

City of Hyattsville Board of Supervisors of Elections and Ethics Commission
Tuesday, January 26, 2021, 7:00 p.m.
VIRTUAL MEETING
Open to the Public

MINUTES

Join Zoom Meeting

<https://zoom.us/j/95093076691?pwd=NHhYZ1N2QzJlVzIHRTZlZlbnK3RNdz09>

Meeting ID: 950 9307 6691

Passcode: 774780

1. Welcome

The meeting was called to order at 7:01 p.m. Laura Reams, Sean Corcoran, T. Carter Ross, Zach Peters, Lisa Pineda, Greta Mosher, Ann Frankle, Chris Currie, Kayleigh Kulp, David Sip, and Michael Horlick were present.

2. 2021 Election Planning

- a. Overview of General Roles & Responsibilities
- b. Election Board and Ethics Commission Correspondence
- c. Election Forms
- d. Candidate Information Sessions
 - Presentation Review
 - New emphasis on Treasurer roles and responsibilities for submission of reports, receipts, and redactions.
- e. Deadlines for Campaign Finance
 - Use of Email/Text Notifications for Deadline Reminders
 - Initial report: Tuesday, April 20 at 1 PM
 - ❖ Amended reports due: Thursday, April 22 at 1 PM
 - Second report: Tuesday, May 4 at 1 PM
 - ❖ Amended reports due: Thursday, May 6 at 1 PM

The group reviewed the responsibilities of the members of both the Board of Supervisors of Elections and the Ethics Commission and how those responsibilities would be fulfilled through various parts of the election process including preparation, election day, and post-election.

The roles for contacting candidates and responding to resident comments or complaints was reiterated as well as the responsibilities of candidates regarding compliance with election regulations and timely reporting. Protocol for addressing issues and individual responsibilities were established.

The Board and Commission discussed candidate information sessions in which members from each group would participate in presenting different elements and information regarding conduct and requirements of candidates. Laura Reams provided a draft presentation intended to be showcased at the candidate information session that was shared with the group and opened to comments and suggestions. The group made amendments as they saw fit and chose to accentuate certain areas recalling problems from previous election cycles.

The Ethics commission confirmed the deadline dates for financial disclosures and campaign finance reports and reviewed the process for acceptance and correspondence with the candidates.

3. Additional Business?

The meeting adjourned at 8:04 p.m.