
CITY OF HYATTSVILLE SHADE TREE BOARD

MINUTES | JANUARY 7, 2026

Present: Kathryn Kutzner, Randy Fletcher, John Healy, Dawn Bohls, Deb Taylor, Taylor Johnson, Gloria Felix-Thompson, Kyla Gallagher

Absent: Zachary Dorner

Staff: Dawn Taft

Visitor(s): Council Member Strab, Council Member Barnes

Meeting called to order at 7:32 pm

1) Approval of the previous December 2025 minutes

December 2025 minutes approved.

2) Brief report on approved permits, denials, illegal removals - Dawn Taft

Approval(s):

- TP25-076, 077

Denial(s):

- TP25-073

Not applicable:

- TP25-078, 079

Ended year in 2025 with 80 permits, seven denials.

3) Old Business

a. Shade Tree Board elections – January 2026

Secretary: Kathryn Kutzner nominated and voted to continue as Secretary

Vice Chair: Zachary Dorner nominated and voted to be Vice Chair

Chair: John Healy nominated and voted to be Chair

b. Tree permit appeal from Dec 2025 – Dawn Taft

Appeal: public hearing on a specific denied tree permit appeal will be held on Tuesday 1/13 at 5pm at the Municipal Building. The panel will have 60 days to respond after hearing from the appellant.

c. Comms Report – John

No new posts. City has informed the Board that we can do at least two posts per month.

Kathryn volunteered to do a story about her recent tree planting experience with Casey Trees.

d. Tree report card – Randy

Gloria will share a previous budget request from the heritage trees activity and share with the group. This can be utilized for a budget request for the Council for the tree report card/checklist.

Randy will send a draft design of the report card to the group.

4) New Business

None.

5) Public Comment

None.

Meeting was adjourned at 8:31 pm.

Next meeting will be February 4, 2026.