

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_fzNKtYt7R8uSF7hGpquf2A

Monday, March 21, 2022

7:00 PM

Virtual

City Council

Robert S. Croslin, Interim Mayor
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, March 21, 2022 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_fzNKtYt7R8uSF7hGpquf2A

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
- 5. Community Notices and Meetings**
 - 5.a. Main City Calendar: March 22 - April 4, 2022** [HCC-290-FY22](#)
N/A
Sponsors: City Administrator
Department: City Clerk
Attachments: [City Calendar Mar 22- Apr 4 2022](#)
- 6. City Administrator Update (7:25 p.m. - 7:35 p.m.)**
- 7. Presentations (7:35 p.m. - 7:55 p.m.)**

7.a. Hyattsville Middle School Construction Update[HCC-278-FY22](#)

N/A

Sponsors: City Administrator**Department:** Community & Economic Development**8. Consent Items (7:55 p.m. - 8:00 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

8.a. Memorandum of Understanding with Prince George's County for Youth@Work/Summer Enrichment Program[HCC-277-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter into a Memorandum of Understanding with Prince George's County Office of Human Resources Management to participate in the County's Summer Youth@Work/Summer Enrichment Program. This program provides paid summer work opportunities to County youth ages 14-22. Under this Agreement, the City will act as a host worksite, providing summer employment for up to 20 program participants.

Sponsors: City Administrator**Department:** Community Services**Attachments:** [City of Hyattsville 2022 MOU](#)**8.b. Support for CB-14-2022 - Accessory Disposable Food Service Ware**[HCC-285-FY22](#)

I move that the Interim Mayor and City Council submit testimony to the County Council in support of CB-014-2022, "An Act Concerning Accessory Disposable Food Service Ware", in order to reduce waste and spread awareness among local businesses and residents.

Sponsors: Simasek, Croslin, McClellan, Schaible, Solomon, Sandino, Waszczak and Denes**Department:** Legislative

8.c. Schedule Public Hearing for Traffic Calming Petition - Lancer Drive [HCC-286-FY22](#)

I move that the City Council schedule a Public Hearing for Monday, May 2, 2022 at 6:30 PM, to consider public testimony regarding a Traffic Calming Petition submitted for the 3400 & 3500 blocks of Lancer Drive, located in Ward 5.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Lancer Drive Petition](#)
[Traffic Calming Flowchart](#)
[114-8 Traffic Calming Devices](#)

8.d. Ward 3 Discretionary Fund Expenditure: Afterschool Snacks for Hyattsville Middle School Students [HCC-287-FY22](#)

I move that the Mayor and Council approve \$500 from the Ward 3 discretionary fund to be used by Hyattsville Middle School for snacks for students before their bus ride home from their temporary school site.

Sponsors: McClellan and Simasek

Department: City Clerk

8.e. Update Educational Facilities Task Force Worksheet [HCC-289-FY22](#)

I move the Mayor and Council change the title of the Educational Facilities Task Force to Educational Facilities Committee and update the worksheet to align with the City's current and future need for advice and recommendations for school construction and reconstruction sites.

Sponsors: Waszczak, Denes and Peabody

Department: City Clerk

Attachments: [EFTF Worksheet Proposed Revisions](#)
[EFTF Revised Worksheet - PROPOSED REVISION with TRACK CHANGES](#)
[Education Facilities Task Force Worksheet FINAL](#)

- 8.f.** FY22 Budget Appropriation Amendment: Amend FY22 Special Revenues Funds Budget and Increase Speed Camera Budget Appropriations [HCC-291-FY22](#)

I move that the Interim Mayor and Council amend the FY22 Special Revenues Funds Budget and increase Speed Camera budget appropriations in an NTE of \$188,000 to cover the costs of purchasing a Citizen Rescue/Emergency Response Team Vehicle.

Sponsors: City Administrator

Department: Finance

- 8.g.** IT Infrastructure - 4310 Gallatin Street Cabling, WiFi and IT Infrastructure (Change Order) [HCC-292-FY22](#)

I move the City Council authorize the City Administrator to execute a change order with Dataprise Inc. in an amount not to exceed \$50,000 for the purposes of amending the scope of work for recabling of the City Administration Building.

Sponsors: City Administrator

Department: Information Technology

Attachments: [Memo - Recabling Project - Amendment 3.17.2022](#)

9. Action Items (8:00 p.m. - 8:40 p.m.)

9.a. Suffrage Pointe Development - Preliminary Plan of Subdivision 4-21052[HCC-279-FY22](#)

I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission regarding Preliminary Plan of Subdivision 4-21052. The correspondence shall express the City requests the Planning Board adopt the following revisions to the application as conditions:

1. The City is requesting that the Prince George's County District Council, in its revision to the resolution for the density requirements specified in the Resolution for CSP-18002, shall be limited to 6.7 units per net acre for single-family attached units and nine (9) dwelling units per net acre for 'single-family attached' or townhouse units. The applicant shall be required to amend the Preliminary Plan of Subdivision (PPS) application to limit the site to a maximum of nine (9) dwelling units per net acre for 'single-family attached' or townhouse units.
2. The PPS shall be required to incorporate the County's Urban Street Design Standard for Alley, STD 100.31. The internal alleyway shall be designed to provide full site circulation. The PPS application and recorded plat shall incorporate language stating that the alleyway shall, upon acceptance by the City, be publicly dedicated to the City of Hyattsville.
3. Per Urban Street Standards, turning radius from any roadway connecting to City roadway shall have a Minimum Turning Radius of 15'.
4. The applicant shall eliminate proposed lots 23 & 24 for the purpose of providing adequate vehicular turnaround circulation.
5. Overhead lighting shall be designed and constructed to Pepco standards for acceptance into the public utility system. The lighting shall be placed at the entrance/exit of the site at Gallatin Street, entrance/exit of the site on Alley 3, and at the terminus of the alley.
6. The applicant shall dedicate Parcel B2 for a Public Use Easement (PUE) in which the applicant shall maintain ownership of Parcel B2, but access of the parcel shall be granted to the general public. Parcel B2 shall primarily serve to provide compensatory storage for the subject parcel, but shall be used by the public, and permitted at the City's discretion, under a separate Memorandum of Understanding.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - PPS 4-19053 - Suffrage Point - 3.1.2022 Final](#)
[Council Materials Suffrage PPS](#)

10. Discussion Items (8:40 p.m. - 10:00 p.m.)

10.a. FY23 Budget Initiative: Grant Program for High School Graduates Pursuing Higher Education (Amended) [HCC-284-FY22](#)

I move that the Mayor and Council authorize a small grant program totaling \$20,000 in FY 2023 (with the intention of maintaining support in future fiscal years) to be implemented by the Community Services and Recreation Department to help High School seniors and graduates who are Hyattsville residents take their next steps towards higher education and career paths.

The grant program shall prioritize supporting students who are in the first generation in their family to attend college, those whose immigration status forces them to pay out of state tuition, or those who may qualify for other forms of financial aid but may need help covering additional costs of room and board, books, equipment, transportation, etc. To be eligible for the grant, applicants shall describe their future aspirations and how the funds will support them as well as commit to some volunteer service.

The grants shall be allocated and distributed in partnership with local organizations that provide financial support as well as other services to help ensure success in college, including mentoring, tutoring, and support navigating the financial aid process. Eligible recipients of grant funds must also meet any partner program requirements.

All funds from the city shall be allocated to Hyattsville residents and students graduating from Hyattsville high schools enrolled in an accredited institution of learning, including community colleges, universities, and trade or technical training institutions. First year recipients shall have Hyattsville addresses, but their address may change if they attend learning institutions outside the city. Grant recipients who move out of the city will remain eligible to reapply in future years through the completion of their degree or certificate program. No funds shall go towards overhead costs for partner organizations.

Sponsors: Simasek

Department: Legislative

10.b. FY23 Budget Initiative: Establishment of Youth Advisory Council [HCC-280-FY22](#)

I move that the City Council establish a Youth Advisory Council for the City of Hyattsville.

Sponsors: Waszczak

Department: Legislative

Attachments: [Estimated YAC annual budget CM Waszczak](#)

10.c. FY23 Budget Initiative: Stipend Program to Diversify Membership of City of Hyattsville Advisory Committees, Boards, Commissions and Task Forces [HCC-281-FY22](#)

I move that Council create a program to provide stipends to members of City of Hyattsville Advisory Committees, Boards, Commissions and Task Forces with the goal of recruiting and retaining membership that proportionally represents the community.

Sponsors: Waszczak

Department: Legislative

Attachments: [Board and Committee Member Payment Agreement](#)

10.d. FY23 Budget Initiative: West Hyattsville Metro Area Traffic Study[HCC-282-FY22](#)

I move that the Interim Mayor and Council include \$100,000.00 in the FY23 Hyattsville City Budget for the development of a West Hyattsville Metro Area Traffic Study. The traffic study will evaluate and propose solutions to address:

Riverfront Area/Ager Rd (in partnership with Prince George's County):

- Traffic calming or traffic light installation at the intersection of Little Branch Run, Ager Road and Lancer Drive
- Traffic calming or traffic light installation at the intersection of Nicholson Street and Ager Rd.

Kirkwood Area/Nicholson Street/Ager Rd:

- Traffic pattern for 2600-2700 blocks of Nicholson Street, Lancer Drive, and Kirkwood Place (for ingress and egress onto Ager Rd.)
- Removal of City installed barricades at Kirkwood entrances
- Removal of City installed fence between Kirkwood and Riverfront property

Hamilton Street/Jamestown Rd. (in partnership with Prince George's County):

- Hamilton/Jamestown Cyclist and Pedestrian Safety mechanisms
- On street Parking redesign for the segment of Hamilton street between Queens Chapel and Ager Rd.
- Improved road for alley behind Hamilton Street between Ager Rd and Queens Chapel Road

General Design:

- Inclusion street art/painted street designs to add vibrancy and define neighborhood overall look and feel
- Wayfinding and signage for various parks, police station, other resources located in the general vicinity
- Traffic pattern, safety, and parking for the West Hyattsville transit corridor

I further move that the Interim Mayor and Council authorize the City Administrator to collaborate with all necessary agencies of Prince George's County, The State of Maryland, and Maryland Park and Planning for the purpose of developing solutions where the City is not directly responsible for the maintenance or design of a parcel or roadway.

Sponsors: Solomon, Haba and Sandino

Department: Legislative

11. Council Dialogue (10:00 p.m. - 10:10 p.m.)**12. Motion to Close (The Council will not return to open session)**

12.a. Motion to Close[HCC-288-FY22](#)

I move the Mayor and Council close the Council Meeting of March 21, 2022 to discuss the appointment of an individual over whom this public body has jurisdiction.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction.

Please note, the meeting will not return to open session.

Sponsors: City Administrator

Department: City Clerk