City Council of Hyattsville, Maryland

AGENDA
City Council Regular Meeting
Tuesday, February 19, 2019
8:00 PM

Council Chambers
Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000 www.hyattsville.org

CITY COUNCIL

Mayor Candace B. Hollingsworth
Edouard Haba, Council President, Ward 4
Kevin Ward, Council Vice President, Ward 1
Bart Lawrence, Ward 1
Robert S. Croslin, Ward 2
Shani N. Warner, Ward 2
Carrianna Suiter, Ward 3
Thomas Wright, Ward 3
Paula J. Perry, Ward 4
Joseph Solomon, Ward 5
Erica Spell, Ward 5

ADMINISTRATION

Tracey E. Nicholson, City Administrator
Laura Reams, City Clerk, 301-985-5009, lreams@hyattsville.org

Watch Council Meetings Live View Past Council Meetings

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING! Your participation at this public meeting is valued and appreciated.

Agenda/Packet: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Audible Devices: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

Consent Agenda: Items listed on the Consent agenda are considered to be routine in nature, and are normally approved by one motion. Please note that most items on the Consent agenda have been discussed at a previous meeting. If a Councilmember wishes to comment on a particular item, that item shall be removed from the Consent agenda to "action" to allow for additional discussion.

Public Input: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

Ways to Watch the Meetings Live: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

Replay Schedule: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/councilagendas.

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Inclement Weather: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

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Facebook

Instagram

Vimeo

1. **Call to Order and Council Roll Call**

2. **Pledge of Allegiance to the Flag**

3. **Approval of Agenda**

4. **Public Comment (8:10 p.m. – 8:20 p.m.) Limit 2 minutes per speaker**

5. **Presentations (8:20 p.m. - 8:45 p.m.)**

5.a) FY17 & FY18 Audit Update (5 minutes)
HCC-273-FY19
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

5.b) Magruder Park Re-imagination (20 minutes)
HCC-265-FY19
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

Presentation Slides for City Council 20190219.pdf

Magruder concepts poster.pdf

Engagement Analysis 20190124.pdf

6. **Consent Items (8:45 p.m. - 8:50 p.m.)**

6.a) FY19 Budget Amendment: Fitness Court
HCC-264-FY19
I move that the Mayor and Council amend the FY19 DPW Capital Budget and transfer $45,000 from Fund 71-381 Maintenance Operations Capital Budget to Fund 71-601 Parks Operations Capital Budget to cover the cost of the fitness court for 38th Avenue Park.
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

NFC Grant Memo (1) (1) (Tracey Nicholson).docx

NFC Photo 1.jpg

NFC Photo 2.jpg

6.b) Schedule Public Hearing for Revitalization Tax Credit Application: Urban Investment Partners - Hyattsville Town One LLC.
HCC-267-FY19
I move that the Mayor and Council schedule a Public Hearing for March 18, 2019 at 7:30 p.m. to receive public testimony regarding a request by Urban Investment Partners, Hyattsville Town One LLC, 140 Q Street, NE #140b, Washington, DC 20002, for the City to consider a revitalization tax credit applied to real property taxes for 285 multi-family dwellings and 32,000 square feet of retail uses as part of the Armory Apartments Development.
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

Hyattsville_108-4_Revitalization_Tax_Credit.pdf

6.c) Metro II at UTC, Modification to Street Address of 3700 East-West Highway, Hyattsville
HCC-269-FY19
I move that the City Council authorize the City Administrator to provide the Maryland-National Capital Park & Planning Commission with a letter of consent to the owners request to modify the street address of the subject property at 3700 East-West Highway, Hyattsville to a new street address of America Boulevard, Hyattsville. The street number of the property will be determined by the Commission.
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

Memo - Metro II - Modified Street Address.docx

Annonated Code of Maryland 17-212 Streeet Name and House Number.jpg

Metro II Letter_061917.pdf

6.d) Lexipol: Revision of Police Department General Orders
HCC-251-FY19
I move that the Mayor and Council authorize the City Administrator to enter into a contract with Lexipol for the purposes of revising the Police Department General Orders at a cost not to exceed $ 33,750.00 for implementation and $13,518.00 annually in subscription fees for a term of one (1) year, renewal up to four (4) additional years, upon the review and approval by the City Attorney. Lexipol as been approved by the City Treasurer as a sole source provider.
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

Lexipol Request to Purchase Memorandum Chiefs final.docx

6.e) FY19 Budget Appropriation: Maryland Smart Energy Communities (MSEC) Grant Award (5 minutes)
HCC-276-FY19
I move that the Mayor and Council amend the FY19 Special Revenue Budget by appropriating the remaining balance of $9,600 from the previously approved 2017-09-520S1 MSEC Grant and accept and appropriate grant 2018-08-520S1 from Maryland Smart Energy Communities (MSEC) in the amount of $10,000 for a total of $19,600 in MSEC grant awards to purchase a Zero DSP All-Electric Police Motorcycle for the Police Department.

Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

MSEC Grant Award 2018-08-520S1.pdf

6.f) Purchase of one Zero DPS Electric Police Motorcycle
HCC-277-FY19
I move that the Mayor and Council authorize the Police Department to purchase one Zero DPS Electric Police Motorcycle in the amount not to exceed $22,929 from Cyclemax located in Gaithersburg MD.
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

Police Department Price Quotes and Memo.pdf

6.g) Letter of Support for Lighting for Melrose Skate Park (10 minutes)
HCC-274-FY19
I move that the Mayor and Council authorize the Mayor or the City Administrator to send a letter to The Maryland-National Capital Park and Planning Commission requesting lighting in Melrose Skate Park.
Lead Sponsor: Solomon
Co-Sponsor(s): Ward, Haba, Spell, Suiter

7. Action Items (8:50 p.m. - 9:00 p.m.)

7.a) Security and Access Control Vendor for City Wide Projects (10 minutes)
HCC-268-FY19
I move that the Mayor and Council authorize the City Administrator to enter into a contract with Skyline Technology Solutions, LLC., and authorize the expenditure of an amount not to exceed $900,000.00 over a 5 year period to provide a turnkey access control and security systems during the renovations of the new Department of Public Works Building and the new Police Department facility located at 3505 Hamilton St, and to include other security and access control requirements at City properties as may be required, upon the review and approval by the City Attorney for legal sufficiency.
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

190215 - memo - rfp DPW 18-010 selection of security vendor.docx

Skyline RFP Response

8. Discussion Items (9:00 p.m. - 9:45 p.m.)

8.a) CSP-18002 - Magruder Pointe (20 minutes)
HCC-270-FY19
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

Memo - Order of Remand - Magruder Pointe CSP.docx

CSP-18002 Remand Order.pdf

Magruder Pointe_Floyd_091118.pdf

Letter to PB, Signed.pdf

8.b) Landy Property – Annexation Resolution #2019-01 (10 minutes)
HCC-272-FY19
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

Memo - Landy Property Annexation - Discussion 2.19.2019.docx

Landy Annexation Resolution 2019-01.docx

Resolution Exhibit A - Description.pdf

Resolution Exhibit B.pdf

Annexation Plan - Landy Annexation - November 28 2018.doc

8.c) Hyattsville Armory Apartments – Architectural Permit Drawings (15 minutes)
HCC-275-FY19
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

Armory Apartments - Architectural Permit Drawing Review.docx

Armory Apartments - Permit Plans - Markup .pdf

Gooseneck with Lettering.pdf

Other Signage.pdf

Quackenbush_Garage_Hellbent_mural_finished_1.pdf

TayloredPhotoMemories_MartinWhatson2.pdf

Planning Committee Minutes 1-23-2019.docx

9. Council Dialogue (9:45 p.m. - 9:55 p.m.)

10. Community Notices and Meetings

10.a) City Calendar: February 20 - March 4, 2019
HCC-266-FY19
Lead Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

Main City Calendar_Feb 20 - Mar 4 2019.docx

11. Motion to Adjourn

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Ron Brooks
Submitting Department: Finance
Item Type: Audit
Agenda Section:

SUBJECT
FY17 & FY18 Audit Update (5 minutes)

HCC-273-FY19

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Summary Background:
Treasurer has FY17 audit for final review and comments before distribution. The FY18 audit document verification stage is ongoing and the audit is moving into review of accounts payable and accounts receivables. As previously reported I anticipate completion in April of this year.

Next Steps:
Continue to work through the audits until completion.

Fiscal Impact:
Late audit filings can result in loss of State grants and loss of revenues from the State of Maryland.

City Administrator Comments:
See summary above.

Community Engagement:
N/A

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Lesley Riddle
Submitting Department: Public Works
Item Type: Presentation
Agenda Section:

SUBJECT
Magruder Park Re-imagination (20 minutes)

HCC-265-FY19

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Presentation Slides for City Council 20190219.pdf

Magruder concepts poster.pdf

Engagement Analysis 20190124.pdf

Summary Background:
The Hyattsville City Council approved funding for concept designs to re-imagine Magruder Park. The scope of work included a review of existing park conditions, a site inventory and analysis. Other considerations included the history and context of the park and surrounding ecosystems; analysis of physical, biological, and cultural features of the park; and resident and park user engagement. The community was actively involved in developing visions and concepts of what the park could become while considering environmental and social opportunities and constraints. The Neighborhood Design Center (NDC) will present on two concepts and will continue to host community outreach meetings to ensure the designs are appropriately vetted by residents. The presentation to Council will help NDC gain additional information, insight and direction.

Next Steps:
Complete concept design and solicit an RFP to complete a master plan for Magruder Park.

Fiscal Impact:
Funds for next steps will be proposed FY20 CIP budget.

City Administrator Comments:
Presentation Onlyy

Community Engagement:

This is an ongoing effort to capture community input and opinion that can direct the design and plan of Magruder Park.

Strategic Goals:
Goal 5 – Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?
Pending

MAGRUDER PARK
REIMAGINED

the
Neighborhood
DesignCenter

3911 Hamilton St
Hyattsville, MD 20781
Project #: 3350
July 2018 - March 2019

PROJECT TEAM

concept design & engagement support

BRADLEY SITE DESIGN
LANDSCAPE ARCHITECTURE | PLANNING

multilingual outreach & Spanish language translation services

community outreach & engagement strategy, design support, project logistics

the Neighborhood DesignCenter

MAGRUDER PARK REIMAGINED

ENGAGEMENT PROCESS

COMMUNITY CONVERSATIONS

GOALS:

- Learn from specific groups about their **use habits**
- Learn more about **how the people feel** about the park
- Create a **sense of involvement and engagement** with the park
- **Inform** participants about how they can stay involved
- Learn more about what users want in their ideal park

In 5 meetings, we spoke to more than 100 people. Meetings were hosted with Dept of Public Works employees, teens of Teen Club, and open sessions in Spanish and in English.

SURVEYS

GOALS:

- Learn how people feel about Magruder Park
- Explore use habits

Surveys in the park: 97

Online (SpeakUp HVL) surveys: 69

ONSITE OBSERVATION

GOALS:

- Test how well Magruder Park serves all of its residents when formal sports are not going on
- Map what people are doing in the space at a given time
- Examine movement and staying patterns in and through the park Magruder Park

Saturday, July 29	10am - 12:30 pm
Tuesday, July 31	10 am - 12 pm
Monday, August 6	5 pm - 7:30 pm
Thursday, August 9	6:30 am - 8:30 am

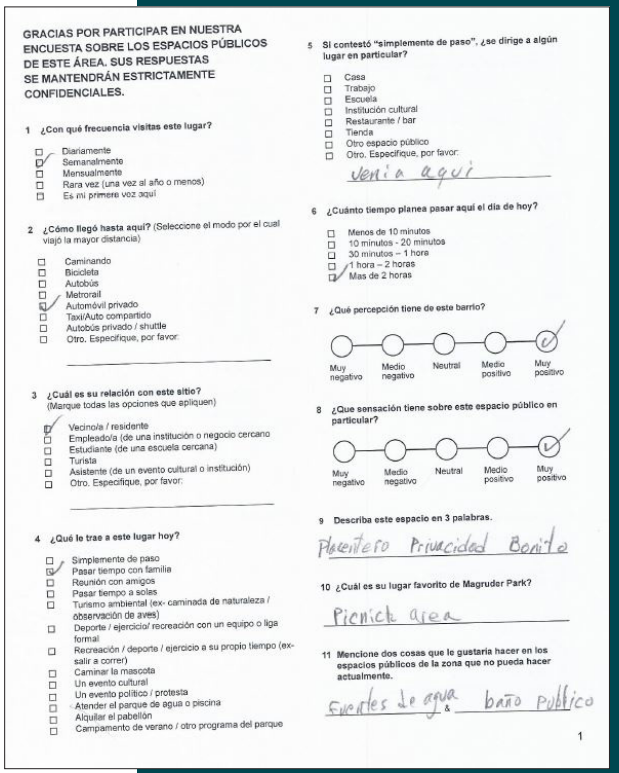
COMMUNITY VISIONING WORKSHOP

GOALS:

- Collectively vision a future for Magruder Park- what happens there, when, who is engaged, and what elements are most important?
- Assess the effectiveness of existing park elements

NEXT STEPS:

Concepts will be presented for community feedback. After collecting responses, NDC + Bradley Site Design team members, City of Hyattsville staff, and a group of Community Champions will refine the design concepts and provide a final round of feedback. With that information, the design team will complete a final design.



GRACIAS POR PARTICIPAR EN NUESTRA ENCUESTA SOBRE LOS ESPACIOS PÚBLICOS DE ESTE ÁREA. SUS RESPUESTAS SE MANTENDRÁN ESTRICTAMENTE CONFIDENCIALES.

1 ¿Con qué frecuencia visitas este lugar?
- ☐ Diariamente
- ☑ Semanalmente
- ☐ Mensualmente
- ☐ Rara vez (una vez al año o menos)
- ☐ Es mi primera vez aquí

2 ¿Cómo llegó hasta aquí? (Seleccione el modo por el cual viajó la mayor distancia)
- ☐ Caminando
- ☐ Bicicleta
- ☐ Autobús
- ☐ Metrorail
- ☑ Automóvil privado
- ☐ Taxi/Auto compartido
- ☐ Autobús privado / shuttle
- ☐ Otro. Especifique, por favor:

3 ¿Cuál es su relación con este sitio? (Marque todas las opciones que apliquen)
- ☑ Vecino/a / residente
- ☐ Empleado/a (de una institución o negocio cercano
- ☐ Estudiante (de una escuela cercana)
- ☐ Turista
- ☐ Asistente (de un evento cultural o institución)
- ☐ Otro. Especifique, por favor:

4 ¿Qué le trae a este lugar hoy?
- ☑ Simplemente de paso
- ☐ Pasar tiempo con familia
- ☐ Reunión con amigos
- ☐ Pasar tiempo a solas
- ☐ Turismo ambiental (ex- caminada de naturaleza / observación de aves)
- ☐ Deporte / ejercicio/ recreación con un equipo o liga formal
- ☐ Recreación / deporte / ejercicio a su propio tiempo (ex- salir a correr)
- ☐ Caminar la mascota
- ☐ Un evento cultural
- ☐ Un evento político / protesta
- ☐ Atender el parque de agua o piscina
- ☐ Alquilar el pabellón
- ☐ Campamento de verano / otro programa del parque

5 Si contestó "simplemente de paso", ¿se dirige a algún lugar en particular?
- ☐ Casa
- ☐ Trabajo
- ☐ Escuela
- ☐ Institución cultural
- ☐ Restaurante / bar
- ☐ Tienda
- ☐ Otro espacio público
- ☐ Otro. Especifique, por favor: Venía aquí

6 ¿Cuánto tiempo planea pasar aquí el día de hoy?
- ☐ Menos de 10 minutos
- ☐ 10 minutos - 20 minutos
- ☐ 30 minutos – 1 hora
- ☑ 1 hora – 2 horas
- ☐ Mas de 2 horas

7 ¿Qué percepción tiene de este barrio?

Muy negativo | Medio negativo | Neutral | Medio positivo | Muy positivo ✓

8 ¿Que sensación tiene sobre este espacio público en particular?

Muy negativo | Medio negativo | Neutral | Medio positivo | Muy positivo ✓

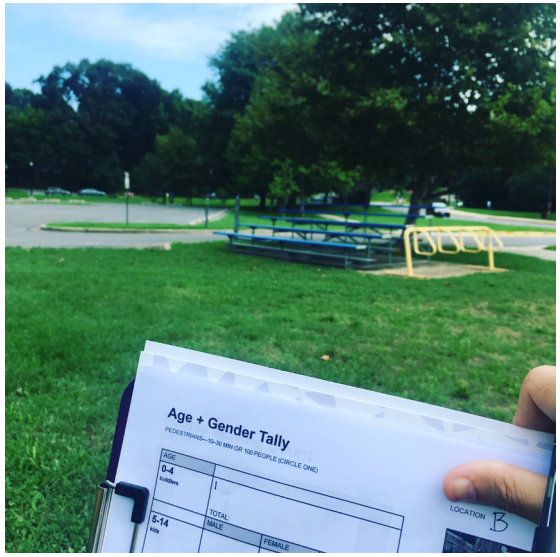
9 Describa este espacio en 3 palabras.
Placentero Privacidad Bonito

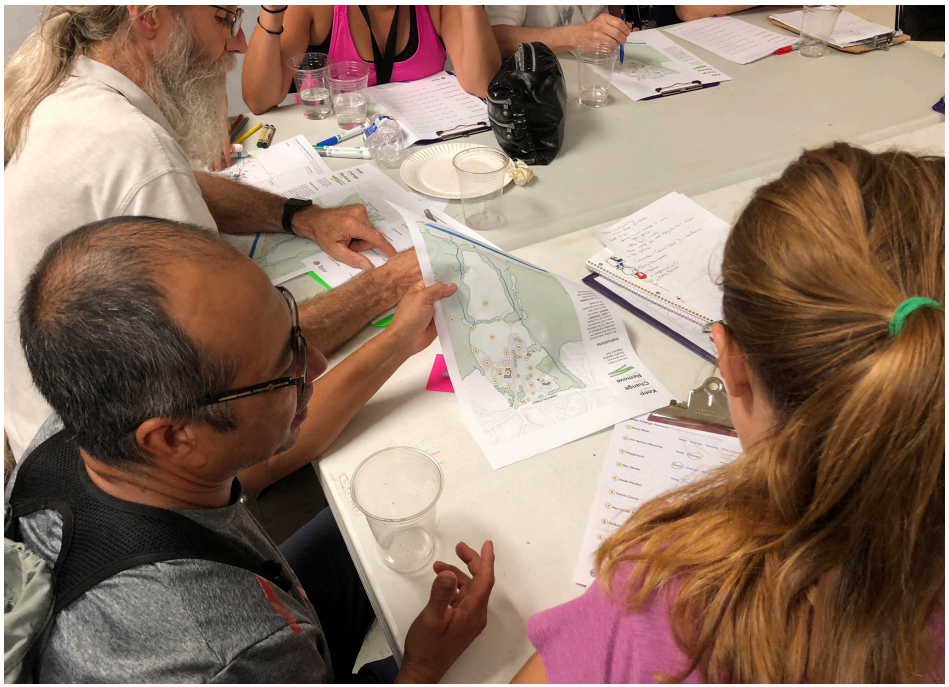
10 ¿Cuál es su lugar favorito de Magruder Park?
Picnick area

11 Mencione dos cosas que le gustaría hacer en los espacios públicos de la zona que no pueda hacer actualmente.
Fuentes de agua & baño publico

1

ENGAGEMENT PROCESS





MAGRUDER PARK REIMAGINED

CONCLUSIONS

Magruder Park is part of the fabric of life in Hyattsville

It is used by groups to **spend time with family** and by individuals for **exercise and nature walks.**

Park users are primarily **neighbors and residents**, broadly representative of the larger community.

However, **teens** are a group who are not served by the park currently.

Rental procedures make some **feel unwelcome** and aren't universally understood

The audience reached through existing City communication paths misses important members of the Magruder Park community.

Large areas of park go **unused a majority of the time** and park users **adapt existing infrastructure** to meet their needs (kids cycling on an open basketball court, zumba in the shade of an unused parking lot, makeshift dog runs in the tennis courts)

Pets are part of Magruder, though they too have little sanctioned infrastructure.

The existing playground needs an **upgrade** that will **accommodate teens and older kids** as well as younger ones. It also needs **places for caregivers** to sit comfortably and socialize.

Full court basketball courts **with places to sit and socialize** in the shade will increase park user comfort and meet unmet needs. A few adjustable hoops for kids are also desired.

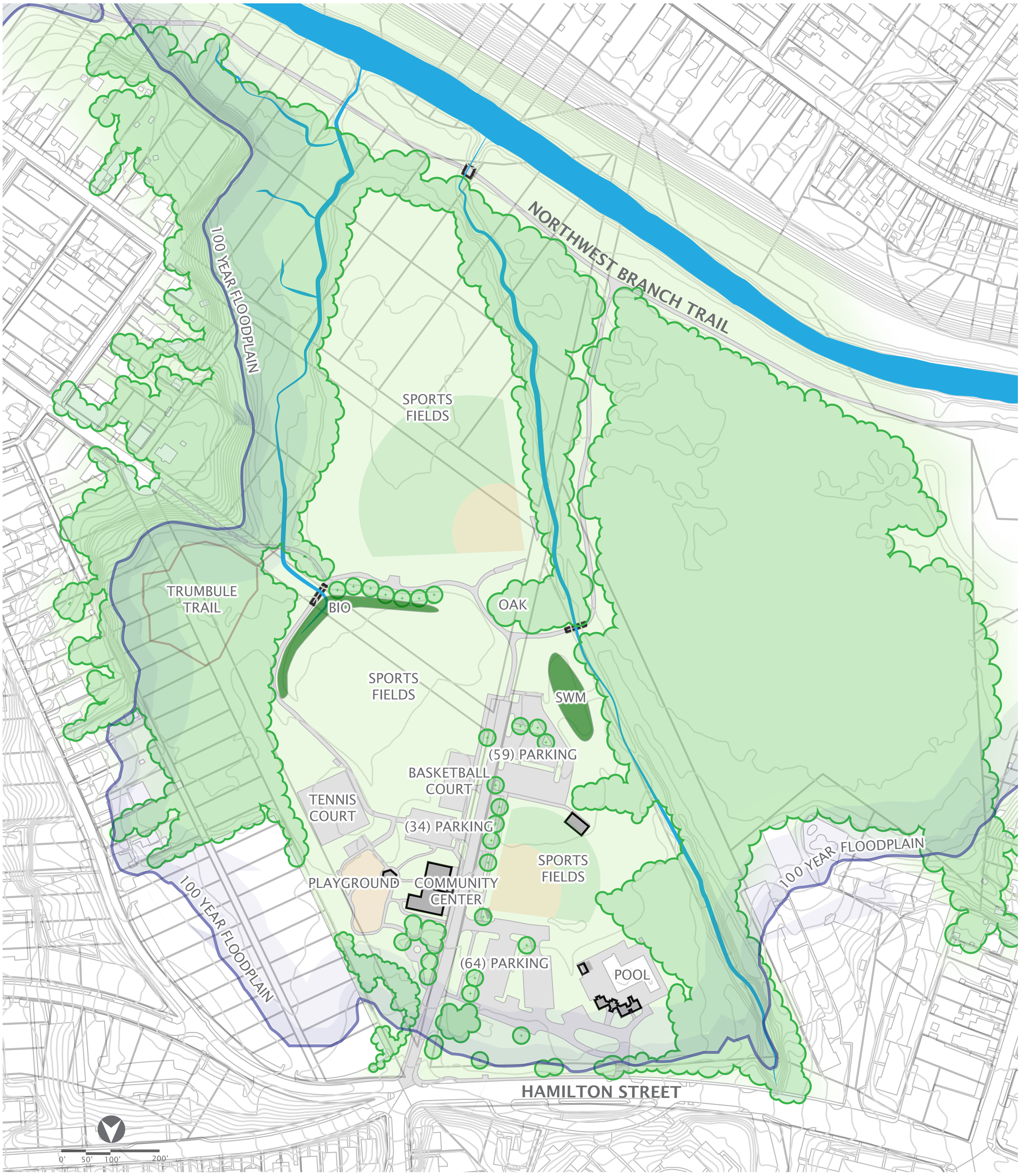
Areas for **sitting and conversing informally** are needed throughout the park.

A mix of natural and more formal areas are required and the addition of a **water play element** is nearly universally supported.

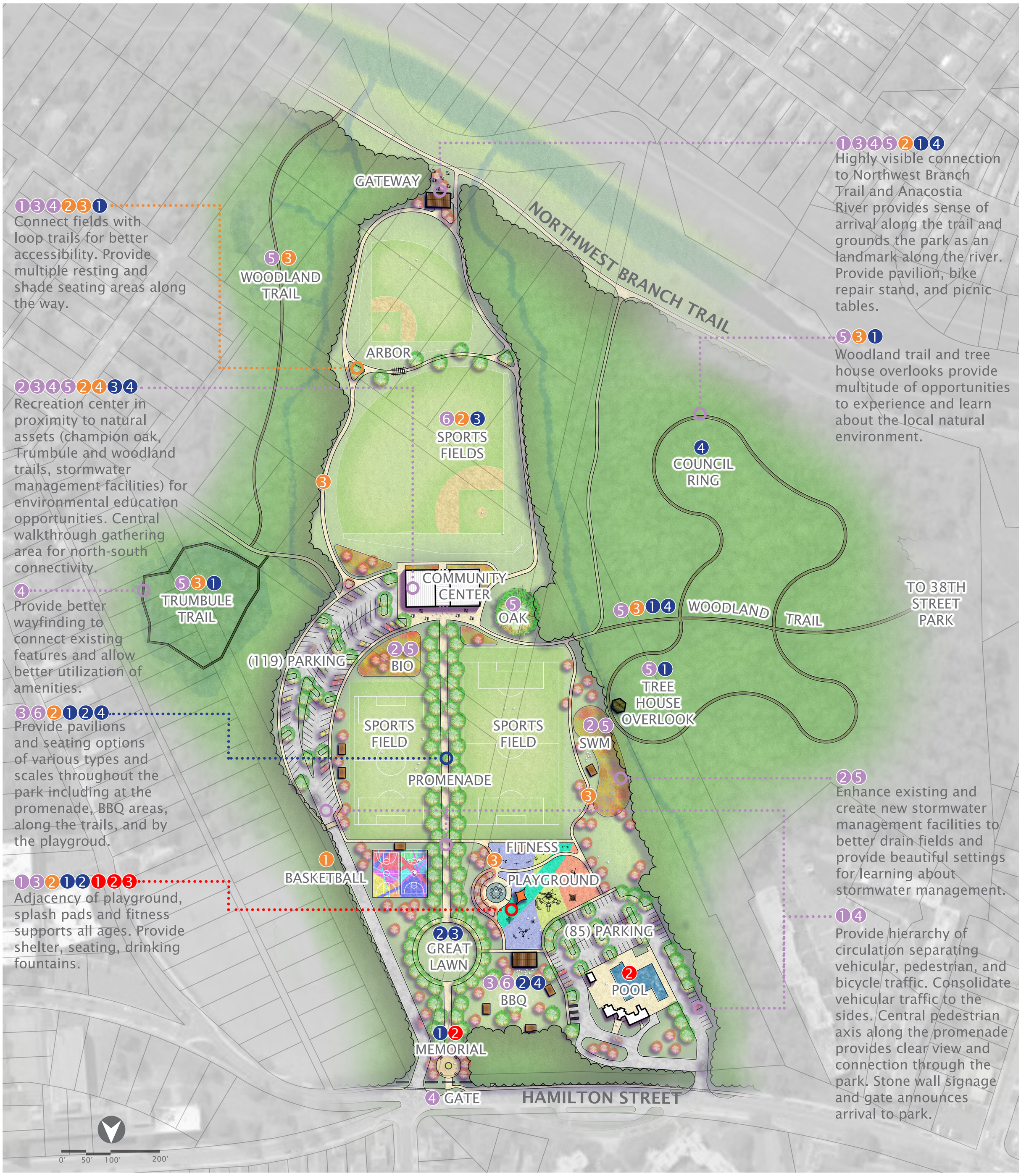
Wayfinding signage is needed and presents an interesting opportunity to **introduce color** into the park, a quality desired across user groups.

By far, **flooding** is the biggest obstacle in Magruder Park.

EXISTING CONDITIONS



CONCEPT 1



1 3 4 2 3 1
Connect fields with loop trails for better accessibility. Provide multiple resting and shade seating areas along the way.

1 3 4 5 2 1 4
Highly visible connection to Northwest Branch Trail and Anacostia River provides sense of arrival along the trail and grounds the park as an landmark along the river. Provide pavilion, bike repair stand, and picnic tables.

5 3 1
Woodland trail and tree house overlooks provide multitude of opportunities to experience and learn about the local natural environment.

2 3 4 5 2 4 3 4
Recreation center in proximity to natural assets (champion oak, Trumbule and woodland trails, stormwater management facilities) for environmental education opportunities. Central walkthrough gathering area for north-south connectivity.

4
Provide better wayfinding to connect existing features and allow better utilization of amenities.

3 6 2 1 2 4
Provide pavilions and seating options of various types and scales throughout the park including at the promenade, BBQ areas, along the trails, and by the playgroud.

1 3 2 1 2 1 2 3
Adjacency of playground, splash pads and fitness supports all ages. Provide shelter, seating, drinking fountains.

2 5
Enhance existing and create new stormwater management facilities to better drain fields and provide beautiful settings for learning about stormwater management.

1 4
Provide hierarchy of circulation separating vehicular, pedestrian, and bicycle traffic. Consolidate vehicular traffic to the sides. Central pedestrian axis along the promenade provides clear view and connection through the park. Stone wall signage and gate announces arrival to park.

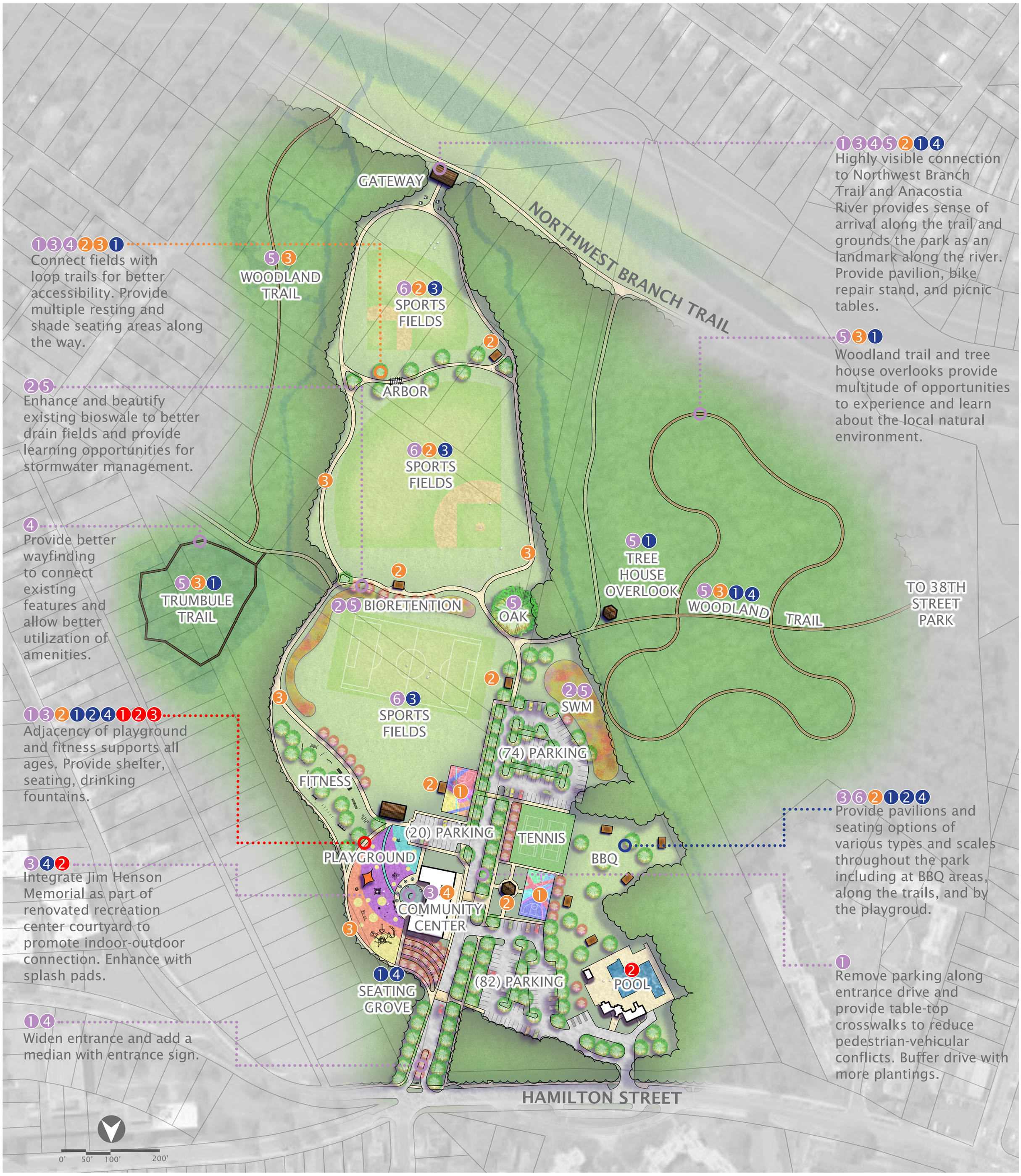
Community Center Footprint
Existing: 5500sf
Proposed: 9000sf

Parking Spaces
Existing: 157
Proposed: 204

KEY COMMUNITY DESIRES INCLUDE:							
PARK EXPERIENCE		PLAYFUL RECREATION		ACTIVE RECREATION		PASSIVE RECREATION	
1	Safe environment	1	Upgraded play structures	1	Full-court basketball	1	Abundant seating options
2	Solve flooding issues	2	Water play	2	Areas to rest in shade	2	Family time
3	Facilities supporting longer stay	3	Support all age groups	3	Looped trails	3	Ability to host large events
4	Good wayfinding			4	Equipment rentals	4	Gathering areas
5	Environmental education						
6	Easier rental procedures						

*See “Magruder Park Reimagined” for full report on community engagement findings.

CONCEPT 2



1 3 4 2 3 1
Connect fields with loop trails for better accessibility. Provide multiple resting and shade seating areas along the way.

2 5
Enhance and beautify existing bioswale to better drain fields and provide learning opportunities for stormwater management.

4
Provide better wayfinding to connect existing features and allow better utilization of amenities.

1 3 2 1 2 4 1 2 3
Adjacency of playground and fitness supports all ages. Provide shelter, seating, drinking fountains.

3 4 2
Integrate Jim Henson Memorial as part of renovated recreation center courtyard to promote indoor-outdoor connection. Enhance with splash pads.

1 4
Widen entrance and add a median with entrance sign.

1 3 4 5 2 1 4
Highly visible connection to Northwest Branch Trail and Anacostia River provides sense of arrival along the trail and grounds the park as an landmark along the river. Provide pavilion, bike repair stand, and picnic tables.

5 3 1
Woodland trail and tree house overlooks provide multitude of opportunities to experience and learn about the local natural environment.

3 6 2 1 2 4
Provide pavilions and seating options of various types and scales throughout the park including at BBQ areas, along the trails, and by the playgroud.

1
Remove parking along entrance drive and provide table-top crosswalks to reduce pedestrian-vehicular conflicts. Buffer drive with more plantings.

Community Center Footprint
Existing: 5500sf
Proposed: 8270sf

Parking Spaces
Existing: 157
Proposed: 176

KEY COMMUNITY DESIRES INCLUDE:							
PARK EXPERIENCE		PLAYFUL RECREATION		ACTIVE RECREATION		PASSIVE RECREATION	
1	Safe environment	1	Upgraded play structures	1	Full-court basketball	1	Abundant seating options
2	Solve flooding issues	2	Water play	2	Areas to rest in shade	2	Family time
3	Facilities supporting longer stay	3	Support all age groups	3	Looped trails	3	Ability to host large events
4	Good wayfinding			4	Equipment rentals	4	Gathering areas
5	Environmental education						
6	Easier rental procedures						

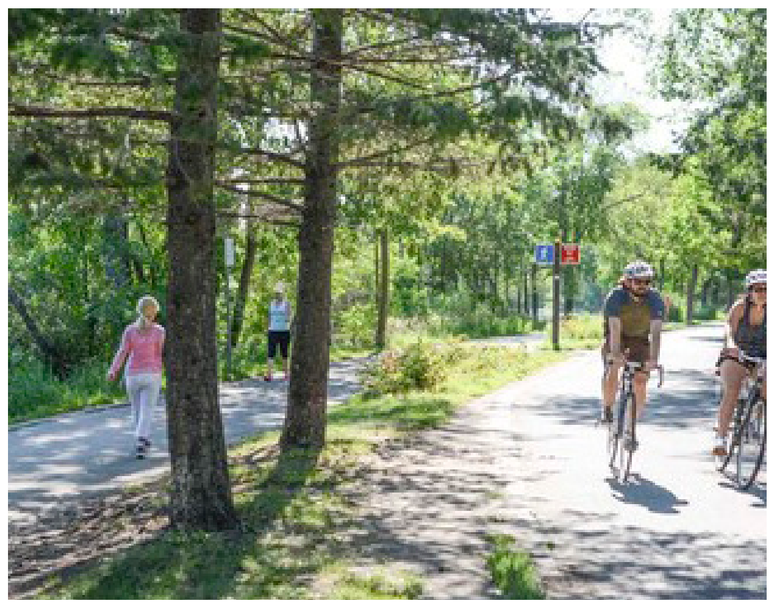
*See “Magruder Park Reimagined” for full report on community engagement findings.

BRADLEY SITE DESIGN
LANDSCAPE ARCHITECTURE | URBAN DESIGN
159 RESEARCH ROAD | GREENBELT, MD | P 301.474.3459 | WWW.BRADLEYSITEDESIGN.COM

PARK EXPERIENCE – LANDSCAPE VERNACULAR

Main Entrance / Arrival Experience

Secondary Entrance / Cyclist Rest Area



Site Circulation & Connectivity

Community Center/ Gathering Space

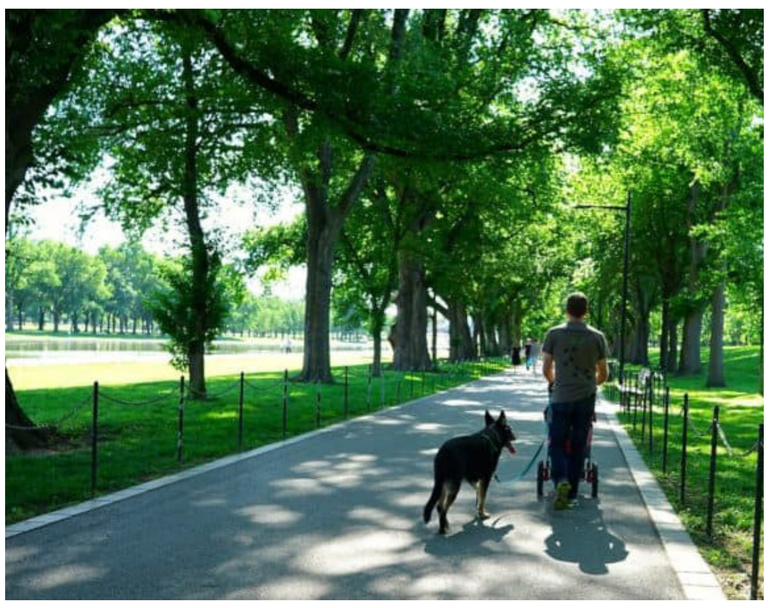
Elevated Community Center

Observation Tower

Restroom and Concessions Addition

Restroom and Concessions

Raised Crosswalk / Speed Table



Promenade

Sculpture

Lawns, Meadow & Forest Habitats

Signage and Way Finding

Signage and Way Finding

Site Lighting & Security Cameras

PLAYFUL RECREATION

Multi Aged Playground

Thematic Play Experience

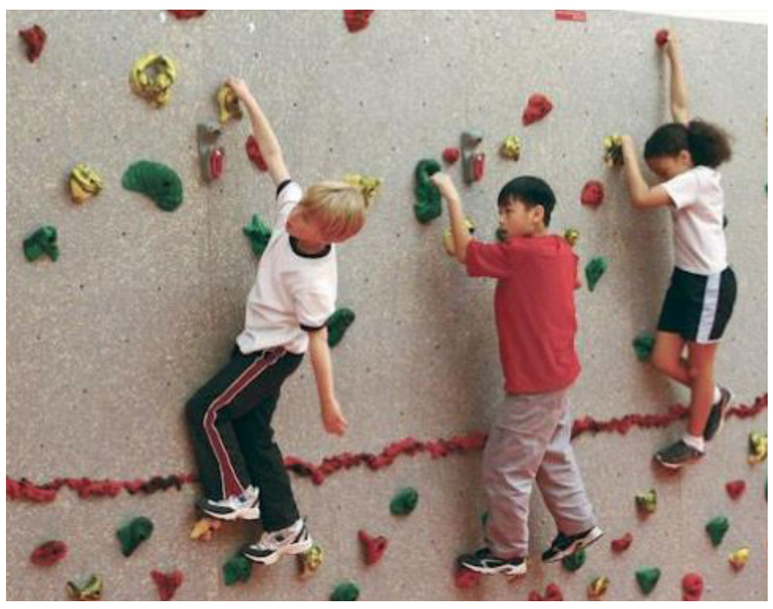
Sculptural Play

Sculptural Play

Slides

Climbers

Outdoor Gym



Climbing Wall

Agility Course

Expression Wall

Misters Water Feature

Misters Water Feature

Jim Hensen Memorial

Pop Jet Splash Pad

Laminar Flow Water Play

ACTIVE RECREATION

Full Sized Basketball Court

Running Trail with Distance Markers

Fitness Stations

Bicycling

Baseball / Softball

Soccer

Tennis

Disk Golf

Outdoor Zumba

PASSIVE RECREATION

Party Pavilion

Party Pavilion

Picnic Pavilion

Outdoor Grills & Charcoal Bins

Outdoor Hammocks

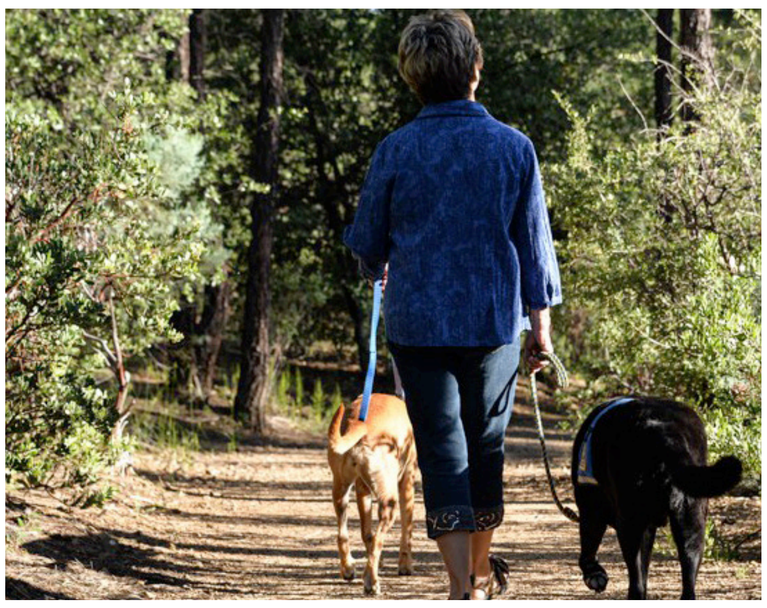
Lifesize Board Games

PASSIVE RECREATION (CONTINUED)

Concerts and Outdoor Movies

Sun Lawn / Picnic Lawn

Markets / Festivals



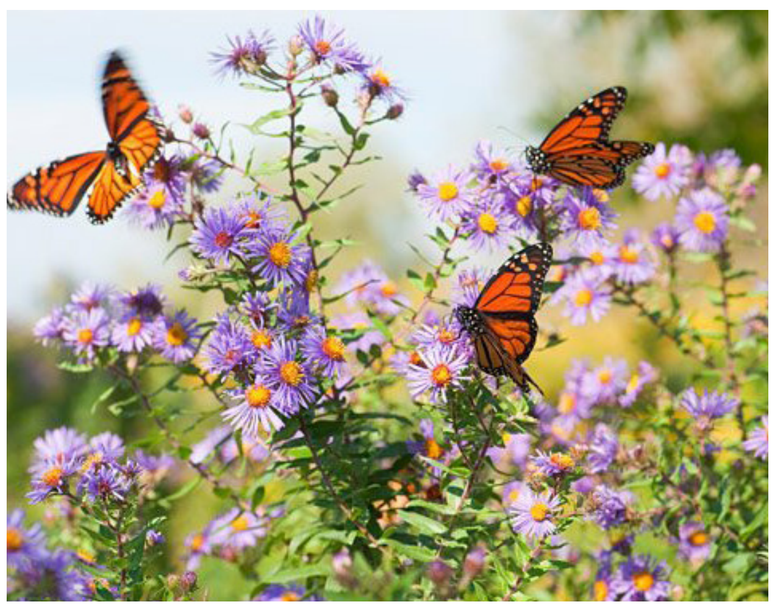
Dog Walking

Nature Trails

Trumbule Trails

Bird Watching

Butterfly Garden



Butterfly Garden

Explore Nature

Unprogrammed Lawn Space

Additional Seating

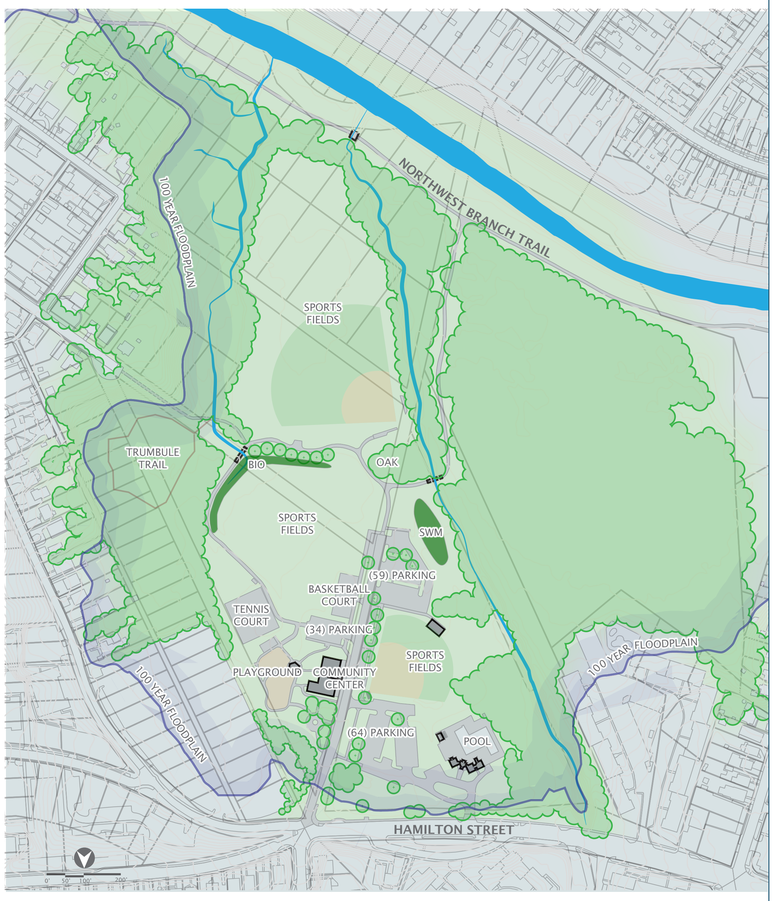
Small Group Seating

Large Group Seating

REIMAGINING MAGRUDER PARK

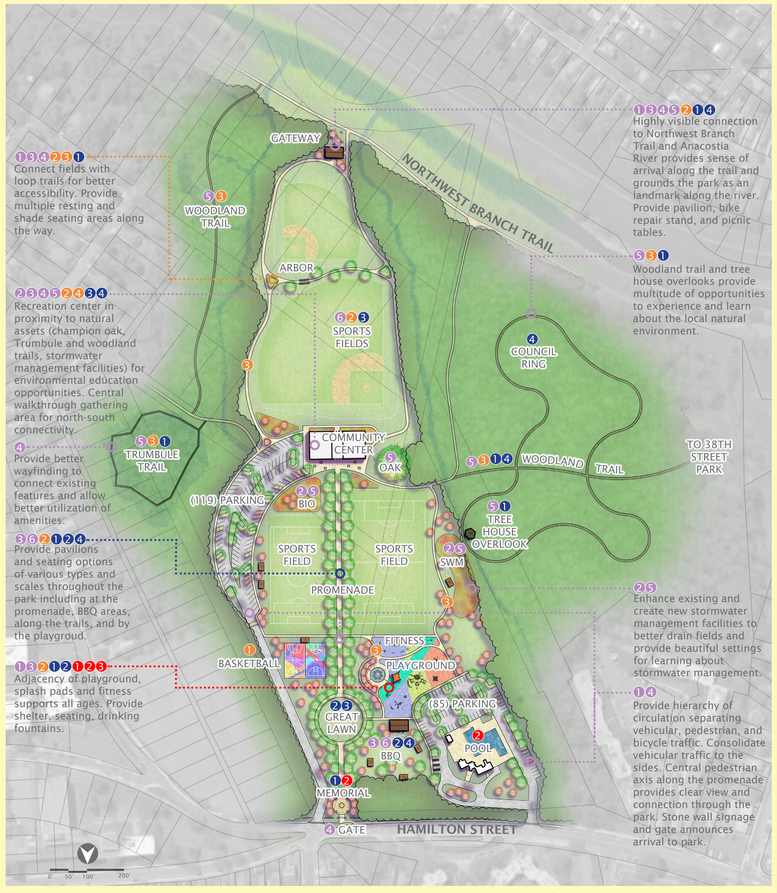
Help us decide! You can choose a concept or share your opinion on the survey.

EXISTING CONDITIONS



- Entrance and access drive do not accommodate pedestrians and cyclists
- Parking areas are inefficient and flood with stormwater
- Rec Center is too small for needed programs
- Basketball is half court, doesn't meet current needs
- Playground equipment is outdated, adult facilities are lacking
- Loop trail is very short
- More pavilions and activities are desired
- Sports fields are frequently wet from flooding
- Parks lacks wayfinding
- No visual connection to nearby Northwest Branch of Anacostia River

CONCEPT 1



Connect fields with loop trails for better accessibility. Provide multiple resting and shade seating areas along the way.

Recreation center in proximity to natural assets (champion oak, Trumbule and woodland trails, stormwater management facilities) for environmental education opportunities. Central walkthrough gathering area for north-south connectivity.

Provide better wayfinding to connect existing features and allow better utilization of amenities.

Provide pavilions and seating options of various types and scales throughout the park including at the promenade, BBQ areas, along the trails, and by the playground.

Adjacency of playground, splash pads and fitness supports all ages. Provide shelter, seating, drinking fountains.

Highly visible connection to Northwest Branch Trail and Anacostia River provides sense of arrival along the trail and grounds the park as an landmark along the river. Provide pavilion, bike repair stand, and picnic tables.

Woodland trail and tree house overlooks provide multitude of opportunities to experience and learn about the local natural environment.

Enhance existing and create new stormwater management facilities to better drain fields and provide beautiful settings for learning about stormwater management.

Provide hierarchy of circulation separating vehicular, pedestrian, and bicycle traffic. Consolidate vehicular traffic to the sides. Central pedestrian axis along the promenade provides clear view and connection through the park. Stone wall signage and gate announces arrival to park.

Community Center Footprint
Existing: 5500sf
Proposed: 9000sf

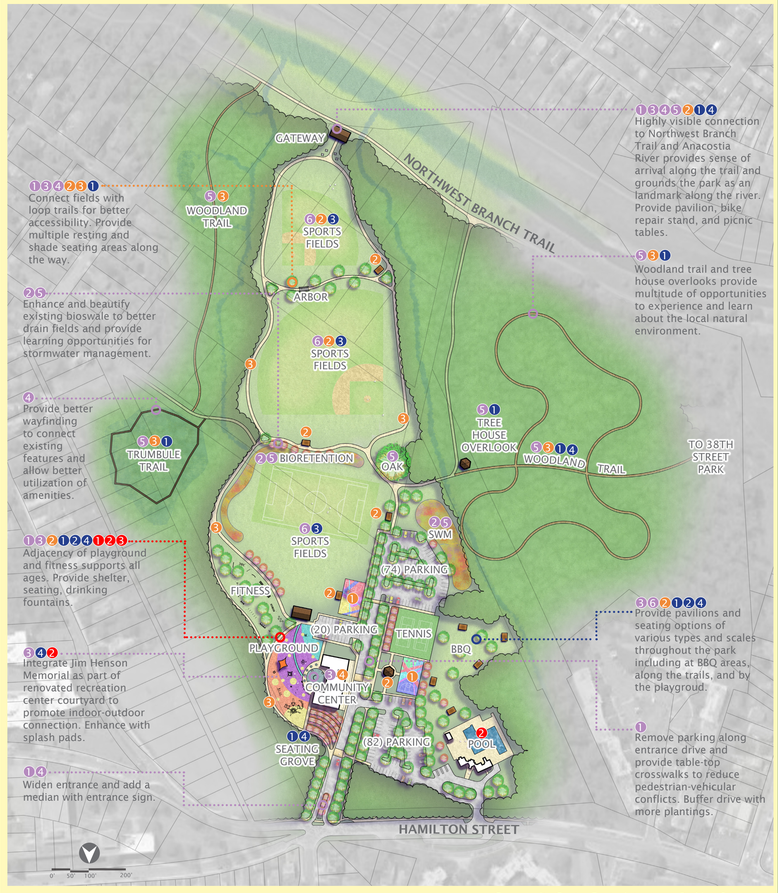
Parking Spaces
Existing: 157
Proposed: 204

KEY COMMUNITY DESIRES INCLUDE:							
PARK EXPERIENCE		PLAYFUL RECREATION		ACTIVE RECREATION		PASSIVE RECREATION	
1	Safe environment	1	Upgraded play structures	1	Full-court basketball	1	Abundant seating options
2	Solve flooding issues	2	Water play	2	Areas to rest in shade	2	Family time
3	Facilities supporting longer stay	3	Support all age groups	3	Looped trails	3	Ability to host large events
4	Good wayfinding			4	Equipment rentals	4	Gathering areas
5	Environmental education						
6	Easier rental procedures						

*See "Magruder Park Reimagined" for full report on community engagement findings.

- Entrance widened, Henson memorial moved here
- Vehicle access and parking shifted to left (west) side of park
- Central promenade with double row of trees is pedestrian-cyclist only
- Central park area is car-free zone, connected to jogging loops and play areas
- Rec Center moved to central location in park and expanded with environmental programs and trail connections
- Playground moved toward pool and expanded with adult fitness nearby
- Full court basketball, tennis courts removed
- Pavilions with BBQ and informal play lawn near playground
- New gateway at Northwest Branch Trail near levee
- Stormwater management plantings expanded to control flooding
- Wayfinding and infomation signs throughout park
- Overall parking increased from 157 to 204 spaces

CONCEPT 2



Connect fields with loop trails for better accessibility. Provide multiple resting and shade seating areas along the way.

Enhance and beautify existing bioswale to better drain fields and provide learning opportunities for stormwater management.

Provide better wayfinding to connect existing features and allow better utilization of amenities.

Adjacency of playground and fitness supports all ages. Provide shelter, seating, drinking fountains.

Integrate Jim Henson Memorial as part of renovated recreation center courtyard to promote indoor-outdoor connection. Enhance with splash pads.

Widen entrance and add a median with entrance sign.

Highly visible connection to Northwest Branch Trail and Anacostia River provides sense of arrival along the trail and grounds the park as an landmark along the river. Provide pavilion, bike repair stand, and picnic tables.

Woodland trail and tree house overlooks provide multitude of opportunities to experience and learn about the local natural environment.

Provide pavilions and seating options of various types and scales throughout the park including at BBQ areas, along the trails, and by the playground.

Remove parking along entrance drive and provide table-top crosswalks to reduce pedestrian-vehicular conflicts. Buffer drive with more plantings.

Community Center Footprint
Existing: 5500sf
Proposed: 8270sf

Parking Spaces
Existing: 157
Proposed: 176

KEY COMMUNITY DESIRES INCLUDE:							
PARK EXPERIENCE		PLAYFUL RECREATION		ACTIVE RECREATION		PASSIVE RECREATION	
1	Safe environment	1	Upgraded play structures	1	Full-court basketball	1	Abundant seating options
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5	Environmental education						
6	Easier rental procedures						

*See "Magruder Park Reimagined" for full report on community engagement findings.

- Entrance widened with median to accommodate pedestrians and cyclists
- Vehicle parking in same locations, elevated above flood zone
- Henson memorial moved to rear of Rec Center, seating grove in current memorial location
- Rec Center remains with addition for environmental, community programs
- Playground redesigned and expanded, new adult fitness located nearby
- Tennis court moved, BBQ pavilion area expanded with play lawn
- Jogging loops, connection to wetland trails
- New gateway at Northwest Branch Trail near levee
- Stormwater management plantings expanded to control flooding
- Wayfinding and infomation signs throughout park
- Overall parking increased from 157 to 176 spaces

the Neighborhood DesignCenter

For future events and more information go to SpeakUpHvl at speakuphvl.com

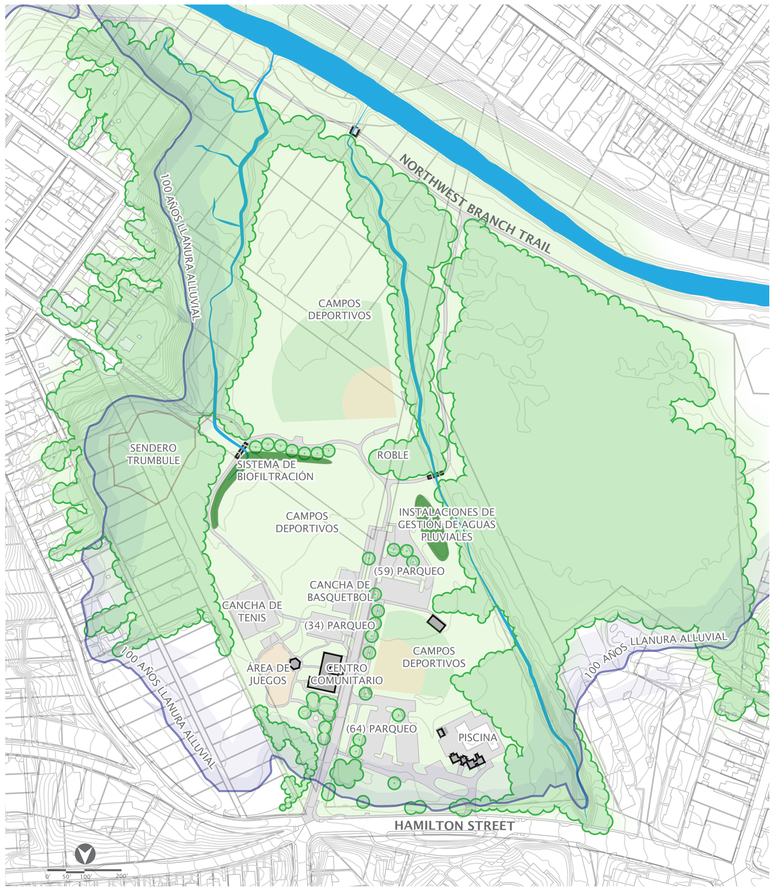
BRADLEY SITE DESIGN
LANDSCAPE ARCHITECTURE | PLANNING

Rivera Group

REIMAGINING MAGRUDER PARK

Help us decide! You can choose a concept or share your opinion on the survey.

CONDICIONES EXISTENTES



CONCEPTO 1

1 3 4 2 3 1
Conecta campos con senderos para mejor accesibilidad. Habrá varias áreas de descanso y sombra en el camino.

1 2 4 5 2 1 4
Conexión visible al Northwest Branch Trail y Anacostia River que provee un sentido de llegar a un punto de referencia. Habrá pabellones, soporte para reparar bicicletas y mesas para comer.

5 3 1
El sendero Woodland y la casita del árbol proveen múltiples oportunidades para disfrutar de y aprender sobre la naturaleza.

2 5 4 5 2 4 3 4
El Centro Comunitario estará cerca de bienes naturales (robles, senderos e instalaciones de gestión de aguas pluviales) para oportunidades educativas sobre el medio ambiente. También habrá un área de caminar en el centro con acceso al norte y sur del parque.

4
Proveer mejor señalización para conectar y mejorar utilizar servicios ya existentes.

3 6 2 1 2 4
Proveer pabellones y varias opciones de sentar por todo el parque. Esto incluye las áreas de paseo, senderos, asadores y área de juegos.

1 5 2 1 2 1 2 3
Al par del área de juegos, habrá almohadillas de chapoteo y máquinas de ejercicio que personas de todas edades podrían usar. Fuentes de agua y áreas de descanso también se instalarían.

2 5
Crear y mejorar nuevas instalaciones de gestión de aguas pluviales para drenar los campos.

1 4
Mejorar el flujo de tráfico entre peatones, vehículos y ciclistas. Se consolidará el tráfico de vehículos a los lados, peatones caminaran por paseos en el centro del parque. También habrá señales en un muro de piedra anunciando la entrada al parque.

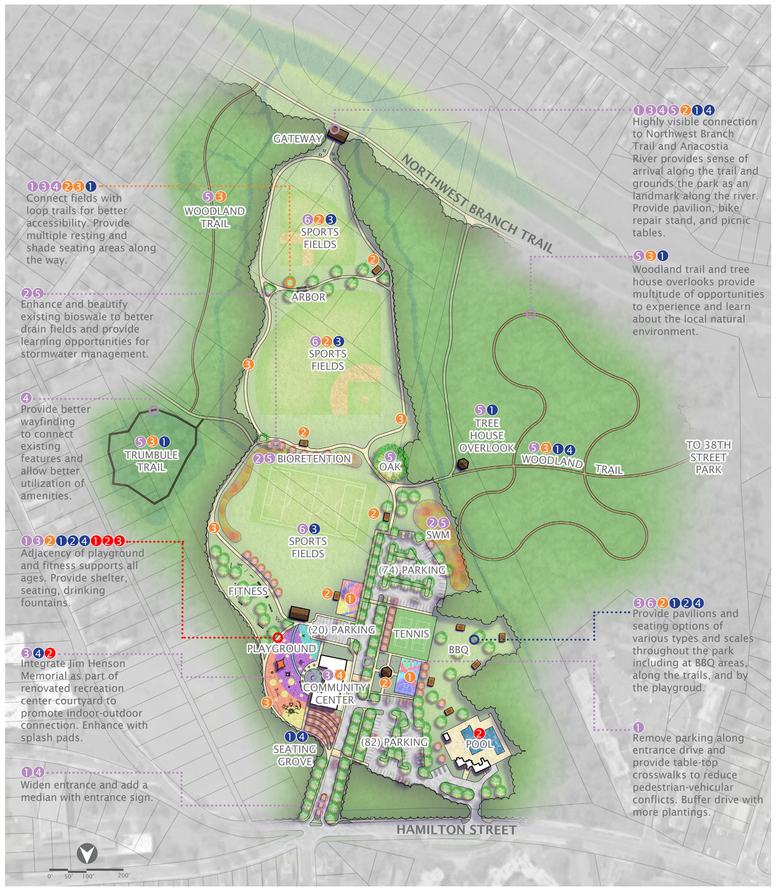
Huellas del Centro Comunitario
Existente: 5500 Pies Cuadrados
Propuesto: 9000 Pies Cuadrados

Espacios de Parqueo
Existentes: 157
Propuestos: 204

DESEOS COMUNITARIOS CLAVES INCLUYEN:			
EXPERIENCIA DEL PARQUE	RECREACIÓN PARA ESTAR JUGANDO	RECREACIÓN PARA ESTAR ACTIVO	RECREACIÓN PARA ESTAR RELAJANDO
1 Ambiente seguro	1 Actualizadas estructuras para jugar	1 Corte de baloncesto	1 Abundancia de opciones para sentarse
2 Arreglaría problemas de inundación	2 Juegos acuáticos	2 Áreas para relajar en la sombra	2 Ambiente familiar
3 Las facilidades soportaran una mejor experiencia	3 Apto para todas las edades	3 Senderos que dan vuelta	3 Habilidad para sostener eventos grandes
4 Mejor señalización		4 Equipaje para rentar	4 Áreas para reunirse
5 Educación sobre el medio ambiente			
6 Mas fácil proceso para rentar equipaje			

* Vea "Magruder Park Reimagined" para un reporte completo sobre recomendaciones hechas por la comunidad.

CONCEPTO 2



1 3 4 2 3 1
Connect fields with loop trails for better accessibility. Provide multiple resting and shade seating areas along the way.

1 3 4 5 2 1 4
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5 3 1
Woodland trail and tree house overlooks provide multitude of opportunities to experience and learn about the local natural environment.

2 5
Enhance and beautify existing bioswale to better drain fields and provide learning opportunities for stormwater management.

4
Provide better wayfinding to connect existing features and allow better utilization of amenities.

1 3 2 1 2 4 1 2 3
Adjacency of playground and fitness supports all ages. Provide shelter, seating, drinking fountains.

3 6 2 1 2 4
Provide pavilions and seating options of various types and scales throughout the park including at BBQ areas, along the trails, and by the playgroud.

3 4 2
Integrate Jim Henson Memorial as part of renovated recreation center courtyard to promote indoor-outdoor connection. Enhance with splash pads.

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Remove parking along entrance drive and provide table-top crosswalks to reduce pedestrian-vehicular conflicts. Buffer drive with more plantings.

1 4
Widen entrance and add a median with entrance sign.

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5 Environmental education			
6 Easier rental procedures			

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the Neighborhood DesignCenter

BRADLEY SITE DESIGN
LANDSCAPE ARCHITECTURE | PLANNING

Rivera Group

MAGRUDER PARK
REIMAGINED

the
Neighborhood
DesignCenter

3911 Hamilton St
Hyattsville, MD 20781
Project #: 3350
July 2018 - March 2019

October 30 2018
November 20 2018
January 05 2019

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BACKGROUND & OBJECTIVES

Magruder Park, located on 40th and Hamilton streets in the City of Hyattsville, is the largest city-owned park. The park covers over 32 acres of grounds that includes playing fields, playgrounds, picnic pavilions, and wooded hiking trails. Most of the park is within the critical area/flood plain of a sub-watershed of the Northwest Branch and the Greater Anacostia watershed. A portion of the park is owned by the Maryland National Capital Parks and Planning Commission (M-NCPPC). The City holds a Memorandum of Understanding with M-NCPPC that allows the City programming rights with permission.

Over the period of approximately ten years, the park has had a minimal amount of restoration to the existing recreation building, playgrounds and playing fields. Existing equipment and sports fields are in moderate to poor condition. The wooded areas in the park have had a significant effort to remove existing invasive species and regular restorative plantings to rejuvenate the understory of the remnant woods. The existing canopy is in senescence with significant decline in the existing oak population.

Overall, the park is in need of re-programming/re-imagining to create a community focused play space and an ecologically sustainable system.

PROJECT TEAM

concept design & engagement support

BRADLEY SITE DESIGN
LANDSCAPE ARCHITECTURE | PLANNING

multilingual outreach & Spanish language translation services

community outreach & engagement strategy, design support, project logistics

the Neighborhood DesignCenter

ENGAGEMENT PROCESS

COMMUNITY CONVERSATIONS

GOALS:

- Learn from specific groups about their **use habits**
- Learn more about **how the people feel** about the park
- Create a **sense of involvement and engagement** with the park
- **Inform** participants about how they can stay involved
- Learn more about what users want in their ideal park

In 5 meetings, we spoke to more than 100 people. Meetings were hosted with Dept of Public Works employees, teens of Teen Club, and open sessions in Spanish and in English.

SURVEYS

GOALS:

- Learn how people feel about Magruder Park
- Explore use habits

Surveys in the park: 97

Online (SpeakUp HVL) surveys: 69

ONSITE OBSERVATION

GOALS:

- Test how well Magruder Park serves all of its residents when formal sports are not going on
- Map what people are doing in the space at a given time
- Examine movement and staying patterns in and through the park Magruder Park

Saturday, July 29	10am - 12:30 pm
Tuesday, July 31	10 am - 12 pm
Monday, August 6	5 pm - 7:30 pm
Thursday, August 9	6:30 am - 8:30 am

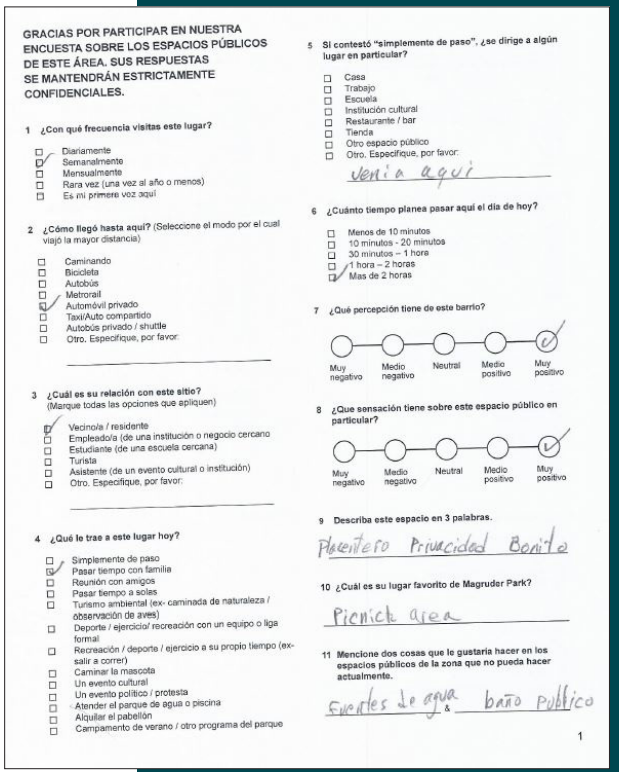
COMMUNITY VISIONING WORKSHOP

GOALS:

- Collectively vision a future for Magruder Park- what happens there, when, who is engaged, and what elements are most important?
- Assess the effectiveness of existing park elements

NEXT STEPS:

Concepts will be presented for community feedback. After collecting responses, NDC + Bradley Site Design team members, City of Hyattsville staff, and a group of Community Champions will refine the design concepts and provide a final round of feedback. With that information, the design team will complete a final design.



GRACIAS POR PARTICIPAR EN NUESTRA ENCUESTA SOBRE LOS ESPACIOS PÚBLICOS DE ESTE ÁREA. SUS RESPUESTAS SE MANTENDRÁN ESTRICTAMENTE CONFIDENCIALES.

1 ¿Con qué frecuencia visitas este lugar?
- ☐ Diariamente
- ☑ Semanalmente
- ☐ Mensualmente
- ☐ Rara vez (una vez al año o menos)
- ☐ Es mi primera vez aquí

2 ¿Cómo llegó hasta aquí? (Seleccione el modo por el cual viajó la mayor distancia)
- ☐ Caminando
- ☐ Bicicleta
- ☐ Autobús
- ☐ Metrorail
- ☑ Automóvil privado
- ☐ Taxi/Auto compartido
- ☐ Autobús privado / shuttle
- ☐ Otro. Especifique, por favor:

3 ¿Cuál es su relación con este sitio? (Marque todas las opciones que apliquen)
- ☑ Vecino/a / residente
- ☐ Empleado/a (de una institución o negocio cercano
- ☐ Estudiante (de una escuela cercana)
- ☐ Turista
- ☐ Asistente (de un evento cultural o institución)
- ☐ Otro. Especifique, por favor:

4 ¿Qué le trae a este lugar hoy?
- ☑ Simplemente de paso
- ☐ Pasar tiempo con familia
- ☐ Reunión con amigos
- ☐ Pasar tiempo a solas
- ☐ Turismo ambiental (ex- caminada de naturaleza / observación de aves)
- ☐ Deporte / ejercicio/ recreación con un equipo o liga formal
- ☐ Recreación / deporte / ejercicio a su propio tiempo (ex- salir a correr)
- ☐ Caminar la mascota
- ☐ Un evento cultural
- ☐ Un evento político / protesta
- ☐ Atender el parque de agua o piscina
- ☐ Alquilar el pabellón
- ☐ Campamento de verano / otro programa del parque

5 Si contestó "simplemente de paso", ¿se dirige a algún lugar en particular?
- ☐ Casa
- ☐ Trabajo
- ☐ Escuela
- ☐ Institución cultural
- ☐ Restaurante / bar
- ☐ Tienda
- ☐ Otro espacio público
- ☐ Otro. Especifique, por favor: Venía aquí

6 ¿Cuánto tiempo planea pasar aquí el día de hoy?
- ☐ Menos de 10 minutos
- ☐ 10 minutos - 20 minutos
- ☐ 30 minutos – 1 hora
- ☑ 1 hora – 2 horas
- ☐ Mas de 2 horas

7 ¿Qué percepción tiene de este barrio?

Muy negativo | Medio negativo | Neutral | Medio positivo | Muy positivo ✓

8 ¿Que sensación tiene sobre este espacio público en particular?

Muy negativo | Medio negativo | Neutral | Medio positivo | Muy positivo ✓

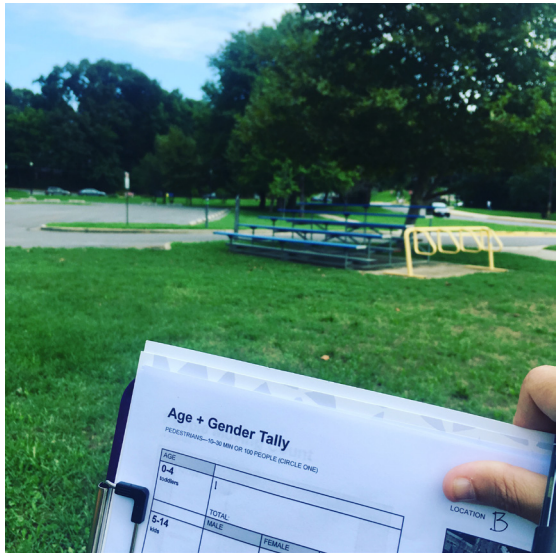
9 Describa este espacio en 3 palabras.
Placentero Privacidad Bonito

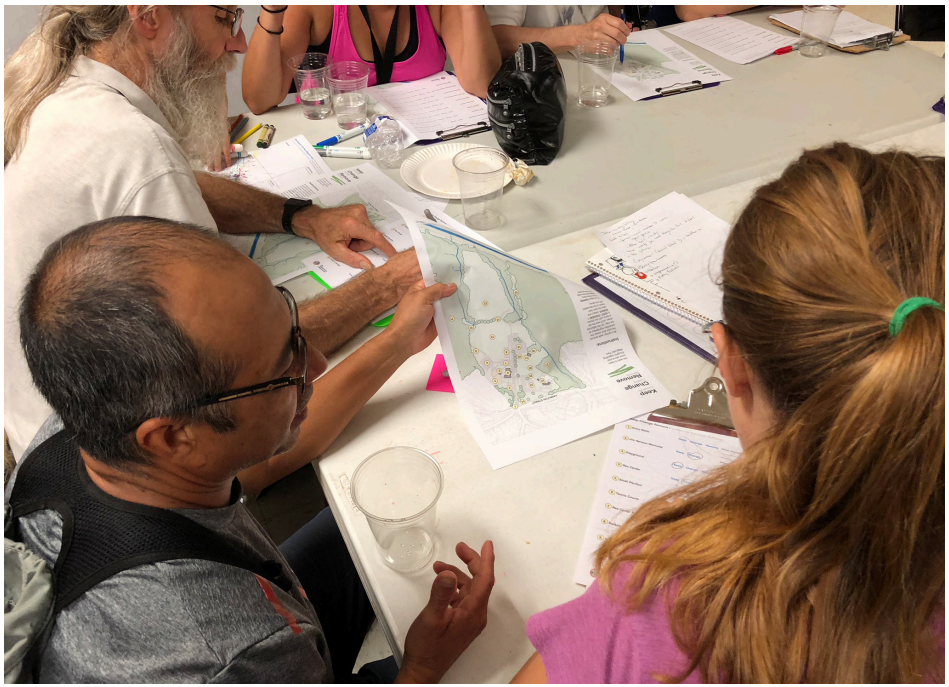
10 ¿Cuál es su lugar favorito de Magruder Park?
Picnick area

11 Mencione dos cosas que le gustaría hacer en los espacios públicos de la zona que no pueda hacer actualmente.
Fuentes de agua & baño publico

1

ENGAGEMENT PROCESS





CONCLUSIONS

Magruder Park is part of the fabric of life in Hyattsville

It is used by groups to **spend time with family** and by individuals for **exercise and nature walks.**

Park users are primarily **neighbors and residents**, broadly representative of the larger community.

However, **teens** are a group who are not served by the park currently.

Rental procedures make some **feel unwelcome** and aren't universally understood

The audience reached through existing City communication paths misses important members of the Magruder Park community.

Large areas of park go **unused a majority of the time** and park users **adapt existing infrastructure** to meet their needs (kids cycling on an open basketball court, zumba in the shade of an unused parking lot, makeshift dog runs in the tennis courts)

Pets are part of Magruder, though they too have little sanctioned infrastructure.

The existing playground needs an **upgrade** that will **accommodate teens and older kids** as well as younger ones. It also needs **places for caregivers** to sit comfortably and socialize.

Full court basketball courts **with places to sit and socialize** in the shade will increase park user comfort and meet unmet needs. A few adjustable hoops for kids are also desired.

Areas for **sitting and conversing informally** are needed throughout the park.

A mix of natural and more formal areas are required and the addition of a **water play element** is nearly universally supported.

Wayfinding signage is needed and presents an interesting opportunity to **introduce color** into the park, a quality desired across user groups.

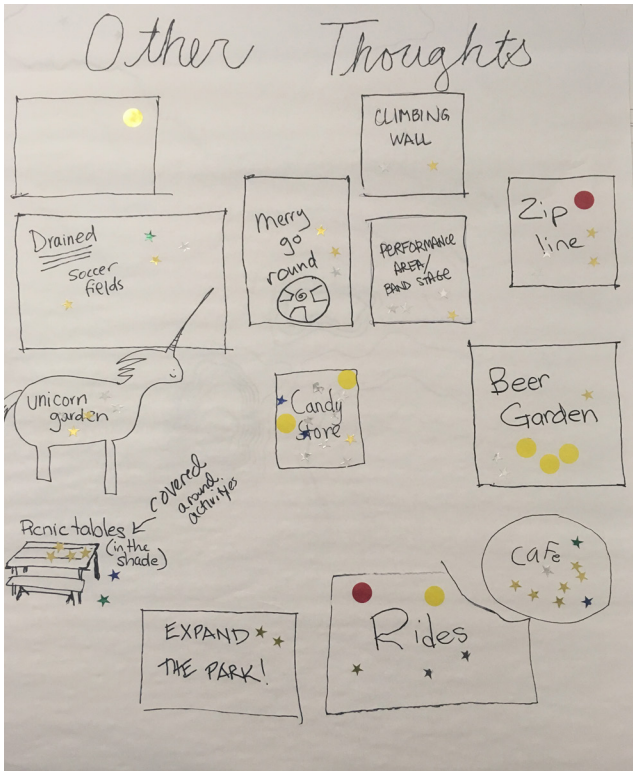
By far, **flooding** is the biggest obstacle in Magruder Park.

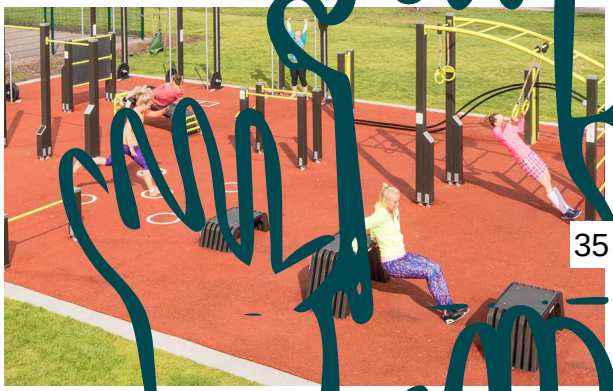
SUGGESTED ADDITIONS

these ideas were suggested by community members in conversation, surveys, focus groups, and visioning activities

Elements

perimeter trail *connect to Trumbule Trail & jogging loop*
more walking trails, including trails in west woods
indoor pool
bike fix-it station
trampoline
climbing wall / obstacle course
running track
exercise stations
indoor gym
turf field(s)
biking area
bocce
chess
splash pad / play fountain / mister
hang out space / places to rest
more seating and conversation areas
more bathrooms
lighting
emergency lights
security cameras
more shade
dog park
gardens
duck pond
wifi / phone charging stations
murals & colorful elements
nature center





Programming and Procedure

Zumba Class
more concerts
more kids' programs
nature and environmental education
more kids' sports
food & drink vendors
rental kiosk
bike rental
sports equipment rental
movie night
change in permitting process
bike or foot patrol

From the Images (4 stars or more)

these elements were voted 5 or more stars at the Visioning Workshop

full court basketball
bike fix-it station
outdoor exercise station
sculptural & challenging play equipment
open space
nature/rocky landscape for trail with water views
butterfly garden
water mister
interactive games (oversize chess)
playable mister / splash pad
dynamic playgrounds with big slides
movie screenings
water fountain with both seating and play places
woodland trail with seats and signage
decorative pavilion
creative lighting and archways
nature education / programming
hammocks
bright and welcoming pavilions
climbable play equipment

THE PEOPLE OF MAGRUDER PARK

WHO USES MAGRUDER PARK?

Demographics within 1 mi of park

34% White
41% Black / African American
20% Other Race
4% Asian
1% Native American
37.6% Latino of any race

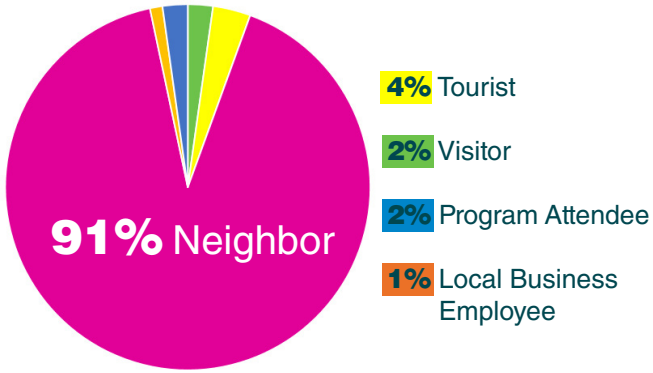
51% Female
49% Male

Surveyed Park Users

45% White
37% Black / African American
8% Asian
2% Native American
8% Prefer to not say
57% Latino of any race

43% Female
57% Male

Can design bridge this gap?



HOW DO THEY FEEL ABOUT IT?

People like Magruder Park

88%
of people surveyed feel positive about Magruder Park

People like Hyattsville

79% feel POSITIVE

58% feel STRONGLY POSITIVE

0% feel negatively

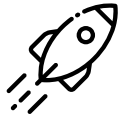
about Hyattsville

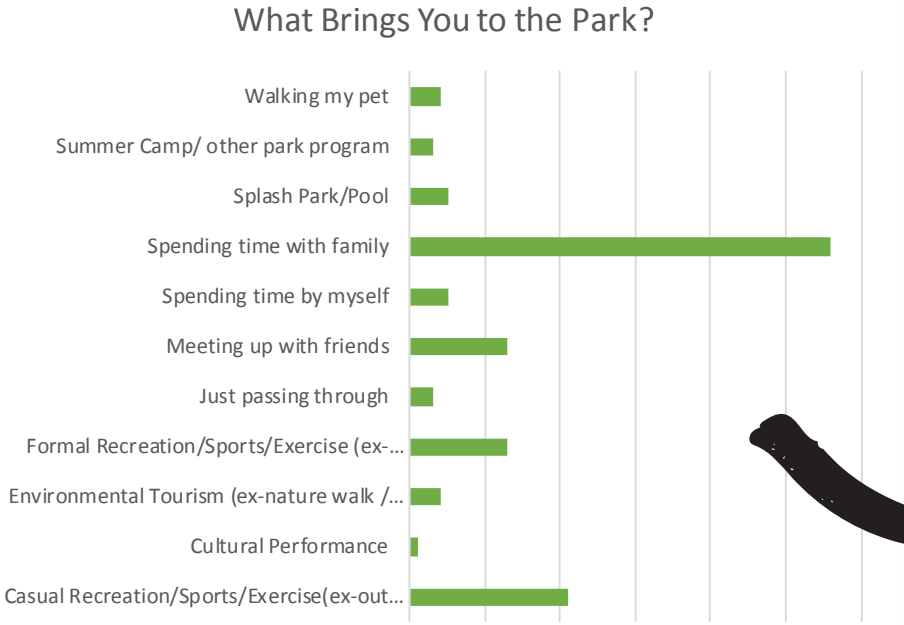
HOW DO THEY GET TO THE PARK?

15%

50%

32%


5%
other



In addition to formal sports...

Family matters

Spaces to gather matter

Personal exercise and informal recreation are important uses of Magruder Park

People hang out

67%

of people surveyed spend 1+ hours in Magruder Park

Frequency of Park Use

55% Weekly
23% Daily
13% Monthly
9% Rarely
1% First Time User

COMMUNITY CONVERSATIONS

OVERALL OBSERVATIONS

WHY DO PEOPLE USE THE PARK?

Walk or run the jogging loop (individually or in pairs)

Nature trails & connection to NW Branch trail system

Playground

Socializing with family and friends

WHAT ARE OBSTACLES IN THE PARK?

1. PLAYGROUND
   - maintenance and age group serve
   - uninteresting
   - nothing for older kids and teens
2. FLOODING
3. NOWHERE TO CONVERSE
   - all seating is directed
   - seating options are spaced too far apart

WHAT ARE SOME IDEAS FOR IMPROVEMENTS TO THE PARK?

- add adult exercise equipment & more water fountains
- improve playground by adding play elements for a wider age range and more pieces to keep the experience interesting
- added safety measures such as police on bikes or foot and lighting
- provide comfortable places to socialize by adding more shade, pavillions, and places to gather

HOW CLOSE IS CLOSE ENOUGH?

Public Zone : > 12 feet (3m)
When we are walking around town, we will try to keep at least 12 feet between us and other people. For example, we will leave that space between us and the people walking in front.

Social Zone : 4 - 12 feet (1.5m - 3m)
Within the social zone, we start to feel a connection with other people. This is a comfortable distance for people who are standing in a group but maybe not talking directly with one another. People sitting in chairs or gathered in a room will tend to like this distance.

Personal Zone : 1.5-4 feet (0.5m - 1.5m)
In the personal zone, the conversation gets more direct, and this is a good distance for two people who are talking in earnest about something.

Intimate Zone < 1.5 feet (< 0.5m)
When a person is within arms reach or closer, we can see more detail of their body language and look them in they eyes. When they are closer, they also blot out other people so all we can see is them (and vice versa). Romance of all kinds happens in this space.

SOURCE: http://changingminds.org/techniques/body/social_distance.htm

COMMUNITY CONVERSATIONS

CITY OF HYATTSVILLE DEPARTMENT OF PUBLIC WORKS

WHY DO PEOPLE USE THE PARK?

- **cookouts** and **trail use** are the most popular activities
- basketball court used for **many purposes** including yoga
- nobody uses the tennis courts

WHAT ARE OBSTACLES IN THE PARK?

- whole park needs makeover
- cyclocross creates a lot of damage
- playground needs work
- need double the amount of storage for dpw
- stormwater & flooding is an issue, esp. in back parking area
- graffiti is sometimes an issue: gang symbols on trails, trees
- **not enough parking at events**

WHAT ARE SOME IDEAS FOR IMPROVEMENTS TO THE PARK?

- water **splash pad within muppet area** for little kids, incorporate it into older kid space
- rock climbing wall
- improved playground surface, integrated material so kids don't throw pieces
- redo playground with new activities
- vending machines at rec center, outside, in cages
- food truck with hot dogs, or a county-operated concession stand
- **full court basketball with fence enclosure**
- add another pavilion near pool
- more grills with charcoal bins to cool charcoal
- drinking fountain near restroom
- **jogging loop with distance markers**
- create greater sense of arrival (sign or other) and **better curb appeal**, widen the entrance so 2 cars can pass at the same time

COMMUNITY CONVERSATIONS

CITY OF HYATTSVILLE TEEN CLUB

WHY DO TEENS AND THEIR FAMILIES USE THE PARK?

- to run / **walk the trails with friends and take pictures**
- walk the dog
- to play basketball, to attend teen club, to picnic and hangout with family

WHAT ARE OBSTACLES IN THE PARK?

- **nothing for teens** to play on
- nowhere to buy **food or drink**
- there are alternate indoor facilities
- not enough infrastructure to support staying all day

WHAT ARE SOME IDEAS FOR IMPROVEMENTS TO THE PARK?

- **full court basketball** with no double rims and a clear backboard
- more courts
- additional soccer goals
- a water mister
- colorful and attractive elements
- **phone charging place**
- more water fountains
- **bigger and better slides**
- updated play equipment with rubber play surface below
- obstacle course and climbing wall
- **more seating in areas where people want to sit-** near fields, near bball court
- host movie night
- provide sports equipment rental

SPANISH LANGUAGE MEETING

WHY DO PEOPLE USE THE PARK?

- **primary focus is on children**- places to play, moms can socialize while kids are occupied
- secondary reasons: walk the loop, run

WHAT ARE OBSTACLES IN THE PARK?

- playground: boring after 10 - 15 minutes, not much excitement, maintenance of equipment is a problem, **rental of small pavilion makes people feel unwelcome at the playground**.
- **safety**: not feeling safe when being the only one in the park
- having people smoking (cigarettes and marijuana) in the same area as their children
- some flooding occurs in the soccer fields after heavy rain
- **don't know about amenities or how to rent pavilion**

WHAT ARE SOME IDEAS FOR IMPROVEMENTS TO THE PARK?

- unrestricted / no rental pavilion
- more shade
- **small conversation and seating**
- add signs for playgrounds showing age range area is intended for
- **add color to modernize**
- preserve natural habitat
- inspiration - Oz Park in Greenbelt
- having more grills, signs, classes for the kids, and splash park (inspiration - Whole Foods Riverdale)
- exercise machines

COMMUNITY CONVERSATIONS

ENGLISH LANGUAGE MEETING

WHY DO PEOPLE USE THE PARK?

- **spend time with family members**
- **walk or run the trails**
- dog walking

WHAT ARE OBSTACLES IN THE PARK?

- park entrance at five-way intersection - unsafe crossing
- **unsatisfactory conditions of the bathrooms**
- community center has limited uses
- **not enough activities in the park**
- trash overflows across the path
- **bridge has tight turn, is dark**
- invasive plants

WHAT ARE SOME IDEAS FOR IMPROVEMENTS TO THE PARK?

- **renovate and update rec center**, more windows
- **larger community center** with **more programs** and rentable rooms for activities
- adult programming such as morning yoga or granny basketball
- **larger walking trail that goes around the fields**
- designs that encourage people sitting, socializing, talking
- **converting the two half-court basketball courts into full court**
- **exercise equipment** along the loop trail (inspiration: College Park trail)
- children's after school programming
- creating a true **nature center** at the park with expanded natural areas and more landscaping in the recreation areas
- outdoor performance space or auditorium
- more bike racks
- **water fountains** for refillable bottles
- improved lighting
- dog park

BILINGUAL MEETING

WHY DO PEOPLE USE THE PARK?

- **primarily for individual reasons**: personal walking dog, exercise, play formal sport, using as a connector to trails for biking
- secondary reasons were more social / recreational and focused around the playground

WHAT ARE OBSTACLES IN THE PARK?

- playground: maintenance of equipment- sharp corners, only serves a couple of kids
- lack of water fountains
- flooding and poor drainage
- **security when alone during certain hours - early morning and after dark**
- trash, especially after busy weekends
- events causing damage
- connection to NW branch was a problem because of vegetation and low sight lines-**better now that it is clear**
- entrance traffic is problematic
- work on road is a problem (WSSC)
- bridges often slippery when wet

WHAT ARE SOME IDEAS FOR IMPROVEMENTS TO THE PARK?

- name areas of park for general understanding
- bigger pool (year-round if possible)
- **fountain/wading pool or splash park**
- more programming in other seasons outside of summer
- outdoor **exercise equipment** (pull up bars)
- gym facilities at the rec center?
- benches better distributed outside of just watching fields/ games
- **picnic tables along bike paths**
- **climbing wall**
- more play options for 7-12 y/o
- improve tennis courts (no detailed idea was presented for this)

ON SITE OBSERVATION

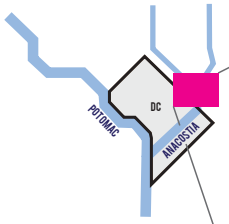
TIMES OF HEAVY USE

Park use begins as early as 6 am, with a number of people using the park for dog walking and personal exercise; moving through and within the park.

Adults and kids are primary park users during the midday M-F hours, concentrated in areas around the playground, basketball courts, and rec center.

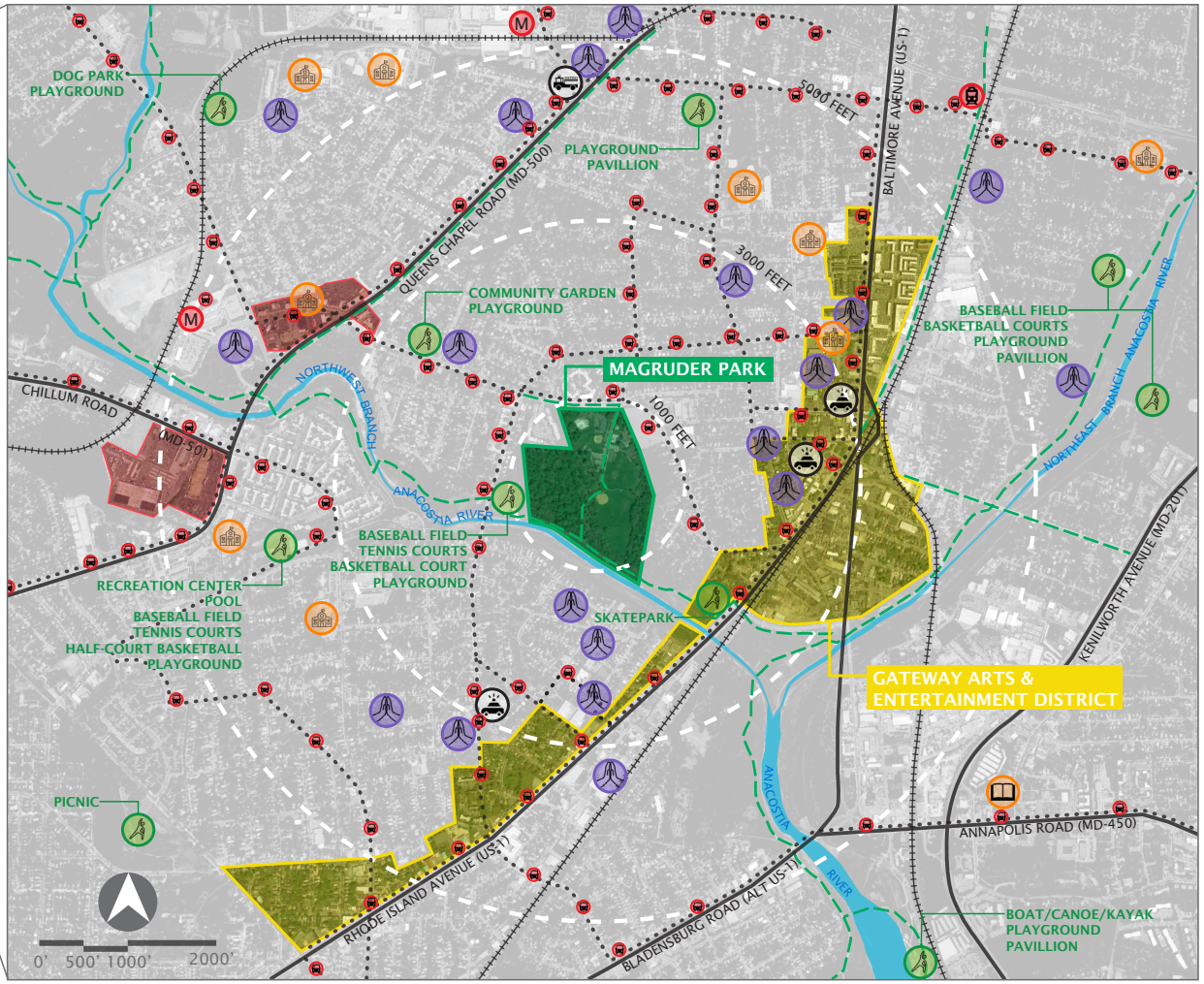
Evening park use is distributed across a larger swathe of the park, but not across the entire acreage. Playground areas, basketball courts, and pickup soccer fields are in high use, as are spaces surrounding these areas and the main road between the basketball court and baseball field (for non-car activities).

CONTEXT MAP



LEGEND

- MAJOR ROAD
- METRO/RAILROAD
- BIKE LANE
- BUS ROUTE
- RIVER / CREEK
- COMMERCIAL
- ARTS & ENTERTAINMENT DISTRICT
- BUS STOP
- MARC STATION
- METRO STATION
- FIRE STATION
- LIBRARY
- POLICE STATION
- PLACES OF WORSHIP
- RECREATION CENTER / PARK / EVENT SPACE
- SCHOOL

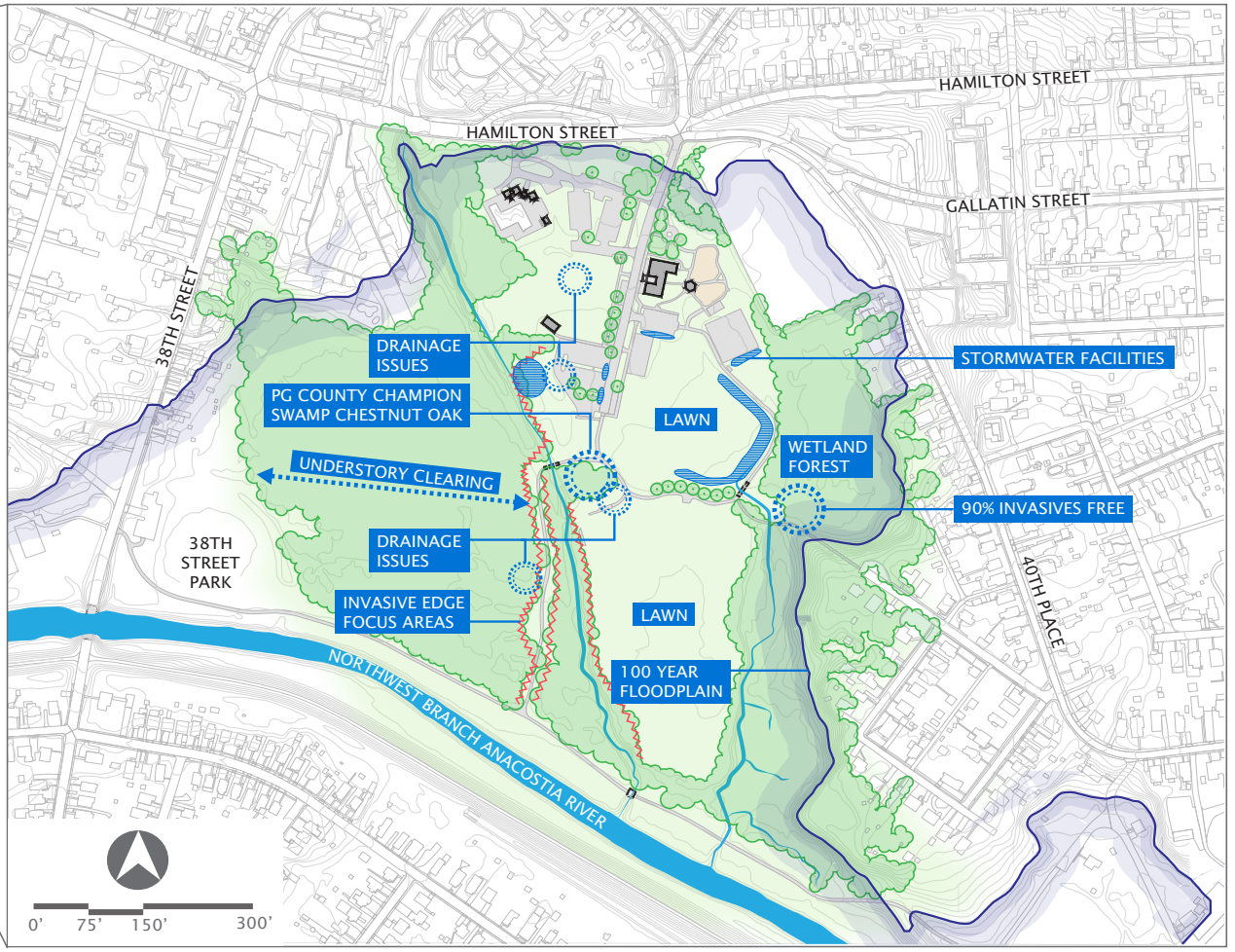


REIMAGINING MAGRUDER PARK
HYATTSVILLE, MD

DATE:09.26.2018

BRADLEY SITE DESIGN
LANDSCAPE ARCHITECTURE | PLANNING
1010 WISCONSIN AVE NW, SUITE 208 | WASHINGTON,DC | P 202.695.8056 | WWW.BRADLEYSITEDESIGN.COM

SITE ANALYSIS – ECOLOGICAL



LEGEND

- 100 YEAR FLOODPLAIN
- BUILDING
- IMPERVIOUS PAVING
- LAWN
- MULCH
- WOOD LINE
- STORMWATER FACILITIES
- WATERWAY
- INVASIVE EDGE FOCUS AREA
- ENVIRONMENTAL CONDITIONS

REIMAGINING MAGRUDER PARK
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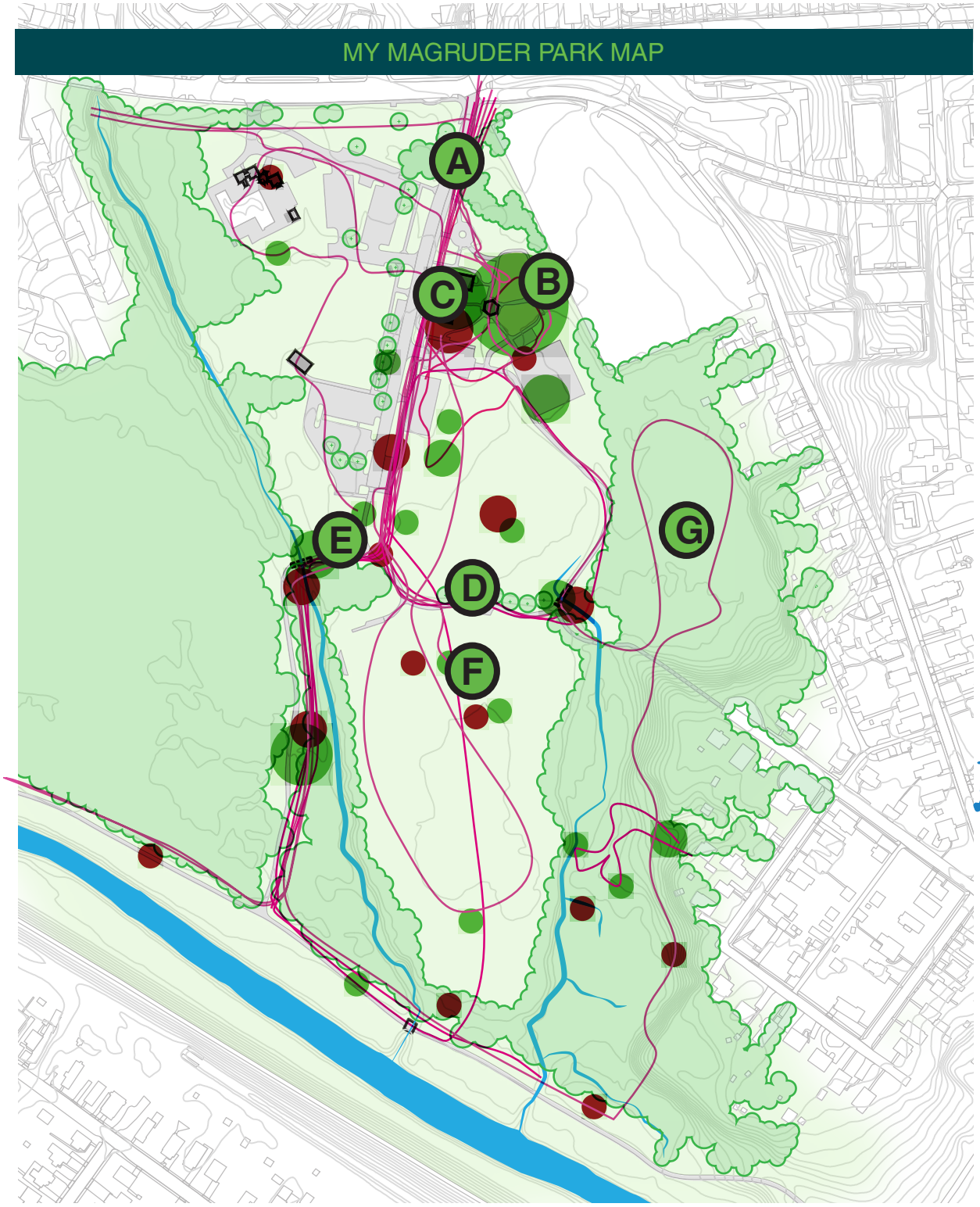


ACTIVITY INSTRUCTIONS

Participants were each given a blank map and asked to think about a typical or recent visit to the park

Each person drew a line showing where they went during their visit. Participants placed green dots on stops they made and red dots on problem areas.

On a separate answer sheet, each person also noted responses to questions about the green dots (stops) and red dots (problem areas).

- Name of location
- What do you do here?
- What do you bring with you?
- How long are you here?
- Who are you with?

TAKEAWAYS

Main road is used for much more than cars and park access.

Bathrooms are not readily seen / identified

Bridges are obstacles and opportunities

Flooding is a consistent problem.

MY MAGRUDER PARK

WHERE DO WE GO IN THE PARK?	WHAT NEEDS ATTENTION?
MAIN ENTRANCE - A	
We use this road a lot! Biking and accessing the park, parking and connection to Anacostia Trail	Traffic and mix of uses create conflicts - consider widening to encourage cycling and walking
PLAYGROUND - B	
Number one play destination - we spend 15 minutes up to an hour here	Many families don't spend more than 20 minutes - more interesting play equipment needed
REC CENTER - C	
The bathrooms get a lot of use. Activity areas used mainly for summer camp, teen programs.	People don't have a reason to use it other than for the bathrooms - wider range of activities desired.
JOGGING LOOP (including MARGO'S BRIDGE) - D	
Fairly well used by walkers, runners and to access the sports fields and natural areas	Could benefit from exercise equipment, mile markers, benches, maintenance
THE BRIDGE - E	
It's a popular spot for crossing and just stopping to talk.	The alignment presents a sharp turn for cyclists and the space often feels too dark. Possible trail realignment and managing the sightlines could improve perception.
SPORTS FIELDS - F	
Used for active sports and as part of a running route - people often spend 2 hours or more.	Fields are often muddy. Some lighting would improve perception of safety for runners and walkers.
NATURAL AREAS - G	
We like the nature trails - Trumbule Trail, the woodland trail near the stream. Popular birding locations.	Not always well maintained, so areas are muddy and trails can be disorienting. More frequent mulching, consider signs or trail markers.

WHAT HAPPENS IN MAGRUDER PARK?

Individual

- more connectivity inside and outside park
- bike connectivity
- exercise
- exercising
- bike riding
- biking
- biking down natural trail
  running track
- tennis courts redone in mini courts
- trail running
  nature hiking
  bigger loop for walking
- walking loop with distance markings and additional paths
- wallking (with a baby)
- paved path (loop)
- walking safely
- playground - two separate: little kids & big kids
- a useful, open, accessible rec center
- access to food nearby
- drinking water from the many water fountains
- using one of the many clean & spacious bathrooms throughout the park
- recreational programs for youth
- observe pollinators, birds, amphibians, native and old trees
- animal watching
- nature discovery for kids - self guided
- relaxation, use of trails, benches, birdwatching
- well-lit, serene, safe and complete trail path
  shaded areas
- quiet area for personal reflections and seating enjoying views (nature creek/green)

Small Group

- baseball fields
- baskeball
- pick up games or free play on well-maintained courts and full court basketball
-
- soccer
- bocce
- chess
- tennis
- kid playground in the middle
- playground updates - multigenerational play/ creative nature education for kids
- access to water
- fountain, small pool
- small pavillion by river/branch
- unreserved pavillions
- picnics
- shady picnic benches with ada access
- courtyard with shade and picnic tables
- multiple small group sitting areas
- [sitting on] bleachers (add more)
- smaller conversation space, gazebo, benches
- animal watching

Large Group

- sports tournaments (family friendly) for fundraising
- soccer fields
- soccer
- soccer
- t-ball, baseball, football
- basketball - full court - adjustable hoop for kids
- open access to at least one field (unpermitted)
- all weather fields
- fountain/spray park with shade
- maintaining open space adaptable
- comfortable picnic shelters
- more pavilions
- a useful, open/accessible rec center
- recreational programs for youth
- theater movie screenings, ampitheater
- free movie screening
- carnivals with bands/festival that promote the diversity of our community through music, food, art, moon bounces
- Summer Jam
- spring and fall events
- music in big pavillion
- carnival
- music events, free salsa classes and zumba

Prohibited

- motor bikes
- very late night activities
- loud music except for organized concerts
- smoking
- glass countainers
- dog poop
- littering
- significant construction
- invasive weeds and vines

TAKEAWAYS

Individual and Small Group activities are more informal, reflective or social

Large Group activities are predominatnly formally structured and programmed

CYCLOCROSS IN MAGRUDER PARK

HYATTSVILLE CX2018 SEPTEMBER 30TH MAGRUDER PARK

Hyattsville CX

Event #1 of the 2018 BikeReg Cyclocross Super Series

Sunday, September 30 at Magruder Park in Hyattsville, MD

Registration for Hyattsville 2018 will open Sunday, August 27 at 9:00 PM

Register Here

The Super 8 Series has made a few format changes for 2018; see the Event Notes on the BikeReg page for further details to make sure you register for the right class.

Hyattsville CX is presented by Arrow Bicycle & Route 1 Velo, and will take place on Sunday, September 30 at Magruder Park in Hyattsville, MD.

Magruder Park is a family-friendly venue with multiple playgrounds and indoor restrooms. The park is only 6 miles from the U.S. Capitol on the Anacostia Tributary Trail system -- a 20-minute bike ride from Capitol Hill.

As in previous years, proceeds from the event will benefit Special Olympics Maryland, P.G. County -- purchase your Hyattsville CX pint glass to help out a good cause and/or make a donation to Special Olympics. Each pint glass purchase come with one free beer on race day. In the history of the event, over $40,000 has been donated to support Special Olympics.

We will continue to present to you our Euro-style fast veldrijden course with a dash of technical challenges. On top of all the fun of racing and the playgrounds at the park, Food and non-alcoholic beverages will be available from Timber Pizza Company and Shortcake Bakery. The beer garden will feature beer from Hyattsville's newest brewery, Streetcar 82. And don't forget about all the great restaurants located 1 mile away on Route 1 in the Hyattsville Arts District.

We want to see all of you there, along with all of your friends. And all of their friends as well.

Visit our Sponsors

ARROW bicycle

U.S. Restorations

Shortcake

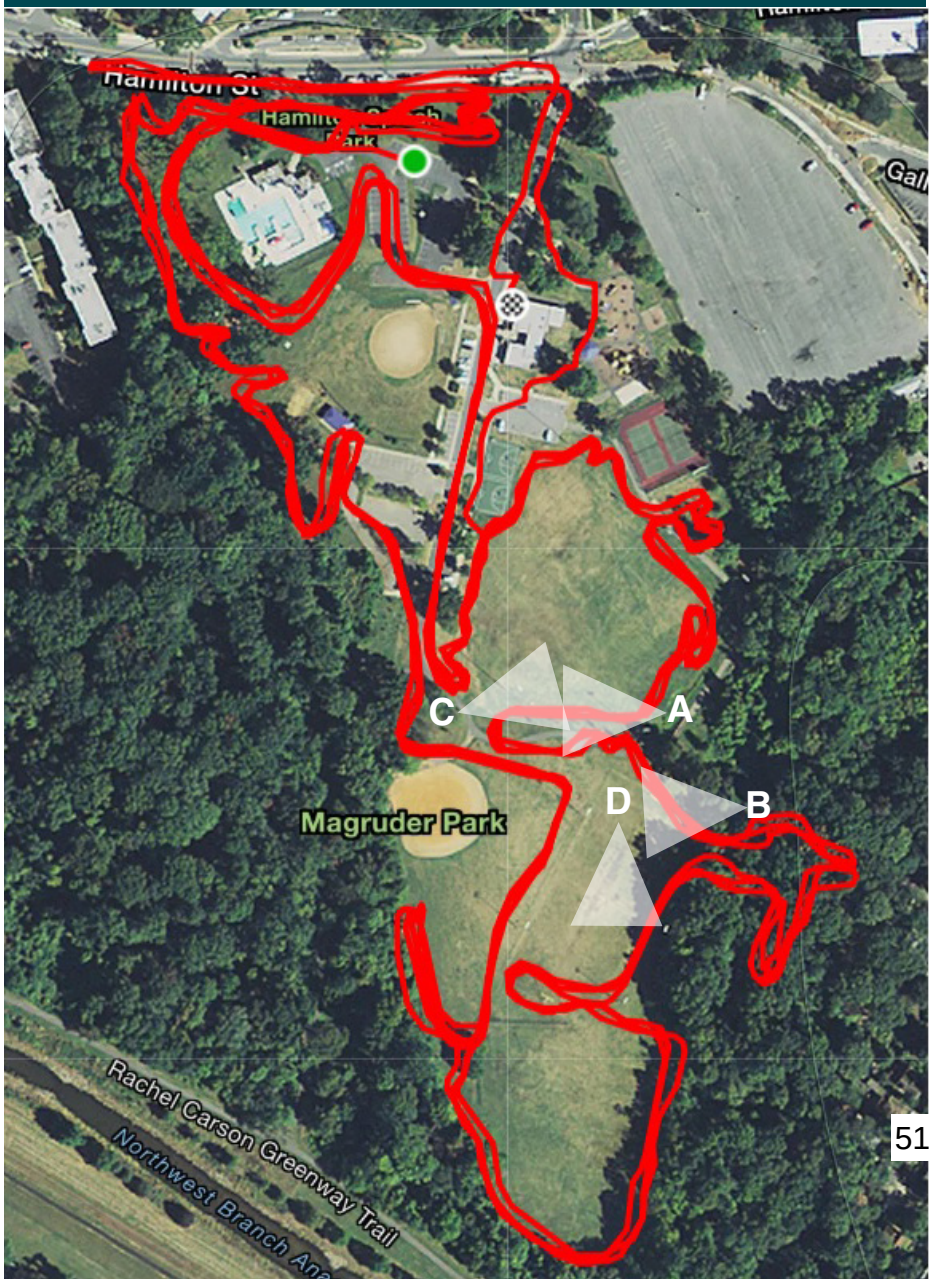
Streetcar 82 Brewing Co

Timber Pizza Co

Acme Pie Company

Revenue Authority of Prince

2018 ROUTE



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MAGRUDER PARK REIMAGINED

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KEEP / CHANGE / REMOVE

HOW DO PEOPLE FEEL ABOUT EXISTING PARK ELEMENTS?

IT'S WORKING!

ENTRY WALLS

PAVILIONS (LARGE & SMALL)
upgrade, add more & consider the location

OPEN LAWN
additional benches, landscaping, and shade would make this area even better

TRUMBULE TRAIL - it's working so well, there needs to be more!

expand, consider slip-resistant materials, add benches, and connect to a perimeter trail

JOGGING LOOP (including MARGO'S BRIDGE)
add lighting, expand the legnth, add distance markers and connect it to the Perimeter Trail

TREE CANOPY

OPPORTUNITIES FOR IMPROVEMENT

JIM HENSON MEMORIAL
make it more welcoming and enticing, through landscaping or incorporating a water element or fountain into it

BASKETBALL COURTS
overhwlemingly, the need for a full court was expressed. Hoop improvements suggested for the full court include removing the double rims and upgrading to clear backboards. There is also a need for adjustable, kid-friendly hoops and seating & lighting adjacent to the courts.

TENNIS COURTS maintenance and repair, possibly to USTA standards.

SPORTS FIELDS should be made all-weather, layout assessed for efficiency, and seating added in appropriate locations, "there's no place to sit and watch"

PLAYGROUND residents want dedicated areas for kids large and small to play. Teens are also intrerested in places to play. For young children, repave the ground below equipment and offer updated, more inclusive play opportunities. The slide in particular needs attention. Caregivers are underserved by the current playground. By adding shade and better seating, there is an opportunity to foster socializing.

WATER FOUNTAINS more needed in areas across the park, with at least one bottle filler

PARKING the parking at Magruder is given prime locations (in some spots. In others, it is so subprime as to be unusable for even parking becuase of flooding.) For a new Magruder Park, a more efficient parking layout is needed with more

environmentally friendly materials and opportunities to use the space in the “off season” for other things.

PICNIC AREAS “that’s a picnic area?” across the board, residents asked for more picnic areas with better quality grilling equipment, tables, and trash/recycling.

ENTRY SIGN
“what sign?”
“change the name with public input”

ENTRY SEQUENCE Better curb appeal, widen entrance, add attractive sign or other attractor

Suggested creating greater sense or arrival and widening the entrance so 2 cars can pass at the same time

BACK TO THE DRAWING BOARD

REC CENTER

“Start over”

Requests for improvements to the rec center describe a larger, well-lit multi-purpose building that can be used for birthday parties, classes & afterschool care, a nature center, and maybe even an indoor pool. A desire for gym / exercise space is very high. Bathrooms aren’t visible / well marked / well-maintained. More space is needed for teen programs and a kitchen would support their work. The DPW team needs more storage.

OUTSIDE OF THE LINES

not currently in the project scope, but the ideas are recorded

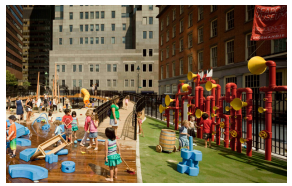
POOL & SPLASH PAD
currently overcrowded, needs better hours, upgraded facilities, perhaps an indoor pool?

EXISTING (WSSC) PARKING LOT
leave it open, make it part of the park, don’t develop it

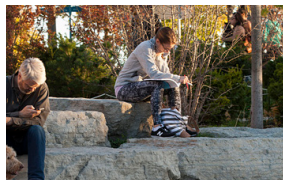
IMAGE RANKING

★★★★ +

★★★ net



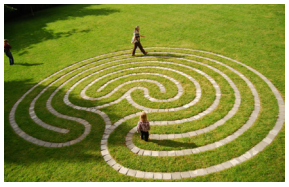
★★ net



definite yes

XX net

☆ = X
X net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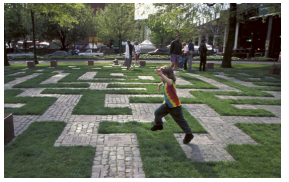
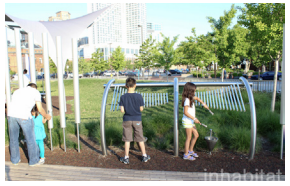




XXX +

no votes

definite no

play

playgrounds, informal play, splash

★★★★ +

★★★ net

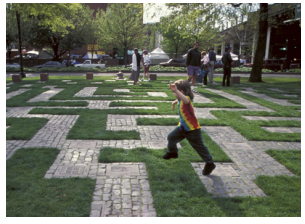
★★ net

★ net

★ = X

XX net

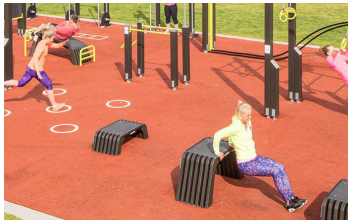
XXX +

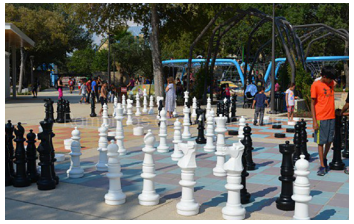


definite yes ← → definite no

active exercise, moving, learning

★★★★ +





★★★ net

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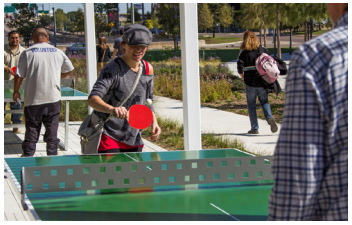

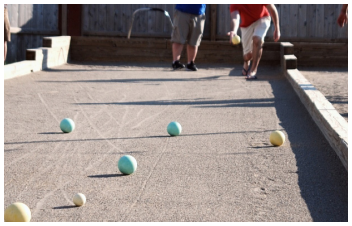

★ = X

X net

XX net

definite yes

definite no

MAGRUDER PARK REIMAGINED

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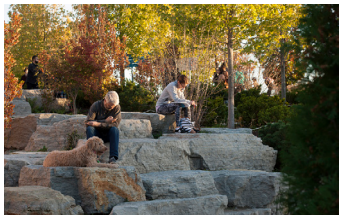
hang & socialize

seating, picnic, walking

★★★★ +

★★★ net



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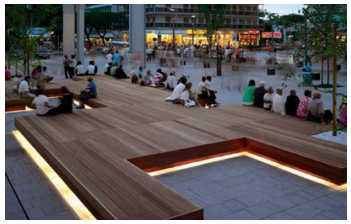

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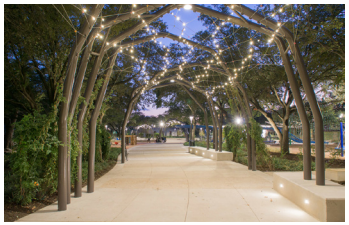
definite yes ← → definite no

structure & green

shade, signage, lighting

★★★★ +



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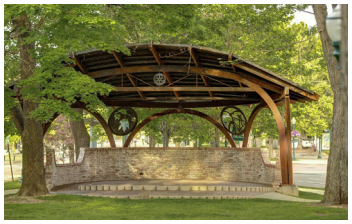

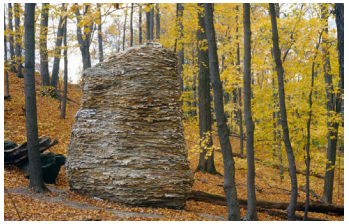

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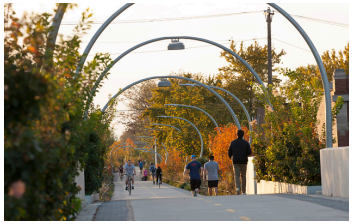

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definite yes ← → definite no

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Lesley Riddle
Submitting Department: Public Works
Item Type: Budget
Agenda Section:

SUBJECT
FY19 Budget Amendment: Fitness Court

HCC-264-FY19

Recommendation:
I move that the Mayor and Council amend the FY19 DPW Capital Budget and transfer $45,000 from Fund 71-381 Maintenance Operations Capital Budget to Fund 71-601 Parks Operations Capital Budget to cover the cost of the fitness court for 38th Avenue Park.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

NFC Grant Memo (1) (1) (Tracey Nicholson).docx

NFC Photo 1.jpg

NFC Photo 2.jpg

Summary Background:
The NFC invited the City of Hyattsville to apply for a $10,000 grant from Fit Radio to help offset the $90,000 cost of installing a Fitness Court at. The City also applied for a Department of Natural Resources Community Parks and Playground grant to cover the remaining $80,000 and was addressed in the FY2019 budget. The new Fitness Court will be at 38th Avenue Park and additional funding is required for installation of a concrete pad and equipment and should not exceed $45,000. DPW staff is requesting an amendment and transfer of funds in the DPW FY19 Capital Budget to cover these costs.

Next Steps:
If approved, the City will enter into an MOU with NFC for the fitness court to be installed in the 3rd or 4th quarter of CY2018, City budget FY19.

Fiscal Impact:
This project is included in the FY19 Capital Improvements Budget.

City Administrator Comments:
Recommend Support

Community Engagement:
We have engaged the community and determined that 38th Avenue Park would be the best location for the fitness court.

Strategic Goals:
Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?
Complete

City of Hyattsville

Memo

To: Mayor and City Council

CC. Tracey Nicholson, City Administrator

From: Katie Gerbes, Community Planner

Date: 14 September, 2017

Re: National Fitness Campaign Fitness Court & Grant Program

This memorandum provides an update on Hyattsville's participation in the National Fitness Campaign.

The National Fitness Campaign (NFC) installs outdoor "fitness courts" in communities to provide safe public spaces for residents to exercise. Fitness courts are installed in parks, along public trails and at other public facilities. The NFC was pre-approved to give out 50 grants to the first 50 cities to apply for a fitness court through their program. In June 2017, Trent Matthias from the National Fitness Campaign reached out to the Mayor and the City staff and invited Hyattsville to apply.

We submitted our application in early June and on June 22, 2017, were informed that Fit Radio would provide a $10,000 grant towards the $90,000 cost of installing a Fitness Court. The City intends to apply for a Department of Natural Resources Community Parks and Playground grant to cover the remaining $80,000 cost. The required funding could also be addressed in the FY2019 budget.

The grant is nonbinding, but our application and acceptance shows the City's commitment to moving forward and provides NFC resources to help with planning and installation.

The staff is exploring potential sites, but our application tentatively listed Magruder Park as our proposed location given the spatial requirements of the Fitness Court, coupled with being on City owned property. This can be changed as we move through the process. The application also asked the City to agree to several partnership initiatives, such as hosting an opening day celebration and promoting the use of the Fitness Court in social media platforms.

If approved, the City will enter into an MOU with NFC for the fitness court to be installed in the 3rd or 4th quarter of CY2018.

1 CORE
3 PUSH
5 PULL

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Jim Chandler
Submitting Department: Community & Economic Development
Item Type: Legislative
Agenda Section:

SUBJECT
Schedule Public Hearing for Revitalization Tax Credit Application: Urban Investment Partners - Hyattsville Town One LLC.

HCC-267-FY19

Recommendation:
I move that the Mayor and Council schedule a Public Hearing for March 18, 2019 at 7:30 p.m. to receive public testimony regarding a request by Urban Investment Partners, Hyattsville Town One LLC, 140 Q Street, NE #140b, Washington, DC 20002, for the City to consider a revitalization tax credit applied to real property taxes for 285 multi-family dwellings and 32,000 square feet of retail uses as part of the Armory Apartments Development.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
Hyattsville_108-4_Revitalization_Tax_Credit.pdf

Summary Background:
Chapter 108-Taxation, Section 108-4 Revitalization Tax Credit, grants the City Council the authority to establish Revitalization Tax Credit Districts, declaring such districts in the City's Commercial Corridors for commercial, industrial, residential and retail property and setting conditions to apply the tax credit to any particular property.

Next Steps:
A public hearing will take place on Monday, March 18, 2019 at 7:30 PM to consider this request and solicit feedback from the public.

Fiscal Impact:
Improved assessed value is projected to generate $693,000 in City real estate taxes.

City Administrator Comments:
Upon receipt and acceptance of a completed application, the City's Community and Economic Development Department will refer a copy of the application to the City Administrator and Treasurer for review discussion. Upon receipt of the completed application, and staff review, the staff will provide a recommendation to the City Council.

Community Engagement:
The purpose of the Public Hearing is to consider testimony submitted by the public.

Strategic Goals:
Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?
Pending

cooperation and/or maintenance of one or more aspects of the Homeowners Property Tax Credit program.

F. Penalties for false and fraudulent information.

A person who knowingly submits a false or fraudulent application, or withholds information, to obtain tax credit under this section has committed a misdemeanor. In addition, the person must repay the City for all amounts credited and all accrued interest and penalties that would apply to those amounts as overdue taxes. The City may enforce this subsection by appropriate legal action. A person who violates this subsection is liable for all court costs and expenses of the City in any civil action brought by the City against the violator.

§108-4 REVITALIZATION TAX CREDIT

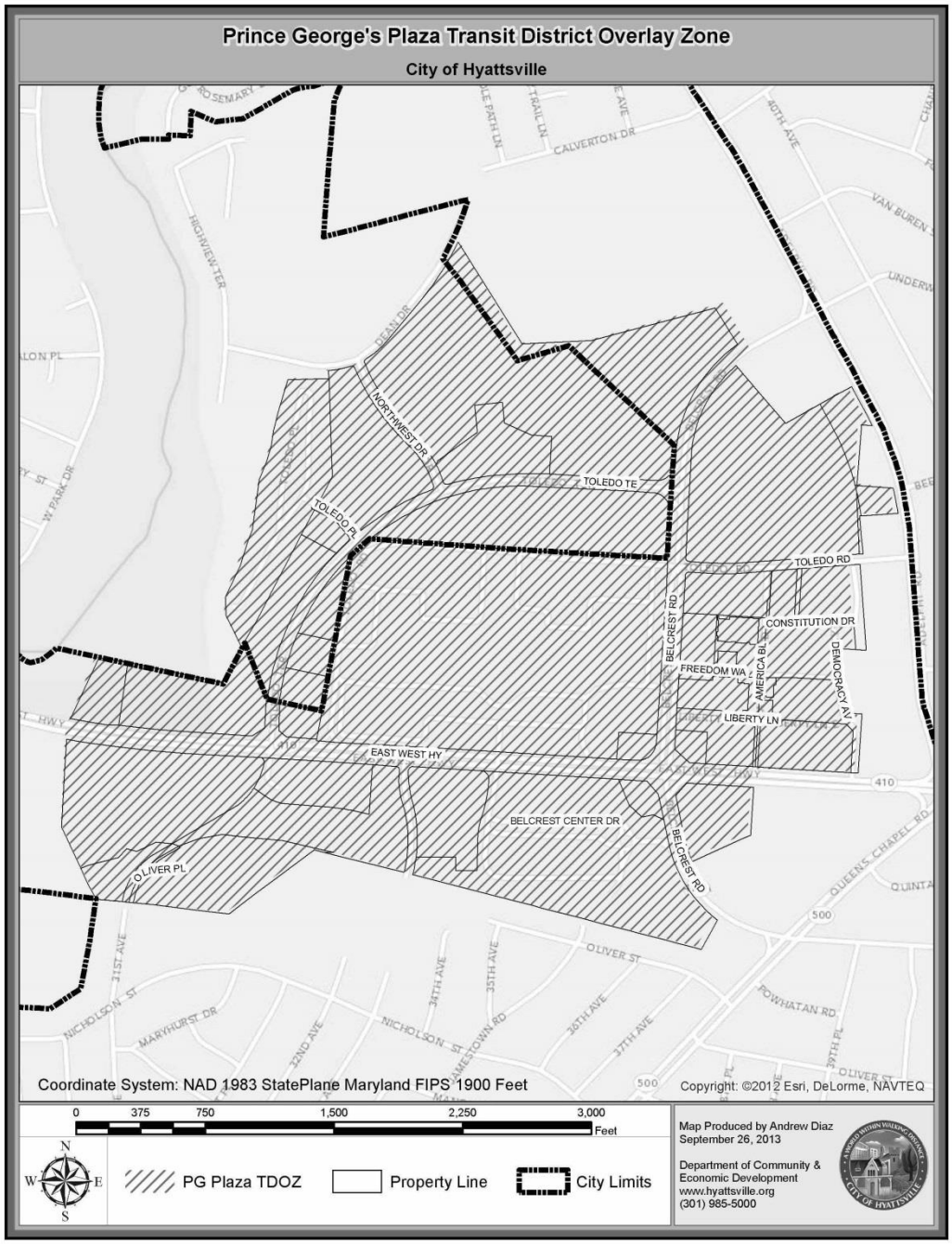
A. PURPOSE. The purpose of the City's Revitalization Tax Credit Program is to provide financial incentives to encourage economic development and redevelopment in the City by creating revitalization districts.

B. AUTHORITY TO ESTABLISH REVITALIZATION TAX CREDIT DISTRICTS. The City Council may establish one (1) or more Revitalization Tax Credit districts. A Revitalization Tax Credit district may be established within an existing development district overlay zone, transit district overlay zone or State of Maryland designated Arts and Entertainment districts.

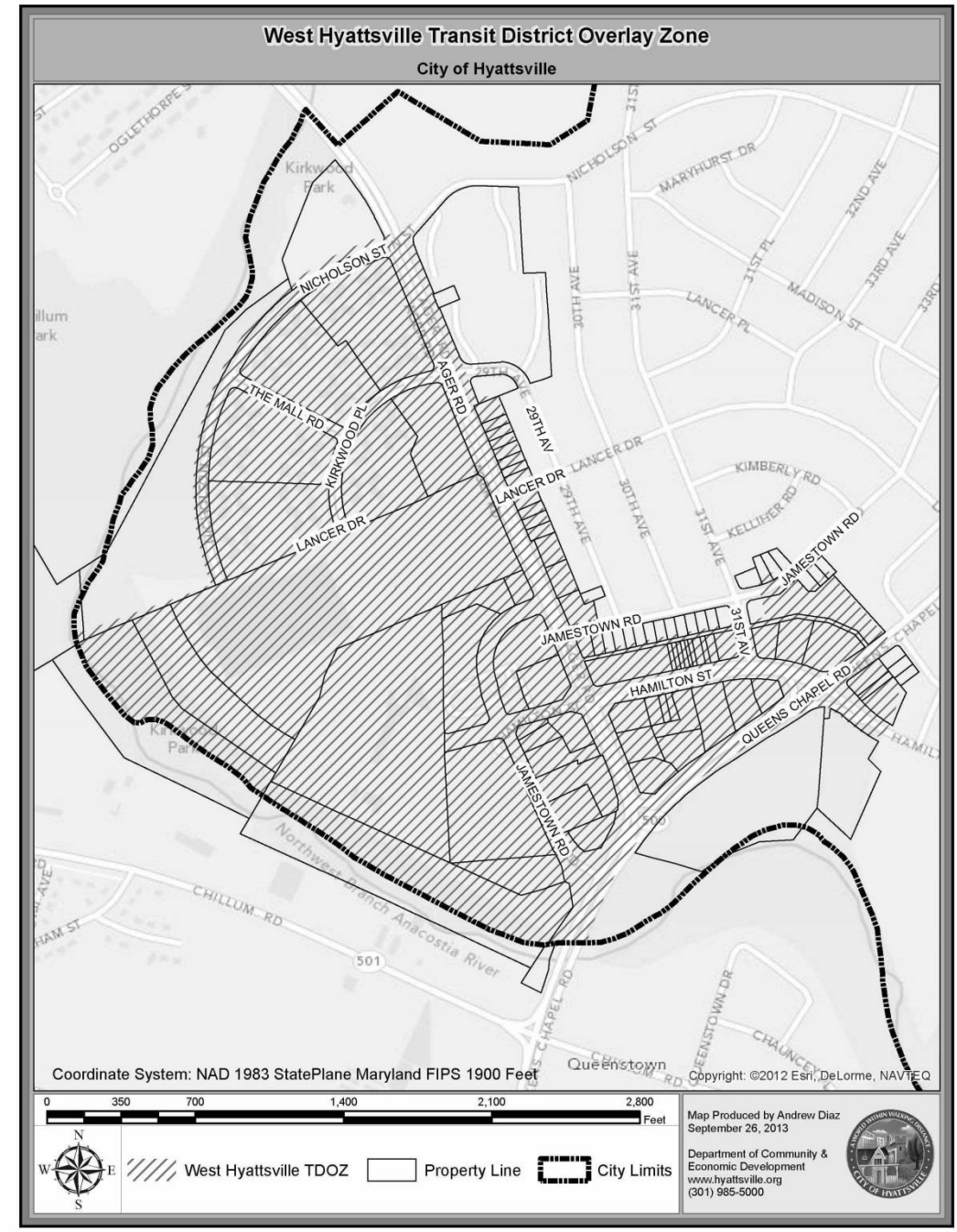
C. REVITALIZATION TAX DISTRICTS ESTABLISHED. The following districts are established:

(a) Prince George's Plaza Transit District Overlay Zone: Real property located within the municipal limits of the City of Hyattsville and within the Prince George's Plaza Transit District

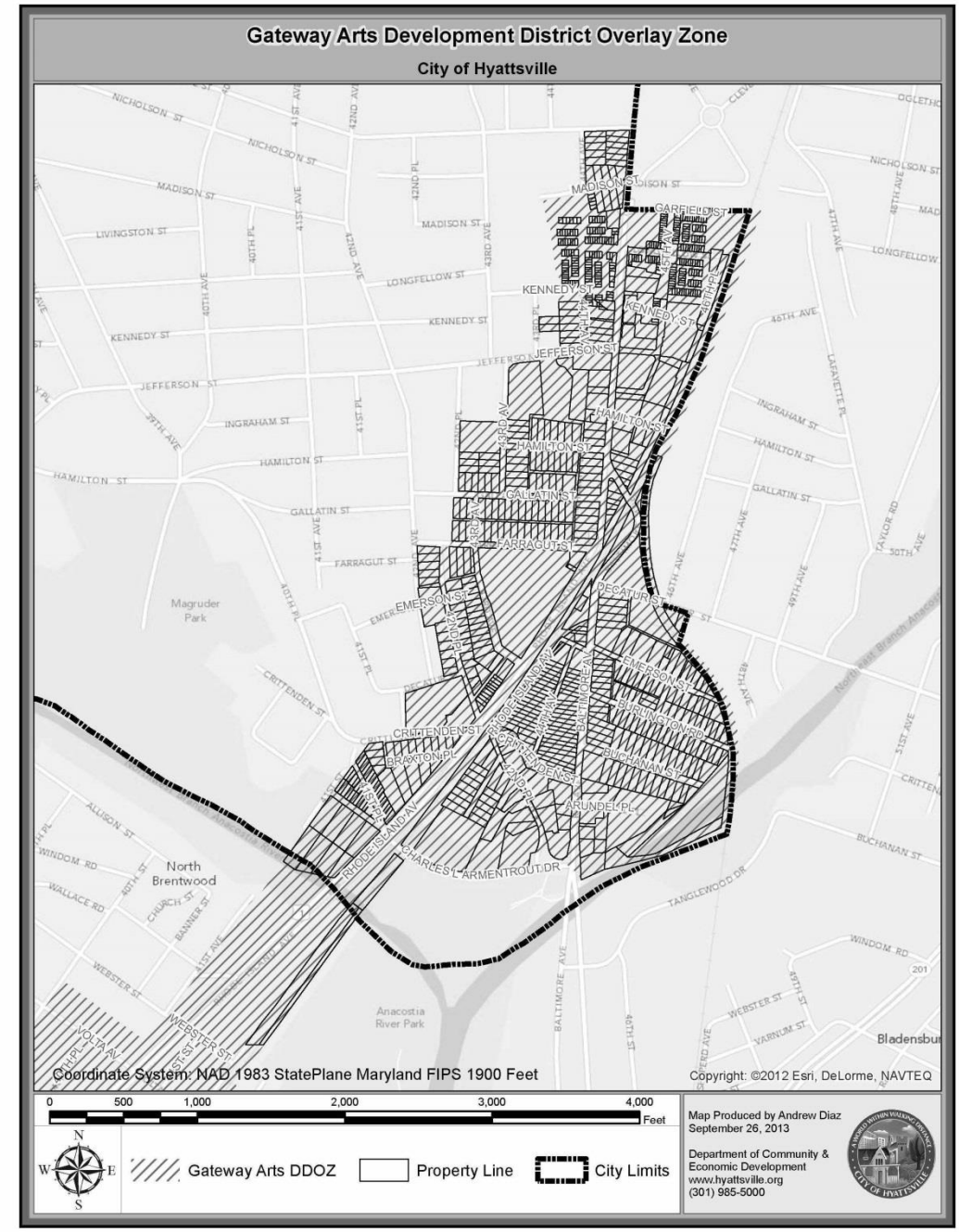
Development Plan as illustrated immediately below:



(b) West Hyattsville Transit District Overlay Zone: Real property located within the municipal limits of the City of Hyattsville that andwithin the West Hyattsville Transit District Development Plan as illustrated immediately below:



(c) Gateway Arts District Arts & Entertainment District: Real property located within the municipal limits of the City of Hyattsville and within the State of Maryland Designated Gateway Arts & Entertainment District as illustrated immediately below:



A. AUTHORITY TO GRANT A TAX CREDIT FOR REAL PROPERTY LOCATED IN A REVITALIZATION TAX CREDIT DISTRICT. In conformance with the limitations and eligibility criteria established in this Section, the City Council may by resolution grant in its reasonable discretion a property tax credit against the City's real property tax imposed on real property located within a revitalization district if the property is substantially improved, constructed upon or redeveloped and is reassessed as a result of the improvement, construction or redevelopment at a substantially higher value than that assessed prior to the improvement, construction or redevelopment. For any proposed improvement, construction or development the City Council may set a deadline as appropriate for the proposed improvement, construction or redevelopment to commence construction, or completion date, or other conditions as applicable to the particular improvement, construction or redevelopment.

B. TAX CREDIT LIMITATIONS. An eligible property may receive a tax credit on all or part of those City real property taxes imposed on the property, but only those real property taxes which are attributable to or based on the increased assessment resulting from the taxable improvements, construction or reconstruction upon project completion. The duration of the tax credit granted shall not exceed ten (10) years.

C. ELIGIBILITY REQUIREMENTS. To be eligible for the tax credit, a property must meet the following eligibility requirements:

1. Improvements must include new construction, reconstruction, infill development, redevelopment, revitalization, or rehabilitation of residential (excluding single family detached), commercial, hospitality, office, existing parking lots, or mixed-use properties.

2. The applicant must be in good standing with the City. In order to be in good standing, applicants may not have any outstanding Code violations from any governmental entities, or be delinquent on any payments including, but not limited to, trash bills, permit fees and payable to federal, State, County entity or the City.

3. Projects are ineligible for this program if they are located within a tax increment financing district at the time of application.

4. The project is consistent with mission and goals of the City and of sufficient impact and benefit to the City and its citizens to justify extending a tax credit.

D. APPLICATION PROCESS.

1. An application for a City tax credit shall be submitted to the City during the planning phase of the project and in no event later than the submission of a building permit application to Prince George's County.

2. The application shall demonstrate that all eligibility requirements have or will be met and shall include the estimated value of the completed improvements and any additional information requested by the City as well as the amount of the tax credit sought. All

plans associated with the detailed site plan or building permit shall be submitted with the application, if applicable, including a legal description of the property.

3. The fee for submitting an application shall be one thousand dollars ($1,000.00).

4. Upon receipt and acceptance of a completed application, the City's Community and Economic Development department will refer a copy of the application to the City Administrator. City staff will provide a recommendation to the City Council as to whether to grant within sixty (60) days of the receipt of the completed application.

5. Upon providing such recommendation, the City shall promptly hold a public hearing on the project and the staff recommendations prior to introducing any resolution regarding the revitalization tax credit for the proposed project.

CITY COUNCIL RESOLUTION. A City Council resolution approving and providing the tax credit awarded must be passed by the Council stating the amounts and terms. The tax credit shall not be effective until the submission to the City of evidence of compliance with any City agreement, contingency, condition or required certifications and such other information or documentation as the City staff may reasonably require. Upon the City's examination of the evidence of compliance submitted on behalf of the project, the City will issue a certificate to the property owner that confirms the parcel's tax credit status. The credit may be in the form of a rebate of taxes or a decreased tax rate at the City's discretion.

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Jim Chandler
Submitting Department: Community & Economic Development
Item Type: Planning & Development
Agenda Section:

SUBJECT
Metro II at UTC, Modification to Street Address of 3700 East-West Highway, Hyattsville

HCC-269-FY19

Recommendation:
I move that the City Council authorize the City Administrator to provide the Maryland-National Capital Park & Planning Commission with a letter of consent to the owners request to modify the street address of the subject property at 3700 East-West Highway, Hyattsville to a new street address of America Boulevard, Hyattsville. The street number of the property will be determined by the Commission.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Memo - Metro II - Modified Street Address.docx

Annonated Code of Maryland 17-212 Streeet Name and House Number.jpg

Metro II Letter_061917.pdf

Summary Background:
The Bernstein Companies is the owner of the Metro II property at University Town Center, Hyattsville, a property which carries a street address of East-West Highway.

Maryland Land Use Code § 17-212. Street names and house numbers, requires the consent of the legislative body, when the subject property is within a municipality. The Maryland-National Capital Park & Planning Commission has submitted a referral to the City of Hyattsville for the purpose of requesting approval of the City Council in order to permit the applicant to proceed with a modified street address.

Next Steps:
No additional action is required of the City Council.

Fiscal Impact:
None

City Administrator Comments:
Staff has no objection to the owner's request and concur that an America Boulevard street address is a more accurate description of the primary pedestrian entrance to the new residential use of the building.

Community Engagement:
N/A

Strategic Goals:
Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?
N/A

City of Hyattsville

Memo

To: Mayor and City Council

From: Jim Chandler, Asst. City Administrator; Director, Community and Economic Development

CC: Tracey Nicholson, City Administrator
Ron Brooks, City Treasurer

Date: February 11, 2019

Re: Metro II at UTC, Modification to Street Address of 3700 East-West Highway, Hyattsville

Attachments: MD Land Use Code - § 17-212. Street names and house numbers

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The purpose of this memorandum is to advise the City Council and recommend approval of a request for a street name change for the subject property located at 3700 East-West Highway, Hyattsville.

Details

The Bernstein Companies is the owner of the Metro II property at University Town Center, Hyattsville, a property which carries a street address of East-West Highway. The property is current being converted from a commercial office building to a residential use. Prior to the construction of the Safeway site at University Town Center, the Metro II property fronted East-West Highway, however that is no longer the case.

During detailed site plan review of the Metro II property, the City had recommended the owner consider a revised street address reflecting the primary street entrance to the building. The owner is requesting a modification to the street address to carry an 'America Boulevard' street address.

Maryland Land Use Code § 17-212. Street names and house numbers, requires the consent of the legislative body, when the subject property is within a municipality. The Maryland-National Capital Park & Planning Commission has submitted a referral to the City of Hyattsville for the purpose of requesting approval of the City Council in order to permit the applicant to proceed with a modified street address.

Recommendation

Staff has no objection to the owner's request and remain of the opinion that an America Boulevard street address is a more accurate description of the primary pedestrian entrance to the new residential use of the building.

§ 17-212. Street names and house numbers
West's Annotated Code of Maryland
Land Use
Effective: July 1, 2013

West's Annotated Code of Maryland
Land Use (Refs & Annos)
Division II. Maryland-National Capital Park and Planning Commission [Titles 14-27] (Refs & Annos)
Title 17. Powers and Property (Refs & Annos)
Subtitle 2. Use of Property (Refs & Annos)

Effective: July 1, 2013

MD Code, Land Use, § 17-212

§ 17-212. Street names and house numbers

Currentness

Commission authority
(a) The Commission may:

(1) except as provided in subsection (c) of this section, name and rename any street or highway and number and renumber the houses in the regional district if each new number or change of number is reported to the owner or occupant of the building for the purpose of:

(i) correcting mistakes;

(ii) removing confusion because of a duplication of street names; and

(iii) securing a uniformity of street names and numbering of houses;

(2) place or have placed new numbers on the buildings or premises and proper signs indicating the names of streets and highways; and

(3) appropriate and expend as much of any surplus from fees for building permits issued in each county as is necessary to pay for the expenses in carrying out this section.

Regulations
(b)(1) The Commission may adopt reasonable regulations for carrying out any changes in street or highway names or the numbering of houses.

(2) A violation of a regulation adopted under this subsection is a misdemeanor punishable under the general penalty provisions of this division.

Prince George's County
(c)(1) The Commission may not rename any street or renumber any house located in a municipal corporation in Prince George's County unless the proposed change is approved by the legislative body of the municipal corporation.

(2)(i) Any party aggrieved by the refusal of a municipal corporation to approve a proposed change may appeal to the Prince George's County Council.

(ii) After public hearing and on a finding of need for public health, safety, and welfare, the County Council by resolution may authorize the change notwithstanding the objections of the municipal corporation.

(iii) The resolution shall require the affirmative vote of two-thirds of all the members of the County Council.

Credits
Added by Acts 2012, c. 426, § 2, eff. Oct. 1, 2012. Amended by Acts 2013, c. 674, § 1, eff. July 1, 2013.

Candace B. Hollingsworth
Mayor

Tracey E. Nicholson
City Administrator

June 19, 2017

Honorable Elizabeth Hewlett
Chairman
Prince George's County Planning Board
14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772

Dear Chairman Hewlett,

On Monday, June 5, 2017, the Hyattsville City Council reviewed and voted in support for DSP-17005 regarding the adaptive reuse of the University Town Center Metro II Building located at 3700 East-West Highway, Hyattsville.

The Metro II building is currently utilized exclusively as commercial office space. Based on diminishing market demand for commercial office space and a high vacancy rate, it is the understanding of the City of Hyattsville that the applicant is seeking to convert the building into a residential use consisting of 311-multifamily residential dwelling units.

The proposed adaptive reuse of the subject property meets all zoning and design standards set forth by Prince George's County. If successful, the transition to a residential use will benefit the competitiveness of commercial office space and respond to the increasing residential market demand within the Prince George's Plaza Transit District. In order to successfully convert the use of this building in a way to seamlessly integrate itself into the existing University Town Center setting, the City Council's support for DSP-17005, is conditional upon revisions to the site plan application as follows:

- The applicant should consider a building name other than East-West Highway or modify the building street address to America Boulevard;
- Additional exterior lighting and signage denoting the building's primary pedestrian entrance at America Boulevard;
- The applicant shall incorporate additional way-finding parking signage for both private parking and public parking locations;
- Consistent with current operations within University Town Center, all at-grade parking/surface parking will be metered and administered by the City of Hyattsville.

Candace B. Hollingsworth
Mayor

Tracey E. Nicholson
City Administrator

We believe that the applicant's intent is for a creative and market driven adaptive reuse of a notable building that many recognize as being synonymous with Hyattsville. The proposed development takes into consideration the shift in the market away from commercial office space and replaces it with a more market driven solution.

The City of Hyattsville is optimistic that the addition of several hundred residents into University Town Center will create positive economic prosperity demand for the existing and future businesses within Prince George's Plaza Transit District.

In closing, we are grateful for the Planning Board's consideration of our comments and we look forward to your decision.

Sincerely,

Candace B. Hollingsworth
Mayor

cc: City Council
Jill Kosack, Planner Coordinator, Urban Design Section, M-NCPPC
Matthew C. Tedesco, Principal, McNamee Hosa

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Michelle Dunklee
Submitting Department: Police Department
Item Type: Purchase
Agenda Section:

SUBJECT
Lexipol: Revision of Police Department General Orders

HCC-251-FY19

Recommendation:
I move that the Mayor and Council authorize the City Administrator to enter into a contract with Lexipol for the purposes of revising the Police Department General Orders at a cost not to exceed $ 33,750.00 for implementation and $13,518.00 annually in subscription fees for a term of one (1) year, renewal up to four (4) additional years, upon the review and approval by the City Attorney. Lexipol as been approved by the City Treasurer as a sole source provider.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
Lexipol Request to Purchase Memorandum Chiefs final.docx

Summary Background:
During the Department's annual CALEA accreditation process, the inspectors noted that some of our General Orders (GO) and policies were out of date and/or non-compliant. For the Hyattsville Police Department to do a more in depth internal review and rewrite, we would require a subject matter expert familiar with federal, state and local law. Managing this process would, in addition to being time consuming, pull a sworn officer from required police patrol duties. In response, we found that many police departments use an outside agency to support their GO management process. We identified Lexipol as a premier and highly recommended company supporting police departments nationwide in policy revision and management. Using Lexipol will ensure our policies are up-to-date and complaint with Maryland laws and practices.

Next Steps:
Upon City Council approval, the City Administrator will execute a contract with Lexipol.

Fiscal Impact:
$33,750.00

City Administrator Comments:
Recommend Support

Community Engagement:
N/A

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?
Complete

Candace B. Hollingsworth
Mayor

Tracey Nicholson-Douglas
City Administrator

DATE: January 28, 2019

TO: Colonel Amal E. Awad
Chief of Police

FROM: Mr. Scott Dunklee
Manager, Administrative Services

RE: Purchase of Services - Lexipol

Recently, as part of our Department's annual CALEA accreditation process, our General Order Manual containing our policies was reviewed. This review exposed that most of our General Orders are out of date.

To update our policies, we have two options. The first option would be to rewrite the manual, internally. Doing so would be a time-consuming process, and we do not have the subject matter experts on staff to vet or verify that any new General Orders would be compliant with federal, state and local laws.

The second option would be to have a company that specializes in policy management work with the Police Department to write a new up to date manual, and most importantly maintain it so that moving forward we operate with a current policy manual. This service will provide the Department with a new policy manual that is legally defensible and represents content specific to the laws of the State of Maryland.

Lexipol's service provides:

- New policy manual with the specific procedures shown separately;
- Daily training bulletins;
- Accountability that shows officers have received and understood the policy;
- Policy updates when changes occur to state and federal laws.

A detailed proposal is attached.

The following local police departments currently using Lexipol's services are:

- The City of Mount Rainier;
- The City of New Carrolton;
- The Town of Capital Heights; and
- The Town of Riverdale Park.

During my research, I did not find any other company that offered these services. Our insurance carrier, LGIT, has stated that they will offer the City a 5% discount if we contract Lexipol's services to maintain our policies. LGIT also offers a 20% discount up to a maximum of $5000.00 with a grant for the first year we use this service.

I have attached a sole source letter stating that Lexipol is the only company to offer these services. The cost of this proposal has a one-time implementation fee of $33,750.00. The annual subscription fee to maintain and update our policies will be $13,518.00.

The Police Department has funds available in its budget for the implementation fee in line item 01-204-001-5325. Funds for the annual maintenance have been requested in FY20's budget.

Attachments:

- Sole Source Letter
- Lexipol's Solutions Proposal

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AN INTERNATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Ron Brooks
Submitting Department: Finance
Item Type: Budget
Agenda Section:

SUBJECT
FY19 Budget Appropriation: Maryland Smart Energy Communities (MSEC) Grant Award (5 minutes)

HCC-276-FY19

Recommendation:
I move that the Mayor and Council amend the FY19 Special Revenue Budget by appropriating the remaining balance of $9,600 from the previously approved 2017-09-520S1 MSEC Grant and accept and appropriate grant 2018-08-520S1 from Maryland Smart Energy Communities (MSEC) in the amount of $10,000 for a total of $19,600 in MSEC grant awards to purchase a Zero DSP All-Electric Police Motorcycle for the Police Department.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
MSEC Grant Award 2018-08-520S1.pdf

Summary Background:
On June 5, 2017 Council accepted and appropriated Maryland Smart Energy Communities Grant 2017-09-520S1 in the amount of $62,820 to purchase one Chevrolet Bolt Electric Vehicle, one Zero DPS Electric Police Motorcycle, two electronic charging stations and labor to install the stations. Approximately $53,200 was expensed for the vehicle and motorcycle, however the charging stations were paid for from other grant funds thus leaving around $9,600 remaining in this grant. In October of 2018 the Maryland Energy Administration approved the use of the remaining funds above and awarded the City Grant 2018-08-520S1 in the amount of $10,000 to purchase another electric motorcycle. Due to a change in MEA staff the City recently received the final grant award documents that now allows the City to proceed with this purchase. According to the new grant award this is a matching grant and the project must be completed by July 6, 2019. Additionally, this is a reimbursable grant of which the City can receive 70% for project costs, 30% for preparation costs and administrative costs capped at 10%.

Next Steps:
This grant must be accepted by March 1, 2019 to meet the training and purchase time lines.

Fiscal Impact:
Special Revenue Budget amendment and appropriation of $19.600.

City Administrator Comments:
Recommend Support.

Community Engagement:
N/A

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?
N/A

Grant # 2018-08-520S1

MARYLAND SMART ENERGY COMMUNITIES GRANT AGREEMENT

(Existing Maryland Smart Energy Communities)

STATE OF MARYLAND
MARYLAND ENERGY ADMINISTRATION
1800 Washington Blvd, Suite 755
Baltimore, MD 21230

hereinafter "MEA"

and

Fiscal Year 2018 Existing Maryland Smart Energy Community:
City of Hyattsville
4310 Gallatin Street, Hyattsville, MD 20781

hereinafter "Grantee"

PREMISES

The Maryland Energy Administration ("MEA") administers the Strategic Energy Investment Program set forth in Md. Code Ann., State Government §§ 9-20B-01 et seq. ("SEIF Statute") as a component of its overall mission to reduce energy demand and increase energy efficiency and the use of renewable energy resources. MEA has established the 2018 Maryland Smart Energy Communities (MSEC) Grant Program (the "Program") pursuant to the authority provided in in the SEIF statute. The MSEC Grant Program is funded through the Strategic Energy Investment Fund (SEIF). The purpose of the Program is to encourage local Maryland governments, including counties and municipalities, to voluntarily adopt formal policies promoting energy efficiency, renewable energy development, and/or reduction of reliance on petroleum as a transportation fuel, and to implement projects to achieve the objectives of such policies.

To implement this purpose, the Program has two separate but related funding components, policy development and project development. Under the policy development component, the local jurisdiction is responsible for developing and formally adopting written policies (e.g., promulgation of a local law, regulation, ordinance, resolution, and executive order) that promote at least two of the following: energy efficiency and conservation, the development of renewable energy resources, or the reduction of dependency on petroleum as a transportation fuel. Also, the Grantee must take certain

steps demonstrating the Grantee's formal commitment by designing and implementing at least one project approved by MEA that effectuates at least one of the policy goals adopted as part of the Program. Grantee has complied with the requirements for a New MSEC, which includes the development and formal adoption of policies and has received funding under an MSEC FY14 Program grant to replace one Code Compliance Vehicle with a GEM electric vehicle. Additional funding was awarded in FY14 to purchase and install eight anti-idling kits on City Police Vehicles. In FY17 the Grantee received an award to purchase two level-2 EV chargers, one all-electric vehicle and one all-electric motorcycle to use as marked police vehicles.

MEA issued a notice of opportunity for funding for Existing MSECs on October 18, 2017 and, upon evaluating Grantee's application of a project concept to carry out energy-efficiency and renewable-energy generation projects, MEA has determined that Grantee is eligible for an award in FY 2018 as an Existing MSEC and has selected the Grantee to receive a grant award, as defined herein, subject to Grantee complying with all requirements, terms and conditions of this Agreement and the Grant Program.

NOW, THEREFORE, the parties hereby agree as follows:

1. Purpose of Grant

The purpose of this Maryland Smart Energy Communities Grant (the "Grant") to Grantee, as an Existing MSEC, is to provide technical assistance and funding to assist Grantee in the development of the project to (1) purchase one all-electric Zero DSP motorcycle, to replace 2007 Dodge Charger used as police vehicle, as specified by the applicant in their MSEC grant application, under Grant #2018-08-520S1 (referred to as "the Project"). MEA will approve the final project scope using the MEA MSEC Project Approval Form (Attachment A).

2. Project Description and Costs Eligible for Reimbursement

A. Project Description Consistent with the requirements set forth in this section, Grantee shall develop and submit to MEA for approval a detailed proposal for each proposed project for which it requests funds under this Agreement.

(i) Attachment A Submission

(a) By October 1, 2018, Grantee shall submit to MEA a completed Attachment A "MSEC Project Development Form" and any necessary supporting documentation requested by MEA, as specified herein, unless a request for an Attachment A deadline extension is submitted to MEA by September 10, 2018 and approved in writing by the MEA Program Manager.

(b) Detailed Project information, including but not limited to actual vendor pricing and detailed project savings estimates, is necessary to determine if the final Project scope meets all Program requirements.

(c) Unless a modification is approved in writing prior to submittal, MEA will not approve a project if the information submitted in Attachment A is inconsistent with either the Project described in Grantee's application or the allowable uses of the Program. MEA Project approval is dependent on an MEA determination that the Project, as set forth by Grantee in Attachment A, meets all Program requirements. If Grantee anticipates any deviation from the original project described in Grantee's application, Grantee must consult with the MEA Project Manager prior to December 20, 2018.

(ii) MEA Approval

(a) After MEA review and determination that the proposed Project described in Attachment A meets all Program requirements, MEA will provide Grantee with a completed "Project Approval Form" (Attachment B) describing the MEA approved project eligible for funding ("the Approved Project").

(b) Project funding is available only after MEA has completed its review and provided Grantee with a Project Approval Form.

(c) Once MEA has issued a Project Approval Form (Attachment B), additional measures not specifically included in Project Approval Form are *not* eligible for funding under this Agreement.

(d) The completed Project Approval Form shall be incorporated into this Agreement as Attachment B. Attachment B (Approved Project) shall not contain any terms or conditions other than a Project Description and Project Completion timeline. If Attachment B (Approved Project) contains any terms and conditions other than a Project Description and Project Completion timeline, such terms and conditions are not incorporated into this agreement, and are not agreed to by MEA. In the event of any conflicts between Attachment B (Approved Project) and this Agreement, the terms of this Agreement shall control.

(iii) When applicable, prior to beginning any feasibility study, the Grantee shall first gain approval by MEA. The Grantee shall show how each measure can be installed within 5 years of the Baseline year and the need for the feasibility study before embarking on a project.

(B) Project Requirements

(i) To be funded as an MSEC energy efficiency and conservation and a Renewable project, an Approved Project shall be cost effective, which is defined as having a simple payback time that is less than the useful life of the Project.

(ii) For an MSEC Renewable Energy Generation project, it also shall provide substantial electricity generation so that Grantee may make significant progress in meeting its electricity consumption reduction goal.

(iii)For an MSEC Energy Efficiency project, it also shall provide substantial electricity savings so that Grantee may make significant progress in meeting its electricity consumption reduction goal.

(iv) MEA shall have the complete and sole discretion to determine if a proposed project or an Approved Project meets the Program requirements.

(C) Reimbursable Costs Only those costs or expenditures specified below are eligible for reimbursement under this Grant.

(i) Direct Project Costs –At least 70% of the Grant Award shall be for reimbursement of approved expenditures associated with the Approved Project such as labor, equipment and material.

(ii) Project Preparation Costs - Only up to 30% of the Grant Award may be used to reimburse the local jurisdiction for approved expenditures associated with: the development and adoption of Policies, Plans or Baselines; Project design and development; feasibility studies; energy audits; reasonable administrative costs; staff time or consultant fees.

(iii) Administrative Costs – Additionally, within the Project Preparation Costs, administrative costs are capped at no more than 10% of the total amount of the Grant. Reasonable administrative costs may include staff time or non-energy auditing consultant's fees needed to implement MSEC programmatic activities. If Grantee uses less than 10 percent of the total amount of the grant for Administrative Costs, Grantee may use the remaining portion for other Policy and Project Preparation Costs, consistent with this section.

(D) Program Timing and Deadlines Grantee shall comply with the following deadlines unless an extension is given in writing by the Program Manager, consistent with this Agreement.

(i) By October 1, 2018 - Grantee shall submit to MEA a completed Attachment A "MSEC Project Development Form".

(ii) By July 6, 2019 - Grantee shall complete the Project(s) approved by MEA and specified on the completed Project Approval Form.

(iii) By August 3, 2019 – Grantee shall submit to MEA all Reports and final invoices requesting Program cost reimbursements consistent with Section IV (B).

(iv) Extensions may be requested in writing in advance of a deadline, but are not guaranteed. Extensions shall only be permitted for good cause shown, such as circumstances outside of Grantee's control, as determined solely by MEA in writing. Extensions shall not be granted for any energy measures not listed in Section 1 of this Agreement.

(E) Program Requirements and Restrictions

(i) No Project may begin until after each of the following occurs:

(a) Grantee submits to MEA a completed MSEC Project Proposal Form, attached hereto as Attachment A;

(b) MEA's historic preservation specialist determines that the Project will have no adverse effect on historic properties;

(c) Grantee receives the MSEC Project Approval Form, attached hereto as Attachment B, signed by MEA; and,

(d) Grantee has obtained all required local, State and federal licenses, permits, and other authorizations.

(ii) A project proposed for facilities or property owned by the Grantee shall be given priority. A project proposed for facilities or property not owned by the Grantee may be considered for approval by MEA, but funding for such projects are not guaranteed.

(iii) Failure to formally adopt the Policies or complete the Project by the deadlines set forth herein may result in Grantee having to reimburse Grant funds to MEA, unless such delay is caused by factors outside of Grantee's control, as determined by MEA.

(iv) MEA does not intend to fund energy efficiency projects that involve fuel switching. The decision to fund a project shall be at the sole discretion of MEA.

(v) If at any time MEA determines that Grantee has not demonstrated sufficient progress toward meeting the Policy and Project deadlines set forth above, MEA may

terminate this Agreement and may require that Grantee reimburse Grant funds to MEA, unless such delay is caused by factors outside of Grantee's control.

(vi) Expenditures on Policy or Project development, Plans or Baselines that have not been pre-approved in writing by MEA may not be reimbursed with Grant funds.

(vii) Reports and Invoices with appropriate documentation received by MEA after any applicable deadline may not be eligible for reimbursement with Grant funds, as determined by MEA.

(viii) All Projects must be constructed, installed and operated in compliance with all applicable local, State and federal laws, regulations, ordinances, licenses, permits, standards, and other requirements.

(ix) Grantee must comply with any procurement requirements that may apply to it with regard to Grant Program activities for which reimbursement is sought.

(x) Grantee shall cooperate with MEA and MEA's technical contractor(s) to identify and develop the most appropriate Project scope of work for this Program.

(a) The primary purpose of a proposed energy efficiency project must be to reduce electricity consumption, as determined solely by MEA

(b) The primary purpose of a proposed renewable energy project must be to increase the consumption of renewable electricity, as determined solely by MEA

(c) The primary purpose of a proposed transportation energy project must be to decrease the consumption of traditional transportation petroleum, as determined solely by MEA

(d) Grantee shall work diligently to develop credible project-specific data estimates on project costs and energy savings through a project bid and/or energy audit, or other appropriate means approved in writing by MEA.
(e) Grant funds may not be used for a project where the primary purpose of which is "maintenance", as determined solely by MEA.

(xi) Any rebates and incentives obtained through the Grantee's electric utility shall be applied to Grant Program costs before use of Grant funds.

(xii) All new construction must occur in a Priority Funding Area. A map of Priority Funding Areas, including a search by address feature, can be found on the Maryland Department of Planning website: http://www.mdp.state.md.us/OurProducts/pfamap.shtml. Priority Funding Areas

are existing communities and places where local governments want State investment to support future growth. The following areas qualify as Priority Funding Areas:

(a) Every municipality, as they existed in 1997;

(b) Areas inside the Washington Beltway and the Baltimore Beltway; or

(c) Areas already designated as enterprise zones, neighborhood revitalization areas, heritage areas and existing industrial land.

3. Amount and Duration

(A) Amount of Grant Award

(i) The Total Grant Award shall be **up to Ten Thousand Dollars ($10,000),** to be used for transportation projects under grant 2018-08-520S1. As of the Effective Date of the Agreement as defined below, Grantee may also use up to 30% of the Grant Award for Policy and Project Preparation Costs that are pre-approved by MEA in writing and consistent with Article 2. Policy and Project Preparation Costs that are not pre-approved by MEA in writing shall not be reimbursed by MEA.

(ii) The total amount of the Grant shall be used for the Approved Project.

(iii) Grantee shall be responsible for twenty percent (20%) of the total project cost. MEA will only reimburse up to eighty percent (80%) of the total project cost.

(B) This Agreement must be signed by the Grantee and received by MEA no later than May 1, 2018. If this properly signed Grant Agreement is not received by MEA on or before May 1, 2018, the grant award shall automatically be revoked, and this Agreement is void unless an extension is given in writing by the MEA Program Manager.

(C) The Effective Date of this Agreement is the date that the properly executed Agreement is received by MEA, as determined by the official MEA date stamp on the first page of the Agreement.

(D) Unless an extension is permitted as described below, all activities must be completed by no later than **July 6, 2019** with all required documentation under Section IV (B) completed and submitted to MEA by no later than **August 3, 2019**. Extensions may be requested in writing in advance of a deadline, but are not guaranteed. Extensions shall only be permitted for good cause shown, such as circumstances outside of Grantee's control, as determined solely by MEA in writing.

4. Reporting and Reimbursement

(A) The Grantee shall retain bills of sale or other satisfactory evidence of the acquisition of any real or personal property, as well as reports, activity logs, timelines, estimated and actual energy savings and/or generated, supporting documentation for any other expenses that are covered in whole or in part by any Grant Funds, and any other information related to Grant activities for at least three years from the date that the Grantee receives final reimbursement from MEA. MEA, MEA's agents, the Department of Budget and Management, the State Comptroller, the Legislative Auditor, or any of them, may examine and audit this evidence on request, at any reasonable time within the retention period. In addition, the Grantee shall also make the worksite available to MEA, or its agents, upon request at any reasonable time for at least three years from the date that the Grantee receives final reimbursement from MEA.

(B) Program Reporting and Invoicing.

(i) Separate Expenditure Categories. When a Grant Award is divided into separate expenditure categories (energy efficiency, renewable development, or petroleum reduction), Grantee shall maintain records separately for each distinct category. In addition, Grantee shall account for and invoice MEA separately for each distinct category.

(ii) Reporting. Grantee shall submit MSEC reports ("Reports") to MEA on a monthly basis. Reports and Invoices are due to MEA by the 20th day of the month following the previous month's reporting period. The first monthly Report shall be submitted for the first full month following the Effective Date, as defined above, and for each month thereafter.

(a) For any month that Grantee submits an invoice to MEA, Grantee shall also provide a completed report using Attachment C (Maryland Smart Energy Communities Grant Program Invoice Report). For any month that Grantee does not submit an invoice to MEA, Grantee shall submit a brief written summary of MSEC progress during the last month.

(b) Reporting shall continue until the Project described in Section 1(A) is complete, Grant funds have been completely expended, or the Grantee has notified MEA in writing that no additional funding will be requested under the Grant.

(ii) Invoicing and Reporting.

(a) To be reimbursed, Grantee shall provide invoices, a completed Maryland Smart Energy Communities Grant Program Invoice Report (Attachment C) and relevant documentation.

(b) MEA may only provide Grant funds for reimbursement after receipt of appropriate invoices and reports with sufficient documentation of expenditures, as determined by MEA and consistent with Article 2(B). Such documentation may include but is not limited to, contractor and/or vendor invoices, receipts, detailed timekeeping records including at a minimum, hourly rate, time, and task, and detailed mileage logs.

(c) All Invoices shall be submitted on Grantee letterhead. All invoices shall contain the MEA Grant number, Grantee contact information, and a detailed description of the equipment, material, and/or labor or other expenses being invoiced. No personally identifiable information (PII) shall be submitted to MEA as part of the invoicing documentation.

(d) MEA will reimburse Grantee for approved costs only after any incentives provided by Grantee's utility have been applied to the total cost of the Project. Grant Award is to be used for net costs, after application of utility rebates and incentives.

(C) Grantee may submit Reports, Invoices and other documents electronically to MSEC.MEA@maryland.gov after obtaining authorization in writing from MEA. If authorization has not been obtained, Grantee shall mail Reports, Invoices and other documents to MEA at the following address:

Maryland Energy Administration
Attn: Maryland Smart Energy Communities Program
1800 Washington Blvd, Suite 755
Baltimore, MD 21230

After review of the Reports, Invoices and any supporting documents or information requested by MEA, MEA shall make a final determination of whether the Grantee has met all Program requirements, terms and conditions, and process the grant award for payment as promptly as possible, if warranted. Grant funds shall not be provided for work that has yet to be performed, costs that have yet to be incurred or are not sufficiently documented, or are inconsistent with the purpose, terms and conditions of the Grant.

(D) For monitoring and evaluation purposes, the Grantee shall make available to MEA, or its agents, all reports, activities logs, work sites, timelines, estimated and actual energy savings and/or generated, or other information related to the Grant activities during regular business hours. Reporting metrics (electricity consumption data) shall be made available

by the grantee to MEA for a period of five years after the project for which grant funding is received.

(E) No grant monies will be funded for costs or obligations incurred, or work performed, prior to the Effective Date of this Agreement.

(F) Prior to execution of this Agreement, Grant funds are subject to change in amount and existence based on funding availability.

(G) Multiple renewable projects on contiguous parcels of property will be considered one Project for purposes of MEA funding.

(H) An Approved Project may not receive more than one Maryland Smart Energy Communities grant from MEA.

(I) Projects must be located within the State of Maryland.

5. General Conditions

(A) Any expenditure of Grant funds that is not consistent with the purposes of the grant award, or that violates any requirement, term or condition of the Grant Program or this Agreement, may, in the sole judgment of MEA, be disallowed. Should any expenditure be disallowed, the State may require repayment to MEA for reimbursement of the Strategic Energy Investment Fund, an offset from any State grant to the Grantee in the current or succeeding fiscal year, or other appropriate action. The Grantee shall immediately repay to the State any part of the Grant that is not used for the purposes of the Program.

(B) Grantee may not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or any other characteristic forbidden as a basis for discrimination by applicable laws, and certifies that its Constitution or by-laws contains a non-discrimination clause consistent with the Governor's Code of Fair Practices.

(C) Grantee shall ensure that all work performed pursuant to the Grant and this Agreement is completed by contractors and/or staff holding all necessary certifications and licenses. Grantee shall ensure that any business or non-profit organization operating in Maryland with which Grantee contracts or partners to carry out the purposes of the Grant is registered and in good standing with the Maryland State Department of Assessments and Taxation, if applicable. Additionally, all work performed pursuant to the Grant shall comply with all applicable local, State, and federal building codes and other applicable laws and regulations.

(D) The person executing this Agreement on behalf of the Grantee certifies, to the best of that person's knowledge and belief, that:

(i) The person is authorized to sign this Agreement on behalf of the Grantee and to commit the Grantee to the obligations set forth herein.

(ii) Neither the Grantee, nor any of its officers or directors, nor any employee of the Grantee involved in obtaining contracts with or grants from the State or any subdivision of the State, has engaged in collusion with respect to the Grantee's application for the Grant or this Agreement or has been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or the United States.;

(iii) Neither the Grantee, nor any of its officers or directors, nor any employee of the Grantee has engaged in any practice with regard to this Grant that is inconsistent with Md. Code Ann., State Finance and Procurement § 13-212.1.

(iv) Grantee has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee or agent working for the Grantee, to solicit or secure the Grant or this Agreement, and the Grantee has not paid or agreed to pay any such entity any fee or other consideration contingent on the making of the Grant or this Agreement.

(v) Grantee, if a business or non-profit organization, is incorporated or is registered to do business in the State, and is in good standing with the Maryland State Department of Assessments and Taxation.

(vi) Grantee, if a health or social welfare organization as defined by Md. Code Ann., State Finance and Procurement § 7-403, shall keep financial records in accordance with uniform accounting standards, as more fully described in § 7-403.

(vii) Neither the Grantee, nor any of its officers or directors, nor any person substantially involved in the contracting or fund-raising activities of the Grantee, is currently suspended or debarred from contracting with the State or any other public entity or subject to debarment under Regulation 21.08.04.04 of the Code of Maryland Regulations; and

(viii) The Grantee is not in default on any financial obligation to the State or MEA.

6. False Statement

A person may not knowingly make or cause to be made any false statement or report in any document required to be furnished by MEA in relation to the Grant Program. For a SEIF-funded Grant, any violation of this provision is a misdemeanor and on conviction is subject to a fine not exceeding $50,000.00 or imprisonment not exceeding 1 year or both (Md. Code Ann., State Government § 9-20B-11).

7. Historic Preservation Review

For each project being funded in whole or in part through this Agreement, a historic preservation review must first be completed by the Maryland Historical Trust (MHT) or MEA's historical preservation expert. This review ensures that no historical property is "adversely affected" through this Program. Prior to starting construction, Grantee shall assure that MEA has received documentation from MHT or MEA's historical preservation expert indicating that the Project will have no adverse effect on a historical property.

8. Maryland Saved Harmless

To the extent allowed by Maryland law, the Grantee agrees to defend, indemnify and hold MEA harmless from and against any and all damages, claims, lawsuits, actions, and reasonable out-of-pocket costs and expenses, in whatever form, arising from or related to the Grant. MEA expressly reserves the right of any immunity MEA or its employees may possess under State or federal law. If the Grantee is a Maryland State agency or local government, then each party shall be responsible for its own liability associated with the Grant, and neither party waives any applicable immunities.

9. Environmental Standards and Liability

The Grantee shall ascertain and abide by all applicable environmental standards set by federal, state or local laws, rules or regulations related to the performance of the obligations pursuant to the Agreement ("Environmental Standards"). The Grantee shall monitor its compliance with Environmental Standards and immediately halt and correct any incident of non-compliance.

In the event of any incident of non-compliance with Environmental Standards, the Grantee shall:

(A) Give MEA immediate notice of the incident to the MEA Representative named in Section 16 of the Grant Agreement, or designee, providing as much detail as possible;

(B) If requested by MEA, submit a written report to MEA, identifying the source or cause of the non-compliance and the method or action required to correct the problem; and

(C) Cooperate with MEA or its designated agents or contractors with respect to the investigation of such problem.

To the limits allowed by Maryland law (and without waiving any local or State government immunities that may apply if Grantee is a Maryland State or local

government), the Grantee shall be liable for (i) all environmental losses, including but not limited to, costs, expenses, losses, damages, actions, claims, penalties, fines and remedial or cleanup obligations arising from its failure to comply with Environmental Standards; and (ii) any hazardous material located or placed in the Project and any requirements imposed by any governmental authority with respect to hazardous materials, arising in connection with the Grant or the Project.

10. Liability Insurance

(A) For all work performed by the Grantee that is to be funded in whole or in part with Grant funds provided by MEA, Grantee shall purchase and maintain comprehensive third-party legal liability insurance or its equivalent, with minimum coverage of $1,000,000 per occurrence. Grantee shall also maintain other such insurance as is appropriate for the work to be performed. For a Maryland State or local government entity that is self-insured, a document detailing the statutory basis for self-insurance may be accepted by MEA as an equivalent form of insurance under this paragraph.

(B) All insurance must name MEA as an additional insured. The insurance provided shall include, but not be limited to, insurance protecting MEA from bodily injury and property damage, including, but not limited to all workers' compensation insurance, and errors and omissions. Grantee shall maintain insurance documentation in a Grantee-owned facility and shall provide to MEA, upon demand, a certificate or other documentation deemed appropriate by MEA, evidencing MEA's status as an additional insured.

(C) Insurance requirements may be waived or modified by MEA in writing, for good cause shown. Any such written waiver or modification shall be signed by the parties, and attached hereto and incorporated herein as part of this Agreement.

(D) Grantee shall include in all of its contracts for work that is to be funded in whole or in part with Grant funds provided by MEA a provision or provisions requiring all contractors to purchase and maintain comprehensive third-party legal liability insurance and other such insurance as is appropriate for the work to be performed, with minimum coverage of 1,000,000 per occurrence. All insurance provided by the contractor must name MEA as an additional insured. The insurance provided shall include, but not be limited to, insurance protecting MEA from bodily injury and property damage, including, but not limited to all workers' compensation insurance, and errors and omissions.

(E) Grantee shall maintain insurance documentation in a Grantee-owned facility and shall provide to MEA, upon demand, a certificate or other documentation deemed appropriate by MEA, evidencing MEA's status as an additional insured. Insurance requirements may be waived by MEA in writing, for good cause shown. Any such written waiver or modification shall be signed by the parties, and attached hereto and incorporated herein as part of this Agreement.

11. MEA Access to Project Site and Ability to Use Project Information

(A) Grantee shall allow MEA employees or representatives access to the relevant building and structures so that MEA may perform monitoring visits to provide technical assistance and to ensure that project requirements are fully satisfied. Grantee shall also allow MEA employees or representatives access to the relevant project site in order to take photographs or video of the project for MEA use.

(B) Within 90 days of the date of this Agreement, Grantee shall confer with MEA to determine the feasibility of displaying signage indicating MEA sponsorship, at or near each site location where Grantee is undertaking work for the Project. If MEA and Grantee determine that placement of signage is feasible, Grantee shall place MEA signage in a prominent location at or near each site location. MEA signage shall not exceed 36 by 48 inches and will be provided by MEA.

(C) The Grantee understands and agrees that MEA may use information about the project for reporting and marketing purposes, including but not limited to the project description, building type, energy measures, project costs, leveraged funds, energy and financial savings, and pictures and videos of the premises. MEA shall provide the Grantee an opportunity to review and consult with MEA to assure that a written case study, photo or video taken of its facility will not disclose confidential personal and/or business information.

(D) If the Project's location is owned or controlled by a third party at any time during the Grant period, the Grantee shall be responsible for obtaining written permission from the third party to allow MEA access to the property for all of the purposes described in this Agreement. MEA shall not provide any further reimbursement of funds under the Agreement until Grantee provides the relevant written permission.

12. Maryland Law Prevails

The internal laws of Maryland shall govern the interpretation and enforcement of this Agreement, except for any choice of law provisions utilized by Maryland.

13. Agreement Binding on Successors and Assigns

This Agreement shall bind the respective successors and assigns of the parties.

14. Assignment or Transfer

The Grantee may not sell, transfer, or assign any of its obligations under this Agreement, or its rights, title, or interest in this Agreement, without further prior written consent of MEA.

15. Amendments to the Grant

No amendment to this Agreement is binding unless it is in writing and signed by both parties.

16. Party Representatives

The following individuals shall have the authority to act under this Agreement for their respective parties, subject to all necessary approvals:

Caitlin Madera, MSEC Program Manager
Maryland Energy Administration
(410) 537-4074

(Or any other such person as may be designated in writing by the Director of MEA.)

Sgt. Richard T. Hartnett, Police IT Manager
City of Hyattsville
(301) 985-5060

(Or any other person as may be designated in writing by the Grantee's City Administrator)

17. Merger

This Agreement and any terms and conditions expressly incorporated by reference herein embodies the whole agreement of the parties. There are no promises, terms, conditions, or obligations referring to the subject matter, other than those contained herein or incorporated herein by reference.

14. Non-waiver of Rights; Remedies

No failure on the part of the State or MEA to exercise, and no delay in exercising, any right under this Agreement shall operate as a waiver thereof; nor shall any single or partial exercise of any such right preclude the State or MEA from further exercising that or any other right. The remedies provided under this Agreement are cumulative and not exclusive of any remedies provided by law.

THIS GRANT AGREEMENT HAS BEEN APPROVED BY THE ATTORNEY GENERAL'S OFFICE AT MEA. NO CHANGES, MODIFICATIONS, ADDITIONS OR DELETIONS TO THIS AGREEMENT ARE AUTHORIZED ABSENT SPECIFIC

WRITTEN AGREEMENT BY THE PARTIES AND APPROVAL BY THE ATTORNEY GENERAL'S OFFICE AT MEA. ANY UNAUTHORIZED CHANGES, MODIFICATIONS, OR DELETIONS TO THIS FORM AGREEMENT WILL RENDER MEA'S OBLIGATIONS UNDER THIS AGREEMENT VOIDABLE AT MEA'S ELECTION.

IN TESTIMONY WHEREOF, WITNESS the hands and seals of the parties.

CITY OF HYATTSVILLE

By: _____ Date: 04/24/18

Candace B. Hollingsworth
Mayor

By: _____ Date: 20 Apr 18

Tracy Nicholson
City Manager

MARYLAND ENERGY ADMINISTRATION

By: _____ Date: Apr. 9, 2018

Mary Beth Tung
Director

Approved for Form and Legal Sufficiency

this 30th day of March, 2018

_____
Assistant Attorney General

Grant # 2018-08-520S1

Attachment A

MSEC Project Development Form (FY18)

(This form denotes the information necessary to approve an MSEC funded project.)

1. Name of Grantee

City of Hyattsville

2. Policies Passed:

☐ Energy Efficiency
☐ Renewable Energy
☒ Transportation Petroleum Reduction

3. Grant Amount

Total FY18 Grant Amount: $22,090

a. Direct Project Costs: At a **Minimum**, at least 70% of the total grant amount needs to go towards direct project costs	$22,090
b. Policy and Project Preparation Costs: **Maximum** of 30% of total grant amount	$0.00

4. Project Address (or addresses, for multiple locations)

5. Project Type

☐ A project focusing solely on energy efficiency (i.e., a lighting upgrade, adding insulation, etc.)
☒ A project focusing solely on renewable energy/clean transportation (i.e., adding solar panels to your roof)
☐ A project which combines energy efficiency and renewable energy/clean transportation

6. Amount of Grant Funds Requested Per Project and Per Funding Track *(e.g. energy efficiency, renewable energy, or transportation petroleum reduction).*

*For each project, please provide a breakdown of costs (e.g. equipment, material, labor, etc.) based on actual pricing obtained through your community's procurement process.

Materials: $22.090 Labor: None

7. Project Narrative (For multiple projects, please include one narrative per project):

* See attached narrative.

8. Total Project Cost, Other Sources of Funding ***(e.g. Jurisdiction Match, Rebates, Other Grants, etc.). For multiple projects, please provide complete information for question 8 on a project-by-project basis.***

Total Project Cost: $22,090
Less City Match: $12,090

Total Grant Cost: $10,000

9. Annual Energy Benefits Calculation/Estimate ***(e.g. kWh reduced, kw installed, gallons reduced)*** **and Source of Energy Estimates**

*Before approving any project, MEA must have a detailed estimate of projected energy savings that shows all assumptions, calculations, etc. If relying on an audit for projected energy savings, the audit should be submitted with this form. Calculations can be shown below or attached in a separate spreadsheet. Any project with incomplete or unsubstantiated energy savings estimates will not be approved. Energy efficiency project are required to be cost effective, with a simple payback (section #11) being less than the anticipated equipment life (section #10).

* See attached sheet.

10. Expected Life of the Installed Equipment

Ten (10) + Years

11. Simple Payback of the Measures ***(e.g. Total project cost/annual anticipated energy savings)***

N/A (Petroleum Reduction Grant)

12. Electricity/Fuel Cost Information	
Electric utility provider and cost of electricity, $/kWh	PEPCO / 13.5c per kWh
Building fuel oil cost ($/gallon)	
Natural gas utility provider and cost of natural gas ($/MMcf)	
Propane cost ($/gallon)	
Gasoline cost ($/gallon)	Average current cost is $2.75 per gallon.
Diesel cost ($/gallon)	
Other fuels not listed above (please specify):	
13. Utility Rebates (if applicable):	
N/A	
14. Documentation of Maryland Historic Trust Review *(if applicable)*	
N/A	

Attachment B

(To be completed by MEA and provided to the Grantee, once the project has been approved)

7. Project Narrative:

The purpose of this project is to reduce petroleum consumption by replacing one older, fuel inefficient, gasoline powered police vehicle, with one Zero Electric Police Motorcycle, which will eliminate petroleum usage in that vehicle completely. This will also eliminate the need for periodic oil changes (also petroleum use), and keep repair costs to a minimum, since electric vehicles require very little routine maintenance. This project will promote clean air by eliminating the output of carbon dioxide and the use of petroleum fuel products by 100%, and will in demonstrating to the general public, the advantages of driving electric vehicles, by explaining their lower operational costs and their positive impact on the environment.

Additionally, since electricity is much more cost effective than gasoline, this project will also promote fiscal responsibility on the part of the City of Hyattsville, since the cost to operate electric vehicles is about 1/4 (or less) of the cost to operate gasoline powered vehicles.

It should be noted that this project is a continuation of Hyattsville's plan to reduce petroleum use in city vehicles by 20% within 5 years, a goal which has already been accomplished and surpassed.

9. Annual Energy Benefits Calculation/Estimate:
(e.g. kWh reduced, kw installed, gallons reduced) and Source of Energy Estimates

***Totals (Replacing 1 Gasoline Powered Police Car)**:*
Gasoline Powered Police Vehicle Annual Petroleum Used = 1144 Gallons
Electric Powered Police Motorcycle Annual Petroleum Used = 0 Gallons
Annual Reduction of Petroleum Used= 100%

Gasoline Powered Police Vehicle Annual Fuel/Oil Cost= $3321.00 [1]
Electric Powered Police Motorcycle Annual Fuel Cost = $160.65 [2]
Annual Savings of Electric vs. Gasoline = $3160.35

Gasoline Powered Police Vehicle Annual C02 Produced= 22,880 Pounds [3]
Electric Powered Police Vehicle Annual C02 Produced = 0 Pounds
Annual Reduction of Carbon Dioxide (C02) = 100%

1. Based on the current/average cost of gasoline at $2.75/gal + average 5 oil changes cost at $35 each
2. Source: Maryland's current electricity rate of 13.5c per kWh
3. Source: U.S. Energy Administration, http://www.eia.gov/tools/faqs/

Attachment B
(To be completed by MEA and provided to the Grantee, once the project has been approved)
Maryland Energy Administration
Maryland Smart Energy Communities Program

MEA MSEC Project Approval (FY18)

The City of Hyattsville has been approved to commence with the Maryland Smart Energy Communities Project Proposed in Attachment A, as modified by MEA, if necessary, in the Scope of Work section, below. The project has been determined to comply with the following requirements of the Maryland Smart Energy Communities program (all requirements must be met before proceeding):

☒ Reviewed to confirm that the proposed project is eligible to receive MSEC funds based on the terms of the Agreement.

☒ Reviewed to verify that the project will cost effectively reduce electricity consumption and/or generate clean energy and/or reduce petroleum consumption.

☒ Reviewed and determined that the proposed project will have "no adverse effect" on any historic property.

☒ Reviewed to confirm that the Grantee has in place baselines and plans for the two policies they chose to pursue, and has adopted formal, written policies through their legislative or governing body committing the local government to the policies specified in the Policy Guidance Documents

DETAILED SCOPE OF WORK:

The City of Hyattsville will purchase one (1) Zero Electric Police Motorcycle which will replace a gasoline powered police car. The electric vehicle will save approximately 1144 gallons of gasoline per year. The project is eligible for a total MSEC contribution of up to $10,000. **The City shall be responsible for all other project costs, a minimum of 20% of total project cost.** Hyattsville shall report hours worked and final project costs as part of the final project report.

Project Reporting Metrics:
EXPECTED USEFUL LIFE (YEARS): 7
PAYBACK (YEARS): 1.8

Approved by:

Brandon Baik
Maryland Energy Administration

Signature

10/4/18
Date

1091

Gmail **Richard Hartnett <rthartnett@gmail.com>**

MSEC FY17 Grant Reimbursement

Brandon Baik -MEA- <brandon.baik@maryland.gov> Thu, Oct 4, 2018 at 8:44 AM
To: rhartnett@hyattsville.org

Thanks for clearing that up. So the $9,600 left over from Fy17 has already been paid out. I think in reality, it would have been cleaner to lower the FY17 grant amount and increase the FY18 Grant amount. In any case, the numbers work out and I'm okay with Hyattsville using the $9,600 on the motorcycle.

The project approval is attached to this email. Feel free to let me know if you need anything else.

Sincerely,
Brandon Baik
[Quoted text hidden]

Hyattsville Approval FY18.pdf
36K

Deal Date
02-01-2019

Delivery Date
2-20-2019

CYCLEMAX
7913 Cessna Ave STE B
GAITHERSBURG, MD 20879
{301} 869-6629

Invoice #
18469

Salesperson:
Don Figliozzi

Buyer

HYATTSVILLE CITY POLICE DEPARTMENT
4310 Gallatin Street
HYATTSVILLE, MD 20781
Home: {301} 985-5083 Cell:
Birthdate: Email: rhartnett@hyattsville.org

CoBuyer

Sold Units

Stock #	N/U	Year	Make	Model	Type	Odo	VIN
	NEW	2019	ZERO	DSRP ZF14.4	MC	5	TBA

Trade Units

Stock #	Year	Make	Model	Type	Odo	VIN

Accessories

ZERO TOP BOX BY GIVI AND RACK KIT	400.00
ZERO SMARTPHONE MOUNT BY RAM	70.00
12V W HARNESS	110.00
LED License Plate Kit	220.00
12V Accessory Socket Kit	50.00
TOURING WINDSCREEN	250.00
ZERO Hand Guards White	170.00
Rain Guard	25.00
Zero Side Cases GIVI / Rack Kit MY16	600.00
ZERO Parking Brake	250.00

Attached Accessories	2,145.00
Un-Attached Accessories	N/A
Unlisted Accessories	N/A
Labor / Installation	N/A
Shipping	N/A
Total	***2,145.00***

Sales Tax Detail

Sales Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Total Tax	***N/A***

Down Payment Detail

Deposit	N/A
Rebates	N/A
Cash	N/A
Total Cash	***N/A***
Trade Allowance	N/A
Payoff	N/A
Net Trade	***N/A***
Total Down	***N/A***
(Trade ACV	N/A)

MSRP	21,790.00
Price	20,288.99
Destination	495.00
Accessories	2,145.00
DOC & Admin Fees	N/A
Official Fees	N/A
Bank Fees	N/A
Service Contract(s)	N/A
Pre-Paid Maintenance	N/A
Tire/Wheel/Rd. Hzrd Prot.	N/A
Theft Prot.	N/A
Battery Prot.	N/A
Ext/Int Prot / Undercoating	N/A
Key Replacement	N/A
Sales Tax	N/A
Total Cash Price	***22,928.99***
Less Cash Down	N/A
Less Net Trade	N/A
Unpaid Balance	***22,928.99***
GAP Coverage	N/A
Physical Damage Ins.	N/A
Credit Life Ins.	N/A
Disability Ins.	N/A
FL DOC Stamps	N/A
Amount to Finance	***22,928.99***

Repayment Detail :

Cash Deal

Lienholder Detail :

- NONE -

Fees :	VSI Fee	N/A
	DOC Fee	N/A
	Membership Fee	N/A

Trade Payoff Company Detail:

Notes :

No Charge PDI / Processing.
No Charge Installation on listed accessories.
No Charge Delivery and demonstration.
No Charge Labor 2 year maintenance.

Chesapeake Cycles Inc

104 Defense Highway
Annapolis MD 21401
410-266-0015

Buyer's Order

Hyattsville Police City of
4310 Gallatin St
Hyattsville, MD 20781

Date 01/18/2019
Deal No.
Salesperson Brad Mamalis
Lienholder N/A

H W C Email

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2019	ZERO	DSRP 14.4 CT		Z00001	$21,140.00

Parts and Labor:		Price	Qty
Police	Zero Police Package	$1,785.00	1

Labor:
Zero Police Package $0.00

Notes:

Trade Information

Dealer Unit Price	$21,140.00
Parts & Accessories	$1,785.00
Labor	$0.00
Freight	$495.00
Dealer Prep	$75.00
Tags	$0.00
Temp Tag	$0.00
Title	$0.00
Manuf to Cust Reb	$0.00
CC Fee	$0.00
Service Contract	$0.00
Delivery Fee	$0.00
GAP	$0.00
Paint Protection	
Lien	$0.00
Ext Warranty	$0.00
Tire & Wheel	$0.00
Cash Price	$23,495.00
Trade Allowance	$0.00
Payoff	$0.00
Net Trade	$0.00
Net Sale (Cash Price - Net Trade)	$23,495.00
Sales Tax	$0.00
Document or Administration Fees	$0.00
Total Other Charges	$0.00
Sub Total (Net Sale + Other Charges)	$23,495.00
Cash Down Payment	$0.00
Amount to Pay/Finance	$23,495.00

Monthly Payment of $0.00 For 0 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer respresents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lendor.

Customer Signature _____ Dealer Signature _____

Thank You for Your Business!

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Ron Brooks
Submitting Department: Finance
Item Type: Purchase
Agenda Section:

SUBJECT
Purchase of one Zero DPS Electric Police Motorcycle

HCC-277-FY19

Recommendation:
I move that the Mayor and Council authorize the Police Department to purchase one Zero DPS Electric Police Motorcycle in the amount not to exceed $22,929 from Cyclemax located in Gaithersburg MD.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
Police Department Price Quotes and Memo.pdf

Summary Background:
In 2017 City Council accepted and appropriated a Maryland Smart Energy Communities (MSEC) Grant in the amount of $62,800 to purchase one electric vehicle, one electric motorcycle and two charging stations with installation. The charging stations were paid by other grant funds and the remaining $9,600 from this grant along with the new 2018 MSEC award of $10,000 that will be approved by Council at the February 19th meeting was approved by MEC to be used to purchase a new electric motorcycle. The City committed to contribute matching funds of 20% of the 2018 award. City procurement policy requires three quotes or the use of an existing State, County or local government cooperative purchasing agreement that maybe available and none currently exist for this purchase. In the State of Maryland there are currently two motorcycle dealers that have electric units available that provided quotes. CycleMax in Gaithersburg is the lowest at $22,928.99 and Chesapeake Cycles of Annapolis quote was $23,495. We are seeking approval to accept the lowest quote from CycleMax in the amount not to exceed of $22,929.

Next Steps:
Purchase the electric motorcycle according to the City's procurement policy and approval of the City Treasurer.

Fiscal Impact:
FY19 Special Revenue Fund expenditure not to exceed $22,929.

City Administrator Comments:
Recommends Approval. $19,600 of the $22,929 will be reimbursed from the MSEC Grant

Community Engagement:
N/A

Strategic Goals:

Legal Review Required?
N/A

PURCHASE

Zero Motorcycles is located in Scotts Valley, California, but only has two dealers within a reasonable distance for purchase and maintenance – Annapolis and Gaithersburg, Maryland. I have received a price quote from Chesapeake Cycles in Annapolis of $23,495, and a price quote of $22 982 from Cyclemax of Gaithersburg, Maryland, which are the same two dealers we obtained prices from when we purchased the first Zero motorcycle in 2017. (It should be noted that both of these dealers offer an extended warranty not covered by the manufacturer, so should the bike need service after the normal warranty period expires, it would have to be taken to the dealer that it was purchased from to avoid service fees.)

RECOMMENDATION

I am requesting a Purchase Order be issued in the amount of $22,982 so that I can order the motorcycle from Cyclemax in Gaithersburg, Md., as it was the lowest price, and will need to be shipped from California.

After a year's wait we have finally secured police motorcycle training in Howard County in mid March of this year, so in order to allow more than one officer to take the course, we need to get this bike ordered. Whatever can be done to facilitate that as soon as possible will be appreciated.

Chesapeake Cycles Inc

104 Defense Highway
Annapolis MD 21401
410-266-0015

Buyer's Order

Hyattsville Police City of

4310 Gallatin St
Hyattsville, MD 20781

H W C Email

Date 01/18/2019
Deal No.
Salesperson Brad Mamalis
Lienholder N/A

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2019	ZERO	DSRP 14.4 CT		Z00001	$21,140.00

Parts and Labor:		Price	Qty
Police	Zero Police Package	$1,785.00	1

Labor:
Zero Police Package $0.00

Notes:

Trade Information

Dealer Unit Price	$21,140.00
Parts & Accessories	$1,785.00
Labor	$0.00
Freight	$495.00
Dealer Prep	$75.00
Tags	$0.00
Temp Tag	$0.00
Title	$0.00
Manuf to Cust Reb	$0.00
CC Fee	$0.00
Service Contract	$0.00
Delivery Fee	$0.00
GAP	$0.00
Paint Protection	
Lien	$0.00
Ext Warranty	$0.00
Tire & Wheel	$0.00
Cash Price	$23,495.00
Trade Allowance	$0.00
Payoff	$0.00
Net Trade	$0.00
Net Sale (Cash Price - Net Trade)	$23,495.00
Sales Tax	$0.00
Document or Administration Fees	$0.00
Total Other Charges	$0.00
Sub Total (Net Sale + Other Charges)	$23,495.00
Cash Down Payment	$0.00
Amount to Pay/Finance	$23,495.00

Monthly Payment of $0.00 For 0 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer respresents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lendor.

Customer Signature _____ Dealer Signature _____

Thank You for Your Business!

Deal Date	CYCLEMAX	Invoice #
02-01-2019	7913 Cessna Ave STE B	18469
Delivery Date	GAITHERSBURG, MD 20879	Salesperson:
2-20-2019	{301} 869-6629	Don Figliozzi

Buyer
HYATTSVILLE CITY POLICE DEPARTMENT
4310 Gallatin Street
HYATTSVILLE, MD 20781
Home: {301} 985-5083 Cell:
Birthdate: Email: rhartnett@hyattsville.org

CoBuyer

Sold Units

Stock #	N/U	Year	Make	Model	Type	Odo	VIN
	NEW	2019	ZERO	DSRP ZF14.4	MC	5	TBA

Trade Units

Stock #	Year	Make	Model	Type	Odo	VIN

Accessories

ZERO TOP BOX BY GIVI AND RACK KIT	400.00
ZERO SMARTPHONE MOUNT BY RAM	70.00
12V W HARNESS	110.00
LED License Plate Kit	220.00
12V Accessory Socket Kit	50.00
TOURING WINDSCREEN	250.00
ZERO Hand Guards White	170.00
Rain Guard	25.00
Zero Side Cases GIVI / Rack Kit MY16	600.00
ZERO Parking Brake	250.00
Attached Accessories	2,145.00
Un-Attached Accessories	N/A
Unlisted Accessories	N/A
Labor / Installation	N/A
Shipping	N/A
Total	***2,145.00***

Sales Tax Detail

Sales Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Other Tax	N/A
Total Tax	***N/A***

Down Payment Detail

Deposit	N/A
Rebates	N/A
Cash	N/A
Total Cash	***N/A***
Trade Allowance	N/A
Payoff	N/A
Net Trade	***N/A***
Total Down	***N/A***
(Trade ACV	N/A)

MSRP	21,790.00
Price	20,288.99
Destination	495.00
Accessories	2,145.00
DOC & Admin Fees	N/A
Official Fees	N/A
Bank Fees	N/A
Service Contract(s)	N/A
Pre-Paid Maintenance	N/A
Tire/Wheel/Rd. Hzrd Prot.	N/A
Theft Prot.	N/A
Battery Prot.	N/A
Ext/Int Prot / Undercoating	N/A
Key Replacement	N/A
Sales Tax	N/A
Total Cash Price	***22,928.99***
Less Cash Down	N/A
Less Net Trade	N/A
Unpaid Balance	***22,928.99***
GAP Coverage	N/A
Physical Damage Ins.	N/A
Credit Life Ins.	N/A
Disability Ins.	N/A
FL DOC Stamps	N/A
Amount to Finance	***22,928.99***

Repayment Detail :
Cash Deal

Lienholder Detail :
- NONE -

Fees :	VSI Fee	N/A
	DOC Fee	N/A
	Membership Fee	N/A

Trade Payoff Company Detail:

Notes :
No Charge PDI / Processing.
No Charge Installation on listed accessories.
No Charge Delivery and demonstration.
No Charge Labor 2 year maintenance.

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Joseph Solomon, W5
Submitting Department: Legislative
Item Type: Legislative
Agenda Section:

SUBJECT
Letter of Support for Lighting for Melrose Skate Park (10 minutes)

HCC-274-FY19

Recommendation:
I move that the Mayor and Council authorize the Mayor or the City Administrator to send a letter to The Maryland-National Capital Park and Planning Commission requesting lighting in Melrose Skate Park.

Sponsor(s):
Solomon

Co-Sponsor(s):
Ward, Haba, Spell, Suiter

ATTACHMENTS

Summary Background:
This motion comes at the request of the Hyattsville Health, Wellness, and Recreation Committee.

The Melrose Skate Park is a wonderful and unique resource within The City of Hyattsville. As a small community park located on Rhode Island at 41st Street, this park includes a skate park, basketball courts, a soccer field, and a walking / biking path that connects with the Northwest Branch Trail. As such The Park brings together individuals from across the community.

However, this resource becomes under-utilized as days become shorter in the fall, and even less useful when the clock reverts to standard time. At times The Park becomes dark by 5 pm, thus exacerbating the problem of under-utilization. Moreover, individuals looking to skate, bike, or scoot are unable to do so safely. Thus skaters are either disinclined to participate in this activity altogether or resort to these activities elsewhere.

As a Hyattsville community, we desire to encourage active, safe, and responsible recreation. To that end, the HWRAC believes that the installation of an overhead lighting system in Melrose Skate Park is long overdue. We recommend that The Hyattsville City Council consult with The Maryland-National Capital Park and Planning Commission to evaluate the feasibility of adding lighting to The Melrose Skate Park.

Next Steps:
Council Approval.

Fiscal Impact:
N/A

City Administrator Comments:

The City has reached out to M-NCPP for information on where to direct this request. A site survey for electrical lines and infrastructure will need to be conducted.

Community Engagement:
Discussed and supported during November and January Hyattsville HWRAC meetings.

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?
N/A

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Hal Metzler
Submitting Department: Public Works
Item Type: Contract
Agenda Section:

SUBJECT
Security and Access Control Vendor for City Wide Projects (10 minutes)

HCC-268-FY19

Recommendation:
I move that the Mayor and Council authorize the City Administrator to enter into a contract with Skyline Technology Solutions, LLC., and authorize the expenditure of an amount not to exceed $900,000.00 over a 5 year period to provide a turnkey access control and security systems during the renovations of the new Department of Public Works Building and the new Police Department facility located at 3505 Hamilton St, and to include other security and access control requirements at City properties as may be required, upon the review and approval by the City Attorney for legal sufficiency.

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
190215 - memo - rfp DPW 18-010 selection of security vendor.docx

Skyline RFP Response

Summary Background:
This project will be phased over a five year period at a cost not to exceed $900K. In December 2018 the City published a Request for Proposal (RFP)to solicit a vendor to provide access control and security systems to support the renovations of the new Department of Public Works Building and the new Police Department headquarters located at 3505 Hamilton St. The RFP included the installation/upgrade of security cameras and access control needs throughout the City. The City received 11 proposals and after careful evaluation and interviews with selected firms it was determined that Skyline Technology Solutions, LLC. provided the best value and product for the long term success and stability of the systems, and provided one of the lowest costs to install and maintain. Skyline Technology Solutions, LLC will be issued a contract not to exceed $900,000 for the maximum contract value to include all optional equipment and service contracts that will provide a turnkey design and installation of security cameras and access control systems with the 1st year of service included. The contract will also have four one year renewals at the city's option for service at each project location.

Next Steps:
N/A

Fiscal Impact:
$900,000 over 5 years

City Administrator Comments:
Recommend Support

Community Engagement:
N/A

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?
Pending

City of Hyattsville

Memo

To:	Mayor and City Council; Tracey Nicholson-Douglas, City Administrator
From:	Hal Metzler, Project Manager; Scott Dunklee, Assistant Chief of Police
CC:	Lesley Riddle, Director of Public Works; Amal Awad, Chief of Police
Date:	February 15, 2019
Re:	Selection of Security and Access Control Vendor

On December 4th, 2018, the City of Hyattsville solicited Request for Proposal (RFP) #DPW18-010 to solicit a contractor to provide Security Video and Access Control Systems – City Wide. The RFP was published on the City's Website as well as to the eMaryland website where it was sent to numerous businesses that provide security services. Proposals were received and opened on January 31st, 2019. At that time, the city received 11 proposals. The Proposal Selection committee was made up of Hal Metzler and Tara George from the Department of Public Works and Scott Dunklee, Christopher Purvis, and Richard Hartnett from the Police Department. The committee began work immediately and selected 4 of the proposals for in-person presentations. The presentations were held the week of February 3rd.

The committee considered all proposals and presentations and narrowed the field down to 2 vendors. City staff then conducted reference checks on the 2 vendors. After reviewing the reference information in addition to the proposals, presentations, and price a final vendor was selected by the committee for award.

Skyline Technology Solutions was selected as the vendor in response to RPF18-010. They received very favorable references and are the current vendor with the Prince Georges County Public School system. This is beneficial to the city as our future City police security plan includes the ability to partner with schools and access their camera systems if needed. Skyline also had a very robust analytical program that can assist with more reliable and timely data to support investigative work. They have a large fleet of service trucks and service technicians located in Glen Burnie.

The maximum value of the contract will be approximately $900,000, if all options are exercised. The contract contains phases to cover the construction of the new Department of Public Works Facility, construction of the new Police Headquarters at 3505 Hamilton Street, and maintenance of the City-Wide CCTV system. Each phase will consist of design, installation, and first year of service for all equipment. There will be four (4) one-year options for annual maintenance for each phase. The majority of the cost of the contract (approximately $580,000 will be spent in year 1, and the remaining amount of contract will be divided over the option years 2-5 if exercised.

The staff and panel recommend that the City select Skyline Technology Solutions as the vendor for Security Cameras and Access Control vendor.

SKYLINE
TECHNOLOGYSOLUTIONS

Technical Proposal

City Of Hyattsville RFP# DPW 18-010
Video and Access Control Systems – Various Locations
City Wide

Presented To:

City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781
Attn: Laura Reams, City Clerk

Presented By:

Skyline Technology Solutions, LLC
6956-F Aviation Boulevard
Glen Burnie, MD 21061
POC: Jason Ross, Vice President
jross@skylinenet.net
(410) 590-2002
January 31, 2019

1. Cover Letter

January 31, 2019

Skyline Technology Solutions, LLC.
6956-F Aviation Boulevard
Glen Burnie, MD 21061

The City of Hyattsville
4310 Gallatin Street
Hyattsville, Maryland 20781
Attn: Laura Reams, City Clerk

RFP: DPW18-010 Video and Access Control Systems – Various Locations City Wide

Dear Ms. Reams,

Skyline Technology Solutions, LLC. (Skyline) is pleased to submit our sealed bid response to the above referenced City of Hyattsville Request for Proposal.

Skyline has provided Physical Security and IP Networked Solutions to state and local governments for over 10 years. Skyline understands the scope of work that the City of Hyattsville is requesting. We provide similar services to several other state government systems in various capacities over the last several years.

Team Skyline brings past experience and capabilities that position us to be uniquely qualified to provide the services requested. As an example, in the Harford County Public School System, Skyline migrated the School System from a proprietary local CCTV system at each site to an Open Architecture Centralized School System wide network-based surveillance system. Skyline maintains the current software and hardware and upgraded legacy low-resolution cameras with high definition megapixel cameras. We expanded the system by adding new cameras in areas with low or no coverage, increasing the total devices to more than 2,000 cameras in 60+ sites.

Skyline brings the following key qualifications concerning Video and Access Control Systems for the City of Hyattsville:

- Genetec – Elite partner
- Axis – Gold Partner
- Dell – OEM Partner
- Experience – Team has over 20 years of experience with video surveillance
- Location – Operations Center located in Glen Burnie, MD
- Installation – Strong team of fully equipped technicians including bucket trucks (3) with up to a 40' reach for installing building or pole mounted cameras.
- Cisco Partner– Team includes one (1) CCIE and multiple CCNP, CCNA engineers to support the network design and implementation. Skyline has over 30 network engineers with Cisco experience on staff today.
- Fiber Infrastructure – Skyline has constructed the expansion of the County I-Net as well as County fiber infrastructure in Carroll and Howard County.

We appreciate the opportunity to submit our bid and pricing is firm and irrevocable for 120 days from date of submittal. We ask that if you require additional information or clarification, please contact me at (410) 590-2002 or by email at jross@skylinenet.net.

Sincerely,

Jason Ross
Vice President
Skyline Technology Solutions, LLC.
6956-F Aviation Boulevard
Glen Burnie, MD 21061

1.1 Contact Information

Company Name:	*Skyline Technology Solutions, LLC.* *Established 2004, Privately Held Maryland Company* *Brian Holsonbake, Majority Owner* *www.skylinenet.net*
Headquarters Location:	*6956-F Aviation Boulevard* *Glen Burnie, MD 21061* *Office: 410-553-2600* *Fax: 410-787-2551*
Primary RFP Contact:	*Kendra Collier* *Office: 410-590-2076* *Cell: 443-680-2995* *Email: KCollier@skylinenet.net*
Secondary RFP Contact:	*Jason Ross* *Vice President* *Office: 410-590-2002* *Cell: 443-398-7917* *Email: jross@skylinenet.net*
Physical Security Operations Center:	*2409 Peppermill Drive, Ste K-P* *Glen Burnie, MD 21061* *Office: 410-553-2600* *Fax: 410-787-2551*
State of Maryland License Number	*02109594*
Federal Tax ID Number	*37-1494684*

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2 Executive Summary

Skyline Technology Solutions, LLC. (Skyline) understands that the City of Hyattsville is looking to contract with a qualified firm to meet your requirements for installation and maintenance of your security equipment. Skyline has provided Physical Security and IP Networked solutions for the state, local, and commercial markets for over ten (10) years. Skyline understands the scope of work that the City of Hyattsville is requesting. We provide similar services to Commercial Clients and County and State Governments in the Maryland, DC, and Virginia.

Skyline Technology Solutions has been in business since 2004 and has over ten (10) years of experience in the design, installation, and maintenance of access controls, and internal and external wireless cameras. Skyline has extensive experience assessing existing sites for initial installations as well as maintaining existing systems. Skyline can provide labor, materials and support for all the stages of planning, design, installation and maintenance. We currently have three engineers on our staff and have provided similar services to various public and private customers in Maryland. We can troubleshoot problems, whether on-site or remotely affecting existing security camera systems at a particular district site per customer requests. Skyline performs program and software updates on a consistent basis, based on the specific requirements of the manufacturers. We repair, furnish and install security cameras systems, devices, parts and equipment as authorized and approved by the customer.

Skyline's corporate mission is to first understand our customer's business needs and then to solve their most complex and difficult technology challenges. We alleviate our client's pain by providing technology solutions addressing their business needs. This approach brings real value to our customers and we believe this sets us apart from much of our competition.

Skyline will provide the City of Hyattsville with the following:

- Building an ongoing relationship by thoroughly understanding your pains and challenges
- Actively solving problems and driving change
- Doing the right thing regardless of financial consequences
- Helping others in the business and local community irrespective of potential gain
- Achieving long term success through the collective effort of our clients, our partners, our community and our employees.

Conclusion

Skyline understands the competitive environment and we believe that our history demonstrates proven strengths of our capabilities and will provide the City of Hyattsville with the best solution possible. We are confident of our ability to provide value added service and we are committed to supporting the efforts on this contract and look forward to being of service.

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3 Skyline Professional Qualifications and Experience

Skyline Technology Solutions, LLC., was established in July 2004 and is headquartered in Anne Arundel County, Maryland, adjacent to BWI Thurgood Marshall Airport. Skyline employees have been supporting the design, installation, and maintenance of access control and video surveillance needs of Maryland's state and local governments for over ten (10) years.

Skyline's approach is to first understands the business requirements of our customers and then focus on designing and delivering the appropriate technical solutions. We believe this approach brings real value to our customers and sets us apart from our competitors.

To best serve our customers, we keep our network, video and systems resources abreast of the latest technologies by continually investing in training and education courses for our staff. Skyline believes the core driver of our success is our staff of highly skilled professional. To reinforce this principle, we invest over $450,000 annually in internal and external training and professional development.

Skyline also works closely with vendors that provide the best-of-breed solutions to allow us to create the optimal solution utilizing the appropriate technology. Even with strong vendor relationships, Skyline has remained hardware and software and vendor neutral to allow us to be unbiased when creating the right technical solutions. It is our belief that vendor independence is critical for providing our customers with solutions that meet their specific requirements instead of the "one size fits all" approach.

Our team has ongoing maintenance or completed projects for numerous public and private sector customers. This experience includes projects and maintenance for the following customers:

- Anne Arundel County Government
- Carroll County Community College
- Carroll County Public Schools
- City of Aberdeen
- MDOT MTA
- Harford County Public Schools
- Frederick County Government

- Calvert County Government
- Queen Anne's County Public Schools
- Cecil County Public Schools
- Prince Georges Public Schools
- St. Mary's County Public Schools

Skyline has the experience and capabilities to create advanced IP-based surveillance solutions to meet the needs of our customers. This experience includes the build out of head-end infrastructure (DVR, servers, cabinets, and software), cabling, hardware installation and configuration/testing. Specific examples include converting various standalone analog legacy systems to the Genetec platform for Carroll County Public Schools and migrating Queen Anne's County Public Schools from various standalone analog legacy systems to ONSSI.

Skyline provides a broad array of IT services leveraging our five primary business lines and our Program Management Office. Each service area has a unique focus but also provides support to each other creating a true team support structure. The following are the main groups within Skyline that are available to provide services to the City of Hyattsville:

Network Engineering Services

- Network Engineering (WAN/LAN/Wireless)
- Cyber Security and Security Operations Center (SOC)
- Service Provider Management
- Installation and Configuration
- Operations, Management and Network Operations Center (NOC)

IT Services

- System Engineering and Management
- Data Center Management and Hosting
- Desktop and Server Management (Helpdesk)
- Service Desk (24/7/365 NOC/SOC/Helpdesk)

Security and Infrastructure Services

- IP-based Video Surveillance
- Physical Security – Access Control
- Fiber Optic Infrastructure Engineering
- Outside Plant Infrastructure Construction
- Inside Plant Infrastructure Services
- Infrastructure Documentation and GIS services

Custom Software Development

- Internet and Intranet site development
- Application development and management
- Legacy software integration services

Skyline Technology Product Team

- New Product Development
- Operation Management for Hosted ITS Solutions
- Software Maintenance
- Program Management (Service Delivery Support Organization)
- Professional Management of Large and Diverse Projects
- PMP certified Professionals
- State and Federal Grant Oversight

In addition to providing these services on a project basis, Skyline provides "Supplemental Staffing" on both short and long-term technical resource engagements. Skyline started in 2004 providing staffing to the Maryland Department of Transportation (MDOT) and the Department of Information Technology within the State of Maryland Government. Today, leveraging a team of industry leading recruiters, internal HR and MBE partners, Skyline provides staff for all eight Transportation Business Units within MDOT, Carroll County Public Schools, and Commercial Companies. The interview process and culture within Skyline ensures only the best resources are placed with our customers and that they are supported throughout the customer engagement.

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4 Skyline Proposed Technical Solution

Skyline possesses the overall technical experience, management, and capabilities to create advanced IP-based surveillance solutions to meet the needs of the City of Hyattsville. To demonstrate that Skyline fully understands the design, installation, and maintenance requirements for successful performance and to meet or exceed those requirements, Skyline proposes the following technical solutions:

4.1 Phase 1 – Department of Public Works facility. Design of the access control, alarms, and internal and external cameras for the new facility.

Skyline proposes the use of Genetec Security Center as the unified (video and access control) security platform for the City of Hyattsville. The Genetec Security Center encompasses the Omnicast™ Video management system and the Synergis™ Access Control system in one platform.

The Omnicast™ system is the IP video management solution (VMS) that provides organizations of all sizes the ability to deploy a surveillance system that matches their security and privacy needs. Omnicast provides unparalleled scalability, compatibility with a wide range of industry-leading IP cameras and encoders, the flexibility to address the growing demand for ultra HD video, all while offering advanced cloud connectivity for video arching should you require it in the future.

The Synergis system is the IP access control solution that heightens your organization's security and increases your readiness to respond to threats and incidents. Through an unmatched ecosystem of supported third party hardware, you are able to choose the door control hardware that meets your specific security needs and reduce deployment costs and time.

We are also utilizing Axis network cameras as they are a well-known performer in the CCTV market.

Skyline's proposal (see Appendix A, Attachment 1) includes the overall system licensing needed to start the Genetec platform. These licenses will not be duplicated on the other proposals, but Police HQ and future buildings will use this software instance.

4.1.1 Maintenance and Service for all phases (excluding the wireless)

Skyline has a solid presence in the State of Maryland which serves as our base of operations for customer service delivery. Our Headquarters in Glen Burnie, Maryland provides us extensive capabilities to deliver projects and demonstrates to our customers our commitment to managed services. The Skyline 24x7x365 Service Desk (NOC and SOC) monitors network elements, coordinates break/fix, performs maintenance, and manages escalations to our engineering resources. The Service Desk, in our 40,000-square foot facility, is located just 10 miles south of Baltimore City, adjacent to the Baltimore/Washington International (BWI) Thurgood Marshall Airport. This central Maryland location allows the Skyline team to quickly deploy across the State to support our customer base and effectively manage projects.

With a strong team of employees and partners, Skyline has the capacity needed to support Non-Profits, Public School Systems, Higher Education, Statewide, City, and County security needs. Skyline utilizes our headquarters located at 6956-F Aviation Boulevard, Glen Burnie, Maryland 21061, to successfully deliver our services. Skyline headquarters includes the following features that are utilized in support of our customers:

- **Service Desk** – Provide network operations and security operation services 24x7x365 from our 1,000 square foot facility. The Service Desk includes 14 Tier-1 workstations, 2 Tier-2 workstations and a management office for two (2) Service Desk Managers.

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In addition to the Skyline headquarters supporting this contract, we will leverage the assets of the Skyline Service Center located at 2409 Peppermill Drive, Glen Burnie, MD 21061 to deliver on the requirements for the City of Hyattsville.

The Skyline Service Center (17,000 sq. ft.) includes the following features that will be utilized in support of this contract:

- **Fleet** – Skyline has a fleet of over 50 vehicles to support our technical staff. Specialized vehicles like bucket trucks and fiber splicing trailers allow us to perform fiber optic installation and maintenance on aerial fiber. Our organization is well equipped to deliver on projects and maintenance services.

- **Warehouse Space** – The storage and logistics operations for Skyline include five full-time resources, segregated customer equipment storage areas and multiple receiving bays. With 6,500 square feet of space in our Service Center, Skyline has the capacity to manage any size project. Clients today trust us with over $5 Million dollars in IT hardware that we receive, inventory and release utilizing government audited processes.

SERVICES COVERED: Provides for repair or replacement of equipment specified herein as determined by a qualified Skyline Technician. At its discretion, Skyline will repair or replace normally faulting equipment with equally performing equipment (See Appendix A, Attachment 2).

LABOR COVERAGE: Provides the labor necessary to troubleshoot, repair or replace equipment specified herein.

PREVENTATIVE MAINTENANCE: Perform biannual preventative maintenance on equipment specified herein (includes cleaning, adjusting, focusing and testing for proper operation).

RESPONSE EXPECTATIONS:

a. 24/7 Telephone or Email response through Skylines Service Desk. Service tickets may be opened and monitored online through our service desk ticketing tool.

b. 24 Business Hours Non-Emergency response includes remote repair or on site within 24 business hours. A Non-Emergency is defined as less than 50% of a whole system is inoperable or a noncritical issue. Higher priority issues will be responded to before lower priority issues.

c. 8 Business Hours Emergency Response includes remote repair or on site within 8 business hours. An Emergency is defined as greater than 50% of a whole system is inoperable or critical system failure or life safety system failure.

BUSINESS HOURS: Monday through Friday, 8am until 5pm except U.S. Federal & State Holidays.

COVERAGE EXCEPTIONS: Service and/or repairs made necessary unrelated to normal equipment failure may be billable.

TERMS & CONDITIONS: Skyline Technology Solutions Standard Terms & Conditions page applies to all Customer Service Agreements.

4.2 Phase 2 - Design of the access control, alarms, and internal and external cameras for the new police headquarters located at 3505 Hamilton St, Hyattsville MD.

Skyline proposes the use of Genetec Security Center as the unified (video and access control) security platform for the City of Hyattsville for the build-out of the new police headquarters. We are also utilizing Axis network cameras as they are a well-known performer in the CCTV market.

Skyline's proposal requires the acceptance of proposal 11809 (see Appendix A, Attachment 1) due to the main Genetec system licenses are a part of that proposal. This proposal includes necessary licensing for the included devices and functions.

4.2.1 Video Wall (Optional)

The City of Hyattsville has requested a wall mounted video display solution for two locations in their new police station. Skyline will utilize the built-in video wall features in Genetec to optimize the use of the solution for a feature rich yet cost-effective solution. The City of Hyattsville did not request service/maintenance for the video wall option. Skyline does not have service or maintenance included in proposal 11811 (see Appendix A, Attachment 3) or final cost to the City of Hyattsville.

4.3 Phase 3 - Maintenance of the existing 27 citywide cameras and the wireless system they connect to.

Skyline proposes to service the 27 cameras and wireless links around the City of Hyattsville. Skyline's proposal requires the acceptance of proposal 11809 (see Appendix A, Attachment 1) due to the main Genetec system licenses are a part of that proposal. This proposal includes necessary licensing for the included devices and functions. There is no hardware warranty as a part of this proposal. All equipment is expected to be in working condition at the time of acceptance. Any replacements will be proposed as a separate item.

4.3.1 Analytic Software to Monitor and Control these Cameras

Skyline recommends the use of BriefCam analytics to optimize the research and playback of video (see attached datasheets in Appendix A, Attachment 9).

5 Project Team

Skyline has a large team of technical resources to support the video surveillance augmentation and maintenance requirements found in the RFP. Skyline employs over 230 people here in Maryland with 25 dedicated to our Physical Security division. Of the 25 resources, three (3) are engineering resources providing technology recommendations, design specifications and Tier-3 technical support for the customer. In addition to the engineering resources, ten (10) technical resources support service and maintenance and 12 technical resources support the installation of new solutions. The technical team has a fleet of nine (9) vans and three (3) pick-ups fully stock to deliver services to our customers. The team's specialty equipment includes three (3) bucket trucks and a 20-foot man-lift to access high mounted cameras or to install cabling in high ceiling height facilities.

The team currently has five (5) Genetec Security Center Synergis Technical Certified technicians to support the software aspects of the contract. As part of our continual training of the technical resources, additional technicians will get both formal and on the job training to grow our experience base. The technical team will ensure the cameras and cabling are properly maintained to industry standards as requested by the City of Hyattsville.

Skyline proposes the following resources providing the identified roles to support the City of Hyattsville with the Security Camera Systems – Installations, Upgrades, Maintenance and Operations:

Kendra Collier – Account Manager

- First contact for city end users of questions and solutions
- Daily support of city customer requests
- Relationship partner to achieve city CCTV results

Tim Gutbrod – Project Manager

- Plan, supervise, and schedule installation
- Proactively communicate project timelines, issues and resolutions with customer
- Ensure over-all quality of installation and customer satisfaction

Brian Sweet – Service Manager

- Manage and Supervise Skyline's CCTV Service department
- Coordinate the procurement of materials, supplies and services needed for maintenance
- Prepare and Maintain, schematics, and drawings using Microsoft Visio
- Maintain all records, drawings inventories as result of service calls, job changes and material flow

Peter Pavlov – Principal Architect

- Designs CCTV and access control solutions
- Third part vendor management

- Research and Development

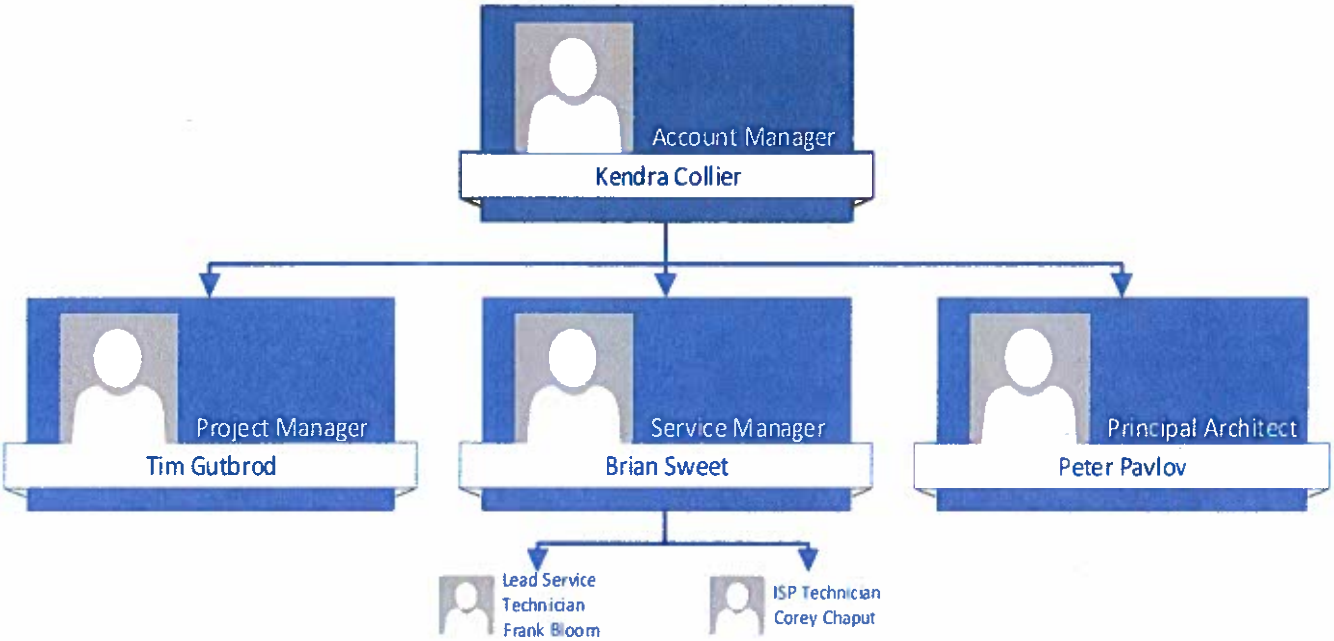
Frank Blume – Lead Service Technician

- Repairs and maintains analog and IP-based CCTV systems, network video management systems, access control systems, data cabling, as well as related devices and equipment
- Milestone and Genetec Certified
- Accurately tracks team time and activities related to project estimates

Corey Chaput – Inside Plant Technician

- Inside and Outside Plant Construction
- Cabling
- Design and execution

For each individual candidate's resume, see Appendix B – Resumes.



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Appendix A – Pricing Proposals

Attachment 1 - Proposal 11809, City of Hyattsville Phase 1-DPW

Attachment 2 - Proposal 11810, City of Hyattsville Phase 1 (2-5 year) DPW Maintenance

Attachment 3 - Proposal 11811, City of Hyattsville Phase 2 Video Wall Police HQ, no maintenance

Attachment 4 - Proposal 11812, City of Hyattsville Phase 2 Analytics- Police HQ

Attachment 5 - Proposal 11854, City of Hyattsville Phase 2 City Police HQ

Attachment 6 - Proposal 11884, City of Hyattsville, Phase 3 Wireless Maintenance

Attachment 7 - Proposal 11886, City of Hyattsville Phase 2 Police Maintenance

Attachment 8 - Proposal 11887, City of Hyattsville Phase 3 (2-5 year) Wireless Maintenance

Attachment 9 - BriefCam Datasheet

All attachments follow this page.

Skyline Technology Solutions, LLC PROPOSAL

150

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11809
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

Prepared For:

RFP# DPW18-010
City of Hyattsville, Video and Access Control Systems – Various Locations City Wide

Location:

City of Hyattsville - Police
4310 Gallatin Street
Hyattsville, MD 20781

Hal Metzler

Proposed Service:

Skyline's proposal # 11809 Phase 1-DPW, City of Hyattsville follows the CCPN contract Reference RFP: 49-F-1-18/19

Phase 1 - DPW

The City of Hyattsville has requested a response to an RFP for the security system at their DPW facility. This proposal address the cctv and access control needs as understood from the customer.

Skyline is recommending the use of Genetec Security Center as the unified security platform for the City of Hyattsville. We are also utilizing Axis network cameras as they are a known performer in the cctv market.

This proposal includes the overall system licensing needed to start the Genetec platform. These licenses will not be duplicated on the other proposals but Police HQ and future buildings will use this software instance.

Skyline's bill of materials and pricing is based on the information provided in the RFP and addendum's. Skyline's materials and pricing subject to change if the Scope of Work for any of the phases is changed at time of award, during construction or the discretion of the end-user.

Skyline to provide, install, and configure the following equipment per attached drawing
(1) Genetec Security Center 5.7 Base Package
(1) Genetec Omnicast Enterprise Package
(33) Genetec Omnicast Enterprise Camera Licenses
(33) Genetec Advantage Camera Licenses - Yearly
(9) Axis P3225-LV 2MP Cameras
(6) Axis P3717-LVE 8MP Cameras
(3) Axis P3807-PVE 8MP Cameras
(6) Axis P3228-LVE 8MP Cameras
(8) Axis M3058-PLVE 12MP Cameras
(1) Axis A8105-E Network Video Door Station
(2) Grandstream GXV3370 Network Video Desk Station

(1) Genetec Synergis Enterprise Package
(18) Genetec Advantage Door Licenses - Yearly

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Fax: 410-766-5774

Proposal #: 11809
Date: 01/31/2019
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Sales Person: Kendra D Collier

(1) Genetec Cloudlink Network Controller
(9) Genetec Mercury Two Door Controllers
(17) HID Multiclass Credential Readers with OSDP & Bluetooth
(100) HID Mobile Credentials
(3) Life Safety Power Supply Enclosures with backup batteries
(17) Bosch DS160 Request to Exit Motion Detector

Installation of Intrusion system per attached drawing
(1) Genetec Bosch Intrusion Integration License

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
GSC-Om-E	GSC Omnicast Enterprise Package which includes: Archiving support, Media Router, Audio, Camera Sequences, Time Zone, Edge recording and trickling, 1 Keyboard connection, Max. 300 cameras per Archiver / 100 cameras on the Directory machine	1	$2,657.20	$2,657.20
GSC-Om-E-1C	1 camera connection	33	$182.00	$6,006.00
ADV-CAM-E-1Y	Genetec™ Advantage for 1 Omnicast Enterprise Camera – 1 year	33	$36.40	$1,201.20
GSC-1MobileU	1 Security Center Mobile app connection (mobile app or web client)	5	$182.00	$910.00
AXIS P3225-LV MKII	P3225-LV MKII Day/night fixed dome with support for WDR – Forensic Capture, Lightfinder and OptimizedIR with built-in IR illumination. Discreet, dust and IK08 vandal-resistant indoor casing. Varifocal 3-10.5 mm P-Iris lens, remote focus and zoom. Multiple	9	$466.91	$4,202.19
AXIS P3717-PLE	AXIS P3717-PLE Network Camera is a compact 8-megapixel camera with four varifocal lenses enabling overview and detailed surveillance. With one IP address and one network cable, the four-camera-in-one unit provides a flexible, cost-effective solution for m	6	$1,087.83	$6,526.98
AXIS T91D61 Wall Mount	Chromated and powder coated aluminum wall mount with 1.5" NPS thread for fixed dome pendant kits. Cable routing from behind or through 3/4" conduit hole on the side. Includes mounting plate, pipe seal and conduit hole cover. Color: White	9	$67.74	$609.66
AXIS T94N01D	AXIS T94N01D Pendant Kit comprises a weathershield and a mounting adapter for AXIS P3717-PLE Network Camera. The mounting adapter is compatible with 1.5-inch NPS thread. The kit enables AXIS P3717-PLE to be mounted on walls, poles, parapets and outer corn	6	$71.77	$430.62
AXIS T91A64 Corner	Corner Bracket. Requires AXIS T91A61 Wall Bracket. AXIS P55-series, AXIS Q60-series PTZ Dome Network Cameras, AXIS P33 Series Pendant kit, AXIS P33-VE Series Pendant kit, AXIS 225 Pendant kit and AXIS 216/P3301 Pendant kit. White.	6	$63.71	$382.26
01048-001	AXIS P3807-PVE Network Camera is a fixed dome camera with multiple sensors, providing an easy, reliable and cost-efficient	3	$1,087.83	$3,263.49

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Terms: Net 30 Days
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	one-camera installation – reducing installation time, cabling and VMS license costs. Thanks to its excellent image sensors, along wi			
01505-001	Outdoor pendant kit for AXIS P38-PVE and Q36-VE series. Weathershield made from impact-, UV-, and heat-resistant polymer. Compatible with wide range of Axis mounts with 1.5" NPS threaded interface.	3	$71.77	$215.31
Axis P3228-LVE	Axis P3228-LVE Day/night fixed dome with support for Forensic WDR, Lightfinder and OptimizedIR with built-in IR illumination. IK10 vandal-resistant outdoor casing. Varifocal 3.5-10 mm P-Iris lens with remote zoom and focus simplifying the installation. Mu	6	$886.23	$5,317.38
Axis T94T01D	Outdoor pendant kit for AXIS P32-VE Series, compatible with Axis ceiling-/wall mounts, AXIS T91A67 Pole mount and 1.5" NPS threaded pipes.	1	$39.51	$39.51
Axis T91E61	T91E61 WALL MOUNT W/ CBL CANAL W/PENDANT KITS, IK10, NEMA 4X POWDER COATED ALUM	1	$31.45	$31.45
M3058-PLVE	360°/180° fixed dome with 12 MP sensor and support for Forensic WDR, Lightfinder and OptimizedIR illumination. Vandal-resistant casing in flat design, for outdoor or indoor installation. Provides complete 360° overview in up to 20 fps with WDR and 30 fps	8	$684.63	$5,477.04
01190-001	Outdoor-ready, impact resistant (IK10+) back box with sealed compartment (IP66/67) for secure storage of connectivity devices. 3/4" / M25 conduit interface from both side and back. Can be mounted directly behind a wide range of Axis network cameras. Inclu	8	$95.26	$762.08
AXIS A8105-E	AXIS A8105-E is a small and powerful network video door station. It operates as a communication device and full-fledged security camera at the same time, providing HDTV video, audiovisual identification, two-way communication and remote entry control as a	1	$644.31	$644.31
01695-001	Grandstream GXV 3370 Multimedia IP phone with 7" touch screen, Android, Wifi, PoE	2	$475.78	$951.56
GSC-Sy-E	GSC Synergis Enterprise Package software which includes: 1 Access Manager, Badge Designer.	1	$8,736.00	$8,736.00
ADV-RDR-E-1Y	Genetec™ Advantage for 1 Synergis Enterprise Reader – 1 year	18	$11.65	$209.70
SY-CLOUDLINK	Synergis Cloud Link with 2GB of RAM, 16GB Flash, image installed with Synergis access control firmware, four RS-485 ports, PoE.	1	$1,288.00	$1,288.00
Sy-EP1502	Mercury Intelligent Controller, 16MB RAM Ethernet 8In/4Out/2Rd	1	$1,048.32	$1,048.32
SY-MR52-S3	Mercury MR52 2-reader interface module Series 3 (8 inputs, 6 relays, PCB only, software connections included)	8	$458.64	$3,669.12
900PMPNEKMA007	RDR, RP10, MULTICLASS, SE E, LF STD, HF STD/SIO/SEOS/MA, 485HDX, A/V OFF, OSDP V1, PIG, BLK, OPT TAMP, OPEN COLL, OSDP TAMP ENBLD, TEST KEY, POLL=75MS, CSN32-BIT MSB, EM4102 32-BIT, IPM OFF, UART OFF, WIEG OFF, MOBILE-READY	17	$136.57	$2,321.69
FPO150/150-C8D8E4M	Power supply board 150W, 12A/12V or 6A/24V | Power supply board 150W, 12A/12V or 6A/24V | 8 relay lock control outputs fused at 3A per output | 8 auxiliary DC outputs fused at 3A per	3	$535.36	$1,606.08

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Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11809
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

	output | Enclosure, Size 24. (20W x 24H x 4.5D) with Mercury/Lenel backp			
12V 7AH	12 Volts, 7 RC @ 25 Amps	6	$16.84	$101.04
DS160	BOSCH SECURITY SYSTEMS DS160 REQUEST TO EXIT PIR GREY	17	$59.70	$1,014.90
Service	Install an electric strike or magnetic lock on 17 doors	17	$812.00	$13,804.00
Service	Installation of Intrusion System	1	$14,621.03	$14,621.03
Service	Intrusion System Monitoring Contract - Monthly Agreement	1	$28.00	$28.00
GSC-1AP-Bosch	1 Bosch G Series intrusion panel connection (GV2/GV3/GV4). Only available with Professional or Enterprise packages (Synergis™ and/or Omnicast™). Mandatory Genetec Advantage.	1	$364.00	$364.00
SY-MOBILE-ID	Standard HID Mobile IDs credit (Minimum 100) - Requires a MOB key	100	$6.52	$652.00
Project Installation	Miscellaneous hardware and cable management	1	$1,151.36	$1,151.36

*Non-taxable Freight included if applicable.

***By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:**

Customer Signature: **X** _____

Printed Name: _____

Date: _____

LABOR	$31,785.00
MATERIALS & FREIGHT*	$90,243.48
SUB TOTAL	**$122,028.48**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$122,028.48**

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Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11810
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

Prepared For:

RFP# DPW18-010
City of Hyattsville Video and Access Control Systems – Various Locations City Wide

Location:

City of Hyattsville - Police
4310 Gallatin Street
Hyattsville, MD 20781

Hal Metzler

Proposed Service:

Skyline's proposal #11810, City of Hyattsville Phase 1 (2-5 yr) DPW Maintenance, follows the CCPN contract Reference RFP: 49-F-1-18/19

Phase 1 (2-5 year) DPW Maintenance

Skyline's bill of materials and pricing is based on the information provided in the RFP and addendums. Skyline's materials and pricing subject to change if the Scope of Work for any of the phases is changed at time of award, during construction or the discretion of the end-user.

(33) Genetec Advantage Camera Licenses - 4 Years
(18) Genetec Advantage Door Licenses - 4 Years

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
ADV-CAM-E-4Y	Genetec™ Advantage for 1 Omnicast Enterprise Camera – 4 years	33	$109.20	$3,603.60
Service - Labor 2-5 years	For years 2-5 Maintenance Labor	1	$51,660.00	$51,660.00
ADV-RDR-E-4Y	Genetec™ Advantage for 1 Synergis Enterprise Reader – 4 years	18	$34.94	$628.92

*Non-taxable Freight included if applicable.

***By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:**

Customer Signature: **X** _____

Printed Name: _____

Date: _____

LABOR	$0.00
MATERIALS & FREIGHT*	$55,892.52
SUB TOTAL	**$55,892.52**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$55,892.52**

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Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11811
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

Prepared For:

RFP# DPW18-010
City of Hyattsville Video and Access Control Systems – Various Locations City Wide

Location:

City of Hyattsville - Police
4310 Gallatin Street
Hyattsville, MD 20781

Hal Metzler

Proposed Service:

Skyline's proposal 11811, City of Hyattsville- Phase 2 Video Wall Police HQ , follows the CCPN contract Reference RFP: 49-F-1-18/19

Phase 2 - Video Wall Police HQ

The City of Hyattsville has requested a wall mounted video display solution for two locations in their new police station. Skyline will utilize the built in video wall features in Genetec to optimize the use of the solution for a feature rich yet cost effective solution.

City of Hyattsville did not request service/maintenance for this phase. Skyline does not have service or maintenance included in proposal 11811

Skyline's bill of materials and pricing is based on the information provided in the RFP and addendum's. Skyline's materials and pricing subject to change if the Scope of Work for any of the phases is changed at time of award, during construction or the discretion of the end-user.

Skyline will provide, install, and configure the following:
(2) Genetec Streamvault Workstations
(8) Dell 55"1080p Large Format Displays with mounts

City of Hyattsville to provide:
Suitable wall structure for mounting monitors
110VAC as needed
HDMI connections per Addendum #6

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
Misc Parts Serialized	5 Bay Tower Streamvault Workstation, Core i7-7820X, Dual NVIDIA GTX 1060's, 256GB SSD, 950W Power supply MSRP 5,181	2	$3,191.49	$6,382.98
BCD-MON-C5517H	Dell 55" Large Format Display, LED, Full HD 1080p	8	$1,078.00	$8,624.00
BCD-F55A	Crimson AV Universal flat wall mount with leveling mechanism,	8	$48.87	$390.96

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Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11811
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

	for 32" to 75" flat panel screens			
Project Installation	Miscellaneous hardware and cable management	1	$280.00	$280.00

*Non-taxable Freight included if applicable.

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Customer Signature: X _____

Printed Name: _____

Date: _____

LABOR	$9,010.00
MATERIALS & FREIGHT*	$15,677.94
SUB TOTAL	**$24,687.94**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$24,687.94**

 (c) 2013 High 5 Software

Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11812
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

Prepared For:

RFP# DPW18-010
City of Hyattsville Video and Access Control Systems – Various Locations City Wide

Location:

City of Hyattsville - Police
4310 Gallatin Street
Hyattsville, MD 20781

Hal Metzler

Proposed Service:

1) Skyline's proposal #11812, City of Hyattsville Phase 2 Analytics- Police HQ, follows the CCPN contract

Reference RFP: 49-F-1-18/19

Skyline recommends the use of BriefCam analytics to optimize the research and playback of video.

Skyline's bill of materials and pricing is based on the information provided in the RFP and addendums.

Skyline's materials and pricing subject to change if the Scope of Work for any of the phases is changed at time of award, during construction or the discretion of the end-user.

Please see attached datasheet for specifics regarding the operation of BriefCam analytics

City of Hyattsville to provide the required server for BriefCam to operate.

(1) BriefCam Insights Video Analytic System (up to 100 cameras)
5 Years of support for BriefCam system

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
BC-INS-CAM	BriefCam Insights, VMS only, includes Review, Research & Respond (Includes 5 Concurrent Users)	1	$21,000.00	$21,000.00
BC-MAU-001	Annual Maintenance - software upgrades, system support and maintenance	5	$4,200.00	$21,000.00
BC-SVC-001	Professional Services, installation and training – Daily Rate	1	$6,720.00	$6,720.00
Service - Labor for years	For years 2-5 Maintenance Labor	1	$25,620.00	$25,620.00

Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11812
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

*Non-taxable Freight included if applicable.

***By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:**

Customer Signature: X _____

Printed Name: _____

Date: _____

LABOR	$11,544.00
MATERIALS & FREIGHT*	$74,340.00
SUB TOTAL	**$85,884.00**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$85,884.00**

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Skyline Technology Solutions, LLC PROPOSAL 160

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #:	11854
Date:	01/31/2019
Terms:	Net 30 Days
Sales Person:	Kendra D Collier

Prepared For:

RFP# DPW18-010
City of Hyattsville Video and Access Control Systems – Various Locations City Wide

Location:

City of Hyattsville - Police
4310 Gallatin Street
Hyattsville, MD 20781

Hal Metzler

Proposed Service:

Skyline's proposal # 11854, City of Hyattsville Phase 2 - Police HQ, follows the CCPN contract Reference RFP: 49-F-1-18/19

Phase 2 - Police HQ

The City of Hyattsville has requested a response to an RFP for the security system at their new Police HQ facility. This proposal address the cctv and access control needs as understood from the customer.

Skyline's bill of materials and pricing is based on the information provided in the RFP and addendum's. Skyline's materials and pricing subject to change if the Scope of Work for any of the phases is changed at time of award, during construction or the discretion of the end-user.

Skyline is recommending the use of Genetec Security Center as the unified security platform for the City of Hyattsville. We are also utilizing Axis network cameras as they are a known performer in the cctv market.

This proposal requires the acceptance of proposal 11809 due to the main Genetec system licenses are a part of that proposal. This proposal includes necessary licensing for the included devices and functions.

Skyline to provide, install, and configure the following equipment per attached drawing
(139) Genetec Omnicast Enterprise Camera Licenses
(139) Genetec Omnicast Enterprise Camera Failover Licenses
(139) Genetec Advantage Camera Licenses - Yearly
(1) Genetec Failover Directory License
(53) Axis P3235-LV 2MP Cameras
(8) Axis P3717-LVE 8MP Cameras
(28) Axis P3227-LV 5MP Cameras
(6) Axis P3227-LVE 5MP Cameras
(16) Axis M3058-PLVE 12MP Cameras
(3) Axis Q8414-LVS 1.3MP Cameras
(2) Axis P3807-PVE 8MP Cameras
(2) Bosch Corner Mount Cameras (elevator)
(2) Axis M7011 Video Encoder for elevator cameras

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Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11854
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

(5) Axis A8105-E Network Video Door Stations
(16) 2N IP Force Network Video Door Stations

(70) Genetec Advantage Door Licenses - Yearly
(1) Genetec Cloudlink Network Controller
(35) Genetec Mercury Two Door Controllers
(69) HID Multiclass Credential Readers with OSDP & Bluetooth
(100) HID Mobile Credentials
(9) Life Safety Power Supply Enclosures with backup batteries
(69) Bosch DS160 Request to Exit Motion Detector
Composite cabling for 69 reader locations

(1) Genetec Bosch Integration License

CaseCracker Onyx Interrogation System for (7) rooms

City of Hyattsville to provide:
Coax and 18-2 cable in elevator for cameras
Electronic locking hardware for all doors (Skyline can propose with more accurate door information)
Wall space for power supply enclosures
All necessary network connectivity and information needed
Labor for installation of all non-CAT6 cabling

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
GSC-Om-E-1C	1 camera connection	139	$182.00	$25,298.00
GSC-Om-E-1FC	1 failover camera connection (camera connection NOT included). Mandatory SMA.	139	$16.74	$2,326.86
ADV-CAM-E-1Y	Genetec™ Advantage for 1 Omnicast Enterprise Camera – 1 year	139	$36.40	$5,059.60
GSC-1FOD	1 Failover Directory Role. Only available with Enterprise packages (Synergis and/or Omnicast). Mandatory SMA.	1	$728.00	$728.00
GSC-1MobileU	1 Security Center Mobile app connection (mobile app or web client)	15	$182.00	$2,730.00
01443-001	Axis P3235-LV Day/night fixed dome with support for WDR – Forensic Capture, Lightfinder and OptimizedIR with built-in IR illumination. IK10 vandal-resistant outdoor casing. Varifocal 3-10 mm P-Iris lens, remote focus and zoom. Multiple, individually confi	53	$507.22	$26,882.66
AXIS P3717-PLE	AXIS P3717-PLE Network Camera is a compact 8-megapixel camera with four varifocal lenses enabling overview and detailed surveillance. With one IP address and one network cable, the four-camera-in-one unit provides a flexible, cost-effective solution for m	8	$1,087.83	$8,702.64
AXIS T91D61 Wall Mount	Chromated and powder coated aluminum wall mount with 1.5" NPS thread for fixed dome pendant kits. Cable routing from	8	$67.73	$541.84

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Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11854
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

	behind or through 3/4" conduit hole on the side. Includes mounting plate, pipe seal and conduit hole cover. Color: White			
AXIS T94N01D	AXIS T94N01D Pendant Kit comprises a weathershield and a mounting adapter for AXIS P3717-PLE Network Camera. The mounting adapter is compatible with 1.5-inch NPS thread. The kit enables AXIS P3717-PLE to be mounted on walls, poles, parapets and outer corn	8	$71.76	$574.08
AXIS T91A64 Corner	Corner Bracket. Requires AXIS T91A61 Wall Bracket. AXIS P55-series, AXIS Q60-series PTZ Dome Network Cameras, AXIS P33 Series Pendant kit, AXIS P33-VE Series Pendant kit, AXIS 225 Pendant kit and AXIS 216/P3301 Pendant kit. White.	8	$63.70	$509.60
Axis P3227-LV	Axis P3227-LV Day/night fixed dome with support for Forensic WDR, Lightfinder and OptimizedIR with built-in IR illumination. Discreet, dust- and IK08 vandal-resistant indoor casing. Varifocal 3.5-10 mm P-Iris lens with remote zoom and focus simplifying th	28	$628.18	$17,589.04
Axis P3227-LVE	Axis P3227-LVE Day/night fixed dome with support for Forensic WDR, Lightfinder and OptimizedIR with built-in IR illumination. IK10 vandal-resistant outdoor casing. Varifocal 3.5-10 mm P-Iris lens with remote zoom and focus simplifying the installation. Mu	6	$724.95	$4,349.70
Axis T94T01D	Outdoor pendant kit for AXIS P32-VE Series, compatible with Axis ceiling-/wall mounts, AXIS T91A67 Pole mount and 1.5" NPS threaded pipes.	6	$39.51	$237.06
Axis T91E61	T91E61 WALL MOUNT W/ CBL CANAL W/PENDANT KITS, IK10, NEMA 4X POWDER COATED ALUM	6	$31.44	$188.64
M3058-PLVE	360°/180° fixed dome with 12 MP sensor and support for Forensic WDR, Lightfinder and OptimizedIR illumination. Vandal-resistant casing in flat design, for outdoor or indoor installation. Provides complete 360° overview in up to 20 fps with WDR and 30 fps	16	$684.63	$10,954.08
01190-001	Outdoor-ready, impact resistant (IK10+) back box with sealed compartment (IP66/67) for secure storage of connectivity devices. 3/4" / M25 conduit interface from both side and back. Can be mounted directly behind a wide range of Axis network cameras. Inclu	16	$95.96	$1,535.36
Axis Q8414-LVS	AXIS Q8414-LVS Network Camera Metal is a brushed stainless steel indoor corner camera with an anti-grip/anti-ligature design to prevent self-harm. Ideal for correctional facilities and psychiatric wards. It supports IK10+ 50 joules impact rating. It is IP	3	$1,047.51	$3,142.53
01048-001	AXIS P3807-PVE Network Camera is a fixed dome camera with multiple sensors, providing an easy, reliable and cost-efficient one-camera installation – reducing installation time, cabling and VMS license costs. Thanks to its excellent image sensors, along wi	2	$1,087.83	$2,175.66
01164-001	AXIS T91B47 Pole Mount for indoor and outdoor installations, for poles with diameter between 100-410 mm (4"-16"). Includes 1 pair of AXIS Stainless Steel Straps 1450mm (57") with TX30 screw interface for ease-of-installation. AXIS T91B47 is directly compa	2	$68.54	$137.08
VCN-9095-F121	CORNER-MOUNT NO-GRIP 720TVL INTEGRATED INFRARED	2	$867.12	$1,734.24
AXIS M7011 Video	AXIS M7011 Video Encoder Single channel video encoder with H.264 (High, Main and Base profile) and Motion JPEG support.	2	$160.47	$320.94

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Proposal #: 11854
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

	Power over Ethernet (IEEE 802.3af). Edge storage using microSDHC card or NAS. AVHS and ACAP support. No midspan included.			
FPA100A-A8E5	100VA 8 outputs fused at 3A per output, 24VAC@4A and 28VAC@3.5A, E5 enclosure	2	$94.08	$188.16
AXIS A8105-E	AXIS A8105-E is a small and powerful network video door station. It operates as a communication device and full-fledged security camera at the same time, providing HDTV video, audiovisual identification, two-way communication and remote entry control as a	5	$644.31	$3,221.55
01334-001	2N IP Force - 1 button + HD camera + pictograms + 10W speaker, card reader ready	16	$1,076.54	$17,224.64
01377-001	2N IP Intercom Enhanced Video lic	16	$79.02	$1,264.32
ADV-RDR-E-1Y	Genetec™ Advantage for 1 Synergis Enterprise Reader – 1 year	70	$11.64	$814.80
SY-CLOUDLINK	Synergis Cloud Link with 2GB of RAM, 16GB Flash, image installed with Synergis access control firmware, four RS-485 ports, PoE.	1	$837.20	$837.20
Sy-EP1502	Mercury Intelligent Controller, 16MB RAM Ethernet 8In/4Out/2Rd	2	$1,048.32	$2,096.64
SY-MR52-S3	Mercury MR52 2-reader interface module Series 3 (8 inputs, 6 relays, PCB only, software connections included)	33	$458.64	$15,135.12
900PMPNEKMA007	RDR, RP10, MULTICLASS, SE E, LF STD, HF STD/SIO/SEOS/MA, 485HDX, A/V OFF, OSDP V1, PIG, BLK, OPT TAMP, OPEN COLL, OSDP TAMP ENBLD, TEST KEY, POLL=75MS, CSN32-BIT MSB, EM4102 32-BIT, IPM OFF, UART OFF, WIEG OFF, MOBILE-READY	69	$136.57	$9,423.33
FPO150/150-C8D8E4M	Power supply board 150W, 12A/12V or 6A/24V | Power supply board 150W, 12A/12V or 6A/24V | 8 relay lock control outputs fused at 3A per output | 8 auxiliary DC outputs fused at 3A per output | Enclosure, Size 24. (20W x 24H x 4.5D) with Mercury/Lenel backp	12	$535.36	$6,424.32
12V 7AH	12 Volts, 7 RC @ 25 Amps	36	$16.84	$606.24
DS160	BOSCH SECURITY SYSTEMS DS160 REQUEST TO EXIT PIR GREY	69	$59.69	$4,118.61
SY-MOBILE-ID	Standard HID Mobile IDs credit (Minimum 100) - Requires a MOB key	100	$6.51	$651.00
HUB-M	HUB-M DPDT Momentary or Latching Button	4	$10.36	$41.44
GSC-1AP-Bosch	1 Bosch G Series intrusion panel connection (GV2/GV3/GV4). Only available with Professional or Enterprise packages (Synergis™ and/or Omnicast™). Mandatory Genetec Advantage.	1	$364.00	$364.00
658AMJ-004500	500' - Access Control Cable, Plenum-CMP, 3-22 AWG pairs, 4-18 AWG conductors, 4-22 AWG conductors, 2-22 AWG conductors, All conductors stranded bare copper with Flamarrest® insulation, 3-22 AWG pairs have overall Beldfoil® shield and Flamarrest® jacket, O	35	$364.00	$12,740.00
AL-1802C-2-2N-01-BX	18/2 Plenum 1000' Box	3	$96.32	$288.96
AQC3186	18/6S OSP cable, 1000'	1	$691.04	$691.04

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Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11854
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

Project Installation	Miscellaneous hardware and cable management	1	$4,792.48	$4,792.48
CCO-SVR-8	The CaseCracker Onyx Server supports up to 8 interview rooms. The server is network connected and can be accessed from any Windows computer with the Onyx client. The server is also complete with 5TB of storage space and two RAID arrays for reduntancy. 5-	1	$9,464.00	$9,464.00
CCO-AV-S	CaseCracker Onyx Standard Room Component Kit supports one interview room for audio and video recording. The kit includes (1) room controller, (1) ceiling microphone, and (2) covert or overt IP cameras. The package also includes a flagging kit and the inte	7	$3,964.80	$27,753.60
CCO-SLA-1	CaseCracker Onyx 1-year software license agreement provides activation for software use for 1 room up to 1-year.*	7	$1,607.00	$11,249.00
CCO-PS	The Onyx power supply provides power for up to 8 Room Controllers.	7	$408.80	$2,861.60
A16126T1PP	ENCLOSURE NEMA 1 W/HINGED DR PERF BACK PNL & LOCKING DOOR	7	$145.31	$1,017.17
5276-HD29XL1	Dortronics Heavy Duty vandal mom/dpdt push button with LED	7	$120.12	$840.84

*Non-taxable Freight included if applicable.

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Customer Signature: X _____

Printed Name: _____

Date: _____

LABOR	$108,500.00
MATERIALS & FREIGHT*	$249,827.67
SUB TOTAL	**$358,327.67**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$358,327.67**

 (c) 2013 High 5 Software

Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11884
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

Prepared For:

RFP# DPW18-010
City of Hyattsville Video and Access Control Systems – Various Locations City Wide

Location:

City of Hyattsville - Police
4310 Gallatin Street
Hyattsville, MD 20781

Hal Metzler

Proposed Service:

Skyline's proposal # 11884, City of Hyattsville Phase 3-Wireless Maintenance PD HQ , follows the CCPN contract Reference RFP: 49-F-1-18/19

Phase 3 - Wireless Maintenance

The City of Hyattsville has requested a response to an RFP for the cameras and wireless links around the City of Hyattsville. This proposal addresses the cctv needs as understood from the customer.

Skyline's bill of materials and pricing is based on the information provided in the RFP and addendum's. Skyline's materials and pricing subject to change if the Scope of Work for any of the phases is changed at time of award, during construction or the discretion of the end-user.

This proposal requires the acceptance of proposal 11809 due to the main Genetec system licenses are a part of that proposal. This proposal includes necessary licensing for the included devices and functions. There is no hardware warranty as a part of this proposal. All equipment is expected to be in working condition at the time of acceptance. Any replacements will be proposed as a separate item.

(27) Genetec Omnicast Enterprise Licenses to record the cameras
(27) Genetec Omnicast Enterprise Failover Licenses
(27) Genetec Advantage Camera Licenses

Skyline will:
Complete a PM at each of the (27) locations to include firmware updates, cleaning, and documentation of each device.

Layout cameras using Genetec's Plan Manager application so the cameras appear on an aerial map of the included area.

City of Hyattsville to provide:
Available network information of devices
Any traffic control or lane closures required

 (c) 2013 High 5 Software

Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11884
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
GSC-Om-E-1C	1 camera connection	27	$182.00	$4,914.00
GSC-Om-E-1FC	1 failover camera connection (camera connection NOT included). Mandatory SMA.	27	$16.74	$451.98
ADV-CAM-E-1Y	Genetec™ Advantage for 1 Omnicast Enterprise Camera – 1 year	27	$36.40	$982.80
Service	Bucket Truck	14	$224.00	$3,136.00

*Non-taxable Freight included if applicable.

***By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:**

Customer Signature: X _____

Printed Name: _____

Date: _____

LABOR	$41,605.00
MATERIALS & FREIGHT*	$9,484.78
SUB TOTAL	**$51,089.78**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$51,089.78**

 (c) 2013 High 5 Software

Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11886
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

Prepared For:

RFP# DPW18-010
City of Hyattsville Video and Access Control Systems – Various Locations City Wide

Location:

City of Hyattsville - Police
4310 Gallatin Street
Hyattsville, MD 20781

Hal Metzler

Proposed Service:

Skyline's proposal #11886, City of Hyattsville Phase 2 (2-5 yr) Police Maintenance, follows the CCPN contract Reference RFP: 49-F-1-18/19

Phase 2 (2-5 year) Police Maintenance

Skyline's bill of materials and pricing is based on the information provided in the RFP and addendums. Skyline's materials and pricing subject to change if the Scope of Work for any of the phases is changed at time of award, during construction or the discretion of the end-user.

(139) Genetec Advantage Camera Licenses - 4 Years
(70) Genetec Advantage Door Licenses - 4 Years

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
ADV-CAM-E-4Y	Genetec™ Advantage for 1 Omnicast Enterprise Camera – 4 years	139	$109.20	$15,178.80
Service - Labor for 2-5	For years 2-5 Maintenance Labor	1	151,200.00	$151,200.00
ADV-RDR-E-4Y	Genetec™ Advantage for 1 Synergis Enterprise Reader – 4 years	70	$34.94	$2,445.80

*Non-taxable Freight included if applicable.

***By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:**

Customer Signature: X _____

Printed Name: _____

Date: _____

LABOR	$0.00
MATERIALS & FREIGHT*	$168,824.60
SUB TOTAL	**$168,824.60**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$168,824.60**

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Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard
Glen Burnie, MD 21061
Phone: 410-766-1993
Fax: 410-766-5774

Proposal #: 11887
Date: 01/31/2019
Terms: Net 30 Days
Sales Person: Kendra D Collier

Prepared For:

RFP# DPW18-010
City of Hyattsville Video and Access Control Systems – Various Locations City Wide

Location:

City of Hyattsville - Police
4310 Gallatin Street
Hyattsville, MD 20781

Hal Metzler

Proposed Service:

Skyline's proposal #11887, City of Hyattsville Phase 3 (2-5 yr) Wireless Maintenence, follows the CCPN contract Reference RFP: 49-F-1-18/19

Phase 3 (2-5 year) Wireless Maintenance

(27) Genetec Advantage Camera Licenses - 4 Years

Skyline's bill of materials and pricing is based on the information provided in the RFP and addendums. Skyline's materials and pricing subject to change if the Scope of Work for any of the phases is changed at time of award, during construction or the discretion of the end-user.

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
ADV-CAM-E-4Y	Genetec™ Advantage for 1 Omnicast Enterprise Camera – 4 years	27	$109.20	$2,948.40
Service - Labor for Years 2	For years 2-5 Maintenance Labor	1	$84,000.00	$84,000.00

*Non-taxable Freight included if applicable.

***By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:**

Customer Signature: X _____

Printed Name: _____

Date: _____

LABOR	$0.00
MATERIALS & FREIGHT*	$86,948.40
SUB TOTAL	**$86,948.40**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$86,948.40**

 (c) 2013 High 5 Software

BRIEFCAM v5.3
DATASHEET

BriefCam

BriefCam's comprehensive Video Content Analytics platform drives exponential value from surveillance camera investments by making video searchable, quantifiable and actionable. Review hours of video in minutes; quantitatively analyze video to derive actionable insights for data driven safety, security and operational decision making; and respond immediately to critical situational changes in the environment, all while effectively balancing sensitivity, accuracy and efficiency.

COMPREHENSIVE & EXTENSIBLE: A robust portfolio of critical video analytics capabilities fully integrated for a "better together" paradigm.

UNMATCHED ACCURACY: Leverage market leading accuracy for detection, classification and recognition across object classes, attributes, behaviors and faces

SUPERIOR PERFORMANCE: Effectively supports the requirement for both on-demand and real-time analytics for full camera coverage

FLEXIBLE ARCHITECTURE: Designed to meet the business needs of today and tomorrow with on premise, cloud, hybrid, centralized and distributed deployment options.

EASE OF USE: Quickest time to value and lowest total cost of ownership drives

BRIEFCAM SOLUTIONS

REVIEW

Accelerate Investigations

CASE MANAGEMENT: Organize all video assets of an investigation in a single container, bookmark objects of interest, and summarize case findings (including all relevant exhibits) in an exportable report, while dynamically collaborating on cases with other users.

VIDEO SYNOPSIS: Simultaneously presents objects that have appeared at different times within the video. The result is a dramatically shorter video segment that fully preserves the viewer's ability to analyze the scene, enabling the review of hours of video in minutes and sometimes seconds.

MULTI-CAMERA SEARCH: Advanced multi-camera search powerfully identifies men, women, children and vehicles of interest with speed and precision, using appearance similarity, apparel, color, size, speed, path, direction, and dwell time filters.

APPEARANCE SIMILARITY: Instantly locate people, vehicles, and other items of interest by searching for similar looking objects.

FACE RECOGNITION: Accurate face recognition rapidly pinpoints people of interest using digital images extracted from the video or from external sources.

VISUAL LAYERS: Create visual analytics for activity, dwell time, common paths and object interaction.

FILTER PRESETS: Save filter settings for later reference and retrieval across all modules.

FILTER TOLERANCE: Adjust tolerance levels to refine search results for class, attributes, color, dwell time, direction, area, path, and face and appearance similarity.

DENSITY & SPEED CONTROL: Increase or decrease the number and speed of events shown at once.

SORT CONTROL: View the events by relevance or by order of occurrence.

ZOOM IN: Easily zoom in to items of interest.

RESEARCH

Derive Operational and Business Intelligence

POWERFUL OPERATIONAL INTELLIGENCE PLATFORM: Leverages video metadata aggregated over time to quantitatively analyze video for data driven safety, security and business decision making.

DASHBOARD LIBRARY: Out-of-the-box, extensible library of vertical-specific dashboards to visually represent object movement and interaction, demographic segmentations, behavior trending, hotspots and object interactions.

HIGHLY CUSTOMIZABLE: Interactive and easy to use dashboards for visualizing and analyzing data.

CUSTOM DIMENSION ANALYSIS: Define dimensions for enabling advanced, detailed area and path analysis.

THIRD PARTY DATA SOURCES: Seamlessly correlate video content with 3rd party data sources such as Point of Sale, Time Management, and Access Control, for a uniquely informative view of your environment.

FLEXIBLE SCHEDULING: Schedule daily or one-time dashboard generation for any VMS video source.

BriefCam v5.3 Review & Search With Face Recognition

RESPOND

Attain Situational Awareness

REAL-TIME ALERTS: Trigger real-time alerts, based on face recognition, vehicles and people of interest in time sensitive situations. (Currently available for Bosch, FLIR Latitude, Genetec Security Center, IndigoVision and Milestone XProtect).

SMART ALERTS: Respond to complex situational changes in the environment, while effectively balancing sensitivity, accuracy and efficiency.

WATCHLISTS: Scalable face recognition watchlist management and powerful alert rule configuration enables rapid notification of events in your environment.

NOTIFICATIONS: Send notifications to messaging services, VMS alarms area and Chrome browsers. (Alarms area integration for Genetec Security Center and Milestone XProtect).

DEVELOPER TOOLS

Better Together

HTTP REST GENERIC PLUG-IN: Enables third party integration with BriefCam solutions, including real-time (RSTP) video ingestion.

BRIEFCAM RESPOND OUTBOUND API: Enables integration of BriefCam alerts into third party alerting infrastructure.

ADMINISTRATION

Flexible Deployment Options

VMS PLUG-INS: Add and remove an unlimited number of VMS plug-ins.

CAMERA MANAGEMENT: View and add activated cameras.

USER MANAGEMENT: Add and remove users.

ACTIVE DIRECTORY: Assign licenses to active directory users.

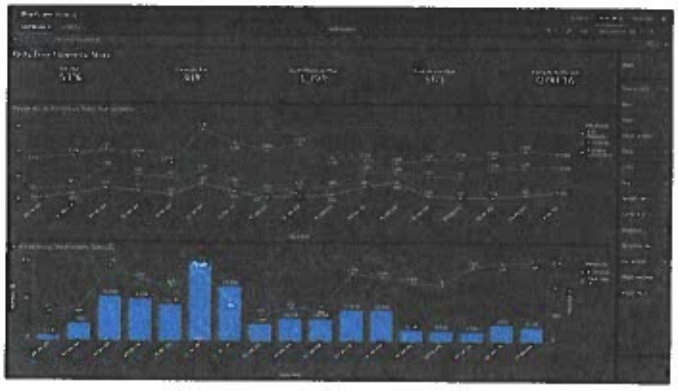
PROCESSING TASKS: Display and manage current and previous processing tasks and queues.

SSO COMPATIBILITY: Secure sign-in authentication.

GDPR COMPLIANCE: Easily delete or export personally identifiable data, enabling GDPR compliance.

BRIEFCAM AT WORK

BriefCam v5.3 Review & Search With Object Interaction



BriefCam v5.3 Quantitative Insights With Customizable Dashboards & Reports

BriefCam v5.3 Customizable Alerts with Real-Time Face Recognition

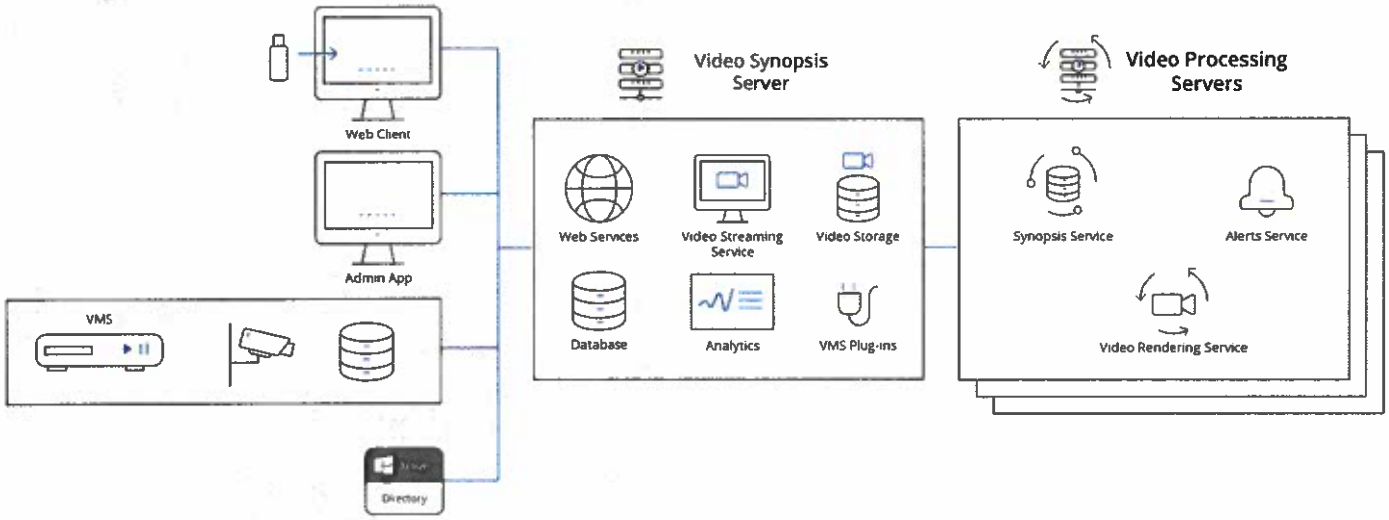
PLATFORM ARCHITECTURE

SOLUTION COMPONENTS

VIDEO SYNOPSIS (VS) SERVER: Responsible for web, video streaming, data analytics and aggregation services, metadata database, video file storage, load balancing, VMS plug-ins, and user management.

PROCESSING SERVER (PS): Responsible for video decoding, rendering, object extraction and classification Comprised of single or multiple GPU cards. Multiple servers can be deployed per site depending on video processing requirements.

DISTRIBUTED ARCHITECTURE



PLATFORM EDITIONS				
BRIEFCAM INVESTIGATOR	**BRIEFCAM INVESTIGATOR FOR TEAMS**	**BRIEFCAM PROTECT**	**BRIEFCAM RAPID REVIEW**	**BRIEFCAM INSIGHTS**
File-based	File-based	File-based and VMS	VMS	VMS
Review	Review	Review, Research, Respond	Review	Review, Research, Respond
Single-user	Multi-user	Multi-user	Multi-user	Multi-user

OBJECT FILTERS

SOURCE	Limit objects to specific cameras or files
TIME RANGE	Limit the search criteria to specific time ranges
CLASS	Select Classes based on their category or their specific member objects: **Class Categories:** People, Two-Wheeled Vehicles, Other Vehicles, and Animals **People Class:** Man, Woman, Boy, and Girl **Two-Wheeled Vehicle Class:** Bicycle and Motorcycle **Other Vehicles Class:** Car, Pickup, Van, Truck, Bus, Train, Airplane, and Boat **Animals Class:** Dog, Cat, Bird, and Horse
ATTRIBUTES	Select Attributes within a Class to further refine the search: **Lower Wear:** Long, short and by color **Upper Wear:** Short/No Sleeves, long sleeves and by color **Hats:** Hats, No Hats **Bags:** Backpacks, Handheld Bags
COLOR	Identify objects according to any combination of Brown, Red, Orange, Yellow, Green, Lime, Cyan, Purple, Pink, White, Grey, and Black
SIZE	Select objects based on their actual (real-life) size from a histogram of sizes relevant to a specific case
SPEED	Select objects based on their actual speed from a histogram of speeds relevant to a specific case
DWELL	Select objects dwelling for longer than a certain period in a scene
DIRECTION	Select objects according to their direction as visually seen in the video
APPEARANCE SIMILARITY	**People Similarity:** Identify similar looking people **Vehicle Similarity:** Identify similar looks vehicles
FACE RECOGNITION	**View All Faces:** View all the faces that were detected in a case **Search by Face:** Search by face match, external image or watchlist
AREA	Identify objects included or excluded within one or more user-defined 3- or 4-sided polygon areas
PATH	Identify objects traveling along one or more user-defined path

TECHNICAL SPECIFICATIONS

SUPPORTED RESOLUTION	Minimum CIF, Maximum 4K
SUPPORTED FRAME RATE (FPS)	8-30 frames per second
SUPPORTED VIDEO FILE FORMATS	.AVI, .MKV, .MPEG4, .MOV, .WMV, .DVR, .ASF, .RT4, .DIVX, .264, .H264, .H265, .GE5, .TS, .3GP
SUPPORTED CODECS	H.264, H.265/HEVC, MPEG-4, H.263
FILE-BASED INGESTION	Multi-file videos or single file videos
SUPPORTED VMS PLATFORMS	Avigilon, Bosch, CASD, Digifort, Exacq, FLIR (formerly DVTEL), Genetec, GeoVision, Hikvision, IndigoVision, Milestone, OnSSI/SeeTec, Qognify (formerly Nice), Salient, and Verint
SUPPORTED CAMERA TYPES	Fixed Cameras
SINGLE SIGN-ON (SSO)	Microsoft Active Directory, including user groups (OU support)
FACE RECOGNITION	Minimum Face Size: 30x30 pixels
SUPPORTED LANGUAGES	Brazilian Portuguese, Chinese Simplified, Chinese Traditional, Danish, Dutch, English, Finnish, French, German, Japanese, Korean, Latin Spanish, Turkish, Vietnamese
SUPPORTED BROWSERS	Google Chrome Desktop

ADMINISTRATION AND MANAGEMENT SPECIFICATIONS

STORAGE AND DATABASE	Oracle Database 11g Release 2, Express and Standard Editions
PORTS & PROTOCOLS	HTTP/HTTPS: 80, 443, 8094, 8099, 8666, 8669 (Web Services) LDAP: 389 (Video Synopsis Server) SQL*Net: 1521 (Oracle client)

ABOUT BRIEFCAM

BriefCam is the industry's leading provider of Video Synopsis® and Deep Learning solutions for rapid video review and search, face recognition, real-time alerting and quantitative video insights. By transforming raw video into actionable intelligence, BriefCam dramatically shortens the time-to-target for security threats while increasing safety and optimizing operations. BriefCam's award-winning products are deployed by law enforcement and public safety organizations, government and transportation agencies, major enterprises, healthcare and educational institutions, and local communities worldwide. For more information about transforming video surveillance into actionable intelligence, visit www.briefcam.com

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Appendix B – Resumes

Labor Category:	Account Manager
Resource Name:	**Kendra Collier**
Contact Information:	kcollier@skylinenet.net
Education:	Arundel High School Graduate 1985 AACo 1985-1986 Prince George's Community College 1993-1994
Certifications:	• Junos Software Advantage certification

SUMMARY:

Ms. Collier has over 20 years of experience managing projects in various industries with a track record of increased productivity and decreased costs.

TECHNICAL SKILLS:

- Excellent leadership, communication, organizational, time management, intuitive, and analysis skills.
- Implemented innovative policies and procedures, streamlined work flow created a team environment that increased productivity

PROFESSIONAL EXPERIENCE:

Skyline Technology Solutions, LLC., Account Manager, (2015 to Present)

As an Account Manager, Ms. Colliers responsibilities include:

- First contact for city end users of questions and solutions
- Daily support of city customer requests
- Relationship partner to achieve city CCTV results
- Departmental liaison with SMEs, project schedule creation, and construction management.

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Labor Category:	Project Manager
Resource Name:	**Timothy Gutbrod**
Contact Information:	tgutbrod@skylinenet.net
Education:	Thomas A. Edison Technical and Vocational H.S. Empire State University (Associates)
Certifications:	• OSHA 10 Certification] • GPRO LEED (Electrical Systems) • AVAYA Fiber Termination • Panduit Grounding • Corning Fiber Termination • CPR and First Aid • Hilti Firestopping • Hilti Powder actuated tool

SUMMARY:

Mr. Gutbrod has over 11 years of experience with low voltage cabling, terminations, construction installations and managing teams. Has been a member of Skyline's Security Team since 2012.

TECHNICAL SKILLS:

- OSHA – Construction Certified
- Installation, termination, and testing copper/fiber applications (High and Low Voltage)
- Installation and programming of Access Control
- Installation and programing of IP based camera systems
- Electrical Theory and Conduit Fabrication

PROFESSIONAL EXPERIENCE:

Skyline Technology Solutions, LLC., Project Manager, (January 2016 to Present):

As a Project Manager for the Security Team, duties included overseeing installations for quality control, customer communication and project tracking. Supervising and scheduling field resources for multiple installations at a time.

Skyline Technology Solutions, LLC., Lead Installation Technician, (May 2012 to December 2016):

As a Lead for the Security Team, successfully lead projects from start to finish. Leads the team by having the correct materials, strategically laying out projects to multiple technicians, leads the team in closet buildouts and terminations, CCTV, and access control projects. Oversees final testing to ensure quality, and customer training. Was responsible for project closeout documentation to include: digital pictures of closets, redlined maps with naming convention, and test results.

Local Union 3, Electrician (2007-2012):

Commercial electrical construction and high rise residential electrical construction including high voltage, low voltage, lighting systems, security devices, structured network cabling, and conduit fabrication.

Labor Category:	Service Manager
Resource Name:	**Brian Sweet**
Contact Information:	bsweet@skylinenet.net
Education:	University of Maryland, College Park B.S., Psychology, May 2003 Focus of Study: 1998-2000 – Electrical Engineering Major
Certifications:	• Milestone Enterprise 8.1 • Milestone Corporate 5.1

SUMMARY:

Mr. Sweet has 5 years of experience with technology service support and management. Mr. Sweet is skilled in quickly troubleshooting to efficiently meet customers' needs and minimizing down time. In showing his strong skillset, he now manages a group of employees and a fleet of vehicles as part of his responsibilities.

TECHNICAL SKILLS:

- Assembly Skills: Reading electronic schematics; soldering through hole, SMT, and rework; PCB troubleshooting, including use of oscilloscope and multi-meter; cable assembly from drawing
- Installation Skills: Installation and interface of complex CCTV/access control systems, including covert applications; integration of CCTV for remote viewing
- Computer Skills: Basic networking skills, including port forwarding, IP configuration, and router setup; Microsoft Word, Excel, Access, and PowerPoint

PROFESSIONAL EXPERIENCE:

Skyline Technology Solutions, LLC., Security & Infrastructure Service Manager, (January 2015- Present)

- Schedule the service department technicians' day to day activities
- Create proposals as needed for customers based on service calls
- Manage the van and tool inventory for the fleet
- Manage building alarm
- Interview prospective new employees

- Remote support as needed for customers to troubleshoot their issues before a service technician is dispatched

Earth Security, Service Manager, (October 2013 – December 2014)

- Schedule the service department technicians' day to day activities
- Create proposals as needed for customers based on service calls
- Manage the van and tool inventory for the fleet
- Interview prospective new employees
- Remote support as needed for customers to troubleshoot their issues before a service technician is dispatched

Earth Security, CCTV/Access Control Service Technician (July 2012 – October 2013)

- Repairs and maintains analog and IP-based CCTV systems, network video management software, access control systems, intercoms and data cabling as well as related devices and equipment
- Removes and rearranges equipment at on-site locations
- Tests, adjusts, maintains and troubleshoots above listed equipment/software
- Assist inside technician with set up equipment on bench for testing, training and repair
- Perform semi-annual preventative maintenance visits to all equipment covered
- Coordinate and assist in the procurement of materials, supplies and services as needed

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Labor Category:	Principal Architect
Resource Name:	**Peter Pavlov**
Contact Information:	ppavlov@skylinenet.net
Education:	Bachelor of Science, Electrical Engineering, University of Maryland, College Park 2004
Certifications:	Genetec Omnicast 4.x, Genetec Security Center Synergis 5.x, January 2017 Milestone Enterprise and Corporate, April 2008 – expired Quintron AccessNSite, August 2007 Identicard Premisys April 2009 Exacq, October 2008 Pelco Digital Sentry, October 2007 Axis Certified Professional, July 2017 Galaxy Control Systems, September 2011

SUMMARY:

Mr. Pavlov has worked in the physical security industry for more than 12 years. He started as a technician, and then as a sales engineer he became more and more involved with system design and system integration. Now, as an experienced Principal Architect, he has a deep understanding of analog and IP based surveillance systems, access control systems, intercom systems, and perimeter detection systems.

TECHNICAL SKILLS:

- Analog CCTV system design and implementation
- IP based CCTV system design and implementation
- Network design for surveillance
- Access Control system design and implementation
- Video Analytics
- Digital and IP based intercom systems
- Perimeter Protection Systems
- CCTV for Quality Control and Manufacturing applications

PROFESSIONAL EXPERIENCE:

Skyline Technology Solutions, LLC., Principal Architect, Physical Security, (January 2015 to present):

- System design
- Maintenance of vendor relationships
- Account management and BD team SME support
- Installation and service technical support
- Vetting of new equipment and technologies

Earth Security Electronics, Inc., Principal Architect, (April 2014 to December 2014):

- System design
- Maintenance of vendor relationships
- Account management and BD team SME support
- Installation and service technical support
- Vetting of new equipment and technologies

RECENT PROJECTS OR ACCOMPLISHMENTS:

- Carroll County Public Schools CCTV/Access Control/Intercom upgrade design and implementation
- Johns Hopkins University Applied Physics Lab CCTV upgrade and mobile video sharing and interoperability project design
- CareFirst Blue Cross/BlueShield Panoramic Parking Lot Surveillance System Design and Implementation
- CareFirst Blue Cross/BlueShield HQ IP CCTV migration and video storage design

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Labor Category:	Lead Service Technician
Resource Name:	**Francis Blume**
Contact Information:	fblume@skylinenet.net
Education:	Meade Senior High School, Fort Meade, Maryland, 1997 High School Diploma
Certifications:	• VA DCJS • MTA Light Rail Certification • MTA On-Site Coordinator Certification • MTA Metro Access Certification • Milestone Certification • Feenics Certification • Genetec Autovu Mobile

SUMMARY:

Francis Blume has several years of experience in Government, Commercial, and Retail Security. He is proficient in the operation, service and installation of CCTV monitoring and access control systems. Mr. Blume follows strict policies and procedures to coordinate with management, law enforcement and clients.

TECHNICAL SKILLS:

- Operating, servicing and installing of CCTV monitoring, both analog and IP-based
- Operating, servicing and installing access control systems
- Tested, adjusted, maintained and troubleshot above listed equipment/software
- Milestone Certification
- Feenics Certification
- Genetec Autovu Mobile

PROFESSIONAL EXPERIENCE:

Skyline Technology Solutions, LLC., Lead Service Technician, (September 2017 – Present)

- Ability to work independently with minimal technical assistance
- Repair and maintain analog and IP-based CCTV systems, network video management systems, access control systems, and data cabling, as well as related devices and equipment
- Successfully delegate tasks and responsibilities to team members
- Provide appropriate customer service, including software training and client installations
- Coordinate and assist with the procurement of materials, supplies and services, as needed
- Accurately track teams daily time and activities related to project estimates
- Complete on-site tasks including taking pictures, marking drawings and compiling sites notes

- Close out job with customer/supervisor to ensure job completion

Skyline Technology Solutions, LLC., Network Solutions Service Technician, (February 2013 – September 2017)

- Repaired and maintained analog and IP-based CCTV systems, network video management systems, access control systems, intercoms, and data cabling, as well as related devices and equipment
- Tested, adjusted, maintained and troubleshot above listed equipment/software
- Performed Return Merchandise Authorizations (RMA) with customer equipment
- Remotely assisted customers and technicians in the field
- Documented all equipment model and serial numbers removed, delivered, and installed
- Participated in on-call for MTA servicing, maintaining and troubleshot network video equipment

Chenega Corporation, Access Control Receptionist, (September 2011 – February 2013)

- Monitored CCTV and Intrusion Detection System.
- Maintained access control system database for employees and guests.
- Executed Random Antiterrorism Measures (RAM).
- Conducted JPAS clearance validations and issue badges.
- Checked bags and briefcases for prohibited items as mandated by DIA accreditation and local security policies during SCIF access/egress.
- Held DOD – TS/SCI clearance

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Labor Category:	Inside Plant Technician
Resource Name:	**Corey Chaput**
Contact Information:	cchaput@skylinenet.net
Education:	Glen Burnie High School
Certifications:	• Leviton Certified • OSHA 10 Course

SUMMARY:

Mr. Chaput has over 6 years of experience in inside plant construction. He is experienced as an inside plant technician, coax cable technician, copper termination and fiber optic splicing technician. Mr. Chaput is responsible for installation, troubleshooting and maintaining copper infrastructure for premise projects.

TECHNICAL SKILLS:

- Pulling Fiber Optical Cable
- Installing, terminating, and testing copper/fiber applications

PROFESSIONAL EXPERIENCE:

Skyline Technology Solutions, LLC., ISP Lead, (March 2018 to Present)

Mr. Chaput runs and manages inside plant projects and installs copper and fiber cable. He installs racks and ladder trays and telecom room buildouts. He is responsible for testing and terminating copper and fiber cable.

KCI Technologies, Foreman, (October 2015 – February 2018)

Mr. Chaput ran and managed jobs for KCI Technologies. He was responsible for the installation of copper and fiber cable. He managed telecom build outs and installing racks and ladder trays with the use of hammer drills, band saw and hand drills. He coordinated with customers to ensure shared expectations. He achieved his Leviton Certification.

Mainstream Communications, Foreman, (December 2013 – September 2015)

Mr. Chaput ran and managed jobs for KCI Technologies. He was responsible for the installation of copper and fiber cable. He managed telecom build outs and installing racks and ladder trays with the use of hammer drills, band saw and hand drills. He coordinated with customers to ensure shared expectations. He achieved his Leviton Certification.

Bomark Communications, Foreman, (March 2012 – December 2013)

As a foreman at Bomark, Mr. Chaput was responsible for managing jobs installing copper and fiber cable. He terminated copper and fiber optic cable and tested the connections. He worked closely with customers to obtain a satisfactory project on time and budget.

Appendix C – Required Forms and Addendums

Attachment A - Proposal Rate Sheet

Attachment B - Proposal Form Price Authorization

Attachment C - Company Background

Attachment D - References

Attachment E – Contractor Information

Attachment F – Addendums 1 - 7

Exhibit I – Skyline Certificate of Insurance

All attachments follow this page.

PROPOSAL RATE SHEET BAFO – 2-14-19

In compliance with your Invitation to Proposal, we propose to furnish all materials, labor, equipment and services, necessary to complete the work as outlined in the Scope, per the pricing stated below (inclusive of all state and local sales tax):

Item	Approx. Quantity	Unit	Description	Unit Price	Proposal Amount
1	1	Phase	**Phase 1 installation and year 1 service**	Proposal 11809 - DPW	$111,684.55
1	4	LS/Year	**Phase 1 year 2-5 service**	Proposal 11810 - DPW	$48,906.34
1	1	Phase	**Phase 2 installation and year 1 service**	Proposal 11854 - Police	$324,407.34
1	4	LS/Year	**Phase 2-year 2-5 service**	Proposal 11886 - Police	$147,397.53
1	2	EA	**Phase 2 optional - Video Wall**	Proposal 11811 – No Maintenance requested or included	$22,182.01
1	1	EA	**Phase 2 Optional - Analytics software with 5 years' service**	Proposal 11812	$82,732.00
1	1	Phase	**Phase 3 installation and year 1 service**	Proposal 11884 - Wireless	$39,160.52
1	4	LS/Year	**Phase 3-year 2-5 service**	Proposal 11887 – Wireless	$78,253.56
					Total $854,723.85

The quantities on this Proposal form are an estimate. Contractor will be paid for only work that is installed and accepted by the City. For each phase the contractor will need to provide a detailed price breakdown identifying each piece of equipment to be installed and the associated cost. If you offer pricing through a co-operative purchasing agreement, please provide details on the agreement and what discounts are offered. All detailed price breakdowns should show the list price and the price offered to the City in accordance with the co-operative purchasing agreement.

PROPOSAL RATE SHEET

In compliance with your Invitation to Proposal, we propose to furnish all materials, labor, equipment and services, necessary to complete the work as outlined in the Scope, per the pricing stated below (inclusive of all state and local sales tax):

Item	Approx. Quantity	Unit	Description	Unit Price	Proposal Amount
1	1	Phase	**Phase 1 installation and year 1 service**	Proposal 11809 - DPW	$122,028.48
1	4	LS/Year	**Phase 1 year 2-5 service**	Proposal 11810 - DPW	$55,892.52
1	1	Phase	**Phase 2 installation and year 1 service**	Proposal 11854 - Police	$358,327.67
1	4	LS/Year	**Phase 2-year 2-5 service**	Proposal 11886 - Police	$168,824.60
1	2	EA	**Phase 2 optional - Video Wall**	Proposal 11811 – No Maintenance requested or included	$24,687.94
1	1	EA	**Phase 2 Optional - Analytics software with 5 years' service**	Proposal 11812	$85,884.00
1	1	Phase	**Phase 3 installation and year 1 service**	Proposal 11884 - Wireless	$51,089.78
1	4	LS/Year	**Phase 3-year 2-5 service**	Proposal 11887 – Wireless	$86,948.40

The quantities on this Proposal form are an estimate. Contractor will be paid for only work that is installed and accepted by the City. For each phase the contractor will need to provide a detailed price breakdown identifying each piece of equipment to be installed and the associated cost. If you offer pricing through a co-operative purchasing agreement, please provide details on the agreement and what discounts are offered. All detailed price breakdowns should show the list price and the price offered to the City in accordance with the co-operative purchasing agreement.

PROPOSAL FORM PRICE AUTHORIZATION

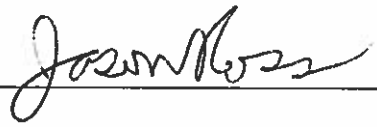
By signing this Proposal form, such action certifies that the Contractor has personal knowledge of the following:

That said Contractor has examined the RFP and specifications, carefully prepared the Proposal form, and has checked the same in detail before submitting said Proposal; and that said Contractor, or the agents, officers, or employees thereof, have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive Proposing in connection with this Proposal.

That all of said work will be performed at the Contractor's own proper cost and expense. The Contractor will furnish all necessary materials, labor, tools, machinery, apparatus and other means of construction in the manner provided in the applicable specifications, and at the time stated in the contract.

The undersigned, being a reputable Contractor and having submitted the necessary pre-qualification forms, hereby submits in good faith and in full accordance with all specifications, attached or integral, his/her Proposal:

Name of Contractor: Skyline Technology Solutions, LLC.

Authorized Signature: 

Name and Title of Signatory: Jason Ross - Vice President

Date: January 24th, 2019

Type of Organization (circle One): (Corporation) Partnership Proprietorship

SEAL:
(If corporation)

COMPANY BACKGROUND

Company Name	Skyline Technology Solutions, LLC.
Main Office Location	6956-F Aviation Boulevard
	Glen Burnie, MD 21061
Year Founded	2004
Project Manager Name	Tim Gutbrod
Project Manager Phone	443-713-4396
Project Manager Email	tgutbrod@skylinenet.net
Years of Experience	6 years

Has the company ever operated under another name? If yes, what name?

Skyline Network Engineering, LLC.

Do you have the equipment and staff available to start within 10 days of notice to proceed?

Yes, Skyline can have resources onsite within 10 days of award, but materials due to break/fix or install would be dependent on our vendors inventory and delivery schedule.

If no to the previous question, how long would it take to have the equipment and staff available?

Has the company ever done work with the City of Hyattsville? If yes, when and what type of work.

No, Prince Georges County and Prince Georges County Public Schools - Physical Security

REFERENCES

Complete and submit the following for three (3) projects of similar nature as the project specified. Make copies and/or attach additional pages as needed.

Name of Project	Access Control & Video Surveillance Systems Augmentation
Owner of Project	Anne Arundel County, MD
Address of Project	44 Calvert Street, Annapolis, MD 21401
Contact Person	Leigh Fields
Phone Number	410.222.2053
Email address	ltfiel00@aacounty.org
Description of work	Design, implement and support the county wide CCTV system including all county government buildings, Police Department buildings, Department of Detentions facilities, Courthouse, Department of Traffic and Department of Public Works. Design, implement and support standalone CCTV systems for Anne Arundel County Library System, Waste Management, Department of Health and County Serior Centers. We have designed, implemented and supported the Department of Public Works' Water Treatment Facilities surveillance system, including a complete IT network to connect all sites to the Department's headquarters in Millersville. In the fall of 2015, we also performed a full audit of the CCTV system including short and long-term improvement and upgrade recommendations.
Comments	Anne Arundel County has an ONSSI - Ocularis VMS with Axis and Sony cameras installed and currently maintained by Skyline.

REFERENCES

Complete and submit the following for three (3) projects of similar nature as the project specified. Make copies and/or attach additional pages as needed.

Name of Project	Video Surveillance and Access Control
Owner of Project	Prince George's County Public Schools
Address of Project	Main Office - 14201 School Lane, Room 130, Upper Marlboro, MD 20772 ~~Multiple sites within the County~~
Contact Person	Scott Bond
Phone Number	301-499-7019
Email address	scott.bond@pgcps.org
Description of work	Skyline Technology Solutions, LLC. works with Prince George's County Public Schools with their initiative to unity CCTV and Access Control. Skyline upgrades legacy analog CCTV systems to the Genetec VMS Platforms along with upgrading, expanding and enhancing the security system throughout Prince Georges County Public Schools.
Comments	

REFERENCES

Complete and submit the following for three (3) projects of similar nature as the project specified. Make copies and/or attach additional pages as needed.

Name of Project	Video Surveillance and Access Control
Owner of Project	Washington County Government
Address of Project	Main Address: 100 W. Washington St., Room 334, Hagerstown, MD 21740
Contact Person	Doug Oliver
Phone Number	240-313-2270
Email address	doliver@washco-md.net
Description of work	Skyline Technology Solutions, LLC. unified and centralized a siloed legacy CCTV and Access control System, countywide. Including County Administrative buildings, Courthouse, Law Enforcement Buildings, Sherriffs Office, Department of Highway Maintenance depots and the County operated Hagerstown Regional Airport. Skyline deployed over 300 cameras and 200 access control doors throughout Washington County.
Comments	

PROPOSAL DOCUMENTS

In order to qualify for this Project, Contractors must submit all information requested in the following pages.

CONTRACTOR INFORMATION

Proposals must adhere to the format of these Proposal forms and content of this RFP. Proposals will not be evaluated unless all parts of the Proposal form are submitted in a complete package. The information set forth is the minimum required in order to qualify for consideration.

Firm Name: Skyline Technology Solutions, LLC.

Address: 6956-F Aviation Boulevard

City, State, Zip: Glen Burnie, MD 21061

Contact Person: Jason Ross

Phone Number: 410-553-2600

Email Address: jross@skylinenet.net

ADDENDUM NO. 1

TO THE REQUEST FOR PROPOSALS (RFP)

FOR VIDEO AND ACCESS CONTROL SYSTEMS – VARIOUS LOCATIONS CITY WIDE

FOR THE CITY OF HYATTSVILLE, MARYLAND

RFP #DPW18-010

Monday, December 17, 2018

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #1 on December 17, 2018 to amend and clarify information and specifications included in RFP #DPW18-010, Video and Access Control Systems – Various Locations City Wide. Addendum #1 includes the questions/answers received to date, corrections to the document, the drawings, as well as the sign-in sheet. There are no other changes to the RFP. There is no change to the submission date or time. This addendum is incorporated into RFP #DPW18-010 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #1 by signing this addendum where indicated and including this addendum as part of your bid package.**

Questions and answers: No Questions have been submitted as of this addendum.

Changes to the RFP:

PAGE 5 Bullet #3

Strike the contents of bullet #3, including all sub sections, and replace with the following:

Support of 28 existing cameras, 47 radios, 15 network switches, 2 servers, 3 VoIP controllers (Emergency Call Boxes) and 4, 55" 4K monitors for a total of 98
managed devices.

Provide maintenance and support for the following:

- 18 Hanwha (Samsung) SNF-8010VM 360 degree 5MP cameras
- 5 LTS fixed bullet cameras
- 1 Sony RX550CN PTZ camera
- 3 Hanwha (Samsung) 4 MP bullet cameras

- 47 wireless radios installed throughout the city
- 15 managed network switches
- 2 servers.
- 3 VoIP controllers for the emergency Talk-a-Phone call boxes
- 4, 55" 4K monitors installed in the dispatch area

Provide onsite and remote maintenance and support of an existing Seneca Data XNVR400 series server with 80TB of storage. (Installed 2017) The XNVR400 series server is a high performance NVR engineered for large security deployments. Supporting two Intel Xeon Processor E5 Series, this system is armed with Unified Storage technology with the capability to hold up to 240TB of onboard storage. This server is running Salient Software called Complete View.

Provide onsite and remote maintenance and support of one (1) existing Sony RX-550CN PTZ cameras, eighteen (18) Hanwha SNF-8010VM cameras, six (6) fixed LTS CMIP 8232 bullet cameras and three (3) Hanwha QNO-7080 4MP bullet cameras for software patches and version upgrades in various locations throughout the city.

All cameras will be cleaned, inspected and tested twice per calendar year.

Provide onsite and remote maintenance and support for three (3) existing Talk-a-Phone emergency call boxes for software patches and version upgrades in various locations throughout the city. The emergency call box system will be tested, cleaned and inspected for correct operation two (2) times per calendar year.

Provide onsite and remote maintenance and support for existing radio(s), antennas and cabling located in various locations throughout the city. Existing radio(s) manufacturers consist of the following vendors: Rajant and Ubiquiti. All radios will be covered for software and version upgrades applicable to the existing hardware but **will not** be covered for replacement caused by failure.
Radios will be inspected, cleaned and tested two (2) times per calendar year.
Provide real-time health monitoring of all connected hardware (servers, cameras, radios and software) 24x7x365.

List of Hardware

The below list represents the cameras and one server that are covered by the manufacturer's 5 year repair or replacement warranty period from the date of installation:

Device Name	Camera Type	Location	Manufacture	Model	Install Date
Arts District Wall	360	46th Place & Longfellow St	Hanwha	SNF-8010V	6/9/15
Hamilton and 31st	360	Hamilton St & 31st Ave	Hanwha	SNF-8010V	11/16/15
Hamilton St & QC (Shell)	360	Hamilton St & QC Rd	Hanwha	SNF-8010V	11/16/15
Zip In	360	East-West & Belcrest RD	Hanwha	SNF-8010V	11/16/15
Jamestown & Hamilton St.	360	Jamestown & Hamilton St	Hanwha	SNF-8010V	12/3/15
Pedestrian Bridge	360	3500 East-West Highway	Hanwha	SNF-7010V	12/4/15
Street Sense Parking	360	45th & Jefferson St	Hanwha	SNF-8010V	12/4/15
5100 Baltimore Ave	360	5100 Baltimore Ave	Hanwha	SNF-8010V	6/1/16
City Parking Lot	360	4300 Hamilton St	Hanwha	SNF-8010V	8/1/16
Hamilton & Ager	360	Hamilton & Ager Rd	Hanwha	SNF-8010V	11/17/16
Baltimore and Madison	360	Baltimore Ave & Madison St	Hanwha	SNF-8010V	11/18/16
Hamilton St & 38th Ave	360	Hamilton St & 38th Ave	Hanwha	SNF-8010V	11/18/16
Magruder Park	360	3911 Hamilton St	Hanwha	SNF-8010V	11/18/16
NOMAD	360	3505 Hamilton St	Hanwha	SNF-8010V	11/18/16
Bridge Lot (Rear)	360	5100 Baltimore Ave	Hanwha	SNF-8010V	11/18/16
Chipolet	360	45th Ave & Jeferson St	Hanwha	SNF-8010V	12/15/16
Hyattsville Server	Server	4310 Gallatin St. (2nd Floor)	Seneca Data	XVN R400	6/26/17
Liquor Store	360	2900 Hamilton St	Hanwha	SNF-8010V	6/28/17
Nursery 1	Bullet	Ager Rd & Nicholson St	Hanwha	QNO-7080R	6/28/17
Nursery 2	Bullet	Ager Rd & Nicholson St	Hanwha	QNO-7080R	6/28/17
Jamestown & Ager Road	360	Jamestown & Ager Rd	Hanwha	SNF-8010VM	11/8/17
Queens Chapel & US Fuel	360	5300 Queens Chapel Rd	Hanwha	SNF-8010VM	11/8/17

The below list represents the cameras covered by the manufacturers 3 year repair or replacement warranty period from the date of installation:

Device Name	Camera Type	Location	Manufacture	Model	Install Date
Magruder Park Restroom	Bullet	3911 Hamilton St	LTS	CMIP8232B	2/20/15
Magruder Park Playground	Bullet	3911 Hamilton St	LTS	CMIP8232B	2/20/15
Jamestown & Oliver	Bullet	Jamestown & Oliver St	LTS	CMIP8232B	10/15/15
Jamestown & Oliver	PTZ	Jamestown & Oliver St	Sony	RX-550CN	10/15/15
Joel's Auto	Bullet	Hamilton St & Ager Rd	LTS	CMIP8232B	11/17/16
Magruder Park Monument	Bullet	3911 Hamilton St	LTS	CMIP8242W	11/8/17
Pedestrian Bridge	Bullet	3500 East West Hwy	LTS	CMIP8362W-28M	7/18/18

The below list represents the cameras covered by the manufacturers 1 year repair or replacement warranty period from the date of installation:

Device Name	Type	Location	Manufacture	Model	Install Date
PD Roof Switch		3410 Gallatin St (Rooftop)	UBNT	Toughswitch 8 POE	8/8/17
Oglethorpe Switch		4410 Oglethope ST (Rooftop)	UBNT	Toughswitch 8 POE	3/5/18
US Fuel Switch		Queens Chapel & Ager Road (PEPCO Pole)	UBNT	Toughswitch 5 POE	3/5/18
Rajant ME4		Queens Chapel & Ager Road (PEPCO Pole)	Rajant	Rajant ME4	3/5/18
Rajant ME4		Hamilton St & 31st Ave	Rajant	Rajant JR2	3/5/18
Rajant ME4		Hamilton St & Ager RD	Rajant	Rajant JR2	3/5/18
Rajant ME4		2900 Hamilton St	Rajant	Rajant JR2	3/5/18

END OF ADDENDUM #1

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #1 for this RFP and have enclosed it as part of the bid package.

Company Skyline Technology Solutions, LLC.

Signature _____ Date January 25th, 2019

ADDENDUM NO. 2

TO THE REQUEST FOR PROPOSALS (RFP)

FOR VIDEO AND ACCESS CONTROL SYSTEMS – VARIOUS LOCATIONS CITY WIDE

FOR THE CITY OF HYATTSVILLE, MARYLAND

RFP #DPW18-010

Thursday, December 27, 2018

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #2 on December 27, 2018 to amend and clarify information and specifications included in RFP #DPW18-010, Video and Access Control Systems – Various Locations City Wide. Addendum #2 changes the submission and proposal opening date. This addendum is incorporated into RFP #DPW18-010 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #2 by signing this addendum where indicated and including this addendum as part of your bid package.**

Changes to the RFP:

PAGE 3 - RFP Solicitation Schedule

Strike the contents of schedule and replace with the following:

RFP Solicitation Schedule:
December 4, 2018: Solicitation
December 13, 2018: 11:00AM Pre proposal and Site Visit
December 20, 2018: Questions Due by 5:00PM
January 4, 2019: Responses to Questions posted by 5:00PM
January 17, 2019: Proposals Due at 12:00PM
January 17, 2019: Proposals Opened at 12:15PM
January 21-25, 2019: Presentations from selected manufacturers
January 28, 2019: Notification of Intent to Award
February 4, 2019: Execute Contract and Issue Notice to Proceed

Page 8 – SUBMISSION OF PROPOSALS

Strike the contents of the section and replace with the following:

The Proposals will be received by the City Clerk, no later than ***12:00 pm, Thursday, January 17, 2019***, and shall be mailed or hand delivered to:

The City of Hyattsville
4310 Gallatin Street
Hyattsville, Maryland 20781
Attn: Laura Reams, City Clerk

For additional information regarding the services specified in this request for qualifications, contact Hal Metzler, City Project Manager in writing by email at hmetzler@hyattsville.org. Questions specific to this solicitation will be accepted until 5:00 PM on Thursday, December 20, 2018.

Page 8 – EVALUATION OF PROPOSALS AND AWARD OF CONTRACT

Strike the first paragraph of this section and replace with the following:

The Proposals will be publicly opened and read on ***Thursday, January 17, 2019 at 12:15PM*** in the Multipurpose Room of the City of Hyattsville's Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland.

END OF ADDENDUM #2

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #2 for this RFP and have enclosed it as part of the bid package.

Company Skyline Technology Solutions, LLC.

Signature Date January 25th, 2019

ADDENDUM NO. 3

TO THE REQUEST FOR PROPOSALS (RFP)

FOR VIDEO AND ACCESS CONTROL SYSTEMS – VARIOUS LOCATIONS CITY WIDE

FOR THE CITY OF HYATTSVILLE, MARYLAND

RFP #DPW18-010

Monday, January 7, 2019

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #3 on January 7, 2019 to amend and clarify information and specifications included in RFP #DPW18-010, Video and Access Control Systems – Various Locations City Wide. Addendum #3 answers questions previously submitted and makes changes to the RFP as indicated. There are no changes to the submission date or time. This addendum is incorporated into RFP #DPW18-010 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #3 by signing this addendum where indicated and including this addendum as part of your bid package.**

Questions and Answers – Follow up questions may be submitted to hmetzler@hyattsville.org until Noon on Friday January 11, 2019.

City of Hyattsville RFP Questions

Q1 What are the dimensions of the (2) video wall locations?

A1 Room 135 – Records/Communications – Max Wall area of 12.5 feet wide by 8 feet tall
Room B16 – Training/EOC – Max Wall area of 10 feet wide by 5 feet tall

Q2 Please define "Central Control Console" (CC) as mentioned on the drawings.

A2 This was a feature of the system as proposed by the A/E team, your system may or may not have the same components.

Q3 Please indicate whether "Personal Duress" (PD) is a fixed duress switch or wireless.

A3 Fixed and wired is preferred.

Q4 Are sally port doors interlocked with other doors nearby? If so, please indicate which doors are related (interlocked).

A4 We prefer the sally port to be interlocked with door 108A.

Q5 Who is responsible for providing pedestals and bollards for the sally ports?

A5 The selected security contractor will provide the specs for a pedestal and will provide the actual pedestal. The general contractor will provide the base and required conduit.

Q6 Please define "Audio Threshold Stations" as mentioned on the drawings and who is responsible for providing that equipment? Will it tie into the security system?

A6 This was a feature of the system as proposed by the A/E team, your system may or may not have the same components. This component is co-located with "Personal Duress" buttons to provide audio communication with the Communication Room/dispatchers.

Q7 Will the elevator card readers require floor selection capability?

A7 The card readers will be required to call the elevator to a floor.

Q8 Where will the master station for the intercom system at the Police Dept. be located?

A8 It is planned to use the VOIP system for building intercom.

Q9 For the drawing labeled "Alternate #1" Training room 300A on page DE-01; does this need to be broken out at a separate quote or option?

A9 The Alternate #1 is going to be fully incorporated as part of the project.

Q10 What brand of equipment will be provided for "IRS" interview room audio recording?

A10 The note on the drawing is incorrect. The security vendor will be supplying the audio and video recording system for the interview rooms

Q11 Are door alarm contacts required on the sally port doors?

A11 Yes, alarm contacts required.

Q12 Who is responsible for providing the "SPC" Safety Photo Cells mentioned on the drawings?

A12 The door vendor will provide the SPC.

Q13 Are there security marked drawings available for the Public works building similar to the Police Station? If not, please indicate what doors require readers and required camera coverage.

A13 There are no security drawings for DPW. All exterior doors as well as Doors #13, 22, 29, 31, 32, 51, and 52 require access control.

Q14 Do the outdoor cameras need to meet any aesthetic requirements?

A14 None have been specified at this time.

Q15 Can you provide info on the hardware sets for the doors?

A15 None have been specified at this time.

Q16 Due to the varying technologies and options available, can we provide our own pricing template or supplement the proposal rate sheet?

A16 You can provide your own pricing template, as long as the total prices by phase are provided on the Proposal Rate Sheet attached.

Q17 Who is responsible for the network switch configuration at each site as well as the routing for video between sites and mobile access?

A17 The selected vendor will work with the City's IT vendor.

Q18 What are the expectations for response times in regard to a maintenance SLA?

A18 Please provide examples of standard SLA responses based on severity.

Q19 Pending RFP maintains the current timeline, when is the projected project start date?

A19 Phase 1 and Phase 2 will start within 10 days of City Council approval. Phase 3 will come prior to the end of the fiscal year.

Q20 What parts of the RFP are expected to be started at the project start date?

A20 Any proposal accepted will be considered as if it is a 70% plan for both Phase 1 and Phase 2. The selected firm with work with the City and City's IT vendor to finalize design to be incorporated into the A&E drawings of the plans.

Q21 Are there any requirements or expectations for system failover or data redundancy?

A21 System failover and data redundancy is required, specifics to be coordinated with City's IT vendor.

Q22 Who is to provide the electronic door locking hardware?

A22 Door locking hardware is to be specified by the selected security vendor. The City would prefer that the selected security vendor provide the door locking hardware. However, if the selected security vendor does not or cannot provide the hardware it must be specified in the proposal.

Q23 At what point in time will we be notified that a meeting with proposed manufacturers is possible?

A23 See addendum 2.

Q24 Are you planning to select one vendor for all Phases of the project?

A24 The preference is to select one vendor, however, if based on the proposals received it is determined to be in the best interest of the City one vendor may be selected for Phase 1 and 2 and a separate vendor selected for Phase 3.

Q25 Do you have more requirements/specs for the optional Video Wall in phase 2?

A25 Please provide a proposal that maximizes the space as outlined in question 1.

Q26 What frequency is using the wireless system to be maintained in Phase 3?

A26 4.9Ghz

Q27 Do you require LPR (License Plate Recognition) cameras for the parking lot areas?

A27 Not required unless required for proposed vehicle gate control.

Q28 Do you require perimeter fence/ virtual fence capabilities for the outside parts of the Phase 1 and 2 facilities?

A28 Not required at this time.

Q29 Can the VMS be on a cloud solution?

A29 A cloud solution can be proposed but must include all associated costs.

Q30 For the Access Control is the vendor required to install the bolts and hardware forthe doors?

A30 The vendor is required to install any proprietary hardware.

Q31 In the near term (within 18 months of successful deployment/commissioning ofthe system required under this RFP), do you foresee the addition of any cameras to thesystem?

A31 For Phase 3, additional cameras are planned to be deployed.

Q32 If so, will you please provide an estimated number?

A32 10 or fewer within 18 months.

Q33 Regarding the video analytics, will you require Analytics to isolate and detect object color?

A33 Yes

Q34 Regarding the video analytics, will you require Analytics to isolate and detect moving object *direction*?

A34 Yes

Q35 Will the City of Hyattsville consider listing the video analytic requirements anOPTION so that an "apples to apples" comparison of these functions can be made, and the evaluation of pricing is uniform.

A35 The analytics will be listed as an optional item, see updated Proposal Rate Sheet.

Q36 The interview rooms were discussed during the pre-bid meeting as potential, additional camera locations. As the interview rooms are involved in evidence collection and are held to a different standard under law: Will audio capture be required as a feature of the system proposed in response to the RFP?

A36 Yes

Q37 Will the interview rooms require different handling, storage, segregation, etc. ofthe video/audio captured? If so, please specify the requirements.

A37 Yes, interview system is to be active all-time lights are on in the room, and all video and audio must be permanently stored, with access control capabilities.

Q38 Will the City of Hyattsville consider listing the interview rooms requirements as an OPTION, if needed?

A38 No

Q39 Will the City of Hyattsville consider an off-site storage solution for its video or are On Premises servers the preferred/only acceptable option?

A39 See answer above

Q40 Will the City of Hyattsville provide the required servers and workstations, or shallthe selected vendor provide under the RFP response?

A40 Vendor is required to provide specifications for servers and workstations and work with City's IT vendor for installation.

Q41 Will a complete inventory of existing equipment, location and service status be provided?

A41 See Addendum 2

Q42 Will the complete, current system architecture be provided in an electronic formatfor review and assessment?

A42 All available information has been made available.

Q43 With regard to the Evaluation Criteria, will a weighted scale be provided to clarify the selection criteria?

A43 A sample score sheet is part of this addendum.

Q44 The proposal calls for 30-days of video storage. In order to properly scale the system, please specify the:

A44 Desired frames per second - minimum 24fps

Required video resolution - minimum 1080P
Will the City of Hyattsville require continuous or motion-based recording? - continuous except for interview rooms as above

Q45 What is the existing Access Control System in place at the City of Hyattsville PD?
A45 Keypad and some are remote controlled

Q46 Will there be an opportunity to present our solutions in person or via webinar to showcase system features and benefits, pre-award, given the breadth of options you are likely to receive in response to the RFP?
A46 See addendum 2

Q47 Is there existing budget for all phases, including optional sections of the scope of work?
A47 The budget has not yet been set

Q48 Does the city intend to pay for services on an annual basis, or monthly after year 1?
A48 Annual

Q49 Does the city prefer to own the hardware (cameras and access control points), or lease the hardware as part of a subscription service?
A49 The City will consider proposals for either option.

Q50 Can the internal building LAN and external WAN network for the wireless camera system be shared?
A50 Yes, physically shared but logically segmented.

Q51 Is there budget to accommodate any additional network needs that may be encountered in the migration of the 27 wireless cameras from the current monitoring location to the new Police Department Headquarters?
A51 IT related issues will be handled by the City's IT vendor; all other costs should be included in the Phase 3 item.

Q52 Phase 1: Department of Public Works - Can you provide the type of cable being used in the both the DPW building and intended for the video and access control systems?
A52 Cat 6

Q53 Phase 2: Police Headquarters - Can you provide the type of cable being used in the PD Headquarters and intended for the video and access control systems?
A53 Cat 6

Q54 Phase 2: Police Headquarters - Is recorded camera footage intended to be used for evidence purposes if required?

A54 Yes

Q55 Phase 2: Police Headquarters - Is there a requirement for video to be stored onsite?

A55 Yes

Q56 Phase 2: Police Headquarters - Can video beyond 30-days be deleted?

A56 yes, except for video from interview rooms or video that has been flagged for storage.

Q57 Phase 2: Police Headquarters - Is cloud storage an acceptable option?

A57 see question above

Q58 Phase 2: Police Headquarters - Can you share requirements on the type of search and analytics capabilities for video software: i.e.: facial recognition?

A58 The search and analytic capabilities should include the following:

- **Class Categories:** People, Two-Wheeled Vehicles, Other Vehicles, and Animals
- **People Class:** Man, Woman, Boy, and Girl
- **Two-Wheeled Vehicle Class:** Bicycle and Motorcycle
- **Other Vehicles Class:** Car, Pickup, Van, Truck, Bus, Train, Airplane, and Boat
- **Animals Class:** Dog, Cat, Bird, and Horse
- **Attributes:** Lower Wear: Long, Short and by Color
- Upper Wear: Short/No Sleeves, Long Sleeves and by Color
- Hats: Hats, No Hats
- Bags: Backpacks, Handheld Bags
- COLOR: Identify objects according to any combination of Brown, Red, Orange, Yellow, Green, Lime, Cyan, Purple, Pink, White, Grey, and Black
- SIZE: Select objects based on their actual (real-life) size
- SPEED: Select objects based on their actual speed from a histogram of speeds relevant to a specific case
- DWELL: Select objects dwelling for longer than a certain period in a scene
- DIRECTION: Select objects according to their direction as visually seen in the video
- APPEARANCE SIMILARITY: **People Similarity:** Identify similar looking people
- **Vehicle Similarity:** Identify similar looks vehicles
- FACE RECOGNITION: **View All Faces:** View all the faces that were detected in a case
- **Search by Face:** Search by face match, external image or watchlist
- AREA: Identify objects included or excluded within one or more user-defined 3- or 4-sided polygon areas
- PATH: Identify objects traveling along one or more user-defined paths

Q59 Phase 2a: Video Wall - Please verify, the request is for (2) video walls?
A59 Yes

Q60 Phase 2a: Video Wall - Does the city have specific requirements for video resolution on the screens, as this will drive monitor type and video card selection?
A60 min 1080P

Q61 Phase 2a: Video Wall - Will the video walls be used 24/7?
A61 Yes, in Communication's, No in EOC.

Q62 Phase 2a: Video Wall - Has a physical space(s) been defined and can you share the dimensions of the proposed wall space?
A62 see question 1

Q63 Phase 2a: Video Wall - Can you share the dimensions of the workspace/room(s) as this may affect wall size and lines of sight?
A63 plans were provided

Q64 Phase 2a: Video Wall - Does the video wall need a stretched desktop display, individual camera feed displays, or both?
A64 Both

Q65 Phase 3: Wireless Radios - Which radios have a current maintenance agreement today?
A65 All cameras have a current maintenance agreement

Q66 Phase 3: Wireless Radios - When do maintenance agreements expire for each type of radio?
A66 Maintenance is currently month to month

Q67 Phase 3: Wireless Radios - The intention of the City is to grandfather in Ubiquiti radios, please confirm.
A67 Yes

Q68 Server and Switch Maintenance: Regarding server support, can you clarify if the support need is for the Operating System, the resident Applications or both?
A68 Resident applications

Q69 Server and Switch Maintenance: Has a previous maintenance agreement already expired on the servers?
A69 No

Page 15 Proposal Rate Sheet – remove existing rate sheet and replace with new Rate Sheet at the end of the addendum

END OF ADDENDUM #3

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #3 for this RFP and have enclosed it as part of the bid package.

Company Skyline Technology Solutions, LLC.

Signature Date January 25th, 2019

ADDENDUM NO. 4

TO THE REQUEST FOR PROPOSALS (RFP)

FOR VIDEO AND ACCESS CONTROL SYSTEMS – VARIOUS LOCATIONS CITY WIDE

FOR THE CITY OF HYATTSVILLE, MARYLAND

RFP #DPW18-010

Monday, January 14, 2019

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #4 on January 14, 2019 to amend and clarify information and specifications included in RFP #DPW18-010, Video and Access Control Systems – Various Locations City Wide. Addendum #4 changes the submission and proposal opening date. This addendum is incorporated into RFP #DPW18-010 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #4 by signing this addendum where indicated and including this addendum as part of your bid package.**

Changes to the RFP:

PAGE 3 - RFP Solicitation Schedule

Strike the contents of schedule and replace with the following:

RFP Solicitation Schedule:
December 4, 2018: Solicitation
December 13, 2018: 11:00AM Pre proposal and Site Visit
December 20, 2018: Questions Due by 5:00PM
January 4, 2019: Responses to Questions posted by 5:00PM
January 17, 2019: Follow-up Questions Due at 12:00PM
January 18, 2019: Responses to Questions distributed by 5:00PM
January 24, 2019: Proposals Due at 2:00PM
January 24, 2019: Proposals Opened at 2:15PM
January 25, 2019: Invitations for presentation distributed by 3:00PM
January 28-31, 2019: Presentations from selected manufacturers
February 1, 2019: Notification of Intent to Award
February 4, 2019: Motion for Council Approval, Execute Contract, and Issue Notice to Proceed

Page 8 – SUBMISSION OF PROPOSALS

Strike the contents of the section and replace with the following:

The Proposals will be received by the City Clerk, no later than ***2:00 pm, Thursday, January 24, 2019***, and shall be mailed or hand delivered to:
The City of Hyattsville
4310 Gallatin Street
Hyattsville, Maryland 20781
Attn: Laura Reams, City Clerk

For additional information regarding the services specified in this request for qualifications, contact Hal Metzler, City Project Manager in writing by email at hmetzler@hyattsville.org. Questions specific to this solicitation will be accepted until 5:00 PM on Thursday, December 20, 2018.

Page 8 – EVALUATION OF PROPOSALS AND AWARD OF CONTRACT

Strike the first paragraph of this section and replace with the following:

The Proposals will be publicly opened and read on ***Thursday, January 24, 2019 at 2:15PM*** in the Multipurpose Room of the City of Hyattsville's Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland.

Requested Presentation Date and Times

Presentation Timeslots will be available between Monday January 28 and Thursday January 31, 2019. Presentation will begin on the hour at 10am, Noon, and 2PM. Please indicate your top 3 preferred presentation slots below. Not all proposers will be asked to participate in a presentation. Presentation invitations will be at the discretion of the selection committee.

1st Choice date February 5th, 2019 Time 10:00 a.m.

2nd Choice date February 5th, 2019 Time 12:00 p.m.

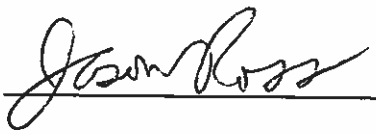
3rd Choice date February 5th, 2019 Time 2:00 p.m.

END OF ADDENDUM #4

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #4 for this RFP and have enclosed it as part of the bid package.

Company Skyline Technology Solutions, LLC.

Signature  Date January 28th, 2019

ADDENDUM NO. 5

TO THE REQUEST FOR PROPOSALS (RFP)

FOR VIDEO AND ACCESS CONTROL SYSTEMS – VARIOUS LOCATIONS CITY WIDE

FOR THE CITY OF HYATTSVILLE, MARYLAND

RFP #DPW18-010

Friday, January 18, 2019

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #5 on January 18, 2019 to amend and clarify information and specifications included in RFP #DPW18-010, Video and Access Control Systems – Various Locations City Wide. Addendum #5 changes the submission and proposal opening date. This addendum is incorporated into RFP #DPW18-010 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #5 by signing this addendum where indicated and including this addendum as part of your bid package.**

Changes to the RFP:

PAGE 3 - RFP Solicitation Schedule

Strike the contents of schedule and replace with the following:

RFP Solicitation Schedule:
December 4, 2018: Solicitation
December 13, 2018: 11:00AM Pre proposal and Site Visit
December 20, 2018: Questions Due by 5:00PM
January 4, 2019: Responses to Questions posted by 5:00PM
January 17, 2019: Follow-up Questions Due at 12:00PM
January 24, 2019: Responses to Questions distributed by 5:00PM
January 31, 2019: Proposals Due at 2:00PM
January 31, 2019: Proposals Opened at 2:15PM
February 1, 2019: Invitations for presentation distributed by 3:00PM
February 4-8, 2019: Presentations from selected manufacturers
February 12, 2019: Notification of Intent to Award
February 19, 2019: Motion for Council Approval, Execute Contract, and Issue Notice to Proceed

Page 8 – SUBMISSION OF PROPOSALS

Strike the contents of the section and replace with the following:

The Proposals will be received by the City Clerk, no later than ***2:00 pm, Thursday, January 31, 2019***, and shall be mailed or hand delivered to:
The City of Hyattsville
4310 Gallatin Street
Hyattsville, Maryland 20781
Attn: Laura Reams, City Clerk

For additional information regarding the services specified in this request for qualifications, contact Hal Metzler, City Project Manager in writing by email at hmetzler@hyattsville.org. Questions specific to this solicitation will be accepted until 5:00 PM on Thursday, December 20, 2018.

Page 8 – EVALUATION OF PROPOSALS AND AWARD OF CONTRACT

Strike the first paragraph of this section and replace with the following:

The Proposals will be publicly opened and read on ***Thursday, January 31, 2019 at 2:15PM*** in the Multipurpose Room of the City of Hyattsville's Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland.

Requested Presentation Date and Times

Presentation Timeslots will be available between Monday February 4 and Friday February 8, 2019. Presentation will begin on the hour at 10am, Noon, and 2PM. Please indicate your top 3 preferred presentation slots below. Not all proposers will be asked to participate in a presentation. Presentation invitations will be at the discretion of the selection committee.

1st Choice date February 5th, 2019 Time 10:00 a.m.

2nd Choice date February 5th, 2019 Time 12:00 p.m.

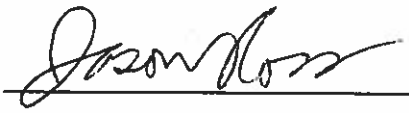
3rd Choice date February 5th, 2019 Time 2:00 p.m.

END OF ADDENDUM #5

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #5 for this RFP and have enclosed it as part of the bid package.

Company Skyline Technology Solutions, LLC.

Signature  Date January 28th, 2019

ADDENDUM NO. 6

TO THE REQUEST FOR PROPOSALS (RFP)

FOR VIDEO AND ACCESS CONTROL SYSTEMS – VARIOUS LOCATIONS CITY WIDE

FOR THE CITY OF HYATTSVILLE, MARYLAND

RFP #DPW18-010

Friday, January 25, 2019

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #6 on January 25, 2019 to amend and clarify information and specifications included in RFP #DPW18-010, Video and Access Control Systems – Various Locations City Wide. **Addendum #6 answers follow up questions submitted.** There are no other changes to the RFP. This addendum is incorporated into RFP #DPW18-010 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #6 by signing this addendum where indicated and including this addendum as part of your bid package.**

Questions and Answers

1. Can the City of Hyattsville provide details of the existing service and maintenance agreements for the cameras, servers, radios, monitors, and VoIP controllers that the winning bidder will pick up the maintenance and support on?

    a. No current existing agreements are in place.

2. The City of Hyattsville issued Agreement included in the City of Hyattsville RFP, states that the contract documents will include "City of Hyattsville Bidding Specifications and Standards for Public Works Construction, Goods or Services". This document is not included in the RFP. Can the City of Hyattsville provide the "Bidding Specifications and Standards for Public Works Construction, Goods or Services" document for review?

    a. This document will be removed from the contract

3. What are the inputs into the video wall?

    a. HDMI out from a computer - Yes

b. IP camera feeds - Yes

c. SDI camera feeds - Yes

4. Has the wall been designed to hold the weight of a monitor wall? i.e. plywood or metal backing behind the drywall.

a. Support will be designed based on monitor wall specs provided.

5. What is the Brightness level in the room?

a. Low light level

6. Are there or will there be overhead lights directly above the screens?

a. No

7. Current or future touchscreen capability?

a. No touch screen in the communication room, yes to the EOC

8. Do they want the look of a monitor wall, or an LED wall?

a. Prefer an LED wall, but will consider a monitor wall

9. Does the City of Hyattsville have a Target Budget for the video walls?

a. No we are open to proposals

10. Time-frame; installation, first-use? Will/should the video wall implementation work be completed within the designated 180 days detailed in the RFP?

a. Installation will be scheduled for end of 2019/beginning of 2020 with full operation of the station expected approximately May 2020.

11. Does the City of Hyattsville have specific Training requirements for the video walls?

a. Train the trainer for daily operations and IT/setup training with CIO

12. Are there / should the winning bidder anticipate any Service SLAs requirements for the video walls?

a. Yes, service is to be included in the price for year 1, and a price proposed for optional years 2-5.

13. Are you looking for a 1080p resolution overall for each of the video walls or per display surface?

a. Per display surface

14. Does the City have a preference for a particular type of monitor to be used for the video wall?

    a. No

15. Is there a block diagram available of the existing system from cameras to displays?

    a. No

16. Regarding analytics needs, can you provide a list of the types of surveillance issues that would trigger an alarm that analytics would need to monitor?

    a. Motion/movement, Entrance to the user-defined restricted area, Crowding or grouping

17. Is there a particular search function required from the searching software?

    a. See addendum 3 Question 58.

18. Are there different frame rate and compression ratios required for different camera coverage areas? if so, can the City please identify the rates, ratios and locations?

    a.

19. Can cameras be installed on either existing or newly installed light poles?

    a. Cameras can be installed on City owed poles (Typically, we do not own any wood poles)

20. Can additional camera poles be installed if they would improve the security coverage of the facilities?

    a. Yes

21. Regarding Phase 3 wireless network, can the city provide a network map? No map is available

    a. What type of network is in place today: Point to Point (PtP), Point to Multipoint (PtMTP), Mesh, other - Some are PtP and some are Mesh

    b. By Radio Type, is the following information available, and can it be provided:

        i. Frequency – 4.9GHz

        ii. Bandwidth rating and license – Not available

        iii. Age – 1-4years

    c. Are Spare Parts/Units currently available and if so, who is responsible for cost of repair/replacement? No

d. If a particular wireless link can't provide the needed throughput who would be responsible for the cost of replacement/upgrade? If the equipment is not under warranty the City would be responsible.

22. Can the City please provide verification that the number of managed devices in Addendum 1 is actually 99, not 98 as stated?

a. The correct number is 99.

23. Please confirm that the Hanwha cameras SNF-7010 listed in Addendum 1 is the correct model and camera number given, being that it does not appear on a prior page of camera equipment?

a. The list of cameras on Page 3 is correct.

24. Please clarify, on page 4 of Addendum #1 it states the below list represents the cameras covered by the manufacturers 1 year repair or replacement warranty, however the list includes network switches, not cameras.

a. The list is of equipment, not cameras.

25. On Drawing #DE1, Security Device Detention Area, can you confirm if the card reader would be a separate item affixed to the pedestal, with the intercom and enclosed cameras included as part of the pedestal unit?

a. Card reader can be a separate item

26. The description of the "K" icon changes between the drawings for the Police Headquarters, can you please confirm the correct description? We would like to be sure to distinguish between the requirements for a Keyless entry system with electrified device, a motion detection device, or a card reader.

a. All exterior doors should have motion detection, with a card reader/keypad and/or keyless system with electrified device.

27. Can the City clarify the purpose of the Audio Threshold Station identified as "T" on the Police Headquarters drawings?

a. The Audio Threshold Stations pick the voices up from the Holding cells, Security corridors in Detention Areas and monitoring from Control Console with abilities to control the sound (high in volume or low in volume).

28. Can the City provide additional information regarding "Remote" maintenance for the cameras, radios, servers, switches, VoIP controllers, etc. that the winning bidder will pick up responsibility for?

a. Selected contractor would be expected to have the ability to access and troubleshoot the equipment without needing to be onsite, within the limitations of the technology and networks available, prior to or in conjunction with dispatching a technician.

29. Can the City provide the model number for the servers that will be picked up under the existing maintenance contract, information beyond the Dell PowerEdge RM1000 or Seneca Data XNVR4000 information?

a. At the time of this addendum additional information was not available.

30. Can the City provide the expectations for the "real-time" health monitoring for the connected hardware, will the City provide all required ip addressing, network access, etc.?

31. Based on Addendum 1, the Salient and Dell servers were not listed, should they be included in the Phase 3 support?

a. Yes

32. Can the City provide the make and model for the 15 network switches designated in Addendum #1?

a. At the time of this addendum additional information was not available.

33. What is the City's plan for repair or replacement of any failed legacy products for Phase 3? These details will be helpful to provide the best possible support and pricing for this Phase of the RFP.

a. If the legacy product is out of warranty, the City will replace the item.

34. Can the City provide information regarding the lock/electronic lock required for each door? Drawing A-701 does not appear to provide the required information to provide the type of locking you require. If possible, could the City provide a list showing the type of locking device for each door?

a. The City is open to different lock/electronic lock proposals. Previous reviews by City staff recommended to use an electric latch, with the Assa Abloy Click system compatibility to have an electronic key & audit system.

35. Can the City provide additional information to better describe the function of the card reader for the control of the elevators? Additional information regarding the access control system you desire would be helpful.

a. The function of the card reader is to call the elevator.

36. In Addendum #3 question 13, A13 provided information regarding the doors that required access control, although, the last part of the question regarding the camera coverage was not clearly answered, can the City provide the doors that require camera coverage?

a. All doors listed in addendum 3, Question 13's answer will require camera coverage. In addition all interior hall ways, garage bays, and storage spaces will require camera coverage.

37. In Addendum #3 question 40 you state "The vendor is required to provide specification for servers and workstations and work with the City's IT Vendor for installation". Since it states "servers" does that include all servers including the storage archive servers?

a. Yes. The City has internal infrastructure available to use but needs to ascertain additional overhead anticipated and make appropriate provisions

38. In Addendum #3 questions answered Question Q45 asks what access control system is in place at the City of Hyattsville PD. The answer provided does not state what type of system is now being used or what manufacture is being employed. It would be helpful to know what system is now in use and what type of access control cards are being used.

a. As answered in Addendum 3 the current access control is a numeric keypad. No existing security will carry over to the new building.

39. Can the City provide information on the type of elevator that is in operation? Is the elevator using hydraulics or cable? Where is the control room for the elevator control? This information would be helpful to evaluate the cable run from the access control to the elevator control system.

a. The elevator is still under design, but is expected to operate on hydraulics.

40. Will Access control workstations be required within the PUBLIC Works building?

a. Yes to control access for public works only.

41. Please confirm that the IT contractor is providing all servers, workstations for the security project to include all VMS servers and required video storage servers, all access control servers and workstations, all video analytic servers and workstations, all interview room servers and server storage that are required to provide fully functional systems?

a. The City has some existing infrastructure but will procure additional hardware as needed themselves

42. Please confirm the security contractor is only providing software for the VMS, access control, intercom, interview room systems, and video analytics?

a. Security contractor is providing software and hardware. Security contractor will work with IT vendor to specify servers and other items provided by the IT vendor.

43. Please confirm the IT contractor is providing all Cat 6 and non-Cat 6 cabling that may be required to provide complete functional VMS, access control systems, including any specialized cables that may be required?

a. Cat6 only – proprietary cables would need to be provided by the bidder. Other standard cable types I.e. HDMI runs for displays or Cable TV/Internet COAX etc. will be provisioned by the City.

44. Is the security contractor or door hardware contractor responsible for providing the detention door locking hardware?

a. Detention system door locking hardware will be provided by the detention system vendor.

45. Are independent video analytic workstations required at each video wall location (2)?

a. Yes

46. Are police office bodycam cameras to be monitored by the VMS system?

a. No

47. Are police officer bodycam cameras to be viewed and monitored by the video analytics workstations?

a. No

48. Is it anticipated that facility card readers are to be IP based either POE or WIFI devices?

a. Yes POE devices.

49. What contractor is responsible for providing the VOIP system that is providing the building intercom functions?

a. Existing City Phone VOIP System

END OF ADDENDUM #6

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #6 for this RFP and have enclosed it as part of the bid package.

Company Skyline Technology Solutions, LLC.

Signature Date January 28th, 2019

ADDENDUM NO. 7

TO THE REQUEST FOR PROPOSALS (RFP)

FOR VIDEO AND ACCESS CONTROL SYSTEMS – VARIOUS LOCATIONS CITY WIDE

FOR THE CITY OF HYATTSVILLE, MARYLAND

RFP #DPW18-010

Wednesday, January 30, 2019

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #7 on January 30, 2019 to amend and clarify information and specifications included in RFP #DPW18-010, Video and Access Control Systems – Various Locations City Wide. **Addendum #7 answers follow up questions submitted, that were inadvertently omitted from Addendum #6.** There are no other changes to the RFP. This addendum is incorporated into RFP #DPW18-010 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #7 by signing this addendum where indicated and including this addendum as part of your bid package.**

Questions and Answers

1. For PD, For the sally port roll up doors, if a vehicle gate control is offered, will a pedestal with a card reader still be needed?

    a. The vehicle gate control will only be to open the gate to access the site. The roll up doors will be operated by access control at the card reader, via access control inside the sally port, or remotely from the Communications office only.

2. For DPW, Will Roll up doors 38,46,47,48,49 at DPW need access control as well? No

    a. If so, if a vehicle gate control is offered, will a pedestal with a card reader still be needed? A pedestal will be required for communication with visitors/guests regardless of whether a card reader or other access control is required by the proposed system.

3. For DPW, surveillance design what are the areas of most interest?

    a. Mainly egress and ingress? Yes

    b. Hallways and open areas such as training rooms, break rooms, garages? Yes

4. For DPW, maintenance bay what kind of surveillance coverage is needed? Overall surveillance is required. However, cameras need to be placed such that there is visibility under the lifts when they are in operation. This is both for security and safety of the mechanics.
    a. Need to see each roll up door with the highest detail possible?
    b. Or, Overall surveillance of the space will do?
5. For DPW, is surveillance coverage for the Salt dome area needed?
    a. Coverage is desired.
6. For DPW, is surveillance coverage all, one or none of the parking lots needed?
    a. Coverage of all parking areas is desired.

END OF ADDENDUM #7

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #7 for this RFP and have enclosed it as part of the bid package.

Company Skyline Technology Solutions, LLC.

Signature Date January 30th, 2019

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 266 /2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Consolidated Insurance Center, Inc. 11403 Cronridge Drive, Ste 270 Owings Mills MD 21117	**CONTACT NAME:** Joe Marcelo **PHONE (A/C, No, Ext):** 443-738-2743 **FAX (A/C, No):** 443-738-0918 **E-MAIL ADDRESS:** jmarcelo@consolidatedinsurance.com
INSURED SKYLNET-01 Skyline Technology Solutions, LLC 6956-F Aviation Boulevard Glen Burnie MD 21061	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** INSURER A : National Fire Ins of Hartford 20478 INSURER B : Continental Insurance Co 35289 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 201678169 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [X] LOC [ ] OTHER:			6049854989	6/30/2018	6/30/2019	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 500,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS			6049854958	6/30/2018	6/30/2019	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
B	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			6049854961	6/30/2018	6/30/2019	EACH OCCURRENCE AGGREGATE $	$ 11,000,000 $ 11,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] N/A If yes, describe under DESCRIPTION OF OPERATIONS below			6049854975	6/30/2018	6/30/2019	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Professional Liab			6049854989	6/30/2018	6/30/2019	Each Claim Aggregate Retention	5,000,000 5,000,000 25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The insurance company certifies that the insurance covered by this certificate has been endorsed as follows: "The insurance company agrees that the coverage shall not be canceled, changed, allowed to lapse, or allowed to expire until thirty (30) days after notice to: City Administrator, 4310 Gallatin Street, Hyattsville, MD 20781 (City's Representative."

CERTIFICATE HOLDER

City of Hyattsville
4310 Gallatin Street
Hyattsville MD 20781

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Jim Chandler
Submitting Department: Community & Economic Development
Item Type: Planning & Development
Agenda Section:

SUBJECT
CSP-18002 - Magruder Pointe (20 minutes)

HCC-270-FY19

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Memo - Order of Remand - Magruder Pointe CSP.docx

CSP-18002 Remand Order.pdf

Magruder Pointe_Floyd_091118.pdf

Letter to PB, Signed.pdf

Summary Background:
On Monday, January 28th, the District Council approved an 'Order of Remand', thereby sending CSP-18002 Magruder Pointe back to the Planning Board for consideration.

The City has been advised that the M-NCPPC Planning Board is scheduled to reconsider the case at its hearing on March 14, 2019. The Planning Boards Technical Staff report is required to be posted two weeks prior to the Planning Board hearing. The City Council has an opportunity to submit additional comments for the Boards consideration after the report is released. The City Council authorized the Mayor to submit two previous memorandums which are included with this motion.

Next Steps:
If the City Council decides to submit an updated set of comments regarding CSP-18002 into the record, such comments must be adopted no later than March 4, 2019.

Fiscal Impact:
N/A

City Administrator Comments:

The purpose of the discussion item is for City staff to advise the City Council on the recent District Council decision to remand the CSP application and request guidance on the manner in which it would like to proceed. If the City Council were to consider this item on March 4th, the body would have the benefit of an updated M-NCPPC Staff report and could develop a response(s) to the M-NCPPC Planning Board, based on the findings and analysis contained within the report.

Community Engagement:
The M-NCPPC Planning Board has scheduled a hearing for March 14, 2019 to consider this case.

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

City of Hyattsville

Memo

To: Mayor and City Council

From: Jim Chandler, Asst. City Administrator; Director, Community and Economic Development

CC: Tracey Nicholson, City Administrator

Date: February 11, 2019

Re: CSP-18002 Magruder Pointe – Application for Rezoning

Attachments: Order of Remand – Case No. CSP-18002 Magruder Pointe

---

The purpose of this memorandum is to advise the City Council of the actions of the Prince George's District Council and pending M-NCPPC Planning Board hearing regarding CSP-18002 – Magruder Pointe, an application for rezoning.

Details

On Monday, January 28th, the District Council approved an 'Order of Remand', thereby sending CSP-18002 Magruder Pointe back to the Planning Board for consideration. In its determination, the District Council considered the following factors, with advisement from zoning counsel, in its decision:

1. Property Owner or Authorized Representative: The owner's application (and ethic's statement) were filed in accordance with County Code;
2. Amendment to the Application: The application, as amended, was in accordance with PGCC 27-548.26 and 27-145;
3. Recommendation of R-55 Zone: The Board's recommendation of R-55 zone were lawful;
4. Community Planning Findings: The Board's recommendation of R-55 zone were supported by the record;
5. Technical Staff Report: Determined to be in violation of 27-125.05, as the Staff report was not posted fourteen (14) days prior to the hearing.

In its decision, the District Council has provided the Planning Board with additional clarifying direction in its consideration of this case:

1. The Planning Board shall schedule a new hearing to consider the application in accordance with PGCC § 27-125.05(a) to allow the applicant and opposition adequate time to present evidence for

and against the application. If requested, any person may be allowed to sign up or register to become a person of record and participate in the proceedings;

2. The Planning Board shall provide supplemental analysis for the R-55 Zone recommendation. The Board's supplemental analysis shall focus on PGCC § 27-548.26(b)(1)(B)(i) and (ii) and if applicable, any new evidence or argument in support of or against the application;
3. The Planning Board shall also provide supplemental analysis and explanation of the maximum density per acre for single-family attached and single-family detatched dwelling units for the R-55 Zone recommendation.
4. The Planning Board shall issue a decision on the application within sixty (60) days of the date the notice of remand is transmitted from the Clerk of the Council. PGCC § 27-276.

The City has been advised that the M-NCPPC Planning Board is scheduled to reconsider the case at its hearing on March 14, 2019.

Staff Comments

The purpose of the discussion item is for City Staff to advise the City Council on the recent District Council decision to remand the CSP application and request for the Council to provide staff with guidance on the manner in which it would like to proceed.

If the City Council intends on submitting into the record an updated set of comments regarding CSP-18002, any such comments must be adopted no later than March 4, 2019. If the City Council were to consider this item on March 4th, the body would have the benefit of an updated M-NCPPC Staff report and could develop a response(s) to the M-NCPPC Planning Board, based on the findings and analysis contained within the report.

THE PRINCE GEORGE'S COUNTY GOVERNMENT

Office of the Clerk of the Council
(301) 952-3600

January 31, 2019

RE: CSP-18002 Magruder Pointe
Werrlein WSSC, LLC

NOTICE OF DECISION
OF THE DISTRICT COUNCIL

Pursuant to the provisions of Section 27-134 of the Zoning Ordinance of Prince George's County, Maryland requiring notice of decision of the District Council, you will find enclosed herewith a copy of the Council Order setting forth the action taken by the District Council in this case on January 28, 2019.

CERTIFICATE OF SERVICE

This is to certify that on January 31, 2019, this notice and attached Council Order was mailed, postage prepaid, to all persons of record.

Redis C. Floyd
Clerk of the Council

County Administration Building
14741 Governor Oden Bowie Drive, Upper Marlboro, Maryland 20772

Case No.: CSP-18002
Magruder Pointe

Applicant: Werrlein WSSC, LLC

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
SITTING AS THE DISTRICT COUNCIL

ORDER OF REMAND

IT IS ORDERED that Conceptual Site Plan 18002 (CSP-18002), a request to rezone the subject property for future single-family residential development, in Councilmanic District 2, is REMANDED to the Planning Board. PGCC § 27-548.26(b)(3).[1]

A. Factual and Procedural Background

The subject property is in Hyattsville, located at the southeast quadrant of the intersection of Hamilton Street and 40th Avenue, north of Gallatin Street and west of 40th Place, in Planning Area 68, Councilmanic District 2. The 8.26-acre property is divided into two parcel. The front/upper parcel is 3.6 acres and is developed with the former Washington Suburban Sanitary Commission (WSSC) headquarters building on Hamilton Street to the north. The back/lower 4.66-acre parcel is developed with the building's parking lot to the south across Gallatin Street. Prior to 2004, both parcels (8.26 acres) was in the R-55 (One-Family Detached Residential) Zone. In 2004, the District Council adopted *Gateway Arts District Sector Plan and Sectional Map Amendment and the Development District Overlay (D-D-O) Zone* (2004 Plan). The 2004 Plan split-zoned the property—*i.e.*, the 3.6-acre parcel was retained in the R-55 zone but the 4.6-acre parcel was downzoned to O-S (Open Space). The entire property is within the

[1] Before final action the Council may remand the application to the Planning Board for review of specific issues. PGCC § 27-548.26(3)(b).

incorporated City of Hyattsville. Among other zoning requirements, development of the property is subject to the 2004 Plan. PGCPB No. 18-74, pp. 1-2.

In 2018, Werrlein WSSC LLC (Werrlein or applicant) requested to rezone the underlying zone or list of allowed uses, as modified by the 2004 Plan/D-D-O Zone. Werrlein is the applicant and contract purchaser of the land that is the subject of the application. PGCPB No. 18-74, p. 2, PGCC §§ 27-548.26 and 27-273, Application Form, 3/29/2018, Statement of Justification, 3/29/2018, Business Entity Affidavits, 12/12/2018.

On March 29, 2018, Werrlein filed an application and statement of justification to amend the Table of Uses the 2004 Plan to allow townhouses in the O-S and R-55 Zones. Application Form, 3/29/2018, Statement of Justification, 3/29/2018.

On June 15, 2018, Werrlein amended its application. This amendment requested to rezone the O-S portion of the property to R-55 Zone (or R-10A (Multifamily High Density Residential-Efficiency) Zone if needed)), or in the alternative, rezone both parcels of the property to the M-U-I (Mixed Use - Infill) Zone. Statement of Justification, 6/15/2018.

On June 27, 2018, Werrlein filed a second amended application. This amendment requested to rezone both parcels of the property to the M-U-I Zone. Application Form, 6/27/2018, Statement of Justification, 6/27/2018.

On July 18, 2018, Planning Board's Technical Staff issued its report. Staff recommended DISAPPROVAL of Werrlein's request to rezone both parcels of the property to the M-U-I Zone. Staff instead recommended rezoning the 4.66-acres in the O-S Zone to the R-55 Zone. Technical Staff Report, 7/18/2018, p.16.

On July 26, 2018, Planning Board held a hearing to consider Werrlein's amended application. At the hearing, several residents from the neighborhood opposed Werrlein's application. On the same day, Planning Board adopted Resolution 18-74, and, in relevant part, APPROVED the application as follows:

A. DISAPPROVAL of the request and decline to recommend rezoning the property from the One-Family Detached Residential (R-55) and Open Space (O-S) Zones to the Mixed Use–Infill (M-U-I) Zone.

B. APPROVAL of recommendation to rezone the 4.66-acre[2] property in the Open Space (O-S) Zone to the One-Family Detached Residential (R-55) Zone and permit single-family attached residential development with a required detailed site plan, in accordance with the goals and recommendations of the Traditional Residential Neighborhood Character Area on the property. The maximum density for single-family attached is 9 dwelling units per acre and the maximum density for single-family detached is as permitted in the R-55 Zone, or 6.7 dwelling units per acre. PGCPB No. 18-74, p. 15, (7/26/2018, Tr.).

On August 3, 2018, Planning Board served all persons of record with its decision as adopted in PGCPB No. 18-74. Notice, 8/3/2018. Pursuant to PGCC 27-280, the Board's decision is appealable to the District Council within 30-days after the date of Board's final notice.

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[2] If the 4.66-acre parcel is rezoned to R-55, *only* 2.8 acres will be developed with dwelling units because the applicant will transfer the remaining 1.8 acres to the City of Hyattsville for open space/parkland. Statement of Justification, pp. 2-3, 6/27/2018, Department of Parks and Recreation (DPR) Memorandum, 7/6/2018 (The "Lower Parcel" adjacent to Magruder Park is proposed to be all townhomes with a portion of the property to be added to Magruder Park).

On September 4, 2018, certain persons of record filed an appeal of the Board's decision to the District Council (Opposition).[3] Appeal, 9/4//2018, Muth, Smith, Veigas, Beaty, Eisen, Faye, Hrusa, & Currie. Werrlein, through its counsel, filed a response on September 10, 2018. Applicant's Rebuttal, 9/10/2018.

On September 10, 2018, after the deadline to file an appeal, Messrs. Muth, Smith & Nielsen submitted a letter to the Clerk of the Council from attorney, J. Carroll Holzer. The letter contains a legal opinion from Mr. Holzer to Muth, Smith & Nielsen about certain issues in the case, including an objection to the hearing before the Council previously scheduled for September 17, 2018. Letter of J. Carroll Holzer, 10/9/2018.

At the hearing on September 17, 2018, the case was continued because the applicant needed additional time to file appropriate Public Ethics Affidavits.[4] Zoning Agenda, 1/14/2019.

On September 26 and 27, 2018, Messrs. Muth, Smith & Nielsen filed separate letters and affidavits with the Clerk of the Council. The letters and affidavits objected to the hearing before the Council on October 15, 2018, on grounds that the applicant failed to file appropriate Public Ethics Affidavits. Letters, 9/26/2018 and 9/27/2018.

On October 9, 2018, J. Carroll Holzer filed a letter with the Clerk of the Council. This letter, for the first time, indicated that Mr. Holzer represented Messrs. Muth, Smith Nielsen. Mr.

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[3] Review of the Board's decision is mandatory by the District Council. PGCC § 27-548.26.

[4] Pursuant to State law, appropriate affidavits must be filed at least 30 calendar days before consideration of the application by the District Council. Md. Code Ann., Gen. Prov., §5-835(c)(2) (2014, 2018 Supp.) (Gen. Prov., § ___). Affidavits were initially received by the Clerk of the Council in June and August of 2018 but were subsequently deemed incomplete. Business Entity Affidavits, 6/1/2018, 8/1/2018.

Holzer formally objected to hearing before the Council on October 15, 2018, on grounds the applicant failed to file appropriate Public Ethics Affidavits. Letter, 10/9/2018.

At the hearing on October 15, 2018, the case was continued again. This continuance was by consent of the applicant for additional time to file appropriate Public Ethics Affidavits. Zoning Agenda, 1/14/2019, Letter from Norman D. Rivera, 10/12/2018.

On December 12, 2108, Werrlein WSSC LLC (the applicant & contract purchaser) and Jemal's WSSC LLC (the property owner), filed Public Ethics Affidavits. Business Entity Affidavits, 12/13/2018.

On January 9, 2019, Mr. Holzer filed a letter with the Clerk of the Council on behalf of Messrs. Muth, Smith and Nielsen. Mr. Holzer formally objected to the hearing before the Council on January 14, 2019, on grounds the applicant failed to file appropriate Public Ethics Affidavits. Letter, 1/9/2019.

Because of inclement weather, the hearing before the Council on Monday, January 14, 2019, was continued to the next day, Tuesday, January 15, 2019. Opposition argues that the application should be denied. The applicant argues that the Council should approve the application.

Having considered the record and oral arguments of the parties, before the Council takes final action, the application will be remanded to the Planning Board for review of specific issues. PGCC § 27-548.26(3)(b).

B. Findings and Conclusions

- Public Ethics Affidavits

Opposition argues that 1) the "owner" of the subject property is subject to the requirements of the Public Ethics Law and 2) the affidavits on file fail "to report required

information respecting all members currently serving on the District Council" who were elected in November 2018 and who will consider the application. Letters from Holzer, 9/10/2018, 10/9/2018, & 1/9/ 2019, Letters from Smith, Muth, & Nielsen, 9/26/2018, 9/27/2018, (1/15/2019, Tr.).

Both arguments fail as a matter of law. Under State law, after an application for a Conceptual Site Plan has been filed, an *applicant* must file an affidavit, disclosing, among other things, whether *during* the 36-month period *before* the application was filed and *during* the *pendency* of the application, the applicant has not made any payment to a *member*; or if such a payment was made, disclosing the name of the *member*. Gen. Prov., §§ 5-833, 5-835 (Emphasis added). An applicant means an individual or a business entity that is *a title owner* ***or*** *contract purchaser of land that is the subject of the application*. Gen. Prov., § 5-833(c) (Emphasis added). A *candidate* means *a candidate for election* to the County Council who becomes a *member*. § 5-833(f) (Emphasis added). A member includes *any candidate or person duly elected* or appointed who takes the oath of office as a member of the Council and thereby serves on the District Council. § 5-833(l) (Emphasis added).

The Public Ethics Affidavits filed by the applicant complied with State Law. First, an applicant means an individual or a business entity that is a title owner **or** contract purchaser of land that is the subject of the application. Gen. Prov., § 5-833(c) (Emphasis added). Werrlein is a business entity and contract purchaser of the land that is the subject of the application. Second, as the lawful applicant, Werrlein has timely filed the appropriate business entity affidavit. Third, Jemal's WSSC LLC (Jemal)—the title owner of land that is the subject of the application—is not and was not legally required to be an applicant. Thus, Jemal is not subject to the affidavit

requirements of an applicant under the Public Ethics Law. Gen. Prov., §§ 5-833(c), 5-835(c). Fourth (although legally not required), both the applicant (Werrlein) and property owner (Jemal) filed appropriate affidavits in December 2018. The affidavits disclosed, among other things, that neither the applicant or property owner made payments to a member *during* the 36-month period *before* the application was filed and *during* the *pendency* of the application. That is, the affidavits disclosed all required information required by law on *incumbent members* and *candidates* who were duly elected as members and sworn in to serve on the District Council. § 5-833(f) & (l).

The hearing before the District Council did not violate the Public Ethics Law.

- The Application—As Amended

Opposition argues that the application and statement of justification, as amended, are defective and incomplete for several reasons. Appeal, 9/4/2018, (1/15/2019, Tr.). None of these reasons warrant disapproval of the application.

1. Property Owner or Authorized Representative

A property owner may request changes to the underlying zone or list of allowed uses when development of the property is subject to a Development District Overlay Zone. PGCC § 27-548.26 (b)(1)(B). The request is permitted by either an application for a Detailed Site Plan (DSP) or Conceptual Site Plan (CSP). PGCC § 27-548.26 (b)(2)(C). An application for a CSP may be filed by the by the owner of the property **or** the owner's authorized representative.[5] PGCC § 27-273(a).

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[5] A DSP application may also be filed by the property owner's authorized representative. PGCC § 27-282(a). A Zoning Map Amendment application (ZMA) may also be filed by the property owner's

Jemal is the owner of the property that is the subject of the application. Werrlein is the applicant and contract purchaser of the land that is the subject of the application. An owner is defined as a "Person" in whom legal or equitable title rests. "Owner" means any part owner, joint owner, owner of a community or partnership interest, life tenant, tenant in common, tenant by the entirety, or joint tenant. **Where the signature of an "Owner" is required, the term "Owner" includes anyone having clear written authority to act on behalf of the actual "Owner**." PGCC § 27-107.01(a) (172) (Emphasis added).

There is substantial evidence in the record that show Werrlein has clear written authority to act on behalf of Jemal. Each application and statement of justification stated that Werrlein is the "contract purchaser of the site" and Jemal is the "owner of the property." Application Form, 3/29/2018, Statement of Justification, 3/29/2018, Statement of Justification, 6/15/2018, Application Form, 6/26/2018, Statement of Justification, 6/27/2018. Moreover, Jemal submitted a signed Business Entity Affidavit, which disclosed that Jemal is the "owner of the property" that is the subject of application filed by Werrlein. Business Entity Affidavits, 12/12/2018.

The application was filed in accordance with PGCC §§ 27-107.01(a) (172), 27-548.26, and 27-273.

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authorized representative. PGCC § 27-143(a)(1). The County Code is consistent with the State's Public Ethics Law, which permits a contract purchaser (as opposed to the property owner) to be the applicant in an application for a CSP and ZMA. Gen. Prov., § 5-833(c) & (d).

2. Amendments to Application

Werrlein's application was filed pursuant to PGCC § 27-548.26. Under this section of the Code, an application may be anytime in accordance with PGCC § 27-145. In relevant part, PGCC § 27-145 provides

> Amendments which change the requested zoning classification shall be accompanied by a new (revised) justification statement. The amendment shall also be the subject of a new (revised) Technical Staff Report or a statement by the Technical Staff that a new (revised) report is unnecessary. Requests received prior to the date of the public release of the Technical Staff Report shall be administratively granted. Where the Technical Staff recommends an amendment, the applicant may request the amendment within fifteen (15) days after the date of the public release of the Technical Staff Report, in which case the request shall be administratively granted. If the Planning Board hears the case, and either the amendment is different than the one recommended by the staff or the fifteen (15) days have lapsed, the amendment request shall be directed to the Planning Board prior to or on the date on which it first hears the application, or within ten (10) days after the date the Planning Board recommends the amendment. The amendment shall not be permitted if more than ten (10) days have elapsed since the date of the Planning Board's recommendation. PGCC § 27-145(a)(3).

Werrlein filed two (2) timely amendments to its original application. Werrlein's first amended application was filed on June 15, 2018—more than 1 month *before* the Technical Staff Report and the Planning Board's hearing on the application. The first amendment was a request to rezone the O-S portion of the property to R-55 Zone (or R-10A (Multifamily High Density Residential-Efficiency) Zone if needed)), or in the alternative, rezone both parcels of the property to the M-U-I (Mixed Use - Infill) Zone. Statement of Justification, 6/15/2018. Werrlein's second amended application was filed on June 27, 2018—approximately 21 days *before* the Technical Staff Report and approximately 1 month *before* the Planning Board's hearing on the application.

The second amendment was a request to rezone both parcels of the property to the M-U-I Zone.[6] Staff recommended disapproval of the M-U-I Zone but recommended the R-55 Zone. At the hearing before the Planning Board, Werrlein accepted Staff's recommendation to the Planning Board. Planning Board adopted Staff's recommendation. Application Form, 6/26/2018, Statement of Justification, 6/27/2018, Technical Staff Report, 7/18/2018, (7/26/2018, Tr., pp. 17-19), PGCPB No. 18-74. No further amendments were necessary.

The application, as amended, was in accordance with PGCC §§ 27-548.26 and 27-145.

3. Recommendation of R-55 Zone

Under the County Code, Planning Board was authorized to recommend a zone different from what the applicant requested. Pursuant to PGCC § 27-153, Technical Staff may recommend a zone different from what the applicant requested. In such a case, Staff is required to provide an analysis of the alternate zone recommended. PGCC § 27-153(a)(4). In this case, Werrlein requested the M-U-I Zone but Technical Staff, after an analysis of the R-55 Zone (the alternate zone), recommended the R-55 Zone to the Planning Board. Technical Staff Report, 7/18/2018. Pursuant to PGCC § 27-548.26(b)(3), Planning Board held a hearing, adopted Staff's recommendation, and submitted its recommendation to the District Council. PGCPB. No. 18-74. Moreover, the District Council may consider or approve a lesser intense zone than the zone requested by the applicant. PGCC § 27-548.26(b)(5) (District Council may approve, approve with

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[6] Although a moot point, under PGCC § 27-145, Werrlein's second amendment seemed unnecessary because the first amendment requested, in the alternative, rezoning of both parcels to the M-U-I Zone. *See and compare* Statement of Justification, 6/15/2018 and Statement of Justification, 6/27/2018.

conditions, or disapprove any amendment requested by a property owner under this Section). *See also* PGCC § 27-157(d)(1)(The District Council may approve a less intense zone than that requested by the applicant for any part of the subject property involved in the application).

Under the County Code, Planning Board was authorized to recommend a zone different from what the applicant requested. The Board's recommendation of the R-55 Zone was lawful.

4. Community Planning Findings

Community Planning Division (CPD) made findings based on Werrlein's *original* application. CPD Memorandum, 6/5/2018. Planning Board analyzed the findings made by CPD based on Werrlein's *second amended* application and statement of justification dated June 26 & 27, 2018, respectively. The second amended application requested to rezone the *entire* property from the R-55 and O-S Zones to the M-U-I Zone. The WSSC building is on the 3.6 acres of the property zoned R-55, which is within the incorporated City of Hyattsville. The 3.6 acres in the R-55 Zone is *exempt* from the D-D-O standards.[7] PGCPB No. 18-74, p. 8, CPD Memorandum, 6/5/2018, p. 2. Therefore, the WSSC building is *exempt* from Areawide Recommendation 5 of the 2004 Plan.

[7] R-55 zoned properties in the TRN character area within the incorporated City of Hyattsville are exempt from the development standards and will abide by the requirements of the R-55 Zone. 2004 Plan, p. 144, footnote 2. Therefore, the TRN goals and recommendations are not applicable to R-55 zoned properties in the TRN character area within the incorporated City of Hyattsville.

Analyzing the 2004 Plan, the Board made the following findings and conclusions:

Development District Overlay Zone Conformance Issues
The Planning Board finds that this application to rezone the property to the M-U-I Zone does not meet the requirements of Section 27-548.26(b)(2)(A) and (b)(5), as it does not conform with the purposes and recommendations for the Development District, as stated in the Sector Plan. The Planning Board recommends that the O-S-zoned portion of the property be rezoned to R-55.[8]

Traditional Residential Neighborhood Character Area, Recommendation 2, (page 27) states: "Reinforce existing single-family detached residential neighborhoods as community oriented, quiet, low-traffic, and child safe." The construction of townhouses in the R-55 Zone would not prohibit reinforcement of the existing single-family detached residential neighborhoods, with careful site planning and transitions.

Environmental Infrastructure Recommendation 1 (page 36) reads, in part, "Use existing land use regulations to provide open space." Recommendation 1.b is, "Floodplain Areas: Land within the 100-year floodplain is generally restricted from further development (Subtitle 4, Division 2, Prince George's County Code)." All of the land zoned O-S and proposed for single-family attached dwellings is located abutting or within the existing floodplain. The applicant is working with the Prince George's County Department of Permitting, Inspections and Enforcement (DPIE) to relocate and improve the overall function of the floodplain, above what would normally be required. This will result in an overall improvement in the management of quantity and quality, consistent with the environmental site design standards of the County.

As stated above, the goal for the TRN area is, "To promote development of both family-and artist-oriented residential development in the R-55, R-35, R-20, and R-T Zones" (page 138). Therefore, using the portion of the property zoned O-S for townhouses does not conflict with Environmental Infrastructure Recommendation 1. As stated above, "Rezoning to O-S creates the opportunity to expand parkland and reinforce the vision of the traditional residential neighborhood character area" (page

[8] The Board's recommendation was supported by the record. The Environmental Planning Section (EPS) found that rezoning the O-S portion of the property to R-55 was "supported because it is what the Lower parcel was zoned prior to the last update of the Master Plan and would allow development of the area in keeping with surrounding development while also requiring the applicant to address flooding and stormwater issues." EPS Memorandum, 7/9/2018, p. 3. Department of Parks and Recreation also had no objection to the rezoning request. DPR Memorandum, 7/6/2018, p. 2.

> 123). With this development scenario, the applicant is working with the City of Hyattsville to explore opportunities to expand the abutting parkland, consistent with this recommendation. PGPCB No. 18-74, pp. 7-8.

Planning Board did not omit or misrepresent findings made by CPD. PGCPB No. 18-74, pp. 7-8. The Board's recommendation of the R-55 Zone were supported by the record.

5. Technical Staff Report

Under the County Code, "where the Planning Board is authorized to conduct a public hearing in a zoning or site plan case, the Planning Board *shall* publish on its website a copy of the technical staff report no less than two (2) weeks prior to the scheduled public hearing on the application." Moreover, "[i]f new information is provided by the applicant or any governmental agency after the technical staff report is published, any party of record *shall* be allowed a one (1) week postponement if such party so requests." PGCC § 27-125.05(a) (Emphasis added). Under the County Code, words "shall," "must," "may only" or "may not" are always mandatory and not discretionary. PGCC § 27-108.01(a)(19), *Prince George's County v. Vieira*, 40 Md. 651, 660 (1995) (explaining that "shall" is ordinarily "regarded as a direct indication that the Legislature directed that certain conduct is required"); *Columbia Rd. Citizens' Ass'n v. Montgomery County*, 98 Md. App. 695, 700-01(1994)("The word 'shall' in a statute is presumed . . . [to] denot[e] an imperative obligation inconsistent with the exercise of discretion.").

The Technical Staff Report (TSR) was issued on July 18, 2018 and the hearing before the Planning Board was held on July 26, 2018—clearly in violation of PGCC § 27-125.05(a). Pursuant to PGCC § 27-276, time limits for Planning Board to act on an application for a Conceptual Site Plan are as follows:

(1) The Planning Board shall approve, approve with modifications, or disapprove the Conceptual Site Plan within seventy (70) days of its *submittal*. The month of August and the period between and inclusive of December 20 and January 3 shall not be included in calculating this seventy (70) day period.[9]

(2) If *no action* is taken within seventy (70) days, the Conceptual Site Plan shall be deemed to have been approved. The applicant may (in writing) extend the seventy (70) day requirement to provide for some longer specified review period not to exceed forty-five (45) additional days, or such other additional time period as determined by the applicant. PGCC § 27-276(c)(1) and (2) (Emphasis added).

In this case, the applicant expressly waived the initial 70-day review. Therefore, the "no action within 70-days" provision in PGCC § 27-276(c)(2) was no longer applicable to this application. Assuming, *arguendo*, that the "no action within 70-days" provision was applicable, the Board mistakenly believed it was compelled to *approve* the application otherwise it would be deemed an approval. (7/26/2018, Tr.). The Board did *not* have to approve the application[10]—but it did. For purposes of PGCC § 27-276(c)(2), an approval (or disapproval) *is* an action—*not* "no

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[9] A Conceptual Site Plan shall be considered *submitted* on the date the Planning Director determines that the applicant has filed a *complete Plan* in accordance with the requirements of Section 27-273. PGCC § 27-273(g) (Emphasis added). It is unclear from the record when this application was considered submitted in accordance with PGCC § 27-273. It is clear from the record however, that the second amended application was filed on June 27, 2018. If the application could *not* have been considered *submitted* prior to June 27, 2018, and the month of August shall not be included in calculating the 70-day review period, the Board was not compelled to hear the case on July 26, 2018.

[10] Planning Board Procedures — If a Conceptual Site Plan is *not* approved, the Planning Board shall notify the applicant (in writing), stating what changes are required for approval. PGCC § 27-276(d) (Emphasis added). This provision of the Code further supports that, even without a waiver, the Board is not *compelled* to approve an application within 70-days. Moreover, the Board is compelled, if requested, to grant a 1-week continuance if the applicant or any governmental agency provided new information after the Staff's Report is published—regardless of whether the application waives the 70-day review period.

action"—moreover, after the applicant's initial waiver, 27-276(c)(2) was no longer applicable. It is only if there was no waiver and the Board took "no action" on the application within 70-days of its *submittal* could the application be deemed approved. PGCC § 27-276(c)(2).

The fundamental goal of statutory construction is to discern the legislative purpose, the ends to be accomplished, or the evils to be remedied by a provision of a statute. *Barbre v. Pope*, 402 Md. 157, 172, 935 A.2d 699, 708 (2007). Statutes dealing with the same subject matter should be compared and, when possible, be read together and harmonized. *Scott v. State*, 297 Md. 235, 245-46, 465 A.2d 1126 (1983). In this pursuit, all results that are unreasonable, illogical, or inconsistent with common sense should be avoided, and an interpretation should be given which will not lead to absurd or anomalous results. *Comptroller v. John C. Louis Co.,* 285 Md. 527, 538-39, 404 A.2d 1045 (1979). Based on these statutory construction principles, the Planning Board should have read together and harmonize the relevant provisions of the County Code[11] and continue the case for the application to satisfy *all legal* requirements of the County Code.

The decision of the Planning Board is hereby remanded for, among other reasons, compliance with PGCC § 27-125.05(a).

On remand:

1. The Planning Board shall schedule a new hearing to consider the application in accordance with PGCC § 27-125.05(a) to allow the applicant and opposition adequate time to present evidence for and against the application. If requested, any person may be allowed to sign up or register to become a person of record and participate in the proceedings.

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[11] PGCC §§ 27-108.01(a)(19), 27-125.05(a), 27-276(c)(1) & (2), 27-273(g), and 27-276(d).

2. The Planning Board shall provide supplemental analysis for the R-55 Zone recommendation. The Board's supplemental analysis shall focus on PGCC § 27-548.26(b)(1)(B)(i) and (ii) and if applicable, any new evidence or argument in support of or against the application.

3. The Planning Board shall also provide supplemental analysis and explanation of the maximum density per acre for single-family attached and single-family detached dwellings units for the R-55 Zone recommendation.

4. The Planning Board shall issue a decision on the application within sixty (60) days of the date the notice of remand is transmitted from the Clerk of the Council. PGCC § 27-276.

ORDERED this 28th day of January, 2019, by the following vote:

In Favor: Council Members Anderson-Walker, Davis, Dernoga, Glaros, Harrison, Hawkins, Ivey, Streeter, Taveras, and Turner.

Opposed:

Abstained:

Absent: Council Member Franklin.

Vote: 10-0.

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND, SITTING AS THE DISTRICT COUNCIL FOR THAT PART OF THE MARYLAND-WASHINGTON REGIONAL DISTRICT IN PRINCE GEORGE'S COUNTY, MARYLAND

By: _____
Todd M. Turner, Chair

ATTEST:

_____
Redis C. Floyd
Clerk of the Council

Candace B. Hollingsworth
Mayor

Tracey E. Douglas
City Administrator

September 11, 2018

Redis Floyd
Clerk of the County Council
County Administration Building
14741 Governor Oden Bowie Drive
2nd Floor
Upper Marlboro, MD 20772

RE: CSP-18002 Magruder Pointe

Dear Ms. Floyd,

I am writing to you to express the City of Hyattsville's opposition to the process utilized in reviewing the conceptual site plan application for the Magruder Pointe project (CSP-18002). The City believes it is unacceptable for a rezoning to take place without adequate notice to the affected municipality of the proposed change and that it would be inappropriate for the District Council to make a rezoning decision on this project without allowing the City an opportunity to comment.

Prior to the Planning Board Staff making a recommendation to the Planning Board, the conceptual site plan application for the case was modified several times. It evolved from seeking an amendment to the table of uses within the Gateway Arts District Sector Plan to the eventual request to rezone the property to M-U-I. This was the rezoning referred to the City. Quite obviously, Hyattsville's practice is to analyze and comment on the application referred to the City by Planning Board Staff. Consequently, discussions held by the City Council and comments received from our community related to the appropriateness of M-U-I for the property.

Separate from a conversation on the rezoning of the property, the City of Hyattsville also entertained conversations with the application about the purchase of a portion of the lower lot to expand Magruder Park. Both parties came to an agreement to purchase 1.8 acres of the lower parcel, and it was noted that this transaction would be subject to the applicant receiving their subsequent approvals and in no way indicated blanket support from the City of Hyattsville for the project. This fact was inaccurately presented in the Parks Department referral to the Planning Board.

On July 26, 2018, the Prince George's County Planning Board heard the Magruder Pointe application. The Planning Board voted not to support a rezoning of M-U-I, but instead to recommend to the District Council that the property be rezoned to R-55.

The recommendation made by the Planning Board, rezoning to R-55, was not listed in the application or the rezoning referred to the City, and therefore its merits and shortcomings were not discussed by the City.

The recommended change in zoning was compounded by a significant delay in publishing the Planning Board's report. According to section 27-125.05 of the Zoning Ordinance, the technical staff report is to be published and sent to parties of record no less than two weeks prior to the Planning Board hearing. This is, in part, to provide notice to the public and the affected municipalities and allow them an opportunity to review the document and prepare their remarks prior to the Planning Board hearing the matter. In this case, the staff report was not published two weeks in advance. Instead, it was published six (approximately) days prior to the hearing.

The failure of the Planning Board to follow the County Code's mandated notice requirements and the resulting delay in notice prevented the findings of the staff report, notably the recommendation by staff to rezone the property to R-55, from being reviewed and commented upon by the City. Thus, the City of Hyattsville did not receive the process due to it under the County's Code, i.e., it did not receive adequate notice of the proposed zoning change. Additionally, the Planning Board was deprived of the City's input and this body might be as well.

I ask that you refer the matter back to the Planning Board so that the City may have the opportunity to comment. Alternatively, I ask that you allow the City to submit additional testimony and evidence in support of its position to the District Council.

Sincerely,

Candace B. Hollingsworth
Mayor, City of Hyattsville

CC: City Council for the City of Hyattsville
Honorable Deni Taveras, Prince George's County Council
Stan D. Brown, Esquire, People's Zoning Council
Elizabeth Hewlett, Prince George's County Planning Board
Debora Borden, Esquire, Council for the Planning Board
Norman Rivera, Law Offices of Norman Rivera
Tracey Nicholson-Douglas, City Administrator for the City of Hyattsville
James Chandler, Director of Community & Economic Development for the City of Hyattsville
E.I. Cornbrooks, IV, Esquire, City Attorney for the City of Hyattsville

Candace B. Hollingsworth
Mayor

Tracey E. Nicholson
City Administrator

June 5, 2018

Honorable Elizabeth Hewlett
Chairman
Prince George's County Planning Board
14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772

RE: Magruder Pointe (CSP-18002)

Dear Chairman Hewlett:

On Monday, June 4, 2018 the Hyattsville City Council reviewed the land-use application for Magruder Pointe (CSP-18002), a request for an amendment to the Gateway Arts District Sector Plan Table of Uses for the Traditional Residential Neighborhood Character Area.

The City Council voted not to support the proposed Conceptual Site Plan, which would allow the applicant to create an amendment to the table of uses within the Gateway Arts District Development District Overlay Zone to construct townhouses on the parcels currently zoned R-55 and O-S within the Traditional Residential Neighborhood character area.

We are appreciative of the applicant's efforts to meet with the residents of our community over the past several months to listen our community's concerns including, but not limited to, the loss of potential expansion of Magruder Park.

We thank the Planning Board for consideration of the City of Hyattsville's comments and we look forward to your decision.

Sincerely,

Candace B. Hollingsworth
Mayor

cc: City Council
Jonathan Werrlein, Werrlein Properties, Inc.
Henry H. Zhang, Master Planner, Urban Design Section, M-NCPPC

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Jim Chandler
Submitting Department: Community & Economic Development
Item Type: Resolution
Agenda Section:

SUBJECT
Landy Property – Annexation Resolution #2019-01 (10 minutes)

HCC-272-FY19

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Memo - Landy Property Annexation - Discussion 2.19.2019.docx

Landy Annexation Resolution 2019-01.docx

Resolution Exhibit A - Description.pdf

Resolution Exhibit B.pdf

Annexation Plan - Landy Annexation - November 28 2018.doc

Summary Background:
The subject site is owned by the Blumberg Landy Family Trust and is located north of Toledo Terrace and immediately south of Northwestern High School, within the Prince George's Plaza Transit District Overlay Zone. The majority of the undeveloped subject property lies outside of the incorporated limits of the City of Hyattsville.

The land area to be annexed is contiguous to and adjoining the existing corporate area of the City of Hyattsville, to wit, the area bounded on the west by Dean Drive, on the north and east by Northwestern High School, on the east and south by Belcrest Road, and on the south and west by the real property owned by condominium regimes abutting the northern side of Toledo Terrace, with the land to be annexed consisting of 14.9683 acres of land in the Chillum (17th) Assessment District, Prince George's County, Maryland.

Next Steps:
Resolution 2019-01 is scheduled for adoption on March 4, 2019. If approved, the resolution becomes effective 45-days after the passage of the resolution. The land records are then updated with Prince George's County and State of Maryland Legislative Services to reflect the modified municipal limits.

Fiscal Impact:
Approval of this item will not require a budget amendment.

City Administrator Comments:
Recommend Support

Community Engagement:
A public hearing to consider the annexation was held at 7:30 PM on Monday, February 4, 2019, meeting the minimum requirement of 15-calendar after the publishing of fourth notice of proposed annexation.

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?
Complete

City of Hyattsville

Memo

To: Mayor and City Council

From: Jim Chandler, Asst. City Administrator; Director, Community and Economic Development

Date: January 29, 2019

Re: Landy Property – Annexation Resolution #2019-01

Attachments: Annexation Draft Resolution #2019-01
Proposed Annexation Area
State of Maryland Annexation Procedures
MML Municipal Annexation Handbook

The purpose of this memorandum is to provide the City Council with an opportunity to discuss the proposed annexation of the Landy Property, prior to the adoption of Resolution #2019-01.

Annexation Details

The Landy property consists of undeveloped land located along Toledo Terrace, Belcrest Road, Northwest Drive and Dean Drive.

- The subject site is owned by the Blumberg Landy Family Trust and is located north of Toledo Terrace and immediately south of Northwestern High School, within the Prince George's Plaza Transit District Overlay Zone. The majority of the undeveloped subject property lies outside of the incorporated limits of the City of Hyattsville.
- The owner is proceeding through the entitlement approval process for the purpose of constructing 343 fee simple townhouse units on the subject property.
- The land to be annexed is contiguous to and adjoining the existing corporate area of the City of Hyattsville, to wit, the area bounded on the west by Dean Drive, on the north and east by Northwestern High School, on the east and south by Belcrest Road, and on the south and west by the real property owned by condominium regimes abutting the northern side of Toledo Terrace, with the land to be annexed consisting of 14.9683 acres of land in the Chillum (17th) Assessment District, Prince George's County, Maryland.

- An exhibit of the land area is included the background materials that we have provided to you and a print of the exhibit is included here in the Council Chambers and will be on display in the 1st floor lobby until Tuesday, February 19th.
- The Blumberg Landy Family Trust, the sole owner of the subject property, has signed an agreement consenting to annexation by the City of Hyattsville.
- The City is prepared to move forward with annexation consistent with State of Maryland law, which permits the annexation to proceed:
    - "If consent of at least 25% of qualified voters and 25% of owners of assessed property" OR "If petition by at least 25% of qualified owners and 25% of owners of assessed property"
- The City Attorney has prepared the attached Resolution to present to the City Council for this discussion item.
- As required by Maryland State Law, the City published a public hearing notice for four (4) consecutive weeks: December 27, 2018, January 3, 2019, January 10, 2019 and January 17, 2019.
- A public hearing to consider the annexation was held at 7:30 PM on Monday, February 4, 2019, meeting the minimum requirement of 15-calendar after the publishing of fourth notice of proposed annexation.

Recommendation and Action

A resolution for annexation will be considered for 'Discussion' by the City Council at the Regular Council Meeting at 8:00 PM on Monday, February 18, 2019. The motion is scheduled for adoption on March 4, 2019. If approved, the resolution becomes effective 45-days after the passage of the resolution. The land records are then updated with Prince George's County and State of Maryland Legislative Services to reflect the modified municipal limits.

CITY OF HYATTSVILLE
ANNEXATION RESOLUTION 2019-01

A Resolution of the City Council of Hyattsville, Maryland enlarging the corporate boundaries of the City of Hyattsville by annexing land contiguous to and adjoining the existing corporate area of the City of Hyattsville, to wit, the area bounded on the west and south by Northwest Drive, on the west and north by Dean Drive, on the north by Northwestern High School, on the east by Belcrest Road, and on the south by the real property owned by condominium regimes abutting the northern side of Toledo Terrace, with the land to be annexed consisting of 14.9683 acres of la

nd in the Chillum (17th) Assessment District, Prince George's County, Maryland

WHEREAS, the City of Hyattsville has the consent of more than 25% of the persons who reside in the area proposed to be annexed and who are registered to vote in county elections as well as the consent of owners of more than 25% of the assessed valuation of the real property in the area proposed to be annexed; and

WHEREAS, the City Council has determined to initiate a Resolution to enlarge and extend the limits of the City to include the hereafter described area and to make applicable to that area all laws which are now in force or may be hereinafter enacted, except as provided elsewhere herein; and

WHEREAS, the City has entered into an agreement (hereinafter the "Annexation Agreement") that governs the conditions and circumstances that apply to the phasing in of City real property taxes and City services consistent with the proposed development of the undeveloped real property to be annexed; and

WHEREAS, the City Administrator of the City of Hyattsville, Maryland has caused a public notice to be published no fewer than four (4) times, at not less than weekly intervals in a newspaper having a general circulation and the area to be annexed, briefly and accurately describing the proposed change and the conditions and circumstances applicable thereto. The

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public notice specifies that a public hearing will be held on this Resolution by the City Council of Hyattsville, Maryland on the ___ Day of _____, 2019, at the Hyattsville Municipal Building; and

WHEREAS, such hearing was held as scheduled; and

WHEREAS, the City Council deem it appropriate to annex said contiguous property into the City.

NOW, THEREFORE BE IT RESOLVED by the City Council of Hyattsville, Maryland in regular session assembled:

SECTION 1. That there is hereby annexed to the territory of the City of Hyattsville, a municipal corporation, all of the land contiguous and adjoining to the existing City of Hyattsville in Prince George's County, Maryland, as described in the metes and bounds description which is entitled Description of 14.9863 Acres of Land Proposed to be Annexed into the City of Hyattsville, a copy of which is attached hereto and incorporated herein as Exhibit A, and the same being depicted in the survey plat attached hereto and incorporated herein as Exhibit B, with both the metes and bounds description and the survey plat being prepared by John W. Kostic, a licensed surveyor, on March 21, 2018.

SECTION 2. And Be it Further Resolved that the real property taxes as assessed in the City of Hyattsville against the property owners shall commence in accordance with Annexation Agreement, which is incorporated by reference.

SECTION 3. And Be it Further Resolved that municipal services and facilities be provided in accordance with the Annexation Agreement, which is incorporated by reference.

SECTION 4. And Be it Further Resolved that all the provisions of the Constitution of Maryland, all the laws of the State of Maryland applicable to the City of Hyattsville and all laws of the City of Hyattsville shall be and the same are hereby extended and made applicable to such

portion of Prince George's County as is, under the provisions of this Resolution, annexed to and made a part of the City of Hyattsville, Maryland, except as provided elsewhere herein. Nothing herein or elsewhere in the Resolution shall affect the power of the Mayor and City Council of Hyattsville to amend or to repeal any charter revision or ordinance existing at the date of passage of this Resolution, or to enact and ordain any ordinance which, at the date of passage of this Resolution, or hereinafter, it may be authorized to enact or ordain.

SECTION 5. And Be it Further Resolved that all the inhabitants of the territory annexed to the City of Hyattsville by this Resolution and the property of said inhabitants shall, in all respects and to all intents and purposes, be subject to the powers, jurisdictions and authority vested, or to be vested by law, in the Mayor and City Council of the City of Hyattsville, or which may hereinafter be enacted or ordained by it, so far as the same may be consistent with the provisions of this Resolution and the territory so annexed shall, in all respects, be taken and considered as part of the municipal corporation of the City of Hyattsville.

SECTION 6. And Be it Further Resolved that this Resolution shall become effective forty-five (45) days from ____ ____, 2019, provided it is enacted by the City Council of Hyattsville on that date and unless within the forty-five (45) days the City Council of Hyattsville receive a petition for referendum in accordance with the provisions of Maryland Code, § 4-401 et seq. of the Local Government Article.

SECTION 7. And Be it Further Resolved that upon this resolution becoming effective the City Administrator is hereby directed to send this resolution and the new boundaries of the City to the Clerk of the Circuit Court for Prince George's County, the Department of Legislative Services, and the Maryland-National Capital Park and Planning Commission.

INTRODUCED by the Mayor and City Council of the City of Hyattsville at a Regular Meeting on _____ ____, 2019, at which meeting copies were available to the public for inspection, and

PASSED by the Mayor and City Council of the City of Hyattsville, Maryland, at a Regular Meeting on _____ ___, 2019, at which meeting copies were available to the public for inspection.

ATTEST:

Laura Reams, Clerk	Candace Hollingsworth, Mayor

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SCHEDULE "A"

DESCRIPTION OF 14.9683 ACRES OF LAND

PROPOSED TO BE ANNEXED INTO THE CITY OF HYATTSVILLE

CHILLUM (17th) ASSESSMENT DISTRICT
PRINCE GEORGE'S COUNTY, MARYLAND

BEING a parcel of land, hereinafter described as running in, though, over and across the land of Marvin Blumberg, et al, obtained with deeds recorded as Liber 4201 at folio 475, dated March 26, 1973, Liber 8759 at folio 945, dated April 30, 1993, and Liber 40019 at folio 399, dated July 17, 2017, all recorded among the land records of Prince George's County, Maryland; said described parcel of land being a part of Parcel A as shown on a plat of subdivision titled "PLAZA TOWERS", said plat recorded among the aforesaid land records in Plat Book WWW 44 at Plat No. 63; also said described parcel of land being a part of Land Unit 1, Land Unit 2, and Land Unit 3 as shown on a plat of condominium titled "PLAZA TOWERS LAND CONDOMINIUM", said plat recorded among the aforesaid land records in Plat Book REP 211 at Plat No. 80; and being more particularly described in MD State Plane NAD 83 datum as follows:

BEGINNING at the point on the 409.62 feet arc line, now surveyed as 408.23 feet, as shown on the aforesaid plat of condominium titled Plaza Towers Land Condominium, an arc distance of 135.76 feet from its northeastern end thereof, said plat line common with the southeastern right of way line of Dean Drive, 60 feet wide; thence as now surveyed, departing said Dean Drive, running so as to cross and include a part of the aforesaid Land Unit 1 and Land Unit 2, and binding reversely on the fourteenth (14th) through twelfth (12th) line of a description of land included in a resolution and ordinance known as the Heurich Tract Annexation approved and adopted on October 20, 1958, for the following three courses,

1) South 35°24'13" East, 695.85 feet; thence,

2) North 75°18'43" East, 247.00 feet; thence,

3) South 53°32'54" East, 460.33 feet; thence departing the said twelfth line of the aforesaid Heurich Tract Annexation and running so as to cross and include a part of the aforesaid Land Unit 2 and Land Unit 3 for the following four courses,

4) North 81°33'52" West, 83.56 feet; thence,

5) South 08°26'08" West, 15.10 feet; thence,

6) South 86°55'19" West, 502.04 feet; thence,

7) North 03°05'19" West, 152.58 feet to a point on the northern most line of the aforesaid Land Unit 3, at a common corner of the aforesaid Land Unit 1 and Land Unit 2; thence binding on the common lines of said Land Unit 1 and Land Unit 3 for the following two courses,

8) South 85°05'44" West, 124.44 feet; thence,

9) South 03°53'44" East, 149.27 feet to a point on the northern most line of Parcel A as shown on a plat of subdivision titled Toledo Towers, and recorded among the aforesaid land records in Plat Book WWW 38 as Plat No. 70, said Parcel A also shown on a plat of condominium titled The Seville, and recorded among the aforesaid land records in Plat Book NLP 119 as Plat No. 59 through 67, at a common corner of the aforesaid Land Unit 1 and Land Unit 3; thence binding on the common lines of said Land Unit 1 and said Parcel A for the following four courses; thence,

10) South 84°13'08" West, 143.13 feet; thence,

11) South 05°46'52" East, 158.65 feet; thence,

12) South 54°13'08" West, 285.00 feet; thence,

13) South 26°43'31" West, 23.48 feet to a point of curvature on the northeastern right of way line of Northwest Drive, 60 feet wide; thence binding on said northeastern right of way line for the following four courses,

14) 161.20 feet along the arc of a curve deflecting to the left, having a radius of 611.35 feet, and a chord of North 35°32'14" West, 160.73 feet to a point of tangency; thence,

15) North 43°05'27" West, 124.35 feet to a point of curvature; thence,

16) 382.60 feet along the arc of a curve deflecting to the right, having a radius of 1,210.00 feet, and a chord of North 34°01'57" West, 381.00 feet to a point of tangency; thence,

17) North 24°58'27" West, 58.04 feet to a point of curvature; thence binding on a circular fillet between the aforesaid northeastern right of way line of Northwest Drive and the aforesaid southeastern right of way line of Dean Drive;

18) 29.34 feet along the arc of a curve deflecting to the right, having a radius of 20.00 feet, and a chord of North 17°02'45" East, 26.78 feet to a point of reverse curvature; thence binding on the aforesaid southeastern right of way line of Dean Drive for the following three courses,

19) 153.69 feet along the arc of a curve deflecting to the left, having a radius of 462.66 feet, and a chord of North 49°32'58" East, 152.99 feet to a point of tangency; thence,

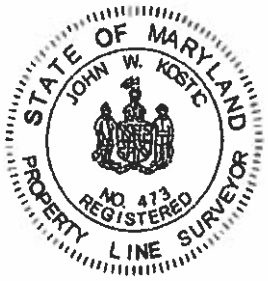
20) North 40°01'57" East, 310.00 feet to a point of curvature; thence,

21) 272.47 feet along the arc of a curve deflecting to the left, having a radius of 1,588.61 feet and a chord of North 35°07'09" East, 272.13 feet to the **POINT OF BEGINNING**, containing 652,018 square feet or 14.9683 acres of land as shown on Schedule "B", attached hereto and made a part hereof by this reference.

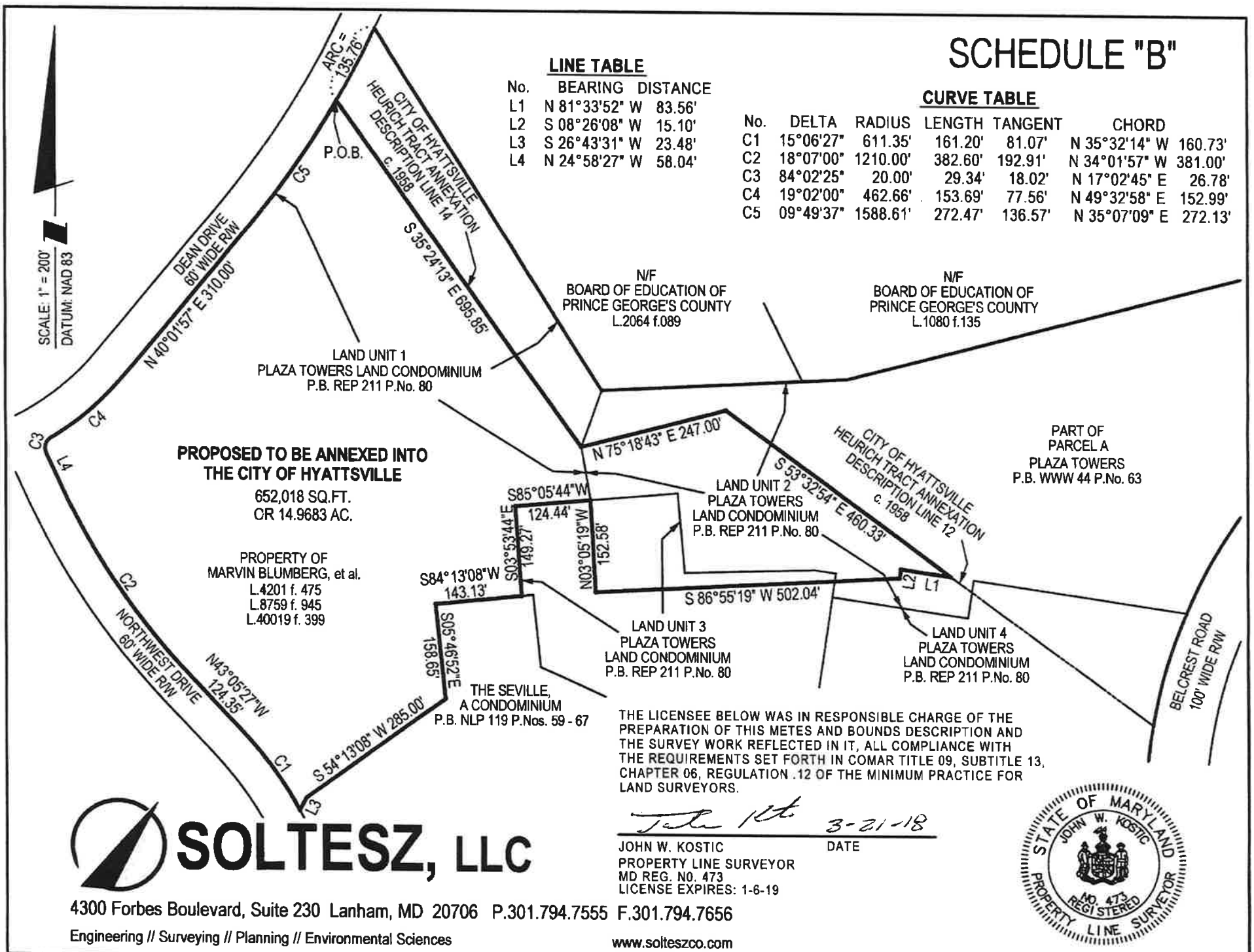
I hereby certify to the best of my professional knowledge, information and belief that: this metes and bounds description was prepared by me or under my direct supervision and that it is in compliance with the requirements set forth in COMAR Title 09, Subtitle 13, Chapter 06, Regulation 12 of the minimum practice for Land Surveyors.

3-21-18

John W. Kostic Date
Property Line Surveyor
MD Reg. No. 473
License expiration date: January 6, 2019



SCHEDULE "B"



LINE TABLE

No.	BEARING	DISTANCE
L1	N 81°33'52" W	83.56'
L2	S 08°26'08" W	15.10'
L3	S 26°43'31" W	23.48'
L4	N 24°58'27" W	58.04'

CURVE TABLE

No.	DELTA	RADIUS	LENGTH	TANGENT	CHORD
C1	15°06'27"	611.35'	161.20'	81.07'	N 35°32'14" W 160.73'
C2	18°07'00"	1210.00'	382.60'	192.91'	N 34°01'57" W 381.00'
C3	84°02'25"	20.00'	29.34'	18.02'	N 17°02'45" E 26.78'
C4	19°02'00"	462.66'	153.69'	77.56'	N 49°32'58" E 152.99'
C5	09°49'37"	1588.61'	272.47'	136.57'	N 35°07'09" E 272.13'

THE LICENSEE BELOW WAS IN RESPONSIBLE CHARGE OF THE PREPARATION OF THIS METES AND BOUNDS DESCRIPTION AND THE SURVEY WORK REFLECTED IN IT, ALL COMPLIANCE WITH THE REQUIREMENTS SET FORTH IN COMAR TITLE 09, SUBTITLE 13, CHAPTER 06, REGULATION .12 OF THE MINIMUM PRACTICE FOR LAND SURVEYORS.

3-21-18

JOHN W. KOSTIC
PROPERTY LINE SURVEYOR
MD REG. NO. 473
LICENSE EXPIRES: 1-6-19

DATE

STATE OF MARYLAND
JOHN W. KOSTIC
NO. 473
REGISTERED
PROPERTY LINE SURVEYOR

SOLTESZ, LLC

4300 Forbes Boulevard, Suite 230 Lanham, MD 20706 P.301.794.7555 F.301.794.7656

Engineering // Surveying // Planning // Environmental Sciences

www.solteszco.com

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City of Hyattsville, Maryland
Landy Annexation Plan
Summary of Annexation

The area under consideration for annexation includes: land contiguous to and adjoining the existing corporate area of the City of Hyattsville, to wit, the area bounded on the west and south by Northwest Drive, on the west and north by Dean Drive, on the north by Northwestern High School, on the east by Belcrest Road, and on the south by the real property owned by condominium regimes abutting the northern side of Toledo Terrace, with the land to be annexed consisting of 14.9683 acres of land in the Chillum (17th) Assessment District, Prince George's County, Maryland. See attached map for the boundaries.

The subject property is located within the Prince George's Transit District Development Overlay Zone and is currently undeveloped. The owner of the subject parcel had an application accepted by the Maryland-National Capital Park & Planning Commission to develop the subject property with single-family attached residential dwelling units. The available land will include a public park facility to be dedicated to the City of Hyattsville. The City of Hyattsville will provide municipal services to the subject parcel, including sanitation services, as Prince George's County Use and Occupancy Permits are approved for residential dwelling units. The City will finance public services through its General Fund.

As of October 9, 2018, the single (1) property owner has signed an agreement consenting to annexation. The percentage of consenting property owners and the number of consenting registered voters exceed the State requirements for a municipality to introduce a resolution of annexation. There are no registered individuals residing in the subject area eligible to consent to annexation.

Annexation Timeline

The following is a proposed timeline for annexation, contingent upon the City Council's approval to schedule a public hearing for the resolution for annexation on October 15, 2018, the following is a timeline for the annexation:

Action	**Date**
Resolution Presented to City Council	October 15, 2018
First notice of public hearing published in Prince George's Sentinel	December 27, 2018
2nd notice of public hearing published in Prince George's Sentinel	January 3, 2019
3rd notice of public hearing published in The Prince George's Sentinel	January 10, 2019
4th notice of public hearing published in	January 17, 2019

The Prince George's Sentinel	
Public hearing 7:30 PM, City of Hyattsville, 4310 Gallatin Street, Hyattsville, Maryland 20781	February 4, 2019
Introduction and Approval of Resolution at Regular City Council Meeting, 8:00 PM	February 18, 2019
Second Reading of Resolution at Regular City Council Meeting, 8:00 PM	March 4, 2019
Annexation Referendum Period	45-calendar days
Resolution and new boundary becomes effective. Notices are issued to County Clerk of Courts, Department of Legislative Services and M-NCPPC	April 18, 2019

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Jim Chandler
Submitting Department: Community & Economic Development
Item Type: Planning & Development
Agenda Section:

SUBJECT
Hyattsville Armory Apartments – Architectural Permit Drawings (15 minutes)

HCC-275-FY19

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS

Armory Apartments - Architectural Permit Drawing Review.docx

Armory Apartments - Permit Plans - Markup .pdf

Gooseneck with Lettering.pdf

Other Signage.pdf

Quackenbush_Garage_Hellbent_mural_finished_1.pdf

TayloredPhotoMemories_MartinWhatson2.pdf

Planning Committee Minutes 1-23-2019.docx

Summary Background:
Hyattsville Armory Apartments is a proposed mixed-use development on a 4.39 acre site along the 5300 block of Baltimore Avenue. The applicant, Urban Investment Partners (Hyattsville Town One LLC) proposed development will include 32,000 square feet of ground floor retail space and 284 rental apartment units.

The staff memo attached include a review of the proposed architectural permit drawings, exhibits and recommendations for the City Council to consider.

Next Steps:
The City Council will need to consider revisions proposed by staff, which will be provided to the owner/applicant for its consideration.

Fiscal Impact:

N/A

City Administrator Comments:
Recommend Support

Community Engagement:
The applicant presented its architectural permit drawings to the City Council on Tuesday, January 22nd and the Planning Committee on Wednesday, January 23, 2019.

Strategic Goals:
Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?
N/A

City of Hyattsville

Memo

To: Mayor and City Council

From: Jim Chandler, Assistant City Administrator and Director, Community & Economic Development

Date: February 12, 2019

Re: Hyattsville Armory Apartments – Architectural Permit Drawings

Attachments: Hyattsville UIP Elevations with Markups
Façade Signage Exhibit
Parking Garage Façade Treatment Exhibit
Planning Committee Minutes – January 2019

The purpose of this memorandum is to provide the City Council a summary of staff recommendations regarding the architectural permit drawings for the Hyattsville Armory Apartments project.

Project Summary

- Hyattsville Armory Apartments is a proposed mixed-use development on a 4.39 acre site along the 5300 block of Baltimore Avenue. The applicant, Urban Investment Partners (Hyattsville Town One LLC) proposed development will include 32,000 square feet of ground floor retail space and 284 rental apartment units;
- On January, 2019, the applicant's Preliminary Plan of Subdivision (PPS) was approved by the M-NCPPC Planning Board. The PPS resolution include the applicant's Bicycle Pedestrian Impact Statement, which will provide funding for one (1) Trolley Trail way-finding marker, purchase and installation of a Capital Bikeshare location and bicycle repair station.
- The applicant presented its architectural permit drawings to the City Council on Tuesday, January 22nd and the Planning Committee on Wednesday, January 23rd. The applicant also met with City Staff on Wednesday, February 6th to review the exterior and interior design of the structured parking facility, as the City will be responsible for the 85 full-time and 47 part-time public parking spaces that are to be created within the footprint of the garage.
- The details of this memo include a review of the proposed architectural permit drawings and recommendations for the City Council to consider.

Project Details

The Hyattsville Armory Apartments is a proposed, mixed-use development occurring along the 5300 block of Baltimore Avenue in City Ward 1. The 4.39 acre site currently includes five vacant structures, as well as two parking lots. The applicant is proposing demolition of the existing structures to construct a 5-6 story building with 32,478 square feet of retail use along the ground floor and 291,430 square feet (285 units) of multi-family residential uses on the upper floors. The building will be five stories on the northern part of the parcel, adjacent to the Hyattsville Armory, and will scale up to six stories on the southern end of the project.

The property lies within the "Town Center" character area of the Gateway Arts District Approved Sector Plan and Sectional Map Amendment. Through the preliminary plan of subdivision, the applicant has consolidating six individual parcels into one large parcel.

The exact mix of retail fronting Baltimore Avenue is not yet determined, but is likely to be a combination of restaurants, convenience type stores, health and beauty stores, as well as a fitness studio or boutique. As for the apartments, apartments will be rented at market rate, and the applicant is proposing the following breakdown of unit types: 25 studios (9%), 174 1-bedrooms (61%), and 85 2-bedrooms (30%).

Public & Private Parking

The applicant will be constructing a structured parking facility with a capacity for 681 total parking spaces. The applicant has also entered into agreements with the City of Hyattsville and Crossover Church to incorporate the parking lots accessed by Jefferson Street into the project. The City of Hyattsville property, known as Lot 5, will be leased to the applicant, so that a structured parking garage can be constructed on its site.

Within the parking garage the applicant will be providing 160 public parking spaces, of which 85 spaces will be full-time public parking spaces, with an additional 47 spaces available to specific days when not in use by Crossover Church. Public parking/retail vehicular traffic will access the garage at the Baltimore Avenue entrance. The interior of the structure will control access to the 'flex parking' space during designated days and times. Public parking/retail vehicles will have the ability to exit from the structure to Jefferson Street for emergency purposes, through controlled automation. The City, its parking and engineering team and UIP will be finalizing a technology plan to provide customers with a safe and seamless parking experience.

A total of 431 parking spaces will be constructed for the private use of residential tenants and controlled with key fob and gate access.

Planning Committee Review

The applicant presented to the Planning Committee on January 23, 2019, 2018. The Planning Committee largely responded positively to the proposal and had a few suggestions for improvements. Below is a list of the recommendations voted on by the Committee:

- RECOMMENDATION: Committee is concerned about the façade and asks the developer to work with all stakeholders on how the façade can be improved to be a more enduring design. Approved: 5 in favor, 2 opposed.

- RECOMMENDATION: The committee recommends more detail is paid to the rear facing parts of the building. Adopted unanimously.
- RECOMMENDATION: Committee recommends following LEED standards where possible. Adopted unanimously.
- RECOMMENDATION: Committee suggests the applicant consider adding a bike sharing station on the south side. Adopted unanimously.
- RECOMMENDATION: Committee recommends the use of native plants. Adopted unanimously.
- RECOMMENDATION: Committee is enthusiastic about Armory Plaza and support the activation of it within the community. Adopted unanimously.
- RECOMMENDATION: Committee is concerned about traffic flow and pedestrian safety throughout the entire perimeter of the project. Adopted unanimously.
- RECOMMENDATION: Committee encourages the developer to be thoughtful in select of tenants including local businesses. Adopted unanimously.

Minutes from the January 2019 Planning Committee meeting are attached to this memo.

Staff Recommendations

Staff recommends the City Council consider requiring the applicant to incorporate the following revisions to the architectural permit plans:

- The City Council requested the applicant to provide a summary of LEED features and/or assessment.
    - Staff has not received a summary of LEED and/or sustainable methodology or materials utilized for the redevelopment of the site and construction of the building. The LEED v4 for BD+C: New Construction and Major Renovation include the following category criteria is as follows:
        - Location and Transportation (16 points)
        - Sustainable Sites (10)
        - Water Efficiency (11)
        - Energy and Atmosphere (33)
        - Materials and Resources (13)
        - Indoor Environmental Quality (16)
        - Innovation (6)
        - Regional Priority (4)
    - The designated for LEED Certification categories are based on achievement of specific 'required activities and an accumulation of points with a maximum of 110 possible points:
        - Certified '40 to 49'
        - Silver '50 to 59'
        - Gold '60 to 79'
        - Platinum '90 to 110'
    - Based upon the project site, land-use requirements, Maryland stormwater regulations, transportation opportunities and applicable building standards, it is likely that if the applicant pursued LEED certification, the project would accumulate a significant

number of LEED points in the categories of Location, Sustainable Sites and Water Efficiency (+/- 25 points).
    - Without additional information on building systems and methodology it is not feasible to assess a point accumulation in the 'Energy and Atmosphere', 'Innovation', 'Regional Priority' and 'Indoor Environmental Quality categories. (15 of 72 potential LEED points).
- The elevation exhibits do not include a signage and lighting plan. The applicant will need to submit a revised plan in order for Staff to assess the proposed façade design.
    - Staff is recommending the applicant include a signage and lighting plan which incorporates signage and lighting consistent with the Gateway Arts District Sector Plan, which specifies, "Signs should be lit externally, where the light does not exceed the area of the sign or spill onto the building façade". Examples of signage and lighting treatments are attached.
    - Parking 'way-finding' signage for both public and private parking will be need to be included in the signage plan.
        - Public Parking signage for the vehicular entrance on Baltimore Avenue should be in blue and white lettering.
        - Directional signage directing motorists to 'public parking' should be located at both the Jefferson Avenue and Hamilton Street vehicular entrances.
- An interior signage and lighting plan for the structured parking facility will be coordinated with the City and Crossover Church.
    - Staff is preparing for a parking garage environment managed through the use of technology and will provide customers the opportunity to pay for parking sessions either through the six (6) parking meters located within the structure or with mobile payment technology. The City does not intend to have parking staff issues citations manually, but will instead utilize ALPR technology to issue parking citations, as necessary.
- The applicant has revised the architecture on the northeast and southeast roof lines to incorporate a flat roof design, thus satisfying the conditions of the Prince George's County Historic Preservation Commission.
    - Staff is supportive of the revisions and concur that flat roof architecture, and reduced height, mitigates impacts to the adjacent historic structures.
- The applicant is proposing a banner display along the north façade of the parking structure.
    - Staff is recommending the applicant eliminate the 'banner' aesthetic proposed along the entirety of the 'NORTH ELEVATION' and in place, incorporate a graphic art/mural display along NORTHEAST ELEVATION and edge of the 'WEST ELEVATION', per sheet A-13. Incorporating a visual element along the northeast and west elevation will provide for an enhanced aesthetic to the site. The applicant should consider incorporating mounted low-level focused downward as to mitigate impact to the night sky. Samples of similar work are attached to this memo.

HYATTSVILLE - ROUTE 1

5300 BALTIMORE AVENUE
HYATTSVILLE, MARYLAND 20781

ARCHITECT

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INDEX OF DRAWINGS:

SHEET NUMBER	DRAWING TITLE
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A-02	Conceptual 1st Floor Plan
A-03	Conceptual 2nd Floor Plan
A-04	Conceptual 3rd Floor Plan
A-05	Conceptual 4th Floor Plan
A-06	Conceptual 5th Floor Plan
A-07	Conceptual 6th Floor Plan
A-08	Conceptual Roof Plan
A-09	Conceptual Elevations
A-10	Conceptual Elevations
A-11	Conceptual Courtyard Elevations
A-12	Building Sections
A-13	Rendered Building Streetscape Elevations
A-14	Historic Building Context Elevation Exhibits

Unit Mix and Area Tabulations

HYATTSVILLE GROSS BUILDING AREAS*					
Building Floor	Residential	Shared Res/Retail Service/Loading	Residential Amenity	Retail	Total Gross
Ground Floor	4,639	11,296		32,478	48,413
2nd Floor Residential	48,152		11191		59,343
3rd Floor Residential	60,939				60,939
4th Floor Residential	60,939				60,939
5th Floor Residential	60,906				60,906
6th Floor Residential	55,855				55,855
PROJECT TOTAL SF	**291,430**	**11,296**	**11191**	**32,478**	**346,395**

HYATTSVILLE BUILDING UNIT MIX				
FLOOR	Studio	1 Bedroom	2 Bedroom	UNITS/FLOOR
Ground Floor Residential				0
2nd Floor Residential	6	26	14	46
3rd Floor Residential	5	37	19	61
4th Floor Residential	5	37	19	61
5th Floor Residential	5	37	19	61
6th Floor Residential	4	37	15	56
Total Units	**25**	**174**	**86**	**285**

Parking Tabulations

PARKING TABULATIONS								
LEVEL	TYPE							TOTAL
	STANDARD	ELECTRIC	COMPACT	HYBRID-STANDARD LENGTH	HYBRID-STANDARD WIDTH	HC	VAN*	
RESIDENTIAL LEVEL 4	106	0	19	0	0	1	0	126
RESIDENTIAL LEVEL 3	81	0	19	0	0	2	0	102
RESIDENTIAL LEVEL 2	81	0	19	0	0	2	0	102
RESIDENTIAL LEVEL 1	81	0	18	0	0	2	0	101
CHURCH	73	0	14	0	0	3	0	90
RETAIL (FLEX)	47	0	10	0	0	5	3	160
RETAIL (to replace existing 65 city spaces)	85	0	10	0	0			
TOTAL PARKING SPACES	554	0	109	0	0	15	3	**681**

*Residential Handicap Van space(s) shall be parked closer to Lobby Entrance on the Retail Level.
*Church Handicap Van space(s) shall be parked closer to the adjacent Church on the surface lot.

GROUND FLOOR RETAIL LEVEL
60.00'

RENAISSANCE
SQUARE ARTIST

CROSSOVER
CHURCH

JEFFERSON ST SIDE

ARMORY
PLAZA

PEDESTRIAN
GARAGE
ENTRANCE

RETAIL
60.00

UTIL

RETAIL
PARKING

FLEX
PARKING

RETAIL
PARKING

22' - 0"

22' - 0"

UTIL

UTIL

UTIL

UTIL

UTIL

RETAIL
60.00

RETAIL
TRASH

RETAIL VEHICLE
ENTRY/EXIT
60.00

VAN

VAN

VAN

APARTMENTS
ABOVE

BIKE
STORAGE

MAINT.
SHOP

RETAIL

RES
LOBBY
60.00

ALLEY

60.00

60.00

SOUTH
PLAZA
+/- 60.00

UTIL

RETAIL

UTIL

UTIL

RES
LOADING

60.00

RETAIL
LOADING/
TRASH

RETAIL

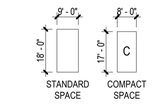
HAMILTON ST

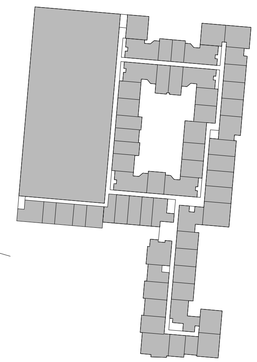
U.S. ROUTE 1 -
BALTIMORE AVENUE

INGRAHAM ST

HAMILTON ST

Parking Space Legend





Key Plan

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U·I·P urban investment partners

A-02

Conceptual 1st Floor Plan

HYATTSVILLE - THE ARMORY

2ND FLOOR PODIUM LEVEL
77.33'

RENAISSANCE SQUARE ARTIST

TO JEFFERSON ST

CROSSOVER CHURCH

JEFFERSON ST SIDE

GARAGE ENTRY/EXIT

WALK TO CHURCH

82.67'

RES PARKING UP

CHURCH PARKING

22' - 0"

22' - 0"

CHURCH PARKING

77.33'

C C C C C C C C C C

UTIL

1F2 0B 1F 0B 1F

LOUNGE

PORCH

ALLEY

HAMILTON ST

2C PATIOS 77.33' 2C1 2C2

2G 0B 0B 2G 1F2

2G 1E 1E 2G 1F

0B 1F 1F 1F

POOL

1F 1F

1B1 LOCKER ROOMS 2B

1B1 2A 1H

1F COURTYARD 1F 1H

1H

77.33 LEASING AMENITY 1H

LOBBY 77.33' 2J

75.33 2F

ELEV LOBBY

1G

AMENITY 1G

RES TRASH 1G

1G

FITNESS PATIOS

2H 2C

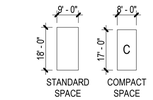
OPEN TO BELOW 1D 0A 2C

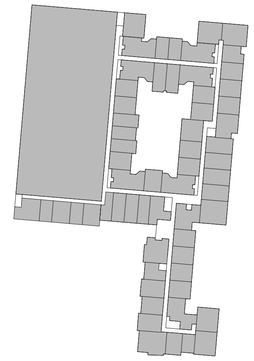
U.S. ROUTE 1 - BALTIMORE AVENUE

INGRAHAM ST

HAMILTON ST

Parking Space Legend





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Nov. 30, 2018

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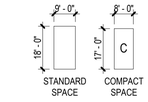
A-03

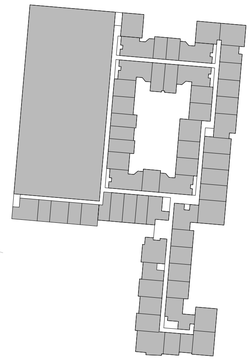
Conceptual 2nd Floor Plan

HYATTSVILLE - THE ARMORY

TYPICAL RESIDENTIAL FLOOR

Parking Space Legend





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A-04

Conceptual 3rd Floor Plan

HYATTSVILLE - THE ARMORY

Parking Space Legend

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A-05

Conceptual 4th Floor Plan

HYATTSVILLE - THE ARMORY

Parking Space Legend

Key Plan

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A-06

Conceptual 5th Floor Plan

HYATTSVILLE - THE ARMORY

Parking Space Legend

Key Plan

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A-07

Conceptual 6th Floor Plan

HYATTSVILLE - THE ARMORY

CROSSOVER
CHURCH

RENAISSANCE
SQUARE ARTIST

JEFFERSON ST SIDE

125.33'
RES
PARKING

22' - 0"

22' - 0"

RES
PARKING

120.00'

ALLEY

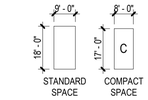
HAMILTON ST

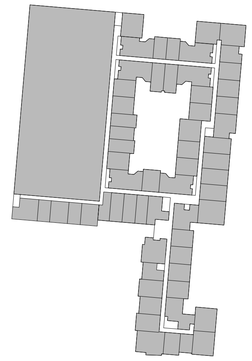
U.S. ROUTE 1 -
BALTIMORE AVENUE

INGRAHAM ST

HAMILTON ST

Parking Space Legend





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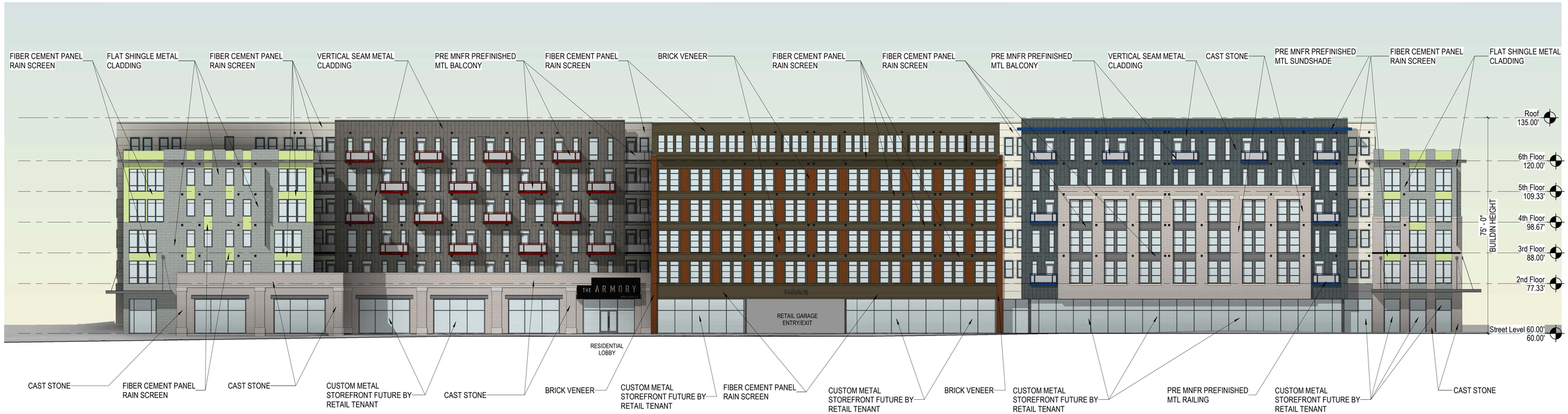
A-08

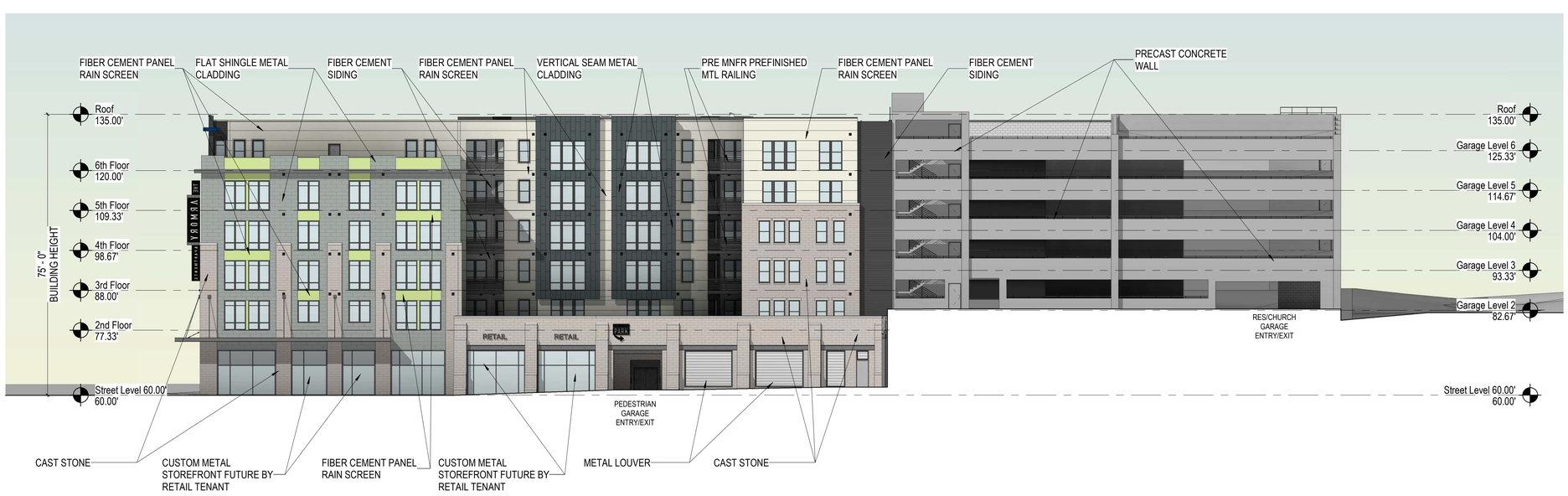
Conceptual Roof Plan

HYATTSVILLE - THE ARMORY



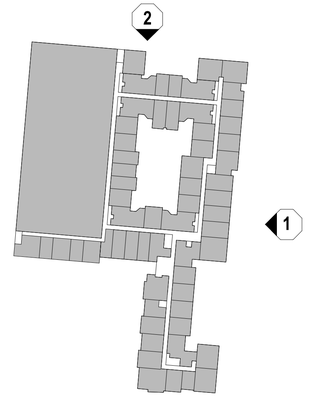
1 EAST ELEVATION - U.S. ROUTE 1 - BALTIMORE AVENUE

1/16" = 1'-0"



2 NORTH ELEVATION - ARMORY PLAZA

1/16" = 1'-0"



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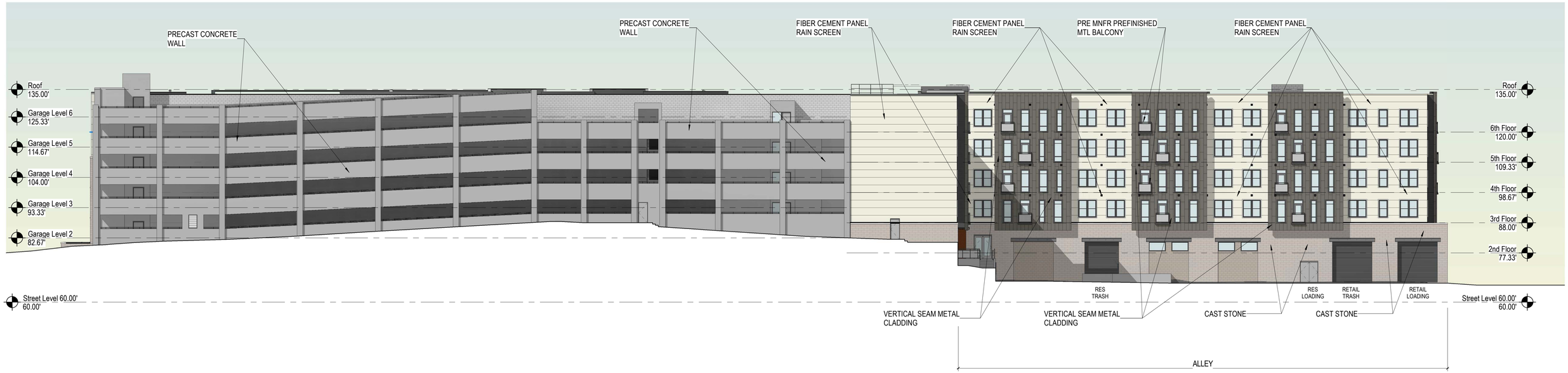
A-09

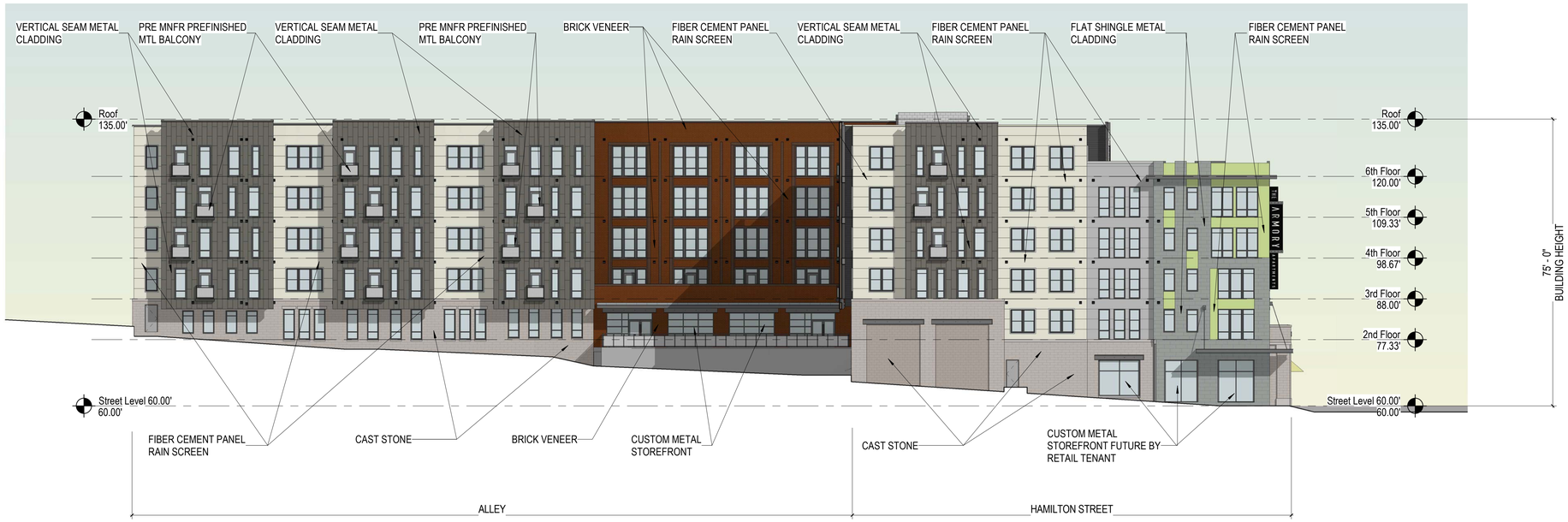
Conceptual Elevations

HYATTSVILLE - THE ARMORY



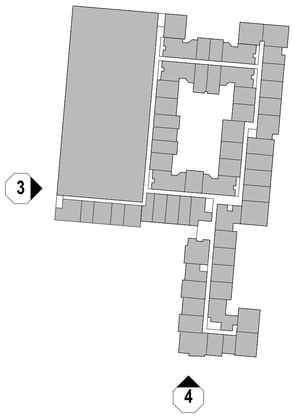
3 WEST ELEVATION

1/16" = 1'-0"



4 SOUTH ELEVATION - ALLEY/HAMILTON STREET

1/16" = 1'-0"



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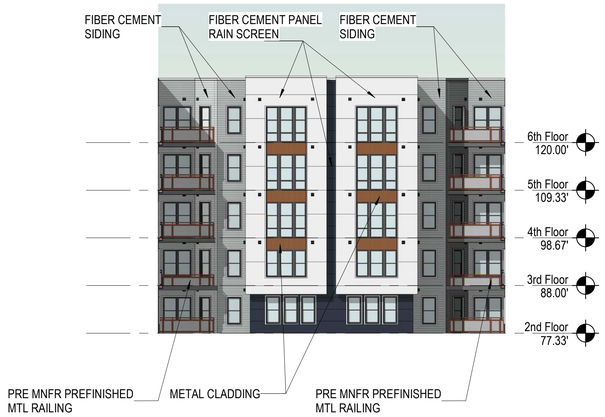
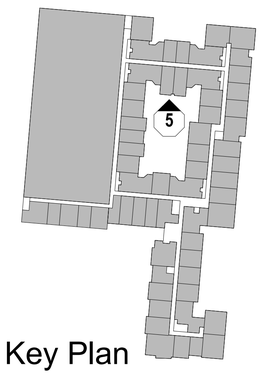
A-10

Conceptual Elevations

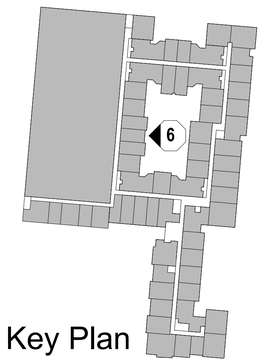
HYATTSVILLE - THE ARMORY





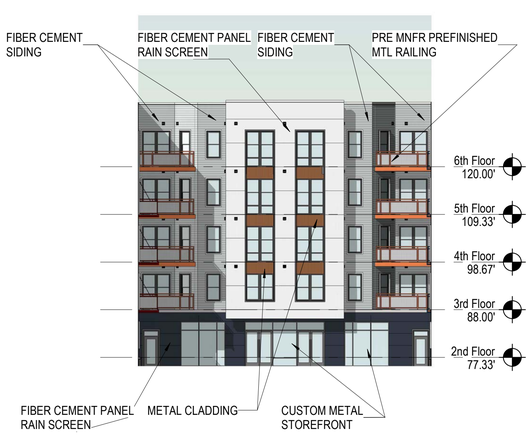
5 COURTYARD - NORTH ELEVATION

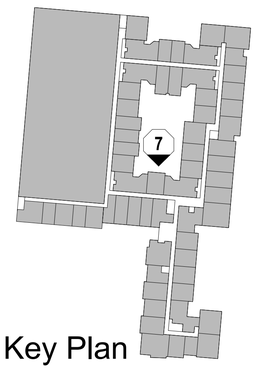
1/16" = 1'-0"



6 COURTYARD - EAST ELEVATION

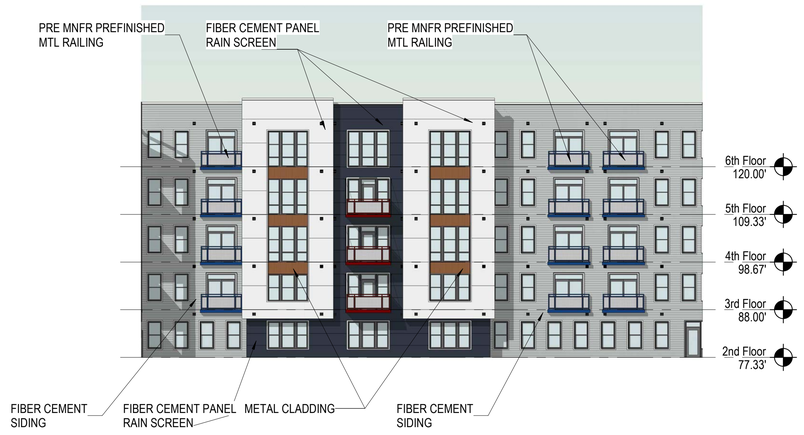
1/16" = 1'-0"

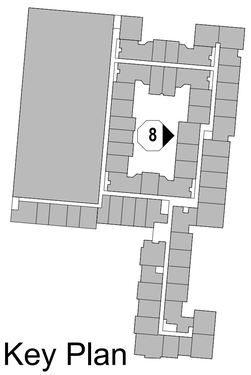




7 COURTYARD - SOUTH ELEVATION

1/16" = 1'-0"





8 COURTYARD - WEST ELEVATION

1/16" = 1'-0"

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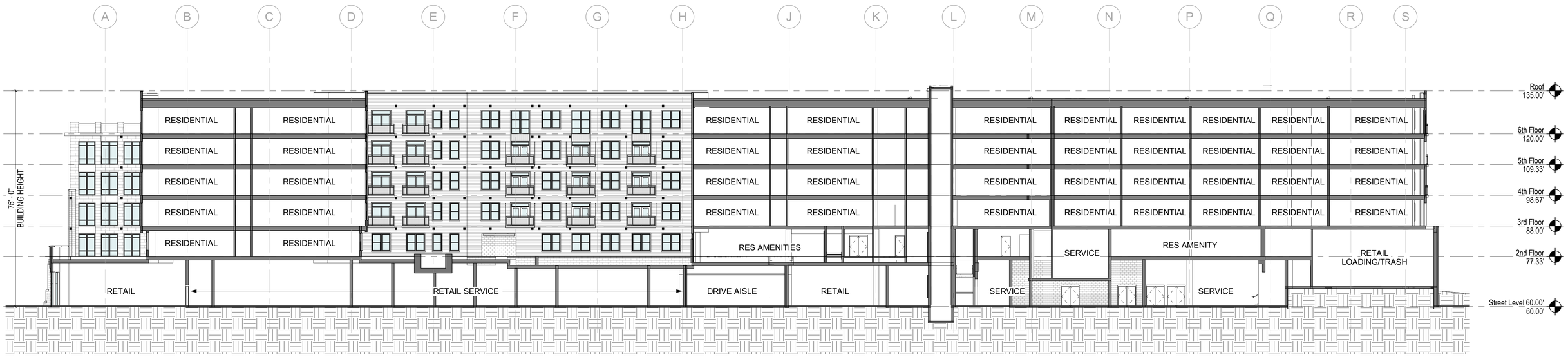
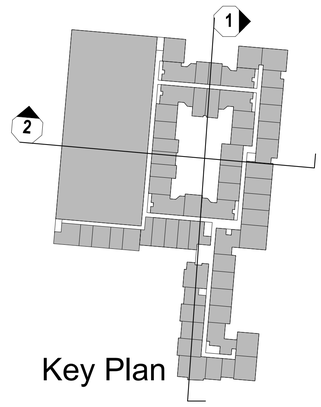


1 BUILDING SECTION

1/16" = 1'-0"

2 BUILDING SECTION

1/16" = 1'-0"



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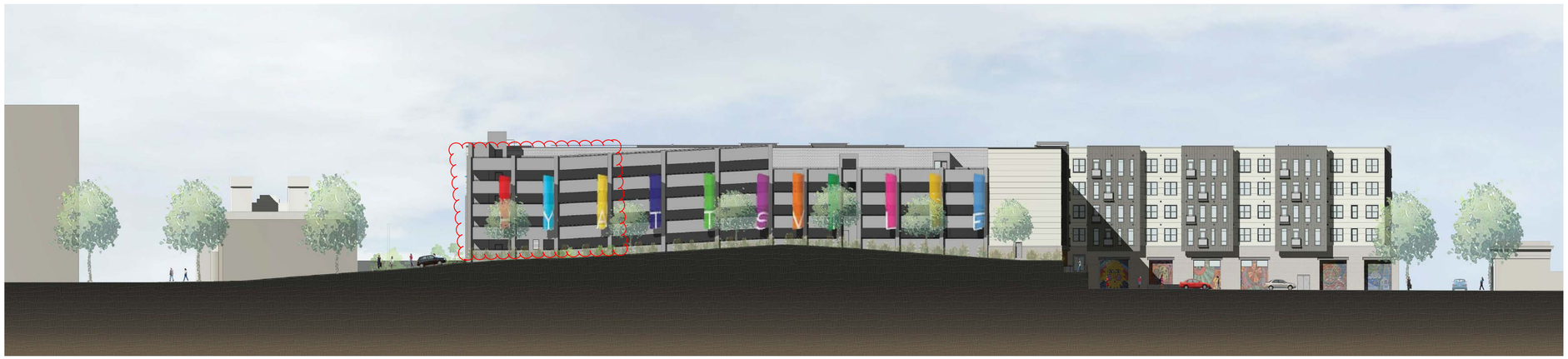
EAST ELEVATION - U.S. ROUTE 1 - BALTIMORE AVENUE

NORTH ELEVATION - AMORY PLAZA

SOUTH ELEVATION - ALLEY/HAMILTON STREET



WEST ELEVATION

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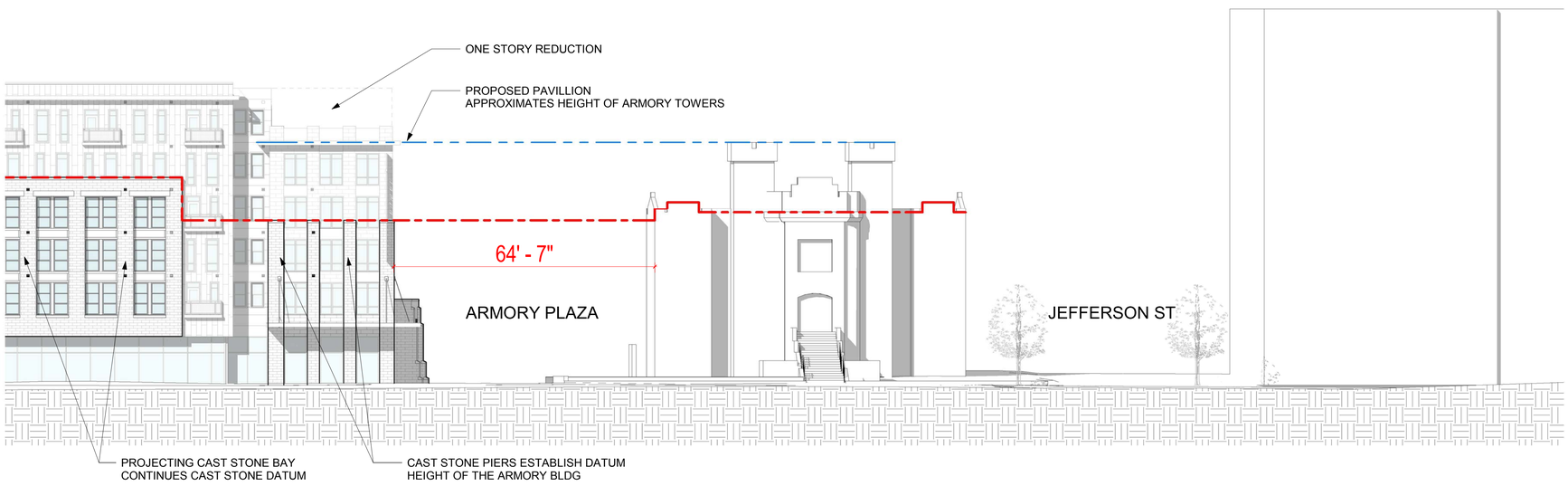
A-13

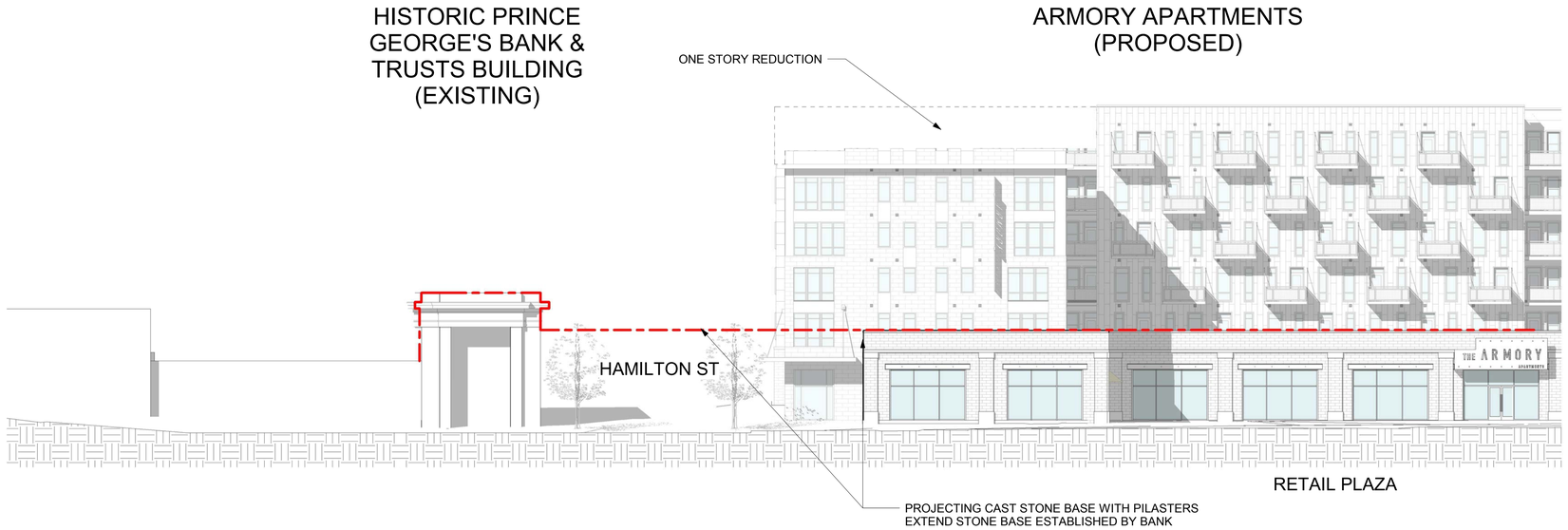
Rendered Building Streetscape Elevations

HYATTSVILLE - THE ARMORY



1 PARTIAL EAST ELEVATION - U.S. ROUTE 1 - BALTIMORE AVENUE

1/16" = 1'-0"



2 PARTIAL EAST ELEVATION - U.S. ROUTE 1 - BALTIMORE AVENUE

1/16" = 1'-0"

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FARMBIRD

LUKE'S LOBSTER
7129
LUKE'S:
WE CATER!

BRUNCH
LUNCH
ambar
BALKAN CUISINE
BALKAN HOSPITALITY SERVED

anthology

LE GRENIER
The French on H
No. 502

UPSTAIRS
MARCUS
sabun
7123
SABUN HOME
BETHESDA

Park Albany
25

7TH ST

CITY OF HYATTSVILLE
PLANNING COMMITTEE MINUTES
JANUARY 23, 2019

1. Introduction of Committee & Guests Members (7:36 PM)
    - Maureen Foster
    - David Marshall
    - Jonathan Mueller
    - Todd Dengel
    - Thomas Sheffer
    - Chad Copeland
    - Will Maxwell
    - Bart Lawrence
    - Thomas Wright
    - Karin Flom
    - Mariachiara Baroni, UIP
    - Krissi Humbard
    - Stuart Eisenberg
2. Committee Business (9:14 PM)
    - Moved to end of meeting
    - Nomination of Committee Chair
        - o Maureen Foster was renominated as Committee Chair
    - Nomination of Committee Vice Chair
        - o Wil Maxwell was renominated as Committee Vice Chair
    - Nomination of Committee Secretary
        - o Jonathan Mueller declined renomination as Secretary. The position will be revisited at the February 2019 meeting.
    - Committee Worksheet, Guidelines and Procedures
        - o Maureen Foster notified committee members that the materials were distributed to the committee members in this evening's materials and they would be further discussed at the February 2019 meeting.
    - Adoption of Minutes from November 2018
        - o Approved unanimously with no edits
    - Maureen Foster notified the committee and audience that the next planning committee meeting will be held February 26th due to the President's Day holiday and City Council meeting on February 19th. She asked staff to verify the room reservation for the 26th.
3. Armory Apartments: Architectural Site Plan Presentation (7:37 PM)
    - Presentation by Mariachia Baroni, Development Associate UIP
    - The applicant has modified the site plan and architectural design in response to comments from the City of Hyattsville, the Prince George's County Historic Preservation Commission and conditions of the Preliminary Plan of Subdivision approved by the M-NCPPC Planning Board on January 10, 2019.

- The structure will consist of 285 residential units and 680 parking spaces (with 160 publicly available) and 31,660 square feet of retail.
- There will be two privately owned but publicly open plazas, one on Route 1 and the second adjacent to Crossover Church. There will be an interior courtyard that will be for the residents only.
- The applicant addressed changes to the architecture since the last presentation to the committee.
    - Prince George's County Historic Preservation Commission (HPC) gave feedback about the height of the building as it relates to Crossover Church. Because the church is smaller, HPC wants Armory Apartments to relate. As a result, there is now a step-down on the 6th story at the corner and the building is only five stories there.
    - On the part of the building with the step-down, HPC recommended a different roof treatment at the corner to relate to the church. The applicant incorporated a turret looking roof design to relate to the turrets on the church.
    - HPC also recommended treating the side of the building facing the church to relate more. The applicant has incorporated decorative buttresses on this side of the structure to relate to the buttresses on the south side of the church.
    - As part of feedback from the July 2018 presentation to the Hyattsville Planning Committee, the applicant has removed the corrugated metal from the façade. As part of feedback from HPC, they wanted the use of fibrous cement to help match the stone of the crossover church.
    - HPC also requested the applicant make changes to what the applicant is calling the "mid-block mercantile" portion of the façade. HPC requested using different materials and depth to this area. The applicant has created a 3-foot setback on the 6th story. The materials on this portion will have the appearance of bricks.
    - At the south end of the site, HPC wanted there to be a sign at the South Plaza (the privately-owned public space facing Route 1) pedestrian entrance to the apartments to have a sign indicating the residential entrance. The applicant also incorporated the buttresses of the north end of the site to the entrance.
    - At the south corner of the site, HPC wanted the materials and feel of this corner to relate to the historical bank site across Hamilton Street. The applicant made changes to incorporate a step down at the south corner, and façade treatment with cement materials that relate to the materials of the bank. Additionally, the original roof at the south corner was pitched. HPC recommended this be changed and it is no longer pitched.
    - Because a church building on site will be demolished, HPC recommended that elements of it be incorporated into this south area of the site. The church has some irregular spacing of windows, and while that could not be incorporated into the design because the units would not work, the applicant has used different styles of windows on this portion of the façade. The top of the church building, a similar turret-style to the Armory building, was also incorporated in the roof of the south side.

- From the alley, the back will consist of metal panels and brick materials. There will be some kind of art incorporated in the alley. The applicant is open to working with the City of Hyattsville to close the alley to incorporate public events.
- The parking garage is visible from the alley, but not from Route 1. There are various options to screen the parking garage from the neighbors behind the building, including banners and landscaping.
- The applicant addressed the public benefits from the development and highlighted the two pedestrian plazas which will be activated public space at the north end (Armory Plaza) and mid-block on Route 1 (South Plaza). The applicant also intends to bury utility lines on Route 1 and are in discussion with PEPCO. Transformers on the site will be underground as opposed to above ground.

- Clarifying questions: (8:01 PM)
  - JM: Is there still public parking?
    - Yes. 160 parking spots are public, listed as retail on the slides.
  - JM: Are they inside the garage?
    - Yes.
  - JM: Is there a spot or two for a ZipCar in the public spaces?
    - We can accommodate, we'd just have to go back and look at it. We will be providing electric car stations, but there is no final number.
  - TS: How many storefronts?
    - It's premature to have that determination. It would depend a lot on whether or not we get one big tenant.
  - TS: It seems like a lot of retail space, especially considering the vacancies on Route 1. We don't want to see more vacancy.
    - We've engaged Street Sense for a feasibility study and came up with three different mixes for tenant types. The idea is that restaurants will be the majority of tenants, ideally with an anchor tenant able to lease a big space. It's a good point and a concern, but the feasibility study shows demand for more retail, just need to sign up the right tenants.
  - TS: For the setback from Route 1, do you know what the sidewalk width is?
    - I believe 12 feet.
  - TS: You didn't mention bike amenities on site, is there parking in the garage?
    - In the garage, and outside we'll have bike parking on Route 1. One on the south, one in the middle, and one close to Armory Plaza.
  - TS: Is it close enough to the bike share by Busboys that you wouldn't need another bike share?
    - Yes, but there will be one to the south because Park & Planning asked for one. There will be some additional private bike parking.
  - TS: Are play amenities for kids integrated into the design?
    - Nothing currently, but Armory Plaza could accommodate it and are thinking about water sprinkles. The thing we want to make sure is that it is safe to children because of the proximity to Route 1.
  - CC: Are the underground power lines just your block?

        - Currently we're still studying this, the utilities on our side serve both our side and the other side of Route 1. We'll take care of what's currently there. It depends on the plans and we need to talk to PEPCO – we can't decide, they will tell us what we have to do.
- TD: With regards to development financing concerns that can put a hold on development, do you have any finance concerns in regards to your projected market rates?
    - We are not concerned about the rents. What we're focusing on is other fees involved in this project that might make it hard, for example the school charge and the utilities.
- TD: Do you have estimates or projections for tenant turnovers and leases of 1-bedroom units, since those are the predominant unit?
    - We're not focusing on turnover that much. We came up with this mix with a demographic and market analysis and what came back was the target for this area is single young professionals that possibly work in the District but can't really live there. So they're looking for an urban environment but just outside the actual District. That's why the majority are 1-bedroom units. The 2-bedroom is a big number because we're envisioning families or graduate students from the University of Maryland who would want to share an apartment and costs.
- TD: How are you going to address wayfinding, technology, and garage capacities for parking?
    - We feel confident about the number of parking provided to residents. We don't think we'll have residential overflow. The number of spaces dedicated to the church comes directly from them – they asked for it under the easement. We will manage those spaces for them, but if they have a need for more, I don't know what they would do.
- TD: How are you going to cordon off these different groups (residents, retail, church), or is it mobile? Are you going to have the ability to open up spaces to make the garage function in a way that accommodates the need at hand?
    - There will be a gate. The resident portion will access from Jefferson Street and you will need a fob.
- MF: Can you explain the egress/ingress for the parking and alley?
    - There are two access points to the garage. The one on Baltimore Avenue will be for public access. This will also be how the public leaves the parking garage.
- MF: Is it ride in/ride out?
    - There will be a light. The second garage access is off Jefferson and is for the residents and the church. Both residents and the church will have a fob. It's the only way they can get in and out.
- MF: And you can turn right or left, going in or out? Will there be signs saying what's public or private parking?

        - The public garage will have signage indicating it's public parking. For the one on Jefferson, unless you know it's there you won't get to it, but we can have a sign that says private parking.
- MF: Is delivery access in the alley?
    - For the loading dock, they will come from Hamilton Street, turn into the alley, go all the way through the alley, then back and load inside the building. They will leave using the alley going all the way up and then down to Hamilton.
- MF: They go through the school and St. Jerome's?
    - No, just before the school.
- MF: Hamilton will be a two-way street then?
    - I do not know when they will be implementing that.
- TD: With regards to wayfinding in the garage, are their signs indicating people going through as to space availability?
    - We haven't decided, but we're looking into the system where each space had a light – available is green and unavailable is red.
- MF: Do you know what the length of the building is and the portion that is the mdi-block mercantile?
    - We will look back.
- MF: Has the conversation for undergrounding the utilities with PEPCO and WSSC already started?
    - WSSC isn't involved with undergrounding the utilities, but we have talked to PEPCO.
- MF: Right, but some people have had problems with WSSC, so I would double check.
    - I will talk to the engineer.
- MF: What is the stormwater management for your two plazas? Are they all hard surfaces? Is their pervious surface?
    - We will have bioretention for stormwater management but the surface is impervious. There is not a lot of space to add structures, but we will provide stormwater management as required. There will be underground vaults behind the Armory. There is not a way to provide much stormwater management above ground.
- MF: Please also get us the height of the Crossover Church
    - We will.
- DM: You mentioned that the alley wouldn't be used at all times?
    - The alley will be open, it will be a public alley. We're in talk with the City that when the City wants to organize an event, we can have a conversation about closing the alley for an event. But it would be a conversation between us and the City.
- DM: Will this project be built all at once or in phases?
    - All at once. We'll start with demolition, then excavation. The garage will be the first structure, and then we'll go with the rest of the building but it will all be one phase.

- DM: And is the demolition all one phase?
    - Yes.
- DM: Is this one continuous building or is it sectioned off? If I'm a tenant, can I get to all sections of the building?
    - It is all one building, if you're a tenant you can go through it all and walk from south to north.
- DM: And there is only one resident entrance from the plaza (with the exception of the garage)?
    - There are two pedestrian entrances. The one at the South Plaza for residents to the building. The second is at Armory Plaza for pedestrian access to the garage.
- DM: The midblock building setback of the roof from HPC – is that area that you're not using outdoor open space for the tenant or is it completely closed off.
    - We're still deciding, having it be a balcony for tenants is an option but we're working it out.
- DM: With the garage, you talked about the number of spaces for everyone and the spaces for electric vehicles, but what about 2-wheeled vehicles like motorcycles, are there any plans for that?
    - I believe we have spaces for them, but I don't have the exact number.
- DM: Will the public spaces in the garage be metered?
    - Yes.
- DM: I see the rear garage and the picture of the banners – is this the same view for what residents would see from Renaissance Square?
    - Yes.
- DM: You talked about everything but the private courtyard. What's in there or what's planned?
    - There will be a pool, a lounge area, a BBQ area with some grills and gathering areas.
- DM: There's no play area for children?
    - We could think about it. The issue is that the space isn't that big – it looks like it from the presentation but it isn't.
- TW: And it's at ground level?
    - Yes.
- BL: Where is the access from the garage to the building?
    - It will be from the level. So for example if you live on level three, you will access the garage from level three. Every residential level will have access to the garage.
- Audience clarifying questions:
  Stuart Eisenberg: David Marshall asked about the parking garage's exterior treatment. Is the garage cast concrete with no mitigation?
    - It is pre-cast concrete. There are different ideas for mitigation, one of those is banners another one is colors. We could also use materials like applying brick. It becomes expensive when you do that but we're

looking into other options. We're in talks with Renaissance Square since they will be looking at it all the time, they're involved.

- SE: Did PEPCO approve undergrounding of the utilities?
  - There has not yet been formal approval, but they did not object when we brought the idea up to them.
    - SE: I recommend you have a contingency.
- SE: There are other properties affected by alley closures, have you engaged people like St. Jerome's, DB Lee, Hyattsville Elementary, and Renaissance Square on this particular issue?
  - They love the idea and want to do the same thing. We've met with Renaissance Square multiple times and St. Jerome's a couple of weeks ago and did not talk about the alley. Ultimately, it's a City decision. We can say our opinion, but if that's what they feel they want to do that's their decision. If/when we would propose a closure, the City needs to engage everyone.
- TS: Does Armory Plaza have pedestrian access from Jefferson?
  - Yes. There is a difference in grade, so there will be stairs.
- TS: Will there be an accessible ramp, as well.
  - I assume it is required, so yes.
- TD: Is Street Sense your broker?
  - Street Sense is the design, CBRE is our broker.
- BL: Would it affect your design of the alleyway if you knew there was a development going in west of your alleyway and their parking garage entrance was on there? How will you consider it moving forward?
  - We are.

- Comments and Committee Recommendations
  - DM: This is a large project taking up a lot of frontage on Route 1. If this is a rendition of what you're looking to do for your sign, I want to see something much better for the Arts District, and much better facades for the retail – tell your tenants to bring their best.
  - DM: I'm a little concerned with the number of public spaces (and residential, but that is your decision). There was some discussion about using the church's spaces when they're not using them at last night's Council meeting.
  - DM: One thing mentioned last night was LEED. Even if you don't build all the way to LEED, anywhere in your project you can incorporate LEED friendly or environmentally friendly, it's helpful to everyone.
  - TD: I would like to see some architectural façade features. I understand you're using different materials, banners, and painting, but I want a façade that would actually be something to look at (e.g. Pike & Rose and Rockville). This will be so critical to what the façade of Hyattsville on Route 1 will be.
  - TD: I want more public discourse about whether or not this development is actually happening. If there's some concerns from the City or the Council that would not move this forward, this needs to be public.

- CC: I like the way it looks and think it's attractive and thoughtful. The backside is not as nice as the front. I don't think the back does what you hoped it does and I would encourage you to really put your foot on the pedal in terms of making the back look as great as the front.
- TW: Concur with Chad Copeland. The façade on Route 1 seems well incorporated and I found it attractive and interesting overall. But the banners [on the back] don't do enough. Perhaps breaking it up with other materials to add visual interest.
- TW: Armory Plaza has a lot of potential for an activated public space which is why I asked about play features. Like in Columbia Heights on 15th Street, there's a real nice splash park area that can be used in the winter for other things and it's right on a busy thoroughfare. This can be worked in as a benefit for residents and businesses. There isn't space to accommodate a playground, so this would be a nice gesture to add something to a nearby public park like King Park or finding some way that would contribute to the benefit of residents.
- TW: I'm a proponent of having a bike share on the south side, since crossing Route 1 can be challenging.
- TW: Swinging parking with the church spaces sounds interesting, it could be designed in a way that could be negotiated potentially to the church's profit.
- JM: Vehicle sharing spaces in the garage isn't a must for me, but I thought it was a good thing to study. But maybe market studies say people are moving to ride shares instead.
- MF: I continue to be concerned about traffic on Jefferson Street because it's already a nightmare to get onto Route 1. We need to work with Maryland State Highway because the lights need to be changed.
- MF: We also need more information about curb lane parking on Route 1 and what is happening with that with SHA.
- MF: I would also like to see a shadow plan for what this does to the light on Route 1 and the other side of Route 1.
- MF: I share concern about the back side of the building. Make sure what faces the neighbors is as nice as what faces the street.
- MF: I'm concerned in your plan it looks like you're not using native plants and would hope you use native plants especially for rain gardens.
- DM: If the big blank wall of the parking garage could have a piece of art and open parts of the garage have some kind of complete screening, whether that means changing the materials it's made out of or creating a 3-4 story billboard or canvas.
- CC: This is such a big thing going in that's going to dominate this area of town and you've done this but keep in mind to make it as special as you can. It's so big and won't be going anywhere anytime soon, and the people who live here would appreciate you to keep that in mind.
- TD: It's hard to dictate retail, but there's a strong level of community businesses trying to grow here. I hope a strong effort is made to make that retail special.

- General comments from the audience:
  Stuart Eisenberg: The Hyattsville CDC was able to get a $300,000 bond bill approved to assist with the Armory development. The project has been approved other than dealing with agencies on a signature basis, so if Park and Planning didn't say 'give us money for this' then that's it.
- Stuart Eisenberg: Density to support retail along the corridor is the priority.
- Stuart Eisenberg: The small-town square is a feature that is unique. We shouldn't be thinking "Oh, there's no playground for the kids." It's not what's missing in our community. What's missing is assembly space which this provides.
- Stuart Eisenberg: Architecture is the weakest component. I'm sure you got the letter from the Hyattsville Preservation Association, their concerns are the lack of a coherent style or architectural identity for the facility and that remains a concern as well as the view.

- Recommendations:
  - RECOMMENDATION: Committee is concerned about the façade and asks the developer to work with all stakeholders on how the façade can be improved to be a more enduring design.
    - Approved: 5 in favor, 2 opposed.
  - RECOMMENDATION: The committee recommends more detail is paid to the rear facing parts of the building.
    - Adopted unanimously.
  - RECOMMENDATION: Committee recommends following LEED standards where possible.
    - Adopted unanimously.
  - RECOMMENDATION: Committee suggests the applicant consider adding a bike sharing station on the south side.
    - Adopted unanimously.
  - RECOMMENDATION: Committee recommends the use of native plants.
    - Adopted unanimously.
  - RECOMMENDATION: Committee is enthusiastic about Armory Plaza and support the activation of it within the community.
    - Adopted unanimously.
  - RECOMMENDATION: Committee is concerned about traffic flow and pedestrian safety throughout the entire perimeter of the project.
    - Adopted unanimously.
  - RECOMMENDATION: Committee encourages the developer to be thoughtful in select of tenants including local businesses.
    - Adopted unanimously.

4. Adjourn (9:20 PM)

Hyattsville City Council Agenda Item Report

Meeting Date: February 19, 2019
Submitted by: Laura Reams
Submitting Department: City Clerk
Item Type: Community Notices
Agenda Section:

SUBJECT
City Calendar: February 20 - March 4, 2019

HCC-266-FY19

Recommendation:

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
Main City Calendar_Feb 20 - Mar 4 2019.docx

Summary Background:
N/A

Next Steps:
N/A

Fiscal Impact:
None

City Administrator Comments:
N/A

Community Engagement:
N/A

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

Weekly Program Offerings

Ageless Grace Senior Exercise Classes
Wednesdays and Fridays, 10:00 AM @ City Municipal Building

Creative Minds
Tuesdays and Thursdays, 10:00 AM @ Magruder Park Recreation Center

Teen Center
Every school day, starting at 3:30 PM @ Magruder Park

City Calendar: February 20 – March 4, 2019

Ward 1 Check-In
February 20, 6:30 PM – 7:30 PM @ Friendship Arts Apartments

Code Compliance Advisory Committee Meeting
February 20, 7:00 PM – 9:00 PM @ City Building, 2nd Floor Prangely Room

Race and Equity Task Force Meeting
February 20, 7:00 PM – 9:00 PM @ City Building, 1st Floor Multipurpose Room

Celebrating Black History Month
In celebration of Black History Month, join us Thursday, February 21, 7 p.m., at the City Building for a showcase of art projects from Hyattsville Teen Center students and a screening of The Hate You Give. Light refreshments will be served. If you have any questions, please call (301) 985-5021.

Call-a-Bus Grocery Trips
February 25, 1:00 PM – 3:00 PM
To make an appointment, please call (301) 985-5000 by 2 p.m. the day before the trip.

Fourth Tuesday Senior Lunch & Lecture Series
February 26, 2019, 12:00 PM - 3:30 PM @ Friendship Arms

Planning Committee Meeting
February 26, 7:00 PM – 9:00 PM @ City Building, 2nd Floor Prangely Room

Education Advisory Committee Meeting
February 28, 2019, 6:30 PM @ City Building, 3rd Floor Inner Conference Room

Health, Wellness, and Recreation Advisory Committee Meeting
February 28, 2019, 7:00 PM @ City Building, 3rd Floor Mayor's Office

City Council Candidate Information Session
March 4, 2019, 6:00 PM @ City Building, 2nd Floor Prangley Room

City Council Meeting
March 4, 8:00 PM @ City Building, 3rd Floor Council Chambers

Candidate Registration for the May 2019 Election will open on February 25!

Residents wanting to run for Mayor or City Council Member can file an application until Friday, March 28, 2019. For more information, attend one of our Candidate Information Sessions on either Monday, March 4 from 6:00 PM to 8:00 PM or Saturday, March 23 from 10:00 AM to 12:00 PM. Both sessions will be held at 4310 Gallatin Street. Pick up a Candidate packet at the City Municipal Building, Monday through Friday, or online at www.hyattsville.org/election.