

Board of Supervisors of Elections Meeting
Tuesday, August 31, 2021
4 PM

IN PERSON

This meeting will be held at the City Building, 3rd Floor, Mayor's Office.
Due to COVID-19 restrictions and limited space in the meeting room, attendance is limited to three (3) guests. If you would like to attend, please register in advance by emailing cityclerk@hyattsville.org.
Face coverings and temperature screening are required for entry into the City building.

MINUTES

1. Call to Order

The meeting was called to order at 4:03 p.m. Laura Reams, Sean Corcoran, Greta Mosher, Lisa Pineda, and Zach Peters were present.

2. Special Election 2021 Update

- a. Ballot Intake Sessions
 - i. VAC Card Pulling
- b. Election Judges Update
- c. Election Day Planning
 - i. Judges
 - ii. Polling Center & Intake Teams
 - iii. Site Set up

The group acknowledged the issuance of correspondence to the election judges to inform each of their specific assignment for the Ward 1 Special Election and reviewed the expected participation for the ballot intake sessions. A ballot intake session had taken place prior to the meeting and the group supplemented the process by pulling Voter Authority Cards (VAC) corresponding with received ballots.

The Board discussed the procedures for election day, the placement of judges, the setup of resources such as computers, voter forms, replacement ballots and other items, and decided that the City's tents and equipment would be used in lieu of contracting for any further equipment or services.

3. Vote16 Initiative Update

- a. Postcard
- b. Back-to-School Event

Ms. Reams described that staff had been held conversations with representatives of the Vote16 initiative and had agreed to participate in an experimental mailing in which groups of residents would receive postcards highlighting 16 and 17-year-old voting and voting for undocumented residents. It was stated that each targeted advertisement would be sent in an effort to discern if the messages had any specific impact in voter turnout for any specific demographic.

The Board gauged the interest of its members in participating in the Back to School event being held in early September. It was decided that some of the members would be in attendance to assist with the event and perform voter outreach.

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4. Campaign Signs

Members conversed regarding candidate campaign signs that were not in compliance with election regulations and would have to be moved from prohibited locations and the candidates would need to be contacted regarding the omittance of an authority line.

5. Campaign Finance Reports

The first campaign finance reports for the candidates of the Ward 1 special election were due at 1pm prior to the meeting and were discussed by the Board. The process for non-compliance regarding campaign finance reports were reviewed and it was reiterated that these were under the initial purview of the Ethics Commission, but that any financial consequences would be administered by the Board only after a recommendation from the Commission.

6. Same Day Voter Registration Training

a. Review training plan

It was established that Same-Day Voter registration training would be scheduled for the evening of September 6th. The group agreed that all other training would be hands-on and the judges would be issued reference materials. Same-Day Voter registration training would be required by Erin Payne, Juan Castillo, Sean Corcoran, Laura Reams, Yeny Villalta and the members of the Board of Supervisors of Elections.

7. New Business?

8. Next Meeting – Discussion and scheduling

The Board agreed that the next meeting would be held on September 7, 2021. The meeting adjourned at 4:53 p.m.