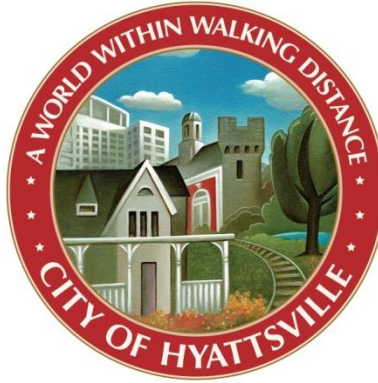




Hyattsville City Council Regular Meeting

Monday, March 16, 2015

8:00 PM

Agenda

1. Call to Order and Council Roll Call

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

- (1) Motion to Approve the Agenda for the Council Meeting of March 16, 2015

4. Approval of Minutes

- (1) Motion to Approve the Council Meeting Minutes of December 15, 2014
- (2) City Council - Regular Meeting - Dec 15, 2014 7:45 PM

5. Public Comment (8:10 p.m. - 8:20 p.m.)

6. Presentations (8:20 p.m. - 8:45 p.m.)

- (1) FY-2013 Audit (5 minutes)
- (2) Recognition of Outstanding Police Service (5 minutes)
- (3) Healthy Eating, Active Living (HEAL) Update (10 minutes)
- (4) Body Worn Cameras Update (10 minutes)

7. Action Items (8:45 p.m. - 9:10 p.m.)

- (1) **34-03-15 Hyattsville Ordinance 2015-01 (Uncodified), SECOND READING** I move that the Mayor & Council introduce and adopt Hyattsville Ordinance 2015-01, an uncodified Ordinance whereby the City Council raises the salary of the Mayor and Council members after July 1, 2017 and grants raises in each successive year until 2021 pursuant to the recommendation of the Compensation Review Commission (SECOND READING). – **Tartaro**
- (2) **35-03-15 Teen Advisory Committee** I move that the Mayor & Council establish a Teen Advisory Committee (TAC). – **Croslin**

8. Discussion Items (9:10 p.m. - 9:50 p.m.)

- (1) Discussion with Council of Tax Rate and Notification Process

9. Council Dialogue (9:50 p.m. - 10:00 p.m.)

10. Community Notices and Meetings

- (1) City Calendar: March 17 - April 1, 2015

11. Motion to Close

- (1) **33-03-15 Motion to Close** I move that the Mayor and Council close the Council Meeting of March 16, 2015 in order to discuss a personnel evaluation.



Presentations: FY-2013 Audit

SUBJECT: FY-2013 Audit

SECTION: Presentations

BACKGROUND:

The FY-2013 Audit is underway. The first steps include the related party questionnaire process and setting up files for review and analysis in the areas of account payables, revenues, expenditures and fixed assets.

NEXT STEPS:

The City Treasurer anticipates completing the FY-2013 Audit and FY-2013 Uniform Financial Report by Mid-May 2015.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

The City Treasurer's office will continue to work with the City's Auditor of Record, CohnReznick on completing the outstanding audits.

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 4 – Foster Excellence in all City Operations

Action: 4.3 Ensure policies, procedures, and practices meet or exceed accredited or nation


Tracey Nicholson, City Administrator 3/11/2015



Presentations: Recognition of Outstanding Police Service

SUBJECT: Recognition of Outstanding Police Service

SECTION: Presentations

BACKGROUND:

The annual Hyattsville Police and Fire Awards Banquet was held on February 28, 2015. Award recipients are selected by their peers and are recognized at the banquet. The 2014 top award winners for the police department are:

Pfc. Tulio Quevedo - Leadership Award

PSA Anthony Franco - Civilian Employee of the Year

Pfc. Calvin Richardson - Community Police Officer of the Year

Sgt. Michael Rudinski - Police Officer of the Year.

A script detailing the actions of the award winners is attached.

NEXT STEPS:

N/A

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

N/A

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 3 – Promote a Safe and Vibrant Community

Action: 1.2 Provide timely public information on City policies, programs, and reports.



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Meeting: 3/16/2015 8:00 PM
Department: Police Department
Prepared by: Douglas Holland
Sponsors: Tartaro
DOC ID: (ID # 1110)

6.2

Presentations: Recognition of Outstanding Police Service


Tracey Nicholson, City Administrator 3/12/2015



Hyattsville City Police Department

4310 Gallatin Street
Hyattsville, Maryland 20781
301-985-5060



Marc Tartaro
Mayor

Douglas K. Holland
Chief of Police

Tracy Nicholson
City Administrator

February 28, 2015
2014 Police/Fire Awards Banquet

Leadership Award **Cpl. Tulio Quevedo**

Leaders do not have subordinates, at least not when they are leading. Many organizational leaders do have subordinates, but only because they are also managers. But when they want to lead, they have to give up formal authoritarian control, because to lead is to have followers, and following is always a voluntary activity. Corporal Tulio Quevedo is an excellent example of this.

Cpl. Quevedo has been with the Hyattsville City Police Department since 2007. Unlike many officers of the agency, Tulio started in the agency as a civilian and was later sent to a basic police academy. He graduated and immediately went to work as a patrol officer. From the start Cpl. Quevedo was quiet and respectful, steadfast and fine example of a patrol officer.



As his career progressed and he matured as an officer, he quickly, through his natural leadership ability, became a mentor to junior officers. Many times being a sounding board or a reference for information or policy. He was observed doing this professionally and accurately.

He was appointed to the departments H.E.A. T. team. Through testimony of his fellow H.E.A.T members, he is usually the motivational leader at training, encouraging and coaching the members to take more training repetitions or to dig harder, or deeper to find solutions to complex tactical applications of their craft.

In 2014, Cpl. Quevedo was selected to be the Hyattsville City Police Department's next K-9 Handler. This requires much time and dedication as many of you know. At nearly the same time, Cpl. Quevedo was placed in the position of Acting Squad Supervisor of Squad 3, as his Sgt. had to take extended family medical leave to assist a family member. Cpl. Quevedo has demonstrated his ability to lead this squad and multitask his other assignments and duties. Squad 3 has thrived under the leadership of Cpl. Quevedo and he has maintained their productivity levels, motivation, and their level of professionalism under his leadership. For all of these examples and his natural ability to lead, Cpl. Tulio Quevedo is this year's recipient of the Hyattsville City Police Departments Leadership Award.



Civilian Employee of the Year
PSA Anthony Franco

The recipient of the 2014 Civilian of the year is Mr. Anthony Franco. Mr. Franco has been a dispatcher for the City of Hyattsville since 2007. He has proven himself to be a very capable and valuable employee. Anthony has chosen to work the midnight shift exclusively and has shown that his doing so is a great asset to the Department. This is the one shift that involves working alone for several hours and requires a great deal of knowledge, confidence and ability to handle both the radio and phones during serious incidents. Mr. Franco appears to do this with ease and without reservation. His skills and dedication are evident and for this reason he has excelled in his position.

Anthony is a very dependable employee, rarely calls in sick and always covers shifts when needed. This is instrumental when it is a midnight shift you need to cover if he, for whatever reason, is unable to work, it would cause a major disruption to the operation of the dispatch center. He knows this and intentionally makes sure to maintain himself as to not put the agency in a bad position.

Many critical calls for service are received during the overnight hours and the citizens of Hyattsville are very fortunate to have Mr. Franco here for them if they should need police assistance. He has developed skills both verbal and cognitive that give him a great advantage when trying to simultaneously calm emotional callers and dispatch officers to their assistance.

Page 3 of 16

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



He also is an asset when it comes to training new dispatchers. He enjoys sharing his time and talent and we are lucky to have him as a trainer. His input in the newly developed Field Training Program for dispatchers, has been an invaluable resource to the training division. His expertise is evident in all he does.

He is caring towards people, passionate about his job and patient when receiving calls for service or interacting with officers on the street. These attributes alone make him a great dispatcher and one the citizens of Hyattsville should be proud of.

For all he does, his professionalism, and skills and contributions to the City of Hyattsville, Anthony Franco is receiving the Hyattsville City Police Departments Civilian of the Year Award.

Community Police Officer of the Year **PFC. Calvin Richardson**

Pfc. Calvin Richardson has been selected as ***Community Police Officer of the Year***.

Pvt. Richardson came to the Hyattsville City Police Department in 2013. Almost immediately during his Field Training Program, it was obvious that Pfc. Richardson is a natural community police officer. From the very beginning of his employment with the agency, he immersed himself in the community. He immediately was at ease meeting and interacting with residents, visitors and business owners. He went to the local schools without being asked and built



relationships with staff and students alike. Many times his family goes with him and he happily introduces his wife and children to the community members.

. Pfc. Richardson, regularly volunteers for community outreach assignments at the Fire Department, churches and neighborhood block parties. In 2014 he approached the School Resource Officer to see how he could get into the school to play basketball with the kids. Upon his own initiative, Pfc. Richardson has started a basketball team in the city, is the head coach and his son is on the team. He constantly reaches out and mentors young people in an attempt to guide them through positive examples.

During this year's Operation Santa with a Badge Program, Pfc. Richardson went to the organizers and identified a family in need that lived in the city. It is a family that has children that he mentors. He requested to bring those children. It was approved and Pfc. Richardson was their personal officer for the program.

Pfc. Richardson was key to organizing and played on the teacher's team at the Northwestern High School Teacher vs. Student basketball game. This was the first time that the police department participated in such an event in quite some time.

His work does not stop at the schools, Pfc. Richardson is known and well-liked by business owners in the City. He regularly gets out of his patrol car and walks the business areas in the city, checking in and shaking hands with the employees and owners. He realizes the importance of community relations and partnerships and the link between public engagement and public safety.



Even off duty it is not uncommon to see him at city events. He truly is a natural community police officer and the every person that he touches someday may be a witness, suspect or unfortunately a victim of a crime. The relationships that he forms now create a comfort level with the community that may later lead to the closing of more cases.

Officer of the Year
Sgt. Michael Rudinski

Sgt. Rudinski has been with the Hyattsville Police Department for over 18 years and has served as the Department's School Resource Officer, or SRO for 16 years.

In addition his full time assignment as the departments SRO, Sgt. Rudinski has many other assignments and wears many hats. His assignments include

- The co-management of the departments Field Training Program and supervision of 14 field training officers.
- He is the Police Academy Liaison and oversees the management and training of newly hired police officers. (A total of 8 this year).
- He is the Training Coordinator for our department and he manages the annual in-service training of all of our sworn and non-sworn personnel and the Department's 11 police instructors.
- He is the Supervisor of our Community Action Team.



- Sgt. Rudinski is also a trainer himself, as both a recognized expert on gangs in schools and a verbal communications instructor. He has presented at over 42 sites throughout the United States this year. He has traveled as far as Las Vegas Nevada and Palm Springs California to provide instruction on these topics.

During the 2014 calendar year, Sgt. provided instruction to over 1000 police officers school professionals or civilians nationwide.

Sgt. Rudinski's accomplishments for the year are very impressive.

In 2014 Sgt. Rudinski streamlined the process in which new officers enter the agency. He created a process that decreased the time it takes to get new officers processed and on the street from two weeks or more to less than one week, thus saving the agency time and money.

In the past year he has professionalized our training program, He worked to reestablish our department's training committee and provided instructor development through a proactive approach in which the instructors develop the lessons that they see fit through their work and personal experience on the department. He provided uniformity of trainers, and developed classroom management standards. He managed the in-service training program both academic and firearms for all of our officers and some officers from other departments. Sgt. Rudinski is the department's liaison to the Maryland Police & Correctional Training Commission and manages our department's skills management software program that tracks and reports all training to the Commission.



Sgt. Rudinski is a forward thinker when it comes to training and continuously works on impromptu emergency and disaster drills and training for our officers revolving around real life situations. The other notable point about his training is, in everything he does, he takes another instructor and trains them, more commonly referred to “train the trainer” to ensure continuation of the programs, while again reducing costs by providing in-house instructors. Mike is the Supervisor of our department’s Community Action Team. In 2014 he lead the team to successfully to provide a Citizen’s Police Academy, Gang Resistance .Education And Training program, Operation Santa With A Badge, Cops on Rooftops fundraiser for Special Olympics, multiple community meetings and presentations, and security services at all of the schools within the city.

Sgt. Rudinski is the creator and perennial organizer of the Operation Santa with a Badge Program. The program started with a few officers from Hyattsville and a handful of kids. This year the program provided a great Holiday experience to over 100 local kids and had over 100 police officers, deputy sheriffs and correctional officers from approximately 15 agencies. The kids got to meet Santa, go on a \$100 shopping spree and end the day with lunch provided by a local Steak House.

Sgt. Rudinski volunteers at community fundraisers and serves as disk jockey at events such as National Night Out and Cops on Rooftops.



He is regularly called upon to represent our department by various media outlets, local, national, and internationally. In 2014 he appeared in a documentary made by Padi Productions for HBO called Zero Tolerance which originally was made for School Resource Officers in Spain. He sat on various panels for school safety throughout the state and nationwide and always represents himself and the Department in a exceedingly professional manner.

Sgt. Rudinski implemented and continues a graduation tradition for the Field Training Officer Program. The new officers end their training experience by getting a safety briefing and historical lesson on the agency's only fallen officer, Cpl. Robert King. The new officers are escorted to the gravesite of Cpl. King to participate in the maintenance of the headstone as they hear the story of Cpl. King's untimely death. This is done as the last act of the Trainee before going on solo patrol.

For his many and varied contributions that add value and credibility to the department, Sgt. Michael Rudinski has been selected by his peers as the Hyattsville City Police Department's 2014 , Police Officer of the Year.





Presentations: Healthy Eating, Active Living (HEAL) Update

SUBJECT: Healthy Eating, Active Living (HEAL) Update

SECTION: Presentations

BACKGROUND:

The Healthy Eating, Active Living (HEAL) Campaign is an initiative founded in 2012 by the Institute for Public Health Innovation in partnership with the Maryland and Virginia Municipal Leagues. The partnership encourages municipalities to obtain the HEAL City designation and assists them with creating local policies to support three overarching goals. These goals include: 1) Promoting access to healthy, affordable and nutritious foods; 2) Providing for physical activity, active transportation and land use; and 3) Encouraging recreation and municipal workplace wellness.

Becoming a HEAL City and identifying initiatives and supporting goals is the first step in the journey to a healthy and prosperous community and workforce.

To that end, Hyattsville adopted Resolution # 2014-02 to become a HEAL City on October 6, 2014, and identified five supporting goals:

- 1) Implement long-term environmental policies to emphasize water quality and sustainable practices;
- 2) Design streets to support multiple means of safe travel;
- 3) Design infrastructure to encourage active living;
- 4) Promote low cost fresh foods;
- 5) Develop policies and partnerships to encourage community gardens, food forest opportunities and healthy food choices through access and education; and
- 6) Encourage workplace health and wellness by promoting exercise, education, balance, and healthy food choices.

The Resolution included a requirement for the City to report back to the Mayor and Council in 180 days to provide recommendations, steps taken, steps planned, and desired actions. The attached document serves as an update on our efforts and expands on our commitment to the HEAL Campaign goals.

NEXT STEPS:

Monitor progress and report to the Mayor and Council annually.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Meeting: 3/16/2015 8:00 PM
Department: City Administration
Prepared by: Tracey Nicholson
Sponsors: Tartaro, Paschall
DOC ID: (ID # 1113)

6.3

Presentations: Healthy Eating, Active Living (HEAL) Update
STRATEGIC GOALS AND ACTIONS:

Goal: Goal 3 – Promote a Safe and Vibrant Community

Action: 3.5 Promote health and wellness initiatives in the community and workplace.


Tracey Nicholson, City Administrator 3/13/2015

RESOLUTION NO. #2014-02 SETTING FORTH THE CITY OF HYATTSVILLE'S COMMITMENT TO HEALTHY EATING, ACTIVE LIVING

Preamble

WHEREAS, in January 2013, the Maryland Municipal League entered into a memorandum of understanding with the Institute for Public Health Innovation to work collaboratively on the Healthy Eating, Active Living ("HEAL") Cities & Towns Campaign; and

WHEREAS, the City of Hyattsville has the ability to affect the health of its residents and its work force; and

WHEREAS, planning and constructing an environment to encourage walking, biking, and other forms of physical activity can promote health; and

WHEREAS, high rates of costly chronic disease among both children and adults have been correlated to environments with few or no options for healthy eating and active living; and

WHEREAS, some statistical evidence supports the premise that more than half of Maryland's adults are overweight or obese and therefore at risk for many chronic conditions including diabetes, heart disease, arthritis, stroke, and, hypertension; and

WHEREAS, some statistical evidence supports the premise that one in three youth in Maryland are overweight or obese; and

WHEREAS, more children are being diagnosed with diseases previously seen in adults such as Type 2 diabetes and heart disease; and

WHEREAS, nutrition education can help encourage healthier food choices; and

WHEREAS, a sedentary lifestyle and poor eating habits can take a significant toll on the health and productivity of all Marylanders;

WHEREAS, the annual cost to Maryland in medical bills, workers compensation, and loss of productivity due to being overweight, or reduced physical activity is estimated at over \$3 billion;

WHEREAS, supporting the health of residents and the workforce could improve productivity, increase energy levels, decrease chronic diseases and health care costs.

NOW, THEREFORE, LET IT BE RESOLVED that the Hyattsville City Council hereby recognizes that obesity, poor eating habits, and inactivity can be threats to the health and wellbeing of adults, children and families in the City of Hyattsville. As a result, we are committed to helping the community make healthier food choices and necessary lifestyle changes. Additionally, there are significant societal and environmental changes that can support individual efforts, and to that end, the City of Hyattsville adopts this Healthy Eating Active Living ("HEAL") resolution.

Physical Activity, Active Transportation, and Land Use

BE IT FURTHER RESOLVED that the City of Hyattsville and staff responsible for the design and construction of parks, neighborhoods, streets, and business areas should make every effort to:

- Implement long-term environmental policies that emphasize water quality and sustainable practices;
- Design streets to support multiple means of safe travel; and
- Design infrastructure to encourage active living.
- **Supporting Goals**
 - **Ensure Green Facility Design/Renovation Considerations:**
 - **DPW Facility Renovation**
 - **3505 Hamilton Street/BB&T Renovation**
 - **Ensure Low Impact Design Considerations**
 - **Hamilton Street Parking lot**
 - **Sidewalk Repair/Renovation**
 - **University Hills Project**
 - **Traffic Impact Analysis**
 - **Maintain Participation in Community Planning & Development Initiatives:**
 - **Pedestrian oriented transit districts and infrastructure to support a highly connective bicycle network**
 - **Redevelopment and land-use based on Smart Growth principles**
 - **Implement Creative Programming**
 - **Composting**
 - **Tree Canopy Inventory & Tree Planting**
 - **Parks & Recreation Improvements**
 - **Wellness Programs (Ageless Grace, Child, Youth & Teen Programs)**
 - **Identify Environmental Program Funding Priorities**
 - **Implement an Anti-littering and Environmental Education Campaign**
 - **Encourage Mass Transit (University of Maryland Shuttle Services, Call-A-Bus Expansion)**

BE IT FURTHER RESOLVED that the City of Hyattsville and staff responsible for planning and outreach, should make every effort to:

- Promote low cost fresh foods and support Supplemental Nutrition Assistance Program (“SNAP”), Electronic Benefit Transfer (“EBT”) & Women, Infants and Children Nutrition Services (“WIC”) at the Farmers Market; and
- Develop policies and partnerships to encourage community gardens, food forest opportunities and healthy food choices through access and education
- **Supporting Goals:**
 - **Operate the Farmers Market:**
 - **Vendor Outreach, Expansion, Funding and Relocation**
 - **Triple Value Coupon Program, WIC and SNAP Participation**
 - **Update Meeting and Event Policy to Require Healthy Food Choices**
 - **Encourage Community Gardens and Educate on Food Forests**

Municipal Workplace Wellness

BE IT FURTHER RESOLVED that the City of Hyattsville will set an example for other businesses, and municipalities by pledging to adopt and implement workplace policies that:

- Encourage health and wellness by promoting exercise, education, balance, and healthy food choices.
- **Supporting Goals:**
 - **Brown Bag Lunch Series:**
 - **Healthy Eating**
 - **Financial Planning, Tax Preparation**
 - **High Blood Pressure, Smoking Cessation**
 - **CPR Training for Staff and Council**
 - **Employee Wellness Fair: May 20th**
 - **Juicing and Vending Machine Upgrades**
 - **Physical Fitness Program Initiatives**
 - **Reduction in Plastic Water Bottles**
 - **Menu Sharing and Healthy Food Choices**
 - **Encourage participation in Community Wellness Activities**

Implementation

BE IT FURTHER RESOLVED that the City Administrator shall report back to the City of Hyattsville Council annually regarding steps taken to implement the Resolution, additional steps planned, and any desired actions that would need to be taken by the Council.

BE IT FURTHER RESOLVED that the City of Hyattsville Staff shall work with HEAL Cities & Towns Campaign Staff to explore HEAL policies and to identify best practices that are suitable for the City of Hyattsville's unique local circumstances.

BE IT FURTHER RESOLVED that the Staff shall report back to this Council with recommendations not later than 180 days from the date of this Resolution.



Presentations: Body Worn Cameras Update

SUBJECT: Body Worn Cameras Update

SECTION: Presentations

BACKGROUND:

The Police Department began a Body Worn Cameras (BWCs) pilot program in November 2013. The Department was one of several agencies in the State to be included in a grant program sponsored by the Local Government Insurance Trust (LGIT). The City received 30 BWCs at no cost from LGIT. Policies and procedures were developed and approved by the City Attorney before the BWCs were deployed.

After 15 months of operation, it is the opinion of the Command Staff that the BWC program is a good tool to improve police services and build community trust thru enhanced transparency. Unfortunately, the pilot model of BWCs is problematic. It needs improvements in the area of reliability and video security. A better quality camera is needed.

NEXT STEPS:

Include funding in the FY 2016 Police CIP budget to begin the gradual replacement and upgrade of BWCs.

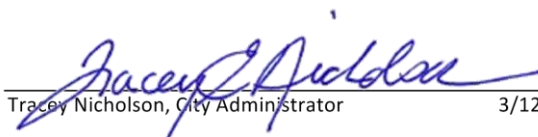
ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

None

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 3 – Promote a Safe and Vibrant Community

Action: 4.5 Plan for community growth through mid and long-term initiatives.


Tracey Nicholson, City Administrator 3/12/2015



Hyattsville City Police Department

4310 Gallatin Street
Hyattsville, Maryland 20781
301-985-5060



Marc Tartaro
Mayor

Douglas K. Holland
Chief of Police

Tracey E. Nicholson
City Administrator

Date: March 09, 2015

To: Colonel Douglas Holland
Chief of Police

From: Sgt. Richard T. Hartnett
Technical Services Section Manager

RE: Body Worn Camera Project

Background:

The Hyattsville City Police Department currently operates approximately 25 Body Worn Digital Cameras (recording both video and audio), which were given to the agency as part of a 30-camera trial program, in November of 2013. The cameras are manufactured by the Veho Corporation, and marketed as the model MUVI VEC-003 Digital Video Camera, supplied at no cost by the city's insurance carrier, The Local Government Insurance Trust ("LGIT").

The purpose of the program was to evaluate the practicality of using Body Worn Digital Cameras in everyday police work, to strengthen and compliment courtroom testimony in criminal trials, to provide evidence to assist investigators in examining complaints made against police officers, and to possibly reduce the agency's liability in civil lawsuits. The program is administered by Sgt. Christine Fekete, who is in charge of issuing cameras, repairing and/or replacing defective cameras, storing downloaded evidentiary videos, and tracking the statistics regarding Body Worn Digital Camera usage.

To date, the Veho MUVI Cameras have provided approximately 2,862 digital recordings, are assigned to 21 street patrol officers, and have been in operation for 455 days.

After 14 months of "real world" testing, the program has revealed the following "pros:"

1. The small physical size of the camera makes it easy to carry on the officer's shirt, and does not interfere with other items attached to the officer's uniform such as the portable radio's external speaker-microphone.
2. Operation of the cameras can sometimes cause a tense situation to become de-escalated, once a subject realizes that he or she is being recorded.
3. Officers are generally accepting of this new technology, and feel it can help defend them from false or exaggerated accusations, and will (in many cases) conclude internal investigations faster.

4. There was no cost to the department, as the cameras were supplied as part of a trial program.

At the same time, the following “cons” were also discovered:

1. The supplied cameras are a low cost, consumer grade product, available to the general public for purchase via the internet for a cost of approximately \$40.00, and have proven themselves to be flimsy and unable to survive the rigors of everyday street patrol work.
2. The “run time” of the rechargeable batteries is short, requiring frequent recharge cycles and resulting in reduced operational run time.
3. The camera’s small size, while convenient, makes it very hard to operate the tiny on/off switches, especially in stressful situations or when wearing gloves. In other words, they are not “user friendly.”
4. The method of transferring video data is cumbersome, unreliable, and does not follow established protocols for evidence chain-of-custody. (Videos can be easily deleted.)
5. The camera manufacturer does not offer any type of “back end” software for maintaining video files, tagging videos to individual officers, or provide a database for easy video retrieval. This in turn causes an inordinate amount of personnel hours to be spent while searching and reviewing video data files.
6. Officers are often frustrated when the cameras do not work as they are supposed to, the batteries die in the middle of an incident, or when they are unable to download videos at the end of each shift due to continual “data transfer” problems.

Continuation of the Body Worn Digital Camera Program

I believe that the continued use of Body Worn Digital Video Cameras can greatly benefit both the officers that use them and the members of the public which they are sworn to protect, as a tool that provides an additional layer of transparency in the officers’ daily interactions. However, in order for the program to move forward in a reliable and efficient manner, some changes will have to be made in both the type of camera that is used, and the manner in which the video data files are stored.

First and foremost, it is highly recommended that the agency replace the existing (inferior product) cameras with a make and model that is of professional quality, from an established vendor, and which has been field tested and meets the needs of the department. To that end, for the past six months the Technical Services Section has been in contact with several well-known Body Worn Camera manufacturers, and arranged for live demonstrations of their products, and/or had their products loaned to the department for field testing. As before, Sgt. Fekete oversees the issuance of evaluation products, and rotates the demo units to different officers on different squads, to get a true cross section of the results.

Second, when the program was first implemented 14 months ago, a set of policies and procedures were put into place for uniform operation of the Body Worn Digital Cameras, based on input from the program manager, other members of the department, and the City Attorney. Now however, it is time to update our policies and procedures, to better reflect the best practices of other agencies, as well as recommendations from the City Attorney, and well-respected organizations such as the International Association of Chiefs of Police, the Police Executive Research Forum, the American Civil Liberties Union, etc. In addition, legislative proposals at the federal and state levels related to privacy and video storage of Body Worn Cameras are being closely monitored.

And lastly, a more permanent, more secure, and more reliable method of downloading and storing video files will have to be established. That method will most likely be influenced by the brand of camera that is eventually purchased, but at this time, it appears that the most cost effective method

is to store the data on a local server, preferably with very little interaction by the officer using the camera.

As of this writing, the following manufacturer's Body Worn Video Cameras (which range in price from \$299 to \$999), have been reviewed, will be reviewed, or are currently in the field being tested:

1. Axiom/Taser International. Quality product, high end of the cost spectrum, and requires the use of a cloud-based evidence storage program, with recurring payments for service.
2. Watch Guard Video Systems. Quality product, but only a prototype was available at presentation time. High end of the cost spectrum, but uses local storage of videos with no recurring costs. Very wide "field-of-view" and long battery run time.
3. VieVu Video Products. Did not appear to be a quality product, but was still at the high end of the cost spectrum. No wide angle field-of-view, and short battery run time.
4. Patrol-Eyes Video Cameras. Somewhat new company. Their product is currently being evaluated by our patrol officers in the field. Low end of the cost spectrum, and has the added ability to double as a police radio external microphone. A bit bulkier than most other brands, but extremely wide field-of-view, and very long battery run time.
5. 10-8 Video Products. Another somewhat new player in the law enforcement BWC field, but comes recommended from our established Safe City Video Camera vendor, J&M Solutions. This is another camera that can double as a police radio microphone, and an evaluation unit is on its way to us for field testing. Low end of the cost spectrum.
6. Panasonic Arbitrator. Only a prototype unit is available at this time, however it appears it will be a quality product which will easily mate with the department's existing Panasonic Mobile Video System installed in each police vehicle, allowing an easy wireless upload of data. Cost of this product is unknown at this time, but it will most likely be at the high end of the spectrum.
7. Digital Ally. This company just contacted the department today, and will be setting up a demonstration and/or the loaning of a demo unit very soon. Pricing and quality of product unknown at this time.

Conclusion:

Although product evaluations take time, I truly believe that we should be in a position to select a Body Worn Digital Camera manufacturer that meets the needs of the department by mid summer. In the meantime, it should be again noted that prices for quality units tend to run from \$299 to \$999 per unit, not including incidentals such as Gang Chargers, Back End Database Software, Video Data File Storage, etc.

More information will be provided as the evaluations progress.

Attachments: Body Camera Evaluation Report
Body Camera Photos

cc: Lt. Chris Purvis
Sgt. Christine Fekete





Hyattsville City Police Department

4310 Gallatin Street
Hyattsville, Maryland 20781
301-985-5060



Marc Tartaro
Mayor

Douglas K. Holland
Chief of Police

Tracey E. Nicholson
City Administrator

To: Chief Douglas K. Holland
From: Sgt. Christine Fekete *CMF*
Date: December 2, 2014
Subject: Body Camera Evaluation

Police Officers Comments

Overall responses from officers will be given a numeric value of the following: Strongly Agree (5), Agree (4), Neutral (3), Disagree (2) and Strongly Disagree (1) were applicable or a number or statement will be given.

Twenty (20) evaluations were received. The average of the responses are listed below

1. The training provided enabled you to effectively implement the BWC:
3 – Neutral
2. The General Order provides clear and complete direction on the use of the BWC:
4 – Agree
3. The BWCs are dependable:
1 – Strongly Disagree
4. The BWCs remain securely attached to the uniform during tour of duty:
2 – Disagree
5. The quality of the audio and video recordings is adequate for court presentation:
3 – Neutral
6. The battery life of the BWC is adequate for a complete shift:
1 – Strongly Disagree
7. The manner and time required to download files at the end of each shift is adequate:
4 - Agree
8. How many times did you activate the BWC during this evaluation period:
Average of 143 per officer

9. How many times was activating the BWC impractical due to exigent circumstances upon arrival at the scene:
10 on average – immediate threat, sudden foot pursuit, camera charging
10. How many times did the contact refuse to authorize the recording of the incident:
4 total
11. How many times do you think the BWC altered the contacts behavior:
1 report of escalated behavior – because they didn't want to be recorded
The majority of instances the contact's behavior either stayed the same (11) or de-escalated (9)
12. How many times did you use audio/video files for court/prosecution purposes:
1
13. What is the average time required to download files per camera:
10 minutes

Command Staff Evaluation

1. Number of complaints that were recorded with BWCs? 1
2. Number of complaints (and investigations) successfully resolved by use of BWCs? 2
3. Number of hours dedicated to the administration of the BWC program? Approximately 300
 - Developing General Order
 - Initial issuance and training
 - Ongoing maintenance & repair
 - Storage & review
4. Quality and dependability of downloading and uploading of audio/video files?
 - Computer for downloading was not recognizing SD card
 - Limited storage of video on computer
 - Security for court purposes
5. Repair/Replacement/Maintenance Costs during this evaluation period. \$100

Comments: The City had to put out \$100 to purchase additional SD cards so that officers would have back up cards when they do not have the time to go to the station to download the SD card that came with the cameras (only 4 gb). We also had to purchase 2 SD adapters so that the video could be downloading at a faster pace. The second one was purchased due to the first one eating a SD card.

Repairs:

- At the present 3 cameras are being worked on – reformatting and fully charging to determine if the issues the officers are having is correctable or not

Replaced:

- 4 of the clips for the camera itself had to be replaced
- 1 camera had to be replaced due to water damage from the rain
- 1 camera was replaced due to struggle with prisoner
- 3 cameras were replaced due to being lost in foot pursuits
- 5 cameras were taken of service due to not functioning properly even after being reformatted –
 - 1 camera would not hold a charge
 - 2 cameras will only record with the voice activation turned on – so it records whenever it hears a noise
 - 1 camera would not be recognized by any computer to download the videos
 - 2 cameras could not be read by any computer with any SD card in them

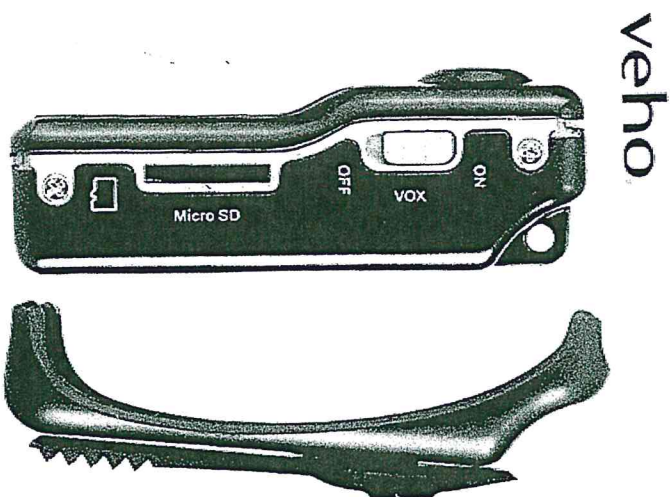
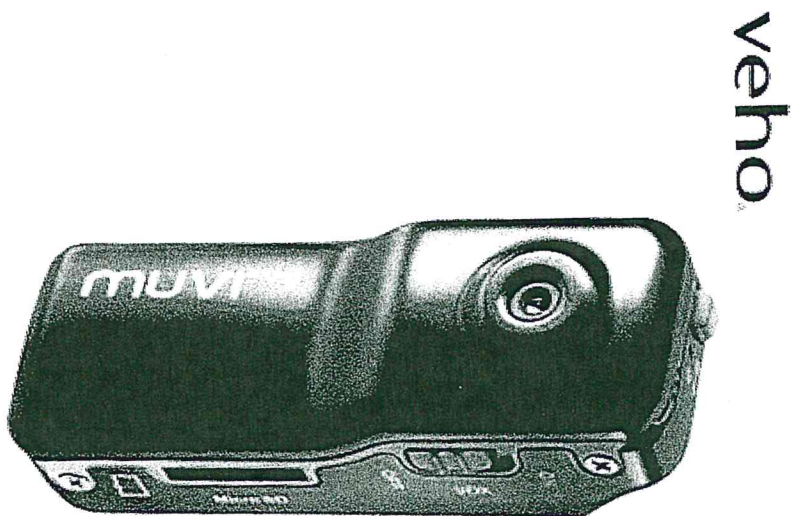
General Comments: The program over all was received pretty well once each officer was explained to them personally. Officers did not (do not) like having to turn the camera on for every contact but most are coming around to it.

These cameras are not made for our kind of work for some of the following reasons:

1. The battery life varies with no warning when actually low – manual says it does but it doesn't always function properly.
2. The clip that officers use to hold the camera on their person is very weak and the camera moves around on the body too easily, leaving you to wonder if the person you are making contact with is being video recorded or not.
3. The date and time stamp have to be reset almost every time the battery is totally drained. This means another program has to be installed on all MDT's. This sometimes happens even if the battery is not totally drained, the officer has no idea this has happened until they are reviewing their video when downloading.
4. Of all the cameras issued at least 12 had to be reformatted to get them to function properly at one time or another.

Conclusion – this is a good program but we need to invest in a better camera system for dependability and court evidence/security







Action Items: MOTION #34-03-15 Hyattsville Ordinance 2015-01 (Uncodified), SECOND READING

SUBJECT: Hyattsville Ordinance 2015-01 (Uncodified), SECOND READING

SECTION: Action Items

RECOMMENDED ACTION:

Motion #34-03-15

I move that the Mayor & Council introduce and adopt Hyattsville Ordinance 2015-01, an uncodified Ordinance whereby the City Council raises the salary of the Mayor and Council members after July 1, 2017 and grants raises in each successive year until 2021 pursuant to the recommendation of the Compensation Review Commission (SECOND READING).

BACKGROUND

During the Council Meeting of February 19, 2015 the Council voted to approve the recommendation of the Compensation Review Committee. This is the second reading and adoption of the Ordinance. The first reading was on March 2, 2015.

NEXT STEPS:

A fair summary of the Ordinance will be published in the Prince George's Sentinel.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

n/a

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 4 - Foster Excellence in All City Operations

Action: Action 4.6 (Goal 4) - Be good stewards of revenue and expenditures. Ensure adequate internal and e

FISCAL IMPACT:

Please see financial detail in attached recommendation from the 2015 Compensation Review Committee and in the text of Ordinance 2015-01. Additionally, Ordinances incur legal fees and costs for advertising the fair summary.



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Meeting: 3/16/2015 8:00 PM
Department: Clerk's Office
Prepared by: Laura Reams
Sponsors: Tartaro
DOC ID: (ID # 1105)

7.1

Action Items: MOTION #34-03-15 Hyattsville Ordinance 2015-01 (Uncodified), SECOND READING


Tracey Nicholson, City Administrator 3/10/2015

Tracey E. Nicholson, City Administrator

DRAFT

February 25, 2015

**CITY OF HYATTSVILLE
ORDINANCE 2015-01
UNCODIFIED**

An Ordinance whereby the City Council raises the salary of the Mayor and Council members after July 1, 2017 and grants raises in each successive year until 2021 pursuant to the recommendation of the Compensation Review Commission.

WHEREAS, the Hyattsville Charter at C2-5 and C2-6 requires that the City Council set the compensation of the Mayor and the Council members by ordinance; and

WHEREAS, pursuant to C2-6.1 of the Charter of the City of Hyattsville, a compensation review committee met and made recommendations as to the salary of the Mayor and Council which recommendations are attached hereto; and

WHEREAS, the Mayor and Council by motion approved the recommendations of the compensation review committee

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Hyattsville in regular session assembled that the salary of the Mayor and Council be set as follows:

Effective in the first pay period after July 1, 2017 the annual salary of the Mayor shall be \$11,550.00, and the annual salary of all Council members shall be \$7,729.00; and

Effective in the first pay period after July 1, 2018, the annual salary of the Mayor shall be \$12,914.00 and the annual salary of each Council member shall be \$8,643.00; and

Effective in the first pay period after July 1, 2019 the annual salary of the Mayor shall be \$14,340.00 and the annual salary of each Council member shall be \$9,597.00; and

Effective in the first pay period after July 1, 2020 the annual salary of the Mayor shall be \$15,834.00 and the annual salary of each Council member shall be \$10,597.00.

AND BE IT FURTHER ORDAINED that if any provision of this Ordinance or the application thereof to any person or circumstance is held invalid for any reason, such invalidity shall not affect the other provisions or any other applications of the Ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this Ordinance are hereby declared to be severable;

AND BE IT FURTHER ORDAINED that this Ordinance shall take effect twenty (20) days from the date of its adoption;

Attachment: Ordinance 2015-01 City Council Raises in Salaries (1105 : Hyattsville Ordinance 2015-01 (Uncodified), SECOND READING)

AND BE IT FURTHER ORDAINED that a fair summary of this ordinance shall forthwith be published twice in a newspaper having general circulation in the City and otherwise be made available to the public.

INTRODUCED by the City Council of the City of Hyattsville, Maryland, at a regular public meeting on March 2, 2015.

ADOPTED by the City Council of the City of Hyattsville, Maryland, at a regular public meeting on _____, 2015.

Adopted: _____

Attest: _____
Laura Reams, Clerk

Marc Tartaro, Mayor

[] indicate deletions

CAPS/**BOLD** indicate additions

Asterisks * * * Indicate matter retained in existing law but omitted herein.

INTRODUCED: March 2, 2015

ADOPTED:

EFFECTIVE:

Compensation Review Committee Statement & Recommendation

Updated: 1/23/2015 11:41 AM

The following statement reflects the views of all participating members on the Hyattsville City Council Compensation Review Committee.

The Committee's decision-making process was guided in large part by a debate over what compensation for the Mayor and City Council is meant to achieve. The compensation debate can be conceived as a spectrum, where on one end, no compensation is given, because the officials in question are simply performing their civic duty, and are not motivated to do so by money. On the other end of the spectrum lies the concept of a "fair wage" for the Mayor and City Council that serves several purposes:

- 1) A pay scale *approximating* the wages one could expect to earn from a second, part-time job expands the potential universe of candidates and could increase competition for Council seats, especially in wards with a disproportionate number of low-income residents. At the current pay rate, it is hard to imagine anybody working two jobs quitting one of those jobs in order to run for, and hold a seat on the Council.
- 2) Most workers tend to respond positively when given a pay increase. The hope in this case is that higher compensation will yield a harder-working Mayor and City Council.
- 3) Any substantial pay increase is likely to receive attention from local media and constituents. That increased attention will raise the profile of the Council, the Mayor and the decisions they make.

In the course of our deliberations, the Committee made an effort to understand the overall fiscal condition of the city budget, the degree to which Mayoral and City Council compensation is a factor in the budget, and the scope of the Mayor and Council's decision-making authority. Addressing the first point, City Treasurer Ronald Brooks provided a summary of past, current and future operating budgets, after which, the Committee concluded that a substantial compensation increase would probably not have any significant impact on funding sources for city services. The Committee also gathered data from surrounding jurisdictions, which showed that Hyattsville currently sits in the middle of the pack in terms of the percentage of the city budget spent on Mayoral and Council compensation. We also received a summary of Mayoral and Council duties from Committee Member David Hiles, himself a former Council Member.

In conclusion, our proposal contemplates a substantial compensation increase over a four year period for the Mayor and City Council. Even at the end of the four-year period, Hyattsville's compensation budget for the Mayor and City Council would be within range of surrounding jurisdictions, albeit on the higher end of the spectrum. We would encourage Council Members to return a portion of their compensation to the city if the extra income is not needed. We would also encourage the next Compensation Review Committee to analyze city elections held after the salary increases take effect, looking especially at how many seats are contested and for evidence of greater diversity on the Council.

The numerical details of our proposal are spelled out in the chart below, with an effective date of July 1, 2017 for the first increase in Mayoral and Council Member salaries. Here is an explanation for that two year delay: *The Maryland State Constitution* essentially forbids sitting elected officials from raising their own pay. *The Hyattsville City Charter* mandates equal pay for all Council Members. The 2017 effective date ensures that no member on the current Council will be voting to raise their own pay before they have to stand for re-election, and also ensures that every Council member will be paid the same salary. Technically, the Mayor's salary could be increased starting July 1, 2015, but we are recommending a delay in order to synchronize the Mayor's pay increase with the Council's. Our recommendation extends through 2020 in order to avoid what amounts to a two year "dead period" (caused by the conflict between the Charter & State Constitution referenced above) after the next Compensation Review Committee is convened in 2019. City Attorney Richard Colaresi has approved this recommendation as to legal sufficiency.

City of Hyattsville, Maryland					
Recommendations of Compensation Review Committee: Budget Years 2017-2020					
	Base Year (2014)	July 1, 2017	July 1, 2018	July 1, 2019	July 1, 2020
Operating Budget Forecast*		2.5%	2.5%	2.5%	2.5%
Total City Budget	\$15,000,000.00	\$16,153,500.00	\$16,557,000.00	\$16,971,000.00	\$17,400,000.00
Mayor's Compensation	\$7,800.00	\$11,550.00	\$12,914.00	\$14,340.00	\$15,834.00
Council Mbr. Compensation	\$5,200.00	\$7,729.00	\$8,643.00	\$9,597.00	\$10,597.00
Total \$ Compensation	\$59,800.00	\$88,844.25	\$99,342.00	\$110,311.50	\$121,800.00
% of Budget	0.40%	0.55%	0.60%	0.65%	0.70%

*2.5% budget increase forecast based on information gathered during briefing with the Hyattsville City Treasurer



Consent Items: MOTION #35-03-15 Teen Advisory Committee

SUBJECT: Teen Advisory Committee

SECTION: Consent Items

RECOMMENDED ACTION:

Motion #35-03-15

I move that the Mayor & Council establish a Teen Advisory Committee (TAC).

BACKGROUND:

City staff, the Mayor, and Council endeavor to positively engage Hyattsville's youth, as evidenced by the recent extension of the right to vote in municipal elections to 16- and 17-year-olds. Establishment of this Committee would further demonstrate Hyattsville's commitment to its youth.

The details and mission of the Committee are listed below:

The TAC shall be a 9-member committee consisting of a Chair, Secretary, and 7 at-large members. Committee members must be 13- to 19-years-olds who live within the City of Hyattsville or attend a school within the City's boundaries. At least 50%+1 of the sitting committee members must be residents of the City of Hyattsville. Members of the TAC shall be appointed by the Mayor and Council to serve one-year, renewable terms.

The Committee shall provide the Mayor and Council with meeting minutes and specific written recommendations on youth-related matters. The Committee is required to hold a minimum of eight monthly meetings each year.

Goals and Objective:

The Teen Advisory Committee (TAC) is established to nurture youth engagement and facilitate a voice for youth concerns in our community. The goal of TAC is to help the City identify supportive and meaningful actions to improve or address issues of importance to the residents of Hyattsville.

The TAC works on behalf of the Mayor and City Council to:

- Develop and recommend programs, projects, or other initiatives affecting the quality of life of residents in the City of Hyattsville;



Consent Items: MOTION #35-03-15 Teen Advisory Committee

- Develop high-impact partnerships within the community to serve residents' interests, with a focus on youth-related matters;
- Serve as a resource to staff in the development of Citywide programs serving youth;

Advise the Mayor and City Council in the development of policies and positions to advocate on behalf of youth in the City of Hyattsville.

NEXT STEPS:

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

Staff liaison and council liaison shall be required to attend regular meetings of the body.

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Action: 1.1 Provide information and opportunities for resident participation in civic ende

FISCAL IMPACT:

Staff Time


Tracey Nicholson, City Administrator 3/12/2015

Tracey E. Nicholson, City Administrator



Discussion Items: Discussion with Council of Tax Rate and Notification Process

SUBJECT: Discussion with Council of Tax Rate and Notification Process

SECTION: Discussion Items

BACKGROUND:

During the 2016 budget discussion of Real Property Tax Revenues various Council members asked the Treasurer to provide a schedule that allows the City to complete the process and legal requirements relative to increasing the tax rate. The current Real Property Tax is .63 per \$100 of assessed value and will generate approximately \$10.6 million in revenues. If City Council decides to increase the current rate the March 16th Council meeting starts the clock to meet the legal requirements to advertise, hold a public hearing and approve the increase. This discussion is designed to provide City Council with the information needed to determine whether or not to increase the Real Property Tax Rate. Attached is a updated tax rate analysis that identity's what revenues would be at various tax rates based on the new "Net assessable real property base" valuation of 1,679,500,357 along with an analysis as to what the increase would be for home owners at various rates and home values.

NEXT STEPS:

To have City Council determine if they are going to retain the current Real Property Tax Rate or increase the rate, identify the new rate and agree to the attached schedule that allows the City to complete the process and legal requirements needed to increase the current rate.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 1 – Ensure Transparent and Accessible Governance

Action: 1.1 Provide information and opportunities for resident participation in civic ende


Tracey Nicholson, City Administrator 3/13/2015

Estimated City tax revenues with rate increases

	\$.63 per \$100 of assessed value (Current Rate)	\$.64 per \$100 of assessed value	\$.65 per \$100 of assessed value	\$.66 per \$100 of assessed value	\$.67 per \$100 of assessed value	\$.68 per \$100 of assessed value
Net Assessable Base for FY 15 per SDAT						
\$ 1,679,500,357.00	\$ 10,580,852.25	\$ 10,748,802.28	\$ 10,916,752.32	\$ 11,084,702.36	\$ 11,252,652.39	\$ 11,420,602.43
Additional revenue		\$ 167,950.04	\$ 335,900.07	\$ 503,850.11	\$ 671,800.14	\$ 839,750.18

Estimated taxes based on Assessment and tax rate

	\$.63 per \$100 of assessed value (Current Rate)	\$.64 per \$100 of assessed value	\$.65 per \$100 of assessed value	\$.66 per \$100 of assessed value	\$.67 per \$100 of assessed value	\$.68 per \$100 of assessed value
Assessed Value						
\$ 150,000.00	\$ 945.00	\$ 960.00	\$ 975.00	\$ 990.00	\$ 1,005.00	\$ 1,020.00
\$ 200,000.00	\$ 1,260.00	\$ 1,280.00	\$ 1,300.00	\$ 1,320.00	\$ 1,340.00	\$ 1,360.00
\$ 250,000.00	\$ 1,575.00	\$ 1,600.00	\$ 1,625.00	\$ 1,650.00	\$ 1,675.00	\$ 1,700.00
\$ 300,000.00	\$ 1,890.00	\$ 1,920.00	\$ 1,950.00	\$ 1,980.00	\$ 2,010.00	\$ 2,040.00
\$ 350,000.00	\$ 2,205.00	\$ 2,240.00	\$ 2,275.00	\$ 2,310.00	\$ 2,345.00	\$ 2,380.00
\$ 400,000.00	\$ 2,520.00	\$ 2,560.00	\$ 2,600.00	\$ 2,640.00	\$ 2,680.00	\$ 2,720.00
\$ 450,000.00	\$ 2,835.00	\$ 2,880.00	\$ 2,925.00	\$ 2,970.00	\$ 3,015.00	\$ 3,060.00
\$ 500,000.00	\$ 3,150.00	\$ 3,200.00	\$ 3,250.00	\$ 3,300.00	\$ 3,350.00	\$ 3,400.00

**SCHEDULE TO MEET LEGAL REQUIREMENTS
TO INCREASE REAL PROPERTY TAX RATE**

March 16th:

- Council to decide on whether to retain the current rate or increase the rate and identify new rate.

March 17th:

- City Treasurer will submit the appropriate advertisement language for a tax increase to the County for review and approval. Upon approval the City Clerk will submit to the local newspaper the approved legal language that will be advertised for the required period of time.

March 26th:

- The advertisement will be published in the Prince George's sentinel.

April 15th:

- City Council to hold a public hearing on the increase of the tax rate and then approve the tax rate increase.

Main City Calendar for March 17 – April 1, 2015

Creative Minds: Parent & Child Program

Every Tuesday and Thursday, 10:00 AM - 12:00 PM @ Magruder Recreation Center

Creative Minds Parent & Child Program is a toddler program enriching children through education & interactive activities, including introduction to movement, art, music, story time and free play.

Code Compliance Advisory Meeting

March 18, 7:00 PM - 8:30 PM @ City Municipal Building, 1st Floor Multipurpose Room

City Council Budget Work Session

March 25, 8:00 PM - 10:00 PM @ Third Floor, Council Chambers

Education Advisory Committee

March 26, 6:30 PM - 8:00 PM @ 4310 Gallatin Street

The Great Magruder Park Egg Hunt & Pancake Breakfast

March 28, 9:00 AM - 12:00 PM @ Magruder Park

Board of Supervisors of Elections Meeting

March 31, 4:00 PM - 5:00 PM

Ethics Commission Meeting

March 31, 7:30 PM - 8:30 PM @ 3rd Floor Inner Conference Room

City Council Public Hearing: FY16 Budget

April 1, 7:00 PM - 8:00 PM @ Third Floor, Council Chambers

City Council Special Meeting

April 1, 8:00 PM - 10:00 PM @ Third Floor, Council Chambers

Applications for Vote by Mail (Absentee) Ballots Available

February 2 - May 4, 10:00 AM

Applications are available to all registered voters and may be picked up at the City Municipal Building, 3rd floor or downloaded online at www.hyattsville.org/election. Applications may be returned via mail, in person or emailed to votebymail@yattsville.org.

Candidate Registration for the May 5, 2015 City Election

February 23, 8:30 AM - March 27, 5:00 PM @ Third Floor, City Municipal Building

The City Election will be held on Tuesday, May 5, 2015. The Election is to fill the Office of Mayor and five (5) City Council seats, one seat for each of the five wards, serving four (4) year terms. Candidates may file to run for office from February 23rd to March 27, 2015. For more information go to: www.hyattsville.org/election or contact City Clerk, Laura Reams at 301/985-5009.



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Meeting: 3/16/2015 8:00 PM
Department: Clerk's Office
Prepared by: Laura Reams
Sponsors: Tartaro
DOC ID: (ID # 1115)

11.1

Motion to Close: MOTION #33-03-15 Motion to Close

SUBJECT: Motion to Close

SECTION: Motion to Close

RECOMMENDED ACTION:

Motion #33-03-15

I move that the Mayor & Council close the Council Meeting of March 16, 2015 in order to discuss a personnel evaluation.

BACKGROUND:

n/a

NEXT STEPS:

n/a

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

n/a

STRATEGIC GOALS AND ACTIONS:

Goal: Goal 4 - Foster Excellence in All City Operations

Action: 4.2 Recruit, develop, and retain a first-rate workforce by providing opportunities

FISCAL IMPACT:

None


Tracey Nicholson, City Administrator 3/13/2015



Hyattsville City Council
4310 Gallatin Street, 3rd floor
Hyattsville, MD 20781

Meeting: 3/16/2015 8:00 PM
Department: Clerk's Office
Prepared by: Laura Reams
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Motion to Close: MOTION #33-03-15 Motion to Close

Tracey E. Nicholson, City Administrator