

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Council Work Session
First Floor Multipurpose Room
4310 Gallatin Street
Hyattsville, MD 20781

Saturday, November 8, 2025
11:30 AM

CITY COUNCIL

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Kareem Redmond, Council Vice President, Ward 3
Joanne Waszczak, Ward 1
Greg Barnes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Gopi Dhokai, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Kelson Nisbett, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, Deputy City Administrator
Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

Welcome to the City of Hyattsville City Council Work Session!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please raise your hand to be recognized. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Saturday, November 8, 2025 in person at the City Building located at 4310 Gallatin Street, Hyattsville, MD. The meeting will take place on the first floor in the Multipurpose Room and is open to the public.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please raise your hand to be recognized. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Public Comment (11:35 PM - 11:40 PM) Limit 2 minutes per speaker**
- 5. Discussion Items (11:40 a.m. - 1:00 p.m.)**
 - 5.a. 2026-99 Council Rules of Procedure Discussion**
For Discussion.

Sponsors: City Administrator

Department: Legislative

Attachments: Resolution 2025-05_draft

5.b. 2026-101 2026 Council Meeting Calendar Discussion

For Discussion.

Sponsors: City Administrator

Department: Legislative

Attachments: 2026 Draft Calendar

5.c. 2026-98 FY26 Legislative Priorities Discussion

For Discussion.

Sponsors: City Administrator

Department: Legislative

Attachments:

6. Presentations (1:00 PM - 1:55 PM)

6.a. 2026-100 2026-2031 Draft Strategic Plan Presentation

For Presentation.

Sponsors: City Administrator

Department: Community, Business, and Economic Development

Attachments:

7. Council Dialogue (1:55 p.m. - 2:00 p.m.)

8. Motion to Adjourn

City Council
November 8, 2025

Submitted by: City Administrator
Submitting Department: Legislative
Agenda Section: Discussion Items

Item Title:
Council Rules of Procedure Discussion

Suggested Action:
For Discussion.

Legal Review Required?
Pending

Summary Background:
The Council last adopted rules of procedure on June 1, 2015. The draft resolution reflects input gathered from Council and City staff to update the rules of procedure. Upon Council review, the resolution will be reviewed and approved by the City Attorney for legal sufficiency.

Next Steps:
Final draft of the Council Rules of Procedure to be adopted at a future meeting.

Fiscal Impact:
N/A

City Administrator Comments:
For Discussion.

Community Engagement:

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

DRAFT-RESOLUTION NO. 2025-05

Adopted by the Hyattsville City Council
on
November 17, 2025

ADOPTING THE COUNCIL RULES OF PROCEDURE

A. To ensure a clean legislative history, it is preferred practice to adopt new Council Rules of Procedure in entirety for any changes.

B. Council Policies and Procedures were most recently adopted on June 1, 2015. This resolution serves to replace all previous versions of Council Policies and Procedures and will herein be called "Council Rules of Procedure."

C. The Rules of Procedures are in compliance with state law and the charter of the City of Hyattsville and are intended to give clear direction to the mayor, council, staff, and general public on the conduct of deliberative and legislative sessions.

D. To the extent these Rules of Procedure do not address an issue of parliamentary procedure Robert's Rules of Order Newly Revised (RONR) shall be used as a guide.

THE MAYOR AND COUNCIL OF THE CITY OF HYATTSVILLE RESOLVE AS FOLLOWS:

Article 1. The Council Rules of Procedure, as attached, are a part of this resolution and are adopted.

Article 2. All previous versions, including amendments, of Council Policies and Procedures are repealed.



Council Rules of Procedure

ADOPTED ON
[Month] X, 2025

by Resolution 2025-05

SECTION 1 – AUTHORITY AND ADMINISTRATION

A. Authority

1. The Council may determine its own rules and order of business as authorized by the Charter of the City of Hyattsville. The Council Rules and Procedures (“Rules”) shall be in effect upon adoption of the resolution by the Mayor and Council and remain in compliance with the Charter of the City of Hyattsville and the Constitution and laws of the State of Maryland.
2. These Rules shall govern the order and conduct of deliberative and legislative meetings of the Mayor and Council. The Rules are also applicable to the conduct of meetings of any committees, commissions, or task forces (“Committees”) of the Mayor and Council.

B. Administration

1. The Mayor and Council shall review and/or revise the Council Rules of Procedure at the first regularly scheduled meeting in October of an election year.
2. The presiding officer (or chair, in the case of Committees) is responsible for ensuring that all parties adhere to the Rules.
3. Any member of the Council or Committees may request that the presiding officer or chair enforce these Rules.

C. Suspension

1. Any rule contained herein may be suspended by a two-thirds vote of all members present, provided that a quorum exists for the conduct of business.

D. Amendment

1. The Rules may be amended or repealed by resolution by a majority vote of the Mayor and Council, provided at least one (1) week’s notice of the changes is provided to all members of the Council.
2. Rules should be reviewed and adopted by the City Council after each regularly scheduled election.

E. Parliamentary Procedure

1. To the extent these Rules of Procedure do not address an issue of parliamentary procedure, Robert’s Rules of Order Newly Revised (RONR) shall be used as a guide.

SECTION 2 – CONDUCT OF MEETINGS

A. Frequency and Type

1. The Mayor and Council will schedule meetings in accordance with the Charter of the City of Hyattsville and in compliance with the Open Meetings Act of the State of Maryland.
2. As a general rule, regular meetings will be held at 7:00pm. The start time may be adjusted with proper public notification.
3. Action may be taken at any scheduled meeting of the Mayor and Council. The Executive Committee may structure the agendas to limit

action items and allow for more deliberation and/or discussion on other matters, as needed..

4. Special meetings may be convened at the request of the Mayor or five (5) council members pursuant to the Charter of the City of Hyattsville.
5. Public Hearings may be convened to satisfy administrative notice and hearing requirements as provided by the Charter of the City of Hyattsville or at the request of the Mayor or a favorable majority of Council members.

B. Call to Order and Presiding Officer

1. The Mayor, or the Council President in the Mayor's absence, shall take the chair as presiding officer at the appointed time for the meeting and shall call the meeting to order. The Council Vice-President shall call the meeting to order in the absence of the Mayor and Council President.
2. In the absence of the Mayor, Council President, and Council Vice-President, the City Clerk shall call the meeting to order, and the members present shall appoint a mayor pro tempore as presiding officer.
3. Upon arrival of the Mayor, Council President or Vice-President, the temporary presiding officer shall relinquish the role as chair at the conclusion of the business immediately before the Council.

C. Attendance

1. Attendance by the Mayor and five (5) Councilmembers or, in the absence of the Mayor, six (6) Councilmembers present shall constitute a quorum for the transaction of business at all meetings of the City Council.
2. A majority of the appointed members, excluding staff and Council liaisons, shall constitute a quorum for the transaction of business at all meetings of Committees established by the Mayor and/or Council.
3. Members must be present in order to vote in council meetings. Proxy or absentee voting is not permitted.
4. The City Clerk (or their designee) shall keep the record of attendance of all members before the Council proceeds with the business of the day. Temporary absence(s) during votes taken, late arrival, and/or early departure of members shall be recorded in the minutes.

D. Pledge of Allegiance

1. The Mayor and Council will recite the Pledge of Allegiance. Any member who wishes to be excused from reciting the Pledge of Allegiance—in whole or in part—may be excused.

E. Business of the Day

1. Presentations

- a. Presentations may include Council recognition of meritorious actions by residents, organizations, or others; requests for Council action on a relevant matter by a person or entity (scheduled in advance); or the provision

- of information important to Council and residents.
 - b. Scheduled presenters may entertain questions from the Council following the presentation. Presentations from external parties are limited to 45 minutes including question and answer period. Question and answer periods will be entertained in rounds with each member allowed one question per round as time allows.
 - c. A council member may request that a discussion on the outcomes of the presentation be scheduled for a subsequent meeting of the Mayor and Council.
- 2. Approval of the Agenda
 - a. The Mayor and Council may wish to re-order, add, or remove items from the published agenda. Modifications to the agenda require a majority vote of members present except as required in Section 2.E.2.b.
 - b. Items not previously discussed or published with the agenda may be added to the agenda with a majority vote of all members. Members adding items to the agenda must make copies of the motion available to the Council, staff, and public for contemporaneous review.
- 3. Public Comment
 - a. Purpose
 - i. The City provides an opportunity for the public to address the Mayor and Council at all regular meetings. Individuals may provide opinion on any items (on the agenda or otherwise) of interest to or under the purview of the City.
 - ii. Public comments should not be addressed to individual members or city officials, but to the Council as a whole.
 - iii. Public comment period is not intended for “question and answer” or debate. The presiding officer may choose to respond immediately or provide a response later.
 - iv. Public comment may not be used to demean or attack a member of Council or staff. The use of profane language or hate speech is strictly forbidden.
 - b. Time Limits
 - i. Individuals wishing to address the Council are limited to two (2) minutes. If translation/interpretation is needed, that time does not count against the prescribed two (2) minute period.
 - c. Speaker Cards (In-person meeting attendance)
 - i. Individuals wishing to address the Council should complete a speaker’s card and submit it to the City

Clerk by 5:00 p.m. on the date of the meeting. Individuals who do not submit a speaker's card in advance shall be provided the opportunity to complete one prior to the start of the public comment period.

- ii. Comments are requested in the order in which the speaker cards are received. Public comment can only be offered after being recognized by the presiding officer, or their designee.
- iii. Resident addresses will not be included in the official minutes prepared by the City Clerk.

4. Consent Calendar

- a. The consent calendar is considered one item and typically adopted in one motion. Items appearing on the consent calendar should consist of matters considered routine in nature and not likely to debate or inquiry.
- b. Members may request an item to be moved from the consent calendar following the rules set forth in Section 2.E.

5. Action Items

- a. As a general rule, the action agenda includes motions that satisfy at least one of the following:
 - Has been discussed at a previous Council meeting;
 - Has received written comment from administrative staff or legal counsel; and/or
 - Has received an opinion from a Committee at the request of the Council.

6. Discussion Items

- a. The sponsor(s) will introduce the item for discussion; no official action is expected at the time of introduction.
- b. The motion, with or without amendments, will appear before the Council at a subsequent meeting for action.
- c. Members may refer discussion items to a Committee, request additional input from staff, and/or recommend modifications to the motion prior to its consideration as an action item.
- d. An item may be referred to committee by a favorable vote of the majority of members present.

7. Council Deliberation and Debate

- a. Action and Discussion items will be allocated time on the agenda for Council to deliberate and debate prior to taking formal action on the item.
- b. Such deliberations shall be conducted with the following procedures.
 - 1. The Mayor shall open the floor to Council deliberation on the item. Such deliberations may

take place after a staff report or presentation on the item.

2. Should the item be sponsored by a member of Council, the Councilmember who is the lead sponsor of the item is entitled to speak first.
3. The first time a Councilmember has the floor on a matter, the member's comments shall be limited to not more than five (5) minutes. After all other members wishing to speak on the matter have been provided an opportunity, the member may have the floor for an additional period of not more than three (3) minutes.

D. These time limits shall not include time spent by staff or others in responding to comments made by the Councilmember who has the floor.

1. Council Dialogue

- a. Members are encouraged to provide updates on the status of legislation or motions being considered or drafted, community notices, or updates from meetings or matters of interest to the general public.

2. Adjournment

- a. Each meeting will be concluded by a vote to adjourn.

F. Closed Sessions

1. Closed sessions will be scheduled and publicized in compliance with the Maryland Open Meetings Act.
2. A closed session may occur prior to the business of the day or after council dialogue. Members of the public will be notified during the meeting of the approximate time the Council will return to open session.

G. Items Not Generally on the Agenda

1. The City Administrator is encouraged to take actions that implement Council policies and directives, department goals, and improve the quality of life in the City.
2. The following items are examples of items that will not generally appear on the agenda, but may be conveyed to council members via staff reports or at the council member's request. These items include:
 - a. Budgeted expenditures for projects, goods, or services at a cost less than \$50,000 per City Code, Chapter 6;
 - b. Street Closings for Block Parties;
 - c. 30-day Extensions (first-time only) for satisfying a Code Enforcement Violation;
 - d. Installation or removal of street signs for reasons of public safety.

SECTION 3 – MEETING AGENDAS

A. Policy

1. No ordinance, resolution, motion, or item of business will be considered that:

- a. Does not affect the conduct of the business of the City of Hyattsville or its powers or duties as a municipal corporation; or
- b. Supports or disapproves of any legislation or action
 - i. of the State of Maryland; or
 - ii. of Prince George's County; or
 - iii. before any office or agency of the County or State;Unless the proposed legislation or action, if adopted, will affect the conduct of the City's business or the municipal powers or duties of the City of Hyattsville, its officials, or employees.

2. The Council may consider items outside the scope of section 3.A.1 with a favorable vote of the majority of the Council.

- a. No ordinance may be considered as emergency legislation without first recording an affirmative vote of the majority of the Council in response to the question: "Is the matter before us deserving of treatment of emergency legislation?"

B. Preparation of the Agenda Packet

- 1. The Mayor shall develop the agenda in consultation with the Council President, Vice-President, City Administrator, Deputy City Administrator, and City Clerk.
- 2. Members may submit items for Council consideration using the form provided by the City Clerk.
- 3. Department directors, at the City Administrator's discretion, may submit staff reports and requests for council action for placement on the agenda.
- 4. External parties may submit agenda items for consideration by the Council provided it is sponsored by three (3) or more council members.
- 5. A list of anticipated Agenda items shall be provided to Council members at-least one week prior to the council meeting.

C. Requirements for Submission of Agenda Items

1. General

- a. All agenda items shall have written staff comments or recommendations reflecting the administration's professional view on the issue and shall be approved by the City Administrator.
- b. The City Administrator will provide motions to relevant staff.
- c. Comments and recommendations from staff and legal counsel are considered advisory in nature and shall be weighed in the Council's consideration of proposals.
- d. All items submitted following the policy guidelines set forth herein will receive consideration and placement on a Council agenda with impartiality unless they are withdrawn

- by the sponsor(s).
- e. Motions will be closed for comment and editing two weeks before the date it is scheduled to appear before the Council. Council members are encouraged to discuss any concerns with staff comments or recommendations before the close date.
- f. Staff may request, via the City Administrator, to receive a “sense of the council” on any items submitted that may require significant staff time or external resources to provide adequate comment and/or recommendations.
- g. The primary sponsor may withdraw a motion at any time before the item is moved and seconded during the Council meeting.
- h. The City Clerk shall not, without the two-thirds consent of the Mayor, Council President, and Vice-President, accept an agenda item or revised agenda item submitted later than 10 prior to the meeting or absent the requirements established herein.

2. Submission Timelines and Review Sessions

- a. Non-Budgetary, Non-External Legislative Requests (Council Motions)
 - i. Council members shall submit motions for consideration and placement on an agenda during the period of May 1st – August 31st of each year.
 - ii. Items submitted during this window will be scheduled for placement on an agenda between August 15th and January 31st.
 - iii. Items submitted outside of the period determined in Section 3.B.2.a must be sponsored by at least three (3) council members for consideration. They will be placed on the first available agenda after staff has completed an initial review.
- b. Budgetary Requests (Council Budget Requests)
 - i. Council members shall submit motions for consideration and placement on an agenda during the period of November 1st – February 1st of each year.
 - ii. Items submitted during this window will be scheduled for placement on an agenda before the last day of February.
 - iii. Items submitted outside of the period determined in Section 3.B.2.a must be sponsored by at least three (3) council members for consideration. They will be placed on the first available agenda.
- c. External Legislative Requests (State/County/Federal/MML)
 - i. Council members shall submit motions for consideration and placement on an agenda during the

- period of February 1st – June 1st of each year.
 - ii. Items submitted during this window will be scheduled for placement on an agenda between April 15th and June 31st.
 - iii. Items submitted outside of the period determined in Section 3.B.2.a must be sponsored by at least three (3) council members for consideration. They will be placed on the first available agenda.
2. The first council meeting at the close of each submission shall be dedicated to the review of all submissions and determining the level of input/review required before receiving full council consideration.
 3. Reconsideration
 - a. A motion to reconsider may be made on any action no later than the Council Meeting immediately following the action.
 - b. A motion to reconsider may be made only by a Councilmember on the prevailing side of the action to be reconsidered.
 - c. The motion to reconsider is approved by an affirmative majority of the members present.
 - d. The action to be reconsidered may pass only with the required number of votes as per the Charter of the City of Hyattsville.

SECTION 4 – OTHER COMMITTEES AND ASSOCIATIONS

A. Executive Committee

1. The Executive Committee of the Hyattsville City Council shall be composed of the Mayor, Council President, Council Vice-President, City Clerk, City Administrator, and Deputy City Administrator
2. The Executive Committee shall be charged with:
 - a. Developing the Council agenda and pack as described in Section 3B.
 - b. Developing and planning an annual council retreat.
 - c. Setting strategic goals and objectives of the Hyattsville Council for a two-year period.
 - d. Managing council requests to City Staff and the City Administrator.

B. Ad Hoc Committees

1. An ad hoc committee may be formed at the request of the Mayor or a majority of the Council and upon approval of a majority of the Council.
2. Ad hoc committees shall be tasked with providing response or a recommendation on a specific question/issue for the Council's consideration.
3. Ad hoc committees are limited to eight (8) members not including staff liaison. Up to four (4) of the members may be members of the Council.
4. Council members who are not members of the ad hoc committee

- shall not attend the ad hoc committee meetings.
- 5. The City Administrator shall determine the appropriate supporting department and/or staff liaison.
- 6. The work of ad hoc committees is intended to be temporary in nature. They may be convened for a maximum of six (6) months or six (6) meetings whichever comes first.
- 7. When the ad hoc committee has completed the assignment, the liaising department shall submit a briefing summarizing the committee's work and recommendations to the City Clerk for distribution to the Mayor and Council.
- 8. The ad hoc committee is dissolved once the final report is submitted.
- 9. No more than two (2) ad hoc committees may run concurrently.
- B. Council Workgroups
 - 1. Council workgroups consist of three Council members and are not subject to the Open Meetings Act. Workgroups may present annual updates on their activities at a Council meeting as needed or upon request of a majority of members of the body. Elected members of the Executive Committee shall be non-voting members of all council workgroups.
 - 2. The Council President with majority support from the elected members of Executive Committee shall appoint a Council member to chair each workgroup.
 - 3. Workgroup Chairs are responsible for developing committee goals, meeting schedules, and membership and placing them on file with the Clerk's Office within two months of appointment as Chair.
 - 1. Executive Committee -
 - 2. Rules, Charter Updates, Ordinances Work Group -
 - 3. Staffing Recruitment, Retention, and Retirement Work Group -
 - 4. Technology and Facilities Work Group-
 - 5. Finance Work Group - Taxes, Budget, Audit
 - 6. Community Matters - Race & Equity, Environment, Health Wellness & Recreation
- C. Other Associations
 - 1. The Mayor may appoint a council representative to regional associations or working groups, subject to Council approval.

SECTION 5 – REPRESENTATIONS

- A. No person or committee has authority to represent the Council on policy matters, unless the Council via an affirmative majority vote has explicitly granted such authority.
- B. Exceptions to Section 5A include statements that are factual in nature and accurately reflect the Council's publicly adopted position.
- C. Members may provide a statement of personal opinion (even of a dissenting opinion) only after first identifying the City's publicly adopted position and express acknowledgment that the member's statement is a) non-binding

and b) not made on behalf of the City of Hyattsville.

D. Members may also provide personal letters in response to requests from constituents or organizations. Such correspondence may include requests for letters of support or recommendation. Such correspondence may only be provided if the City Council has not formally taken a position or is anticipated to take a position on the requested matter.

1. A statement of personal opinion or letter of support or recommendation must include the following disclaimer statement.

a. Disclaimer: The views expressed in this statement are my own and do not reflect the official policies, positions, or opinions of the Hyattsville City Council, or its staff. My comments represent my personal perspective as an individual council member, not an official stance or endorsement by the city

SECTION 6 – COUNCIL DISCRETIONARY FUNDING

A. Definition and Purpose

1. Discretionary funding is an appropriated amount of money in the City's annual budget allocated to each ward. As of the Fiscal Year 2025 budget, each ward is allocated \$2,700 annually. This allocation is subject to approval via the annual budget process.
2. Discretionary funding is intended to be utilized to support community organizations, events, or activities for a public purpose that are not funded through other means in the City's annual budget.
3. Discretionary funding may not be used to support political campaigns or candidates.

B. Timeline

1. Requests for the disbursement of Council discretionary funds must be submitted by May 15.
2. Discretionary funds can only be allocated and disbursed in the financial year in which the funds are budgeted.

C. Request and Approval Process

1. The request for disbursement of ward funds must be sponsored by both elected representatives of the ward. All funding requests must be approved by majority vote of the City Council via the consent agenda of the next available meeting.
2. Requests must be submitted to the City Clerk's office in accordance with the deadlines for submission for agenda items.
3. Request shall include the following:
 - a. Name and address of the individuals or organization to whom the funds are allocated
 - b. Amount of allocation
 - c. Description of the item, activity, or program the funds will support
 - d. A completed W9 form for the recipient of funds.

SECTION 7 – DECORUM

A. Ethos

1. As members of the Hyattsville City Council, we will consistently make our best effort to:
 - a. Put constituents first at all times;
 - b. Value all opinions, be open to new and different ideas, and encourage creativity in boldness.
 - c. Treat everyone (each other, staff, and members of the public) with dignity, courtesy, and respect;
 - d. Follow through on our commitments to each other and hold ourselves accountable;
 - e. Seek clarity when items/issues are discussed in confidence and make every effort to maintain confidentiality;
 - f. Offer a genuine dissent in debate without intentionally prolonging debate or being a barrier to consensus;
 - g. Make comments clear, concise, and relevant;
 - h. Continuously strive to improve how we work together as a team;
 - i. Offer clear and realistic expectations on staff resources and time when requesting action; and
 - j. Present problems/issues with an interest in advancing a solution.

B. Communications

1. Members should project a focused, professional image of the City of Hyattsville.
2. Members should speak with the City Administrator privately and directly to address issues or concerns related to the management of City Staff or general operations of the City.
3. Request answers to questions on council agenda items from the City Administrator, City Attorney, Treasurer, or Department Directors prior to the meeting whenever possible and practical.
4. Be respectful to City Staff.

INTRODUCED and passed by the Mayor and City Council of the City of Hyattsville at a Regular Meeting on [MONTH] XX, 2025, at which meeting copies were available to the public for inspection.

Attest:

Nate Groenendyk
City Clerk

Robert Croslin
Mayor

City Council
November 8, 2025

Submitted by: Nate Groenendyk
Submitting Department: Legislative
Agenda Section: Discussion Items

Item Title:
2026 Council Meeting Calendar Discussion

Suggested Action:
For Discussion.

Legal Review Required?
Pending

Summary Background:
The Council adopted Charter Amendment Resolution 2025-01 at the October 6, 2025 Council Meeting. This change requires the Council to adopt a yearly Council Meeting calendar via Resolution prior to the beginning of each calendar year. A draft calendar for 2026 can be found as an attachment. It is anticipated that the 2026 calendar will be formally adopted at the December 1, 2025 meeting.

Next Steps:
The 2026 Council Meeting Calendar is anticipated to be adopted at the December 1, 2025, Council Meeting.

Fiscal Impact:
N/A

City Administrator Comments:
For Discussion.

Community Engagement:

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

DRAFT

2026

January

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November

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1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

City Council
November 8, 2025

Submitted by: City Administrator
Submitting Department: Legislative
Agenda Section: Discussion Items

Item Title:
FY26 Legislative Priorities Discussion

Suggested Action:
For Discussion.

Legal Review Required?
N/A

Summary Background:

The District 22 municipalities will host their third joint legislative dinner on December 2nd. Below is the list of legislative priorities and bond bill priorities that will be briefed to the District 22 State Delegation.

Joint Legislative Priorities: These items will be presented as joint priorities for all District 22 municipalities.

- Infrastructure and State Highways
- Mental Health
- Housing Affordability
- Juvenile Justice Reform
- Support with Federal Immigration Policy
- Regional Economic Development and LED Streetlights
- Environmental Sustainability
- Enabling Legislation for Zoning Authority

The following are the proposed Bond Bill priorities specific to the City of Hyattsville.

- Renovations to the second floor of City Building to support a small business incubator program
- Revitalization of two town centers in partnership with property owners to activate Queens Chapel Town Center the University Town Center Plaza

Next Steps:
The final list of priorities will be adopted at the November 17, 2025 Council Meeting.

Fiscal Impact:

N/A

City Administrator Comments:

For discussion.

Community Engagement:**Strategic Goals:**

Goal 2 – Ensure the Long-Term Economic Viability of the City

City Council
November 8, 2025

Submitted by: Jeff Ulysse

Submitting Department: Community, Business, and Economic Development

Agenda Section: Presentations

Item Title:

2026-2031 Draft Strategic Plan Presentation

Suggested Action:

For Presentation.

Legal Review Required?

N/A

Summary Background:

Over the past three years, the City has undertaken a comprehensive strategic planning process to chart a clear vision for our community's future. This effort was supported by a third-party consultant and informed by extensive engagement, including stakeholder interviews, staff discussions, and multiple community input sessions held both virtually and in-person.

The result is a Draft Strategic Plan that reflects the priorities, needs, and aspirations of residents, partners, and municipal leadership. Strategic plans serve as a roadmap for municipalities that guides decision-making, aligns resources, and establishes measurable goals that support long-term stability, growth, and quality of life. Staff will present the draft plan and share its key findings, major themes, and next steps in the adoption process.

Next Steps:

Council discussion.

Fiscal Impact:

N/A

City Administrator Comments:

For presentation.

Community Engagement:

Additional opportunities for community engagement will be provided during the adoption process.

Strategic Goals:

Goal 2 – Ensure the Long-Term Economic Viability of the City