

City Council of Hyattsville, Maryland

AGENDA **City Council Work Session** **Wednesday, February 1, 2017** **8:00 PM**



Council Chambers
Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000 www.hyattsville.org

CITY COUNCIL

[Mayor Candace B. Hollingsworth](#)
[Edouard Haba, Council President, Ward 4](#)
[Bart Lawrence, Council Vice President, Ward 1](#)
[Kevin Ward, Ward 1](#)
[Robert S. Croslin, Ward 2](#)
[Shani N. Warner, Ward 2](#)
[Patrick A. Paschall, Ward 3](#)
[Thomas Wright, Ward 3](#)
[Paula J. Perry, Ward 4](#)
[Ruth Ann Frazier, Ward 5](#)
[Joseph Solomon, Ward 5](#)

ADMINISTRATION

Tracey E. Nicholson, City Administrator
Laura Reams, City Clerk, 301-985-5009, lreams@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING! Your participation at this public meeting is valued and appreciated.

Agenda/Packet: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Audible Devices: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

Consent Agenda: Items listed on the Consent agenda are considered to be routine in nature, and are normally approved by one motion. Please note that most items on the Consent agenda have been discussed at a previous meeting. If a Councilmember wishes to comment on a particular item, that item shall be removed from the Consent agenda to "action" to allow for additional discussion.

Public Input: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

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1. **Call to Order and Council Roll Call**
2. **Pledge of Allegiance to the Flag**
3. **Approval of the Agenda**
4. **Public Comment (8:10 p.m. - 8:20 p.m.) Limit 2 minutes per speaker**
5. **Summary of FY18 Budget Requests**
FY18 Budget Request Summary Worksheet
Motion #:
Sponsor(s): At the Request of the City Administrator
[FY18 Council Budget Initiatives Feb 1 2017 FINAL.docx](#)
7. **Discussion Items (8:20 p.m. - 9:50 p.m.)**
 - 7.a.) **Incentive for residents to plant native trees on their residential property**
I MOVE THAT THE MAYOR AND COUNCIL allocate \$5,000 as incentive to residents to purchase a native tree for their residential property (up to \$50 per property, for up to 100 residential properties).
Motion #:
Sponsor(s): Paschall, on behalf of the Hyattsville Environment Committee
[HEC_Native_Plants.pdf](#)
 - 7.b.) **Incentive for residents to remove English Ivy and other damaging vines from trees on their property**
I MOVE THAT THE MAYOR AND COUNCIL allocate \$7,500 as incentive to residents for removal of tree-damaging vines, and for maintenance over a period of time sufficient to eradicate from tree canopy (up to \$75 per property, in 3 installments of \$25 over 1 year, for up to 100 residential properties).
Motion #:
Sponsor(s): Paschall, on behalf of the Hyattsville Environment Committee
[HEC_English_Ivy.pdf](#)

[NPS_English_Ivy_Fact_Sheet.pdf](#)
 - 7.c.) **Gas Powered Mower Replacement Program**
I MOVE THAT THE MAYOR AND COUNCIL allocate \$10,000 to fund the Gas Powered Mower Replacement Program.
Motion #:
Sponsor(s): Paschall, on behalf of the Hyattsville Environment Committee
[HEC_Mower_Replacement_Program.pdf](#)
 - 7.d.) **Arbor Day/Earth Day and Green Expo Event Funds**
I MOVE THAT THE MAYOR AND COUNCIL: Increase the budget by \$1,000 to fund two environmentally-themed events for 2017. The two events are: Arbor Day / Earth Day 2017 in

late April and a Green Expo, which would take place in early September. The funding would provide for a speaker, an event-day workshop, environmentally-beneficial hands – such as reusable water bottles, refreshments, and promotional literature to spread awareness about the event to residents.

Motion #:

Sponsor(s): Paschall, on behalf of the Hyattsville Environment Committee

[HEC Events.pdf](#)

7.e.) Climate Change and Local Adaptation Measures – Workshop and Speaker Series

I MOVE THAT THE MAYOR AND COUNCIL allocate \$1,000 to fund a series of speakers and a workshop. The series will consist of three speakers and one workshop. The topics will be climate science research and climate adaptation opportunities for government, small businesses and community members. The workshop will focus on helping Hyattsville residents learn how they can be prepared and help their neighbors prepare for climate change (long-term) and weather-related emergencies (short-term). The funding for these initiatives will go toward promotion of these events, speaker transportation reimbursement if needed, food and beverages, the filming or audio-recording of these events, and the printing of supplementary literature.

Motion #:

Sponsor(s): Paschall, on behalf of the Hyattsville Environment Committee

[HEC Workshop Speaker Series.pdf](#)

7.f.) President’s Task Force on 21st Century Policing Assessment – Implementation

I move that the Mayor and Council allocate funding (amount to be assessed/determined) and staff resources to implement what remains to be implemented from recommendations 1.7, 2.2, 2.2.1, 2.2.4, 2.13, 5.9.1, and 5.11 of the Hyattsville City Police Department’s baseline assessment against the report from the President’s Task Force on 21st Century Policing.

Motion #:

Sponsor(s): Hollingsworth

[Hollingsworth 21 Century Policing.pdf](#)

[Budget Priorities for the PD.doc](#)

7.g.) Conceptual Design Services – Magruder Park

I move that the Mayor and Council allocate \$25,000 (or amount to be assessed/determined) to support professional services to reimagine Magruder Park with Neighborhood Design Center.

Motion #:

Sponsor(s): Hollingsworth

[Hollingsworth Magruder Park Conceptual Design.pdf](#)

7.h.) Bikeshare Network(s)

I move that the Mayor and Council allocate funding (amount to be assessed/determined) to support implementation of a bikeshare system(s) compatible with regional needs.

Motion #:

Sponsor(s): Hollingsworth

[Hollingsworth Bikeshare.pdf](#)

[Memo Bikeshare Network -Final.doc](#)

7.j.) AmeriCorps VISTA – New Application (Mentoring)

I move that the Mayor and Council allocate \$20,000 to support a mentoring program in partnership with Big Brothers Big Sisters of the National Capital Area upon successful application to the AmeriCorps VISTA program.

Motion #:

Sponsor(s): Hollingsworth

[Hollingsworth VISTA.pdf](#)

7.i.) Hyattsville Circulator Bus

I move that the Council allocate appropriate funding for a Hyattsville Circulator Bus feasibility study. Such circulator will connect the city's two metro stations to the arts district on route 1 and the Riverdale MARC train station.

Motion #:

Sponsor(s): Haba

[Haba Circulator.pdf](#)

[Memo Circulator Service Feasibility Feedback.doc](#)

7.n.) Safety Improvements & Speed Mitigation: Nicholson Street, 31st Ave., Lancer Dr. and 31st Place.

I move that the Council allocate appropriate funding for staff to be able to implement needed improvements at the intersection of Nicholson St. & Maryhurst Dr., to replace the current rubber barricades; and near the playground in Heurich Park. Funding is also needed for speed mitigation on 31st Ave., Lancer Dr. and 31st Pl.

Motion #:

Sponsor(s): Haba

[Haba Safety Speed Mitigation.pdf](#)

8. Council Dialogue (9:50 p.m. - 10:00 p.m.)

9. Community Notices and Meetings

9.a.) City Calendar: February 2-6, 2017

Motion #: N/A

Sponsor(s): At the Request of the City Administrator

[Main City Calendar Feb 2-6 2017.pdf](#)

10. Motion to Adjourn

COUNCIL PROPOSED FY2018 BUDGET INITIATIVES

SPONSOR:	DESCRIPTION:	DEPT(S):	ESTIMATED FUNDS:	STAFF COMMENTS:
Paschall, on behalf of the Hyattsville Environment Committee	Incentive for residents to plant native trees on their residential property	DPW	\$5,000	The staff concurs that this program will incentivize residents and have a positive impact on the environment and will increase the tree canopy throughout the City. The Environmental Committee will facilitate this program with staff support. Funding for this program will be included in the FY18 budget proposal.
Paschall, on behalf of the Hyattsville Environment Committee	Incentive for residents to remove English Ivy and other damaging vines from trees on their property	DPW	\$7,500	The DPW Director met with the Environmental Committee and they mutually agreed that the implementation of this program should be deferred for 1 year. This will allow the Environmental Committee the time to conduct additional research and coordinate program parameters. Staff supports consideration of funding in FY19.
Paschall, on behalf of the Hyattsville Environment Committee	Gas Powered Mower Replacement Program	DPW	\$10,000	The DPW Director met with the Environmental Committee and they mutually agreed that the implementation of this program will need additional time and resources to coordinate and execute. Staff supports consideration of funding in FY19.
Paschall, on behalf of the Hyattsville Environment Committee	Arbor Day/Earth Day and Green Expo Event Funds	DPW	\$1,000	The DPW Director met with the Environmental Committee and concurs that events highlighting environmental stewardship are effective ways to inform and educate the community. The Environmental Committee will facilitate this program w/ limited staff support. Funding will be included in the FY18 budget proposal.
Paschall, on behalf of the Hyattsville	Climate Change and Local Adaptation Measures – Workshop and Speaker Series	DPW	\$1,000	The Environmental Committee will coordinate and facilitate workshops and speaker series with limited staff support. This is great opportunity to educate the community on environmental

Environment Committee				stewardship and support the City's Environmental Campaign efforts. Funding for this program will be included in the FY18
Ward	Low Cost City Administered School Aftercare	CS	\$0	The staff believes this initiative can be run & operated at net zero/break even, by using revenues from program fees and if staff/student ratios are met. \$120,000 can be appropriated for new costs with possible revenues of \$150,000.
Hollingsworth	President's Task Force on 21 st Century Policing Assessment - Implementation	HPD	\$62,000	The Police and Public Safety Committee continues to identify and prioritize Task Force recommendations. Some of these initiatives have been identified as 2018 priorities. Additional funding will be required to conduct a survey each year which can further inform priorities. Costs will be evaluated for inclusion in the budget each year. \$46,770 will be included in the FY18 Budget. Educational incentives/tuition assistance for all employees is being considered in the 2018 budget. Amount Estimated at \$15,000. Approximately \$62,000 will be included in the FY18 budget proposal
Hollingsworth	Conceptual Design Services – Magruder Park	CS/DPW	\$20,000	The staff met with the Neighborhood Design Center for cost estimates. They propose a two-phase project: 1) Community Outreach and Input for \$10,000; and 2) Conceptual Design and Community Feedback for \$10,000. Total cost: \$20,000. This was identified as a Council legislative priority (HVL Generations). May require competitive bid. Staff will include \$20,000 in the FY18 budget proposal
Hollingsworth	Bikeshare Network	CED	\$104,000	CED has the staffing capacity to support the planning and implementation of both Capital Bikeshare (CaBi) and mBike systems during FY2018. Should both systems be approved and

				the budget be adopted by the City Council, \$28,000 in operating funds annually and \$76,000 in capital funding will be included in the FY2018 Capital Improvement Plan for implementation.
Hollingsworth	AmeriCorps VISTA – New Application (Mentoring)	CS	\$20,000	A \$20,000 investment could result in approx. 100 mentoring relationships for the City. A portion of the total represents the City's cost share fee for the VISTA and a portion of the cost is allocated to the Big Brothers, Big Sisters organization who would manage/oversee the program. The VISTA employee would be located at the Big Brother, Big Sister offices and serve Hyattsville. The staff supports funding in FY18.
Haba	Hyattsville Circulator Bus	CS/CED	\$20,000	Staff recommends a project budget of \$20,000. If the City Council chooses to move forward with this FY2018 Budget Priority, Staff will evaluate the opportunity to pursue grant funding and will also look to include this scope of work as an addendum to the services agreement of the firm selected to perform the City's Comprehensive Transportation Management Services project.
Haba	Safety Improvements & Speed Mitigation: Nicholson Street, 31st Ave., Lancer Dr. and 31st Place	DPW	\$5,000-40,000 TBD	Staff has a contractor currently evaluating speed mitigation and safety improvements on Nicholson Street. The staff will need to assess the other two locations to provide an estimated cost for consideration. The Streets operational budget request increased by \$40,000.00 for a total of \$75,000.00 for FY18. This increase is expected to accommodate projects such as these that are not currently in the CIP. Staff supports this request for inclusion in FY18 budget.



Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Laura Reams

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

Incentive for residents to plant native trees on their residential property

Motion #

Recommendation:

I MOVE THAT THE MAYOR AND COUNCIL allocate \$5,000 as incentive to residents to purchase a native tree for their residential property (up to \$50 per property, for up to 100 residential properties).

Sponsor(s):

Paschall, on behalf of the Hyattsville Environment Committee

ATTACHMENTS

Summary Background:

This initiative will help the City of Hyattsville encourage its residents to plant large-sized native shade trees on private (residential) property. Urban trees are decreasing throughout the country; in fact, Tree City USA has found that in some cities, as many as four trees die or are removed for each new tree planted. Trees provide a host of benefits, including aesthetic appeal, shade and protection from extreme sun and wind, wildlife and bird habitat, cleaner air, stormwater runoff mitigation, and have been found to help boost property values. Native trees have added benefits: they require less water and fertilizer because they are better adapted to local climate conditions and soil types, and they can prevent the introduction of invasive plants.

The State of Maryland's Department of Natural Resources (DNR) offers a \$25 rebate for the purchase of a native tree from a participating nursery with a retail value of \$50 or more. The list of eligible trees, participating nurseries, and other information on the program is available at <http://www.trees.maryland.gov/pickatree.asp#trees>.

To further incentivize Hyattsville residents to plant large native shade trees, we recommend that the City offer a matching rebate of up to \$50, limited to one (1) rebate per household for City of Hyattsville residents toward the purchase of a large over-story native shade tree from this list ("Large" size only):

<http://dnr2.maryland.gov/forests/Pages/MarylandersPlantTrees/Recommended-Tree-List.aspx>

This added rebate from the City could make up the difference to meet the minimum \$50 purchase of a native shade tree free for a resident who wishes to purchase one.

Included in the \$50 incentive would allow Hyattsville residents to apply up to \$35 out of the \$50 allotment per household toward the purchase of products to help care for their new tree. Such products might include soil amendments such as organic composted leaves for soil conditioning (\$5.00 per bag such as LeafGro) or organic plant food (\$9-10/bag such as Bio-tone organic "Starter Plus") or the purchase of a tree watering bag (for larger trees <3-5 years old; \$20 each).

This initiative is a relatively low-cost way for the City of Hyattsville to promote the planting of large native shade trees on private property. It aligns well with the city's commitment to being a Tree City (recognized by the Arbor Day Foundation) and will complement existing City efforts to plant native shade trees on the City's public property. In recent years, the City has taken steps to inventory all street trees on public property and has set up a program to replace those that are dead or dying. However, no program currently exists to encourage planting trees on private residential property. This initiative would help to enhance Hyattsville's tree canopy by assisting residents with their purchase of a native shade tree with built-in safeguards to increase its likelihood of survival.

Next Steps:

Once this initiative is approved, a resident who buys a native shade tree and who takes advantage of the Maryland DNR rebate would provide to the City of Hyattsville Department of Public Works a photocopy of both their DNR rebate receipt and the receipt of the purchase of their tree from the participating nursery. The type of tree MUST be selected from the "Large" category from the Maryland DNR list referenced above. The resident would also have the option to include photocopies of receipts showing the purchase of accessories such as soil amendments and/or a tree watering bag. The City of Hyattsville would issue a check to the resident to cover the cost of the accessories in the amount not exceeding \$35, and cover the remaining difference of the purchase of the native tree (minus both the Maryland DNR \$25 rebate and the cost of the soil amendments and/or tree watering bag) up to the \$50 maximum cap.

Fiscal Impact:

\$5,000

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

This incentive could be advertised on the Hyattsville HOPE email listserv and Hyattsville Life and Times newspaper, along with information about native trees, their benefits, and provide information about the Maryland Dept of Natural Resources rebate program.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Laura Reams

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

Incentive for residents to remove English Ivy and other damaging vines from trees on their property

Motion

Recommendation:

I MOVE THAT THE MAYOR AND COUNCIL allocate \$7,500 as incentive to residents for removal of tree-damaging vines, and for maintenance over a period of time sufficient to eradicate from tree canopy (up to \$75 per property, in 3 installments of \$25 over 1 year, for up to 100 residential properties).

Sponsor(s):

Paschall, on behalf of the Hyattsville Environment Committee

ATTACHMENTS

[NPS English Ivy Fact Sheet.pdf](#)

Summary Background:

English ivy is a non-native vining plant that can damage and kill Hyattsville's mature trees. It does this by growing up and over tree branches, blocking light to the leaves, and thus starving and weakening the tree. Over time large tree branches die, and the weight of the ivy in the canopy makes the tree branches or entire trunk more susceptible to wind. Additionally, ivy produces seed when growing up trees; removal will not only help the individual tree but will reduce the spread of ivy in the neighborhood. For more complete information on English ivy, please see documentation from the National Park Service at the following website: <https://www.nps.gov/plants/alien/fact/hehe1.htm>

In Hyattsville, trees infested with English ivy are often also infested with vines of common greenbrier (a native but very thorny vine species), poison ivy (also native, but undesirable), porcelainberry (an invasive non-native vine), and others (JW personal observation). None of these vines are desirable on residential trees.

Although the National Park Service advises ivy removal using either mechanical/physical means or herbicides, we plan to specifically encourage mechanical/physical removal. Winter is an ideal time to begin this activity, because English ivy retains leaves through the winter but poison ivy does not, which may help prevent unintended exposure to poison ivy.

Removal of these vines takes perseverance and some effort. All vines must be removed from around the base of the tree and severed around the tree trunk approximately 1 foot above the ground, without damaging the tree's bark. The vines in the tree's canopy will then die over a period of several months, but for lasting removal, any new vines must be periodically removed from the base and trunk of the tree. Therefore, the Hyattsville Environmental Committee, with the support of the Hyattsville Horticultural Society, proposes offering our residents information, (?) assistance, and a financial incentive to remove ivy and other vines. The financial incentive would be \$25 after initial documentation of infested tree ("before") and removal of vines ("after") with photographs and/or a visit from HEC/HHS volunteers. An additional \$25 would be offered 6 months and 1 year after the initial removal (for a total of \$75) upon documentation of continued maintenance of a vine-free tree trunk and base. Volunteers working on this project will send out reminders at 6 months and 1 year to residents who have completed the first removal.

While there is no direct financial benefit to the city, this proposal does promote Hyattsville financial interests:

- i) Ivy removal will Improve Hyattsville's appearance, which is important for property values and quality of life
- ii) Preserving an intact shade tree canopy minimizes residential cooling costs and promotes indoor and outdoor comfort; shade will become an increasingly important public and residential amenity as heat waves and summer power outages become more frequent
- iii) Ivy removal will reduce damage to residential and public property and infrastructure (e.g. power lines) by reducing mortality and vulnerability to wind of large limbs and entire trees. As part of proper tree management, ivy removal may also result in modest discount on homeowners insurance premiums or may reduce homeowner liability in case of damage from tree or limb windfalls, because they have documented proper tree maintenance.
- iv) Every tree that has ivy removed will promote an overall reduction in the spread of ivy to new trees in Hyattsville, by limiting both seed production and vegetative spread; this will have a positive impact on the whole community

Next Steps:

HEC and HHS volunteers interested in helping would need to coordinate their efforts and prepare brief educational materials for interested residents. HHS members suggested that local scout troops or student groups may be interested in participating (e.g. by assisting with the actual ivy removal) for badges or educational credits. The pros and cons (liability?) would need to be explored before finalizing project.

Fiscal Impact:

Up to \$7,500

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

There is the possibility of engaging/educating students, scouts, and other interested parties. HEC and HHS members would like to make this a community endeavor.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A



English Ivy

Hedera helix L.

Ginseng family (Araliaceae)

NATIVE RANGE

Europe, western Asia, and northern Africa

DESCRIPTION

English ivy is an evergreen climbing vine that attaches to the bark of trees, brickwork, and other surfaces by way of small rootlike structures which exude a sticky substance that helps the vines adhere to various surfaces. Older vines have been reported to reach 1 foot in diameter. Leaves are dark green with white veins, waxy to somewhat leathery, and arranged alternately along the stem. Leaf forms include a 3 to 5-lobed leaf (the most common) and an unlobed rounded leaf often found on mature plants in full sun that are ready to flower. Vines may grow for up to ten years before producing flowers. Under sufficient light conditions, terminal clusters of small, pale yellow-green flowers are produced in the fall. The flowers are attractive to flies and bees in search of late season nectar sources. The black-purple fruits have a thin fleshy outer covering, contain one to three hard, stone-like seeds and may persist through the winter if not eaten first.



NOTE: The leaves and berries of English ivy contain the glycoside hederin which could cause toxicosis if ingested. Symptoms include gastrointestinal upset, diarrhea, hyperactivity, breathing difficulty, coma, fever, polydipsia, dilated pupils, muscular weakness, and lack of coordination. This feature also helps ensure effective seed dispersal by birds.

Poison ivy may be confused with English ivy in the winter because they both have hairy stems. However, poison ivy is deciduous and has no leaves during the winter time (English ivy has leaves all year round). During the growing season the three-leaved foliage and clusters of whitish berries help to distinguish poison ivy.

ECOLOGICAL THREAT

English ivy is a vigorous growing vine that impacts all levels of disturbed and undisturbed forested areas, growing both as a ground cover and a climbing vine. As the ivy climbs in search of increased light, it engulfs and kills branches by blocking light from reaching the host tree's leaves. Branch dieback proceeds from the lower to upper branches, often leaving the tree with just a small green "broccoli head". The host tree eventually succumbs entirely from this insidious and steady weakening. In addition, the added weight of the vines makes infested trees much more susceptible to blow-over during high rain and wind events and heavy snowfalls. Trees heavily draped with ivy can be hazardous if near roads, walkways, homes and other peopled areas. On the ground, English ivy forms dense and extensive monocultures that exclude native plants. English ivy also serves as a reservoir for Bacterial Leaf Scorch (*Xylella fastidiosa*), a plant pathogen that is harmful to elms, oaks, maples and other native plants.



DISTRIBUTION IN THE UNITED STATES

English ivy has been reported to be invasive in natural areas in 18 states and the District of Columbia.

HABITAT IN THE UNITED STATES

English ivy infests woodlands, forest edges, fields, hedgerows, coastal areas, salt marsh edges, and other upland areas, especially where some soil moisture is present. It does not grow well in extremely wet conditions and tolerates a wide range of soil pH but prefers slightly acid (pH=6.5). English Ivy is often associated with some form of land disturbance, either human-caused or natural.

BACKGROUND

English ivy was probably first introduced to the U.S. by European immigrants for its ornamental appeal. It persists as a popular plant for homeowners, businesses, landscape designers and others. Cooperative Extension offices continue to recommend English ivy for use as a low maintenance alternative to lawns because it is evergreen, relatively pest free, very cold hardy and fast-growing groundcover that requires little care once established.

BIOLOGY & SPREAD

English ivy spreads locally through vegetative growth and new plants can grow from cut or broken pieces of stems that are able to root in the soil. It disperses longer distances via seed which is carried to new areas by frugivorous birds including the Cedar Waxwing, Northern Robin, Stellar Jay, Mockingbird, European Starling, and House Sparrow.



MANAGEMENT OPTIONS

Manual, mechanical and chemical control methods are all effective in removing and killing English ivy. Employing a combination of methods often yields the best results and may reduce potential impacts to native plants, animals and people. The method you select depends on the extent and type of infestation, the amount of native vegetation on the site, and the time, labor and other resources available to you. Whenever possible and especially for vines climbing up trees or buildings, a combination of cutting followed by application of concentrated systemic herbicide to rooted, living cut surfaces is likely to be the most effective approach. For large infestations of ivy spanning extensive areas of ground, a foliar herbicide may be the best choice rather than manual or mechanical means which could result in soil disturbance.

Biological

There are no biological controls currently available for English ivy.



Chemical

Systemic herbicides like triclopyr (e.g., Garlon® 3A and Garlon® 4) and glyphosate (e.g., Accord®, Glypro®, Rodeo®) are absorbed into plant tissues and carried to the roots, killing the entire plant within about a week. The evergreen nature of English ivy means that it continues to grow through the winter months although at a reduced rate. Herbicide applications can be made any time of year as long as temperatures are above 55 or 60 degrees Fahrenheit for several days and rain is not expected for at least 24 hours. Fall and winter applications will avoid or minimize impacts to native plants and animals. Repeated treatments are likely to be needed. Follow-up monitoring should be conducted to ensure effective control. Herbicidal contact with desirable plants should always be avoided. In areas where spring wildflowers or other native plants are interspersed, application of herbicides should be conducted prior to their emergence, or delayed until they have died back. If native grasses are intermingled with the ivy, triclopyr should be used because it is selective for broad-leaved plants and will not harm grasses.

Glyphosate products referred to in this fact sheet are sold under a variety of brand names (Accord®, Rodeo®, Roundup Pro® Concentrate) and in three concentrations (41.0, 50.2 and 53.8% active ingredient). Other glyphosate products sold at home improvement stores may be too dilute to obtain effective control. Triclopyr comes in two forms – triclopyr amine (e.g., Garlon® 3A, Brush-B-Gone®, Brush Killer®) and triclopyr ester (e.g., Garlon® 4, Pathfinder®, and Vinex®). Because Garlon® 3A is a water-soluble salt that can cause severe eye damage, it is imperative that you wear protective goggles to protect yourself from splashes. Garlon® 4 is soluble in oil or water, is highly volatile and can be extremely toxic to fish and aquatic invertebrates. It should not be used in or near water sources or wetlands and should only be applied under cool, calm conditions.

Basal bark application

Use a string trimmer or hand saw to remove some of the foliage in a band a few feet from the ground at comfortable height. To the exposed stems, apply a 20% solution of triclopyr ester (Garlon® 4) (2.5 quarts per 3-gallon mix) in commercially available basal oil with a penetrant (check with herbicide distributor) to vine stems. As much as possible, avoid application of herbicide to the bark of the host tree. This can be done year-round although efficacy may vary seasonally; temperatures should be above 50° F for several days.

Cut stem application

Cut each vine stem close to the ground or at a comfortable height and cut again a little higher up. Remove cut pieces to make a vine-free band around the tree trunk. The upper portions of cut vines will eventually die, rot and fall off the host tree. To the freshly cut surfaces of the living rooted stems apply a 25% solution of triclopyr amine (Garlon® 3A) or glyphosate (e.g., Accord®) mixed in water. Homeowners can apply products like Brush-B-Gone®, Brush Killer® and Roundup Pro Concentrate® undiluted to cut stems. Using a paint brush or a plastic spray bottle, apply herbicide to the cut surface especially the perimeter inside the bark which is the living portion of plant.

Foliar application

From summer to fall, apply 2 to 5% solution (8 to 20 oz. per 3-gallon mix) of triclopyr ester (Garlon® 4) mixed in water with a non-ionic surfactant to the leaves. Thoroughly wet the foliage but not to the point of runoff. Some control may be achieved with glyphosate as a 2 to 4-percent solution (8 to 16 oz. per 3-gallon mix) mixed in water with a 0.5 to 1.0 %non-ionic surfactant, but repeat applications are likely to be necessary. During foliar applications some of the herbicide is also absorbed through the stem for additional (basal bark) effect. Because English ivy is evergreen, the ideal time to treat it is during mild spells in winter when most native plants are dormant, to avoid affecting non-target species. However, winter treatments may be less effective than summer through fall applications.



Manual and Mechanical

Vines growing as groundcover can be pulled up by hand, with some difficulty, and left on-site or bagged and disposed of as trash. Always wear gloves and long sleeves to protect your skin from poison ivy and barbed or spined plants. For climbing vines, first cut the vines near the ground at a comfortable height to kill upper portions and relieve the tree canopy. A large screw driver or forked garden tool can be used to pry and snap the vines away from the tree trunks. Vines can be cut using a hand axe or pruning saw for larger vines or a pruning snips for smaller stems. Try to minimize damage to the bark of the host tree. Rooted portions will remain alive and should be pulled, repeatedly cut to the ground or treated with herbicide. Because cutting will likely result in vigorous regrowth, vigilance is required to ensure long term control.

Mulching

Mulching may be an effective choice for smaller infestations when herbicides are not appropriate. Cover the entire infestation with several inches of mulch. This may include wood chips, grass clippings, hay or similar degradable plant material. Shredded or chipped wood may be the best option since hay and grass may potentially carry weed seeds. Covering the area with cardboard may improve the effectiveness and longevity of this method. The mulch should stay in place for at least two growing seasons and may need to be augmented several times. Mulching can also be done following herbicide treatment.

USE PESTICIDES WISELY: Always read the entire pesticide label carefully, follow all mixing and application instructions and wear all recommended personal protective gear and clothing. Contact your state department of agriculture for any additional pesticide use requirements, restrictions or recommendations.

NOTICE: mention of pesticide products on this page does not constitute endorsement of any material.

CONTACTS

For more information on the management of English ivy, please contact:

- * Jil Swearingen, National Park Service, jil_swearingen@nps.gov
- * Sandra Diedrich, sddivy@teleport.com
- * Kris Johnson, National Park Service, kris_johnson@nps.gov
- * Sue Salmons, National Park Service, sue_salmons@nps.gov
- * Ron Dean, National Park Service, ron_dean@nps.gov
- * James Akerson, National Park Service, james_akerson@nps.gov

SUGGESTED ALTERNATIVE PLANTS

A wide variety of attractive and ecologically adapted and beneficial native plants can be substituted for English ivy. Select plants adapted to the level of light available on the site (i.e., full sun, shade, part-shade). Plants that will eventually spread to cover an area of ground include flowering plants like eastern prickly pear cactus (*Opuntia humifusa*), blue phlox (*Phlox*

divaricata), wild ginger (*Asarum canadense*), Allegheny spurge (*Pachysandra procumbens*), and green and gold (*Chrysogonum virginianum*); ferns like Christmas fern (*Polystichum acrostichoides*), northern maidenhair fern (*Adiantum pedatum*), northern lady fern (*Athyrium filix-femina*), sensitive fern (*Onoclea sensibilis*), and cinnamon fern (*Osmunda cinnamomea*); grasses like red fescue (*Festuca rubra*), wild oats (*Chasmanthium latifolium*), bottlebrush grass (*Elymus hystrix*) and switch grass (*Panicum virgatum*); and sedges like Pennsylvania sedge (*Carex pennsylvanica*) and tussock sedge (*Carex stricta*). Native vines that are good replacements for English ivy include trumpet creeper (*Campsis radicans*), Virginia creeper (*Parthenocissus quinquefolia*), passionflower vine (*Passiflora lutea*), Dutchman's pipe (*Aristolochia macrophylla*), and native wisteria (*Wisteria frutescens*)*.

***NOTE:** If you wish to plant wisteria, make certain that it is the native species. Two commonly planted ornamental wisterias, Chinese wisteria (*Wisteria sinensis*) and Japanese wisteria (*Wisteria floribunda*), are exotic and aggressive invaders. Please consult the native plant society in your state for more information on species native to your particular area.

OTHER LINKS

- <http://www.invasive.org/search/action.cfm?q=Hedera%20helix>
- http://www.hear.org/starr/hiplants/images/thumbnails/html/hedera_helix.htm

AUTHORS

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James Akerson and Ron Dean

PHOTOGRAPHS

Jil M. Swearingen, National Park Service, Washington, DC

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Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Laura Reams

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

Gas Powered Mower Replacement Program

Motion

Recommendation:

I MOVE THAT THE MAYOR AND COUNCIL allocate \$10,000 to fund the Gas Powered Mower Replacement Program.

Sponsor(s):

Paschall, on behalf of the Hyattsville Environment Committee

ATTACHMENTS

Summary Background:

Gas-powered lawn mowers are run by small engines that emit disproportionately large amounts of carbon monoxide, volatile compounds, and nitrogen oxides that contribute to smog. The human health effects of smog-laden air are well-known, and include inflammation and damage to lungs, increased risk of asthma attacks, and lowered levels of oxygen in the bloodstream, which can aggravate heart conditions. A 2001 study concluded that "Air pollution from cutting grass for an hour with a gasoline powered lawn mower is about the same as that from a 100-mile automobile ride."

It is recommended that the City offer an incentive for up to 100 Hyattsville residents to receive a \$100 rebate/incentive from the City for replacing their working-condition gas-powered lawn mower with an electric, battery powered or push/reel lawn mower. The City will contact a lawn mower vendor (e.g., Home Depot, Lowes or directly with a company like Stihl) to negotiate a discount for a bulk purchase of new electric mowers. The current cost of an electric lawn mower is about \$200.

Other Information:

1. From Black & Decker: Our trade in programs go through our Factory Service Centers. I have listed your nearest Factory Service Center information below. You may contact the Service Center for information on the trade-in trade-up program if it is offered. Best Regards.

Factory Service Center
7963 Central Ave
Capitol Heights, MD 20743
301-333-0865

2. Local STIHL dealer:

Mike Bebaux
sales@commercialmowerdepot.com
(301) 326-1121

Genie McClain
Branch Marketing Manager
Mid-Atlantic STIHL
919-643-4624
genie.mcclain@stihl.us

Websites from similar programs:

1, <http://ozoneaware.org/mow-down-pollution/> (Denver Area)

2, <http://www.blackanddecker.com/en-us/about/events/anaheim-mower-exchange> (Southern CA) --- Looks like B&D does these - might be a good first contact. I sent them an email to see what they can do.

3
<http://www.consumerreports.org/cro/news/2016/04/lawn-mower-exchanges-best-electric-lawn-mowers/index.htm> - Consumer Reports report.

4. <http://www.baaqmd.gov/grant-funding/residents/lawn-mower-exchange> -- Maryland based program. Has contact on the bottom of the webpage.

Next Steps:

Upon approval of initiative:

1. City contact distributor of Electric/Plug-In mowers (Stihl/Black & Decker - contact information below) to get a discount on a bulk purchase of lawnmowers. It would be ideal to have at least 2-3 different models, offering both electric and battery powered.

2. City puts out notice to residents of this “buy-back/incentive” program. Interested residents will complete the form indicating which electric/battery mower they want. Each mower would have a price shown new and with the \$100 discount. Residents would include payment with the form.

3. City to contact Prince George’s Department of Environmental Services about other rebate incentives that might dovetail with this program.

4. City would have all the new mowers at the DPW site for a Saturday pickup. Residents will be required to bring their gas mower (which must start) to DPW who will properly dispose of the gas mowers. This is an important step because the idea is that we are replacing gas mowers with electric/battery power.

Other Information:

1. From Black & Decker: Our trade in programs go through our Factory Service Centers. I have listed your nearest Factory Service Center information below. You may contact the Service Center for information on the trade-in trade-up program if it is offered. Best Regards.

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<http://www.consumerreports.org/cro/news/2016/04/lawn-mower-exchanges-best-electric-lawn-mowers/index.htm> - Consumer Reports report.

4. <http://www.baaqmd.gov/grant-funding/residents/lawn-mower-exchange> -- Maryland based program. Has contact on the bottom of the webpage.

Fiscal Impact:

This program would cost the \$10,000 (assuming 100 people sign up) as well as the cost for staff time to administer the program.

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

This incentive could be advertised on the Hyattsville HOPE email listserv and Hyattsville Life and Times newspaper, along with information on how much pollution gas powered lawn mowers produce and the benefits of having a plug in/battery operated mower.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Laura Reams

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

Arbor Day/Earth Day and Green Expo Event Funds

Motion #

Recommendation:

I MOVE THAT THE MAYOR AND COUNCIL: Increase the budget by \$1,000 to fund two environmentally-themed events for 2017. The two events are: Arbor Day / Earth Day 2017 in late April and a Green Expo, which would take place in early September. The funding would provide for a speaker, an event-day workshop, environmentally-beneficial hands – such as reusable water bottles, refreshments, and promotional literature to spread awareness about the event to residents.

Sponsor(s):

Paschall, on behalf of the Hyattsville Environment Committee

ATTACHMENTS

Summary Background:

Hyattsville, as a municipality, is an environmental leader in Maryland. We benefit by being close to a major state university and close to major federal agencies that focus on agricultural, environmental, and health sciences. Many of our residents are professionally or personally engaged in reducing our negative impact on the earth. Two public events would allow us to celebrate environmentalism, provide informational sessions, and highlight the work of local environmental businesses and organizations. Our 2016 Green Expo was a major success – with around 20 vendors, a well-attended speaker session, and a wildly successful rain barrel subsidy sign-up program. However, the event would have been better attended and would have been more successful if the event was funded.

Next Steps:

If approved, the Hyattsville Environment Committee will work with DPW staff to plan the events.

Fiscal Impact:

\$2,000

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

Community outreach plan would include as reusable water bottles, refreshments, and promotional literature to spread awareness about the event to residents.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Laura Reams

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

Climate Change and Local Adaptation Measures – Workshop and Speaker Series

Motion #

Recommendation:

I MOVE THAT THE MAYOR AND COUNCIL allocate \$1,000 to fund a series of speakers and a workshop. The series will consist of three speakers and one workshop. The topics will be climate science research and climate adaptation opportunities for government, small businesses and community members. The workshop will focus on helping Hyattsville residents learn how they can be prepared and help their neighbors prepare for climate change (long-term) and weather-related emergencies (short-term). The funding for these initiatives will go toward promotion of these events, speaker transportation reimbursement if needed, food and beverages, the filming or audio-recording of these events, and the printing of supplementary literature.

Sponsor(s):

Paschall, on behalf of the Hyattsville Environment Committee

ATTACHMENTS

Summary Background:

Many Hyattsville residents are interested in how climate change may affect our local environments and our homes. Also of interest is how to identify weather-related hazards and prepare for weather-related emergencies. Locally and regionally, we have many environmental and adaptation experts who would be willing to speak to a local audience to share their knowledge, and build our understanding of climate change, and increase our capacity and confidence in responding to weather events.

Next Steps:

Hyattsville Environment Committee will work with the Department of Public Works to organize the events.

Fiscal Impact:

\$1,000

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

Outreach will be similar to past events - distribution over email listservs and inclusion on the City Calendar.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Candace Hollingsworth, Mayor

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

President's Task Force on 21st Century Policing Assessment – Implementation

Motion

Recommendation:

I move that the Mayor and Council allocate funding (amount to be assessed/determined) and staff resources to implement what remains to be implemented from recommendations 1.7, 2.2, 2.2.1, 2.2.4, 2.13, 5.9.1, and 5.11 of the Hyattsville City Police Department's baseline assessment against the report from the President's Task Force on 21st Century Policing.

Sponsor(s):

Hollingsworth

ATTACHMENTS

[Budget_Priorities_for_the_PD.doc](#)

Summary Background:

In January 2016, the City of Hyattsville adopted the Task Force's report to serve as framework for community policing in the City. In doing so, the Council required the Chief of Police to submit a baseline assessment of the department's readiness against applicable recommendations. The Chief of Police submitted the assessment to the Mayor and Council in August 2016 and included a list of recommendations/actions for the department to be in compliance with the report.

This motion requests allocation of the financial and human resources necessary to implement 7 of the 13 itemized recommendations. Specifically, the recommendations to be implemented are:

- 1.7 Conduct annual surveys of attitudes towards policing
- 2.2 Comprehensive use of force policies
- 2.2.1. Use of force training to include de-escalation
- 2.2.4 Collect and report use of force data
- 2.13 Profiling Policies
- 5.9.1 Cultural Diversity Training
- 5.11 Education Incentives

The department has the discretion to determine the workplan necessary to implement these recommendations in full. However, the following activities are recommended for consideration and assessment of cost:

Relative to recommendation 1.7:

Annual surveys should far-reaching and statistically sound. Please consider costs necessary to obtain advisory counsel on survey design and methods. In addition to annual surveys please consider a practice that allows for the department to proactively solicit feedback on service level and performance following calls for service. This should

not be much different from that implemented in the ERP solution for customer encounters with other administrative departments.

Relative to recommendation 5.11:

The education incentive should be made available to all City employees with priority given a) to employees who currently do not hold a postsecondary degree or certification and b) employees seeking training/courses in management and leadership.

Next Steps:

Staff review, design and market program and requirements.

Fiscal Impact:

\$62,000

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

None.

Strategic Goals:

Goal 1: Ensure Transparent and Accessible Governance

Goal 3: Promote a Safe and Vibrant Community

Goal 4: Foster Excellence in all City Operations

Goal 5: Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

TBD



Hyattsville City Police Department
4310 Gallatin Street
Hyattsville, Maryland 20781
301-985-5060



Candace B. Hollingsworth
Mayor

Douglas K. Holland
Chief of Police

Tracey Nicholson
City Administrator

Date: January 23, 2017

To: Tracey Nicholson, City Administrator
Jim Chandler, Assistant City Administrator
Ron Brooks, City Treasurer

From: Douglas K. Holland
Chief of Police

Re: Mayor's FY 2018 Budget Priorities for the Police Department

Listed below are estimated costs for the Mayor's budget priorities for the Police Department.

The Mayor has directed compliance with certain recommendations from the Final Report of the President's Task Force on 21st Century Policing.

21 st Cent. Policing Standard	Topic	Estimated Cost
1.7	Annual Survey	\$30,000
2.2	Use of Force Policies	Personnel Time Only
2.2.1	Use of Force/De-escalation Training (ICAT)	\$13,416
2.2.4	Collect and Report Use of Force	Personnel Time Only
2.13	Profiling Policies	Personnel Time Only
5.9.1	Cultural Diversity Training	\$3,354
5.11	Educational Incentive (All Employees)	\$15,000
TOTAL COSTS		\$61,770



The Annual survey cost estimate is to conduct an annual survey of all City services and allow for revisions to certain Police service questions. The estimate is based on costs incurred from the last City Wide survey.

The two training cost estimates are based on the total number of officers to be trained (39) x the number of hours of training, (8 hrs. for ICAT and 2 hrs. for cultural diversity) x the average overtime rate for the ranks of Private thru Sergeant (\$43.00 per hr.) Five members of Command Staff would also receive the training, but would not receive overtime.

The tuition reimbursement costs are projections based on 15% attendance of the entire staff. The estimate would allow for support between \$500 -\$1000 per employee depending on the number of employees who elect to participate in the program.





Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Candace Hollingsworth, Mayor

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

Conceptual Design Services – Magruder Park

Motion #

Recommendation:

I move that the Mayor and Council allocate \$25,000 (or amount to be assessed/determined) to support professional services to reimagine Magruder Park with Neighborhood Design Center.

Sponsor(s):

Hollingsworth

ATTACHMENTS

Summary Background:

The City solicited feedback from residents using the SpeakUp portal regarding the use and function of Magruder Park. Neighborhood Design Center has worked with the City in the past to propose conceptual designs of our public spaces. It would be beneficial for the City to look at Magruder Park in a new way and explore the ways that we can create a functional, attractive, and pleasant park whose design and layout is equally visually interesting and functional.

Next Steps:

Agreement/MOU with NDC

Fiscal Impact:

25,000 (TBD)

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

Community engagement strategies are part of NDC's design strategy.

Strategic Goals:

Adopted Priority: HVLGenerations

Adopted Priority: Integrated Public Health and Safety

Action 3.1 – Enhance safety and security in public places including residential neighborhoods, parks and commercial corridors

Action 3.2 – Enhance the overall quality and profile of parks recreational programming and community amenities

Legal Review Required?

TBD



Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Laura Reams

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

Bikeshare Network(s)

Motion #

Recommendation:

I move that the Mayor and Council allocate funding (amount to be assessed/determined) to support implementation of a bikeshare system(s) compatible with regional needs.

Sponsor(s):

Hollingsworth

ATTACHMENTS

[Memo Bikeshare_Network -Final.doc](#)

Summary Background:

The City of Hyattsville has been an active participant in the municipal working group to explore regional bikeshare opportunities for Prince George's County and has been in conversations with the City of College Park to explore how we can participate in a bikeshare service compatible with their previously implemented program. The City of Hyattsville is part of an area that has been designated as Phase I of the countywide bikeshare program. This funding would allow the City to meet the partnership requirements for initial implementation of Capital Bikeshare with the County and a smaller network that is connected with the system currently implemented in College Park.

Next Steps:

Costs to be obtained in upcoming meeting.

Fiscal Impact:

The annual operating cost to the City for Capital Bikeshare (20% of total local cost). The total capital costs to the City for mBike (Zagster) is estimated at \$75,202. The City of College Park has committed to providing \$92,000 to fund the balance.

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

The introduction of a bikeshare system was one of the major areas of focus during the City's Speak Up community planning sessions and will be a central focus of the Draft community plan.

Strategic Goals:

Adopted Priority: Integrated Public Health and Safety

Action 2.3 – Promote and invest in opportunities for alternative transportation methods to support multi-modal connectivity throughout the City. 32

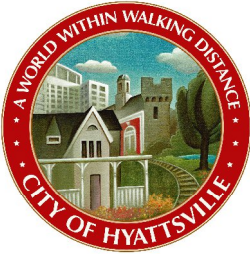
Action 2.4 – Provide economic development programming and projects to support and facilitate infill, revitalization, redevelopment and transit-oriented investment.

Action 2.5 – Leverage funding and resource opportunities to support projects, programs and services consistent with City’s adopted Vision, Mission and Strategic

Action 4.4 – Solicit and support collaborative partnerships that enhance City services to broaden the range of resources and services provided to City residents.

Legal Review Required?

Legal review of specific agreements will be required through separate authorizations.



Memo

To: Mayor and City Council
CC: Tracey Nicholson, City Administrator
From: Jim Chandler, Assistant City Administrator
Date: January 26, 2017
Re: FY2018 Council Priority – Bikeshare Network

The purpose of this memorandum is to provide the City Council with Staff feedback regarding the FY2018 Budget Priority Bikeshare, systems within the City of Hyattsville, submitted by Mayor Candace Hollingsworth and discussed at the January 18, 2017.

In addition to the City Council's adopted 2016 Legislative Priority, the request was submitted by Mayor Hollingsworth as a FY2018 Council Budget Priority. It is the intent of this memorandum to respond to both the Legislative Priority and Budget request with substantive information for the City Council to consider.

Background Summary

The City's adopted 2016 Legislative Priorities included the implementation of a Bikeshare system, a network of shared bicycles that are docked within an established geographic network. Over the past several months, City staff has evaluated opportunities to join an established Bikeshare network system and the purpose of this memorandum is to brief the City Council on the timing, scope, costs and options for implementing Bikeshare in the community.

In July 2016, a Bikeshare report was published as a joint effort commissioned by ATHA, the City of Greenbelt and M-NCPPC, the purpose of which was to identify the feasibility of implementing a Bikeshare system in Prince George's County. The study scope included Capital Bikeshare and

mBike, both of which are current systems/operating models located within the region, identification of a preferred system, topography, market conditions, phasing and costs. The report concluded with a recommendation for the County to expand upon the existing Capital Bikeshare (CaBi) system and provided revenue, costs, phasing and other related information. The report recommendations propose Hyattsville be included in the first phase of system roll out, with 8-stations in Hyattsville, resulting in stations being located approximately ½ mile from each other.

Capital Bikeshare

Established in 2010, Capital Bikeshare (CaBi) is a public-private bicycle sharing system comprised of 429 stations that services Washington DC, Arlington County, the City of Alexandria, Fairfax County, VA. and Montgomery County, MD. The system is the second largest bicycle sharing system in the United States, second only to New York City's CitiBike system, which launched in 2013.

The CaBi system experienced a temporary setback in 2014, as the bicycle manufacturer, Montreal-based Public Bike System Co., went bankrupt and was later purchased by a new firm. In 2015 the CaBi system resumed expansion with its 400th station and more recently included an expansion into Reston and Tysons Corner, Virginia.

The CaBi system permits customers to join via a monthly/annual membership or the ability to pay for a rental with a credit card at the docking station. Riders are provided with a complimentary 30-minutes and then incur a fee for each additional 30-minute session, which ranges from \$1.50 - \$8.00 based on market demand. The system is a shared asset among the participating government entities with capital and operational costs financed through a combination of membership fees, user fees and sponsorship from participating government agencies.

mBike (Zagster)

In 2012, the City of College Park received a \$375,000 grant from the Maryland Department of Transportation to cover most of the costs for eight Capital Bikeshare stations in the City, which were scheduled to be operational by 2013. The City also received \$250,000 in grant funds from Prince George's County to assist with the cost of the system. As the City was scheduled to launch its program, CaBi's bicycle manufacturer went bankrupt, making it necessary for the City to pursue another bikesharing system.

In 2015, the City of College Park committed to a 36-month agreement with bikesharing firm Zagster, a system that unlike CaBi, is not reliant on docking stations, with the technology built into the bike. Members can use the technology on the bike to lock it up anywhere, meaning they don't necessarily need to return the bike to a station. Zagster is predominantly focused within university campus settings, though it is also now being utilized in communities including Fort Wayne (IN), Albuquerque (NM) and Lakeland (FL).

The system was branded as mBike and launched in Summer 2016. According to the City of College Park, with exception to some minor adjustments to the maintenance/rebalancing, the system has operated smoothly and is well utilized with 260 memberships, 1,000 daily memberships and a total of 16,500 trips. The City of College Park has approved the "piggy-back" agreement for municipal partners to expand the system. Unlike CaBi, the Zagster system is purchased and an owned asset. The life-cycle of the bikes is 36-months and are replaced at the end of the 36-month schedule. The City of College Park and University of Maryland (UMD) have an agreement whereby should the City of College Park not renew its agreement with Zagster, the system would be donated to, and operated by, UMD.

Factors for Consideration

Capital Bikeshare (CaBi)

- Prince George's County DPW&T is including in its FY2018 Capital Budget requests funds to complete Phase I & IA of the Capital Bikeshare system in Spring 2018, with station locations being selected as soon as Summer 2017.
- CaBi annual operating and maintenance (O&M) costs will vary depending on station size so for preliminary budgeting purposes, we will use a 15-dock station (an average between 11 dock and 19 dock). Annual O&M costs for a 15-dock station = \$17,310.60.
- The study proposes 8-stations in Hyattsville, resulting in stations being located approximately ½ mile of each other.
- Annual O&M CaBi stations in Hyattsville are estimated to cost approximately \$138,484.80. The financial model is likely to require some municipal partnering financing at covering a percentage of the annual O&M. I anticipate the Municipal O&M contribution to be between 15% - 20% of local operating costs, which for the City of Hyattsville would be approximately \$27,696.80.
- Should the Budget Priority be adopted by the City Council, the Director is recommending funding through the FY2018 Operating Budget, with consideration to fund from the Special Revenue – Parking Fund. Department of Community & Economic Development staff will be assigned as the municipal project lead to coordinate implementation with County DPW&T for FY2018.

mBike (Zagster)

- The total cost for the system is \$167,202 for a turn-key system, based on a term of 24-months with four stations & 40-bikes.
- The City of College Park has verbally committed to providing the City of Hyattsville with \$92,000; the balance of the costs for the 24-month term is \$75,202 in capital costs.
- At the conclusion of the 24-month term, the City of Hyattsville would have the opportunity to either extended with Zagster (the bike system operator) for an additional

36-month term at an estimated cost of \$207,000 or eliminate the program and transfer the vehicles, liability and maintenance to the University of Maryland.

- Should the Budget Priority be adopted by the City Council, the Director is recommending funding through the FY2018 – FY2022 Capital Improvement Plan.
- Department of Community & Economic Development staff will be assigned as the project lead to coordinate implementation for FY2018.

Recommendation

The Department of Community & Economic Development has the staffing capacity to support the planning and implementation of both Capital Bikeshare (CaBi) and mBike systems during FY2018. If the City Council chooses to move forward with participating in mBike as an additional supplement or gap approach to the County funded Capital Bikeshare system, it will be necessary to assess the utilization and feasibility of funding a two-system Bikesharing network as the 24-month mBike system concludes and decisions are made by the University of Maryland and the City of College Park as to whether they will retain or abandon the mBike system.



Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Candace Hollingsworth, Mayor

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

AmeriCorps VISTA – New Application (Mentoring)

Motion #

Recommendation:

I move that the Mayor and Council allocate \$20,000 to support a mentoring program in partnership with Big Brothers Big Sisters of the National Capital Area upon successful application to the AmeriCorps VISTA program.

Sponsor(s):

Hollingsworth

ATTACHMENTS

Summary Background:

The Mayor and the Director of Community Services met with representatives from Big Brothers Big Sisters of the National Capital Area (BBBSNCA) to discuss partnership opportunities that would bring opportunities for mentoring to Hyattsville. Since BBBSNCA has limited activities in Prince George's County, the City would have to bear the cost of the coordinator to coordinate a program for Hyattsville youth. Last year, the City submitted an application to host an AmeriCorps VISTA member to help increase engagement via partnerships with area schools. We have been invited to host additional VISTA members provided we are able to offer service concepts that fit within the scope of allowed activities. We would like to propose this program and partnership in our next VISTA application. There are several benefits to doing so: 1) the City would be able to offer mentoring to interested Hyattsville youth at all ages, 2) the City would benefit from the expertise and mentoring network offered by BBBSNCA, and 3) the City would have a dedicated coordinator (the VISTA member) at a reduced cost.

Next Steps:

Application to AmeriCorps VISTA

Fiscal Impact:

20,000

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

None yet.

Strategic Goals:

Adopted Priority: HVL Generations

Action 5.1 – Create opportunities for community stakeholder networking by developing diverse recreation programs and events accessible and inclusive to all 38

Action 5.2 – Support volunteerism and encourage the creative arts within the community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Edouard Haba, W4 (Council Pres.)

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

Hyattsville Circulator Bus

Motion #

Recommendation:

I move that the Council allocate appropriate funding for a Hyattsville Circulator Bus feasibility study. Such circulator will connect the city's two metro stations to the arts district on route 1 and the Riverdale MARC train station.

Sponsor(s):

Haba

ATTACHMENTS

[Memo Circulator Service_Feasibility Feedback.doc](#)

Summary Background:

This suggestion has been brought up in various occasions and settings. A circulator could improve pedestrian mobility and help connect the separate parts of Hyattsville as a single community.

Next Steps:

This item is scheduled for City Council discussion on 2/1/2017

Fiscal Impact:

The costs is dependent upon the scope of work, but is estimated at \$20,000 - \$50,000, see attached Staff memorandum for additional details.

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

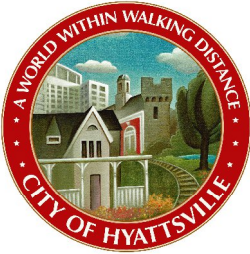
The concept of a local Circulator program was a focus of the 'Speak Up' community planning sessions in Fall 2016.

Strategic Goals:

Action 2.3 – Promote and invest in opportunities for alternative transportation methods to support multi-modal connectivity throughout the City.

Legal Review Required?

n/a



Memo

To: Mayor and City Council
CC: Tracey Nicholson, City Administrator
From: Jim Chandler, Assistant City Administrator
Date: January 30, 2017
Re: FY2018 Council Priority – Circulator Service Feasibility

The purpose of this memorandum is to provide the City Council with Staff feedback regarding the FY2018 Budget Priority, 'Circulator Service Feasibility', submitted by Council President Edouard Haba and discussed at the January 18, 2017.

This memorandum responds to the proposed Budget Priority with additional information for Council consideration.

Background Summary

Based on the discussion during the City Council Budget Work session on January 18, 2017, Staff with the Department of Community & Economic Development reviewed and analyzed similar circulator services and studies to assess the feasibility and potential costs associated with a Hyattsville Circulator Feasibility Study, as proposed by Council President Edouard Haba.

Arts District Hyattsville HOA

The Arts District Hyattsville (ADH) Master Home Owners Association (HOA) provides direct shuttle service to Prince George's Plaza Metro, with service from 6 AM – 9 AM and 4:30 PM -7:30 PM Monday-Friday. The current service contract is approximately \$88,000 a year. The HOA recently bid out for services and I was advised by the HOA President that the cost proposals from firms came in significantly higher for equivalent service.

Transit Service Assessment/Circulator Bus Study – 2013

In 2013, the Town of University Park commissioned a circulator bus study for a cost of \$16,000 to develop a plan to connect adjacent municipalities to the new Cafritz development and existing transit centers. The circulator study concept was envisioned as one element of a Transportation Demand Management District (TDMD) to help mitigate traffic impacts within the area. The study evaluated existing transit services, a service analysis, recommended new service routes and cost projections.

The study recommended a service that would operate a total of 10-hours each work week and 24-hours each weekend for two buses to provide service operating in both directions for 68-hours of operation per week, or 3,436 hours per year. The study recommended general assumptions and cost estimating at 4,000 hour per year service (at \$79/hour) would cost \$316,000 per year to operate at typical private rates.

Gaithersburg Circulator Study – 2014

In 2014, the City of Gaithersburg, funded through the Metropolitan Washington Council of Governments (COG) Technical Assistance Grant (TAG) program, commissioned a circulator study to evaluate existing transit lines, identifies the characteristics of ‘successful’ circulator services, developed a ‘Trip Score Analysis’ methodology and plans for long-range transit and infrastructure integration. The original scope of work included a cost estimate of \$60,000 to perform, however the scope was modified based on the COG TAG award and was performed at a hard cost of \$35,000 plus additional technical assistance and staffing.

To analyze the feasibility of expanded transit service, the Gaithersburg study team reviewed the demographics of the study area, as well as the locations of key activity centers that are likely to be destinations for transit trips. Based on this existing conditions assessment, the study team developed the following three service improvement options:

- Option 1 is a full loop circulator, offering bi-directional service in a circuit around the study area. (As discussed with the City Council on January 18, 2017, Staff understands that this is the preferred scope of work/operation articulated by Council President Haba.)
- Option 2 is an “out and back” circulator, serving all of the same locations as the loop in a Ushaped corridor with bi-directional service.
- Option 3 reroutes some existing Ride On service to improve access to major destinations and activity centers within the study area.

The study concluded that the City pursue Option 3, as a cost effective and feasible path forward, requiring the approval of Montgomery County to align and budget for minor increases to levels of service. The study concluded that Option 1, “Although the establishment of a stand-alone service or brand has its benefits in terms of marketing, especially if the aim of the service is to attract non-traditional transit users such as tourists and choice commuters, a stand-alone service will likely be very difficult to fund in Gaithersburg over the long-run.”

The City of Gaithersburg chose not to proceed with implementing a circulator system due to projected operating deficit and lack of service demand.

Prince George's County TDM Study – 2017

The Maryland-National Capital Park & Planning Commission (M-NCPPC) is preparing a solicitation to respond to the adoption of the Prince George's Plaza Transit District Development Plan (TDDP) which recommends the evaluation of a comprehensive Transportation Demand Management (TDM) program. The study will take a more comprehensive approach than the 2013 circulator study by examining the current adequate public facilities (APF) requirements, transportation demand management (TDM) and mobility strategies, parking management, and opportunities for developer contributions to help finance transportation improvements and programs. The study will evaluate potential partnerships with municipal, County, regional and State agencies to address these issues and facilitate implementation of subsequent recommendations. The staff from the City of Hyattsville, Prince George's County DPW&T, the University of Maryland, College Park, Riverdale Park and University Park will participate in project meetings and plan analysis. The solicitation requires three (3) project deliverables: (1) Technical Analysis, (2) Plan of Action, (3) PowerPoint Presentation.

Recommendation

The Department of Community & Economic Development can support a Circulator Feasibility study in FY2018, which would provide the Council with a basic feasibility assessment of existing conditions, costs and realignment/efficiency recommendations. Based on the results of the study, the information could be used to inform a more in-depth analysis (similar to the M-NCPPC commissioned study) ridership demand projections, APF requirements or financing structure.

- Based on a scope of work similar to the University Park commissioned 'Circulator Feasibility Study', Staff is recommending a budget of a minimum of \$20,000.
- Based on a scope of work similar to the circulator study commissioned by the City of Gaithersburg, Staff is recommending a budget maximum of \$50,000.

If the City Council chooses to move forward with this FY2018 Budget Priority, Staff will evaluate the opportunity to pursue grant funding through the Metropolitan Washington Council of Government's Technical Assistance Grant (TAG) program and will also look to include this scope of work as an addendum to the services agreement of the firm selected to perform the City's Comprehensive Transportation Management Services project, which is currently being solicited.



Hyattsville City Council Agenda Item Report

Meeting Date: February 1, 2017

Submitted by: Edouard Haba, W4 (Council Pres.)

Submitting Department: Legislative

Item Type: Budget

Agenda Section: Discussion Items (8:20 p.m. - 9:50 p.m.)

SUBJECT

Safety Improvements & Speed Mitigation: Nicholson Street, 31st Ave., Lancer Dr. and 31st Place.

Motion #

Recommendation:

I move that the Council allocate appropriate funding for staff to be able to implement needed improvements at the intersection of Nicholson St. & Maryhurst Dr., to replace the current rubber barricades; and near the playground in Heurich Park. Funding is also needed for speed mitigation on 31st Ave., Lancer Dr. and 31st Pl.

Sponsor(s):

Haba

ATTACHMENTS

[Haba_Safety Improvements_Speed Mitigation.pdf](#)

Summary Background:

A little over a year ago, City installed rubber barricades at the intersection of Nicholson Street and Maryhurst Drive (Felegy), as a temporary measure, to improve vehicular traffic and pedestrian safety. The requested funding will enable the implementation of a permanent solution. As it currently stand, there is nothing to slow traffic down when nearing the playground at Heurich Park. This represents a major safety concern as kids and families are often crossing the street back and forth. The same need for speed mitigation applies to 31st Ave., Lancer Dr. and 31st Pl.

Next Steps:

Staff review & Council discussion

Fiscal Impact:

TBD

City Administrator Comments:

Please see staff comments on summary sheet.

Community Engagement:

There have been various community conversations regarding the above issues.

Strategic Goals:

Action 3.1 – Enhance safety and security in public places including residential neighborhoods, parks and commercial corridors.

Legal Review Required?

n/a

Main City Calendar: February 2 – 6, 2017

Weekly Program Offerings

Ageless Grace Senior Exercise Classes

Wednesdays, Thursdays and Fridays, 10:00 AM @ the City Administrative Building

Creative Minds

Tuesdays and Thursdays, 10:00 AM @ Magruder Park Recreation Center

City Calendar: February 2 - 6, 2017

City Council Meeting

February 6, 8:00 PM – 10:00 PM @ 3rd Floor Council Chambers