

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_p0wzf6ewTde1baPguKA2IA

Monday, February 7, 2022

7:00 PM

Virtual

City Council

Robert S. Croslin, Interim Mayor
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, February 7, 2022 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

- 1. Introduction: Amazing Grace, Performed by Paul Ike**
- 2. Call to Order and Council Roll Call**
- 3. Pledge of Allegiance to the Flag**
- 4. Moment of Silence in Honor of Mayor Kevin L. Ward**
- 5. Video Tribute to Mayor Ward, Produced by Jonathan Alexander**
- 6. Approval of Agenda**
- 7. Public Comment (7:15 p.m. – 7:25 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
- 8. Community Notices and Meetings**

- 8.a) Main City Calendar: February 8 - 22, 2022**

[HCC-245-FY22](#)

N/A

Sponsors: City Administrator

Department: City Clerk

Attachments: [City Calendar Feb 8 - 22 2022](#)

9. City Administrator Update (7:25 p.m. - 7:40 p.m.)**10. Proclamations (7:40 p.m. - 7:45 p.m.)****10.a) Proclamation Honoring Mayor Kevin L. Ward and his Years of Service to the City of Hyattsville** [HCC-242-FY22](#)

I move the Mayor and Council adopt a proclamation in honor of Mayor Kevin Ward and his years of service to the City of Hyattsville.

Sponsors: Croslin, Denes, Haba, McClellan, Peabody, Sandino, Schaible, Simasek, Solomon and Waszczak

Department: City Clerk

Attachments: [CM 0204 Honoring Kevin Ward](#)

10.b) Proclamation Celebrating February 2022 as Black History Month in the City of Hyattsville [HCC-241-FY22](#)

I move that the Mayor and Council adopt a proclamation recognizing February 2022 as Black History Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0201 Black History Month 2022](#)

11. Consent Items (7:45 p.m. - 7:50 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

11.a) Council Chambers Hybrid Meeting Concept Design [HCC-223-FY22](#)

I move that the Mayor and Council authorize an expenditure to JMT in an amount not to exceed \$35,000.00 for the concept design of the Council Chambers renovations to facilitate hybrid meetings. This work is to be done under their existing contract with the City and may be eligible for ARPA funding reimbursement.

Sponsors: City Administrator

Department: Public Works

Attachments: [Proposal for TO65 12-09-21 \(1\)](#)

11.b) Distribution Agreement with Capital Area Food Bank[HCC-229-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with the Capital Area Food Bank for the weekly receipt and distribution of non-perishable food boxes through March 31, 2022, upon the review and approval of the City Attorney for legal sufficiency, in support of the City's efforts to provide food to families in need during COVID-19.

Sponsors: City Administrator

Department: Community Services

Attachments: [Distribution Agreement COVID-19 January - March 2022 \(1\)](#)

11.c) Reschedule Public Hearing on American Rescue Plan[HCC-233-FY22](#)

I move the Mayor and Council reschedule the Public Hearing to consider public testimony regarding the establishment of emergency relief programs to assist Hyattsville residents, businesses, and nonprofits with recovery from the COVID-19 pandemic utilizing American Rescue Plan Act (ARPA) funding from February 22 to March 7, 2022 at 6:30 p.m.

Sponsors: City Administrator

Department: City Clerk

11.d) Zoning Variance Request V-61-21 - 3300 Lancer Drive, Hyattsville[HCC-234-FY22](#)

I move the City Council authorize the Interim Mayor to provide correspondence to the Prince George's County Board of Zoning Appeals in support V-61-21, the applicant's variance request regarding building a six (6) foot fence in the side and back yards of 3300 Lancer Drive, Hyattsville.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - V-61-21 FINAL](#)
[V-61-21 Binder](#)

11.e) Schedule Public Hearing for the Sale and Disposition of Public Land, at 6:30 PM on Tuesday, February 22, 2022 [HCC-236-FY22](#)

I move that the Mayor and Council schedule a Public Hearing for February 22, 2022 at 6:30 p.m. to consider testimony from the public regarding the sale and disposition of public land known as "Lot 5" or the Jefferson Street Parking Lot.

Sponsors: City Administrator

Department: City Clerk

Attachments: [JeffersonStreetParkingLot](#)

11.f) Resolution 2022-01: Authorization to Execute National Settlement Agreements with Jassen and the Distributors in the Opioid Litigation and Maryland Subdivision Agreements [HCC-240-FY22](#)

I move the Mayor and Council adopt Hyattsville Resolution 2022-01, a resolution of the Mayor and City Council to execute national settlement agreements with Jassen and the distributors in the opioid litigation and Maryland subdivision agreements.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Resolution 2022-01 re settlement](#)

12. Action Items (7:50 p.m. - 8:10 p.m.)

12.a) Resolution 2022-01: Mayoral Special Election [HCC-244-FY22](#)

I move the Mayor and Council adopt Hyattsville Resolution 2022-01, a resolution whereby the City Council notifies the City's Board of Elections to fill the vacancy in the office of the Mayor by a special election, declares the City's 2022 special mayoral election to be a vote-by-mail election, and approves the Board of Elections thirty calendar day extension to conduct the election due to the absence of necessary equipment to administer the vote-by-mail election.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Resolution - Special Mayoral Vote by Mail Election 1.31.22\[96\]](#)
[BOSE Letter to City Council Feb 1 2022](#)

12.b) Schedule Public Hearing on Tuesday, February 22 at 6:00 p.m. for Proposed Charter Amendment Resolution 2022-01, a Resolution to Adjust the Time Requirements to Hold a Special Election [HCC-243-FY22](#)

I move the Mayor and Council schedule a Public Hearing on Tuesday, February 22, 2022 at 6:00 p.m in order to hear public testimony on proposed Charter Amendment Resolution 2022-01, a Resolution Amending Article II of the City of Hyattsville's Charter to adjust the time requirements by which a Special Election arising out of a vacancy in the Office of the Mayor or any Councilmember must be held.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Notice Public Hearing - Special Mayoral Election 2.1.22](#)
[Resolution 2022-01 - Charter Amendment Extending Time to Conduct Special Election 2.1.22 v3](#)

13. Discussion Items (8:10 p.m. - 9:00 p.m.)

13.a) FY23 Budget Initiative: Design Roundabout at 5-way Intersection near Driskell Park [HCC-232-FY22](#)

I move that the Mayor and Council approve \$50,000 to prepare a concept design (for council and community input) and then a final plan set for an intersection roundabout at the 40th Avenue, Hamilton Street, and Gallatin Street 5-way intersection.

Sponsors: Schaible

Department: Legislative

Attachments: [Five-way crashes points](#) [Schaible Traffic Roundabout Supporting Doc](#)
[Hyattsville-Transportation-Study---Final-Report-- page 36](#)

13.b) FY23 Budget Initiative: City-Wide Branding Campaign [HCC-231-FY22](#)

I move the Mayor and Council include in the Fiscal Year 2023 (FY23) budget an expenditure of up to \$50,000 for the purposes of initiating a City-wide branding campaign to include an update of the City logo, flag, style guide, and other design materials to ensure the City's brand is unified, consistent, and representative of its residents. This proposal will require the issuance of a Request for Proposal by staff to seek a contractor to lead in the branding efforts and ensure community engagement and collaboration with key stakeholders throughout the process.

Sponsors: McClellan

Department: Legislative

13.c) FY23 Budget Initiative: Grant Program for High School Graduates Pursuing Higher Education [HCC-238-FY22](#)

I move that the Mayor and Council authorize a grant program totaling \$10,000 in FY 2023 to be implemented by the Community Services and Recreation Department to help High School seniors and graduates who are Hyattsville residents take their next steps towards higher education and career paths.

The grant program shall prioritize supporting students who are in the first generation in their family to attend college, those whose immigration status forces them to pay out of state tuition, and those who may qualify for other forms of financial aid but may need help covering additional costs of room and board, books, equipment, etc. To be eligible for the grant, applicants shall describe their future aspirations and how the funds will support them as well as commit to some volunteer service.

The grants shall be allocated and distributed in partnership with local organizations that provide financial support as well as other services to help ensure success in college, including mentoring and tutoring. Eligible recipients of grant funds must also meet any partner program requirements.

All funds from the city shall be allocated to Hyattsville residents enrolled in an accredited institution of learning, including community colleges, universities, and trade or technical training institutions. No funds shall go towards overhead costs for partner organizations.

Sponsors: City Administrator

Department: Legislative

13.d) FY23 Budget Initiative: Overhead Lighting for Existing Sections of Rhode Island Avenue Trolley Trail [HCC-239-FY22](#)

I move that the Mayor and Council allocate \$100,000 to design and install overhead lighting for the Rhode Island Avenue Trolley Trail from the trail's intersection with Rhode Island Avenue at Farragut St north to the municipal boundary with Riverdale Park.

Sponsors: City Administrator

Department: Legislative

Attachments: [Riverdale Trolley Trail Lighting_R1_2020-12-09 \(002\)](#)
[Report-Presentation-to-the-Partnership.July-10-2017-1](#)
[Rhode Island Avenue Trolley Trail Parcel 2](#)

14. Council Dialogue (9:00 p.m. - 9:10 p.m.)

15. Motion to Adjourn