

City of Hyattsville

*Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org*



Meeting Minutes

Monday, August 1, 2022

7:00 PM

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_1O_PPdDMSfGV8euBzD4y1Q

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, August 1, 2022 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_1O_PPdDMSfGV8euBzD4y1Q

1. Call to Order and Council Roll Call**Also Present:**

City Administrator-Tracey Douglas

Directory of Community Services-Sandra Shephard

Directory of Human Resources-Vivian Snellman

City Clerk-Laura Reams

Deputy City Clerk-Nate Groenendyk

Deputy Director of Public Works-Hal Metzler

Present:	Mayor Robert Croslin
	Councilmember Sam Denes
	Councilmember Joanne Waszczak
	Councilmember Ben Simasek
	Councilmember Edouard Haba
	Councilmember Daniel Peabody
	Council President Joseph Solomon
	Councilmember Rommel Sandino
Absent:	Council Vice-President Danny Schaible
	Councilmember Jimmy McClellan

2. Pledge of Allegiance to the Flag**3. Approval of Agenda**

A motion was made by Council President Solomon, seconded by Councilmember Sandino, that this agenda item be Approved. The motion carried by the following vote:

Aye:	Croslin, Denes, Waszczak, Simasek, Haba, Peabody, Solomon, and Sandino
Absent:	Schaible, and McClellan

4. Approval of the Minutes**4.a. Approval of the Minutes**[HCC-42-FY23](#)

I move that the Mayor and Council approve the Council Meeting Minutes of May 2, 2022 and July 18, 2022.

Sponsors: City Administrator

Attachments: [MeetingMinutes_July18_2022Final](#)
[Meeting Minutes_May02_2022Final](#)

A motion was made by Council President Solomon, seconded by Councilmember Sandino, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Denes, Waszczak, Simasek, Haba, Peabody, Solomon, and Sandino

Absent: Schaible, and McClellan

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

There were no public comments.

6. Community Notices and Meetings**6.a. Main City Calendar: August 2, 2022 - September 18, 2022**[HCC-39-FY23](#)

N/A

Sponsors: City Administrator

Attachments: [City Calendar August 2, 2022 - September 18, 2022.pdf](#)

7. City Administrator Update (7:20 p.m. - 7:40 p.m.)

City Clerk Laura Reams and City Administrator Tracey Douglas provided an update on City related news. Council Vice-President Schaible joined the meeting at 7:30 p.m.

8. Presentations (7:40 p.m. - 8:10 p.m.)

8.a. 3325 Toledo Road - Preliminary Plan of Subdivision[HCC-47-FY23](#)

Presentation Only.

Sponsors: City Administrator

Attachments: [325 Toledo Road City Council Materials 08.01.2022.pdf](#)

Matthew Tedesco of McNamee Hosea, Stephen Varenhorst of Varenhorst Architects and Nick Speech of Bohler Engineering presented the development plans for 3325 Toledo Road.

Councilmember Simasek asked if there were plans for improvements to roadways or sidewalks as part of this development. He further noted that he would like to see those improvements as part of this project.

Mr. Speech responded that the sidewalks on Toledo Rd. and the alley will be improved.

Councilmember Simasek asked about access point changes to the garage.

Mr. Varenhorst provided that the access on Toledo Rd. will remain, however the access point on Constitution Dr. will be eliminated.

Councilmember Simasek asked if there was any public use envisioned for the courtyards shown in the plan.

Mr. Varenhorst replied that there currently is not a plan for public usage based on the difficulty of access due to its height above street level.

Councilmember Simasek asked if there has been any consideration for below market pricing for units.

Mr. Tedesco replied that a final decision on this issue has not been made.

Council Vice-President Schaible asked about the structural design and integrity of the garage as it relates to the proposed construction.

Mr. Varenhorst provided that the structure is adequate for this design and build.

Council Vice-President Schaible asked about zoning standards and if a variance is required to complete this project as planned.

Mr. Tedesco replied that the intended use is permitted based on the previous zoning designation which remains in effect for the next two years.

Council Vice-President Schaible asked about the lack of entry level housing such as condominiums in the community.

Mr. Tedesco replied he would be available to provide more specific information to that inquiry at a later time to Councilmember Schaible.

Councilmember Denes, on behalf of Councilmember Waszczak, asked about the noise and vibration impact to the surrounding community during construction.

Mr. Tedesco responded that contractors will be required to follow county and state noise regulations. Mr. Varenhorst added that the demolition will be piece by piece which should reduce the disturbance to neighbors.

Council President Solomon asked about the open spaces in the plan.

Mr. Varenhorst replied that a courtyard with a rain garden is part of the plans for the open space. Mr. Speech added information about the plan to replace water impervious surfaces with water retention surfaces.

Council President Solomon added that he would like the developers to be cognizant that local residence may still desire to use this space to gather based on the history of the location.

9. Proclamations

9.a. Proclamation Honoring the 50th Anniversary of Chichie's Pet Boutique

[HCC-38-FY23](#)

I move that the Mayor and Council adopt a proclamation in honor of Chichie's Pet Boutique and their 50 years of business serving the residents of the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 0801_22 Honoring Chichie's Pet Boutique 50th Anniversary.pdf](#)

A motion was made by Council President Solomon, seconded by Councilmember Peabody, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Schaible, Denes, Waszczak, Simasek, Haba, Peabody, Solomon, and Sandino

Absent: McClellan

10. Consent Items (8:10 p.m. - 8:15 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that this agenda item be Approved the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Schaible, Denes, Waszczak, Simasek, Haba, Peabody, Solomon, and Sandino

Absent: McClellan

10.a. FY23 Building Cleaning Contract Expenditure[**HCC-11-FY23**](#)

I move that the Mayor and Council authorize an expenditure to Sentral Services for an amount not to exceed \$100,000 for the FY23 portion of the Building Cleaning Contract.

Sponsors: City Administrator

Attachments: [210315 - HCC-252-FY21 - building cleaning contract.pdf](#)

10.b. Purchase of a Street Division Truck[**HCC-30-FY23**](#)

I move that the Mayor and Council authorize the purchase of a 2022 Chevrolet Silverado 3500HD from Criswell Fleet Sales, with upfitting provided by Moxley Truck Equipment and Priority Install for a total expenditure not to exceed \$75,000 pending legal review.

Sponsors: City Administrator

Attachments: [Chevrolet MA-4505 Renewal 1 Expires 10-31-22-min.pdf](#)
[Chevrolet.pdf](#)
[Hyattsville Moxley Quote.pdf](#)
[Hyattsville Crew Cab 3500.pdf](#)
[Priority Quote for Hyattsville.pdf](#)

10.c. Installation of Electrical Service at Heurich Park for the Portland Loo[**HCC-31-FY23**](#)

I move that the Mayor and Council authorize the City Administrator to accept the proposal from District Electrical Services (DES) for the installation of electrical service at Heurich Park in preparation for installation of a Portland Loo for an expenditure not to exceed \$24,000.

Sponsors: City Administrator

Attachments: [Proposal for Portland Loo at Heurich Park \(07-12-2022\)](#)

10.d. Truck Rentals for FY23[**HCC-32-FY23**](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$75,000 to United Rentals for the temporary rental of pickup trucks and dump trucks for FY23, utilizing the Sourcewell Collective Purchasing Agreement #062320-URI.

Sponsors: City Administrator

Attachments: [220722 - quote - united rentals annual truck rentals](#)

10.e. Installations of Bioretention Plantings on Wells Blvd/Pkwy [HCC-33-FY23](#)

I move that the Mayor and Council approve an expenditure not to exceed \$30,000 to SMC for the installation of bioretention facilities on Wells Boulevard/Parkway utilizing their existing contract.

Sponsors: City Administrator

Attachments: [ES-22-132 Wells Boulevard Landscaping Task Order](#)

10.f. Design and Permitting of Sewage Connections for the Portland Loos [HCC-35-FY23](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$185,000 to JMT for the design and permitting of sewer connections for two Portland Loos, utilizing their existing contract.

Sponsors: City Administrator

Attachments: [Proposal for TO60A R1 Hyatt Park Portland Loo 01212022](#)
[Proposal for TO60B R1 Heurich Park Portland Loo 01212022](#)

10.g. Inventory and Assessment of Rain Gardens and Bioretention Facilities Citywide [HCC-36-FY23](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$25,000 to SMC for inventory and assessment of existing Rain Gardens and Bioretention Facilities on the existing contract.

Sponsors: City Administrator

Attachments: [2022 06 20 Task Order 17 Maintenance Program \(1\)](#)

10.h. Construction of a Concrete Pad at the DPW Facility [HCC-37-FY23](#)

I move that the Mayor and Council authorize the City Administrator to accept the proposal from NZI Construction for the construction of a concrete pad at the 4633 Arundel Place building for an expenditure not to exceed \$20,000.

Sponsors: City Administrator

Attachments: [proposal DPW Concrete Pad Old Shop Area \(1\)](#)

10.i. Renewal of Contract: SeeClickFix Citizen Request Software [HCC-41-FY23](#)

I move the Mayor and Council authorize the City Administrator to renew the City's contract with CivicPlus for the use of SeeClickFix citizen request software, for a term of up to three (3) years at a cost NTE \$15,450 for year-one, \$15,913.50 for year-two, and \$16,390.91 for year-three. The total three-year contractual value will not exceed \$47,755, upon the review and approval by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Attachments: [MD - Hyattsville - Renewal Ex A - 02212022](#)

10.j. Installation of Cool Green Bus Shelters[HCC-44-FY23](#)

I move the Mayor and Council approve the City Administrator to enter a contract with Living Canopies for the installation and maintenance of ten (10) Cool Green Bus Shelters in the City of Hyattsville, costs not to exceed \$115,000, upon the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

Attachments: [LivCan Proposal 2022 - Hyattsville GSX450 22007](#)

10.k. Special Use Agreement - Hyattsville Elementary School PTA Zombie Run[HCC-45-FY23](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Hyattsville Elementary School Parent Teacher Association (PTA) for the use of David C. Driskell Community Park and select City streets for its Annual Zombie Run, scheduled for Saturday, October 15, 2022.

Sponsors: City Administrator

Attachments: [2022 Zombie Run Use Agreement](#)

10.l. Special Use Agreement - Route 1 Velo 2022 Cyclocross Race[HCC-46-FY23](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Route 1 Velo for the use of David C. Driskell Park for its Annual Cyclocross bicycle race, scheduled for Sunday, October 9, to include set-up in the afternoon of Saturday, October 8.

Sponsors: City Administrator

Attachments: [2022 Cyclocross Special Use Agreement - Final](#)

11. Discussion Items (8:15 p.m. - 8:30 p.m.)

11.a. Proposed Revisions to Chapter 8, Election Code for Campaign Finance Reporting[HCC-48-FY23](#)

For Discussion.

Sponsors: City Administrator

City Clerk Laura Reams, Ethics Commission Chair Michael Horlick, and Board of Supervisors of Elections member Greta Mosher provided information regarding a proposed emergency ordinance revision to the Election Code for Finance Reporting. The proposed change adds a third financial report to be filed with the Board of Supervisors of Elections 45-60 days after the election.

Councilmember Sandino asked what considerations are being given to the proposed timing for the recommended third report.

Ms. Reams responded that the Ethics Commission and Board of Supervisors of Elections and City Staff are seeking input on the current timeline from the Council. She added that the City also uses local municipalities as a benchmark when considering changes to the City Code.

Council Vice-President Schaible asked about changing the timing of the first report.

Ms. Reams replied that as emergency legislation, the focus of this revision should remain narrow and that other changes can be addressed at a later time.

Councilmember Denes expressed his support for the timeline to be on the shorter end of the 45-60 day range.

12. Council Dialogue (8:30 p.m. - 8:40 p.m.)**13. Motion to Adjourn**

The meeting was adjourned at 8:33 p.m.

A motion was made by Council President Solomon, seconded by Councilmember Peabody, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Schaible, Denes, Waszczak, Simasek, Haba, Peabody, Solomon, and Sandino

Absent: McClellan