

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

https://us06web.zoom.us/webinar/register/WN_Nz7kehnYRZaZYzihGFn4Vg

Monday, September 16, 2024

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Monday, September 16, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_Nz7kehnYRZaZYzihGFn4Vg

1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a. Approval of the Minutes**[**HCC-070-FY25**](#)

I move that the Mayor and Council approve the minutes of the May 6, 2024, May 20, 2024, and June 3, 2024 City Council Meetings.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Minutes May 6 2024](#)
[Minutes May 20 2024](#)
[CM Meeting Minutes June 3 2024.pdf](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

6. City Administrator Update (7:20 p.m - 7:50 p.m.)**7. Proclamations****7.a. Proclamation Declaring September 15, 2024 through October 15, 2024 to be [HCC-071-FY25](#)
Hispanic Heritage Month in the City of Hyattsville**

I move that the Mayor and Council adopt a proclamation to declare September, 15 2024 through October 15, 2024, to be Hispanic Heritage Month in the City of Hyattsville to honor the contributions of Hispanic and Latino workers, innovators, and leaders.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM0916 Hispanic Heritage Month 2024](#)

7.b. Proclamation Declaring September 2024 to be National Preparedness Month [HCC-072-FY25](#)

I move that the Mayor and Council adopt a proclamation declaring September 2024 to be National Preparedness Month.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM0916 National Preparedness Month 2024](#)

8. Appointments**8.a. Appointments to the Youth Advisory Council [HCC-060-FY25](#)**

I move that the Mayor and Council approve the appointments of Jai Calderon (Grade 11), Diana Alvarez (College Freshman), Litzy Velasquez (Grade 11), Adryanna Harding (Grade 7), Christopher Callejas (Grade 10), Margaret Marino Hernandez (Grade 9), Johnathan Velasquez (Grade 12), Angel Guzman (Grade 12), Christopher Jimenez (Grade 10), Nathan Sandoval (Grade 8), and Emily Amaya (Grade 11) to the Youth Advisory Council for a one term to expire June 30, 2024.

Sponsors: Waszczak and McClellan

9. Consent Items (7:50 p.m. - 8:00 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

9.a. Contract Award - Citywide Tree Maintenance[HCC-004-FY25](#)

I move that the Mayor and Council authorize the award of a one (1) year contract, renewable by the City Administrator for up to four (4) additional years, to Adirondack Tree Experts for tree maintenance at various locations in the City at an annual cost not to exceed \$190,000, upon the review and approval by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Attachments: [RFP DPW24-004 Tree Maintenance 08-05-2024](#)
[Adirondack Tree Experts DPW24-004 Tree Maintenance Proposal 08-22-2024](#)

9.b. Decommissioning and Surplus of Public Works Equipment[HCC-047-FY25](#)

I move that the Mayor and Council authorize the decommissioning and disposal of the equipment noted in the attached memo dated September 10, 2024.

Sponsors: City Administrator

Department: Public Works

Attachments: [240910 - memo - surplus items](#)

9.c. Renewal of Annual Service Agreement with Motorola Solutions for Radio Communications Dispatch System, Portable and Mobile Radios[HCC-056-FY25](#)

I move that Mayor and Council authorize the expenditure of \$33,892.80 for the one-year renewal of the annual Motorola Service Agreement for maintenance on our dispatch console, portable and mobile radios pending legal sufficiency.

Sponsors: City Administrator

Department: Police Department

Attachments: [Hyattsville SA FY24-25 Subscribers Removed Updated](#)

9.d. Renewal of Police Communications Agreement with the City of Mt. Rainier[HCC-057-FY25](#)

I move that Mayor and Council authorize the City Administrator to execute an agreement with the City of Mt. Rainier which allows the City of Hyattsville Police Department to provide radio dispatching services and incoming calls for police services (both emergency and non-emergency) for a period of one year for a fee in the amount of \$90,000 per year, pending legal sufficiency.

Sponsors: City Administrator

Department: Police Department

9.e. Special Use Agreement - Hyattsville Elementary School PTA Zombie Run [HCC-058-FY25](#)

I move the Mayor and Council authorize the City Administrator to execute a Special Use Agreement with Hyattsville Elementary School Parent Teacher Association (PTA) for the use of David C. Driskell Community Park and select City streets for its Annual Zombie Run, scheduled for Saturday, October 5, 2024.

Sponsors: City Administrator

Department: Community Services

Attachments: [2024 Zombie Run Use Agreement](#)

9.f. Special Use Agreement - Route 1 Velo 2024 Cyclocross Race [HCC-059-FY25](#)

I move the Mayor and Council authorize the City Administrator to execute a Special Use Agreement with Route 1 Velo for the use of David C. Driskell Park for its Annual Cyclocross race, scheduled for Sunday, September 22, to include set-up in the afternoon of Saturday, September 21.

Sponsors: City Administrator

Department: Community Services

Attachments: [2024 Cyclocross Special Use Agreement](#)

9.g. Purchase of 2025 Police Interceptor Utility Vehicle [HCC-061-FY25](#)

I move that the Mayor and Council authorize the City Administrator to purchase one 2025 Ford Police Interceptor AWD Utility Vehicle from Apple Ford for an expenditure not to exceed \$47,674.00.

Sponsors: City Administrator

Department: Police Department

Attachments: [HYATTSVILLE FORMAL SPEC SILVER CAR - Patrol](#)
[Patrol Quote](#)

9.h. Contract Award - Leaf Collection[HCC-062-FY25](#)

I move that the Mayor and Council authorize the award of a one (1) year contract, renewable by the City Administrator for up to four (4) additional years, to Professional Lawn Maintenance Services, for leaf collection at an annual cost not to exceed \$40,000, upon the review and approval by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: Public Works

Attachments: [RFP DPW24-005 Leaf Collection 08-05-2024](#)
[PLMS RFP DPW24-005 Proposal 08-05-2024](#)

9.i. Hyattsville Ordinance 2024-04: Stop Sign Monitoring Systems in School Zones[HCC-063-FY25](#)

I move that the Mayor and Council adopt Hyattsville Ordinance 2024-04, an ordinance whereby the City Council amends the City Code, Chapter 114, Article II Traffic Regulations to add Section 114-10, Stop Sign Monitoring Systems in School Zones (SECOND READING & ADOPTION).

Sponsors: City Administrator

Department: Police Department

Attachments: [REVISED HO-2024-04 Section 114-10 stop sign monitoring draft 7.15.24](#)
[4879-6765-2556 v.1 4865-6567-3168 v.2 .1](#)

9.j. Digital Message Board Electrical Installation[HCC-064-FY25](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Moore Construction for the electrical installation of one (1) digital message board at Nicholson Street and Ager Road for an amount not to exceed \$13,000, pending legal review.

Sponsors: City Administrator

Department: Public Works

Attachments: [Kirkwood Elec Sign Moore Proposal 08-14-2024](#)

9.k. Deitz Park Playground Repair[**HCC-066-FY25**](#)

I move that the Mayor and Council authorize an expenditure in an amount not to exceed \$11,100 to GameTime for replacement of damaged playground equipment at Deitz Park.

Sponsors: City Administrator

Attachments: [Deitz Park Playground Repair GameTime Proposal 73461-02-01 08-06-2024](#)
[Gametime OMNIA Contract 2017001134 wAll Amendments](#)

9.l. FY25 Budget Amendment: Special Revenues Funds Budget Appropriation of National Opioid Settlement Funds[**HCC-073-FY25**](#)

I move that the Mayor and Council amend the FY25 Special Revenues Funds Budget to appropriate \$45,464.73 in National Opioid Settlement Funds. These funds can only be used to serve the purpose of Opioid Remediation as set forth in the National Opioid Settlement Agreement and the State of Maryland Opioid Subdivision agreement with local jurisdictions.

Sponsors: City Administrator

Department: Finance

Attachments: [Opioid State of Maryland Local Subdivision Agreement 9-9-2024](#)

9.m. Commercial Façade Improvement Program: 2024 Grant Awards[**HCC-074-FY25**](#)

I move that the Mayor and Council approve the 2024 Commercial Façade Improvement Grant awards for façade improvement projects for the following commercial properties:

- 5126 Baltimore Avenue: \$6,000
- 4318 Gallatin Street: \$12,000
- 4800 Rhode Island Avenue: \$12,500
- 4807 42nd Place: \$35,000
- 4207 Gallatin Street: \$25,000

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Staff Memo- CFI 2024](#)
[2024 CFI Grant - 5126](#)
[2024 CFI Grant - Art Works Now](#)
[2024 CFI Grant - ATHA](#)
[2024 CFI Grant - Hyattsville Community Center](#)
[2024 CFI Grant - Mt Hermon Lodge](#)
[2024 CFI Grant - Ramona's](#)
[Commercial Facade Improvements - Program Guidelines - April 2022](#)

9.n. Change Order to the Third-Party Reviewer Contract[**HCC-076-FY25**](#)

I move the Mayor and Council authorize the City Administrator to issue a change order to Greenman-Pedersen, Inc. (GPI), formerly Holbert Apple Associates, in an amount not to exceed \$35,000 to provide ongoing third party permit review services as required by Prince George's County Department of Permitting, Inspections, and Enforcement. The scope of the change order is to complete the review of the plans for the Trolley Trailhead Park project, aka "The Spot".

Sponsors: City Administrator

Department: Public Works

Attachments: [240819 - The Spot - GPI - Third party review proposal](#)

9.o. Purchase of Furniture for the New Public Safety Building[HCC-077-FY25](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with Douron, Inc. for the purchase and installation of furniture for the new Public Safety Building at 3505 Hamilton St for an amount not to exceed \$530,000. This contract is facilitated utilizing the Mid Atlantic Purchasing Team (MAPT) collective purchasing agreement of which the City is a member.

Sponsors: City Administrator

Department: Public Works

Attachments: [JN-12699 CITY OF HYATTSVILLE POLICE DEPT-R9 \(1\)](#)

9.p. Engineering and Title Search Services[HCC-078-FY25](#)

I move the Mayor and Council authorize an expenditure not to exceed \$65,000 to JMT to provide engineering design and title search services for the Trolly Trailhead Park Project, aka "The Spot", under their existing contract with the City.

Sponsors: City Administrator

Department: Public Works

Attachments: [TO 75 Spot Design Services Proposal 7.20.24](#)
[Hyattsville Title \(1\)](#)

9.q. Zoning Variance Request: V-48-24 - 3911 Kennedy Street, Hyattsville[HCC-079-FY25](#)

I move the City Council authorize the Mayor to send correspondence to the Prince George's County Board of Zoning Appeals (BZA) in support of the zoning variance application V-48-24, a variance request to permit a 15-foot lot width at the building line, 2-foot frontage width at the front street line, a variance for a 3'6" front yard depth and a variance of 0.7'-feet left side yard width for the subject property at 3911 Kennedy Street, Hyattsville.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [2024-09-16 Memo-V-48-24 v2.ju](#)
[V-48-24 Binder \(003\) v2](#)
[City of Hyattsville Zoning Variance Policy Statement & Variance Process ENGLISH](#)

9.r. Contracts with Baker Hostetler and FTI[HCC-080-FY25](#)

I move that the Mayor and Council ratify the City's contracts with Baker & Hostetler LLP and FTI for cybersecurity incident response, IT forensic analysis, legal and communications support.

Sponsors: City Administrator

Department: City Administrator

10. Action Items (8:00 p.m. - 8:20 p.m.)**10.a. Authorization to Send Letter of Support for a Proposed State Legislation enabling Prince George's County Municipalities to make Land Use Decisions in place of the County Planning Board**[HCC-069-FY25](#)

I move that the Mayor and Council authorize the City Administrator to send correspondence to the City's State Delegates in support of a proposed State Legislation enabling Prince George's County Municipalities to make land use decision in place of the County Planning Board.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Municipal Zoning Authority Draft Legislation](#)

10.b Letter to Prince George's County Transportation, Infrastructure, Energy and Environment Committee[HCC-081-FY25](#)

I move that the Council authorize the Mayor to send a letter in opposition to CB-053-2024 to the Prince George's County Transportation, Infrastructure, Energy and Environment Committee.

Sponsors: Schaible, Haba, McClellan, Sandino and Solomon

Department: Legislative

Attachments: [The PGC Better Bag Bill Works- ppt for Hyattsville.pdf](#)
[CB-053-2024 Summary.pdf](#)

11. Discussion Items (8:20 p.m. - 9:00 p.m.)

11.a. Rent Stabilization Ordinance[HCC-065-FY25](#)

Discussion

Sponsors: City Administrator

Attachments: [Rent Stabilization Memo Sept 12 2024](#)
[Hyattsville - Rent Stabilization Ordinance V.1 City Attorney Draft to Staff](#)
[9.4.24 v.2 .2](#)
[City Council Rent Stabilization Ordinance 9 16 2024 V2.pdf](#)
[CB-055-2024 - signed](#)

12. Council Dialogue (9:00 p.m. - 9:10 p.m.)**13. Motion to Adjourn**