

City Council of Hyattsville, Maryland

AGENDA

City Council Regular Meeting

Tuesday, January 21, 2020

8:00 PM



Council Chambers
Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000 www.hyattsville.org

CITY COUNCIL

[Mayor Candace B. Hollingsworth](#)
[Kevin Ward, Council President, Ward 1](#)
[Carrianna Suiter, Council Vice President, Ward 3](#)
[Bart Lawrence, Ward 1](#)
[Robert S. Croslin, Ward 2](#)
[Danny Schaible, Ward 2](#)
[Ben Simasek, Ward 3](#)
[Edouard Haba, Ward 4](#)
[Daniel Peabody, Ward 4](#)
[Joseph Solomon, Ward 5](#)
[Erica Spell, Ward 5](#)

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, lreams@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING! Your participation at this public meeting is valued and appreciated.

Agenda/Packet: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Audible Devices: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

Consent Agenda: Items listed on the Consent agenda are considered to be routine in nature, and are normally approved by one motion. Please note that most items on the Consent agenda have been discussed at a previous meeting. If a Councilmember wishes to comment on a particular item, that item shall be removed from the Consent agenda to "action" to allow for additional discussion.

Public Input: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

Ways to Watch the Meetings Live: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

Replay Schedule: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/councilagendas.

City Information: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

Inclement Weather: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.



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1. Call to Order and Council Roll Call

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

4. Approval of the Minutes

4.a) Approval of the Minutes

HCC-191-FY20

I move that the Mayor and Council approve the Council Meeting Minutes of January 22, February 4, and February 19, 2019 and January 6, 2020.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Approval of the Minutes](#)

[Minutes Jan 22 2019 CM FINAL.docx](#)

[Minutes Feb 4 2019 CM FINAL.docx](#)

[Minutes Feb 19 2019 CM FINAL.docx](#)

[Minutes Jan 6 2020 FINAL.docx](#)

5. Public Comment (8:10 p.m. – 8:20 p.m.) Limit 2 minutes per speaker

6. City Administrator Update

7. Presentations (8:30 p.m. - 9:05 p.m.)

7.a) Hyattsville Volunteer Fire Department 2019 - 2020 Overview (10 minutes)

HCC-189-FY20

Lead Sponsor: Executive Committee

Co-Sponsor(s): N/A

Cover Page: [Hyattsville Volunteer Fire Department 2019 - 2020 Overview \(10 minutes\)](#)

[City Council Meeting Presentation - HVFD.pptx](#)

7.b) Magruder Pointe Development – Preliminary Plan of Subdivision (Parcel A1 - Upper Lot Only) (25 minutes)

HCC-183-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Magruder Pointe Development – Preliminary Plan of Subdivision \(Parcel A1 - Upper Lot Only\) \(25 minutes\)](#)

[Memo - PPS 4-18001 - Magruder Pointe - Presentation FINAL.docx](#)

[Magruder Pointe Presentation .pptx](#)

8. Consent Items (9:05 p.m. - 9:10 p.m.)

8.a) FY20 Budget Appropriation: Aggressive Driving Enforcement Grant Award

HCC-185-FY20

I move that the Mayor and Council amend and increase the FY20 Special Revenues Budget and to accept and appropriate the FY20 Aggressive Driving Enforcement grant award in the amount of 2,000 from the Maryland Highway Safety Office for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s):

Cover Page: [FY20 Budget Appropriation: Aggressive Driving Enforcement Grant Award](#)

8.b) FY20 Budget Appropriation: Distracted Driving Enforcement Grant Award

HCC-186-FY20

I move that the Mayor and Council amend and increase the FY20 Special Revenues Fund Budget and to accept and appropriate the FY20 Distracted Driving Enforcement grant award in the amount of \$1,000 from the Maryland Highway Safety Office for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [FY20 Budget Appropriation: Distracted Driving Enforcement Grant Award](#)

8.c) FY20 Budget Appropriation: Impaired Driving Enforcement Grant Award

HCC-187-FY20

I move that the Mayor and Council amend and increase the FY20 Special Revenues Fund Budget and accept and appropriate the FY20 Impaired Driving Enforcement grant award in the amount of \$4,000 from the Maryland Highway Safety Office for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [FY20 Budget Appropriation: Impaired Driving Enforcement Grant Award](#)

8.d) FY20 Budget Appropriation: Pedestrian Enforcement Grant Award

HCC-188-FY20

I move that the Mayor and Council amend and increase the FY20 Special Revenues Fund Budget and to accept and appropriate the FY20 Pedestrian Enforcement grant award in the amount of \$1,500 from the Maryland Highway Safety Office for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [FY20 Budget Appropriation: Pedestrian Enforcement Grant Award](#)

8.e) Purchase of Police Vehicles

HCC-184-FY20

I move that the Mayor and Council approve the purchase of six new police vehicles from Hertrich Fleet Services, Inc. under the State of Maryland BPO contract in an amount not to exceed \$209,000.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Purchase of Police Vehicles](#)

8.f) Resolution for the Dedication of Sentinel Drive (10 minutes)

HCC-194-FY20

I move the City Council adopt Hyattsville Resolution 2020-01, a Resolution of the City of Hyattsville, accepting the dedication of Sentinel Drive at Kiplinger Editors Park, between the intersection of Sentinel Drive with Editor's Park Drive and the intersection of Sentinel Drive with Toledo Terrace, to the City of Hyattsville as a Public Road (INTRODUCTION and ADOPTION)

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Resolution for the Dedication of Sentinel Drive \(10 minutes\)](#)

[Resolution 2020-01 Sentinel Drive.docx](#)

[Memo - Dedication of Sentinel Drive.doc](#)

[Resolution Exhibit 1, Plat 243-98 Kiplinger \(1\).pdf](#)

[Resolution Exhibit 2, Confirmatory Quit-Claim Deed 42940-370.pdf](#)

9. Action Items (9:10 p.m. - 9:45 p.m.)

9.a) 3505 Hamilton Street Renovation Project - Architectural and Engineering Design Change Order (10 minutes)

HCC-114-FY19

I move that the Mayor and Council authorize a change order increase not to exceed \$178,863 in the Johnson, Mirmiran, and Thompson (JMT) contract to cover additional design and engineering work at 3505 Hamilton Street. This amount is currently covered under

contingency costs in the previously approved \$10,265,000 capital budget appropriations for this project.

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [3505 Hamilton Street Renovation Project - Architectural and Engineering Design Change Order \(10 minutes\)](#)

[Proposal for Change Order 3 9.24.19Rev1.pdf](#)

9.b) Letter to Board of License Commissions: Transfer of Class B+ License from Lee's Liquors and Restaurant to Liquor Hut (25 minutes)

HCC-193-FY20

I move the City Council authorize the Mayor to send a letter to the Prince George's County Board of License Commissioners expressing the City's concerns regarding public safety concerns related to the applicant's operation of the current location and requesting the Board vote to disapprove the Application for Transfer of Location of Class B+, BWL License and Special Sunday Off-Sale Permit for Lee's Liquors and Restaurant, 2903 Hamilton Street, Hyattsville Restaurant LLC to Liquor Hut, 5350 Queens Chapel Road, Hyattsville. The letter shall state the City's concerns regarding public safety, specifically violations of Maryland Law, such as public intoxication, assaults in the first and second degree and disorderly conduct, in-part due to the applicant's lack of proactive management and inability to responsibly manage point of sale.

It is the City's opinion that the following modifications and/or conditions are appropriate and necessary for the applicant to amend its application, or for the Board of License Commissioners to conditions as requirements of this application.

1. Owners will commit to becoming a more involved in community;
2. The applicant shall amend the name 'Liquor Hut', the City is agreeable to the proffered new name of 'Hyattsville Fine Wine & Spirits';
3. The applicant shall comply with site design standards consistent with both the West Hyattsville Transit District Development and Crime Prevention Through Environmental Design (CPTED);
4. The applicant shall cooperate with the City of Hyattsville Police Department regarding loitering;
5. The applicant shall hire off-duty City of Hyattsville police officers to enforce Maryland State Law;
6. The applicant shall modify the hours of operation as follows: Monday - Saturday, 10 AM - 12 AM and, pending approval, Sunday, 10 AM - 11 PM. The applicant may be permitted to receive inventory between the hours of 8 AM - 10 AM, but may not be permitted to conduct sales prior to 10 AM.

Lead Sponsor: Hollingsworth

Co-Sponsor(s): Solomon, Spell

Cover Page: [Letter to Board of License Commissions: Transfer of Class B+ License from Lee's Liquors and Restaurant to Liquor Hut \(25 minutes\)](#)

[Liquor Hut Application - date stamped.pdf](#)

[Report Hamilton Street Area 162020 Mayor and Council \(1\).pdf](#)

[Hyattsville Fine Wine & Spirits_response letter.PDF](#)

10. Discussion Items (9:45 p.m. - 10:00 p.m.)

10.a) Backyard Chicken Act (15 minutes)

HCC-192-FY20

I move that the Mayor and Council direct the City Attorney to draft an ordinance amending Chapter 52 of the Hyattsville Charter and Code to amend section §52-10 by striking the inclusion of “domestic fowl”, and “poultry and game birds” from the list of prohibited animals. Roosters will remain on the list of prohibited animals in the Code.

Lead Sponsor: Schaible

Co-Sponsor(s): N/A

Cover Page: [Backyard Chicken Act \(15 minutes\)](#)

11. Council Dialogue (10:00 p.m. - 10:10 p.m.)

12. Community Notices and Meetings

12.a) Main City Calendar: January 7 - 21, 2020

HCC-195-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Main City Calendar: January 7 - 21, 2020](#)

[Main City Calendar Jan 22-Feb 3.docx](#)

13. Motion to Adjourn



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020
Submitted by: Laura Reams
Submitting Department: City Clerk
Item Type: Legislative
Agenda Section:

SUBJECT

Approval of the Minutes

HCC-191-FY20

Recommendation:

I move that the Mayor and Council approve the Council Meeting Minutes of January 22, February 4, and February 19, 2019 and January 6, 2020.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Minutes_Jan 22 2019 CM_FINAL.docx](#)

[Minutes_Feb 4 2019 CM_FINAL.docx](#)

[Minutes_Feb 19 2019 CM_FINAL.docx](#)

[Minutes_Jan 6 2020 FINAL.docx](#)

Summary Background:

Action summaries for Council Meetings are posted to the City website within 48 hours of the meeting. Staff is in the process of reviewing records to ensure all previous meeting minutes have been approved by Council. Please see attached minutes.

Next Steps:

Upon approval, approved minutes will be posted on the City's website.

Fiscal Impact:

N/A

City Administrator Comments:

N/A

Community Engagement:

N/A

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

JANUARY 22, 2019 – 8:00 PM

Present: Candace Hollingsworth, Mayor
Edouard Haba, W4 (Council Pres.)
Kevin Ward, W1 (Council VP)
Bart Lawrence, W1
Shani Warner, W2
Thomas Wright, W3
Joseph A Solomon, W5
Erica Spell, W5

Absent: Robert Croslin, W2
Carrianna Suiter, W3

Also present were the following City staff members:

Tracey E. Douglas, City Administrator
Jim Chandler, Assistant City Administrator
Ron Brooks, City Treasurer
Chief Amal Awad, City of Hyattsville Police Department
Lesley Riddle, Director of Public Works
Laura Reams, City Clerk

1) [Call to Order and Council Roll Call](#)

Mayor Candace Hollingsworth called the meeting to order at 8:04 p.m.

2) [Pledge of Allegiance to the Flag](#)

3) [Approval of Agenda](#)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Haba
SECONDER:	Solomon
AYES:	Hollingsworth, Haba, Ward, Lawrence, Warner, Wright, Solomon, Spell
NAYS:	None
ABSENT:	Croslin, Suiter

4) [Public Comment \(8:10 p.m. – 8:20 p.m.\) Limit 2 minutes per speaker](#)

Ward 2 resident, Lisa Walker, addressed the Mayor and Council on behalf of the Age Friendly Initiative Workgroup to express her appreciation for the promptness of addressing the Age Friendly Initiative and the related items included in the agenda. She referenced the Armory presentation that was scheduled and inquired as to whether it would consist of any affordable and accessible units.



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Ward 2 resident, David Marshall, addressed the Mayor and Council regarding the agenda. Mr. Marshall stated that he was opposed to driveways for private residents and gun buyback programs. Mr. Marshall stated that the cost of his own driveway was his responsibility and was not in support of City funding for driveway maintenance. He cited the electric vehicle charging stations and stated that he did not believe it should be accessible for commercial vehicles. Mr. Marshall closed his comments by reporting that the audio feed from Council meetings was very sensitive and amplified the sounds of pens clicking and cellophane.

5) [Presentations \(8:20 p.m. - 8:45 p.m.\)](#)

5.a) FY17 & FY18 Audit Update (5 minutes)

HCC-239-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

City Treasurer Ron Brooks reported that the Fiscal Year 2017 audit was near close and that documents were expected to be filed in the following weeks. Mr. Brooks stated that the Fiscal Year 2018 audit was in process and was scheduled to complete in early April 2019.

5.b) Armory Apartments - Architectural Site Plan Presentation (20 minutes)

HCC-240-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[Memo - Armory Apartments - Arch Site Plan Presentation - 1.22.19.docx](#)

[UIP_City Council PPT_01.22.2019.pdf](#)

Assistant City Administrator Jim Chandler introduced Mary Birone, development associate with Urban Investment Partners (UIP) who would be presenting a conceptual site plan for the Armory Apartments, a development planned for the 5300 block of Baltimore Avenue, and provided a brief summary of the project. Mr. Chandler stated that the item would be revisited the following February with recommendations.

Mary Birone gave background about UIP and introduced her associate, Jack Becker, who would be assisting with the presentation. Ms. Birone stated that the preliminary plan of subdivision was approved by the Prince George's County Planning board in early January and provided a summary of the project including commercial and residential components. She detailed that the construction consisted of 32,000 square feet of retail and an outdoor public plaza containing a stage for events and noted that the height of the building included a step down for access to the adjacent building. She stated that the architectural plan was modified based on suggestions from the Historical Preservation Commission (HPC) and cited details as to the design and locations of open spaces, retail, and restaurants.



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Ward 3 Councilmember Thomas Wright thanked Ms. Birone for her presentation and asked what the next steps in the process would be to which Ms. Birone responded that the plan would be presented to the Planning Committee the following day and that a detailed site plan may not be required as the plan that was presented to Council adheres to all of the building regulations for the Gateway Arts District of the City of Hyattsville. She stated that her organization wanted to be sure that all questions from all pertinent bodies were answered to satisfaction. Assistant City Administrator Chandler relayed that the item would return to Council in February for comment stating that updates would be provided by staff and the Planning Committee's comments would be incorporated into the report.

Council Vice President Kevin Ward raised questions regarding parking availability, building aesthetics, and the potential to improve internet speed in the area to which Ms. Birone replied that the 90 parking spaces currently managed by Crossover Church would remain under their authority unless otherwise determined by Crossover. She welcomed any suggestions regarding aesthetics and incorporating art or specific artists throughout the City and was eager to engage with the community. Assistant City Administrator Jim Chandler stated that with power lines buried in the area, any adjustment to internet speed would have to be approved by the Potomac Electric Power Company (PEPCO).

Ward 5 Councilmember Joseph Solomon expressed his satisfaction with portions of the presentation but held concerns regarding the lack of affordable housing included in the plan. Ms. Birone suggested discussions between UIP and City officials to identify elements and practices that could be conducive to making affordable housing possible in the site plan.

Council President Edouard Haba requested confirmation that utility lines would provide power to both sides of the specific segment of Route 1 to which Ms. Birone replied in the affirmative.

Ward 2 Councilmember Shani Warner expressed her appreciation for the presentation and the thorough explanations of the aesthetic decisions. She listed issues that she felt could usher discontent among residents such as the increase in population of the area in reference to the nearby school that was already about 40% over capacity, lack of affordable housing, and parking availability.

Mayor Hollingsworth confirmed with Ms. Birone that utilities would be underground on both sides of Route 1 as opposed to undergrounding one side and only connecting to the other. When asked about sustainable design elements, Ms. Birone explained that there were no particular green designs as they were not required by the County. She stated that, even though not required, they were examining methods and locations for integrating some environmentally friendly elements.

Mayor Hollingsworth inquired about the status of the connected alleyway, recollecting from a previous presentation that the alleyway would be active and serve as a walkway for pedestrians. She noted that the new iteration of the area is commanded by regulations requiring staging areas for retail businesses and expressed that she would prefer more thoughtful intentions for that area. Ms. Birone retorted that changes were made to that part of the project because it was deemed infeasible and that an outdoor seating area would still be implemented, and the alleyway



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could still be used for pedestrian activity and events. Mayor Hollingsworth opined that the plan would still have to incorporate more art elements to which Ms. Birone responded that the elements were conceptual and UIP was open to suggestions and providing as much preference as possible.

Council Vice President Ward requested an estimate of what the difference would be in cost for using Leadership in Energy and Environmental Design (LEED) certification such as solar panels and renewable energy resources to which Ms. Birone replied that she did not have exact figures but was confident in saying that the cost would be substantially higher. She stated that they would look at what LEED elements they could potentially include, if any. Council Vice President Ward confirmed that electric car charging stations would be included in the plan and asked for research to be performed to determine what the impact would be on the nearby school population.

Ward 1 Councilmember Bart Lawrence expressed his favor for parking garages similar to ones that existed in Riverdale that mimicked business buildings and subdued the traditional look of a parking garage.

Mayor Hollingsworth stressed the importance of green standards among new construction in the City of Hyattsville and described that it was a notable difference between past projects and the proposed plan for the Armory Apartments. She stated that any effort in that regard would be greatly appreciated as it will be beneficial to residents in the future.

6) Consent Items (8:45 p.m. - 8:50 p.m.)

6.a) Purchase of FY19 K-9 dog

HCC-238-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#) 

[k9 Agreement 2019.pdf](#) 

I move that the Mayor and Council authorize the expenditure of \$9,000 for the purchase of a police dog from Vohne Liche Kennels.

6.b) Appointments to the Education Advisory Committee

HCC-244-FY19

Lead Sponsor: Haba

Co-Sponsor(s): Suiter

[Cover Page](#) 

[Committee Application_EAC_Jen Kubit W4.pdf](#) 

[Committee Application_EAC_Mai Abdul Rahman W2.pdf](#) 

[Committee Application_EAC_Daniel Peabody W4.pdf](#) 



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I move that the Mayor and Council re-appoint Jen Kubit (Ward 4) and appoint Mai Abdul Rahman (Ward 2) and Daniel Peabody (Ward 4) to the Education Advisory Committee for a term of two (2) years to expire on January 22, 2021.

6.c) Re-Appointment to the Planning Committee

HCC-245-FY19

Lead Sponsor: Wright

Co-Sponsor(s): Haba

[Cover Page](#)

[Committee Application_Planning_David Marshall W2.pdf](#)

I move that the Mayor and Council re-appoint David Marshall (Ward 2) to the Planning Committee for a term of two (2) years to expire on January 22, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Haba
SECONDER:	Lawrence
AYES:	Hollingsworth, Haba, Ward, Lawrence, Warner, Wright, Solomon, Spell
NAYS:	None
ABSENT:	Croslin, Suiter

7) [Action Items \(8:50 p.m. - 9:00 p.m.\)](#)

[7.a\) Hyattsville Emergency Ordinance 2019-01, Wireless Facilities and Support Structures \(10 minutes\)](#)

HCC-246-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[Ordinance 2019-01 Wireless Facilities and Support Structures 1.18.19.pdf](#)

[Reg. Wireless Facilities and Support Structures 1.11.19.pdf](#)

I move that the Mayor and Council introduce and adopt City of Hyattsville Emergency Ordinance 2019-01, Wireless Facilities and Support Structures, an Ordinance whereby the City of Hyattsville amends Chapter 105 to the City of Hyattsville Code in order to regulate the installation and construction of wireless facilities and supporting structures (INTRODUCTION AND ADOPTION).

City Administrator Tracey E. Douglas summarized the purpose of the emergency legislation and history of the ordinance and noted the internal administrative regulation stating that the ordinance may not encompass all preferred aspects but that it would address the essential ones. She recognized the importance of advancing technology but stressed being cognizant of how the items would be implemented and monitored. Ms. Douglas stated that should the measure require adjustments going forward, the amended language would be presented before Council.



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Council Vice President Ward requested clarity on the procedure asking how the measure would be changed, if needed, over time to which City Administrator Douglas explained that it would be brought before Council as an amended ordinance.

Councilmember Wright asked whether any service carriers were planning imminent installations to which Ms. Douglas answered that no formal discussion had taken place, but they were aware of a cable provider and two internet providers who were active in the area. She stated that it would allow the City to expand to larger bandwidths and confirmed that neighboring municipalities were actively building the infrastructure.

Councilmember Solomon recollected that at a previous Prince George's County Municipal Association (PGCMA) meeting there were sample ordinances available from the National League of Cities (NLC) and cable providers and agreed that it was an element that was essential to the City.

Council President Haba asked if the processing fee needed adjustment to which Ms. Douglas stated that it could be considered relatively high, but that a reassessment would take place after discussions with engineers and experts took place.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Haba
SECONDER:	Ward
AYES:	Hollingsworth, Haba, Ward, Lawrence, Warner, Wright, Solomon, Spell
NAYS:	None
ABSENT:	Croslin, Suiter

8) Discussion Items (9:00 p.m. - 10:30 p.m.)

Mayor Hollingsworth began her comments stating the intent of the discussion was to answer clarifying questions from colleagues and to develop some consensus on items that would be included in the FY20 budget.

8.a) FY20 Budget Priority: Hyattsville Stabilization Fund

HCC-210-FY19

Lead Sponsor: Solomon

Co-Sponsor(s): N/A

[Cover Page](#)

[New York Consolidated Laws, General Municipal Law - GMU §6-E | NY State Senate.pdf](#)

[What is a stabilization fund and how may it be used?.pdf](#)

I move that the Mayor and Council authorize the City Treasurer in collaboration with the City Attorney, to develop a draft Hyattsville Budget Stabilization Fund ordinance for review and approval by the Hyattsville Council, covering but not limited to the following areas:

- Recommendations on a City policy that identifies the objectives of the Budget Stabilization Fund.



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- Recommend council and administrative protocols that defines the procedures to be used to access stabilization funds.
- Recommendations on budgetary funding requirements for long term non-capital projects.
- Recommendations on the annual contribution to the Budget Stabilization Fund by percentage and amount.

Councilmember Solomon introduced the first item and provided a summary of the Hyattsville stabilization fund and reiterated its purpose and importance.

Council Vice President Ward posed questions to City Treasurer Brooks regarding the protocol and potential limits in using the general fund to which Mr. Brooks responded that the stabilization fund would be used to mitigate economic downturns and the City would always maintain a reserve fund as standard practice. He described that many entities maintain an unreserved fund balance that can be allocated as they saw fit and, when able, a stabilization fund that would be a separate allocation that was assigned purposes and requirements for access and would allow planning for several fiscal years ahead. Council Vice President Ward requested specifics regarding the amounts and percentages that should be repurposed from the general fund. Mr. Brooks replied that he would recommend approximately 20% for the current year with an annual review and reassessment.

Council President Haba questioned how maintaining a stabilization fund would affect the economic standing of the City regarding borrowing power to which City Treasurer Brooks clarified that the ratings agencies look favorably upon and highly recommend the implementation of a stabilization fund and it would actually improve the possibility of receiving lower interest rates when borrowing.

Councilmember Wright inquired as to the requirements for how the money would be accessed to which Mr. Brooks explained that any appropriation or withdrawal of funds must be approved by a majority vote from Council.

Mayor Hollingsworth determined that the measure would warrant discussions of policy and would be an item that would be revisited in future Council meetings for approval to draft and adopt the ordinance.

[8.b\) FY20 Budget Priority: Age Friendly Initiatives Staff Liaison/Coordinator](#) [HCC-234-FY19](#)

Lead Sponsor: Solomon

Co-Sponsor(s): Ward

[Cover Page](#) 

I move that the Mayor and Council appropriate [Amount TBD] in the FY20 Hyattsville Municipal Budget for the purpose of augmenting city staff with a staff member to manage and coordinate Age Friendly Initiatives.

Councilmember Solomon explained that he was providing an update to the status of the discussion item as due diligence but would not be recognizing it at that time as it was scheduled



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to be included in the Community Services budget proposal that would be presented by Director Jake Rollow.

8.c) FY20 Budget Priority: Affordable Housing Implementation Study

HCC-211-FY19

Lead Sponsor: Solomon

Co-Sponsor(s): Spell

[Cover Page](#) 

I move that the Mayor and Council appropriate funding in the FY20 budget for the purpose of commissioning an Affordable Housing Strategy and Implementation Study. The study is intended to evaluate affordable housing strategies which will:

- Assess affordable housing strategies which are considered 'best practice' as well as Affordable Housing recommendations currently before the City Council.
- Recommend specific affordable housing strategies suitable to the City of Hyattsville.
- Identify local affordable housing strategies that may compliment programs offered by Prince George's County.
- Assess the cost, resource, and legal barriers to implementing approved strategies.

Councilmember Wright sought clarity regarding whether rent stabilization and tax credits would be included in the study to which Councilmember Solomon responded that the two aspects would be considered as individual parts, but could also overlap with the initiative noted in the first bullet that stated affordable housing recommendations.

Mayor Hollingsworth asked if there was an estimate attached to the measure to which Councilmember Solomon replied that some amounts were discussed but it was determined that there should be further discussion with Council and staff before an estimate was agreed upon. Assistant City Administrator Jim Chandler added that staff had consulted with two firms and if Council chose to move forward, they would be provided an estimate that included staff compensation. Mr. Chandler stated that more details would be available in the coming weeks.

8.d) FY20 Budget Priority: Residential Driveway Installation Program

HCC-232-FY19

Lead Sponsor: Spell

Co-Sponsor(s): N/A

[Cover Page](#) 

I move that the Mayor and Council allocate \$20,000 in the FY20 budget for the City of Hyattsville to adopt a Residential Driveway Installation Program to address residential parking needs. This action directs the City Administrator and/or their designee to develop a policy and administer a residential driveway installation program which will allow residents to request up to \$1,000 from the City of Hyattsville, administered as a reimbursable grant to assist with the coverage of fees associated with installation of a new residential driveway.



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Ward 5 Councilmember Erica Spell introduced the item stating that parking availability was a continuous problem in the City. She explained that the measure was another approach to alleviate some of the congestion and the proposed \$20K was merely a starting point to provide residents up to \$1K in assistance for driveway installation. Councilmember Spell noted that discussion of the item should include policy and budget allocation.

Councilmember Warner asked about the intention for the initial \$20K to which Councilmember Spell explained that the funds would serve as a place holder while interest from residents was gauged.

Councilmember Wright requested details about the program regarding County authority to which Assistant City Administrator Chandler responded that installing a new driveway would fall under the jurisdiction of zoning which was the responsibility of the County. He stated that residents would have to adhere to some guidelines, but the City could assist with a portion of residents' costs and provide variances in some cases. Mr. Chandler said that staff would seek guidance from Council on the method in which the assistance would be administered.

Councilmember Wright expressed reluctance with using public funds for private improvements and needed more clarity on what would constitute City intervention. He stated that the idea was interesting but requested clarity in how standard would be applied to which Councilmember Spell responded that determining policies would be important and a decision had to be made about the requirements for participation allowance and stated that parking availability is of high priority but the resolution is challenging.

Council President Haba stated that he was not opposed to the idea but raised questions regarding the criteria required for issuance of the grants to which Assistant City Administrator Jim Chandler answered that there would be no reduction of parking permits as a result of the program and the amount of permits issued if residents participated in the program and while already utilizing parking in a residential parking zone the amount of permits per household would depend on the overall capacity. Mr. Chandler opined that the program could aid the demand for parking as there were 1,400 households that participated in residential parking zones.

Councilmember Warner said that she was still attempting to establish her opinion on the issue as it could have been helpful in certain part of the City but had opposition partly due to an environmentalist perspective. She expressed concern with incentivizing construction of a driveway rather than encouraging residents to lessening the vehicles a household owns.

Councilmember Lawrence expressed opposition to the measure stating that he felt it would be completely ineffective and incentivizing more driveways could lead to more vehicles.

Council Vice President Ward expressed the uncertainty of his position on the matter and requested an estimate of the cost of driveway installation to which Councilmember Spell stated that it could vary from \$4K to \$9K. Council Vice President Ward suggested issuing a survey to gauge possible participation.



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Councilmember Solomon expressed support for the motion but cited several caveats that identified areas in which the issue would not be addressed. He continued that there were many policy questions unanswered as well as logistical issues in need of further exploration.

Mayor Hollingsworth stated that she was neither in support nor opposition of the item but expressed that, if faced with a choice, she would more likely side with opposition due to some of the concerns voiced by colleagues. She expressed that the goal to increase parking capacity was shortsighted and there were numerous factors to consider.

Council President Haba reiterated that he was not opposed to the program but had concerns about it resulting in an increase of vehicles in the City.

Council Vice President Ward echoed the concerns of his fellow Councilmembers and noted additional scenarios which would require establishing policy. Mayor Hollingsworth requested that Assistant City Administrator Chandler itemize the different policy areas that would need to be investigated and provide guidance therein.

Councilmember Wright suggested vetting the idea through some of the City's committees to which Councilmember Spell agreed that it would be helpful and beneficial.

8.e) FY20 Budget Priority: Road Repairs and Resurfacing

HCC-236-FY19

Lead Sponsor: Haba

Co-Sponsor(s): N/A

I move that the Mayor and Council appropriate \$1,000,000 in the FY20 budget to support Phase 1 road repair and resurfacing in the City of Hyattsville, starting in Ward 4.

Council President Haba summarized the request noting poor road conditions in Ward 4. Director of Public Works Lesley Riddle stated that funding was available in the pertinent budget line of \$1.5 million and that Mr. Haba's request was included in the planned allocation.

Councilmember Spell expressed her full support of the motion and commended the Council for implementing stating that it was long overdue.

Mayor Hollingsworth sought clarity regarding the proposal to which Director Riddle explained that the next large project to be finished was University Hills and, once completed, the department could begin on design and implementation over the next three (3) years. Mayor Hollingsworth and Council President Haba agreed that staff had a strong command of the issue and it could be removed from consideration and included in the budget proposal.

8.f) FY20 Budget Priority: Analysis of Hyattsville's Urban Tree Canopy

HCC-237-FY19

Lead Sponsor: Lawrence

Co-Sponsor(s): N/A



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I move that the Mayor and Council allocate \$25,000 in the FY20 budget for the purpose of funding for an analysis of Hyattsville's Urban Tree Canopy.

Councilmember Lawrence summarized the motion explaining that the study was suggested through conversations with staff and noted the number of requests for tree removals the City receives which was resulting in a rapid decrease of trees in the City.

Director Riddle stated that funds for this item were not included in the draft budget, but that the previous study was 10 years old and a great number of trees had been lost in that time. She expressed full support for the analysis.

Councilmember Wright inquired as to whether the Environment Committee had any involvement to which Ms. Riddle responded in the affirmative and noted that there was also participation from the Shade Tree Board.

Councilmember Warner asked how the amount of \$20K was decided upon to which Director Riddle stated that it was the recommended amount after staff research. Councilmember Warner expressed her support for the measure.

[8.g\) FY20 Budget Priority: Hyattsville Resident Police Referral Bonus](#)

HCC-212-FY19

Lead Sponsor: Solomon

Co-Sponsor(s): Wright, Spell

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I move that Mayor and Council allocate \$2,500 in the FY20 budget for the purpose of developing and implementing a police referral bonus for Hyattsville residents. I further move to authorize the City Administrator to develop criteria, requirements, and exceptions for the administration of the referral bonus program.

Councilmember Solomon summarized the proposal and provided details and its purpose.

Council President Haba inquired as to who could be eligible for the referral bonus to which Chief Amal Awad replied that City staff and their family members would not be eligible, but the measure would encourage residents to refer local members of the community to join the Police force which would further accentuate synergy and ties within the City of Hyattsville.

Councilmember Warner expressed her support for the item and asked whether the proposed allocation would be sufficient to which Chief Awad stated that she deemed it a reasonable amount. City Administrator Douglas stated that the amount may be reassessed in the future.

[8.h\) FY20 Budget Priority: Hyattsville Firearms Buy Back Program](#)

HCC-213-FY19

Lead Sponsor: Solomon



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Co-Sponsor(s): Wright, Spell

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I move that the Mayor and Council allocate [Amount TBD] in the FY20 Hyattsville Municipal Budget for the purpose of developing and implementing a Firearms Buy Back Program.

Whereas the State of Maryland has passed legislation to ban the purchase of certain ancillary devices that increase the rate and capacity of fire of semi-automatic firearms including but not limited to: bump-stocks and magazines with extended capacities, I further move to include ancillary devices banned by the State of Maryland in the Buy Back Program.

The Hyattsville City Administrator and Chief of Police are authorized to collaborate across state, county, federal, and municipal agencies as well as non-profit and faith-based organizations in the planning and execution of the program.

Councilmember Solomon provided a summary on the item and referenced how guns affected the City of Hyattsville and explained how he hoped this measure would lessen the number of guns within the City.

Chief Amal Awad provided some informational logistics on the program including possible partnerships with neighboring municipalities and communities and stated that the County had conducted similar programs annually that resulted in the return of many firearms and the distribution of thousands of dollars in gift cards used for buy-back incentive. Chief Awad suggested partnering with certain faith-based organizations who fund the repurchasing of firearms as well as seeking out grants and other sources of funding. Councilmember Solomon contributed that the reason the exact amount had not been determined because at the time of drafting the language the partnerships and associated funding sources had not yet been established.

Councilmember Lawrence expressed his interest in pursuing the program citing over 600 gun returns over eight (8) years, but inquired as to the necessity of the City having a program while a program was established and functioning at the County level. Chief Awad responded that the same resources available to the County were not available to the City of Hyattsville and creating a program within the City would allow for more local return sites through the community's organizations whereas Prince George's County relies primarily on one location in Upper Marlboro. Councilmember Lawrence proposed working with the County's funding source to discuss whether the Upper Marlboro location would entertain adding more locations in the City of Hyattsville.

Councilmember Wright and Mayor Hollingsworth discussed some of the logistical details and determined that some administrative guidelines would have to be applied. Chief Awad stated that overtime costs for Police personnel would need consideration and confirmed that no exact amount had been determined, but some estimates in certain areas were being established.

Councilmember Wright asked what would happen with the returned weapons to which Chief Awad replied that the Police Department would temporarily house them and confirm that none



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of the returned firearms were stolen. She continued that any weapons that were proven to be stolen would be returned to the owners and all others would be destroyed.

Mayor Hollingsworth inquired about the options available for funding and the process for items received that were found to be stolen to which Chief Awad responded that there were a few existing funding sources within the City budget in which the cost could possibly be applied and the weapons would be determined stolen alone and no further detail would be pursued. City Administrator Douglas confirmed that some funds may be moved within the budget or existing funds could be reapplied as they would still fall under the same purpose of public safety.

Council President Haba returned the discussion to the budget considerations stating that his understanding was \$6K would be allocated for personnel overtime and \$15K for the buy-back event for a total funding request of \$21K. Ms. Douglas interjected that the City would seek legal advice about available funding resources to which Councilmember Solomon stated that grant opportunities would be investigated as well.

8.i) FY20 Budget Priority: Home Security Assistance Program

HCC-233-FY19

Lead Sponsor: Spell

Co-Sponsor(s): N/A

[Cover Page](#) 

I move that the Mayor and Council authorize the City Administrator to explore a partnership with Ring for the purpose of providing a discounted video doorbell camera system to City residents in an effort to minimize resident out of pocket costs and reduce crime in the community.

Councilmember Spell introduced the measure and provided a brief summary stating that it would be a public-private partnership that involved a public safety component and cited the overall aging of the community and stated that it could be of great benefit.

Chief Amal Awad provided information on the proposal stating the Ring was a security camera company most noted for their video doorbell and is the only company possessing the technology that offers a subsidy partnership with public safety. She continued that the company required a minimum investment of \$10K from the City which is matched by Ring and that Ring offered a \$50 discount and the City offered an additional \$50 discount with the purchase of one (1) ring device per home. Chief Awad reported that the Police Department had already experienced some success in identifying theft and other offenses with the use of the technology and the program would provide the opportunity for residents to choose whether they would share footage with the City.

Mayor Hollingsworth raised questions about the origin of the initiative and whether the purpose was to explore the partnership or allocate funds to the implementation of the proposal. City Administrator Douglas addressed the Mayor's inquiries stating that City staff had been in discussions with the Public Safety Citizens' Advisory Committee (PPSCAC) and researched the



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program. Councilmember Spell responded that she would prefer to include an amount which had yet to be determined.

Councilmember Lawrence asked if the funds were included in the draft budget to which Chief Awad responded that they were not. City Administrator Douglas and Councilmember Solomon expressed their full support of the initiative.

Chief Awad fielded additional questions stating that a subscription fee would not be applied to the homeowner unless they opted for higher retention and that residents would also receive the door surveillance unit at a discounted price. She speculated that if the entirety of the funds allocated to the item were not used, they would likely roll over to the next year but would need to research further before confirming.

Council President Haba inquired as to the feasibility of requiring residents to make footage available to the City which garnered responses that expressed concerns about the company's policy and legal ramifications.

Councilmember Warner expressed support for the program, but stressed that participation should be completely voluntary acknowledging privacy concerns and potential legal issues.

Councilmember Solomon recalled a meeting with the Prince George's County Municipal Association (PGCMA) in which a discussion took place with the Chief Operating Officer of Ring in which one of the concerns was streamlining the process of transferring footage from residents to the Police Department.

Chief Awad reiterated that some residents had shared video footage with the Police Department voluntarily and explained that data was available that would report which residents had the camera and Ring had access to all recordings, but would only view with the explicit consent of the homeowner.

8.j) FY20 Budget Priority: Law Enforcement Cultural Training Program

HCC-242-FY19

Lead Sponsor: Spell

Co-Sponsor(s): Croslin, Solomon

[Cover Page](#) 

I move that the Major and Council allocate [Amount TBD] in the FY20 budget for the development of a customized Public Safety, Law Enforcement Cultural Training Program for the Hyattsville Police Department in partnership with the National African American Museum of History and Culture in Washington, DC. The customized program will supplement existing cultural competency training efforts and reinforce our commitment to the President's Task Force on 21st Century Policing, Training, and Education Pillar.

Councilmember Spell introduced the measure and stated that she was impressed when she heard about the idea of getting officers out of the classroom as part of the 21st century policing training. She referenced a ten (10) hour cultural training course at the National African American



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Museum utilized by the District of Columbia Metropolitan Police Department and cited it as a positive example. Chief Awad added that it would reinforce the requirement for Police Officers through the President's 21st Century Policing initiative and stated that Hyattsville Police Department Personnel were able to attend the program in Washington, DC and relayed that it was an extremely beneficial program in which the out-of-classroom environment created a noticeable difference that enhanced learning and the experience as a whole.

Councilmember Warner inquired as to the cost of implementation to which Chief Awad replied that research was estimated at \$5K and the overtime cost for personnel attendance outside of regular working hours would be approximately \$12K. Chief Awad detailed that other aspects of the program and confirmed that participants would obtain a Maryland Police Correctional Training Certification (MPCTC).

9) Council Dialogue

Councilmember Wright brought attention to a family in the City who were displaced from their home and asked residents to assist in any way they were able.

Council Vice President Ward asked that everyone keep Federal employees in mind during the government lapse in funding and subsequent suppression of employment.

Per the request of Councilmember Lawrence, Councilmember Wright provided some detail without providing the identity of the family in need stating that it was a mother and two (2) toddlers that were seeking assistance for a temporary term and that their church would fund the first several months of housing costs as soon as they were able to obtain housing.

Councilmember Warner cited election season and encouraged the community members to consider running for City Council and to explore ways in which they can be helpful to the City and its residents.

Councilmember Solomon provided comments regarding the Federal shutdown and elaborated on the ways in which residents of the City were affected. He expressed support for any effort to legislatively assist those suffering from the shutdown through Council.

10) Community Notices and Meetings

10.a) City Calendar: January 23, 2019 – February 4, 2019

HCC-243-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[Main City Calendar_Jan 23 - Feb 4 2019.docx](#) 

11) Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
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JANUARY 22, 2019 – 8:00 PM

MOVER:	Haba
SECONDER:	Ward
AYES:	Hollingsworth, Haba, Ward, Lawrence, Warner, Wright, Solomon, Spell
NAYS:	None
ABSENT:	Croslin, Suiter

The meeting adjourned at 11:00 p.m.



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

FEBRUARY 4, 2019 – 8:00 PM

Present: Candace Hollingsworth, Mayor
Edouard Haba, W4 (Council President)
Bart Lawrence, W1
Robert Croslin, W2
Shani Warner, W2
Thomas Wright, W3
Carrianna Suiter, W3
Erica Spell, W5
Joseph A Solomon, W5

Absent: Kevin Ward, W1 (Council Vice President)

Tracey E. Douglas, City Administrator
Jim Chandler, Assistant City Administrator
Ron Brooks, City Treasurer
Chief Amal Awad, City of Hyattsville Police Department
Jake Rollow, Director of Community Services (departed 9:13 p.m.)
Vivian Snellman, Director of Human Resources
Laura Reams, City Clerk
Captain Scott Dunklee, City of Hyattsville Police Department
Lieutenant Chris Purvis, City of Hyattsville Police Department

1) [Call to Order and Council Roll Call](#)

Mayor Candace Hollingsworth called the meeting to order at 8:00 p.m.

2) [Pledge of Allegiance to the Flag](#)

3) [Approval of Agenda](#)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Haba
SECONDER:	Croslin
AYES:	Hollingsworth, Haba, Lawrence, Croslin, Warner, Wright, Suiter, Spell, Solomon
ABSENT:	Ward

4) [Approval of the Minutes](#)

4.a) Approval of the Minutes

HCC-263-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[Minutes_Dec 17 2018 CM.docx](#) 



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

FEBRUARY 4, 2019 – 8:00 PM

I move that the Mayor and Council approve the Council Meeting Minutes for the Regular Council Meeting of December 17, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Haba
SECONDER:	Solomon
AYES:	Hollingsworth, Haba, Lawrence, Croslin, Warner, Wright, Suiter, Spell, Solomon
ABSENT:	Ward

5) [Public Comment \(8:10 p.m. – 8:20 p.m.\) Limit 2 minutes per speaker](#)

Ward 2 resident, David Marshall, addressed the Mayor and Council stating that he would have liked the Compensation Review Committee recommendation to be available to the public by other means than online. Mr. Marshall added that he would have liked to have the consent agenda items read aloud to exercise transparency.

6) [Presentations \(8:20 p.m. - 8:50 p.m.\)](#)

6.a) Police and Public Safety Advisory Committee – Annual Report (10 Minutes)

HCC-258-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#) 

[The Year in Review 2018.pdf](#) 

Tom Tucker, Chair of the Police and Public Safety Citizens' Advisory Committee addressed the Mayor and Council with a review of the Committee mission and the recommendations for 2019. Mr. Tucker stated that the Committee's primary focus would be on gang activity, the Hamilton street corridor, and the teen center.

Council President Edouard Haba expressed his gratitude to Mr. Tucker for the continued efforts of the Committee and stated his support for their mission.

Mayor Hollingsworth expressed appreciation for the work of the Committee and the positive working relationship with the Police Department and Council liaisons. She stated that as an advisory Committee, it would be helpful to for Council have insight as to the changes in protocol or policy of the Committee without a formal discussion or legislative process. Mayor Hollingsworth stated that she understood the difficulty in balance when dealing with gang activity and making demands of the City without having the necessary support.

Ward 5 Councilmember Joseph Solomon stated that the issues addressed by the Committee are not issues that are unique to the City of Hyattsville and asked whether the Committee has investigated collaboration with other communities to broaden the approach and increase support. Mr. Tucker replied that they had not, but would consider doing so going forward.



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6.b) 2019 Compensation Review Committee Recommendation (15 minutes)

HCC-256-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[2019 Compensation Review Committee Recommendation - FINAL.docx](#) 

[2019 CRC Recommendation Chart.pdf](#) 

Chip Clarke, Chair of the Compensation Review Committee, addressed the Mayor and Council expressing his appreciation for the designation and stating that he and his fellow Committee members embarked upon the workgroup because they wanted to gain insight into government action and policy and detailed the history, purpose, and decision making process of the Compensation Review Committee.

Councilmember Solomon thanked Mr. Clarke for the presentation and sought clarity regarding the references in determining their recommendation stating that he thought the premise seemed to be an attempt to use salary as a stimulus to get people involved in elections, but could not make a connection between encouraging election participation and Council compensation. Mr. Clark responded that the drew their conclusion from a review of the 2015 Committee activity and felt that the salary recommendation was raised to a reasonable level given the cost of living increase over time and in comparison to ten (10) other regions surveyed. Councilmember Solomon closed his statements by disagreeing that election participation should be considered when determining the salary. He cited the existing Board of Elections and inferred that it may be challenging the scope of the Committee.

Ward 2 Councilmember Shani Warner thanked Mr. Clarke for his presentation and expressed her appreciation for the work of the Committee. She stated that she felt the recommendation was reasonable citing the work of the Committee in 2015 as commendable. Councilmember Warner continued that there was a considerable amount of valuable work required from City Council and compensation was not only appropriate, but could also encourage participation from residents who would have otherwise never been moved to take part. She relayed that the current Councilmembers were ending their terms or would be up for reelection and the result of the measure would not be in effect until after the new election. Councilmember Warner emphasized the importance of the role of the Mayor and how it differs from other Councilmembers and stated that special consideration should be used when assessing his or her salary. She expressed her intent to support the recommendation.

Ward 1 Councilmember Bart Lawrence recalled that when the Council approved compensation in 2015, the implementation was staggered and went into effect in increments depending on the Ward. Mr. Clarke confirmed that the same practice would be used and current Council would not be voting on their own compensation.



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6.c) FY17 & FY18 Audit Update (5 minutes)

HCC-262-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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City Treasurer Ron Brooks reported that the FY17 audit was only in need of the auditors' approval of the final documents and stated that there was a new requirement for the FY18 audit regarding expanded retirement benefit selection which was putting a slight delay on its progress.

7) [Consent Items \(8:50 p.m. - 8:55 p.m.\)](#)

7.a) FY19 Budget Amendment: Equipment Purchase/Rental and Contracted Services for Election 2019

HCC-249-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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I move that the Mayor and Council amend the FY19 Election Budget in the amount of \$8,000. The purpose of this budget amendment is to support \$5,500 of additional costs for equipment purchase and rental and \$2,500 of additional costs for contracted services associated with same day voter registration and electronic poll books.

7.b) Approval of Election Services Vendor for Election 2019

HCC-248-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[City of Hyattsville MD Rental Quote - 01 25 2019.pdf](#)

I move that the Mayor and Council approve the recommendation of the Board of Supervisors of Elections to select Election Systems and Software to be the City's election services vendor for the Biennial Election to be held on Tuesday, May 7, 2019 and to authorize the City Administrator to execute a contract in an amount not to exceed \$30,000, upon the review and approval by the City Attorney for legal sufficiency.

7.c) Renovation of Shared Conference Room (4310 Gallatin Street)

HCC-250-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[K. Powell Design Contract.pdf](#)



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FEBRUARY 4, 2019 – 8:00 PM

I move that the Mayor and Council authorize the City Administrator to execute a contract with Kiyonda Powell Design Studio for the design and renovation of a shared conference room for use by Council and staff at a cost NTE \$22,801, upon the review and approval by the City Attorney for legal sufficiency.

7.d) Proclamation Celebrating February 2019 as Black History Month in the City of Hyattsville
HCC-253-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[Black_History_Month_2019_Final_\(3\).docx](#)

I move that the Mayor and Council adopt a proclamation recognizing February 2019 as Black History Month in the City of Hyattsville.

7.e) Bicycle Rack and Repair Station – Materials and Installation Services RFP Acceptance of Proposal and Award of Contract
HCC-255-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[Memo - Bicycle Rack and Repair Station Services - Award of Contract.docx](#)

I move the City Council accept the proposal submitted by Arrow Bicycle, 5108 Baltimore Avenue, Hyattsville, Maryland 20781 for the purpose of providing the City with bicycle racks, bicycle repair stations and installation services, as detailed in RFP#09142018 at a cost not to exceed \$40,000.

7.f) Clean and Safe Team Ambassadors' Initiative MOU
HCC-257-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

I move that the Mayor and Council authorize the City Administrator to enter into a Memorandum of Understanding with Employ Prince George's Inc. in support of the Clean and Safe Team Ambassadors' Initiative and authorize an expenditure NTE \$216,463.50, upon the review and approval by the City Attorney for legal sufficiency.

7.g) Appointment to Race and Equity Task Force
HCC-261-FY19

Lead Sponsor: Warner

Co-Sponsor(s): N/A

[Cover Page](#)

[A. Dargin_RETf Application.pdf](#)



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

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I move that the Mayor and Council appoint Andrea Dargin (Ward 1) to the Ad Hoc Race and Equity Task Force for a term to expire in April 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Haba
SECONDER:	Solomon
AYES:	Hollingsworth, Haba, Lawrence, Croslin, Warner, Wright, Suiter, Spell, Solomon
ABSENT:	Ward

8) Action Items (8:55 p.m. - 9:20 p.m.)

8.a) Police and Public Safety Advisory Committee - Edits to Committee Worksheet (5 minutes)

HCC-259-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#) 

[PPSAC Committee_Worksheet_RECOMMENDED EDITS.docx](#) 

I move that the Mayor and Council adopt the recommended revisions to the Police and Public Safety Citizens' Advisory Committee Worksheet.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Haba
SECONDER:	Solomon
AYES:	Hollingsworth, Haba, Lawrence, Croslin, Warner, Wright, Suiter, Spell, Solomon
ABSENT:	Ward

8.b) 2019 Compensation Review Committee Recommendation (10 minutes)

HCC-260-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#) 

[2019 Compensation Review Committee Recommendation - FINAL.docx](#) 

[2019 CRC Recommendation Chart.pdf](#) 

I move that the Mayor and Council (ACCEPT OR REJECT) the recommendation of the 2019 Compensation Review Committee to set the Mayor and Council salaries as set forth in the Committee's Statement and Recommendation and the associated Chart.

Council President Haba requested detail as to the timeline in which steps in the process would take place and the deadline of which the item would need to be voted upon. City Clerk Laura Reams confirmed that it would return to Council as a proposed ordinance in early April. It was determined that the measure would have to be approved by Council that evening in order to be voted on as an ordinance in April.



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Ward 5 Councilmember Erica Spell requested clarification on the status of the item upon return to which Council President Haba replied that it would be an action item.

Councilmember Solomon made a motion to amend the language to read that "...Mayor and Council accept the recommendation..." to which Councilmember Lawrence seconded and Council approved unanimously.

RESULT:	APPROVED, AS AMENDED, [UNANIMOUS]
MOVER:	Haba
SECONDER:	Solomon
AYES:	Hollingsworth, Haba, Lawrence, Croslin, Warner, Wright, Suiter, Spell, Solomon
ABSENT:	Ward

8.c) FY20 Budget Priority: Hyattsville Stabilization Fund (10 minutes)

HCC-247-FY19

Lead Sponsor: Solomon

Co-Sponsor(s): N/A

[Cover Page](#) 

[New York Consolidated Laws, General Municipal Law - GMU §6-E | NY State Senate.pdf](#) 

[What is a stabilization fund and how may it be used?.pdf](#) 

I move that the Mayor and Council authorize the City Treasurer in collaboration with the City Attorney, to develop a draft Hyattsville Budget Stabilization Fund ordinance for review and approval by the Hyattsville Council, covering but not limited to the following areas:

- Recommendations on a City policy that identifies the objectives of the Budget Stabilization Fund.
- Recommended council and administrative protocols that define the procedures to be used to access stabilization funds.
- Recommendations on budgetary funding requirements for long term non-capital projects.
- Recommendations on the annual contribution to the Budget Stabilization Fund by percentage and amount.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Haba
SECONDER:	Spell
AYES:	Hollingsworth, Haba, Lawrence, Croslin, Warner, Wright, Suiter, Spell, Solomon
ABSENT:	Ward

9) Discussion Items (9:20 p.m. - 9:50 p.m.)

9.a) FY20 HWRAC Budget Priority: Purchase of Committee Banner

HCC-199-FY19

Lead Sponsor: Solomon

Co-Sponsor(s): Solomon, HWRAC



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

FEBRUARY 4, 2019 – 8:00 PM

I move that the Mayor and Council appropriate \$300.00 in the FY20 budget for the purpose of designing and purchasing a HWRAC Banner.

9.b) FY20 HWRAC Budget Priority: Continuing HWRAC Lecture/Workshop Series

HCC-231-FY19

Lead Sponsor: Solomon

Co-Sponsor(s): Solomon, HWRAC

[Cover Page](#) 

I move that the Mayor and Council appropriate \$1,200.00 in the FY20 budget for the purpose of continuing the HWRAC Lecture/Workshop Series.

9.c) FY20 HWRAC Budget Priority: Commissioning Artists on the Subjects of the Health, Wellness and Recreation

HCC-230-FY19

Lead Sponsor: Solomon

Co-Sponsor(s): Solomon, HWRAC

[Cover Page](#) 

I move that the Mayor and Council appropriate \$2,000.00 in the FY20 budget for the purpose of permitting the HWRAC to commission artists.

9.d) FY20 HWRAC Budget Priority: Health, Wellness, and Recreation Grants

HCC-228-FY19

Lead Sponsor: Solomon

Co-Sponsor(s): Solomon, HWRAC

[Cover Page](#) 

I move that Mayor and Council appropriate \$9,000.00 in the FY20 budget for the purpose of authorizing the Hyattsville Health, Wellness, and Recreation Committee to organize and administer Hyattsville HWRAC Grants.

Councilmember Solomon introduced Don Berger, Chair of the Health, Wellness, and Recreation Advisory Committee (HWRAC) and advised Council that Mr. Berger was available to field any questions.

Mr. Berger addressed the Mayor and Council requesting a banner for HWRAC so they could display it at events to make residents more easily aware of their presence and purpose and the estimated cost for design and creation was about \$300.

Mayor Hollingsworth requested that Mr. Berger cite the other discussion items on the agenda and provide background. Mr. Berger provided detail regarding lecture series explaining that they have had several successful meetings and they would like to continue the series and provide information to the community on issues important to the City. He reported that an online survey was conducted to identify the needs of residents and the four (4) areas that were deemed a priority were: physical activity, nutrition, mental health, and environmental health issues. Mr.



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Berger stated that he would like to bring in speakers specific to these issues to share their expertise with the community.

Mr. Berger then addressed the Mayor and Council requesting the commissioning of local artists to create art with a health and wellness theme in common areas in which residents are active and exercise. He stated that the displays could be portrayed in several ways such as photography, paintings, or any other media and could encourage participation by residents.

Mr. Berger recounted that after the survey concluded they were able to identify the needs of the City and started to develop ideas for programs that would be beneficial to residents. He cited the Education Advisory Committee as having a grant program and stated that HWRAC would like to employ something similar, but focus on the areas of health, wellness, and recreation. Mr. Berger stated that a starting point would be \$500 over three (3) areas for a total request of \$1,500.

Ward 3 Councilmember Thomas Wright raised questions concerning the budget source for the items to which Mayor Hollingsworth and Director of Community Services Jake Rollow confirmed that it would be taken out of Community Services' budget. City Administrator Douglas explained that the items would be built into the budget proposal to be voted on en bloc.

Council did not voice any concerns with the request for a Committee banner.

Ward 2 Councilmember Robert Croslin expressed his interest in the lecture series and encouraged the Committee to improve its publicity and outreach to residents.

Council President Haba stated that the funds seemed relatively modest compared to the potential benefit and proclaimed that he saw no reason not to include the priorities into the draft budget.

Councilmember Croslin inquired as to whether Council's discretionary fund could be used to help the costs of the initiative to which City Administrator Douglas stated that it would be considered when drafting the budget.

Councilmember Spell expressed support for the item regarding commissioning artists to which Council showed no opposition.

Councilmember Lawrence expressed intrigue regarding the grant proposal for the priorities, but stated that he would like to be able to assess all of the details in preparation, allocation, and plans for implementation before he offers support.

Mayor Hollingsworth requested that Councilmember Solomon work with the Committee to detail the process of the requests and identify the steps and entities involved to which Mr. Berger interjected that the question was anticipated and a draft document detailing the program was being created.



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Mayor Hollingsworth reiterated her appreciation of the efforts of the Committee and stated that she would like to see the initiatives spread to programs in schools and otherwise that were not City-led.

Councilmember Warner expressed concern with the lack of details of each item stating that she would prefer a gradual implementation. She stated that she supported the artwork, but that she would be interested in funding of a lesser amount to start. She cautioned that the commissioning of artwork may prove to be more challenging than the Committee had conceptualized.

10) Council Dialogue (9:50 p.m. - 10:00 p.m.)

11) Community Notices and Meetings

11.a) City Calendar: February 4 – 19, 2019

HCC-254-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#) 

[Main City Calendar_Feb 5 - 19 2019.docx](#) 

12) Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Croslin
SECONDER:	Lawrence
AYES:	Hollingsworth, Haba, Lawrence, Croslin, Warner, Wright, Suiter, Spell, Solomon
ABSENT:	Ward

The meeting adjourned at 9:24 p.m.



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

FEBRUARY 19, 2019 – 8:00 PM

Present: Candace Hollingsworth, Mayor
Kevin Ward, W1 (Council VP)
Bart Lawrence, W1
Robert Croslin, W2
Shani Warner, W2
Thomas Wright, W3
Carrianna Suiter, W3
Joseph A Solomon, W5

Absent: Edouard Haba, W4 (Council Pres.)
Erica Spell, W5

Also present were the following City staff members:

Tracey E. Douglas, City Administrator
Jim Chandler, Assistant City Administrator
Ron Brooks, City Treasurer
Lesley Riddle, Director of Public Works (departed at 8:47 p.m.)
Laura Reams, City Clerk
Hal Metzler, Public Works Project Manager
Captain Scott Dunklee, City of Hyattsville Police Department

1) [Call to Order and Council Roll Call](#)

Mayor Candace Hollingsworth called the meeting to order at 8:00 p.m.

2) [Pledge of Allegiance to the Flag](#)

3) [Approval of Agenda](#)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Solomon
AYES:	Hollingsworth, Ward, Lawrence, Robert Croslin, Warner, Wright, Suiter, Solomon
NAYS:	None
ABSENT:	Haba, Spell

4) [Public Comment \(8:10 p.m. – 8:20 p.m.\) Limit 2 minutes per speaker](#)

Ward 1 resident, Sam Denes, addressed the Mayor and Council in support of the letter of support for lighting at Melrose Skate Park stating that he did not personally use the skate park but felt it was an asset to the City and a positive place for use by residents.



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Ward 3 resident, Jasper Rain, addressed the Mayor and Council stating that he was responsible for bringing forward the proposal to add lighting to Melrose Skate Park. He listed many of the benefits of the skate park and cited the lighting at Greenbelt Skate Park suggesting the use of special lights or solar lighting to decrease light pollution.

5) Presentations (8:20 p.m. - 8:45 p.m.)

5.a) FY17 & FY18 Audit Update (5 minutes)

HCC-273-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#) 

City Treasurer Ron Brooks addressed the Mayor and Council with updates regarding ongoing audits. Mr. Brooks reported that he had the closing documents regarding the FY17 audit and was waiting on authorization to release to Council in the following days. He stated that the FY18 audit was moving quickly estimated completion by late April and early May and intended to be up to date with the audits at the end of the fiscal year.

5.b) Magruder Park Re-Imagination (20 minutes)

HCC-265-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#) 

[Presentation Slides for City Council 20190219.pdf](#) 

[Magruder concepts poster.pdf](#) 

[Engagement Analysis 20190124.pdf](#) 

Director of Public Works Lesley Riddle provided a brief summary of the project and introduced Neighborhood Design Center to present the reimagination of Magruder Park.

Allie O'Neil of Neighborhood Design Center thanked the Mayor and Council for the opportunity stating that it was the conclusion of a seven (7) month design and community engagement process. Ms. O'Neil introduced design team, Bradley Site Design and Rivera Group, and stated that the primary goal of the project was to engage as many people as possible. She reported that the group conducted onsite observations, community visioning workshops, intercept surveys, as well as online and paper surveys. Ms. O'Neil explained that the observations were that large areas of the park were not used for their intended purposes or went unused much of the time and park users adapt the infrastructure to their needs. She stressed the need for full court basketball with cover and seating and informal gathering areas within the park and noted that suggested areas and structures for a water play element were universally supported. Some concerns regarding entry and exit for cyclists, the teen center area, and flooding were expressed. Neighborhood Design Center then presented multiple conceptual designs.



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Mayor Hollingsworth provided comments regarding the presentation stating that she appreciated the importance of receiving resident feedback, more specifically, getting reactions about different items in the park being removed. She spoke of the importance of the park to the City and commended Neighborhood Design Center on how they structured the engagement process to allow for open ideation. She expressed her appreciation for encouraging residents to envision the potential and expand opportunities for people to use the park.

Ward 3 Councilmember Thomas Wright referenced the possible development of housing at Magruder Pointe and asked whether it had been considered when developing any of the concepts presented to which Ms. O'Neill answered that they were aware of their parameters and when approaching the project and some areas were not under their control, but stated there was plenty of opportunity for change as variables were introduced. Councilmember Wright noted that discussions about changing the name of Magruder Pointe had taken place and requested comment to which Ms. O'Neil stated that it was an item of interest at previous meetings and there would be support in making a change, but restrictive covenant deeds are not something that Neighborhood Design Center could address and would not, therefore, be reflected in their reports.

Ward 2 Councilmember Robert Croslin sought clarity regarding the definition of a "council ring" which was included in the presentation to which Ms. O'Neil explained that it was an outdoor circular seating area that could be used in several ways.

Ward 2 Councilmember Shani Warner expressed her gratitude for the effort and presentation given by Neighborhood Design Center citing her enthusiasm for several features including the connectivity to the Northwest Branch Trail and 38th Street Park. She expressed concern regarding the size of the soccer field referencing the congestion among patrons of the park on Saturday mornings and was curious about how much land would be devoted to sports fields. Ms. O'Neil addressed the Councilmember's comments stating that Prince George's Soccer Initiative (PGSI) had provided the dimensions and specifications of the fields and that Neighborhood Design Center had included the exact dimensions in their proposals and that in both concepts 1 and 2 they would gain additional space. Councilmember Warner mentioned that there would be resident contention should the tennis courts be removed to which Ms. O'Neil stated that the tennis court could be kept in each concept, but trade-offs would be inevitable.

Councilmember Wright inquired as to next steps and communication with the City's committees to which Director Riddle replied that the next step would be to allow the concept plan to be completed and then move forward with a master plan, allocating fund in the budget for design in FY20 and FY21. She stated that all committees had been briefed on the plans.

Mayor Hollingsworth stated that both concepts were satisfactory, but she preferred concept 1 as it created more activity centers, provided specific entries and exits, contained intergenerational amenities, and residents could enjoy the park safely.

Ward 3 Councilmember Carrianna Suiter expressed her appreciation for the efforts of Neighborhood Design Center and cited full court basketball, the splash pad, tree house overlook, and a larger community center as items in which she was most interested.



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Councilmember Croslin asked whether there was an existing stormwater management facility on the site to which the representatives answered that the current facility would be necessary. Director Riddle added that the plan was in the conceptual stage and that implementation would require different levels of stormwater management.

Ward 5 Councilmember Joseph Solomon inquired as to whether there would be increased lighting and parking to which Ms. O'Neil explained that it was expressed by residents that increased lighting and parking were a priority and that generated queries regarding extended use of the park for the City. She stated that those ideas would develop as the project was ongoing and noted that one of the concepts increases parking by 50 spaces. She suggested more investigation into the issue and the consideration of street parking.

Ward 1 Councilmember Bart Lawrence relayed his preference for the first concept and expressed his intrigue regarding the safety improvements and activating the wooded areas on the west side. He cautioned that securing the tennis courts was very important to City residents.

6) Consent Items (8:45 p.m. - 8:50 p.m.)

6.a) FY19 Budget Amendment: Fitness Court

HCC-264-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[NFC Grant Memo \(1\) \(1\) \(Tracey Nicholson\).docx](#)

[NFC Photo 1.jpg](#)

[NFC Photo 2.jpg](#)

I move that the Mayor and Council amend the FY19 DPW Capital Budget and transfer \$45,000 from Fund 71-381 Maintenance Operations Capital Budget to Fund 71-601 Parks Operations Capital Budget to cover the cost of the fitness court for 38th Avenue Park.

6.b) Schedule Public Hearing for Revitalization Tax Credit Application: Urban Investment Partners - Hyattsville Town One LLC.

HCC-267-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[Hyattsville_108-4_Revitalization_Tax_Credit.pdf](#)

I move that the Mayor and Council schedule a Public Hearing for March 18, 2019 at 7:30 p.m. to receive public testimony regarding a request by Urban Investment Partners, Hyattsville Town One LLC, 140 Q Street, NE #140b, Washington, DC 20002, for the City to consider a revitalization tax credit applied to real property taxes for 285 multi-family dwellings and 32,000 square feet of retail uses as part of the Armory Apartments Development.



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6.c) Metro II at UTC, Modification to Street Address of 3700 East-West Highway, Hyattsville
HCC-269-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[Memo - Metro II - Modified Street Address.docx](#)

[Annotated Code of Maryland 17-212 Street Name and House Number.jpg](#)

[Metro II Letter_061917.pdf](#)

I move that the City Council authorize the City Administrator to provide the Maryland-National Capital Park & Planning Commission with a letter of consent to the owners request to modify the street address of the subject property at 3700 East-West Highway, Hyattsville to a new street address of America Boulevard, Hyattsville. The street number of the property will be determined by the Commission

6.d) Lexipol: Revision of Police Department General Orders

HCC-251-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[Lexipol Request to Purchase Memorandum Chiefs final.docx](#)

I move that the Mayor and Council authorize the City Administrator to enter into a contract with Lexipol for the purposes of revising the Police Department General Orders at a cost not to exceed \$ 33,750.00 for implementation and \$13,518.00 annually in subscription fees for a term of one (1) year, renewal up to four (4) additional years, upon the review and approval by the City Attorney. Lexipol as been approved by the City Treasurer as a sole source provider.

6.e) FY19 Budget Appropriation: Maryland Smart Energy Communities (MSEC) Grant Award (5 minutes)

HCC-276-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

I move that the Mayor and Council amend the FY19 Special Revenue Budget by appropriating the remaining balance of \$9,600 from the previously approved 2017-09-520S1 MSEC Grant and accept and appropriate grant 2018-08-520S1 from Maryland Smart Energy Communities (MSEC) in the amount of \$10,000 for a total of \$19,600 in MSEC grant awards to purchase a Zero DSP All-Electric Police Motorcycle for the Police Department.

[Cover Page](#)

[MSEC Grant Award 2018-08-520S1.pdf](#)

6.f) Purchase of one Zero DPS Electric Police Motorcycle

HCC-277-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A



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[Police Department Price Quotes and Memo.pdf](#)

I move that the Mayor and Council authorize the Police Department to purchase one Zero DPS Electric Police Motorcycle in the amount not to exceed \$22,929 from Cyclemax located in Gaithersburg MD.

6.g) Letter of Support for Lighting for Melrose Skate Park (10 minutes)

HCC-274-FY19

Lead Sponsor: Solomon

Co-Sponsor(s): Ward, Haba, Spell, Suiter

[Cover Page](#)

I move that the Mayor and Council authorize the Mayor or the City Administrator to send a letter to The Maryland-National Capital Park and Planning Commission requesting lighting in Melrose Skate Park.

Councilmember Lawrence was not present for the vote and returned at 8:55 p.m. A unanimous vote on the consent agenda was conducted, but a two-thirds majority was not present as required for the budget amendments. The Council reconsidered the consent items, with a two-thirds majority present, after discussion completed on item 7.a.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Lawrence
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Warner, Wright, Suiter, Solomon
NAYS:	None
ABSENT:	Haba, Spell

7) [Action Items \(8:50 p.m. - 9:00 p.m.\)](#)

[7.a\) Security and Access Control Vendor for City Wide Projects \(10 minutes\)](#)

HCC-268-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[190215 - memo - rfp DPW 18-010 selection of security vendor.docx](#)

[Skyline RFP Response](#)

I move that the Mayor and Council authorize the City Administrator to enter into a contract with Skyline Technology Solutions, LLC., and authorize the expenditure of an amount not to exceed \$900,000.00 over a 5 year period to provide a turnkey access control and security systems during the renovations of the new Department of Public Works Building and the new Police Department facility located at 3505 Hamilton St, and to include other security and access



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control requirements at City properties as may be required, upon the review and approval by the City Attorney for legal sufficiency.

Department of Public Works Project Manager Hal Metzler summarized the project stating that they had looked at existing security and access control systems and determined that Hyattsville needed a comprehensive, citywide solution. City Administrator Douglas reported that Captain Scott Dunklee and Project Manager Metzler had contributed a monolithic effort over several months identifying a vendor that could best meet the City's needs. She summarized the technological capabilities and highlighted the innovations that would be used and the overall benefit to the City and its residents.

Councilmember Solomon referenced previous legislation in which Council voted to make a concerted effort to engage local, minority owned and operated businesses when choosing vendors for City projects to which City Administrator Douglas replied that the City Attorney was researching the legal issues in giving priority to one business over another and that a recommendation of action would be supplied to Council upon conclusion.

Councilmember Wright raised questions regarding the cost to which Ms. Douglas responded that the cost was slightly higher because they were entering a new partnership but would put no added stress on the line item within the budget.

Councilmember Wright addressed Mr. Metzler regarding the intentions for the security equipment and resources already in place to which Mr. Metzler replied that the Department of Public Works' resources are outdated and rely on several vendors. He explained that the new vendor would encompass and secure all the access points while providing direct communication with the Hyattsville Police Department.

Mayor Hollingsworth asked whether the proposal anticipated the level of staffing from the vendor required for assessment and oversight of the implementation phase to which City Administrator Douglas confirmed that those concerns were integral in selecting a vendor and that Skyline Technology Solutions had an sufficient understanding of the staffing limitations. Mr. Metzler added that City staff, the Department of Public Works, the Hyattsville Police Department, and information technology specialists were all involved in the selection process and he was confident that there was adequate knowledge in place to manage the system after installation.

Mayor Hollingsworth stated that she was concerned about the implementation phase and did not want larger projects to be delayed due to lack of foresight and preparation. She continued that it was important that this project also receive the needed dedicated support it required in accordance with the price proposal. Project Manager Metzler and City Administrator Douglas shared that they were confident that all aspects would be addressed properly.

Council Vice President Kevin Ward requested clarity regarding the appropriation of funds stating that he acknowledged the \$580K in year one (1) costs but expressed concern with the additional cost of software licenses that would result in the sum of \$900K. He inquired as to how the process was carried out and whether other vendors were considered in order to limit costs and noticed that there was hardware included in the purchase that seemed to be underwhelming and better



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technology was available. Captain Scott Dunklee responded that there was a combination of interior and exterior cameras that required different photo resolution. Council President Ward requested that there be a report on the software licensing and reiterated that he would like to have more detail on the funding allocation. Project Manager Metzler replied that much of the cost of the information technology (IT) infrastructure would be paid by the contractor and all the redundancy and failsafe measures were included in the plan. City Administrator Douglas added that the IT contractor, Dataprise, were involved in all the presentations and asked that any additional information requests be directed to her.

Councilmember Wright asked about the infrastructure to which Mr. Metzler replied that the City would maintain their own servers as a cloud-based solution was much more expensive, but that all infrastructure costs had been taken into account in the project cost estimate.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Croslin
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Warner, Wright, Suiter, Solomon
NAYS:	None
ABSENT:	Haba, Spell

Mayor Hollingsworth cited that a two-thirds majority was not present for consent item 6.a) and 6.e), which being budget amendments, required at least eight (8) members present for the vote. The consent items were read again and voted upon with a quorum present. This vote is recorded under the consent items.

8) Discussion Items (9:00 p.m. - 9:45 p.m.)

8.b) Landy Property – Annexation Resolution #2019-01 (10 minutes)

HCC-272-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#)

[Memo - Landy Property Annexation - Discussion 2.19.2019.docx](#)

[Landy Annexation Resolution 2019-01.docx](#)

[Resolution Exhibit A - Description.pdf](#)

[Resolution Exhibit B.pdf](#)

[Annexation Plan - Landy Annexation - November 28 2018.doc](#)

Assistant City Administrator Chandler provided a summary and brief history on the item and reported the timeline of action and its correspondence to the related annexation plan.

Councilmember Wright asked for detail regarding the schedule for approval to which Mr. Chandler responded that discussion would take place at the current meeting and discussion and adoption would take place on March 4.

8.c) Hyattsville Armory Apartments – Architectural Permit Drawings (15 minutes)



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HCC-275-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#) 

[Armory Apartments - Architectural Permit Drawing Review.docx](#) 

[Armory Apartments - Permit Plans - Markup .pdf](#) 

[Gooseneck with Lettering.pdf](#) 

[Other Signage.pdf](#) 

[Quackenbush_Garage_Hellbent_mural_finished_1.pdf](#) 

[TayloredPhotoMemories_MartinWatson2.pdf](#) 

[Planning Committee Minutes 1-23-2019.docx](#) 

Assistant City Administration Jim Chandler summarized the project and provided a brief history on the construction project. Mr. Chandler explained that the Council would be presented with staff recommendations and began by suggesting the incorporation of Leadership in Energy and Environment Design (LEED). He stated that LEED had changed the way staff evaluated projects and set a new, more efficient, standard and discussed the benefit of LEED certification.

Mayor Hollingsworth commended the work put forth by Assistant City Administrator and stated that she would have expected the developer to provide details on LEED at the presentation. She stressed the importance of an intent and aspiration to contribute to the community in a way that is helpful to residents and includes efforts to utilize environmentally friendly materials and methods even if a LEED certification was not achieved. Mr. Chandler acknowledged that the City should have been communicating the advantages of LEED to landowners as much as possible.

Councilmember Wright commented that the developer did not seem to be committal to the LEED goals and asked whether they provided any response when made aware of the City's preference for the standard to which Mr. Chandler stated that seeking out an LEED certification is specific and intentional and that the developer was waiting to see if the detailed site plan would be mandatory.

Assistant City Administrator Chandler cited more detail of the plan explaining that the elevation exhibit didn't include a lighting and signage plan and the City recommended that the sign for the development should be lit externally. Mr. Chandler made note of the importance of unique signage and placemaking, referenced architectural changes to the height and pitch of the rooflines, suggested adjustments to the type of mural planned for the west façade, and stated that the item would return as an item before Council at the second meeting in March.

Councilmember Lawrence assessed the details of the submitted drawing and expressed concern with the aesthetic of the doors located on the far west end and cited the placement of the courtyard to which Mr. Chandler retorted that the doors were functional garage doors in which the interior spaces tie in with the retail. He added that the developers had worked extensively with the church to make the space functional.



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Councilmember Wright contributed that the Planning Committee had provided several comments regarding the project and emphasized the lack of a “wow factor”. He asked if the applicant would be given another opportunity to provide more ideas to which Assistant City Administrator Chandler stated that opportunities would be available and he believed that more revisions would be welcomed, but that minor change, if any, would be applied to the architecture facing Route 1. Mr. Chandler stated that staff were also addressing comments from the Hyattsville Planning Committee to prevent the building from overshadowing the armory.

Councilmember Wright noted that comments from Planning Committee about traffic flow and pedestrian safety were not addressed in the comments and Mr. Chandler explained that the comment were more directed toward permit plans and access in the subdivision plans that had already been approved.

8.a) CSP-18002 - Magruder Pointe (20 minutes)

HCC-270-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Cover Page](#) 

[Memo - Order of Remand - Magruder Pointe CSP.docx](#) 

[CSP-18002 Remand Order.pdf](#) 

[Magruder Pointe_Floyd_091118.pdf](#) 

[Letter to PB, Signed.pdf](#) 

Assistant City Administrator Jim Chandler summarized the project stating that a hearing was scheduled for March 14 and the City would have the updated Park and Planning report soon after. He requested that Council provide staff with an updated statement representing the City's position on the item and recommended that the position include context.

Mayor Hollingsworth asked whether there was a chance the report would not meet the deadline to which Mr. Chandler responded that not meeting the deadline was very unlikely and confirmed the intention was to contemplate the issues in remand.

Councilmember Lawrence referenced a previous staff report that contained misrepresentations of the City's position on multiple items and the City's intent regarding ongoing negotiations and expressed his concern of repetition. Mr. Chandler explained that all were advised and understood the City's position.

Councilmember Solomon referenced five (5) bullet points listed in a letter form the District Council and requested more information on the elements of the technical report that were missing. Mr. Chandler explained that the items were not evaluated to the level they expected to see from the Planning Board. He continued that the necessary information was not received that would allow consideration of an R55 zoning and there was no in-depth analysis provided.

Mayor Hollingsworth stated that the item would be revisited on March 4.

9) [Council Dialogue \(9:45 p.m. - 9:55 p.m.\)](#)



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10) Community Notices and Meetings

10.a) City Calendar: February 20 – March 4, 2019

HCC-266-FY19

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[Main City Calendar_Feb 20 - Mar 4 2019.docx](#) 

11) Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Croslin
SECONDER:	Ward
AYES:	Hollingsworth, Ward, Lawrence, Robert Croslin, Warner, Wright, Suiter, Solomon
NAYS:	None
ABSENT:	Haba, Spell

The meeting adjourned at 10:09 p.m.



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

JANUARY 6, 2020 – 8:00 p.m.

Present: Candace Hollingsworth, Mayor
Carrianna Suiter, W3 (Council Vice President)
Bart Lawrence, W1
Robert Croslin, W2
Danny Schaible, W2
Ben Simasek, W3
Daniel Peabody, W4
Erica Spell Wolf, W5

Absent: Kevin Ward, W1 (Council President)
Joseph A. Solomon, W5
Edouard Haba, W4

Also present were the following City staff members:

Tracey E. Douglas, City Administrator
Jim Chandler, Assistant City Administrator
Ron Brooks, City Treasurer
Chief Amal Awad, City of Hyattsville Police Department
Lesley Riddle, Director of Public Works
Vivian Snellman, Director of Human Resources
Laura Reams, City Clerk
Sean Corcoran, Deputy City Clerk
Colleen Aistis, Community Services Manager
Cheri Everhart, Recreation, Programs, and Events Manager
Christi Harris, Department of Public Works
Mike Schmidl, Department of Public Works
Captain Scott Dunklee, City of Hyattsville Police Department

1) Call to Order and Council Roll Call

Mayor Candace Hollingsworth called the meeting to order at 8:06 p.m.

2) Pledge of Allegiance to the Flag

Hyattsville Boy Scout Troop #224 performed the annual ceremonial presentation of the flags to open the new year.

3) Approval of Agenda

Amendments to the Agenda

1. AMEND HCC-173-FY20, Appointment to the Health, Wellness, and Recreation Advisory Committee to read as follows:



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

JANUARY 6, 2020 – 8:00 p.m.

I move that the Mayor and Council appoint Patrice Woods (Ward 3) to the Health, Wellness, and Recreation Advisory Committee for a term of two (2) years to expire on January 6, 2022.

2. MOVE HCC-177-FY20, Purchase of Entry Weapons for Emergency Response Team from Consent to Action.

RESULT:	APPROVED, AS AMENDED [UNANIMOUS]
MOVER:	Suiter
SECONDER:	Croslin
AYES:	Hollingsworth, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Spell Wolf
ABSENT:	Ward, Solomon, Haba

4) Approval of the Minutes

4.a) Approval of the Minutes

HCC-180-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Approval of the Minutes](#)

[Minutes_Jan 7 2019_FINAL.docx](#)

[Minutes_Dec 16 2019_FINAL.docx](#)

I move that the Mayor and Council approve the Council Meeting Minutes of January 7 and December 16, 2019.

RESULT:	APPROVED, AS AMENDED [UNANIMOUS]
MOVER:	Suiter
SECONDER:	Croslin
AYES:	Hollingsworth, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Spell Wolf
ABSENT:	Ward, Solomon, Haba

5) Public Comment (8:10 p.m. – 8:20 p.m.) Limit 2 minutes per speaker

Ward 2 resident, James Brodie, addressed the Mayor and Council with concerns regarding residential parking on 38th Avenue and Longfellow Street. Mr. Brodie inquired as to the status of the residential parking zone (RPZ) assessment and when it would be completed. He stated that he had made several phone calls to multiple City officials and had not received any response.

Ward 2 resident, Brian Banks, addressed the Mayor and Council in opposition to the designation of the 5700 block of 37th Avenue as an RPZ. Mr. Banks referenced the church in the area and made suggestions as to how the parking issues could be approached to satisfy all parties. He asked Council to investigate the issue and potential solutions thoroughly.



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

JANUARY 6, 2020 – 8:00 p.m.

Ward 2 resident, Alexis Banks, addressed the Mayor and Council in opposition to the designation of 37th Avenue as an RPZ. Ms. Banks suggested that more creative alternatives be considered and expressed her concern about how the designation would negatively affect the area. She stated that the designation would not solve the problem, rather it would create congestion in other nearby areas.

Mount Rainier resident and Councilmember, Scott Cecil addressed the Mayor and Council with questions regarding the ongoing investigation of the shooting incident of September 2019. He stated his discontent with the communication of City officials and the Hyattsville Police Department regarding the matter.

Ward 1 resident, Greg Smith, addressed the Mayor and Council expressing his appreciation for the Citywide composting program. Mr. Smith addressed the Magruder Pointe project and stated that there were inconsistencies with the plan as presented and the actions set to take place.

6) City Administrator Update

City Administrator Tracey E. Douglas provided updates regarding upcoming events and news in the City. Ms. Douglas reported on the status of the Citywide composting program, the newly formed Clean and Safe team, the scheduled business roundtable, the Health, Wellness, and Recreation Advisory Committee Thrive Grant Program, and the Age-Friendly Workgroup, partnership with the Prince George's County Safety Assistance Program, the new Teen Night Program, and the Capable Program that offers education and assistance to seniors. She then introduced a video created by Hyattsville City staff featuring the annual HY-Swap event that provided clothes and toys to children and families throughout the City.

7) Presentations (8:25 p.m. - 8:30 p.m.)

7.a) 2019 Claus Applause Award Presentation (5 minutes)

HCC-175-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [2019 Claus Applause Award Presentation \(5 minutes\)](#)

Recreation, Programs, and Events Manager, Cheri Everhart, presented the Mayor and Council with the results of the 2019 Claus Applause Awards in which residents nominated their favorite decorated house for the holiday season. First, second, and third place prizes were awarded for each of the five wards as well as a "green" award for the most environmentally friendly decorations and an award given for the Mayor's choice.

8) Appointments

8.a) Appointments to the Complete Count Committee

HCC-172-FY20

Lead Sponsor: Lawrence

Co-Sponsor(s): Peabody



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

JANUARY 6, 2020 – 8:00 p.m.

Cover Page: [Appointments to the Complete Count Committee](#)

[CCC Application M. Perez-Gutierrez_W4_redacted.pdf](#)

[CCC Application_J. Perez Gutierrez_W4_redacted.pdf](#)

[CCC Application_L. Davis_W1_redacted.pdf](#)

I move that the Mayor and Council appoint Jessica Perez Gutierrez (Ward 4), Mabel Perez Gutierrez (Ward 4), and Leanne Davis (Ward 1) to the Hyattsville Complete Count Committee for a term to expire on January 6, 2022.

8.b) Appointment to the Health, Wellness, and Recreation Advisory Committee

HCC-173-FY20

Lead Sponsor: Lawrence

Co-Sponsor(s): Peabody

Cover Page: [Appointment to the Health, Wellness, and Recreation Advisory Committee](#)

[HWRAC App_P. Woods_W3_redacted.pdf](#)

I move that the Mayor and Council appoint Patrice Woods (Ward 3) to the Health, Wellness, and Recreation Advisory Committee for a term of two (2) years to expire on January 6, 2022.

8.c) Re-appointment to the Ethics Commission

HCC-176-FY20

Lead Sponsor: Hollingsworth

Co-Sponsor(s): N/A

Cover Page: [Re-appointment to the Ethics Commission](#)

[Ethics Commission_T. Carter Ross re-appoint_redaction.pdf](#)

I move that the Mayor, with Council approval, re-appoint T. Carter Ross (Ward 2) to the Ethics Commission for a term of 3 years to expire on January 6, 2022.

RESULT:	APPROVED, AS AMENDED [UNANIMOUS]
MOVER:	Suiter
SECONDER:	Peabody
AYES:	Hollingsworth, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Spell Wolf
ABSENT:	Ward, Solomon, Haba

9) Consent Items

9.a) Schedule Public Hearing for Traffic Calming Petition - Emerson Street

HCC-174-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Schedule Public Hearing for Traffic Calming Petition - Emerson Street](#)

[Petition - Traffic Calming 4500 Emerson.pdf](#)

[GIS Map 4500 Emerson.pdf](#)

[114-8 Traffic Calming Devices.pdf](#)

[Traffic Calming Flowchart_073119.pptx](#)



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

JANUARY 6, 2020 – 8:00 p.m.

I move that the City Council schedule a Public Hearing for Tuesday, February 18, 2020 at 7:30 PM, to consider public testimony regarding a Traffic Calming Petition submitted for the 4500 block of Emerson Street located in Ward 1.

9.c) FY20 Budget Amendment: FY20 Police Recruitment and Retention Grant
HCC-178-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [FY20 Budget Amendment: FY20 Police Recruitment and Retention Grant Award.pdf](#)

I move that the Mayor and Council accept and appropriate the FY20 budget grant award in the amount of \$68,200 for Police Recruitment and Retention from the Governor's Office of Crime Control and Prevention and amend the FY20 Special Revenues Funds Budget by increasing estimated revenues and expenditures by \$68,200.

RESULT:	APPROVED, AS AMENDED [UNANIMOUS]
MOVER:	Suiter
SECONDER:	Lawrence
AYES:	Hollingsworth, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Spell Wolf
ABSENT:	Ward, Solomon, Haba

10) Action Items (8:35 p.m. - 8:45 p.m.)

9.b) Purchase of Entry Weapons for Emergency Response Team
HCC-177-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Purchase of Entry Weapons for Emergency Response Team](#)

I move that the Mayor and Council authorize the purchase of Daniel Defense MK18 Carbine weapons for the Emergency Response Team from Atlantic Tactical at a cost not to exceed \$21,690.56.

Ward 3 Councilmember Ben Simasek raised several questions regarding the potential purchase including the definition of “entry weapons”, policies for use of the weapons, and the advantage of the weapons when compared to other options. Chief Amal Awad responded that the weapons were intended for use by the Department’s Emergency Response Team; a specific team reserved for specific situations such as gunfire exchange, service of search warrants, or instances involving resident gun possession or entry into volatile areas and buildings in which the level of danger has great potential but is unknown. City Administrator Douglas added that the weapons in question were chosen because of their quality, accuracy, and reliability which would make it safer for officers, suspects, and citizens. Ms. Douglas stated that the officers who would carry the weapons are a specific, extensively trained portion of the police force. She continued that there were several policies in place regarding the use of the weapons and their coinciding situations and, while sufficient, those policies were being updated and amended for clarity and



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

JANUARY 6, 2020 – 8:00 p.m.

efficiency. Chief Awad stated that many of the current weapons used for the Emergency Response Team were reaching the end of their lifecycle and would soon require replacement.

Ward 2 Councilmember Robert Croslin requested an assessment of how the firearms' accuracy compared to a handgun to which Chief Awad replied that the weapons intended for the Emergency Response Team were more accurate from any distance and demonstrated efficiency and stability. She added that the weapons that had been in use were automatic and it was the desire of the Police Department to transition to semi-automatic weapons.

Ward 4 Councilmember Daniel Peabody asked what would be done with the weapons that would be replaced to which Chief Awad replied that the final decision was still in the process of being determined, but it was very likely that the weapons would be destroyed.

RESULT:	APPROVED, AS AMENDED [UNANIMOUS]
MOVER:	Suiter
SECONDER:	Peabody
AYES:	Hollingsworth, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Spell Wolf
ABSENT:	Ward, Solomon, Haba

10.a) UMD Shuttle MOU (10 minutes)

HCC-182-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [UMD Shuttle MOU \(10 minutes\)](#)

[UMD_Shuttle_MOU_Extension Memo_-_1.2.2020.docx](#)

I move the City Council authorize the City Administrator to execute a Memorandum of Understanding extension with the University of Maryland Department of Transportation Services to continue the City's participation in the program through June 2020 at a pro-rated cost to the City. The staff can provide an update to Council in May. It will be at the Council's discretion whether to continue the City's participation through December 2020. If the City elects to terminate participation in the program, registered users and the general public will receive notice on, or by May 19, 2020.

Ward 1 Councilmember Bart Lawrence inquired as to the timeline of next steps regarding the item. Assistant City Administrator Chandler confirmed that another survey would be sent out to residents in April and a memorandum would be prepared for Council to take up in early May. City Administrator Douglas stated that a formal discussion would be held prior to any action.

Council Vice President Carrianna Suiter addressed Assistant City Administrator Chandler with questions regarding potential agreements that could be made with the University of Maryland that would allow riders to pay an annual fee and continue to use the service if it was no longer available through the City of Hyattsville. Mr. Chandler recalled from previous conversations with the University of Maryland that they would rather serve as a distributor and not as the direct point of sale, but stated that further discussions could take place to establish what other alternatives would be available.



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

JANUARY 6, 2020 – 8:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Suiter
SECONDER:	Lawrence
AYES:	Hollingsworth, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Spell Wolf
ABSENT:	Ward, Solomon, Haba

11) Discussion Items (8:45 p.m. - 8:55 p.m.)

11.a) Resolution for the Dedication of Sentinel Drive (10 minutes)

HCC-181-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Resolution for the Dedication of Sentinel Drive \(10 minutes\)](#)

[Memo - Dedication of Sentinel Drive.doc](#)

[Resolution with Exhibit 1 and Schedules A and B \(1\).pdf](#)

Assistant City Administrator Jim Chandler provided a brief history and summary of the process for taking ownership of Sentinel Drive stating that the item would return before Council at the meeting scheduled for January 21 and the City would begin maintaining the roadway on February 1. Mr. Chandler explained that residents were eager for the City to obtain jurisdiction over Sentinel Drive to better resolve issues than their current Homeowners Association. He stated that all of the requirements were met and the street was ready for dedication.

Councilmember Croslin requested details regarding the types of issues reported by residents to which Mr. Chandler reported that operational issues existed such as double parking and snow removal; several items in which the City could address more thoroughly and efficiently than a private neighborhood entity.

Council Vice President Suiter relayed that she and Councilmember Simasek had conversations with a number of residents who were very thankful for the City's acquiring of the roadway and appreciated site visits from City staff to inform the community of the process and intentions for the future of Sentinel Drive. She cited streetlights on Sentinel Drive that were no longer functional and a crosswalk at the intersection with Editors Park Drive to which Mr. Chandler retorted that the streetlights would be addressed and the Department of Public Works was evaluating the feasibility and need for a crosswalk at that time.

Councilmember Simasek stated it was the understanding of some residents that the parking on Sentinel Drive would not be metered to which Mr. Chandler explained that residents could submit a petition but that he was unsure of how the process would be handled as there were multifamily buildings that would have equal claim. He stated that the road is not for commercial use and unlikely to be metered.

Council Vice President Suiter stated that many residents recalled that at time of subdivision the parking spaces were intended for use of the townhome owners and Councilmember Simasek reported that there were several complaints about the spaces being used for their proximity to the metro station. Mr. Chandler replied that the concerns would be investigated and addressed.



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

JANUARY 6, 2020 – 8:00 p.m.

- 12) Council Dialogue (8:55 p.m. - 9:05 p.m.)
- 13) Community Notices and Meetings
 - 13.a) Main City Calendar: January 7 - 21, 2020
 - HCC-179-FY20
 - Lead Sponsor: At the Request of the City Administrator
 - Co-Sponsor(s): N/A
 - Cover Page: [Main City Calendar: January 7 - 21, 2020](#)
 - [Main City Calendar_Jan 7-21.docx](#)

- 14) Motion to Adjourn

The meeting adjourned at 9:21 p.m.



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020
Submitted by: Laura Reams
Submitting Department: City Clerk
Item Type: Presentation
Agenda Section:

SUBJECT

Hyattsville Volunteer Fire Department 2019 - 2020 Overview (10 minutes)

HCC-189-FY20

Recommendation:

Sponsor(s):

Executive Committee

Co-Sponsor(s):

N/A

ATTACHMENTS

[City Council Meeting Presentation - HVFD.pptx](#)

Summary Background:

Hyattsville Volunteer Fire Department Chief Josh Wortman, Deputy Chief Ryan Pidgeon, and Board of Directors Chairman, Stephen Hulick will present an overview of the department's activities for 2019 - 2020.

Next Steps:

N/A

Fiscal Impact:

N/A

City Administrator Comments:

Presentation

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

N/A

Hyattsville Volunteer Fire Department

2019-2020 OVERVIEW



2020 Chief Leadership

Fire Chief – Joshua Wortman

Deputy Fire Chief – Ryan Pidgeon

Assistant Fire Chief – Gregory Smith



2020 Line Officers

Fire Captain (Executive Officer)

House Captain (House)

A/Captain

EMS Captain

Fire Lieutenant

Fire Lieutenant

Fire Lieutenant

Fire Lieutenant

Fire Lieutenant

Fire Lieutenant (Bunkroom) Ben Mucha

Fire Sergeant

Fire Sergeant

Fire Sergeant

Fire Sergeant

Fire Sergeant (Bunkroom)

Mitchell Kannry

James Butler

Lawler Whitman

Patricia Thomas

Pat Williams

Jonathan Strobe

James Carter

Ben Sisson

Mike Rubenstein

Dillion Huss

John Tull

Henry Sullivan

Zach Valko

Michael Capazzi

EMS Sergeant

EMS Sergeant

EMS Sergeant

Acting Officers

Nick Seminerio

Jacob Burman

Lindsay Martin

Steven Robert

Andrew Kamischke

2020 Executive Leadership

Chairman, Board of Directors - Stephen Hulick

President – Tommy Falcone



2019 Fire Department Responses

Ambulance - 3242

Paramedic Ambulance - 197

Engine - 1726

Ladder Truck - 633

Rescue Squad - 490

Total EMS = 3439

Total Fire = 2849

Total HVFD = 6288



Hyattsville Volunteer Fire Department Fleet



Engine Company - 2011 Pierce Arrow XT Pumper
 - 2019 Seagrave Capitol Pumper

Ladder Company - 2006 Seagrave Marauder Tractor
 Drawn Aerial

Rescue Company - 2009 Pierce Arrow XT Heavy Rescue

Ambulance Company - 2015 Ford F550 XLT UltraMedic Type 1
 - 2018 Dodge Ram 4500



2019 Seagrave Capitol Pumper

Plan to have Engine in service
by early spring



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020

Submitted by: Jim Chandler

Submitting Department: Community & Economic Development

Item Type: Planning & Development

Agenda Section:

SUBJECT

Magruder Pointe Development – Preliminary Plan of Subdivision (Parcel A1 - Upper Lot Only) (25 minutes)

HCC-183-FY20

Recommendation:

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Memo - PPS 4-18001 - Magruder Pointe - Presentation FINAL.docx](#)

[Magruder Pointe Presentation .pptx](#)

Summary Background:

The subject property is located in the southeast quadrant of the intersection of Hamilton Street and 40th Avenue, north of Gallatin Street and west of 40th Place and located within the Traditional Residential Neighborhood (TRN) Character Area of the Gateway Arts District.

The subdivision application is limited to the upper lot parcel and includes the subdivision of the parcel into 31 lots, for approximately 16 townhouses, 15 single family detached homes, and two additional parcels (Parcels A1 & A2). The subject site was formerly the vacant Washington Suburban Sanitary Commission (WSSC) headquarters building on Hamilton Street.

The applicant has requested the approval of a variation from Section 24-122(a) to eliminate the requirement for a public utility easement along the north side of Gallatin Street.

Next Steps:

The City Council is scheduled to discuss PPS 4-18001 at its meeting on February 3, 2020.

Fiscal Impact:

N/A

City Administrator Comments:

Discussion limited to upper lots.

Community Engagement:

The applicant is scheduled to present to the Hyattsville Planning Committee at 7:30 PM on Tuesday, January 28, 2020.

Strategic Goals:

Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?

N/A



Memo

To: Mayor and City Council

From: Jim Chandler, Assistant City Administrator and Director, Community & Economic Development
Kate Powers, City Planner

Date: January 7, 2020

Re: Magruder Pointe Development – Preliminary Plan of Subdivision Presentation

Attachments: PPS-4-18001
SOJ-PPS-4-18001
SOJ-PPS-4-18001_PUE_Exhibit

The purpose of this memorandum is to provide the City Council a summary of the preliminary plan of subdivision (PPS) application for the Magruder Pointe property.

Project Summary

- The proposed residential subdivision is located in the southeast quadrant of the intersection of Hamilton Street and 40th Avenue, north of Gallatin Street and west of 40th Place.
- The subdivision application is limited to the upper lot parcel and includes the subdivision of the parcel into 31 lots, for approximately 16 townhouses, 15 single family detached homes, and two additional parcels (Parcels A1 & A2).
- The subject site was formerly the vacant Washington Suburban Sanitary Commission (WSSC) headquarters building on Hamilton Street.
- The applicant has requested the approval of a variation from Section 24-122(a) to eliminate the requirement for a public utility easement along the north side of Gallatin Street.

Project Details

The subject property is located in the southeast quadrant of the intersection of Hamilton Street and 40th Avenue, north of Gallatin Street and west of 40th Place. It resides within the Traditional Residential Neighborhood (TRN) Character Area.

Total gross acreage of the Magruder Pointe property is 8.26 acres and contains an upper site and a lower site as divided by Gallatin Street. The upper site is 3.60 acres and zoned R-55. It housed the former WSSC headquarters to the north along Hamilton Street. PPS 4-18001 proposes the subdivision of this site into 31 lots, for approximately 16 townhouses and 15 single family detached homes, and two additional parcels (Parcels A1 & A2). With 31 proposed units over 3.60 acres, the calculated density of the site is 8.61 units/acre. The proposed density was approved per CSP-18002 on 2019-09-19. The site plan also includes an alley within the interior of the site, along the rear of the proposed units.

The lower portion of the site is 4.66 acres and has been designated as Outparcel 1. The request to change the underlying zone of the lower site from Open Space (O-S) to R-55 (One-Family Detached Residential) was approved by the District Council on 2019-06-10.

Variance Request

The applicant is requesting the approval of a Variation from Section 24-122(a) to eliminate the requirement for a public utility easement (PUE) along the north side of Gallatin Street.

Section 24-122(a) of the Subdivision Regulations is related to the provision of public utility easements along public rights of way. Regulation language can be found below.

When utility easements are required by a public utility company, the subdivider shall include the following statement in the dedication documents: Utility easements are granted pursuant to the declaration recorded among the County Land Records in Liber 3703 at Folio 748.

The applicant submitted a request to PEPCO to confirm PUEs are not required along the north side of Gallatin Street.

Next Steps

The City Council will hear a presentation from the application on PPS 4-18001 on Tuesday, January 21, 2020.

The applicant is scheduled to present to the Hyattsville Planning Committee at 7:30 PM on Tuesday, January 28, 2020.

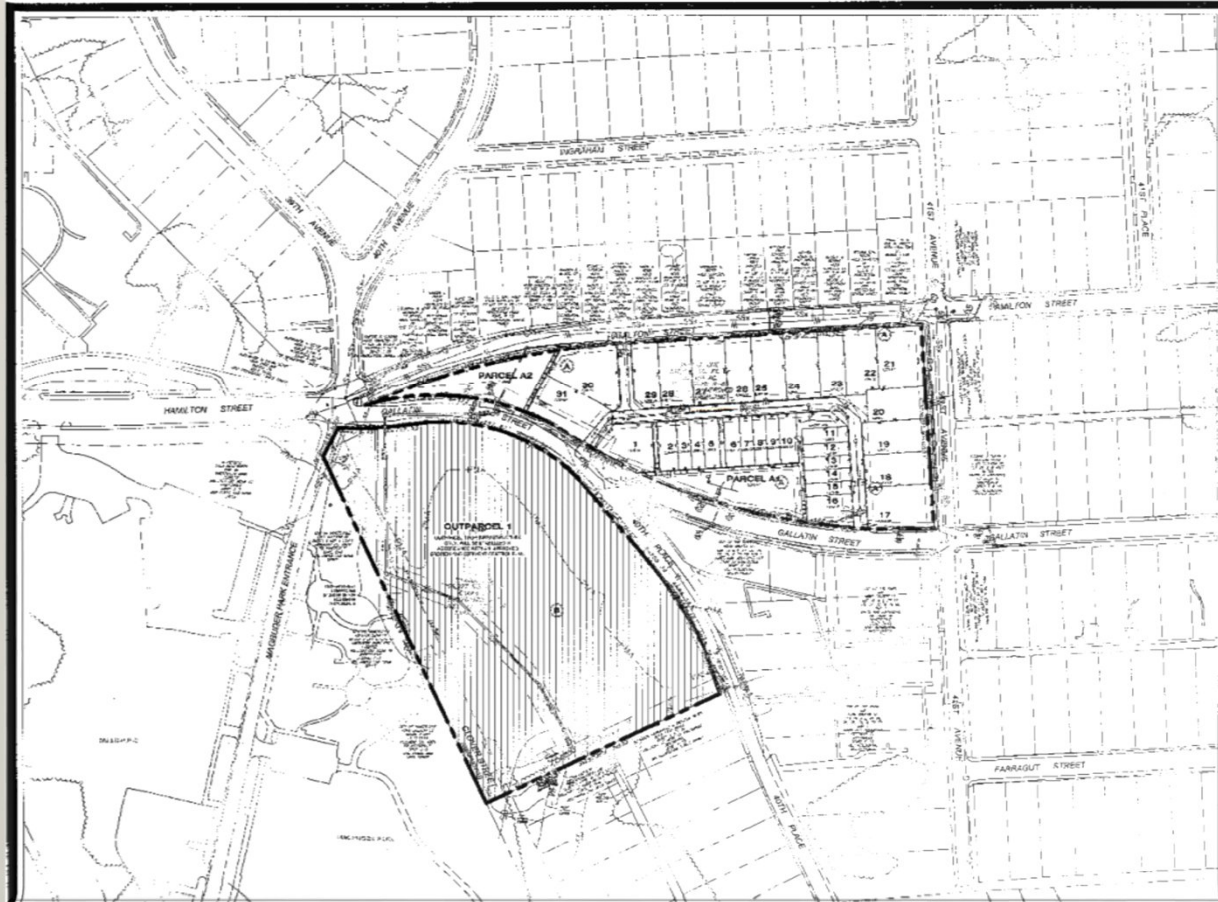
The City Council is scheduled to discuss PPS 4-18001 at its meeting on February 3, 2020.

MAGRUDER POINTE - ILLUSTRATIVE PLAN



MAGRUDER POINTE - PRELIMINARY PLAN OF SUBDIVISION

MAGRUDER POINTE PRELIMINARY PLAN OF SUBDIVISION: 4-18001

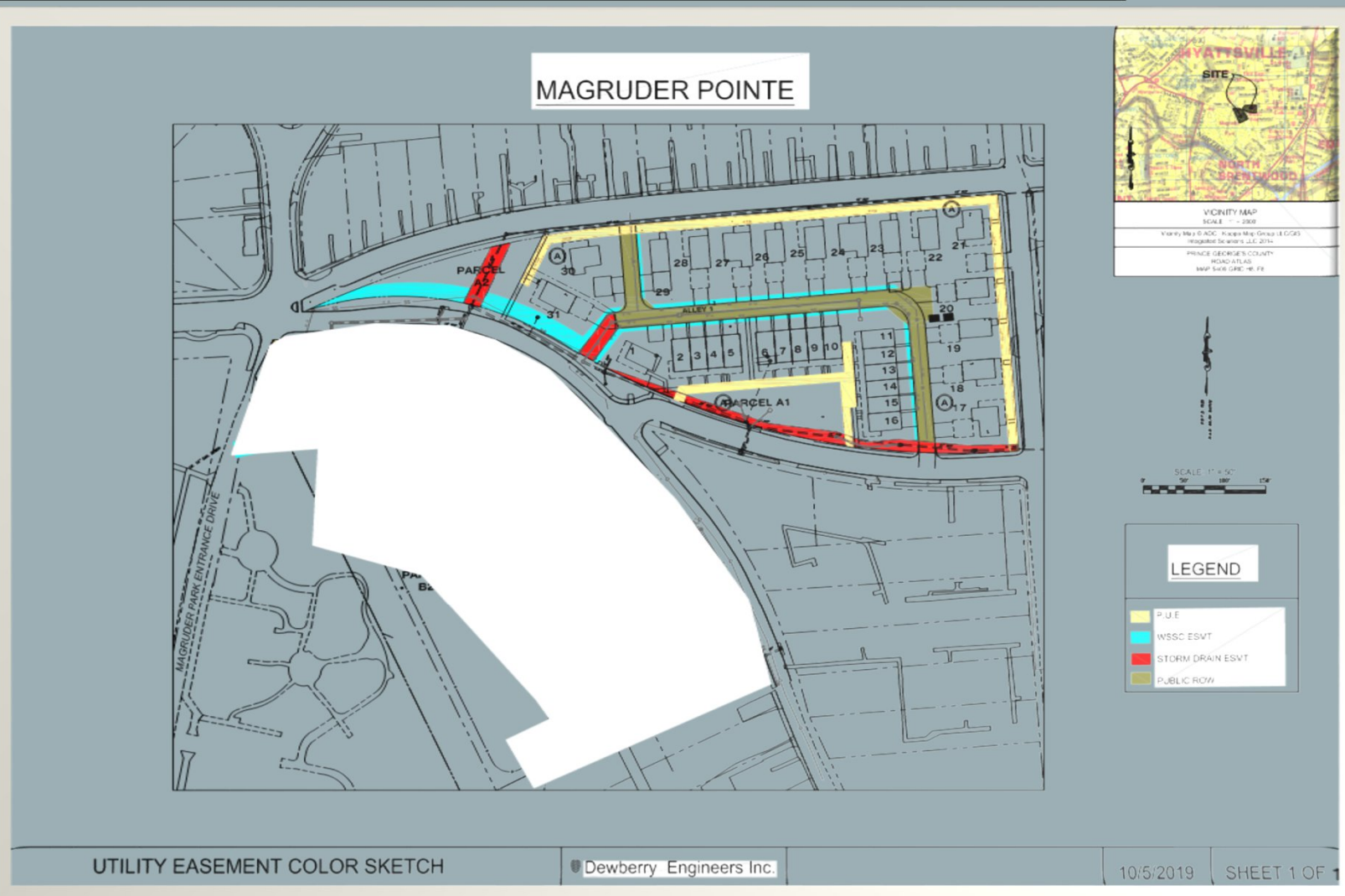


[illegible]

MAGRUDER POINTE - PRELIMINARY PLAN OF SUBDIVISION



MAGRUDER POINTE - UTILITY EASEMENT





Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020
Submitted by: Michelle Dunklee
Submitting Department: Police Department
Item Type: Grant
Agenda Section:

SUBJECT

FY20 Budget Appropriation: Aggressive Driving Enforcement Grant Award

HCC-185-FY20

Recommendation:

I move that the Mayor and Council amend and increase the FY20 Special Revenues Budget and to accept and appropriate the FY20 Aggressive Driving Enforcement grant award in the amount of 2,000 from the Maryland Highway Safety Office for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

ATTACHMENTS

Summary Background:

The Maryland Highway Safety Office (MHSO) administers grant-funded programs that address priority areas such as impaired driving prevention, occupant protection, aggressive driving prevention, distracted driving prevention and the safety of pedestrians, bicyclists, motorcyclists, younger drivers and older drivers. This is an annual, recurring grant. For FY20, the MHSO has awarded \$2,000 to the Hyattsville City Police Department.

Next Steps:

Mayor and Council acceptance and appropriation of funds.

Fiscal Impact:

\$2,000.00

City Administrator Comments:

Recommend Approval

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020
Submitted by: Michelle Dunklee
Submitting Department: Police Department
Item Type: Grant
Agenda Section:

SUBJECT

FY20 Budget Appropriation: Distracted Driving Enforcement Grant Award

HCC-186-FY20

Recommendation:

I move that the Mayor and Council amend and increase the FY20 Special Revenues Fund Budget and to accept and appropriate the FY20 Distracted Driving Enforcement grant award in the amount of \$1,000 from the Maryland Highway Safety Office for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

Summary Background:

The Maryland Highway Safety Office (MHSO) administers grant-funded programs that address priority areas such as impaired driving prevention, occupant protection, aggressive driving prevention, distracted driving prevention and the safety of pedestrians, bicyclists, motorcyclists, younger drivers and older drivers. This is an annual, recurring grant. For FY20, the MHSO has awarded \$1,000 to the Hyattsville City Police Department.

Next Steps:

Mayor and Council acceptance and appropriation of funds.

Fiscal Impact:

\$1,000

City Administrator Comments:

Recommend Approval- Good News

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020
Submitted by: Michelle Dunklee
Submitting Department: Police Department
Item Type: Grant
Agenda Section:

SUBJECT

FY20 Budget Appropriation: Impaired Driving Enforcement Grant Award

HCC-187-FY20

Recommendation:

I move that the Mayor and Council amend and increase the FY20 Special Revenues Fund Budget and accept and appropriate the FY20 Impaired Driving Enforcement grant award in the amount of \$4,000 from the Maryland Highway Safety Office for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

Summary Background:

The Maryland Highway Safety Office (MHSO) administers grant-funded programs that address priority areas such as impaired driving prevention, occupant protection, aggressive driving prevention, distracted driving prevention and the safety of pedestrians, bicyclists, motorcyclists, younger drivers and older drivers. This is an annual, recurring grant. For FY20, the MHSO has awarded \$4,000 to the Hyattsville City Police Department.

Next Steps:

Mayor and Council acceptance and appropriation of funds.

Fiscal Impact:

\$4,000

City Administrator Comments:

Recommend Support- Good News

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020
Submitted by: Michelle Dunklee
Submitting Department: Police Department
Item Type: Grant
Agenda Section:

SUBJECT

FY20 Budget Appropriation: Pedestrian Enforcement Grant Award

HCC-188-FY20

Recommendation:

I move that the Mayor and Council amend and increase the FY20 Special Revenues Fund Budget and to accept and appropriate the FY20 Pedestrian Enforcement grant award in the amount of \$1,500 from the Maryland Highway Safety Office for the purpose of providing overtime funding for the enforcement of motor vehicle laws.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

Summary Background:

The Maryland Highway Safety Office (MHSO) administers grant-funded programs that address priority areas such as impaired driving prevention, occupant protection, aggressive driving prevention, distracted driving prevention and the safety of pedestrians, bicyclists, motorcyclists, younger drivers and older drivers. This is an annual, recurring grant. For FY20, the MHSO has awarded \$1,500 to the Hyattsville City Police Department.

Next Steps:

Mayor and Council acceptance and appropriation of funds.

Fiscal Impact:

\$1,500

City Administrator Comments:

Recommend Support--good news.

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020
Submitted by: Frank DonBullian
Submitting Department: Police Department
Item Type: Budget
Agenda Section:

SUBJECT

Purchase of Police Vehicles

HCC-184-FY20

Recommendation:

I move that the Mayor and Council approve the purchase of six new police vehicles from Hertrich Fleet Services, Inc. under the State of Maryland BPO contract in an amount not to exceed \$209,000.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

Summary Background:

In accordance with the approved capitol budget for 2020, the police department is purchasing six (6) new 2020 Ford Police Interceptor Utility vehicles. Three (3) vehicles will have a regular gasoline powered engine and three (3) vehicles will have the Hybrid alternative engine. All vehicles will be purchased under Maryland BPO# 001B0600159 contract.

Next Steps:

Upon Council approval, staff will proceed with the purchase of vehicles.

Fiscal Impact:

\$208,557

City Administrator Comments:

Recommend Support

Community Engagement:

N/A

Strategic Goals:

Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?

N/A



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020

Submitted by: Jim Chandler

Submitting Department: Community & Economic Development

Item Type: Resolution

Agenda Section:

SUBJECT

Resolution for the Dedication of Sentinel Drive (10 minutes)

HCC-194-FY20

Recommendation:

I move the City Council adopt Hyattsville Resolution 2020-01, a Resolution of the City of Hyattsville, accepting the dedication of Sentinel Drive at Kiplinger Editors Park, between the intersection of Sentinel Drive with Editor's Park Drive and the intersection of Sentinel Drive with Toledo Terrace, to the City of Hyattsville as a Public Road (INTRODUCTION and ADOPTION)

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Resolution 2020-01_Sentinel_Drive.docx](#)

[Memo - Dedication of Sentinel Drive.doc](#)

[Resolution Exhibit 1, Plat 243-98 Kiplinger \(1\).pdf](#)

[Resolution Exhibit 2, Confirmatory Quit-Claim Deed_42940-370.pdf](#)

Summary Background:

Sentinel Drive was constructed as part of the redevelopment of the Editor's Press property. Consistent with the transportation and mobility goals of the Prince George's Plaza Transit District Development Plan (TDDP) of creating an urban road network to support the goals of the TDDP.

As requested by the City of Hyattsville, Sentinel Drive is a roadway constructed within the 'right-of-way' between the intersection of Editor's Park Drive and Toledo Terrace as described in the attached exhibits.

Over the past six months, the owner has worked with staff of both the Department of Community & Economic Development and Department of Public Works to complete improvements to the roadway necessary to conform with adopted City standards. The roadway has been inspected and approved for conformance by DPW Director Lesley Riddle.

Next Steps:

City staff is anticipating dedication in February , 2020, at which point the City will begin servicing the roadway.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend Support

Community Engagement:

The dedication of Sentinel Drive was a condition for support of the applicant's preliminary plan of subdivision application by the Hyattsville City Council.

Strategic Goals:

Goal 2 – Ensure the Long-Term Economic Viability of the City

Legal Review Required?

Complete

RESOLUTION 2020-01

Accepting the Dedication of Sentinel Drive to the City of Hyattsville as a Public Way

A Resolution of the City Council of Hyattsville, Maryland, accepting the dedication of Sentinel Drive at Kiplinger Editors Park, between the intersection of Sentinel Drive with Editor's Park Drive and the intersection of Sentinel Drive with Toledo Terrace, to the City of Hyattsville as a Public Road.

WHEREAS, sections C7-3 and C7-5 of the City of Hyattsville Charter and Code authorize the City to establish, open, and make new City public ways and to accept streets, avenues, and roads as public ways; and

WHEREAS, Detailed Site Plans have been approved for development, including a multifamily residence and townhomes, at Kiplinger Editors Park, located at the former Editor's Press site on East-West Highway and adjacent to the Prince George's Plaza Metro Station, and shown on the attached recorded plat of subdivision known as PARCELS 1, 2 & 3 ADDITION TO PRINCE GEORGE'S PLAZA, recorded among the Plat Records for Prince George's County, Maryland at Plat Book MMB 243 at Plat No. 98 (the "Record Plat") a copy of which is attached hereto and incorporated by reference herein as **Exhibit 1**; and

WHEREAS, construction has been completed of a multifamily residence in the Kiplinger Editors Park project, and construction is in process of townhomes in the Kiplinger Editors Park project; and

WHEREAS, Sentinel Drive is a roadway constructed within the variable-width right-of-way ("Right-of-Way") on the Record Plat, between the intersection of Sentinel Drive with Editor's Park Drive and the intersection of Sentinel Drive with Toledo Terrace, which is further described in the description and in the sketch attached hereto and incorporated herein as **Schedule A** and **Schedule B** (hereinafter "Sentinel Drive"); and

WHEREAS, Sentinel Drive provides access to public highways for the multifamily residence and for townhomes in Kiplinger Editors Park; and

WHEREAS, Sentinel Drive has been graded and has been graveled or paved and approved for acceptance by the Director of Public Works; and

WHEREAS, the Kiplinger Washington Editors, Inc., the owner in fee simple of Kiplinger Editors Park, including the Right-of-Way on which Sentinel Drive is built, has dedicated Sentinel Drive to public use, as a public way, as described in the recorded Corrective, Confirmatory Quit-Claim Deed between the Kiplinger Washington Editors, Inc., Grantor, and the City of Hyattsville, Maryland, Grantee, which Deed was included in the Land Records of Prince George's County at Liber 42940, Folio 370, a copy of which is attached hereto and incorporated by reference herein as **Exhibit 2**; and

WHEREAS, the City of Hyattsville has the authority to accept the dedication of Sentinel Drive to public use, to accept Sentinel Drive as a public way, and to accept Sentinel Drive for maintenance by the City of Hyattsville;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Hyattsville that the Mayor and City Council in regular session assembled, hereby approves and accepts the dedication of Sentinel Drive to public use, accepts Sentinel Drive as a public way, and accepts Sentinel Drive for maintenance by the City of Hyattsville.

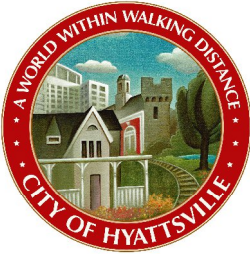
INTRODUCED by the Mayor and City Council of the City of Hyattsville, Maryland, at a Regular Meeting on **January 21, 2020**, at which meeting copies were available to the public for inspection.

ADOPTED by the Mayor and City Council of the City of Hyattsville, Maryland, at a Regular Meeting on **January 21, 2020**, and will take effect immediately upon adoption.

Adopted: _____

Attest: _____
Laura Reams, City Clerk

Candace Hollingsworth, Mayor



Memo

To: Mayor and City Council

From: Jim Chandler, Director of Community & Economic Development, Assistant City Administrator

CC: Tracey Nicholson, City Administrator
Lesley Riddle, Director, Department of Public Works

Date: January 2, 2020

Re: Resolution for the Dedication of Sentinel Drive

Summary

Sentinel Drive was constructed as part of the redevelopment of the Editor's Press property. Consistent with the transportation and mobility goals of the Prince George's Plaza Transit District Development Plan (TDDP) of creating an urban road network to support the goals of the TDDP.

As requested by the City of Hyattsville, Sentinel Drive is a roadway constructed within the 'right-of-way' between the intersection of Editor's Park Drive and Toledo Terrace as described in the attached exhibits.

Over the past six months, the owner has worked with staff of both the Department of Community & Economic Development and Department of Public Works to complete improvements to the roadway necessary to conform with adopted City standards. The roadway has been inspected and approved for conformance by DPW Director Lesley Riddle.

The attached resolution is scheduled to be adopted by the City Council on January 21, 2020. City staff is anticipating dedication effective February 1, 2020, at which point the City will performing the servicing of the roadway.

Owner's Dedication

We, The Kiplinger Washington Editors, Inc., owner of the property shown hereon and described in the Surveyor's Certificate, hereby adopt this plat of subdivision, establish the minimum building restriction lines; and grant to the public utilities, their successors and assigns, a 10' public utility easement, as shown, subject to the terms and provisions recorded among the Land Records of Prince George's County, Maryland in Liber 3703 at folio 748.

Property markers will be placed in accordance with Section 24-120(b)(6)(F)(ii) of the Subdivision Regulations of the Prince George's County Code.

There are no suits, actions at law, liens, leases, mortgages, or trusts affecting the property included in this plat of subdivision.

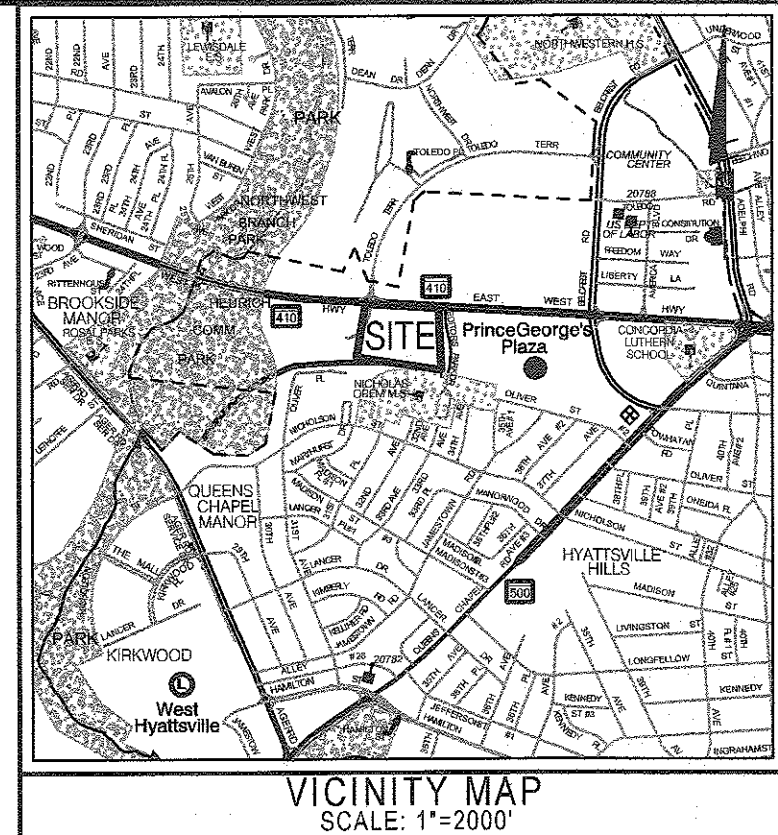
BY: Chad W. Kiplinger
BY: Executive VP + COO

DATE
10/20/2015

WITNESS
Chad W. Kiplinger

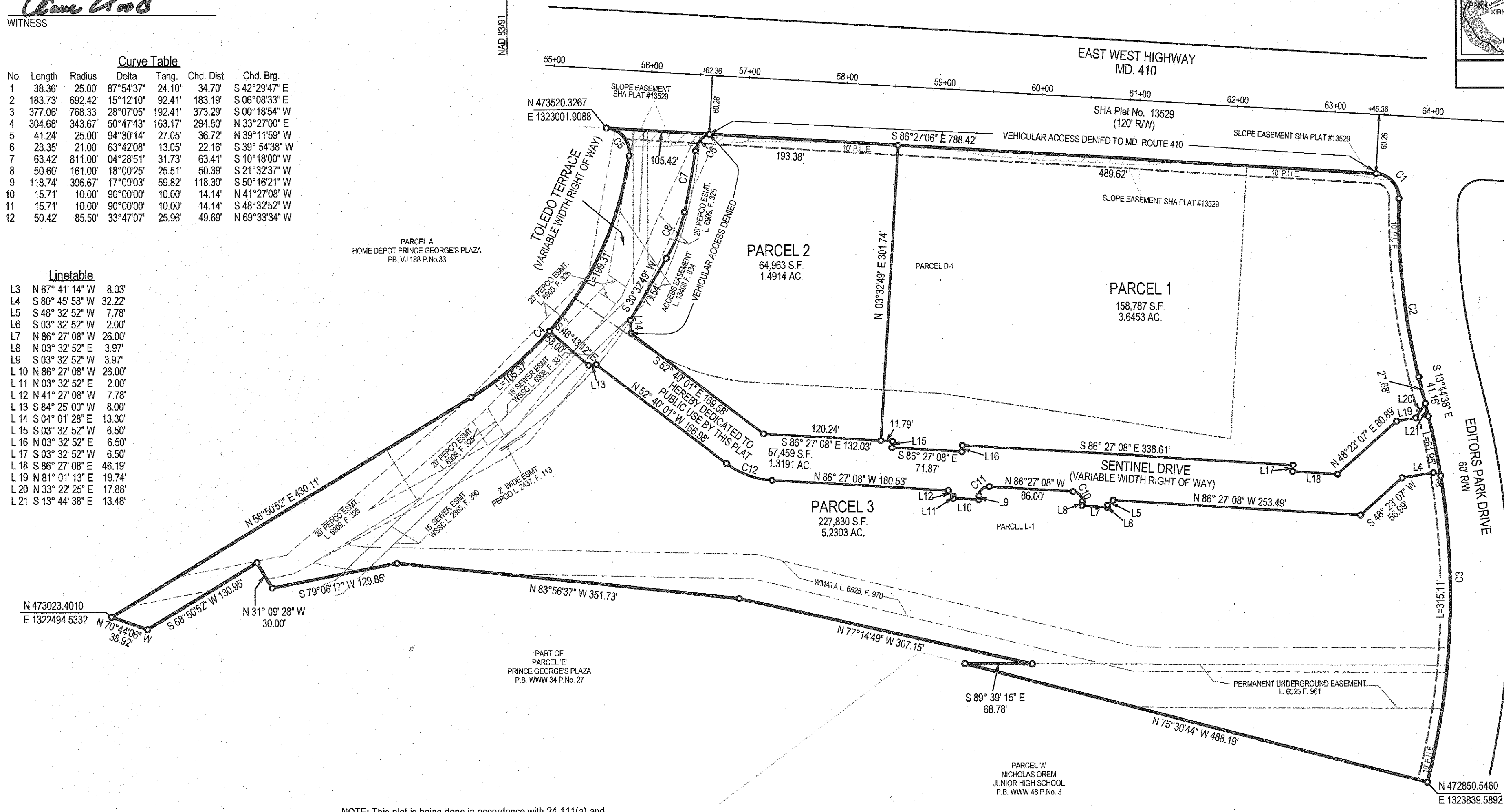
Notes

1. Approval of this plat is based upon a reasonable expectation that public water and sewer service will be available when needed and is conditioned on fulfilling all of the commitments contained in the Washington Suburban Sanitary Commission project/authorization # DA 5955E 15
2. Development of Parcel 1 is pursuant to Section 24-111(c)(4) of the Subdivision Regulations. The development of more than 5,000 square feet of gross floor area, which constitutes at least ten percent of the total area of the site that is not subject to a regulating plan approved in accordance with Subtitle 27A of the County Code, has been constructed pursuant to a building permit issued on or before December 31, 1991.
3. Prior to the issuance of building permits for Parcel 2 and Parcel 3, a new final plat shall be approved in accordance with Preliminary Plan 4-14013.
4. Development of this property must conform to Detailed Site Plan DSP-14010, approved by the Prince George's County District Council on May 12, 2015, or any subsequent revisions.



Curve Table						
No.	Length	Radius	Delta	Tang.	Chd. Dist.	Chd. Brg.
1	38.36'	25.00'	87°54'37"	24.10'	34.70'	S 42°29'47" E
2	183.73'	692.42'	15°12'10"	92.41'	183.19'	S 06°08'33" E
3	377.06'	768.33'	28°07'05"	192.41'	373.29'	S 00°18'54" W
4	304.68'	343.67'	50°47'43"	163.17'	294.80'	N 33°27'00" E
5	41.24'	25.00'	94°30'14"	27.05'	36.72'	N 39°11'59" W
6	23.35'	21.00'	63°42'08"	13.05'	22.16'	S 39°54'38" W
7	63.42'	811.00'	04°28'51"	31.73'	63.41'	S 10°18'00" W
8	50.60'	161.00'	18°00'25"	25.51'	50.39'	S 21°32'37" W
9	118.74'	396.67'	17°09'03"	59.82'	118.30'	S 50°16'21" W
10	15.71'	10.00'	90°00'00"	10.00'	14.14'	N 41°27'08" W
11	15.71'	10.00'	90°00'00"	10.00'	14.14'	S 48°32'52" W
12	50.42'	85.50'	33°47'07"	25.96'	49.69'	N 69°33'34" W

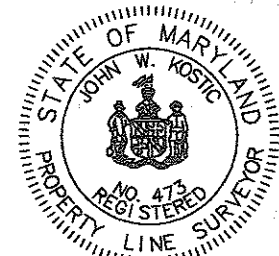
Linetable		
L3	N 67° 41' 14" W	8.03'
L4	S 80° 45' 58" W	32.22'
L5	S 48° 32' 52" W	7.78'
L6	S 03° 32' 52" W	2.00'
L7	N 86° 27' 08" W	26.00'
L8	N 03° 32' 52" E	3.97'
L9	S 03° 32' 52" W	3.97'
L10	N 86° 27' 08" W	26.00'
L11	N 03° 32' 52" E	2.00'
L12	N 41° 27' 08" W	7.78'
L13	S 84° 25' 00" W	8.00'
L14	S 04° 01' 28" E	13.30'
L15	S 03° 32' 52" W	6.50'
L16	N 03° 32' 52" E	6.50'
L17	S 03° 32' 52" W	6.50'
L18	S 86° 27' 08" E	46.19'
L19	N 81° 01' 13" E	19.74'
L20	N 33° 22' 25" E	17.88'
L21	S 13° 44' 38" E	13.48'



NOTE: This plat is being done in accordance with 24-111(a) and 24-107(c)(5) to adjust lot lines and dedicate public right-of-way.

Surveyor's Certification

I hereby certify that the plat shown hereon is correct, that it is a subdivision of all of the land conveyed to The Kiplinger Washington Editors, Inc., by deeds recorded among the Land Records of Prince George's County Maryland in Liber 2297 at folio 301, dated February 18, 1959, and Liber 3443 at folio 498, dated February 13, 1967; also being a resubdivision of Parcels D-1 and D-2 as shown on the plat entitled "Parcel D-1 Parcel D-2 Addition to Prince George's Plaza" and recorded among the Land Records of Prince George's County, Maryland in Plat Book NLP 140 at Plat No. 86; and that the total area included in this plat of subdivision is 509,040 square feet or 11.6859 acres of land, of which 57,459 square feet or 1.3191 acres of land are dedicated to public use by this plat.



John W. Kostic
Property Line Surveyor
MD. Reg. No. 473
License Expiration Date: January 6, 2017

M-X-T-T-D_O
207NE03

RECORDED 1-4-16
PLAT BOOK MMB 243
PLAT NO. 98

DEPARTMENT OF THE ENVIRONMENT
PRINCE GEORGE'S COUNTY, MD.
APPROVED December 11, 2015
Dawn H. [Signature]
DIRECTOR OR DESIGNEE

THE MARYLAND NATIONAL CAPITAL PARK AND PLANNING COMMISSION
PRINCE GEORGE'S COUNTY PLANNING
APPROVED December 17, 2015
Jana Piret Walter Girdley
PLANNING DIRECTOR WITNESS

MNCPPC FILE NO. 5-15111

PARCELS 1, 2 & 3
ADDITION TO
PRINCE GEORGE'S PLAZA
RESUBDIVISION PARCELS D-1 & E-1
P.B. NLP 140 Pg. No. 86
CHILLUM (17th) ELECTION DISTRICT
PRINCE GEORGE'S COUNTY, MARYLAND
SCALE 1" = 80' OCTOBER, 2015



SOLTESZ

LANHAM OFFICE
4300 Forbes Boulevard, Suite 230 Lanham, MD 20706 P.301.794.7555 F.301.794.7656
Engineering Planning Environmental Sciences
www.solteszco.com

Grantor hereby grants and regrants, quitclaims, conveys and reconveys, and confirms to the Grantee, its successors and assigns, all of Grantor's right, title and interest in and to the Right-of-Way located in Prince George's County, Maryland, as shown on the Record Plat as Sentinel Drive and as further described in the sketch and description attached hereto and incorporated herein as Schedule A and Schedule B and confirms its dedication of the Right-of-Way to public use.

For purposes of recordation it is noted that the Right-of-Way is escaped property and is not the subject of a Tax Account number within the records of the State Department of Assessments and Taxation.

Together with all improvements thereon, and the rights, alleys, ways, waters, easements, privileges, appurtenances and advantages belonging or appertaining thereto.

WITNESS the hands and seals of the Grantor.

WITNESS:

Ki Tran

GRANTOR:

THE KIPLINGER WASHINGTON EDITORS,
INC.

By: Amy Vay
Name: Amy Vay
Title: Controller

Glen
District of Columbia
STATE OF MARYLAND,
COUNTY OF Washington, DC, to wit:

I HEREBY CERTIFY that on this 17 day of December, 2019, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared Amy Kay, the Controller of , THE KIPLINGER WASHINGTON EDITORS, INC., a Delaware corporation, known to me, or satisfactorily proven, to be the person whose name is subscribed to the within instrument and did acknowledge that he/she, being authorized so to do, executed the same for the purposes therein contained on behalf of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year

aforesaid.

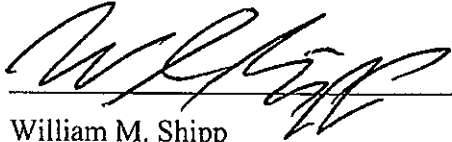


[Signature]
Notary Public
October 31, 2022

My Commission Expires:

October 31, 2022

THIS IS TO CERTIFY that this Deed was prepared by or under the supervision of William M. Shipp, Esquire, an attorney duly admitted to practice before the Court of Appeals of Maryland.


William M. Shipp

RETURN TO: O'Malley, Miles, Nylan & Gilmore, P.A.
7850 Walker Drive, Suite 310
Greenbelt, MD 20770

SCHEDULE 'A'

DESCRIPTION OF A ROAD RIGHT OF WAY DEDICATION PROPERTY OF THE KIPLINGER WASHINGTON EDITORS, INC. CHILLUM (17TH) ELECTION DISTRICT PRINCE GEORGE'S COUNTY, MARYLAND

BEING one piece or parcel of land, hereinafter described as running in, through, over and across part of the property described in a deed dated February 18, 1959 by and between Byrd Development Corporation and The Kiplinger Washington Editors, Inc., recorded in Liber 2297 at folio 301, part of the property described in a deed dated February 13, 1967 by and between H. Max Ammerman, Trustee and The Kiplinger Washington Editors, Inc., recorded in Liber 3443 at folio 498, both among the Land Records of Prince George's County, Maryland, and being more particularly described, in the MD State Plane NAD 83 datum, as follows:

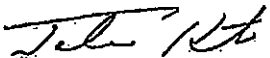
BEGINNING at a point on the western right of way of Editors Park Drive at the end of the South 13°44'38" East 27.68 foot line as shown on a plat of subdivision titled Prince George's Plaza as recorded among the aforesaid land records in Plat Book 243 at plat number 98; thence binding on said road right of way line

1. South 13°44'38" East, 13.48 feet to a point of curvature; thence
2. 61.95 feet along the arc of a tangent curve deflecting to the right, having a radius of 768.33 feet and a chord of South 11°26'03" East, 61.93 feet; thence departing said right of way line
3. North 67°41'14" West, 8.03 feet; thence
4. South 80°45'58" West, 32.22 feet; thence
5. South 48°23'07" West, 56.99 feet; thence
6. North 86°27'08" West, 253.49 feet; thence
7. South 48°32'52" West, 7.78 feet; thence
8. South 03°32'52" West, 2.00 feet; thence
9. North 86°27'08" West, 26.00 feet; thence
10. North 03°32'52" East, 3.97 feet to a point of curvature; thence
11. 15.71 feet along the arc of a tangent curve deflecting to the left, having a radius of 10.00 feet and a chord of North 41°27'08" West, 14.14 feet; thence
12. North 86°27'08" West, 86.00 feet to a point of curvature; thence

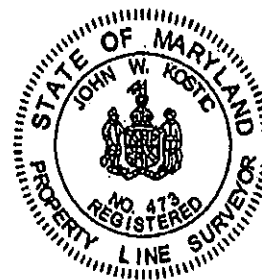
13. 15.71 feet along the arc of a tangent curve deflecting to the left, having a radius of 10.00 feet and a chord of South 48°32'52" West, 14.14 feet; thence
14. South 03°32'52" West, 3.97 feet; thence
15. North 86°27'08" West, 26.00 feet; thence
16. North 03°32'52" East, 2.00 feet; thence
17. North 41°27'08" West, 7.78 feet; thence
18. North 86°27'08" West, 180.53 feet to a point of curvature; thence
19. 50.42 feet along the arc of a tangent curve deflecting to the right, having a radius of 85.50 feet and a chord of North 69°33'34" West, 49.69 feet; thence
20. North 52°40'01" West, 166.98 feet; thence
21. South 84°25'00" West, 8.00 feet; thence
22. North 48°43'12" West, 53.00 feet to a point of curvature; thence
23. 199.31 feet along the arc of a non-tangent curve deflecting to the left, having a radius of 343.67 feet and a chord of North 24°39'58" East, 196.52 feet to a point of compound curvature; thence
24. 41.24 feet along the arc of a tangent curve deflecting to the left, having a radius of 25.00 feet and a chord of North 39°11'59" West, 36.72 feet to intersect the south right of way line of East West Highway, a.k.a. Maryland Route 410; thence binding on said right of way
25. South 86°27'06" East, 105.42 feet to a point of curvature; thence departing said south right of way line of East West highway
26. 23.35 feet along the arc of a non-tangent curve deflecting to the left, having a radius of 21.00 feet and a chord of South 39°54'38" West, 22.16 feet to a point of reverse curvature; thence
27. 63.42 feet along the arc of a tangent curve deflecting to the right, having a radius of 811.00 feet and a chord of South 10°18'00" West, 63.41 feet to a point of compound curvature; thence
28. 50.60 feet along the arc of a tangent curve deflecting to the right, having a radius of 161.00 feet and a chord of South 21°32'37" West, 50.39 feet; thence
29. South 30°32'49" West, 73.54 feet; thence
30. South 04°01'28" East, 13.30 feet; thence

31. South 52°40'01" East, 169.58 feet; thence
32. South 86°27'08" East, 132.03 feet; thence
33. South 03°32'52" West, 6.50 feet; thence
34. South 86°27'08" East, 71.87 feet; thence
35. North 03°32'52" East, 6.50 feet; thence
36. South 86°27'08" East, 338.61 feet; thence
37. South 03°32'52" West, 6.50 feet; thence
38. South 86°27'08" East, 46.19 feet; thence
39. North 48°23'07" East, 80.89 feet; thence
40. North 81°01'13" East, 19.74 feet; thence
41. North 33°22'25" East, 17.88 feet to the point of beginning. Containing 57,459 square feet or 1.3191 acres of land.

I hereby certify to the best of my professional knowledge, information and belief that: this metes and bounds description was prepared by me or under my direct supervision and that it is in compliance with the requirements set forth in COMAR Title 09, Subtitle 13, Chapter 06, Regulation 12 of the minimum practice for Land Surveyors.

 12-11-19

John W. Kostic Date
Property Line Surveyor
Md. Reg. No. 473
License Expiration Date: January 6, 2021



State of Maryland Land Instrument Intake Sheet

☐ Baltimore City ☒ County: Prince George's
 Information provided is for the use of the Clerk's Office, State Department of Assessments and Taxation, and County Finance Office Only.
 (Type or Print in Black Ink Only—All Copies Must Be Legible)

Space Reserved for Circuit Court Clerk Recording Validation

1	Type(s) of Instruments	☐ Check Box if addendum Intake Form is Attached.											
		☐ Deed ☐ Deed of Trust	☐ Mortgage ☐ Lease	☐ Other Conf. Quit ☐ Claim Deed	☐ Other								
2	Conveyance Type Check Box	☐ Improved Sale Arms-Length [1]	☐ Unimproved Sale Arms-Length [2]	☐ Multiple Accounts Arms-Length [3]	☐ Not an Arms-Length Sale [9]								
3	Tax Exemptions (if applicable)	<table border="1" style="width: 100%;"> <tr> <td>Recordation</td> <td>Exempt - No Consideration</td> </tr> <tr> <td>State Transfer</td> <td>Exempt - No Consideration</td> </tr> <tr> <td>County Transfer</td> <td>Exempt - No Consideration</td> </tr> </table>						Recordation	Exempt - No Consideration	State Transfer	Exempt - No Consideration	County Transfer	Exempt - No Consideration
Recordation	Exempt - No Consideration												
State Transfer	Exempt - No Consideration												
County Transfer	Exempt - No Consideration												
	Cite or Explain Authority												
4	Consideration and Tax Calculations	Consideration Amount			Finance Office Use Only Transfer and Recordation Tax Consideration								
		Purchase Price/Consideration	\$		Transfer Tax Consideration	\$							
		Any New Mortgage	\$		X () % =	\$							
		Balance of Existing Mortgage	\$		Less Exemption Amount	\$							
		Other:	\$		Total Transfer Tax	\$							
		Other:	\$		Recordation Tax Consideration	\$							
		Full Cash Value:	\$		X () per \$500 =	\$							
		TOTAL DUE:			\$								
5	Fees	Amount of Fees		Doc. 1	Doc. 2	Agent:							
		Recording Charge	\$ 20.00	\$		Tax Bill:							
		Surcharge	\$ 40.00	\$		C.B. Credit:							
		State Recordation Tax	\$	\$		Ag. Tax/Other:							
		State Transfer Tax	\$	\$									
		County Transfer Tax	\$	\$									
		Other	\$	\$									
		Other	\$	\$									
6	Description of Property SDAT requires submission of all applicable information. A maximum of 40 characters will be indexed in accordance with the priority cited in Real Property Article Section 3-104(g)(3)(i).	District	Property Tax ID No. (1)	Grantor Liber/Volio	Map	Parcel No.	Var. LOG						
		ESCAPED PROPERTY		~		~	(5)						
		Subdivision Name	Lot (3a)	Block (3b)	Sect/AR (3c)	Plat Ref.	SqFt/Acreage (4)						
		Location/Address of Property Being Conveyed (2)											
		Other Property Identifiers (if applicable)					Water Meter Account No.						
		Residential ☐ or Non-Residential ☒ Fee Simple ☒ or Ground Rent ☐ Amount:											
		Partial Conveyance? ☐ Yes ☒ No Description/Amt. of SqFt/Acreage Transferred:											
		If Partial Conveyance, List Improvements Conveyed:											
7		Transferred From	Doc. 1 - Grantor(s) Name(s)			Doc. 2 - Grantor(s) Name(s)							
			The Kiplinger Washington Editors, Inc.										
	Doc. 1 - Owner(s) of Record, if Different from Grantor(s)			Doc. 2 - Owner(s) of Record, if Different from Grantor(s)									
8	Transferred To	Doc. 1 - Grantee(s) Name(s)			Doc. 2 - Grantee(s) Name(s)								
		The City of Hyattsville, Maryland											
		New Owner's (Grantee) Mailing Address											
9	Other Names to Be Indexed	Doc. 1 - Additional Names to be Indexed (Optional)			Doc. 2 - Additional Names to be Indexed (Optional)								
10	Contact/Mail Information	Instrument Submitted By or Contact Person					☒ Return to Contact Person						
		Name: William M. Shipp, Esquire					☐ Hold for Pickup						
		Firm: O'Malley, Miles, Nylen & Gilmore, P.A.					☐ Return Address Provided						
		Address: 7850 Walker Drive, Suite 310 Greenbelt, MD 20770 Phone: (301) 572-7900											
11	IMPORTANT: BOTH THE ORIGINAL DEED AND A PHOTOCOPY MUST ACCOMPANY EACH TRANSFER												
	Assessment Information	Will the property being conveyed be the grantee's principal residence? ☐ Yes ☒ No											
		Does transfer include personal property? If yes, identify: ☐ Yes ☒ No											
		Was property surveyed? If yes, attach copy of survey (if recorded, no copy required). ☐ Yes ☒ No											
Assessment Use Only - Do Not Write Below This Line													
Terminal Verification		Agricultural Verification		Whole	Part	Tran. Process Verification							
Transfer Number	Date Received:	Deed Reference:	Assigned Property No.:										
Year	20	20	Geo.	Map	Sub	Block							
Land			Zoning	Grid	Plat	Lot							
Buildings			Use	Parcel	Section	Occ. Cd.							
Total			Town Cd.	Ex. St.	Ex. Cd.								
REMARKS:													

Space Reserved for County Validation

Exhibit 2



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020

Submitted by: Hal Metzler

Submitting Department: Public Works

Item Type: Contract

Agenda Section:

SUBJECT

3505 Hamilton Street Renovation Project - Architectural and Engineering Design Change Order (10 minutes)

HCC-114-FY19

Recommendation:

I move that the Mayor and Council authorize a change order increase not to exceed \$178,863 in the Johnson, Mirmiran, and Thompson (JMT) contract to cover additional design and engineering work at 3505 Hamilton Street. This amount is currently covered under contingency costs in the previously approved \$10,265,000 capital budget appropriations for this project.

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Proposal for Change Order 3_9.24.19Rev1.pdf](#)

Summary Background:

In May 2017, the Council approved the design and renovation of 3505 Hamilton Street to be the new Hyattsville City Police and Public Safety HQ. Our contractor, JMT, was issued a purchase order for architectural and engineering design work. As the design progressed, some of the needs of the City and Police Department necessitated revisions to the plans and minimize construction costs. As a result, a change order has been submitted by JMT to cover the cost of approved architectural and engineering changes. The administration is seeking approval of a change order increase in the amount of \$178,863. This amount is currently covered under contingency costs within the previously approved \$10,265,000 capital budget appropriations for this project. The revised budget for Architect and Engineering Services is now \$1,318,253.

Next Steps:

N/A

Fiscal Impact:

The \$178,863 change order increase revises the Architect and Engineering Services budget to \$1,318,253.

City Administrator Comments:

The City changed security vendors at the start of the project. This change along with other design modifications impacted the timeline and resulted in a delay. The long term effect will have a positive impact.

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

N/A



October 2, 2019

Mr. Hal Metzler, Jr.
City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781

Re: Proposed Change Order No. 3 for Professional Consulting Services
City of Hyattsville Police Headquarters Re-location, 3505 Hamilton Street
Project DPW07132015 / JMT #16-1916-01A

Dear Mr. Metzler,

JOHNSON, MIRMIRAN & THOMPSON is pleased to provide our proposed Change Order #3 for modifying the Police Headquarters' facility's design to include the new Radio Tower, IT Security, commissioning and additional design scope of work, thereby completing the construction documents of the Police Headquarters Re-location construction documents. In addition, an extension of project management services during the construction document phases is included, as required.

The scope of work and deliverables will include:

Radio Tower

- Coordination between Architect, MEP and Structural Engineers, Tower Supplier, and City
- Onsite Coordination Meeting; One (1)
- Modified architecture, structural, mechanical, electrical and plumbing drawings to reflect towers' requirements location, foundation and details
- Revise specifications accordingly

IT Security

- Coordination between IT, Architect, Electrical Engineer, Security Vendor, and City
- Onsite Coordination Meeting; One (1)
- Revise architecture, electrical and mechanical drawings as required for final equipment selection and placement
- Modify specifications accordingly

Nursing Room

- Revise architecture, electrical and mechanical drawings
- Revise specifications accordingly

Commissioning Development

- Commissioning scope added to contract documents

Additional Design Revisions (email attached for reference on changes from client)

- Revise architecture, electrical and mechanical drawings accordingly
- Revise specifications accordingly

Project Management:

- Coordinate and facilitate design efforts required during extended design duration, (December 1st, 2019)
- Attend City and Police Department meetings required during the extended design duration, (December 1st, 2019)

Assumptions:

- a. City will schedule coordination meetings with all necessary parties.

Thank you for using JOHNSON, MIRMIRAN & THOMPSON to provide these services.

Very truly yours,
JOHNSON, MIRMIRAN & THOMPSON

Soli Guille

Soli Guille, CQM
Associate

cc: Jon Ryan, JMT
John DiMenna, JMT

Johnson, Mirmiran & Thompson				
COST SUMMARY FORMAT				
PART I - GENERAL				
CLIENT: City of Hyattsville - Professional Consulting & Design Services	Hyattsville Police Relocation		DPW07132015	Task Order 01A
CONSULTANT: Johnson, Mirmiran & Thompson	JMT -16-1916-01a CO#3 IT, Radio Tower, Additional Design Revisions, & PM Services		PROPOSAL DATE 2-Oct-19	
ADDRESS: 601 New Jersey Ave, Suite 210 Washington, DC 20001				
COST SUMMARY				
1. DIRECT LABOR (Specify labor categories)	HOURS	HOURLY RATE	ESTIMATED COST	TOTALS
Project Manager	800	\$120.00	\$ 96,000.00	
Principal- Architect	8	\$187.00	\$ 1,496.00	
Senior Architect	104	\$167.00	\$ 17,368.00	
Design Architect	14	\$120.00	\$ 1,680.00	
Principal-MEP	4	\$187.00	\$ 748.00	
Senior Engineer	204	\$187.00	\$ 38,148.00	
Senior Civil Engineer (Tower - 8hrs)	8	\$187.00	\$ 1,496.00	
Engineer	100	\$120.00	\$ 12,000.00	
CADD Technician	84	\$94.00	\$ 7,896.00	
Total Hours	1,326			
DIRECT LABOR SUBTOTAL:			\$ 176,832.00	
2. INDIRECT COSTS (Specify)	RATE	X DIRECT LABOR TOTAL =	ESTIMATED	
OVERHEAD AND PAYROLL BURDEN	0%		\$ -	
INDIRECT COSTS SUBTOTAL:			\$ -	
3. TOTAL OF DIRECT LABOR & INDIRECT COSTS (Combined Sum of Items 1 & 2)				\$ 176,832.00
4. PROFIT - (Fixed Hourly Rate)				\$ -
5. TOTAL PROFESSIONAL FEE (Combined Sum of Items 3 & 4)				\$ 176,832.00
6. OTHER DIRECT COSTS (refer to attached itemization)				
7. EXPENSES	QTY.	COST	ESTIMATED COST	
a. Transportation (personal car)	325	\$ 0.58	\$ 188.50	
c. Photocopies (internal)	NA	included in contract	\$ -	
d. Photocopies (Outside Copying)	0	sheets X \$0.10/sheet	\$ -	
e. Drawing Prints	0	sheets X \$1/sheet	\$ -	
f. Mylar Prints		sheets X \$25/sheet	\$ -	
			\$ -	
EXPENSES SUBTOTAL:			\$ 188.50	
8. EQUIPMENT, MATERIALS, SUPPLIES (See attached itemization)	QTY.	COST	ESTIMATED COST	
			\$ -	
			\$ -	
EQUIPMENT SUBTOTAL:			\$ -	
9. SUBCONSULTANT(S)			ESTIMATED COST	
Columbia Engineering (Tower)	1	\$ 1,675.00	\$ 1,675.00	
	0	\$ -	\$ -	
	0	\$ -	\$ -	
SUBCONSULTANT(S) - SUBTOTAL:			\$ 1,675.00	
10. SUBCONSULTANT MARKUP			ESTIMATED COST	
a. NA Services Provided by JMT	1,675	0.10	\$ 167.50	
b.	0		\$ -	
c.			\$ -	
SUBCONSULTANT(S) - SUBTOTAL:			\$ -	
OTHER SUBTOTAL			\$ 167.50	
OTHER DIRECT COSTS TOTAL: (Combined Sum of Items 7, 8, 9, 10)				\$ 2,031.00
TOTAL PRICE (Combined Sum of Items 5 & 10)				\$ 178,863.00

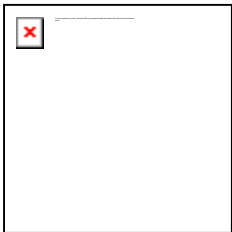
Guille, Soli

From: Hal Metzler <hmetzler@hyattsville.org>
Sent: Wednesday, September 18, 2019 10:50 AM
To: Guille, Soli; Nelson, Mitch
Subject: [EXTERNAL] 3505 Items

Here are the items we discussed. I believe most of them have been reviewed/changed in the past, but since I don't have a plan more recent than the 70% drawing I am not sure if they are reflected in the current plan.

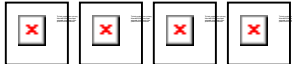
1. Outdoor outlet for command bus, 240V 50A on the exterior wall of the K9 area
2. Please provide cut sheets for the proposed dog doors in the K9 area
3. Inside Sallyport Support 2 EV chargers will be needed
4. Room 327 - Label SRO/CAT
5. Door 306 needs to be located between waiting area and main corridor
6. Corridor 323 is there space for a refrigerator
7. Space 219 can a coffee bar be placed there
8. Room 211 unbrick window
9. Room 139 - no pass through lockers, replace with glass wall
10. Glass wall between room 136 and 139
11. Door B27 - can it swing in to vestibule
12. Can we swap B04 and B05? The police department thinks that the armory is oversized and the quartermaster undersized in the configuration shown

Thanks,
Hal



Hal W. Metzler, Jr. EI
Project Manager, City of Hyattsville

A 4633 Arundel Place, Hyattsville, MD 20781
O (301) 985-5000 **M** (240) 832-6959 **F** (301) 864-6651
E hmetzler@hyattsville.org **W** www.hyattsville.org



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Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020

Submitted by: Jim Chandler

Submitting Department: Community & Economic Development

Item Type: Planning & Development

Agenda Section:

SUBJECT

Letter to Board of License Commissions: Transfer of Class B+ License from Lee's Liquors and Restaurant to Liquor Hut (25 minutes)

HCC-193-FY20

Recommendation:

I move the City Council authorize the Mayor to send a letter to the Prince George's County Board of License Commissioners expressing the City's concerns regarding public safety concerns related to the applicant's operation of the current location and requesting the Board vote to disapprove the Application for Transfer of Location of Class B+, BWL License and Special Sunday Off-Sale Permit for Lee's Liquors and Restaurant, 2903 Hamilton Street, Hyattsville Restaurant LLC to Liquor Hut, 5350 Queens Chapel Road, Hyattsville. The letter shall state the City's concerns regarding public safety, specifically violations of Maryland Law, such as public intoxication, assaults in the first and second degree and disorderly conduct, in-part due to the applicant's lack of proactive management and inability to responsibly manage point of sale.

It is the City's opinion that the following modifications and/or conditions are appropriate and necessary for the applicant to amend its application, or for the Board of License Commissioners to conditions as requirements of this application.

1. Owners will commit to becoming a more involved in community;
2. The applicant shall amend the name 'Liquor Hut', the City is agreeable to the proffered new name of 'Hyattsville Fine Wine & Spirits';
3. The applicant shall comply with site design standards consistent with both the West Hyattsville Transit District Development and Crime Prevention Through Environmental Design (CPTED);
4. The applicant shall cooperate with the City of Hyattsville Police Department regarding loitering;
5. The applicant shall hire off-duty City of Hyattsville police officers to enforce Maryland State Law;
6. The applicant shall modify the hours of operation as follows: Monday - Saturday, 10 AM - 12 AM and, pending approval, Sunday, 10 AM - 11 PM. The applicant may be permitted to receive inventory between the hours of 8 AM - 10 AM, but may not be permitted to conduct sales prior to 10 AM.

Sponsor(s):

Hollingsworth

Co-Sponsor(s):

Solomon, Spell

ATTACHMENTS

[Liquor Hut Application - date stamped.pdf](#)

[Report Hamilton Street Area 162020 Mayor and Council \(1\).pdf](#)

[Hyattsville Fine Wine & Spirits_response letter.PDF](#)

Summary Background:

The owner and operators of Lee's Liquor and Restaurant have requested to transfer its existing Class B+ Beer Wine and Liquor (BWL) license to a new site, Liquor Hut, 5350 Queens Chapel Road, Hyattsville. The Board of License Commissioners has approved the conversion of the existing Class B+ license to a Class A license, effective upon renewal of the license in March 2020. The Class A license is limited the sale to off site consumption, Monday - Saturday only. The applicant is requesting a Special Permit for Sunday sales.

Next Steps:

The Board of License Commissioners is scheduled to consider this application at its public hearing at 10:00 AM on Tuesday, January 28, 2020.

Fiscal Impact:

N/A

City Administrator Comments:

City Staff, including the City's Police Department, have reviewed the application and recommend the City Council require the applicant to amend its application to address concerns related to public safety, site and operational controls. The City's Police Department has provided a detailed memorandum regarding calls for service from the applicant's existing operation at 2903 Hamilton Street. Adequate steps should be taken to satisfy the public safety and loitering concerns previously identified by surrounding businesses and residents and outlined in the Police Department memo.

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

N/A



McNamee Hosea

Attorneys & Advisors

McNamee Hosea

6411 Ivy Lane, Suite 200 o 301.441.2420

Greenbelt, Maryland 20770 F 301.982.9450

mhlawyers.com

ROBERT J. KIM, PRINCIPAL
rkim@mhlawyers.com
Direct Dial: Ext. 219

Admitted In
Maryland and
District of Columbia

November 21, 2019

HAND DELIVERED

Daphne Turpin Forbes, Chairwoman
Board of License Commissioners
9200 Basil Court, Room 420
Largo, Maryland 20774

Re: Application for Transfer/Transfer of Location of Class B+, BWL License
and Special Sunday Off-Sale Permit ("License")
Lee's Liquors and Restaurant, LLC t/a Lee's Restaurant
to Liquor Hut, LLC t/a Liquor Hut
From: 2903 Hamilton Street, Hyattsville, Maryland 20782
To: 5350 Queens Chapel Road, Hyattsville, Maryland 20782 ("Premises")
Our File No. 11526-0001

Dear Chairwoman Forbes:

This office represents Liquor Hut, LLC t/a Liquor Hut, the applicant for transfer of a Class B+, BWL license and Special Sunday Off-Sale Permit. Although the entities are different, the individual licensee will remain unchanged. In connection with the application for transfer of the License and transfer of location, enclosed for filing are the following:

1. Completed Application for Transfer/Transfer of Location of the License along with the completed Affidavits for the applicants;
2. Completed Personal Information Sheet for each of the applicants; and
3. Two (2) money orders totaling \$500.00 payable to "Prince George's County" as the application fee.

Also enclosed are copies of the required identification documents for the 2 applicants for Board's review and verification. Since the new relocation space will require significant renovation, the interior layout is not yet available. The interior layout will be submitted as soon as the layout is available.

It is my understanding that the hearing on this Application will be scheduled for Tuesday, January 28, 2020 at 10:00 a.m. Thank you for your continued courtesies and cooperation.

Very truly yours,

Robert J. Kim

Enclosures



STATE OF MARYLAND
RETAIL ALCOHOLIC BEVERAGE
LICENSE APPLICATION
BOARD OF LICENSE COMMISSIONERS
9200 BASIL COURT, SUITE 420
LARGO, MARYLAND 20774
301-583-9980
<http://bolc.mypgc.us>



THIS APPLICATION IS FOR:

New License	Fee: \$700.00	
Transfer of License	Fee: \$500.00	✓
Transfer of Location	Fee: \$500.00	✓

PAYMENT: Payment must accompany application in the form of a Cashier's Check, Certified Check or Money Order payable to Prince George's County. **CASH WILL NOT BE ACCEPTED.**

TYPE AND CLASS OF LICENSE

CLASS OF LICENSE	A	B + ✓	C	D
TYPE OF LICENSE	BEER	BEER AND WINE	BEER, WINE & LIQUOR ✓	
	BH	BLX	OTHER: Sunday Off Sale Permit	

Application is hereby made by the undersigned under the provisions of Section 26-1401 of the Alcoholic Beverage Article of the Annotated Code of Maryland, for an alcoholic beverage license. The applicant(s) submit and certifies to the following as required.

INFORMATION REGARDING THE APPLICANT(S)

Name of Applicant	Title of Applicant	Home Address of Licensee	Telephone Number	Status Verification
Ajay Sharma	Member-Manager	1629 Angel Wing Drive	301-802-6377	
		Silver Spring, MD 20904		
Amit Bharat	Member	8102 Ryan Way	240-353-4441	
		Greenbelt, MD 20770		

BUSINESS NAME AND ADDRESS

Trade Name	Liquor Hut
Corporation/LLC	Liquor Hut, LLC
Address, City, Zip	5350 Queens Chapel Road, Hyattsville, MD 20782
Telephone Number	301-559-4900
Department ID #	W20067526

OFFICIAL USE ONLY

Attorney		Date Filed	
Address		Hearing Date	
Phone Number		Board Action	
Accepted:	Reviewed:	Issued:	

DESCRIPTION OF THE PREMISES

Describe the premises to be covered under the license. If only part of the building is desired as the premises, a definitive description must be given:	Free standing building consisting of 2,945 SF located at intersection of Hamilton Street and Queens Chapel Road		
Is the building located within one thousand feet (1,000) of a school?	No	If yes, Explain	
Is the building located within five hundred feet (500) of a Place of Worship?	No	If yes, Explain	
Is the premises zoned for sale of alcoholic beverages?	Yes	If no, Explain	
Is the building complete?	Yes	If "no" when will be the building be complete?	Renovation required

MODE OF OPERATION

Describe the Mode of Operation	Proposed upscale retail, beer, wine and liquor store with Maryland lottery and related services.		
Is the business to be conducted under this license tied in any manner to a franchise agreement, chain store operation or supermarket?		No	
Seating Capacity	None	Is there a bar?	No
		Does the licensed premises have a drive-in window?	No
Will entertainment be presented to the public?	No	If yes, you must be approved for a Special Entertainment Permit or a Family Entertainment Permit, prior to providing or allowing entertainment on the licensed premises.	
Square footage on sale	None	Square footage off sale	2,945

HOURS OF OPERATION

	Opening Time	Closing Time
Monday	7:00 AM	12:00 AM
Tuesday	7:00 AM	12:00 AM
Wednesday	7:00 AM	12:00 AM
Thursday	7:00 AM	12:00 AM
Friday	7:00 AM	12:00 AM
Saturday	7:00 AM	12:00 AM
Sunday	7:00 AM if approved	12:00 AM

VERIFY THE FOLLOWING DOCUMENTS ARE INCLUDED WITH APPLICATION OR THAT THE BUSINESS IS EXEMPT

☒	Application to this point is fully completed, signed and notarized by applicants	☒	Stock Ownership Affidavit fully completed, signed and notarized by applicants (if applicable)
☒	Transfer of Location/Assignment of License Statement signed and notarized by previous licensees (if applicable)	☒	Landlord Statement fully completed, signed and notarized by Property Owner
☒	Personal Information Sheet for each financially interested person	☒	Affidavit to be completed by each applicant/stockholder
☒	Designated Agent Form for each applicant/stockholder that is not a Maryland resident (if applicable).	☒	Layout of the business
☒	Application Fee in the form of a cashier's check or money order		

PROVIDE COPY(ies) OF ANY AND ALL AGREEMENTS/CONTRACTS relative to the operation of the business to be conducted under the alcoholic beverage license (inclusive of managerial agreements, sale contract and any agreement, which place the alcoholic beverage license as security, collateral, etc.

APPLICANT(S) OFFICIAL DECLARATION

I/We the applicant(s) and/or stockholder do hereby make oath that the statements made on this application are true and accurate. And further that I/we understand that fraudulent statements made on this application shall be considered perjury.

Signature

Ajay Sharma

Signature

Amit Bharat

Signature

Signature

STATE OF MARYLAND

Prince George's

SS:

I hereby certify that on this 11th day of November, 2019, personally appeared Ajay Sharma and made oath of having personal knowledge of the above statement and that they are true and correct.

WITNESS my hand and official seal.

My Commission expires 12-2-2019

Suzanne R Engler
Notary Public

STATE OF MARYLAND

Prince George's

SS:

I hereby certify that on this 11th day of November, 2019, personally appeared Amit Bharat and made oath of having personal knowledge of the above statement and that they are true and correct.

WITNESS my hand and official seal.

My Commission expires 12-2-2019

Suzanne R Engler
Notary Public

PERSONALLY APPEARED
Amit Bharat
Anne Arundel County
My Commission Expires
December 02, 2019

STOCK OWNERSHIP AFFIDAVIT – For Corporations and Limited Liability Companies

We the applicants, do hereby make oath that those members listed below is/are an officer/member of the Corporation/LLC, that they are the owner of a percentage of interest in the business, that the stock/interest has been issued, is recorded in the books and records of the Corporation/LLC and represents a proportionate share of the total equity and assets and net worth of the corporation and that there exists no collateral agreements, promises, restrictions, or commitments, regarding the change of ownership of the stock or future endorsements, assignment, transfer, pledge or change of ownership of aforesaid stock.

LIST ALL OTHER CORPORATE OFFICERS/MEMBERS WHO ARE NOT APPLICANTS

1. Ajay Sharma
Signature of Applicant
2. Amit Bharat
Signature of Applicant
3. Suzanne R Engler
Signature of Applicant
4. Suzanne R Engler
Signature of Applicant

SUZANNE R. ENGLER
Notary Public-Maryland
Anne Arundel County
My Commission Expires
December 02, 2019

STATE OF MARYLAND

Prince George's

SS:

I hereby certify that on this 11th day of November, 2019, personally appeared Ajay Sharma and made oath of having personal knowledge of the above statement and that they are true and correct.

WITNESS my hand and official seal.

My Commission expires 12-2-2019

Suzanne R Engler
Notary Public

STATE OF MARYLAND

Prince George's

SS:

I hereby certify that on this 11th day of November, 2019, personally appeared Amit Bharat and made oath of having personal knowledge of the above statement and that they are true and correct.

WITNESS my hand and official seal.

My Commission expires 12-2-2019

Suzanne R Engler
Notary Public

SUZANNE R. ENGLER
Notary Public-Maryland
Anne Arundel County
My Commission Expires
December 02, 2019

TRANSFER OF LOCATION AND/OR ASSIGNMENT OF LICENSE

Transfer of location and/or transfer of assignment from:	Ajay Sharma, Member-Manager, Lee's Liquors and Restaurant, LLC, 2903 Hamilton Street, Hyattsville, Maryland 20782
Has the Bulks Sales Permit been applied for from the Comptroller?	To be filed

I, We Ajay Sharma, Member-Manager, of t/a Lee's Restaurant and Liquors;
Lee's Liquors and Restaurant, LLC do hereby make oath in due form of law that (I)(We) have fully complied with all provisions of law and all regulations during the time that the Class B+. BWL. Sunday Off license has been in effect, and that no indictments or complaints are pending against (me)(us) or any of (my)(our) employees in any court in the United States Federal or any State, or before the Board of License Commissioners, and that (I)(We) do hereby consent to the transfer of said license to Ajay Sharma, Member-Manager and Amit Bharat, Member, Liquor Hut, LLC t/a Liquor Hut,
5350 Queens Chapel Road, Hyattsville, Maryland 20782

Names of Transferee(s)

 _____ Transferor(s) _____ Transferor(s)	_____ Transferor(s) _____ Transferor(s)
---	---

STATE OF MARYLAND Prince Georges SS: 2019
 I hereby certify that on this 11th day of November, 2019, personally appeared
 and made oath of having personal knowledge of the above statement and that they are true and correct.
 WITNESS my hand and official seal.

My Commission expires 12-2-2019

 Notary Public

SUZANNE R. ENGLER
 Notary Public-Maryland
 Anne Arundel County
 My Commission Expires
December 02, 2019

STATE OF MARYLAND _____ SS: _____
 I hereby certify that on this _____ day of _____, _____ personally appeared
 and made oath of having personal knowledge of the above statement and that they are true and correct.
 WITNESS my hand and official seal.

My Commission expires _____

Notary Public

STATEMENT OF THE OWNER OF THE REAL PROPERTY

STATEMENT OF OWNER OF THE REAL PROPERTY: As required by Section 4-109 of the Alcoholic Beverage Article of the Annotated Code of Maryland

I (WE), HERBY CERTIFY, That I am (we are) the owner(s) of the real property known as t/a Liquor Hut
 located at 5350 Queens Chapel Road, Hyattsville, MD 20782. I hereby agree to the issuance of an alcoholic beverage license and further authorize the State Comptroller, its duly authorized deputies, inspectors and clerks, the Board of License Commissioners, it's duly authorized agents and employees and any peace officers of Prince George's County to inspect and search, without warrant, the premises upon which the business is conducted, and any and all parts of the building in which said business it to be conducted at any and all hours.

Coopersmith Maryland Properties, LLC

Owner _____	c/o <u>Borger Management, Inc.</u> Phone <u>202-898-1880</u>
Signature	print/name
Address <u>1111 14th Street, N.W., Suite 200, Washington, D.C. 20005</u>	
Owner _____	Phone _____
Signature	print/name
Address _____	

THIS CERTIFIES, That on the _____, _____, before the subscriber a Notary Public of the State of Maryland, personally appeared _____ and made oath in due form of law that the information herein is true.

My Commission Expires: _____

Notary Public

TRANSFER OF LOCATION AND/OR ASSIGNMENT OF LICENSE

Transfer of location and/or transfer of assignment from:	Ajay Sharma, Member-Manager, Lee's Liquors and Restaurant, LLC, 2903 Hamilton Street, Hyattsville, Maryland 20782
Has the Bulks Sales Permit been applied for from the Comptroller?	To be filed

I, We Ajay Sharma, Member-Manager, of t/a Lee's Restaurant and Liquors;
Lee's Liquors and Restaurant, LLC do hereby make oath in due form of law that (I)(We) have fully complied with all provisions of law and all regulations during the time that the Class B+ BWL, Sunday Off license has been in effect, and that no indictments or complaints are pending against (me)(us) or any of (my)(our) employees in any court in the United States Federal or any State, or before the Board of License Commissioners, and that (I)(We) do hereby consent to the transfer of said license to Ajay Sharma, Member-Manager and Amit Bharat, Member, Liquor Hut, LLC t/a Liquor Hut,
5350 Queens Chapel Road, Hyattsville, Maryland 20782

Names of Transferee(s)

Transferor(s)

Transferor(s)

Transferor(s)

Transferor(s)

STATE OF MARYLAND

I hereby certify that on this 11th day of November, 2019, personally appeared
and made oath of having personal knowledge of the above statement and that they are true and correct.
WITNESS my hand and official seal.

My Commission expires 12-2-2019

Notary Public

SUZANNE R. ENGLER
Notary Public-Maryland
Anne Arundel County
My Commission Expires
December 02, 2019

STATE OF MARYLAND

I hereby certify that on this _____ day of _____, SS:
and made oath of having personal knowledge of the above statement and that they are true and correct.
WITNESS my hand and official seal.

My Commission expires _____

Notary Public

STATEMENT OF THE OWNER OF THE REAL PROPERTY

STATEMENT OF OWNER OF THE REAL PROPERTY: As required by Section 4-109 of the Alcoholic Beverage Article of the Annotated Code of Maryland

I (WE), HERBY CERTIFY, That I am (we are) the owner(s) of the real property known as t/a Liquor Hut
located at 5350 Queens Chapel Road, Hyattsville, MD 20782. I hereby agree to the issuance of an alcoholic beverage license and further authorize the State Comptroller, its duly authorized deputies, inspectors and clerks, the Board of License Commissioners, it's duly authorized agents and employees and any peace officers of Prince George's County to inspect and search, without warrant, the premises upon which the business is conducted, and any and all parts of the building in which said business it to be conducted at any and all hours.
Coopersmith Maryland Properties, LLC

Owner Tara Mansare agent for

c/o Borger Management, Inc.
print/name

Phone 202-896-1880

Address 1111 14th Street, N.W., Suite 200, Washington, D.C. 20005

Owner

Signature

print/name

Phone

Address

THIS CERTIFIES, That on the 18th of November, 2019, before the subscriber a Notary Public of the State of Maryland, personally appeared Tara mansare
and made oath in due form of law that the information herein is true.

My Commission Expires: 3/31/2023

Notary Public



Candace B. Hollingsworth
Mayor

Tracey Nicholson-Douglas
City Administrator

Date: January 4, 2020
To: Mayor and Council
From: Deputy Chief Scott Dunklee
Through: Chief of Police Amal Awad
Reference: Calls for Services at/around 2903 Hamilton Street

Executive Summary

A review of arrests and calls for service data for the last three years in the Hamilton Street area clearly shows that this area is an excessive burden to the city and police department resources. 18% of all the department's arrests and 10% of our calls for service emanate from this relatively small area. The police department has been attempting to reduce the calls in this area and improve the quality of life issues with the use of the Community Police Problem solving model "S.A.R.A," Scanning-Analysis-Response-Assessment. This ongoing project shows that arrests have dropped, but our CFS (calls for service) have increased. We are going to recommend the Community Action Team look deeper into the statistics to help the police department restructure our response.

Report

I was requested to review the CFS in and around the address of 2903 Hamilton Street. The Police Department's current Computer-Aided Dispatch (CAD) system and Records Management System (RMS) came online on October 25, 2016. Our research and records reflected in this report start on that date through December 31, 2019.

The area that was researched includes the "triangle" area encompassed by the 2900, 3000, and 3100 Blocks of Hamilton Street, the 5300 and 5400 blocks of Ager Road, and the 5300 block of Queens Chapel Road.

Two broad categories were queried in this geographical area. Arrests and CFS. Arrests were divided into four areas, Warrants, Criminal Citations, On-View, and Driving Under the Influence (DUI).

The second category is CFS. CFS are listed by call type; the dispatcher determines this.



In addition to the search of the “triangle” area described above, the exact address of 2903 Hamilton Street was searched to specifically see what calls were strictly associated with that address.

Arrest data in the “triangle.”

Total Arrests Hamilton Street triangle – Hamilton Street, Queens Chapel Rd, and Ager Rd

	Warrants	Criminal Citations	On-View	DUI	Totals
2016	5	12	1	0	18
2017	27	30	59	13	129
2018	26	87	36	1	150
2019	31	35	25	2	93
	89	164	121	16	390

Arrests with the exact address of 2903 Hamilton Street

	Warrants	Criminal Citations	On-View	DUI	Totals
2016	0	0	0	0	0
2017	2	2	6	0	10
2018	4	4	3	0	11
2019	2	1	0	1	4
	8	7	9	1	25

The arrests made in this small geographical triangle represents almost 18% of the arrests made in the city in 2018.

The data for alcohol-related CFS and arrest is not readily available. It is certain from interviews with officers that most of our CFS anecdotally have alcohol/drugs as a contributing factor.

The alcohol citation data that is available reveals that between 2017 to 2019 that 103 citations were issues for alcohol related offenses in the “triangle”. Our records indicate that 107 were issued citywide.

The total CFS in the “triangle” average is 2612 (not including 2016) of the approximately 25,000 CFS the department responds to each year. This represents 10% of all the calls responded to across the city.

	CFS
2016	462
2017	2513
2018	2524
2019	2801
	8300



An examination of the calls that were received from the exact address of Lee's Restaurant from October 2016 to December 31, 2019, reveals the following breakdown.

CFS at 2903 Hamilton St. from Oct 2016 to December 2019	
911 DISCONNECT	5
ACCIDENT	9
ADDED INFORMATION	2
ARMED PERSON	7
ASSAULT	12
ASSIST	8
Assist the Fire Dept	8
CDS COMPLAINT	3
CHECK WELFARE	12
DISORDERLY	39
DWI DRIVER	4
FIGHT	27
FOOT PATROL	6
FOUND	1
HIT AND RUN	11
INJURED PERSON	10
LOITERING COMPLAINT	24
LOST PROPERTY	2
MISC POLICE INCIDENT	7
PREMISE CHECK	24
PROPERTY DAMAGE	5
REPORTED CIT ROBBERY	1
SHOPLIFTING	2
SUBJECT STOP	53
SUICIDE	1
SUSPICIOUS AUTO	113
T - Traffic Stop	50
911 DISCONNECT	5
ACCIDENT	9
ADDED INFORMATION	2
ARMED PERSON	7
ASSAULT	12
ASSIST	8
ASSIST FIRE EMS	8
CDS COMPLAINT	3
CHECK WELFARE	12
DISORDERLY	39



Clearly, this area needs resources from the city, with many other agencies assisting. Even with the non-stop efforts by the police department over the last many years, we cannot “enforce” our way out the problem.

As stated in the executive summary, when staffing permits, we are going to redouble our efforts with the S.A.R.A model to identify specific causality, then identify the proper resources to address these underlining issues.





January 17, 2020

By E-Mail and First Class Mail (CHollingsworth@hyattsville.org)

The Honorable Candace Hollingsworth, Mayor
City of Hyattsville
4310 Gallatin Street
Hyattsville, Maryland 20781

Re: Proposed amendments to the Application for transfer of location
For Lee's Liquors and Restaurant, LLC t/a Lee's Restaurant to Liquor Hut, LLC
MH File No: 11526-0001

Dear Mayor Hollingsworth:

Thank you for taking the time to speak with Messrs. Sharma and Mr. Bharat (hereinafter "Licensees") and me regarding the above referenced application for transfer of location. As you know, the Licensees are proposing to open an upscale craft beer, fine wine and liquor store to be located at 5350 Queens Chapel Road, Hyattsville, Maryland 20782. During our meeting, you noted several areas of concern that are addressed at length herein.

- **Business Trade Name:** In conjunction with the proposed plan to open an *upscale* craft beer, fine wine and liquor store, the Licensees understand how the previously proposed tradename, "Liquor Hut" may contradict with the business plan as proposed as well as the development of Ward 5 as planned by the County. After discussions and consideration, the Licensees propose to amend the trade name to "Hyattsville Fine Wine & Spirits."
- **Hours of Operation:** The current hours of operation for Lee's Restaurant are 7:00 am to 2:00 am. The proposed hours for Hyattsville Fine Wine & Spirits are currently 7:00 am to 12:00 am/midnight. Once relocated, the store will be closed Sundays (until Hyattsville Fine Wine & Spirits can obtain a Special Sunday Off-Sale Permit). The Licensees believes the proposed hours were necessary for Hyattsville Fine Wine & Spirits to be competitive with surrounding establishments. However, based upon the comments from the City of Hyattsville, the Licensees propose new hours of operation from 8:00 am to 12:00 am, Monday through Saturday. Since one of City of Hyattsville's concerns was the traffic of commuters in the morning, we believe that opening at 8 am will reduce any impact on morning commuters accessing the Metro.
- **Crime Prevention/Security:** Hyattsville Fine Wine & Spirits will cooperate with and assist the Hyattsville Police Department in all efforts to monitor for loitering and prevent criminal activity in the area. In the design and construction of the new store, Licensees will work with Hyattsville Police regarding their environmental design to increase visibility and lighting in the area surrounding the store. Furthermore, the new location situated in the middle of the parking lot will make it easier for the Licensees and police to monitor for loitering and other

criminal activity. Licensee currently employ a private security company to monitor activity inside Lee's Restaurant, and will continue to employ this private security at the Hyattsville Fine Wine & Spirits and retain the services of off duty police officers from the Hyattsville Police Department to increase security presence.

- **Comply with County Development Plans:** Hyattsville Fine Wine & Spirits will comply with all City and County Community Development Plans when making improvements to the property.
- **Community Involvement:** As mentioned at the meeting, Lee's Restaurant is a staple in the Hyattsville community. Hyattsville Fine Wine & Spirits will increase its community involvement and become a more active business partner with the City of Hyattsville and its citizens.

As business owners in the City of Hyattsville for nearly fifteen (15) years, Messrs. Sharma and Bharat are committed to improving and serving members of the community. Hyattsville Fine Wine & Spirits will make available to the members of the community, a diverse selection of craft beers, fine wines and liquor. The Licensees are aware of the County's plans to develop Ward 5 and want to work in partnership with the City and County to ensure and enhance the quality of life in the City of Hyattsville. We are open to additional suggestions/recommendations from the City of Hyattsville.

Thank you for your continued courtesies and cooperation. Please review and contact me with any additional questions or comments.

Very truly yours,



Tyler Cumbo

cc: Joseph Solomon, Council Member Ward 5 (jsolomon@hyattsville.org)
Tracy E. Douglas, City Administrator (tdouglas@hyattsville.org)
James Chandler, Assistant City Administrator (jchandler@hyattsville.org)



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020
Submitted by: Danny Schaible
Submitting Department: Legislative
Item Type: Ordinance
Agenda Section:

SUBJECT

Backyard Chicken Act (15 minutes)

HCC-192-FY20

Recommendation:

I move that the Mayor and Council direct the City Attorney to draft an ordinance amending Chapter 52 of the Hyattsville Charter and Code to amend section §52-10 by striking the inclusion of “domestic fowl”, and “poultry and game birds” from the list of prohibited animals. Roosters will remain on the list of prohibited animals in the Code.

Sponsor(s):

Schaible

Co-Sponsor(s):

N/A

ATTACHMENTS

Summary Background:

This modification will eliminate the City prohibition on raising chickens in Hyattsville. Chicken raising is an enjoyable recreational activity that provides a healthy food source, high-quality fertilizer, fosters community building, and, with proper regulations, does not result in unsanitary or noisy conditions. Many jurisdictions allow responsible chicken raising, including our neighbors in Anne Arundel, Baltimore, Howard, and Montgomery Counties, and nearby municipalities like Annapolis, Baltimore, and Rockville.

NOTE: The Prince George's County Ordinance that restricts raising chickens, Section 27-441, will remain in effect, so raising chickens in Hyattsville will remain prohibited by County Ordinance.

Next Steps:

The City Attorney and Director of Community and Economic Development will draft the ordinance for discussion and action by the Mayor and Council.

If the motion passes, Hyattsville will write a letter to the Prince George's County Council, informing them of the change to our municipal code, and requesting that Section 27-441 be modified to allow for responsible chicken raising within Prince George's County. The City should tie this request to the recent County Code change to support urban farming within Prince George's County.

Fiscal Impact:

None

City Administrator Comments:

The Community & Economic Development staff met with Councilman Schaible to discuss the intent of the motion. 112
The elimination of the “domestic fowl”, and “poultry and game birds” language will result in the City Code

Compliance staff no longer enforcing this as a City violation. Incident may still be referred to Prince George's County Department of Permits, Licensing and Inspections (DPIE) and it would be incumbent upon Prince George's County to enforce any "domestic fowl", and "poultry and game birds' violations of County Code if the County does not agree to a modification.

Community Engagement:

The draft ordinance will be scheduled for Council discussion/action at a future Council Meeting. striking the inclusion of "domestic fowl", and "poultry and game birds

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

Legal Review Required?

Pending



Hyattsville City Council Agenda Item Report

Meeting Date: January 21, 2020
Submitted by: Laura Reams
Submitting Department: City Clerk
Item Type: Community Notices
Agenda Section:

SUBJECT

Main City Calendar: January 7 - 21, 2020

HCC-195-FY20

Recommendation:

Sponsor(s):

At the Request of the City Administrator

Co-Sponsor(s):

N/A

ATTACHMENTS

[Main City Calendar_Jan 22-Feb 3.docx](#)

Summary Background:

N/A

Next Steps:

N/A

Fiscal Impact:

None

City Administrator Comments:

N/A

Community Engagement:

N/A

Strategic Goals:

Goal 1 – Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

Main City Calendar: January 22 – February 3, 2020

Weekly Program Offerings

Ageless Grace Senior Exercise Classes

Wednesdays and Fridays, 10:00 AM – 11:00 AM, City Municipal Building (1st Floor Multipurpose Room)

Teen Center

Center Hours: Monday-Thursday 3:30 PM - 7:00 PM, Fridays 3:30 PM – 10:00 PM (3911 Hamilton Street)

Community Yoga

Sundays, 5:00 PM - 6:00 PM, City Municipal Building (2nd Floor Pranglely Room)

City Calendar: January 22 – February 3, 2020

Coffee with a Cop

January 23, 2020, 8:00 AM – 10:00 AM, Vigilante Coffee (4327 Gallatin Street)

Join Hyattsville's finest for a cup of coffee on Thursday, January 23rd at Vigilante! Stop by to say "Hi" or voice questions or concerns.

Education Advisory Committee Meeting

January 23, 2020, 6:30 PM, City Municipal Building (2nd Floor Pranglely Room)

Call-A-Bus Grocery Trips

January 27, 2020, 9:00 AM – 11:00 AM, Citywide

Bus pick-ups at Friendship Arms and participating residents' homes by appointment. To make an appointment, please call (301) 985-5000 no later than 2:00 PM on January 12, 2020.

Planning Committee Meeting

January 28, 2020, 7:30 PM, City Municipal Building (2nd Floor Pranglely Room)

Health, Wellness, and Recreation Advisory Committee Meeting

January 30, 2020, 6:30 PM, City Municipal Building (1st Floor Multipurpose Room)

Cocoa with the Popo

February 1, 2020, 9:00 AM to 12:00 PM, Home Depot (3301 East West Highway)

The City of Hyattsville Police Department and will be organizing the first ever Cocoa with the Popo with help from Starbucks! Residents of all ages are invited to join officers to create heart string art for Valentine's Day and complimentary gifts will be available. For more information and to register; visit www.homedepot.com/workshops/#store/2564

Parent and Child Dance

February 1, 2020, 5:00 PM - 7:00 PM, City Municipal Building (1st Floor Multipurpose Room)

Join us for the 2020 jungle-themed Parent and Child Dance Party on Saturday, February 1st! Kid-friendly refreshments, music, photos, and much more will be taking place! Tickets are \$5 per person at the door. Space is limited, so reservations are required. To make a reservation, call (301) 985-5021 or visit www.hyattsville.org/danceparty.

City Council Meeting

February 3, 2020, 8:00 PM, City Municipal Building (3rd Floor Council Chambers)