

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_e216G051SiykrMWneBBIAg

Monday, July 19, 2021

6:00 PM

Virtual

City Council

Kevin Ward, Mayor

Sam Denes, Ward 1

Robert S. Croslin, Ward 2

Danny Schaible, Ward 2

Ben Simasek, Ward 3

Jimmy McClellan, Ward 3

Edouard Haba, Ward 4

Daniel Peabody, Ward 4

Joseph Solomon, Ward 5

Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, July 19, 2021 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public comment may be made using the e-comment feature at www.hyattsville.org/meetings or by emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 4 PM on July 19, 2021. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_e216G051SiykrMWneBBIAg

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Motion to Close (6:10 p.m. - 7:10 p.m.)**

4.a) Motion to Close

I move the Mayor and Council close the Council Meeting of July 19, 2021 to consult with the City Attorney and staff about litigation. The reasons for closing the meeting under these exceptions are to maintain legally required confidentiality regarding ongoing and pending litigation.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b)(8) consult with staff, consultants, or other individuals about pending or potential litigation.

Sponsors: City Administrator

Department: City Clerk

- 5. Approval of the Minutes**

5.a) Approval of the Minutes[HCC-24-FY22](#)

I move that the Mayor and Council approve the minutes of the Public Hearings of April 19, 2021, and May 17, 2021, and the Council meetings of April 19, 2021, and May 3, 2021.

Sponsors: City Administrator

Attachments: [Minutes Apr 19 2021 PH FINAL](#)
[Minutes May 17 2021 PH FINAL](#)
[Minutes Apr 19 2021 CM FINAL](#)
[Minutes May 3 2021 CM FINAL](#)

6. Public Comment (7:15 p.m. – 7:25 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**7. City Administrator Update (7:25 p.m. - 7:35 p.m.)****8. City Treasurer Update (7:35 p.m. - 7:45 p.m.)****9. Presentations (7:45 p.m. - 8:05 p.m.)****9.a) Queens Chapel Town Center - Detailed Site Plan (DSP 10011-02) Presentation**[HCC-17-FY22](#)

Presentation Only

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - DSP-10011-02 - QC Town Center \(1\)](#)
[QCTC Presentation](#)
[DSP-10011-02 QC Town Center](#)

9.b) 6400 American Boulevard - Detailed Site Plan (DSP-21006) Presentation[HCC-19-FY22](#)

Presentation Only

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Presentation Memo - Parcel N - DSP 21006](#)
[Parcel N - DSP 21006 - 07.19.21 Materials](#)
[HCC-19-FY22 Attachment Parcel N- City of Hyattsville 21-0719](#)

10. Proclamations (8:05 p.m. - 8:10 p.m.)

10.a) Proclamation Honoring the 80th Anniversary of Queens Chapel Barber [HCC-27-FY22](#)

I move that the Mayor and Council adopt a proclamation in honor of Queens Chapel Barber and their 80 years of business serving the residents of the City of Hyattsville.

Sponsors: City Administrator

Department: Legislative

Attachments: [CM 0719 Honoring Queens Chapel Barber 80th Anniversary](#)

11. Consent Items (8:10 p.m. - 8:15 p.m.)**11.a) Green Alley Design** [HCC-1-FY22](#)

I move that the Mayor and Council authorize the City Administrator to accept the proposal from the Low Impact Design Center for the design of the Green Alley renovation of public alleys 26A and 26B, and expend an amount not to exceed \$51,702.00 under their existing contract.

Sponsors: Douglas

Department: Public Works

Attachments: [Oliver Alley Proposal letter LIDC 051221](#)

11.b) Heurich Park Community Garden Use Agreement [HCC-11-FY22](#)

I move the Mayor and Council authorize the City Administrator to negotiate a Use Agreement between the City and the Maryland National Capital Parks and Planning Commission (MNCPPC) to promote and install an accessible community garden at Heurich Park, upon the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: Public Works

Attachments: [Heurich Park-Hyattsville community garden agreement \(1\)](#)

11.c) Special Use Agreement - Hyattsville Elementary School PTA Zombie Run [HCC-2-FY22](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Hyattsville Elementary School Parent Teacher Association (PTA) for the use of David C. Driskell Community Park and select City streets for its Annual Zombie Run, scheduled for Saturday, October 16, 2021 subject to review for legal sufficiency by the City Attorney.

Sponsors: City Administrator

Attachments: [2021 Zombie Run Use Agreement](#)
[H Z 5K Course Map](#)

11.d) FY22 - Landscaping Contract Expenditure[**HCC-3-FY22**](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$75,000 to Professional Lawn Maintenance Services (PLMS) for the FY22 portion of the existing landscaping contract.

Sponsors: Douglas

Department: Public Works

Attachments: [210315 - HCC-253-FY21 - landscape maintenance](#)

11.e) Special Use Agreement - Route 1 Velo Cyclocross[**HCC-4-FY22**](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Route 1 Velo for the use of David C. Driskell Community Park for its Annual Cyclocross bicycle race, scheduled for Sunday, October 10, to include set-up in the afternoon of Saturday, October 9, 2021 subject to review for legal sufficiency by the City Attorney.

Sponsors: City Administrator

Attachments: [2021 Cyclocross Special Use Agreement](#)

11.f) Purchase of Administration Vehicle[**HCC-5-FY22**](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$50,000.00 to Hertrich Fleet Services for the purchase of a hybrid Ford Explorer for Department of Public Works Administration Services.

Sponsors: City Administrator

Department: Public Works

Attachments: [HYATTSVILLE PUBLIC WORKS XPR2500 MOBILE JUNE 21 2021 \(1\)](#)
[Hyattsville PubWorks 2021 K8A Hybrid 6 2021 \(002\) \(1\)](#)
[MD 2021 Police BPO \(1\) 6-15-2021 unsigned \(1\)](#)

11.g) Hyattsville Ordinance 2021-04: Amending the City Code for the naming of David C. Driskell Community Park (ADOPTION)[**HCC-6-FY22**](#)

I move the Mayor and Council introduce Hyattsville Ordinance 2021-04, an Ordinance whereby the City Council amends the City of Hyattsville Code to strike any reference to "Magruder Park" and replace it with "David C. Driskell Community Park." (SECOND READING & ADOPTION).

Sponsors: Ward, Spell Wolf, Simasek, Schaible, Solomon, Croslin, Peabody and Suiter

Department: City Clerk

Attachments: [HO 2021-04 David C. Driskell Community Park](#)

11.h) Appointment of the City Attorney[HCC-8-FY22](#)

I move that the Mayor, with Council approval, appoint E.I. Cornbrooks IV, Esquire of the firm of Karpinski, Cornbrooks, and Karp, P.A. as the Attorney for the City.

Sponsors: City Administrator

Department: City Clerk

11.i) FY22 - Alley Maintenance Contract Expenditure[HCC-12-FY22](#)

I move that the Mayor and Council authorize an expenditure to Professional Lawn Maintenance Services (PLMS) for an amount not to exceed \$35,000 for the FY22 portion of the contract.

Sponsors: Douglas

Department: Public Works

Attachments: [210315 - HCC-254-FY21 - alley maintenance](#)

11.j) FY22 Building Cleaning Contract Expenditure[HCC-13-FY22](#)

I move that the Mayor and Council authorize an expenditure to Sentral Services for an amount not the exceed \$100,000 for the FY22 portion of the Building Cleaning Contract.

Sponsors: Douglas

Department: Public Works

Attachments: [210315 - HCC-252-FY21 - building cleaning contract](#)

11.k) Board of Zoning Appeals Variance (V-46-21): 5723 39th Avenue, Hyattsville[HCC-14-FY22](#)

I move the City Council authorize the Mayor to provide correspondence to the Prince George's County Board of Zoning Appeals in support of zoning variance application V-46-21, a variance request of 1.45 feet side yard width and 6.5% net lot coverage are for the subject property at 5723 39th Avenue, Hyattsville.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - V-46-21](#)
[V-46-21 Binder](#)
[V-46-21 Virtual Hearing Notice \(1\)](#)
[City of Hyattsville Zoning Variance Policy Statement & Variance Process ENGLISH](#)

11.l) Adirondack Tree Experts Contract - Option Year 3[HCC-15-FY22](#)

I move that the Mayor and Council authorize the City Administrator to execute option year two (2) of the Urban Tree Care contract with Adirondack Tree Experts and authorize an expenditure not to exceed \$185,000 for continued services.

Sponsors: Douglas

Department: Public Works

Attachments: [200921 - HCC-79-FY21 - adirondack yr 2](#)

11.m) FY22 Grant Acceptance: Chesapeake Bay Trust Green Streets, Green Jobs, Green Cities[HCC-16-FY22](#)

I move that the Mayor and Council authorize the City Administrator to accept the Chesapeake Bay Trust Green Streets, Green Jobs, Green Cities Grant, in an amount of \$15,000 for the design of a “green alley” project for the renovation of alleys 26A and 26B. In addition, the Treasurer is authorized to appropriate the funds accordingly to meet the requirements of the grant.

Sponsors: Douglas

Department: Public Works

Attachments: [19550](#)

11.n) FY22 Budget Amendment: Special Revenues Budget and Appropriation of Unencumbered FY21 COVID-19 Funds[HCC-25-FY22](#)

I move that the Mayor and Council amend the FY22 Special Revenues Fund Budget and appropriate \$33,450 of remaining COVID-19 funds.

Sponsors: City Administrator

Department: Finance

11.o) Authorization of Agreement with Hyattsville CDC for Community Outreach[HCC-28-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with the Hyattsville Community Development Corporation (CDC) to partner in conducting outreach to residents in the community who have not yet received the COVID-19 vaccination, subject to review for legal sufficiency by the City Attorney.

Sponsors: City Administrator

Department: Community Services

Attachments: [HCC-28-FY22 Attachment VACCINATION OUTREACH Proposal Draft 2021](#)

12. Action Items (8:15 p.m. - 9:00 p.m.)

12.a) Election of Council Officers[HCC-7-FY22](#)

I move the Mayor and Council elect Councilmember Robert Croslin as Council President and Councilmember Danny Schaible as Council Vice President for a term of two (2) years to end in July 2023.

Sponsors: Ward

Department: City Clerk

12.b) Assignment of Committee Liaisons[HCC-9-FY22](#)

I move the Mayor and Council appoint the following Councilmembers as Council liaisons to City committees:

Code Compliance Advisory Committee: McClellan, Sandino

Education Advisory Committee: McClellan

Educational Facilities Task Force: Denes

Health, Wellness, and Recreation Advisory Committee: Denes, Croslin

Hyattsville Environment Committee: Simasek

Planning Committee: Simasek, Denes, Haba

Police and Public Safety Citizen's Advisory Committee: Schaible, Sandino, Croslin

Race and Equity Task Force: Sandino, Croslin

Shade Tree Board: Schaible, Simasek

Sponsors: Douglas

Department: City Clerk

12.c) Teen & Multi-Generational Center - Acceptance of Design Proposal[HCC-18-FY22](#)

I move that the Mayor and Council authorize the City Administrator to accept the design proposal from The Matthews Group for an expenditure not to exceed \$60,000 for the design of the Teen Center.

Sponsors: City Administrator

Department: Public Works

Attachments: [HYATSVILLE - Youth Center - Design - WorkOrderPackage](#)

13. Discussion Items (9:00 p.m. - 9:20 p.m.)

13.a) Send Letter to Prince George's County Judges in Support of Continued Virtual Access to Prince George's County Courtrooms [HCC-10-FY22](#)

I move that the Mayor and Council prepare letters to be sent to Prince George's County Administrative Judges Sheila Tillerson Adams and Lisa Hall Johnson in support of continued virtual public access to Prince George's County courtroom proceedings, for observers.

Sponsors: Schaible, Simasek, Solomon, Haba and McClellan

Department: City Clerk

Attachments: [Letter to Administrative Judge Sheila Tillerson](#)

13.b) Temporary Outdoor Seating Emergency Ordinance [HCC-22-FY22](#)

Discussion Only.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - Temporary Outdoor Seating Ordinance Discussion Item Ordinance 2020-04 SIGNED CR-69-2021 Maryland-2021-SB205-Chaptered SB 205 Fiscal and Policy Note](#)

14. Council Dialogue (9:20 p.m. - 9:30 p.m.)**15. Community Notices and Meetings****15.a) Main City Calendar: July 20 - August 2, 2021** [HCC-23-FY22](#)

N/A

Sponsors: City Administrator

Attachments: [Main City Calendar July 20 - August 2, 2021 FINAL](#)

16. Motion to Adjourn