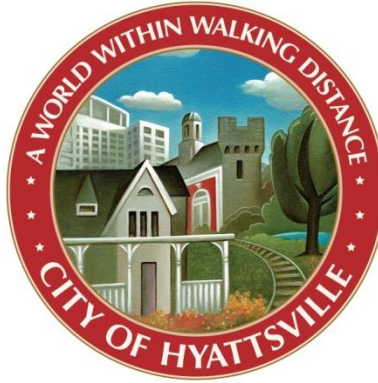




Hyattsville City Council Regular Meeting

Monday, April 20, 2015

7:30 PM

Agenda

1. Call to Order and Council Roll Call

2. Pledge of Allegiance to the Flag

3. Motion to Close (7:30 p.m.)

(1) Motion to Close

I move that the Mayor and Council close the Council Meeting of April 20, 2015 in order to discuss contract negotiations with the City Attorney. - **Tartaro**

4. Approval of Agenda (8:00 p.m.)

(1) Motion to Approve the Agenda of April 20, 2015.

5. Approval of Minutes

I move that the Mayor and Council approve the following Public Hearing minutes:

- (1) Public Hearing of December 15, 2014
- (2) Public Hearing of January 5, 2015, Traffic Calming Device(s), Oliver Street
- (3) Public Hearing of January 5, 2015, Hyattsville Charter Amendment 2015-01
- (4) Public Hearing of January 28, 2015
- (5) Public Hearing of April 1, 2015

6. Public Comment (8:10 p.m. - 8:20 p.m.)

7. Presentations (8:20 p.m. - 8:55 p.m.)

- (1) FY-2013 Audit
- (2) Pyramid Atlantic Art Center

8. Consent Items (8:55 p.m. - 9:00 p.m.)

(1) **45-04-15 Surplus of DPW Vehicles**

I move that the Mayor & Council authorize the surplus of the following vehicles:

- (1) 1993 International 7400 VIN# 1HTSCAAR1SH656802
- (2) 1991 international 7400 VIN# 1HTSDNUR1MH371570 – **Tartaro**

(2) **46-04-15 Hyattsville Environmental Committee Appointments**

I move that the Mayor and Council appoint the following Hyattsville residents to serve as members of the Hyattsville Environmental Committee for a two-year term expiring on December 31, 2016.

- Jim Groves - Ward 2, Reappointment
- Rebecca Schaaf - Ward 2, Reappointment
- Elizabeth Arnold - Ward 2, Reappointment
- Alan Mattlage - Ward 2, Reappointment
- Marcus Shappirio, Ward 4, Reappointment – **Warner, Haba**

9. Discussion Items (9:00 p.m. - 10:15 p.m.)

- (1) FY-2015 Budget Amendment #1 (10 minutes)
- (2) FY-2015 Budget Amendment #2 (10 minutes)
- (3) FY-2015 Budget Amendment #3 (10 minutes)
- (4) County Bill: CB-33-2015 & CB-33A-2015 (15 minutes)
- (5) Long Term Planning for City Facilities (30 minutes)
 - Authority to Proceed on Moving HPD to 3505 Hamilton Street – **Solomon, Perry, Haba, Lawrence, Hollingsworth**
 - Issuance of Solicitation for 4310 Gallatin Street Redevelopment – **Hollingsworth, Lawrence, Solomon**
 - Authority to Evaluate Options for Relocation of City Administrative Offices – **Hollingsworth, Lawrence, Solomon**

10. Council Dialogue (10:15 p.m. - 10:25 p.m.)

11. Community Notices and Meetings

- (1) City Calendar: April 21 - May 13, 2015

12. Motion to Adjourn

- (1) Motion to Adjourn the Council Meeting of April 20, 2015.



Motion to Close: MOTION #44-04-15 Motion to Close

SUBJECT: Motion to Close

SECTION: Motion to Close

RECOMMENDED ACTION:

Motion #44-04-15

I move that the Mayor & Council close the Council meeting of April 20, 2015 to discuss contract negotiations with the City Attorney.

BACKGROUND:

n/a

NEXT STEPS:

n/a

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

n/a

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 2 - Ensure the Long Term Economic Viability of the City

Action: 2.2 Invest in, and manage City infrastructure including streets, sidewalks and pub

FISCAL IMPACT:

n/a


Tracey Nicholson, City Administrator

4/16/2015


Tracey Nicholson, City Administrator

4/16/2015



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Meeting: 4/20/2015 7:30 PM

3.1

Department: Community & Econ Dev

Prepared by: Jim Chandler

Sponsors: Tartaro

DOC ID: (ID # 1134)

Motion to Close: MOTION #44-04-15 Motion to Close

Tracey E. Nicholson, City Administrator



**PUBLIC HEARING OF THE CITY COUNCIL, HYATTSVILLE, MD
MONDAY, DECEMBER 15, 2014**

CALL TO ORDER: 7:07 p.m., Council Chambers, 4310 Gallatin Street, Hyattsville, Maryland

OFFICIALS PRESENT:

- Council President Candace B. Hollingsworth
- Council Vice President Paula J. Perry
- Councilmember Bart Lawrence
- Councilmember Shani N. Warner
- Councilmember Patrick A. Paschall
- Councilmember Edouard N. Haba
- Councilmember Clayton R. Williams

OFFICIALS ABSENT:

- Mayor Marc Tartaro
- Councilmember Robert S. Croslin
- Councilmember Timothy P. Hunt
- Councilmember Joseph Solomon

STAFF PRESENT:

- Tracey E. Nicholson, City Administrator
- James Chandler, Assistant City Administrator, Director of Community & Economic Development
- Douglas Holland, Chief of Police
- Ron Brooks, City Treasurer
- Lesley Riddle, Director of Public Works
- Jake Rollow, Director of Community Services
- Laura Reams, City Clerk

A Public Hearing of the City Council was held in order for residents to provide input on Public Priorities for the development of the FY16 City budget. Council President Hollingsworth opened the Public Hearing at 7:07 p.m.

PUBLIC COMMENT:

Mr. David Marshall, a Ward 2 resident, addressed the Mayor and Council regarding the FY16 budget. He stated that his family would like to see the City allocate funds for the repair and development of the City owned property located at 4308 Gallatin Street, known as the Arcade building. Mr. Marshall also suggested that the City develop the property owned at 4307 Jefferson Street for uses beyond its current use as a parking lot. Additionally, Mr. Marshall said that his family would be in support of the implementation of salary recommendations for City staff from the compensation survey. In closing, Mr. Marshall cautioned the City from spending a lot of funds on consultants in the FY16 budget.

There were no other individuals who wished to address the Council.

On a motion made by Council Vice President Perry and seconded by Councilmember Hunt, the Public Hearing of December 15, 2014 unanimously adjourned at 7:30 p.m.

Attest:

Laura Reams, City Clerk

Date of Minutes Approval

Communication: Public Hearing of December 15, 2014 (Approval of Minutes)



**PUBLIC HEARING OF THE CITY COUNCIL, HYATTSVILLE, MD
MONDAY, JANUARY 5, 2015**

CALL TO ORDER: 7:32 p.m., Council Chambers, 4310 Gallatin Street, Hyattsville, Maryland

OFFICIALS PRESENT:

- Mayor Marc Tartaro
- Council President Candace B. Hollingsworth
- Council Vice President Paula J. Perry
- Councilmember Bart Lawrence
- Councilmember Shani N. Warner
- Councilmember Robert S. Croslin
- Councilmember Timothy P. Hunt
- Councilmember Patrick A. Paschall
- Councilmember Edouard N. Haba
- Councilmember Clayton R. Williams
- Councilmember Joseph Solomon

STAFF PRESENT:

- Tracey E. Nicholson, City Administrator
- James Chandler, Assistant City Administrator, Director of Community & Economic Development
- Douglas Holland, Chief of Police
- Ron Brooks, City Treasurer
- Lesley Riddle, Director of Public Works
- Jake Rollow, Director of Community Services
- Laura Reams, City Clerk

A Public Hearing of the City Council was held in order for residents to provide comments on the petition submitted in support of traffic calming device(s) on the 4400 block of Oliver Street.

PUBLIC COMMENT:

Ms. Kristen Barrett, a Ward 1 resident, addressed the Mayor and Council in support of traffic calming devices on the 4400 block of Oliver Street. Ms. Barrett stated that she was in favor of speed humps because of increased volume of traffic and excessive vehicle speeds on the street.

Mr. Alex Miller, a Ward 1 resident, addressed the Mayor and Council in support of traffic calming devices on the 4400 block of Oliver Street, stating that he had noticed an increase in the volume of traffic on Oliver Street.

Ms. Shera Collins, a Ward 1 resident, addressed the Mayor and Council in support of traffic calming devices on the 4400 block of Oliver Street, citing safety concerns for the young children living on Oliver Street.

Mayor Taratro closed the public hearing for Oliver Street at 7:38 p.m.

Attest:

Laura Reams, City Clerk

Date of Minutes Approval

Communication: Public Hearing of January 5, 2015, Traffic Calming Device(S), Oliver Street (Approval of Minutes)



**PUBLIC HEARING OF THE CITY COUNCIL, HYATTSVILLE, MD
MONDAY, JANUARY 5, 2015**

CALL TO ORDER: 7:38 p.m., Council Chambers, 4310 Gallatin Street, Hyattsville, Maryland

OFFICIALS PRESENT:

- Mayor Marc Tartaro
- Council President Candace B. Hollingsworth
- Council Vice President Paula J. Perry
- Councilmember Bart Lawrence
- Councilmember Shani N. Warner
- Councilmember Robert S. Croslin
- Councilmember Timothy P. Hunt
- Councilmember Patrick A. Paschall
- Councilmember Edouard N. Haba
- Councilmember Clayton R. Williams
- Councilmember Joseph Solomon

STAFF PRESENT:

- Tracey E. Nicholson, City Administrator
- James Chandler, Assistant City Administrator, Director of Community & Economic Development
- Douglas Holland, Chief of Police
- Ron Brooks, City Treasurer
- Lesley Riddle, Director of Public Works
- Jake Rollow, Director of Community Services
- Laura Reams, City Clerk

A Public Hearing of the City Council was held in order for residents to provide comments on proposed Hyattsville Charter Amendment 2015-01, Authorizing 16 and 17 year old Hyattsville residents to vote in municipal elections.

PUBLIC COMMENT:

Mr. Juwan Blocker, a resident of Riverdale, Maryland and a local high school student, addressed the Mayor and Council in support of the proposed Charter Amendment, providing details on the other ways in which 16 and 17 year olds were legally treated as adults.

Mr. Austin Plier, a Ward 4 resident, addressed the Mayor and Council in support of the proposed Charter Amendment, stating that he felt that young people were as informed as older voters.

Mr. Flawn Williams, a Ward 2 resident, addressed the Mayor and Council in support of the proposed Charter Amendment.

Mr. James McGonnigal, a Ward 2 resident, addressed the Mayor and Council in support of the proposed Charter Amendment and stated that he believed the legislation had the potential to improve voter turnout both immediately and long term.

Ms. Shannon Wyss a Ward 4 resident, addressed the Mayor and Council in support of the proposed Charter Amendment, stating that there was no research to support the idea that teenagers were not ready to vote.

Ms. Harper Matsuyama, a Ward 1 resident and local high school student and Ms. Maria Mitiuriev, a Ward 1 resident and local high school student spoke in support of the proposed Charter Amendment. Ms. Mitiuriev urged the Council

to realize that not allowing youth to vote could give youth the impression that the government doesn't listen to youth in the community.

Mr. Alex Korokuas-Palirz, a resident of Takoma Park, Maryland and member of Takoma Park Voting Rights Task Force stated his support for the Charter amendment, noting that Takoma Park had improved voter turnout after passing a similar piece of legislation.

Mr. Evan Hunt, a Ward 3 resident and local elementary school student, addressed the Mayor and Council in support of the proposed Charter amendment. Mr. Hunt reasoned that if 16 and 17 year olds were mature enough to drive a car, then voting should not be a challenge and Mr. Hunt felth that the City should offer the youth the opportunity to vote.

Mr. Timothy Hunt, a Ward 3 resident and Councilmember, addressed the Mayor and Council to state his public support in holding a referendum on the proposed Charter Amendment during the next City Election. Mr. Hunt said that he believed it was important for the Council to let the public weigh in directly on the issue.

Mr. Patrick Paschall, a Ward 3 resident and Councilmember, read aloud the following speaker comments on the proposed Charter amendment.

- 1) Ms. Alison Liderville, Ward 2 resident, in support of the proposed amendment.
- 2) Ms. Lauren Wilson, a Ward 1 resident, in support of the proposed amendment.
- 3) Ms. Lacey McDowell, a Ward 3 resident, in support of the proposed amendment.
- 4) Mr. Tim Male, Councilmember from Takoma Park, Maryland, in support of the proposed amendment.

Mr. Nate Groves, a Ward 2 resident and local high school student, stated his support for the proposed Charter amendment, adding that he uses the services this municipality provides, so he should have chance to make his opinions heard and thought that the proposal would encourage continued civic involvement.

Ms. Elizabeth Otongo, a Ward 3 resident, addressed the Mayor and Council in support of the proposed Charter Amendment. Ms. Otongo cited a federal study that found that 18 was a poor age to first allow civic involvement. Ms. Otongo also stated that lowering the voting age to 16 was a movement internationally.

Mr. Bill Bystricky, a resident of College Park, Maryland and director of Pro-Youth Pages, addressed the Mayor and Council in support of the proposed Charter amendment.

Mr. Tom Wright, a Ward 3 resident, addressed the Mayor and Council in support of the proposed Charter Amendment.

Ms. Sarah Leonard a Ward 3 resident and local high school student, addressed the Mayor and Council in support of the proposed Charter Amendment.

Ms. Shea Stussett, a Ward 5 resident, addressed the Mayor and Council against the proposed amendment.

Ms. Shirley Fisher, a Ward 5 resident, addressed the Mayor and Council, stating that she was not in favor of the proposed Charter amendment.

Ms. Mary Louise Embrey, a Ward 1 resident, addressed the Mayor and Council in support of the Charter amendment stating that it was an opportunity for youth to begin to understand civics.

Ms. Jocelyn Nolasco, a Ward 1 resident and local high school student, addressed the Mayor and Council in support of the proposed Charter amendment.

Ms. Lucy Younes, a Ward 3 resident, addressed the Mayor and Council against the proposed Charter amendment. Ms. Younes said that while she was pleased to see youth in support of the proposal she was not sure it was

appropriate to extend the right to vote to 16 and 17 year olds, noting that at the least she would prefer to see the question go to a referendum.

Mr. Stuart Eisenburg, a Ward 1 resident, addressed the Mayor and Council in support of the proposed Charter amendment and said that he was not in favor of a referendum.

Ms. Nicole Williams, a resident of Greenbelt, addressed the Mayor and Council in support of the proposed Charter amendment stating that lowering the voting age could create a lifelong habit of voting.

Mayor Taratro closed the public hearing on proposed Charter Amendment 2015-01 at 8:52 p.m.

Attest:

Laura Reams, City Clerk

Date of Minutes Approval



Attendee Name	Title	Status	Arrived
Marc Tartaro	Mayor	Absent	
Candace Hollingsworth	Council President	Absent	
Paula J. Perry	Council Vice President	Present	
Bart Lawrence	Councilmember, Ward 1	Present	
Shani Warner	Councilmember, Ward 2	Late	7:20 PM
Robert S. Croslin	Councilmember, Ward 2	Absent	
Timothy P. Hunt	Councilmember, Ward 3	Absent	
Patrick A. Paschall	Councilmember, Ward 3	Absent	
Edouard Haba	Councilmember, Ward 4	Present	
Clayton R. Williams	Councilmember, Ward 5	Present	
Joseph Solomon	Councilmember, Ward 5	Present	

Also present were the following staff members:

- City Administrator Tracey Nicholson
- Assistant City Administrator and Director of Community & Economic Development Jim Chandler
- City Treasurer Ron Brooks
- Police Chief Douglas Holland
- Director of Public Works Lesley Riddle
- Director of Community Services Jake Rollow
- Director of Human Resources Vivian Snellman
- City Clerk Laura Reams

NOTICE OF PUBLIC HEARING: FISCAL YEAR 2016 BUDGET: REAL PROPERTY TAX RATE:

The City of Hyattsville Mayor & Council will conduct a Public Hearing on Wednesday, January 28, 2015, at 7:00 p.m. (prior to the City Council Work Session). The purpose of the Public Hearing is to allow for residents to comment on the FY16 Real Property Tax Rate.

The Public Hearing was called to order at 7:14 p.m.

Communication: Public Hearing of January 28, 2015 (Approval of Minutes)



PUBLIC COMMENT:

Mr. Scott Wilson, a Ward 1 resident, addressed the Council in regard to the FY2016 real property tax rate, stating that he was not in favor of a tax increase adding that lower taxes would eventually lead to higher property values in the City.

Mr. David Marshall, a Ward 2 resident, addressed the Council in regard to the FY2016 real property tax rate. Mr. Marshall said that it was difficult for him to provide comments because of the lack of information on year to date spending and without the proposed budget documents but noted that generally speaking he was not in favor of a tax increase and would like to see a tax decrease.

There was a brief discussion between the Council and City staff regarding the distribution and publication of quarterly budget reports.

MOTION TO ADJOURN:

Council Vice President Perry adjourned the public hearing at 7:22 p.m.



CALL TO ORDER (7:08 P.M.):

Attendee Name	Title	Status	Arrived
Marc Tartaro	Mayor	Absent	
Candace Hollingsworth	Council President	Present	
Paula J. Perry	Council Vice President	Absent	
Bart Lawrence	Councilmember, Ward 1	Present	
Shani Warner	Councilmember, Ward 2	Present	
Robert S. Croslin	Councilmember, Ward 2	Absent	
Timothy P. Hunt	Councilmember, Ward 3	Absent	
Patrick A. Paschall	Councilmember, Ward 3	Absent	
Edouard Haba	Councilmember, Ward 4	Absent	
Clayton R. Williams	Councilmember, Ward 5	Absent	
Joseph Solomon	Councilmember, Ward 5	Absent	

Also present were the following City staff:

- Assistant City Administrator and Director of Community & Economic Development Jim Chandler
- City Treasurer Ron Brooks
- Director of Human Resources Vivian Snellman
- City Clerk Laura Reams

PUBLIC COMMENT:

Mr. Michael Mineiro addressed the Council on behalf of the Hyattsville Education Advisory Committee and in support of the recommendation sponsored by Councilmember Lawrence for an Educational Grant Program. Mr. Mineiro stated that the program was intended to provide support to local schools and to highlight issues and

Communication: Public Hearing of April 1, 2015 (Approval of Minutes)



opportunities in the community. He further stated that the proposal was aligned with the goals and objectives of the Education Advisory Committee to create meaningful opportunities through high impact partnerships.

Mr. Carter Ross also addressed the Council on behalf of the Hyattsville Education Advisory Committee, requesting that the proposal be included in the FY16 budget. Mr. Ross noted that the proposal was similar to programs currently operating in surrounding communities. He added that he hoped that the program would provide improved visibility to the community to things happening in local schools.

In closing, Mr. Mineiro stated that the request was for a modest amount of funds that would have great impact on the community.

Council President Hollingsworth left the meeting open until 7:20 p.m. in case there were other individuals who wished to address the Council.

MOTION TO ADJOURN:

There were no other individuals who wished to address the Council and Council President Hollingsworth adjourned the meeting at 7:20 p.m.



Presentations: FY-2013 Audit

SUBJECT: FY-2013 Audit

SECTION: Presentations

BACKGROUND:

The finance staff and auditors are at the end of the reconciliation stage and preparing to begin the testing stage of the 2013 audit. The testing stage involves randomly selecting documentation in every expenditure area of the City to determine whether the information is in compliance with "Generally Accepted Accounting Principles" also known as "GAAP".

NEXT STEPS:

Continue working towards completion of the FY-2013 audit.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

The City Treasurer will continue to work with the CohnReznick and Lindsey & Associates on completing all past due audits.

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 4 – Foster Excellence in all City Operations

Action: 4.3 Ensure policies, procedures, and practices meet or exceed accredited or nation


Tracey Nicholson, City Administrator 4/15/2015



Presentations: Pyramid Atlantic Art Center

SUBJECT: Pyramid Atlantic Art Center

SECTION: Presentations

BACKGROUND:

Pyramid Atlantic is a 501(c)(3) non-profit contemporary arts center and was founded in 1981 by noted artist and teacher Helen C. Frederick to provide a setting for artistic collaboration and dialogue. In 2003, Pyramid relocated to the Arts & Entertainment District in downtown Silver Spring. The facility features a paper mill, print shop, letterpress studio, and bindery. The organization will be presenting the City Council with an overview of their programming and highlighting opportunities for partnership.

A copy of the presentation will be available in the afternoon, Monday, April 20th and will be distributed to Council and available to the public at that time.

NEXT STEPS:

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 5 – Strengthen the City’s Identity as a Diverse, Creative, and Welcoming Community

Action: 5.4 Develop and/or strengthen partnerships with organizations and neighboring comm


Tracey Nicholson, City Administrator 4/16/2015



Consent Items: MOTION #45-04-15 Surplus of DPW Vehicles

SUBJECT: Surplus of DPW Vehicles

SECTION: Consent Items

RECOMMENDED ACTION:

Motion #45-04-15

I move that the Mayor & Council authorize the surplus of the following vehicles:

- (1) 1993 International 7400 VIN# 1HTSCAAR1SH656802
- (2) 1991 international 7400 VIN# 1HTSDNUR1MH371570

BACKGROUND:

The referenced department surpluses vehicles have become fiscally and operationally problematic and are no longer in service. The vehicles were utilized in the streets divisions for general maintenance and snow removal and are 14-15 years old.

NEXT STEPS:

Auction vehicles.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 1 - Ensure Transparent and Accessible Governance

Action: 1.2 Provide timely public information on City policies, programs, and reports.

FISCAL IMPACT:


Tracey Nicholson, City Administrator 4/16/2015



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Meeting: 4/20/2015 7:30 PM
Department: Public Works
Prepared by: Lesley Riddle
Sponsors: Tartaro
DOC ID: (ID # 1135)

8.1

Consent Items: MOTION #45-04-15 Surplus of DPW Vehicles

Tracey E. Nicholson, City Administrator



Consent Items: MOTION #46-04-15 Hyattsville Environmental Committee Appointments

SUBJECT: Hyattsville Environmental Committee Appointments

SECTION: Consent Items

RECOMMENDED ACTION:

Motion #46-04-15

I move that the Mayor and Council appoint the following Hyattsville residents to serve as members of the Hyattsville Environmental Committee for a two-year term expiring on December 31, 2016.

- Jim Groves - Ward 2, Reappointment
- Rebecca Schaaf - Ward 2, Reappointment
- Elizabeth Arnold - Ward 2, Reappointment
- Alan Mattlage - Ward 2, Reappointment
- Marcus Shappirio, Ward 4, Reappointment

BACKGROUND:

The general mission of the Environment Committee is to provide Council and staff recommendations regarding parks usage and maintenance, waste reduction, recycling, and sustainable practices.

NEXT STEPS:

The next scheduled meeting is in July 2015.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

The Director, Department of Public Works will continue to serve as Staff Liaison to the Committee. After the seating of the new Mayor and Council at the Council Meeting of May 18, 2015, the Council will have an opportunity to appoint Council Liaison's to the City's Committees, Commissions and Boards.

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 1 - Ensure Transparent and Accessible Governance

Action: 1.1 Provide information and opportunities for resident participation in civic ende

FISCAL IMPACT:

None



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Meeting: 4/20/2015 7:30 PM
Department: Public Works
Prepared by: Lesley Riddle
Sponsors: Warner, Haba
DOC ID: (ID # 1136)

8.2

Consent Items: MOTION #46-04-15 Hyattsville Environmental Committee Appointments


Tracey Nicholson, City Administrator 4/16/2015

Tracey E. Nicholson, City Administrator



Discussion Items: FY-2015 Budget Amendment #1

SUBJECT: FY-2015 Budget Amendment #1

SECTION: Discussion Items

BACKGROUND:

The City's Cable Franchise Agreement between Hyattsville and Verizon Incorporated provides for revenues generated by a "PEG (Public, Education, Government)Fee". These revenues are used to cover PEG costs and/or for Institutional Network-related purposes including costs for studio facilities, computers, maintenance, capital equipment, and other related costs.

NEXT STEPS:

Continue to upgrade our Cable TV studio equipment, infrastructure and environment to provide the citizens with quality programming related to Public Education in Government.

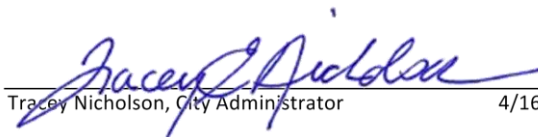
ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

There are Cable TV staff members that produce, transmit and create the appropriate programming as required.

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 1 – Ensure Transparent and Accessible Governance

Action: 1.1 Provide information and opportunities for resident participation in civic ende


Tracey Nicholson, City Administrator 4/16/2015

HYATTSVILLE^{md}

SUBJECT: FY – 2015 Budget Amendment #1	
MOTION#	DEPARTMENT: Finance
SECTION: Presentation	SPONSORED BY: Tartaro
RECOMMENDATION: I move that Council amend the 2015 revenue estimate in account 71-185-047-4181 Cable TV PEG fee to \$15,100 and amend the 2015 budget appropriations to \$15,100 in account 71-185-047-5660 Capital Outlay-Cable TV Equipment of Fund 71 Capital Projects to cover the costs of various equipment and supplies. The increase in appropriations as requested is supported by the increase in estimated revenues noted above.	
BACKGROUND: The City's Cable Franchise Agreement between Hyattsville and Verizon Incorporated provides for revenues generated by a "PEG Fee" and these revenues are used to cover PEG costs and/or Institutional Network-related purposes including costs for studio facilities, computers, maintenance, capital equipment and other related costs.	
NEXT STEPS: Continue to upgrade our current infrastructure within our Cable TV studio environment and by doing so we are able to provide the citizens with quality programming related to Public Education in Government.	
ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT: There are Cable TV staff members that produce, transmit and create the appropriate programming as needed.	
STRATEGIC GOALS AND ACTIONS: Strategic Goal 1 – Ensure Transparent and Accessible Governance. Actions - 1.1 Provide information and opportunities for resident participation in civic endeavors.	
CURRENT YEAR BUDGET IMPACT: Increase estimated PEG Fee revenues and expenditures to \$15,100 for FY-2015.	
CITY ADMINISTRATOR / DEPARTMENT DIRECTOR COMMENT: (must be approved by City Administrator): _____ Tracey E. Nicholson, City Administrator	



Discussion Items: FY-2015 Budget Amendment #2

SUBJECT: FY-2015 Budget Amendment #2

SECTION: Discussion Items

BACKGROUND:

The administration after consultation with the auditing firms is planning to complete FY-2013 and FY-2014 audits by the end of this calendar year. Due to the aggressive schedule and the plan to close out multiple fiscal years in a condensed time period, it is necessary to encumber the funds at this time. By taking this action now the City may be able to begin the FY-2015 audit late December 2015 or early January 2016 and the funds requested in FY-2016 budget will be available to cover most of these costs.

NEXT STEPS:

Continue our efforts to complete the FY-2013 audit by mid May and move into the FY-2014 audit by late June early July for completion by mid December of this year.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

The Treasurer will be providing a verbal and public presentation on these issues.

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 1 – Ensure Transparent and Accessible Governance

Action: 1.2 Provide timely public information on City policies, programs, and reports.


Tracey Nicholson, City Administrator 4/16/2015

HYATTSVILLE^{md}

SUBJECT: FY- 2015 Budget Amendment #2	
MOTION#	DEPARTMENT: Finance
SECTION: Presentation	SPONSORED BY: Tartaro
RECOMMENDATION: I move that Council amend the 2015 budget appropriations in the department of Human Resources by reducing account 01-160-190-5210 by \$115,000 and move \$79,000 of that amount to account 01-140-001-5352 Professional Services – Auditor and the remaining \$36,000 to account 01-140-001-5399 Contracted Services for a total of \$115,000 to be re-appropriated from the department of Human Services to the Treasurer’s office to cover audit costs for FY-2013 and FY-2014 audits.	
BACKGROUND: The administration is planning to complete the audits for FY-2013 and FY-2014 by the end of this calendar year. After a recent discussion with the City’s entire audit team regarding the aggressive schedule we set to closed out multiple fiscal years, it was determine that the funds needed to cover the projected audit costs for these fiscal years should be encumbered now if available. By taking this action now the City may be able to begin the FY-2015 audit late December 2015 or early January 2016 and the funds requested in FY-2016 budget would be available to cover most of these costs.	
NEXT STEPS: Continue our efforts to complete the FY-2013 audit by mid May and move into the FY-2014 audit by late June early July for completion by mid December of this year.	
ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT: Treasurer will be providing a verbal and public presentation.	
STRATEGIC GOALS AND ACTIONS:	
CURRENT YEAR BUDGET IMPACT: This will increase the FY-2015 budget appropriation in Treasurer’s Office by \$115,000.	
CITY ADMINISTRATOR / DEPARTMENT DIRECTOR COMMENT: (must be approved by City Administrator): Tracey E. Nicholson, City Administrator	



Discussion Items: FY-2015 Budget Amendment #3

SUBJECT: FY-2015 Budget Amendment #3

SECTION: Discussion Items

BACKGROUND:

During a review of the FY-2016 operating budget for DPW "Other Contracted Services Parks General Operations" we identified a \$100,000 shortfall. These funds are used to cover contracted costs associated with park operations and landscaping. An additional \$89,800 will be used to cover the costs associated maintaining trees and the unexpected repairs to the municipal building.

NEXT STEPS:

Continue the City's efforts to maintain our parks, tress, landscaping and conduct repairs on the municipal building.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

The Treasurer and Director of DPW will be providing verbal discussions on these issues.

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 3 – Promote a Safe and Vibrant Community

Action: 2.2 Invest in, and manage City infrastructure including streets, sidewalks and pub


Tracey Nicholson, City Administrator 4/16/2015

HYATTSVILLE^{md}

SUBJECT: FY- 2015 Budget Amendment #3	
MOTION#	DEPARTMENT: Finance
SECTION: Presentation	SPONSORED BY: Tartaro
RECOMMENDATION: I move that Council amend the 2015 budget appropriations in the department of Human Resources by reducing account 01-160-190-5210 by \$189,800 and move \$100,000 of that amount to account 01-601-001-5399 Other Contracted Services Parks General Operations, \$25,000 to account 01-601-430-5399 Contracted Services Parks Urban Forestry and the remaining \$64,800 to account 71-381-900-5610 Capital Outlay Municipal Building for a total of \$189,800 to be re-appropriated from the department of Human Services to the Department of Public Works to cover the costs for expenditures in Park Operations, Urban Forestry and anticipated major repairs of the municipal building.	
BACKGROUND: During a review of the FY-2016 operating budget for DPW the account “Other Contracted Services Parks General Operations” noted above was shorted by \$100,000. These funds are used to cover contracted costs associated with park operations like landscaping. The other \$89,800 noted above will be used to cover the costs associated maintaining trees and the unexpected repairs to the municipal building.	
NEXT STEPS: Continue the City’s efforts to maintain our parks, tress, landscaping and up keep on our municipal buildings which is the cornerstone of keeping public infrastructure safe for public use.	
ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT: The Treasurer and Director of DPW will be providing verbal discussions on these issues.	
STRATEGIC GOALS AND ACTIONS:	
CURRENT YEAR BUDGET IMPACT: This will increase the FY-2015 budget appropriation in DPW by \$189,800.	
CITY ADMINISTRATOR / DEPARTMENT DIRECTOR COMMENT: (must be approved by City Administrator): Tracey E. Nicholson, City Administrator	



Discussion Items: County Bill: CB-33-2015 & CB-33A-2015

SUBJECT: County Bill: CB-33-2015 & CB-33A-2015

SECTION: Discussion Items

BACKGROUND:

BACKGROUND: Prince George's County Council Member Deni Taveras is proposing legislation that would eliminate conversion of one-family detached dwelling to a building containing up to three dwelling unit use that is currently allowed by approval of a special permit within the Traditional Residential Neighborhood character area of the Gateway Arts Development District Overlay Zone (DDOZ).

Councilmember Taveras is seeking support for this legislation and has asked each of the four Gateway communities to provide written comment on the proposed legislation no later than Wednesday, May 6, 2015.

NEXT STEPS:

This legislation is to be considered by the Council Committee on Planning, Zoning and Economic Development (PZED) on May 6th, therefore any written testimony from the City of Hyattsville would need to be approved at or prior to the Council meeting on May 4th.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 1 – Ensure Transparent and Accessible Governance

Action: 1.1 Provide information and opportunities for resident participation in civic ende


Tracey Nicholson, City Administrator 4/17/2015



Memo

To: Mayor and Council
 From: Jim Chandler, Assistant CA, Director, Community & Economic Development
 CC: Tracey Nicholson, City Administrator
 Date: April 15, 2015
 Re: County Bill: CB-33-2015 & CB-33A-2015

Summary

Prince George's County Council Member Deni Taveras is proposing legislation that would eliminate conversion of one-family detached dwelling to a building containing up to three dwelling unit (not considered as a two-family, three-family, or multifamily dwelling) use. This conversion is currently allowed with special permit approval within the Traditional Residential Neighborhood character area of the Gateway Arts Development District Overlay Zone (DDOZ).

Councilmember Taveras is seeking support for this legislation and has asked each of the four Gateway communities to provide written comment on the proposed legislation no later than Wednesday, May 6, 2015.

Details

The attached legislation includes CB-33-2015, enabling legislation that would amend Section 27 (Zoning Ordinance) of the Prince George's County Code to allow the County Council to enact specific bills to restrict uses within a Development District Overlay Zone.

The second bill, CB-33A-2015, would prohibit the conversion of single-family properties into multi-family dwelling specifically within the Traditional Residential Neighborhood character area of the Gateway Arts Development District Overlay Zone (DDOZ). The conversion of a single-family dwelling to a three-family is currently permitted only through the approval of a Special Permit.

According to the Gateway Arts District Sector Plan, the goal of the Traditional Residential Neighborhood (TRN) is to "preserve the single-family residential neighborhood character as

the anchor of the Arts District, while supporting artists who produce and teach from their homes”.

The conversion of a one-family detached dwelling to a building containing up to three dwelling units is a prohibited use in the R-55, R-35, R-20, and R-T zones of the County.

This legislation is to be considered by the Council Committee on Planning, Zoning and Economic Development (PZED) on May 6th, therefore any written testimony from the City of Hyattsville would need to be approved at or prior to the Council meeting on May 4th.

Staff Comments

As discussed previously, there are times in which the land use of privately owned property conflicts with the limited shared public infrastructure creating issues within a neighborhood. The most common issues is the diminished opportunity for on-street parking within residential neighborhoods, especially areas with limited parking, narrow single family dwelling lots with limited or no driveways.

Converting a single family dwelling to a multifamily dwelling is an incompatible use, and is contrary to the adopted land-use goals of the Gateway Arts TRN.

There have been two recent Special Permit applications in which individuals purchased single family home properties within the Traditional Residential Neighborhood with the intention of converting the property to a three family multifamily property in order to generate a return on investment. The City’s comments on these Special Permit applications has focused on life & safety concerns such as converting a ground floor unit, the ability to meet minimum ceiling height and egress, and the impact to adjacent properties. The M-NCPPC Planning Board has purview over zoning and land-use and cannot adequately respond to the City’s concerns, as they fall under the County permitting review process.

With CB-33A-2015, enabling legislation could have unintended consequences. An example is when the City has concerns with the County proposed legislation. The enabling legislation states that the District Council may amend or eliminate a use if it is necessary to “safeguard public safety, health and welfare of the citizens and residents within an approved DDO Zone”, however the language is ambiguous. Another potential concern is the authority of County Council sitting as the District Council. This could be an issue, and is currently being considered by the State of Maryland Court of Appeals. The City Attorney is reviewing language in preparation for Monday’s discussion.

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
SITTING AS THE DISTRICT COUNCIL
2015 Legislative Session

Bill No. _____ CB- -2015
 Chapter No. _____
 Proposed and Presented by _____ Council Members Taveras and Glaros
 Introduced by _____
 Co-Sponsors _____
 Date of Introduction _____

ZONING BILL

1 AN ORDINANCE concerning

2 Development District Overlay Zone

3 For the purpose of establishing a procedure in the Zoning Ordinance to limit, by law, the uses
 4 permitted pursuant to Development District Standards in a Development District Overlay
 5 (D-D-O) Zone under certain specific circumstances, in order to safeguard the public safety,
 6 health, and general welfare of the citizens and residents within a D-D-O Zone in Prince George's
 7 County.

8 BY repealing and reenacting with amendments:

9 Section 27-548.22,

10 The Zoning Ordinance of Prince George's County, Maryland,

11 being also

12 SUBTITLE 27. ZONING.

13 The Prince George's County Code

14 (2011 Edition; 2014 Supplement).

15 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,
 16 Maryland, sitting as the District Council for that part of the Maryland-Washington Regional
 17 District in Prince George's County, Maryland, that Section 27-548.22 of the Zoning Ordinance of
 18 Prince George's County, Maryland, being also Subtitle 27 of the Prince George's County Code,
 19 be and the same is hereby repealed and reenacted with the following amendments:
 20

Attachment: Bill-Zoning-CD-33-2015 (1142 : County Bill: CB-33-2015 & CB-33A-2015)

SUBTITLE 27. ZONING.**PART 10A. OVERLAY ZONES.****DIVISION 3. D-D-O (DEVELOPMENT DISTRICT OVERLAY) ZONE.****Sec. 27-548.22. Uses.**

(a) [The] Except as provided in subsection (b) of this Section, the uses allowed on property in a Development District Overlay Zone shall be the same as those allowed in the underlying zone in which the property is classified, except as modified by Development District Standards approved by the District Council.

(b) Development District Standards may limit land uses or general use types allowed in the underlying zone where the uses are incompatible with, or detrimental to, the goals of the Development District and purposes of the D-D-O Zone. Development District Standards may allow uses prohibited in the underlying zone where the uses are compatible with the goals of the Development District and purposes of the D-D-O Zone. Notwithstanding any other provision of this Code, the District Council may, by law, amend the uses allowed on property within the Development District Standards of an approved D-D-O Zone to eliminate an incompatible, detrimental, or erroneous use that is permitted in the D-D-O Zone but prohibited in the underlying zoning classification for the property, upon finding that such amendment necessary to safeguard the public safety, health, and welfare of the citizens and residents within an approved D-D-O Zone. If all or a portion of the underlying zone within the D-D-O Zone lies within the corporate boundaries of a municipality, any amendment enacted by the District Council pursuant to this Section shall require concurrence of the affected municipality.

(c) A table of uses shall be incorporated within each Development District Overlay Zone clearly showing all uses in the underlying zone that will be permitted, prohibited, or otherwise restricted pursuant to Section 27-548.25 of this Division.

1 SECTION 2. BE IT FURTHER ENACTED that this Ordinance shall take effect on the
2 date of its adoption.

Adopted this _____ day of _____, 2015.

COUNTY COUNCIL OF PRINCE GEORGE'S
COUNTY, MARYLAND, SITTING AS THE
DISTRICT COUNCIL FOR THAT PART OF
THE MARYLAND-WASHINGTON REGIONAL
DISTRICT IN PRINCE GEORGE'S COUNTY,
MARYLAND

BY: _____
Mel Franklin
Chairman

ATTEST:

Redis C. Floyd
Clerk of the Council

KEY:

Underscoring indicates language added to existing law.

[Brackets] indicate language deleted from existing law.

Asterisks *** indicate intervening existing Code provisions that remain unchanged.

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
SITTING AS THE DISTRICT COUNCIL
2015 Legislative Session

Bill No. _____ CB- -2015
 Chapter No. _____
 Proposed and Presented by _____ Council Members Taveras and Glaros
 Introduced by _____
 Co-Sponsors _____
 Date of Introduction _____

ZONING BILL

1 AN ORDINANCE concerning
 2 2004 Sector Plan and Sectional Map Amendment for the Prince George's County Gateway Arts
 3 District Development District Overlay (D-D-O) Zone
 4 For the purpose of amending, pursuant to Section 27-548.22 of the Zoning Ordinance, the uses
 5 permitted within the Traditional Residential Neighborhood (TRN) character area within the
 6 Development District Standards set forth in the 2004 *Sector Plan and Sectional Map Amendment*
 7 *for the Prince George's County Gateway Arts District Sectional Map Amendment* Development
 8 District Overlay (D-D-O) Zone to prohibit the use, "conversion of a one-family detached
 9 dwelling to a building containing up to three dwelling units (not considered as a two-family,
 10 three-family, or multifamily dwelling)" where it is prohibited in the underlying zoning
 11 classification for the property within the character area, upon finding herein that such
 12 amendment is necessary for the protection of the public safety, health, and welfare of citizens
 13 and residents in the 2004 *Sectional Map Amendment for the Prince George's County Gateway*
 14 *Arts District D-D-O Zone*.

15 WHEREAS, on November 30, 2004, the District Council adopted CR-78-2004, to approve
 16 the 2004 *Sector Plan and Sectional Map Amendment for the Prince Georges' County Gateway*
 17 *Arts District* (Arts District); and

18 WHEREAS, the Sectional Map Amendment (SMA) approved by the District Council
 19 imposed a Development District Overlay (D-D-O) Zone within the area boundaries of the Arts
 20 District; and
 21

Attachment: Bill-Zoning-CD-33A-2015 (1142 : County Bill: CB-33-2015 & CB-33A-2015)

1 WHEREAS, the Arts District D-D-O Zone established character areas that identify the
2 distinctive features of the existing development within the District in order to provide specific
3 standards for development within each area of the Development District; and

4 WHEREAS, the Council approved a specific designation within the Development District
5 to establish a Traditional Residential Neighborhood (TRN) character area, consisting of property
6 with zoning classifications in the R-55, R-35, R-20, and R-T Zones, and for which the stated
7 sector plan goal of the TRN in the Arts District is to “preserve the single-family residential
8 neighborhood character as the anchor of the Arts District, while supporting artists who produce
9 and teach from their homes”; and

10 WHEREAS, the stated land use characteristics for the TRN character area within the Arts
11 District are that “historic houses and streetcar suburban pattern of interconnecting narrow streets
12 with shaded sidewalks and easy access to town centers and Metro are to be protected from
13 encroachment or significant loss of integrity”; and

14 WHEREAS, the plain language in the Land Use Characteristics within the Development
15 District Standards for the TRN character area of the Arts District states that “this development
16 character reinforces the existing single-family detached residential neighborhoods as calm, low-
17 traffic, and child-safe,” with “fine arts and handcraft home occupations,” and “development
18 district standards that rain the black face and scale of residential streets, as well as prohibit the
19 paving over of front yards and the construction of overly wide driveway aprons”; and

20 WHEREAS, Section 27-441(b) of the Zoning Ordinance provides that “conversion of a
21 one-family detached dwelling to a building containing up to three dwelling units (not considered
22 as a two-family, three-family, or multifamily dwelling)” is a prohibited use in the R-55, R-35, R-
23 20, and R-T Zones of the County; and

24 WHEREAS, Section 27-548.22(a) of the Zoning Ordinance provides that the “uses allowed
25 on property in a Development District Overlay Zone shall be the same as those allowed in the
26 underlying zone in which the property is classified, except as modified by Development District
27 Standards approved by the District Council”; and

28 WHEREAS, notwithstanding the specific text of the Arts District Sector Plan and SMA for
29 the TRN character area, as well as the provisions of Section 27-441 of the Zoning Ordinance, the
30 Table of Uses for the TRN character area within the Development District Standards for the Arts
31 District D-D-O Zone provides that the “conversion of a one-family detached dwelling to a

1 building containing up to three dwelling units (not considered as a two-family, three-family, or
2 multifamily dwelling)” is allowed with an approved Special Permit (“SP”) and detailed site plan
3 process within the TRN Character Area of the Arts District; and

4 WHEREAS, Section 27-548.22(b) of the Zoning Ordinance provides that
5 “[n]otwithstanding any other provision of this Code, the District Council may, by law, amend the
6 uses allowed on property within the Development District Standards of an approved D-D-O
7 Zone to eliminate an incompatible, detrimental, or erroneous use that is permitted in the D-D-O
8 Zone but prohibited in the underlying zoning classification for the property, upon finding that
9 such amendment necessary to safeguard the public safety, health, and welfare of the citizens and
10 residents within an approved D-D-O Zone”; and

11 WHEREAS, the District Council hereby finds that the use known as “conversion of a one-
12 family detached dwelling to a building containing up to three dwelling units (not considered as a
13 two-family, three-family, or multifamily dwelling)” is incompatible with and contrary to the Arts
14 District TRN character area designation because it impairs the purpose of the Development
15 District TRN character area to protect “historic houses and streetcar suburban pattern of
16 interconnecting narrow streets with shaded sidewalks and easy access to town centers and
17 Metro” from “encroachment or significant loss of integrity,” frustrate efforts to realize land use
18 and development prescriptions of the Arts District, and erodes the TRN character area in a
19 manner detrimental to the public safety, health, and welfare of the citizens and residents in the D-
20 D-O Zone; now, therefore,

21 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,
22 Maryland, sitting as the District Council for that part of the Maryland-Washington Regional
23 District in Prince George's County, Maryland, that, in accordance with the provisions of Section
24 27-548.22 of the Zoning Ordinance of Prince George's County, Maryland, being also Subtitle 27
25 of the Prince George's County Code, the District Council hereby finds and declares that, within
26 the 2004 *Sector Plan and Sectional Map Amendment for the Prince George's County Gateway*
27 *Arts District* Development District Overlay (D-D-O) Zone Development District Standards for
28 the Traditional Residential Neighborhood Character Area in the R-55, R-35, R-20, and R-T
29 Zones, the use, “conversion of a one-family detached dwelling to a building containing up to
30 three dwelling units (not considered as a two-family, three-family, or multifamily dwelling)” is
31 contrary to the public safety, health, and welfare.

1 SECTION 2. BE IT FURTHER ENACTED that, based on the findings set forth in Section
2 1, above, and pursuant to Section 27-548.22(b) of the Zoning Ordinance, the District Council
3 hereby amends the allowed uses set forth in the Table of Uses for the Traditional Residential
4 Neighborhood character area within the Development District Standards of the 2004 *Sector Plan*
5 *and Sectional Map Amendment for the Prince George's County Gateway Arts District* to
6 eliminate the incompatible, detrimental, or erroneous use, namely conversion of a one-family
7 detached dwelling to a building containing up to to three dwelling units (not considered as a two-
8 family, three-family, or multifamily dwelling), in the Traditional Residential Neighborhood
9 character area where that use is prohibited in an underlying R-55, R-35, R-20, or R-T Zone.

10 SECTION 3. BE IT FURTHER ENACTED that the District Council hereby further
11 amends the Use Table for the TRN Character Area within the Development District Standards of
12 the Arts District to add a clarifying footnote at page 194 of the Arts District plan to state,
13 “Conversion of a one-family detached dwelling to a building with two dwelling units is
14 permitted with an approved special permit and detailed site plan process.”

15 SECTION 4. BE IT FURTHER ENACTED that, upon enactment, a copy of this Ordinance
16 be transmitted to the Maryland-National Capital Park and Planning Commission in order for staff
17 to make appropriate text revisions, and any necessary map revisions, to incorporate the changes
18 imposed by this Ordinance within the 2004 *Sector Plan and Sectional Map Amendment for the*
19 *Prince George's County Gateway Arts District*, and to provide notice to property owners in
20 accordance with the Zoning Ordinance, including any affected property owners.
21

1 SECTION 5. BE IT FURTHER ENACTED that this Ordinance shall take effect on the
2 date of its adoption.

Adopted this _____ day of _____, 2015.

COUNTY COUNCIL OF PRINCE GEORGE'S
COUNTY, MARYLAND, SITTING AS THE
DISTRICT COUNCIL FOR THAT PART OF
THE MARYLAND-WASHINGTON REGIONAL
DISTRICT IN PRINCE GEORGE'S COUNTY,
MARYLAND

BY: _____
Mel Franklin
Chairman

ATTEST:

Redis C. Floyd
Clerk of the Council

KEY:

Underscoring indicates language added to existing law.

[Brackets] indicate language deleted from existing law.

Asterisks *** indicate intervening existing Code provisions that remain unchanged.



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Solomon, Haba, Perry

Meeting: 4/20/2015 7:30 PM

Department: Clerk's Office

Prepared by: Laura Reams

Sponsors: Hollingsworth, Lawrence,

DOC ID: (ID # 1140)

9.5

Discussion Items: Long Term Planning for City Facilities

SUBJECT: Long Term Planning for City Facilities

SECTION: Discussion Items

BACKGROUND:

Please see attached (3) motion forms submitted for discussion.

1. Authority to Proceed on Moving HPD to 3505 Hamilton Street
 - Sponsors: Solomon, Perry, Haba, Hollingsworth, Lawrence
2. Issuance of Solicitation for 4310 Gallatin Street Redevelopment
 - Sponsors: Hollingsworth, Lawrence, Solomon
3. Authority to Evaluate Options for Relocation of City Administrative Offices
 - Sponsors: Hollingsworth, Lawrence, Solomon

NEXT STEPS:

Pending Council discussion, the three motions are tentatively scheduled for action during the May 4, 2015 Council meeting.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

TBD

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 2 – Ensure the Long-Term Economic Viability of the City

Action: 2.2 Invest in, and manage City infrastructure including streets, sidewalks and pub



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Solomon, Haba, Perry

Meeting: 4/20/2015 7:30 PM

Department: Clerk's Office

Prepared by: Laura Reams

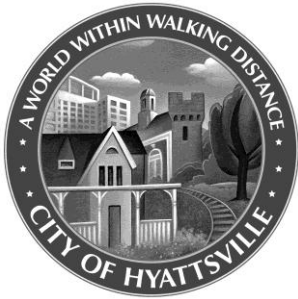
Sponsors: Hollingsworth, Lawrence,

DOC ID: (ID # 1140)

9.5

Discussion Items: Long Term Planning for City Facilities


Tracey Nicholson, City Administrator 4/16/2015



Council Agenda Form

MOTION #		DRAFT #	
DATE SUBMITTED:		DATE TO GO BEFORE COUNCIL: April 20, 2015	
SUBMITTED BY: Solomon, Perry, Haba, Lawrence, Hollingsworth			
DEPARTMENT:			

TITLE OF MOTION: Authority to Proceed on Moving HPD to 3505 Hamilton Street

RECOMMENDATION:

I move that the Mayor and Council accept the recommendation of staff and approve the renovation of 3505 Hamilton Street for the purpose of relocating the Hyattsville Police Department to this facility, and further authorize the City Administrator to develop and issue a design/build solicitation for procurement of development services.

BACKGROUND:

- City staff have recommended use of 3505 Hamilton as a police department with possible public meeting space, emergency operations center, and short-term uses including auxiliary administrative offices/services
- Community meetings in the impacted area have received positive responses from residents
- Design is included in proposed FY2016 Capital Improvement Plan

Related Milestones

- Solicitation issued in July 2015 with selection of firm(s) by November 2015
- Design to be developed and completed by December 2016
- Likely to require Detailed Site Plan approval from M-NCPPC Planning Board
- Construction planned to take place during FY2017 & FY2018
- Goal of Department relocation no later than October 2018 (FY2019)

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

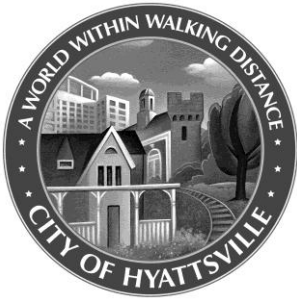
CITY ADMINISTRATOR / DEPARTMENT DIRECTOR COMMENT: (must be approved by City Administrator):

Tracey E. Nicholson, City Administrator

STRATEGIC GOALS AND ACTIONS:

SUPPORTING DOCUMENTATION:

CURRENT YEAR BUDGET IMPACT:



Council Agenda Form

MOTION #		DRAFT #	
DATE SUBMITTED:		DATE TO GO BEFORE COUNCIL:	
SUBMITTED BY: Hollingsworth, Lawrence, Solomon			
DEPARTMENT:			

TITLE OF MOTION: Issuance of Solicitation for 4310 Gallatin Street Redevelopment

RECOMMENDATION:

I move that the Mayor and Council authorize the City Administrator to proceed with the development and issuance of a Request for Qualifications/Information (RFQ/I) for the purpose of soliciting proposals for the redevelopment of 4310 Gallatin Street.

BACKGROUND:

As staff explore and evaluate options available for the relocation of city administrative functions, this motion will allow the Council to gauge private sector interest in the redevelopment of 4310 Gallatin Street. The RFQ/I will be non-binding and initiated with the intent to uncover redevelopment options that will meet community interests as identified in the City's adopted community sustainability plan (2010-15).

Related Milestones

- Solicitation to be issued by the end of July 2015
- Proposals evaluated during October – November 2015
- City Council to select top 3-4 concepts to perform a more thorough and detailed proposal and information to conduct preliminary due diligence.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

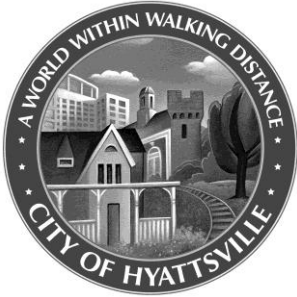
CITY ADMINISTRATOR / DEPARTMENT DIRECTOR COMMENT: (must be approved by City Administrator):

Tracey E. Nicholson, City Administrator

STRATEGIC GOALS AND ACTIONS:

SUPPORTING DOCUMENTATION:

CURRENT YEAR BUDGET IMPACT:



Council Agenda Form

MOTION #		DRAFT #
DATE SUBMITTED:	DATE TO GO BEFORE COUNCIL: April 20, 2015	
SUBMITTED BY: Hollingsworth, Lawrence, Solomon		
DEPARTMENT:		

TITLE OF MOTION: Authority to Evaluate Options for Relocation of City Administrative Offices

RECOMMENDATION:

I move that the Mayor and Council authorize the City Administrator to proceed with exploring options for the relocation of City Administrative offices, which may include the long-term lease, joint development, joint tenancy, or purchase of facilities. Consideration should also be given for suitable and accessible space for public meetings, including meetings of the full council.

BACKGROUND:

The impending move of the Hyattsville Police Department to 3505 Hamilton will create additional unused space in current administrative facility. This motion will give staff the latitude necessary to identify viable locations for city administrative functions to present options and pertinent action timeline for the Council's consideration.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

CITY ADMINISTRATOR / DEPARTMENT DIRECTOR COMMENT: (must be approved by City Administrator):

Tracey E. Nicholson, City Administrator

STRATEGIC GOALS AND ACTIONS:

SUPPORTING DOCUMENTATION:

CURRENT YEAR BUDGET IMPACT:

Attachment: City Administration Reloc - 041315 (1140 : Long Term Planning for City Facilities)

Main City Calendar for April 21 – May 13, 2015

Board of Supervisors of Election Meetings

April 21, April 28 and May 4, 4:00 PM - 5:00 PM @ City Municipal Building – 3rd floor, inner conference room.

Planning Committee

April 21, 7:30 PM - 9:30 PM @ 4310 Gallatin Street

Public Hearing

May 4, 7:30 PM - 8:00 PM @ Third Floor, Council Chambers

A public hearing will be held in order to hear input from residents on the proposed installation of traffic calming device(s) on the 5800 block of Jamestown road and the 4900-5000 block 37th Place.

City Council Meeting

May 4, 8:00 PM - 10:00 PM @ Third Floor, Council Chambers

Education Advisory Committee

April 23, 6:30 PM - 8:00 PM @ 4310 Gallatin Street

Spring Yard Sale Weekend

April 24 - April 26 @ City Wide

Deadline for Candidates to file Initial Campaign Finance Reports

April 24, 5:00 PM - Reports must be filed with the Board of Supervisors of Elections no later than 5:00 p.m. on April 24, 2015.

Electronics Recycling

April 25, 7:00 AM - 1:00 PM @ City of Hyattsville Department of Public Works

Early Voting Day

April 25 and May 2, 9:00 AM - 5:00 PM @ Magruder Park Recreation Center

Early Voting for the May 5, 2015 Election will be held at the Magruder Park Recreation Center from 9 a.m. to 5:00 p.m. All City Wards will vote at the same location.

City Council Special Meeting

April 29, 8:00 PM - 10:00 PM @ Third Floor, Council Chambers, TENTATIVE AGENDA, INTRODUCTION & FIRST READING OF FISCAL YEAR 2016 BUDGET

Applications for Vote by Mail (Absentee) Ballots Available

Available through May 4, 10:00 AM

Applications are available to all registered voters and may be picked up at the City Municipal Building, 3rd floor or downloaded online at www.hyattsville.org/election. Applications may be returned via mail, in person or emailed to votebymail@yattsville.org.

Deadline for Candidates to file Final Campaign Finance Reports

May 12, 5:00 PM, Candidates must file final campaign finance reports with the Board of Supervisors of Elections no later than 5:00 p.m.

City Council Special Meeting

May 13, 8:00 PM - 10:00 PM @ Third Floor, Council Chambers, TENTATIVE AGENDA, ADOPTION OF FISCAL YEAR 2016 BUDGET

Special Olympics Unified Relay across America, May 26 – July 10, 2015

The Special Olympics Unified Relay across America, presented by Bank of America, is a once in a lifetime opportunity for America to unite to build communities of respect and inclusion. Over the course of 46 days, in a hand-to-hand exchange, people throughout the nation will carry the Special Olympics Flame of Hope across the country and deliver it to Los Angeles for the Special Olympics World Games. **On May 26, 2015, the City of Hyattsville is pleased to announce that a portion of the race will be held in the City and invites participation from residents or businesses. For more information, please contact Tyler Buck at Special Olympics Maryland, 410-242-1515 ext 11 or email: tbuck@somd.org**