesdays and Fridays, 10:00 AM @ City Municipal Building

Teen Center

Center Hours: Monday-Thursday 3:30 PM - 7:00 PM; Fridays 3:30 PM - 10 PM

Community Yoga

Sundays, 5:00 PM - 6:00 PM @ Second Floor Prangley Room of the City Building

City Calendar: Oct 22 – Nov 4, 2019

Senior Fall Art Session

October 22, 2019, 10:30 AM - 12:30 PM @ Art Works Now

October 29, 2019, 10:30 AM - 12:30 PM @ Arts Works Now

Local Grocery Trips

October 28, 2019, 9:00 AM - 11:00 AM

Bus pick up at Friendship Arms and Community Residents

Special Senior Fall Lunch and Lecture

October 23, 2019, 12:30 – 2:00 PM @ Friendship Arms

Hyattsville Corridor Community Meeting

October 23, 2019, 6:00 PM @ The City Building (Prangley Room)

Code Compliance Advisory Committee Meeting

October 23, 2019, 7:30 PM @ The City Building (Prangley Room)

Education Advisory Committee Meeting

October 24, 2019, 6:00 PM @ The City Building (Prangley Room)

Health, Wellness, and Recreation Advisory Committee (HWRAC) Meeting

October 24, 2019, 7:00 PM @ The City Building (Multipurpose Room)

Sunset Movie Series: Hotel Transylvania 3: Summer Vacation

October 25, 2019, 7:00 PM @ Heurich Park

Electronics and Paint Recycling Day

October 26, 2019, 7:00 AM - 1:00 PM @ 4633 Arundel Place

Electronics & Paint Recycling: Electronics can be dropped off FREE of charge on Saturday, October 26, 7 a.m. – 1 p.m. Hyattsville Public Works staff will be on-site to answer any questions. Yuck Old Paint staff will be with us, too. They recycle wet paint, in its original container, for \$5 per container (cash, checks, or charge). Questions? Call (301) 985-5000.

Spookyfest

October 26, 2019, 1:00 PM - 3:00 PM @ The University Town Center

Estate Planning Clinic

October 28, 2019, 10:00 AM - 3:00 PM @ The City Building (Multipurpose Room)

Main City Calendar: October 22 – November 4, 2019

On Monday, October 28, seniors that meet income eligibility guidelines and are over the age of 60 can meet with attorneys for FREE to help prepare wills, advance medical directives, and power of attorney documents. Appointments can be made between 10 a.m. to 3 p.m. at the City Building but please note that space is limited. Reservations must be made by Monday, October 21 and can be done so by calling the Pro Bono Resource center at (443) 703-3052.

Ward 5 Meeting

October 30, 2019, 6:00 PM @ Hyatt Park (3500 Hamilton Street) Rain Location @ City Building (Prangley Room)

City Council Meeting

November 4, 2019, 8:00 PM @ The City Building (Third Floor - Council Chambers)