

BOARD OF SUPERVISORS OF ELECTIONS

TUESDAY, APRIL 5, 2022

4:00 PM

IN PERSON MEETING – NO VIRTUAL ATTENDANCE

MINUTES

1. Call to Order

The meeting was called to order at 4:02 p.m. Those present were as follows:

- Juan Castillo, Greta Mosher, Erin Payne, Zachary Peters, and Lisa Pineda
- E. I. Cornbrooks, City Attorney
- Laura Reams, City Clerk
- Nicola Konigkramer, Election Support

2. Approval of Minutes

Greta Mosher moved and Erin Payne seconded a motion to approve the meeting minutes of Tuesday, March 1, 2022. The motion passed unanimously.

3. Special Election Timeline Discussion

The Board held a discussion on the upcoming special election and possible scenarios that could require another special election within the calendar year. After reviewing budget considerations, the Board developed a timeline for holding special elections prior to the regularly scheduled election on May 9, 2023.

4. Candidate Certification

The Board certified the following registered candidates for the June 7, 2022 Special Mayoral Election: Vish Bhatt, Robert S. Croslin, and Danny Schaible. Chair Peters signed Candidate Certification letters to later be sent by City staff.

5. Vendor/Partner Updates

a. USPS

Clerk Reams notified the Board that the USPS account had been funded for another year and that the P.O. Box had been secured for the upcoming election.

b. Ballot Scout

Clerk Reams confirmed partnership with Ballot Scout was in a good position.

c. Fort Orange Press

Clerk Reams stated that vote-by-mail envelope templates would arrive that week and that final versions would be scheduled to print the last week of April. Clerk Reams reminded the Board of envelope color changes to avoid confusion when sorting ballots during intake.

d. Prince George's County BOE

Clerk Reams notified the Board that she had received the voter roll from the County Board of Elections.

e. ES&S

Clerk Reams stated that ES&S would start ballot coding and run through test scanners the following week.

f. Pollbook Status – National Vote at Home Institute

Clerk Reams reviewed potential vendors for pollbooks and stated that she would continue to have conversations, but that pollbooks were not likely to be available for the upcoming special election.

g. Ballot Box Delivery and Installation

Clerk Reams stated that the third ballot box would arrive that week and next steps would be installing it in the Hyattsville Public Library.

6. Voter Notifications

a. Upcoming Postcard/Graphics

Clerk Reams highlighted the following postcards being sent to residents: election announcement, ballot mailing dates, and the Hyattsville Life & Times Candidate Forum announcement.

b. Election Guide

The Board briefly reviewed a draft election guide and Clerk Reams confirmed the final version would arrive in homes the same week as vote-by-mail ballots.

7. Ballot Intake Schedule

The Board discussed busiest ballot intake days during the prior election and confirmed the following ballot intake dates for the upcoming election: May 10, 17, 20, 23, 24 (prior to Board meeting), and 31, 2022. It was stated that ballot intake would not be broadcasted since it would be open to the public.

8. Discuss Possible Voter Outreach Events

a. Egg Hunt, Saturday, April 9 @ 10 AM, Driskell Park

Confirmed attendees: Laura, Nicola, and Greta

b. Anniversary Festival, Saturday, April 23 @ 4 PM, Driskell Park

Confirmed attendees: Laura, Zach, Erin, and Juan

c. HY-Swap, Sunday, May 1 @ 9 AM, Driskell Park

Confirmed attendees: Laura, Nicola, Lisa, and Zach

d. DPW Grand Opening, Saturday, May 21 @ 11 AM, DPW Facility

Confirmed attendees: Laura, Nicola, and Greta

e. Candidate Meet/Greet & Voter Registration Drive? – for discussion

The Board decided not to host a candidate meet and greet, due to the number of other voter registration opportunities available.

f. NWHS Youth Voter Outreach

Clerk Reams stated that Councilmember Daniel Peabody was facilitating a meeting with Northwestern High School Principal Murray to hold voter registration events in the school.

9. Election Budget FY23 Update

Clerk Reams highlighted the Board's tireless efforts to hold an unprecedented number of elections within a single cycle and noted proposed additions to the FY23 Budget that would increase the Board's salary and include pay for Election Day.

10. New Business

The Board sent condolences to a former Election Board member.

11. Next Meeting

The next meeting of the Board was scheduled for May 3, 2022 at 4:00 p.m. The Board of Supervisors of Elections would join the Ethics Commission in hosting the Mandatory Certified Candidate Information Session on April 12, 2022 at 6:00 p.m.

12. Adjournment

The meeting adjourned at 5:42 p.m.