

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

https://us06web.zoom.us/webinar/register/WN_SRPFASBiRQymH7EBXB8pDQ

Monday, March 23, 2026

7:00 PM

Virtual

CITY COUNCIL

Robert S. Croslin, Mayor

Joseph Solomon, Council President, Ward 5

Kareem Redmond, Council Vice President, Ward 3

Joanne Waszczak, Ward 1

Greg Barnes, Ward 1

Danny Schaible, Ward 2

Emily Strab, Ward 2

Gopi Dhokai, Ward 3

Edouard Haba, Ward 4

Michelle Lee, Ward 4

Kelson Nisbett, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

Welcome to the City of Hyattsville City Council Meeting!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at <https://hyattsvillemd.portal.civicclerk.com>.

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Monday, March 23, 2026 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

LANGUAGE TRANSLATION AND CLOSED CAPTIONING: The City of Hyattsville offers translation and closed captioning in over 50 languages for City Council Meetings via the Wordly platform. Follow the directions below to access the service:

-Go to: <https://attend.wordly.ai/join/RAVY-6886>

-Ensure the Session ID RAVY-6886 is displayed.

-Select Your Choice of Language and click on the "Attend" button.

-You can now read the captions on your device and/or listen to the translation of the City Council meeting.

If you have any questions or concerns, please contact info@hyattsville.org.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_SRPFASBiRQymH7EBXB8pDQ

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 4.a. 2026-195 Approval of Minutes**

I move the Mayor and Council approve the minutes of the following meeting:

- February 18, 2026

Sponsors: City Administrator

Department: City Clerk

Attachments: Budget Work Session Minutes_February 18 2026

5. Public Comment (7:10 PM - 7:20 PM) Limit 2 minutes per speaker

6. City Administrator Update (7:20 PM - 7:40 PM)

7. Presentations (7:40 PM - 8:05 PM)

7.a. 2026-187 Dewberry: Hyattsville Data Analytics Project

For Presentation.

Sponsors: City Administrator

Department: Administration

Attachments: Dewberry Council Presentation

8. Proclamations

8.a. 2026-190 Autism Awareness Day

I move that the Mayor and Council adopt a proclamation celebrating April 2, 2026, as World Autism Awareness Day and April as Autism Acceptance Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: CM 0323 National Autism Acceptance Month

8.b. 2026-191 National Public Health Week

I move the Mayor and Council adopt the proclamation designating April 6-12, 2026, as National Public Health Week in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: CM 0323 Public Health Week 2026

9. Appointments**9.a. 2026-188 Appointment to the Education Advisory Committee**

I move the Mayor and Council appoint Danielle Sykes (Ward 5) to the Education Advisory Committee for a term of two (2) years ending March 23, 2028.

Sponsors: Edouard Haba, Councilmember

Department: City Clerk

Attachments: Sykes Redac Application (1)

10. Consent Items (8:05 p.m. - 8:10 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

10.a. 2026-184 Lower Ward 1 Resiliency Projects Support

I move that the Mayor and Council authorize an expenditure to the Low Impact Development Center (LIDC) in an amount not to exceed \$103,100 for continuing coordination and project management for the Lower Ward 1 Resiliency Projects under their existing contract with the City.

Sponsors: City Administrator

Department: Department of Public Works

Attachments: LIDC DPW19-011A Lower Ward 1 Resiliency Proposal 02-19-2026

10.b. 2026-194 FY26 Budget Amendment: Special Revenues Funds Appropriation of National Opioid Settlement Funds

I move that the Mayor and Council amend the FY26 Special Revenues Funds Budget to appropriate \$33,975.64 in National Opioid Settlement Funds. These funds can only be used to serve the purpose of Opioid Remediation as set forth in the National Opioid Settlement Agreement and the State of Maryland Opioid Subdivision agreement with local jurisdictions.

Sponsors: City Administrator

Department: Finance

Attachments:

11. Action Items (8:10 p.m. - 9:10 p.m.)**11.a. 2026-183 2026-2031 City of Hyattsville Strategic Plan: Stepping Forward**

I move the Mayor and City Council adopt the 2026-2031 Hyattsville Strategic Plan titled "Stepping Forward" as presented, which establishes the City's priorities, goals, and strategies to guide policy decisions and departmental work plans.

Sponsors: City Administrator

Department: Community, Business, and Economic Development

Attachments: HVL-StrategicPlan-2026

11.b. 2026-192 Creation of Hyattsville Common Ownership Community Advisory Committee

I move the Mayor and Council approve the creation of Hyattsville Common Ownership Community Advisory Committee and the associated committee worksheet.

Sponsors: Kareem Redmond, Council Vice President, Joseph Solomon, Council President, Greg Barnes, Councilmember, Kelson Nisbett, Councilmember, Danny Schaible, Councilmember, Edouard Haba, Councilmember

Department: Legislative

Attachments: Hyattsville Common Ownership Community Advisory Committee_Final

11.c. 2026-193 Creation of the CERT Committee

I move the Mayor and Council approve the creation of the Hyattsville Community Emergency Response Team Committee and the associated committee worksheet.

Sponsors: City Administrator

Department: Administration

Attachments: CERT Committee Worksheet_Draft

12. Discussion Items (9:10 p.m. - 9:45 p.m.)

12.a. 2026-189 FY27 Budget Discussion

For Discussion.

Sponsors: City Administrator

Department: City Clerk

Attachments:

13. Council Dialogue (9:45 p.m. - 9:55 p.m.)

14. Motion to Adjourn

City of Hyattsville

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Minutes Regular Meeting

https://us06web.zoom.us/webinar/register/WN_WjfKuk-GRvWQZRoylrxzmw

Wednesday, February 18, 2026

7:00 PM

Virtual

CITY COUNCIL

Robert S. Croslin, Mayor

Joseph Solomon, Council President, Ward 5

Kareem Redmond, Council Vice President, Ward 3

Joanne Waszczak, Ward 1

Greg Barnes, Ward 1

Danny Schaible, Ward 2

Emily Strab, Ward 2

Gopi Dhokai, Ward 3

Edouard Haba, Ward 4

Michelle Lee, Ward 4

Kelson Nisbett, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

1. Call to Order and Roll Call

The meeting was called to order at 7:02 PM.

PRESENT:

Mayor Robert S. Croslin
Council President Joseph Solomon
Council Vice President Kareem Redmond
Councilmember Joanne Waszczak
Councilmember Greg Barnes
Councilmember Danny Schaible
Councilmember Gopi Dhokai
Councilmember Edouard Haba
Councilmember Michelle Lee
Councilmember Kelson Nisbett

ABSENT:

Councilmember Emily Strab

Also Present:

City Administrator Tracey Douglas
City Treasurer Ron Brooks
Deputy Budget Director Ben Bosch
Chief of Police Jarod Towers
Deputy Chief of Police Laura Lanham
Acting Director of the Department of Public Works Hal Metzler
Director of Community, Business, and Economic Development Jeff Ulysse
Director of Community Services Sandra Shephard
Director of Human Resources Jay Joyner
City Clerk Nate Groenendyk
Deputy City Clerk Quianna Taylor
Emergency Operations Manager Reginald Bagley

2. Pledge of Allegiance to the Flag

After the Pledge of Allegiance, the Mayor asked for a moment of silence for Jesse Jackson, who died on February 17, 2026.

3. Approval of Agenda

A motion was made by Council President Solomon, seconded by Council Vice President Redmond, to add providing a letter of support for Maryland HB 1142 to the action agenda.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT: Councilmember Strab

A motion was made by Councilmember Lee, seconded by Councilmember Barnes, that the amended agenda be approved.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT: Councilmember Strab

4. Public Comment (7:10 PM - 7:20 PM) Limit 2 minutes per speaker

- Jesse Seitel (W5) asked that the Council allocate additional funding for Community Services in the FY27 budget to support the immigrant community.
- Tatjana Hrubik-Vulanovic raised concerns about the current budget and asked the council not to pass a future budget that shows a funding deficit.

5. Presentations (7:20 PM - 8:00 PM)

5.a. 2026-156 FY27 Budget Planning Presentation

For Presentation

Sponsors: City Administrator

Department: City Clerk

Attachments: Budget Work Session Agenda Packet_February 18 2026

Treasurer Ron Brooks introduced the new Deputy Budget Director, Ben Bosch, before he and City Administrator Douglas introduced the FY27 budget planning presentation.

The Council and staff discussed proposed modifications to the tax rate, financial loss from reduced tax assessments, a separate tax rate for apartments, and the use of the constant yield tax rate in the budgetary process. The Council also discussed ensuring

that motions for expending funds align with city goals and values and the budget timeline.

6. Action Items

6.a. 2026-159 Motion to Provide a Letter of Support for Maryland HB 1142

I move that the Mayor and Council authorize the Mayor to transmit a letter to the Maryland General Assembly expressing the City of Hyattsville's support for House Bill 1142, *Task Force to Modernize County and Municipal Revenue Structures*, with amendments consistent with the concerns outlined in the draft letter presented to the Council. The letter shall reflect the City's support for the establishment of the Task Force while recommending modifications to the proposed appointment structure for municipal representatives, as described in the attached draft correspondence.

Sponsors: Joseph Solomon, Council President

Department: City Clerk

Attachments: RE_ HB 1142 – Task Force to Modernize County and Municipal Revenue Structures (Support with Amendments)

I move that the Mayor and Council authorize the Mayor to transmit a letter to the Maryland General Assembly expressing the City of Hyattsville's support for House Bill 1142, *Task Force to Modernize County and Municipal Revenue Structures*, with amendments consistent with the concerns outlined in the draft letter presented to the Council. The letter shall reflect the City's support for the establishment of the Task Force while recommending modifications to the proposed appointment structure for municipal representatives, as described in the attached draft correspondence.

Motion made by Council President Solomon, seconded by Councilmember Haba.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT: Councilmember Strab

7. Council Dialogue (8:00 p.m. - 8:10 p.m.)

8. Motion to Adjourn

A motion was made by Councilmember Schaible, seconded by Council Vice President Redmond, that the meeting be adjourned at 8:35 PM.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT: Councilmember Strab

City Council
March 23, 2026

Submitted by: City Administrator
Submitting Department: Administration
Agenda Section: Presentations

Item Title:
Dewberry: Hyattsville Data Analytics Project

Suggested Action:
For Presentation.

Legal Review Required?
N/A

Summary Background:
Council authorized funds in the FY25 Budget to contract services for the evaluation of City data collection and analysis as part of the City's Equity Plan to improve data-informed decision-making in the City. The City opened an RFP for this service in February 2025, which resulted in the selection of Dewberry Engineers, Inc.

Beginning in June, 2025, Dewberry met with City staff to assess the collection and use of data across all departments. This analysis was followed by three days of on-site data collection and analysis training for staff. Additionally, Dewberry assisted in the creation of an Equity Dashboard and developed a set of recommendations for the City to move forward with in terms of data collection and analysis. These recommendations are outlined in their final report and will be summarized in the presentation.

Next Steps:
Implement recommendations.

Fiscal Impact:
N/A

City Administrator Comments:

Community Engagement:

Strategic Goals:
Goal 4 – Foster Excellence in all City Operations



Data Analytics Consulting and Evaluation Project Review

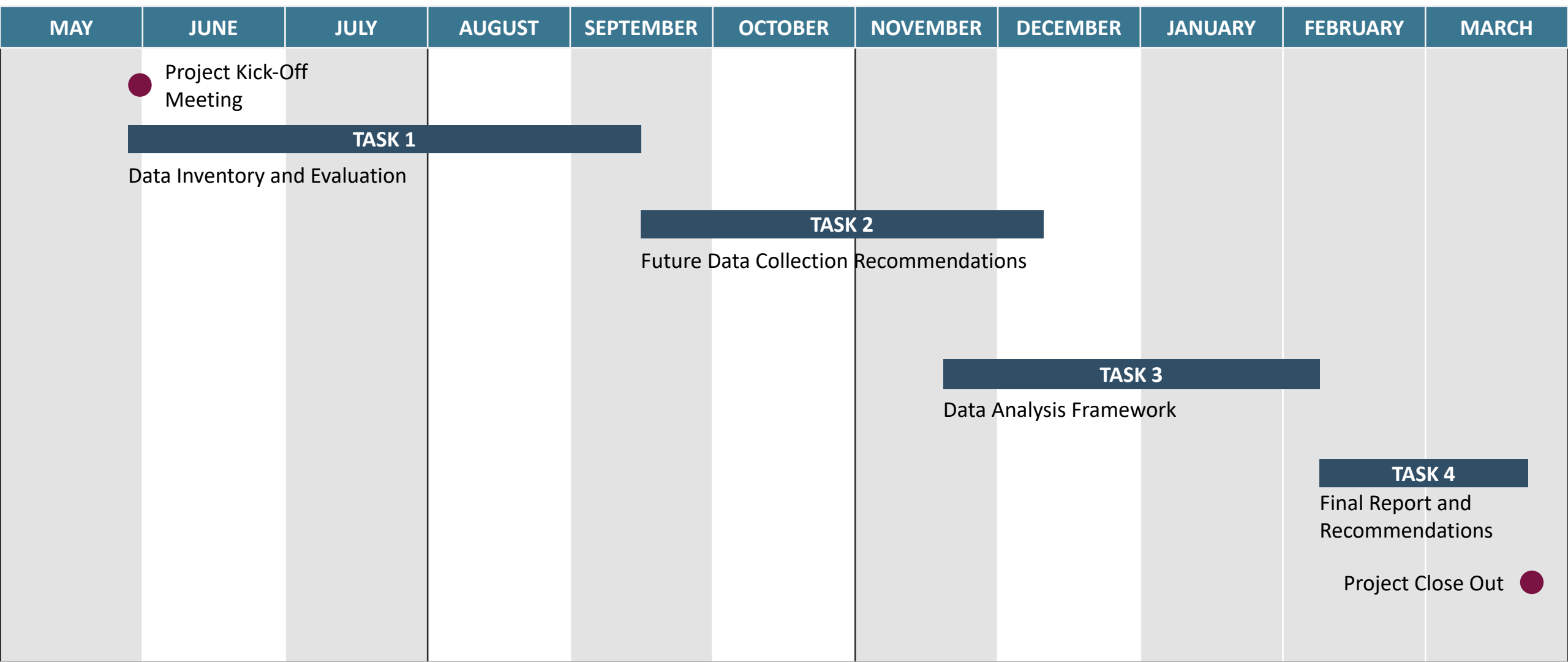
City Council Presentation

March 23, 2026

Agenda

- Project Overview
- Recommendations
- Questions

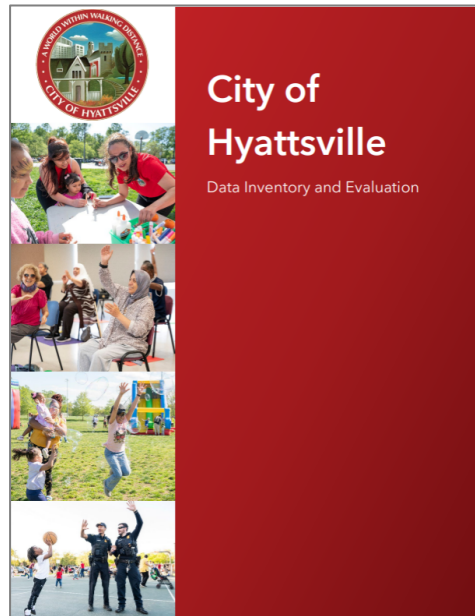
Project Schedule



Data Inventory

(Task 1)

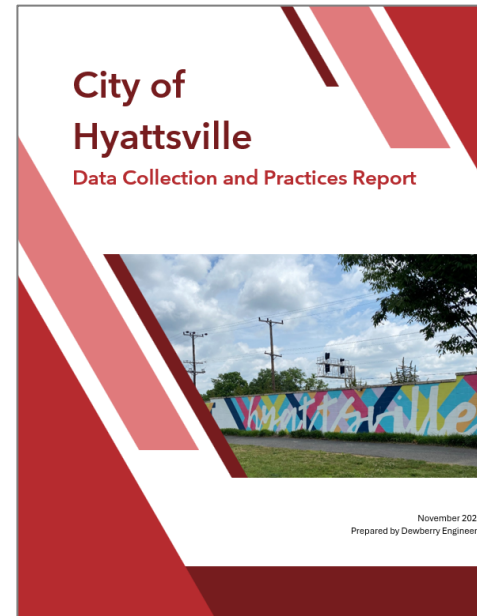
- Department Interviews
- Data Inventory and Evaluation



Data Collection

(Task 2)

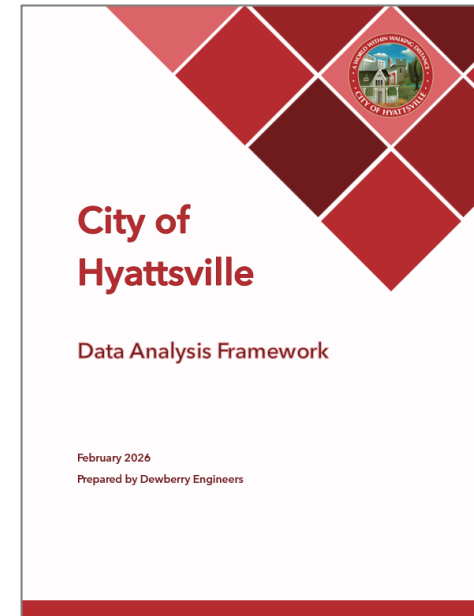
- Data Collection and Practices Report
- DPW-GIS Pilot Program
- Training Day 1



Data Analysis

(Task 3)

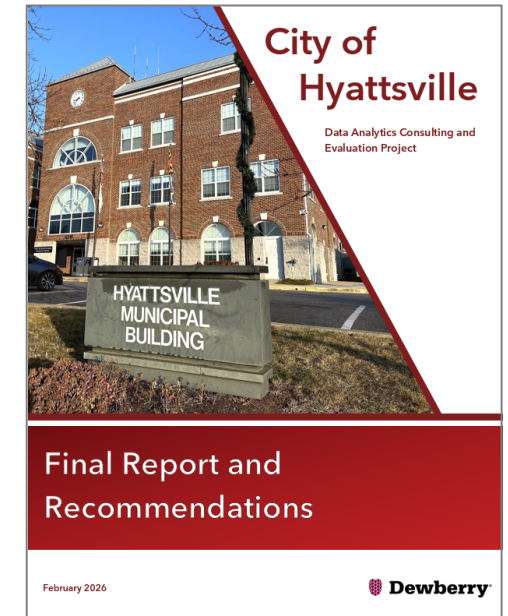
- Equity Dashboard Development
- Data Analysis Framework
- Training Days 2 & 3



Final Recommendations

(Task 4)

- Final Report and Recommendations
- Presentation to City Council



Task Driven Recommendations



Create centralized software licensing tracker



Improve data collection efficiency with GIS use



Centralize equity data in designated SharePoint location



Continue to build on grant-tracking improvements



Standardize data storage

Future Planning Recommendations



Expand IT Committee to include a data analytics focus



Create site for documenting data practices



Utilize training materials for annual new staff and refresher training programs



Identify additional support needs for larger departments, such as Police and DPW

Questions?



City of Hyattsville

Data Analytics Consulting and
Evaluation Project

Final Report and Recommendations

March 2026

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Executive Summary

The City of Hyattsville (City) engaged Dewberry Engineers Inc. (Dewberry), to evaluate the current state of data availability for programs and services, identify opportunities for future data collection, and develop a comprehensive framework for data collection and analysis. This report is the culmination of the project and focuses on final recommendations for the City to grow their data analytics capabilities.

Overview of Recommendations

The recommendations outlined in this report are designed to provide the City with next steps for sustained growth of their data analytics initiative. The recommendations are structured into two main subsets: Task-Driven Recommendations and Future-Sustaining Recommendations.

Task-Driven Recommendations

- Create a centralized software licensing repository
- Expand GIS utilization
- Centralize equity data
- Standardize data storage
- Continue to improve grant-tracking

Future-Sustaining Recommendations

- Establish an internal staff-led data analytics resource team
- Create site for documenting data practices
- Implement annual training programs
- Identify additional analytics support needs for larger departments

Expected Outcomes

By adopting these recommendations, the City will be able to more efficiently collect, analyze, and share data. Other expected outcomes of this document include increased data-driven decision making within City departments and improved consistency across data collection and analysis practices. By implementing ongoing training programs and establishing a centralized site for data documentation, the City can foster a culture of collaboration and transparency. Furthermore, the creation of a dedicated analytics resource team will help ensure that processes remain adaptable and responsive to future challenges.

Introduction

This report is the final in a four-part series of reports created by Dewberry for the City to evaluate current data collection and analyses processes as well as develop frameworks and recommendations to improve these processes. Figure 1 shows the order of the four reports.

The first task comprised of interviews with each City department about their current data collection and reporting activities. These interviews culminated in a comprehensive report of the City's current data processes and challenges.

The second report built upon the initial report to provide specific guidance on data collection methods and best practices based upon common challenges and themes identified in department interviews.

The third report provided recommendations on technology tools for data analysis and offered a framework for approaching a new data reporting project.

This final report summarizes recommendations from the previous reports into a single document and makes additional recommendations for the sustainment of the City's data analytics initiative.

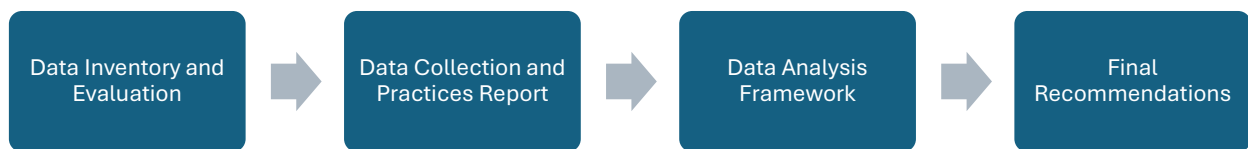


Figure 1: Project Report Order

This report contains two sections:

- The **Project Recommendations** section details recommended activities for the City to sustain and improve data analytics processes.
- The **Next Steps** section provides brief recommendations for actions the City may consider upon completion of this project.

Project Recommendations

Throughout the project, common challenges and opportunities for “quick wins” were identified. These challenges and related recommendations were discussed with the stakeholder team and included in earlier project reports. Additionally, as this project ends, there is a need for recommendations on how to continue to grow data analytics efficiency at the City. Recommendations in this section are consequently divided into two sections:

- Task-Driven Recommendations
- Future-Sustaining Recommendations

The Task-Driven Recommendations section summarizes earlier project recommendations, provides an update on status, and discusses areas for continued focus.

The Future-Sustaining Recommendations section presents opportunities for continued growth of data-driven decisions and improved data collection and analysis processes at the City. These recommendations offer specific, actionable items to implement following the conclusion of this project to ensure continued and sustainable development of the City’s initiative to become more data driven.

Each identified recommendation has a score for effort and expected cost associated with it. The goal of these scores is to help the City understand the staffing and financial impact of implementing these recommendations so they can best budget and plan for future growth. Table 1 provides definitions for each of the scoring criteria.

Table 1: Recommendation Scoring Definitions

	1	2	3
Effort	City staff time to implement will be minimal (<40 hours)	Will require some City staff time to implement (<80 hours)	Will require significant staff time commitment (>80 hours)
Cost	No explicit additional costs to the City for implementation	Some additional new cost to the City for implementation (<\$5000)	Additional costs to the City for implementation (>\$5000)

A total implementation score has been assigned to each recommendation. The total score is defined as *Effort Score* + *Cost Score*, giving a maximum score of 6.

Recommendations with total scores between 2-3 are “quick wins” for the City, whereas higher scoring recommendations will require more resources (cost, effort, or both) for the

City. Table 2, located after the recommendations, plots the placement of all recommendations across these categories.

Task-Driven Recommendations

Earlier reports for the project included recommendations to improve data collection and analytics processes at the City. Below are the primary recommendations from these reports. These recommendations are ordered by total implementation score, so the lower effort and lower cost recommendations appear first. Each recommendation includes reasoning and implementation guidance.

Recommendation	Effort	Cost
Create a centralized software licensing repository	1	1
A central software licensing repository paired with a repeatable software inventory process creates a single source of truth for licenses, renewal terms, and costs. This capability improves annual budgeting processes, reduces overspending, strengthens cybersecurity controls, and increases transparency and service continuity. During interviews with each department, it was noted that different departments have different software licensing agreements. While some processes exist with IT for purchasing software, an accessible repository would eliminate potential duplicate licensing. It will also provide IT oversight of licensing types and ensure compliance with City cybersecurity standards. It is recommended that the software licensing repository live in a SharePoint/Microsoft List and be viewable by all staff but editable only by IT and City leadership. Fields that should be tracked for each software include: • Name of software • Number of licenses/accounts purchased • Current license expiration date • Cost per license • Total cost To initially create this list, each department should provide IT with software information. Then, each year as part of budgeting processes, department leadership and IT can review the list and make revisions based on decisions to extend or remove licensing.		

Recommendation	Effort	Cost
Centralize Equity Data: Create an accessible location for sharing equity data resources and guides	1	1
One of the drivers for the initiation of this project was a goal for the City to evaluate their programs and services with respect to equity in accordance with the City’s updated Equity Plan. In conjunction with the proposed Racial Equity Diversity and Inclusion (REDI) Group, the City should continue to develop internal resources to support equitable decision making. The City-created resources and links to other state and regional resources should live in a SharePoint site or folder accessible to all City staff for viewing. Additionally, as part of this project, an equity dashboard was developed in the City’s AGOL for displaying 2025 Resident Survey results, City infrastructure, and selected demographic information. By making this dashboard available for staff and Council to view, they can better visualize data to aid in decision making. The information in this dashboard should be updated with new resident survey data and demographic data as it becomes available by the GIS team with direction from the REDI Group.		

Recommendation	Effort	Cost
Expand GIS Utilization: Increase the use of GIS technology to support more robust data collection, visualization, and decision-making.	2	2
Through the Community Business and Economic Development (CBED) Department, the City currently employs one full-time and one part-time GIS technician. The GIS team collaborates with select departments for map creation and some application development. This team also manages the City’s Esri ArcGIS Online (AGOL) platform. AGOL supports the sharing of web-based GIS products with specified users and the public. The City pays for a limited number of AGOL user licenses for the GIS team to use to create data and mapping products. A common theme identified during department interviews was the desire and opportunities for increased GIS usage across the City. An initial step to implement greater usage of GIS is investing in 2-3 Mobile Worker licenses for non-GIS staff to access and collect data in AGOL. This would help staff gain familiarity and test data collection methods in the field. Additionally, regular meetings between the GIS team and each department, in particular the Department of Public Works (DPW), can help teams gain familiarity with each other and GIS capabilities. Through this project, a pilot data collection effort between DPW and the GIS team was initiated. This pilot aims to transition paper-based inspections of City stormwater assets to a digital form. Finalizing this pilot through the purchase of Mobile Worker licenses for DPW staff testing will improve the efficiency of data collection and reporting. Initiating this type of effort with other departments, focused on improving a single department challenge should be a replicable model for the GIS team’s interfacing with other departments.		

Recommendation	Effort	Cost
Standardize Data Storage: Implement uniform data storage protocols across all departments.	3	1
The City currently licenses numerous data analysis tools through several technology providers. Detailed training sessions with City staff reviewed the basics of using common Microsoft tools as they are available to all employees through their City accounts. Through conversations with departments, other non-Microsoft tools identified as currently licensed by the City include Google, Smartsheet, and Airtable. Each system can require separate logins and licensing, which introduces administrative overhead, potential lapses in IT password management policies, and other inefficiencies. Since the City provides Microsoft licenses to all employees, it is recommended to consolidate data collection and analysis efforts to Microsoft tools where possible. The effort to consolidate data will require concentrated effort from select teams and departments who have been using outside systems for tracking data. The first report for this project details different data sources that each department reports on. The City should annually review department data tools and the City’s Microsoft agreement to set timelines for migrating content to Microsoft. Additionally, in the Data Collection and Practices Report, recommendations for the prioritization of files to be migrated were presented. These include prioritizing the movement of files containing resident or otherwise sensitive information to IT-approved solutions like Microsoft that meet City data security requirements.		

Recommendation	Effort	Cost
Continue to improve grant-tracking processes leveraging the Grants Manager	3	1
During interviews with City departments, staff reported challenges understanding grant linkages to ongoing projects, roles in the grant tracking processes, and difficulty viewing information about grants. Consequently, an early recommendation of this project was the hiring of a Grants Manager to oversee and coordinate the grants application and awarded grant tracking processes. Since the presentation of this recommendation, a Grants Manager has been onboarded, and this individual is gaining familiarity with City grant processes. To further streamline grant tracking and coordination, the City should continue to utilize the new Grants Manager to develop processes, create workflow diagrams, and lead department-level sessions to ensure all parties involved understand their role in grants management. Also important for improved processes is the centralization of grant-related tracking tools so staff can efficiently access and view information about awarded grants. The Grants Manager is currently working to familiarize staff with a central SharePoint location that houses grant information.		

Future-Sustaining Recommendations

This section presents recommendations designed to equip the City with strategies for advancing sustainable practices that support the ongoing development of data analytics and data-driven decision making. These recommendations are ordered by total implementation score, so the lower effort and lower cost recommendations appear first.

Recommendation	Effort	Cost
Create site for documenting data practices	1	1
This project resulted in four reports and two in-depth training guides for data collection and data analytics. These documents should be stored in a City SharePoint site or centrally located online folder for continued access by all staff members. Beyond storing the documents and guides created during this project, an early project recommendation had been centralizing standard City data processes in a location accessible for all staff. The documentation and central storage of data resources will ensure the continued implementation of the strategies recommended throughout this project and any future efforts. These standard City data processes may include guides on how to get City population and demographics information, or who to consult from the City team for counts of programs or businesses, for example. By centralizing this information, staff can more consistently report key data points about the City in grant applications, City Council presentations, and other communications.		

Recommendation	Effort	Cost
Establish internal data analytics resource team: Expand City’s existing IT Committee to include a data analytics focus	2	1
Throughout this project, the City stakeholder team has provided Dewberry with valuable insights about City operations and current data collection and analytics challenges. In order to continue to drive progress with this initiative, some form of this group needs to continue to exist. There are several options for “formalizing” this team. One option is to have this group exist within the IT Committee, instead of starting a new data analytics committee. Regardless of exact team structure, activities of this team should include: • Decide next steps towards advancing these recommendations • Continue to define the City’s vision for data analytics • Annually assess progress towards vision and challenges departments are facing • Serve as a resource for other staff with data collection and analysis questions This group can help the City stay accountable towards this project’s initial goals and will continue to ensure the City’s investment in data and analytics process improvements for City reporting.		

Recommendation	Effort	Cost
Implement annual training programs on data collection and analysis for new staff and refreshers for all staff	2	2
Four hours of training materials on basic data collection and visualization techniques using Microsoft tools have been created for the City as part of this project. Using these materials, Dewberry held in-person training sessions with staff across departments at the City. These training courses helped develop a common understanding across staff of tools like Excel, SharePoint, and Power BI. As new staff are onboarded, offering this training once a year will help continue to ensure that all staff have a basic understanding of common data tools and processes. Additionally, encouraging existing staff to participate or even lead these annual training courses can help reinforce data best practices. The City may also want to explore additional virtual training opportunities on Excel and other Microsoft products that are available through Neogov to include as onboarding training materials for new staff and annual training for existing staff. It is recommended the City continue to offer some type of group, instructor-led training for new hires to support real-time feedback and Q&A from staff to enhance understanding and learning of methods and tools.		

Recommendation	Effort	Cost
Identify additional analytics support needs for larger departments with greater data reporting needs, such as the Police and Public Works Departments.	3	3
This project focused on assessing current data practices and identifying opportunities to strengthen data collection and analysis. Each department was interviewed as part of this process and training and recommendations aimed at engaging all departments throughout the project. Recommendations seek to be broadly applicable to all City operations and are not targeted at specific departments. However, departments do not have even numbers of staff, data, and reporting needs. During interviews, it was evident that groups such as the Police Department and DPW have significant reporting requirements and manage particularly public-facing projects and responsibilities for the City. Consequently, additional support for these groups can help increase efficiency and provide more transparency to Council and the public on department activities. It is recommended that this additional support be temporary and targeted, with an emphasis on assessing existing workflows and collaborating with staff to develop sustainable reporting templates and processes that can be managed without ongoing external assistance.		

Recommendation Scoring Matrix

Table 2 visualizes each recommendation’s relative implementation effort and cost to help prioritize quick wins versus longer-term investments. The cells in green indicate “quick win” recommendations – recommendations that require relatively little cost and effort to implement. Cells in light blue designate recommendations that will require some investment, either as relatively greater staff effort or as costs to implement. Cells in orange indicate greater investment recommendations that will require staff effort and costs to implement.

Table 2: Cost vs Effort Scores of Recommendations

		EFFORT		
		1	2	3
COST	1	- Create software licensing inventory - Centralize Equity Data - Create site for documenting data best practices	Establish Data Analytics Resource team	- Standardize data storage - Continue to improve grant-tracking
	2		- Expand GIS Utilization - Implement annual training programs	
	3			Additional analytics support for departments

Next Steps

This project has established a foundation for the City to build upon to continue to support equitable and evidence-based decision-making. Significant work has been done to evaluate and inventory existing department reporting workflows and summarize findings and recommendations in a series of targeted reports. The City has already begun acting on these recommendations and has made real change to their workflows to increase efficiency and methods for data collection and analysis.

The recommendations in this report provide next steps the City can take to sustainably grow this initiative. Immediate next steps from these recommendations should include identifying the members of data analytics resource team and convening this group to decide implementation timelines and accountability measures for the remaining recommendations.

The "quick win" recommendations highlighted green in Table 2 are likely the most time- and cost-efficient to implement promptly and should be considered for action this year. However, the City should still look to prioritize some of the larger investment recommendations in the near-term to capitalize on the work undertaken in this project. For example, this project and the City's ongoing engagement of Esri, the GIS technology provider, position the City to quickly make significant gains in efficiency of field data collection. Additionally, the data reporting inventory and evaluation completed during this project provides a recent source of information to build upon for department-specific support.

Ultimately, this project identified the progress and next steps for the City's data-driven decision-making initiative. It highlights the evaluation of current reporting workflows and the implementation of targeted recommendations to enhance efficiency and data collection. This report emphasizes the importance of immediate actions such as establishing a dedicated data analytics team and prioritizing "quick win" projects, while also encouraging continued investment in larger, impactful changes to sustain and expand the initiative's success. Coming out of this project, the City is well positioned to continue to grow this initiative.

City Council
March 23, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Proclamations

Item Title:
Autism Awareness Day

Suggested Action:
I move that the Mayor and Council adopt a proclamation celebrating April 2, 2026, as World Autism Awareness Day and April as Autism Acceptance Month in the City of Hyattsville.

Legal Review Required?
N/A

Summary Background:
April is internationally recognized as World Autism Awareness Month and April 2 as World Autism Acceptance Day. The recognition and celebration during April brings awareness and encourages communities to develop improved resources for individuals who live with autism and their families.

Next Steps:
Adopt the proclamation designating April 2, 2026, as Autism Awareness Day.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend support.

Community Engagement:
Recognition throughout the City of Hyattsville.

Strategic Goals:
Goal 5 – Strengthen the City’s Identity as a Diverse, Creative, and Welcoming Community

CITY OF HYATTSVILLE

PROCLAMATION

CELEBRATING APRIL 2, 2026, AS WORLD AUTISM AWARENESS DAY AND APRIL 2026 AS AUTISM ACCEPTANCE MONTH IN THE CITY OF HYATTSVILLE

The City of Hyattsville proclaims April 2nd, 2026 to be World Autism Awareness Day and the entire month of April 2026 to be Autism Acceptance Month, which is a time to celebrate the unique perspectives of those living with autism spectrum disorder (ASD); promoting greater opportunities for autism inclusion and awareness so that individuals with autism can live full lives.

WHEREAS, autism is characterized by the National Institute of Health (NIH) as a neurological and developmental disorder that affects how people interact with others, communicate, learn, and behave; and

WHEREAS, according to The Autism Society, autism is the fastest-growing developmental disorder in the United States with 1 in 44 children diagnosed with autism spectrum disorder, totaling over 5 million young people and adults; and

WHEREAS, encouraging broader acceptance and understanding can result in improved opportunities for individuals with autism to access quality education, employment, housing, and health care; and

WHEREAS, annually the City of Hyattsville celebrates April as Autism Acceptance Month, beginning with the United Nations sanctioned World Autism Awareness Day on April 2, with the purpose of advocating, educating, and encouraging communities to develop improved systems for families and individuals living with autism;

NOW, THEREFORE BE IT RESOLVED, that the City of Hyattsville recognizes April 2nd, 2026, as World Autism Day and April as Autism Acceptance Month in honor of building more inclusive and supportive experiences for individuals with autism and their families.

Robert Croslin
Mayor, City of Hyattsville

March 23, 2026



City Council
March 23, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Proclamations

Item Title:
National Public Health Week

Suggested Action:
I move the Mayor and Council adopt the proclamation designating April 6-12, 2026, as National Public Health Week in the City of Hyattsville.

Legal Review Required?
N/A

Summary Background:
National Public Health Week is an annual, national campaign to recognize and raise awareness about the importance of public health.

Next Steps:
Adopt the proclamation designating April 6–12, 2026, as National Public Health Week in the City of Hyattsville.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend support.

Community Engagement:

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

CITY OF HYATTSVILLE

PROCLAMATION

DECLARING APRIL 6 – 12, 2026, AS NATIONAL PUBLIC HEALTH WEEK IN THE CITY OF HYATTSVILLE

National Public Health Week is an annual, national campaign to recognize and raise awareness about the importance of public health.

WHEREAS, public health is defined as the science of protecting and improving the health of people and their communities; and

WHEREAS, the theme for National Public Health Week in 2026 is “Ready. Set. Action!”, emphasizing how public health has improved our daily lives, safeguarded our families, expanded our life spans, and strengthened our communities; and

WHEREAS, the City regularly promotes resources and programming for Hyattsville residents to lead healthier lifestyles with support from the Community Services Department and the Health, Wellness, and Recreation Committee.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the City of Hyattsville proclaim April 6 – 12, 2026, as National Public Health Week to encourage residents to make better health decisions, in April and year-round.

Robert Croslin

Mayor, City of Hyattsville

March 23, 2026



City Council
March 23, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Appointments

Item Title:
Appointment to the Education Advisory Committee

Suggested Action:
I move the Mayor and Council appoint Danielle Sykes (Ward 5) to the Education Advisory Committee for a term of two (2) years ending March 23, 2028.

Legal Review Required?
N/A

Summary Background:
See the attached application. The staff liaison will reach out about the next scheduled meeting.

Next Steps:
The staff liaison will reach out about the next scheduled meeting.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend support.

Community Engagement:
Committee meetings are open to the public, and all are encouraged to attend. Agendas are posted to the City's website.

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

City of Hyattsville Board, Committee, and Commission Application

01/04/2026 9:13 PM (EST)



City of Hyattsville Board, Committee, and Commission Application

Application Date	01/04/2026
First Name	Danielle
Last Name	Sykes
Preferred Pronouns	She, her, hers

Committee Stipend Program - Members Receive a Stipend of \$40 per Meeting Attended

Upon appointment to a committee, you are automatically enrolled into the stipend program but in order to receive your payment you must complete and submit a W-9 form. The W-9 form will be emailed to committee members upon confirmation of your appointment.

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Audit Committee (a majority of the voting committee members must be residents of the City)
- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one-non City resident appointment)

What Ward do you live in?	Ward 5
City	W. Hyattsville
State	MD

Do you currently serve on this committee and are applying for re-appointment?	No
---	----

Board/Committee of Interest - First Choice	Education Advisory Committee
Board/Committee of Interest - Second Choice	Race and Equity Task Force

[Education Advisory Committee](#)

[Race and Equity Task Force](#)

Please select your ward from the drop down list below.	Ward 5
--	--------

Please provide a brief background I am dedicated school counselor in Montgomery County but looking to support

statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.

educational initiatives in the county I live in. I'm relatively new to the state and interested in supporting and advocating in the city I live in.

Signature Date01/04/2026

City Council
March 23, 2026

Submitted by: Dealon Lacroix

Submitting Department: Department of Public Works

Agenda Section: Consent Items

Item Title:

Lower Ward 1 Resiliency Projects Support

Suggested Action:

I move that the Mayor and Council authorize an expenditure to the Low Impact Development Center (LIDC) in an amount not to exceed \$103,100 for continuing coordination and project management for the Lower Ward 1 Resiliency Projects under their existing contract with the City.

Legal Review Required?

N/A

Summary Background:

In 2017, the City of Hyattsville obtained funding from the Maryland Department of Natural Resources Community Resiliency Grant Program to address flooding within Lower Ward 1. This includes the area surrounding Hyattsville's Department of Public Works facility, the CSX railroad, and some older neighborhood communities with dead end streets. It is situated near the confluence of the Northeast and Northwest branches of the Anacostia River. Existing grey stormwater infrastructure is limited, and localized flooding is common after storm events. This study was presented and adopted by Council in late 2019.

In 2020 the City received funding from the Maryland Department of Natural Resources to construct the first project. This project was a submerged gravel wetland at the intersection of Charles Armentrout Drive and 42nd Place.

In 2022 the City was informed that it would receive federal EPA funding to complete the design of 8 more projects within Lower Ward 1.

In December 2025, the EPA released funding for these projects.

In 2026, Council approved an extension of LIDC's existing contract through the end of the calendar year to allow time to complete their work on these projects. LIDC has been coordinating with the various consultants and contractors working on these projects and will continue to assist the City with ongoing engineering, technical, and project support.

Next Steps:

Issue Purchase Order

Fiscal Impact:

NTE \$103,100

City Administrator Comments:

Community Engagement:

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community



February 19, 2026

Lesley Riddle
Department of Public Works
City of Hyattsville
4633 Arundel Place
Hyattsville, Maryland 20781

Subject: Lower Ward 1 Additional Support

Dear Ms. Riddle,

The LID Center is pleased to submit the following estimate to continue and expand technical support services for the Lower Ward 1 project. The original Purchase Order dated April 15, 2023 established ongoing engineering, technical review, grant reporting, and coordination services for this effort. This estimate is intended to continue those services and provide expanded construction-phase and field support as the project advances. Services will be provided on an as-needed basis and under the direction of the Hyattsville Department of Public Works (DPW).

Under this task order, the LID Center will provide ongoing engineering, technical, and project support to the Hyattsville Department of Public Works (DPW) on an as-needed basis and as directed by DPW staff. Services will include technical review, grant compliance support, contractor coordination, field presence during active construction, and related documentation. The total cost of services will not exceed \$103,010 without prior written approval.

LID Center Scope of Work

	Activity/Task Description	Costs
1	Continuation of Technical and Project Support – Ongoing engineering and project assistance, including grant reporting and documentation; technical and design reviews; permit support; responses to RFIs; construction estimate review; and coordination with DPW staff and funding partners.	\$51,130
2	Construction-Phase Support and Field Coordination – Field presence during active construction; site visits (anticipated 2–3 per week during peak construction); contractor coordination; schedule review; invoice review and recommendation; review of quantities and pay applications; as-built documentation coordination; and ongoing communication among DPW, consultants, and contractors.	\$51,880

Key Assumptions

- Services will be performed on an as-needed basis and under the direction of DPW staff.
- Site visits will increase during active construction periods and may include multiple visits per week.

- Construction-phase support includes field observation, coordination, documentation review, and technical assistance but does not constitute full construction management services.
- Time and expenses may shift between tasks based on DPW priorities; however, total compensation will not exceed \$103,010 without prior written approval.
- Work is anticipated from Notice to Proceed through December 31, 2026.

Direct Expenses and Billing

Direct expenses such as printing, travel, and supplies will be billed at cost. Mileage will be reimbursed in accordance with the prevailing IRS standard mileage rate at the time of travel. All time and expenses will be tracked and invoiced monthly.

Rate Schedule

This estimate is based on the LID Center's current FY26 hourly rates. Should the task order extend beyond June 30, 2026, updated rates will apply beginning July 1, 2026, consistent with the LID Center's annual rate adjustment policy.

Ownership of Reports and Documents

All reports and documentation prepared for or by the LID Center under this Scope of Work shall remain property of the LID Center until invoices for the Services are paid in full. All backup documents (i.e. field notes, internal calculations, drafts, etc.) shall remain property of the LID Center.

Upon payment in full for Services, the City of Hyattsville shall use the LID Center's reports and documentation only for the originally intended purpose for which they were prepared. Hyattsville shall not transmit, copy, reproduce, or otherwise transfer the work product to a third party for use without the express prior written consent of the LID Center. If the LID Center's work product is subsequently used, transferred, or modified by Hyattsville without prior written consent, Hyattsville agrees to indemnify and hold the LID Center harmless from any and all liability, claims, or damages arising from such use.

If you have any questions or would like to discuss the scope further, please contact me and/or Charlie Griffith.

Respectfully,



Emily Clifton
Executive Director
Low Impact Development Center, Inc.

Cc: Dealon Lacroix | Hyattsville DPW
Megan Blakeslee, Charlie Griffith | LID Center

City Council
March 23, 2026

Submitted by: Reggie Bagley
Submitting Department: Finance
Agenda Section: Consent Items

Item Title:

FY26 Budget Amendment: Special Revenues Funds Appropriation of National Opioid Settlement Funds

Suggested Action:

I move that the Mayor and Council amend the FY26 Special Revenues Funds Budget to appropriate \$33,975.64 in National Opioid Settlement Funds. These funds can only be used to serve the purpose of Opioid Remediation as set forth in the National Opioid Settlement Agreement and the State of Maryland Opioid Subdivision agreement with local jurisdictions.

Legal Review Required?

Completed

Summary Background:

The City of Hyattsville participated in a national class action lawsuit against manufacturers and distributors. The settlement negotiations with Johnson & Johnson, Amerisource Bergen, Cardinal Health, and McKesson have resulted in national settlements that will be distributed to states, subdivisions, counties, and municipalities annually as settlements are reached and according to the terms of the agreements.

Currently, the City has \$33,975.64 to date. Funds may only be utilized for opioid remediation, defined as the following: Care, treatment, and other programs and expenditures (including reimbursement for past such programs or expenditures, including amounts paid to any governmental entities for past expenditures or programs) designed to address the misuse and abuse of opioid products, to treat or mitigate opioid use or related disorders, or mitigate other alleged effects of, including those injured as a result of the opioid epidemic. Qualifying expenditures may include reasonable related administrative expenses.

The City plans to utilize the funding received for the following items and activities:

1. Continue to grow and develop the Narcan training program. This has expanded into the City serving as a pilot for the Prince George's County, offering Narcan training in Spanish. The goal is to increase access and treatment in our Spanish-speaking community. The City may offer stipends for those staff members who take the training and teach the classes.
2. Partnership with PGHD and FUMC to participate in National Drug Takeback Days.
3. Implement Hyattsville Cares days in various troubled areas of our community where information and referrals to resources will be made available to disadvantaged populations. Resources will include addiction recovery, substance abuse counseling, and holistic wrap-around services.
4. The City has been working with the Prince George's County Health Department and intends to participate in their subcommittees currently being established. Our goal is to capitalize on partnerships and identify other best practices to ensure outreach, education, access, and prevention.

Next Steps:

Amend the FY26 Special Revenue Funds Budget and appropriate \$33,975.64 in National Opioid Settlement Fund

Fiscal Impact:

Increase the FY26 Special Revenues Funds Budget by \$33,975.64

City Administrator Comments:

Recommends support.

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

City Council
March 23, 2026

Submitted by: Jeff Ulysse, Chloe Kauffman

Submitting Department: Community, Business, and Economic Development

Agenda Section: Action Items

Item Title:

2026-2031 City of Hyattsville Strategic Plan: Stepping Forward

Suggested Action:

I move the Mayor and City Council adopt the 2026-2031 Hyattsville Strategic Plan titled "Stepping Forward" as presented, which establishes the City's priorities, goals, and strategies to guide policy decisions and departmental work plans.

Legal Review Required?

N/A

Summary Background:

The 2026-2031 Strategic Plan involved extensive research and data synthesization along with insightful Council, community, and staff input and feedback. Stakeholder involvement allowed the staff to create a reflexive and aspirational plan that our community can be proud of. After several years of hard work, the Community, Business, & Economic Development (CBED) Department, along with others, have ushered the Plan into its final phase. The Strategic Plan shall be taken before Council as an action item for approval.

Next Steps:

Fiscal Impact:

City Administrator Comments:

Recommend approval. This plan is essential for establishing a clear, mid and long-term vision and directions for the City of Hyattsville. The CBED staff worked hard to ensure it was inclusive of input from city leadership, residents, businesses and stakeholders.

Community Engagement:

The City solicited public feedback in a variety of ways, including in-person and virtual meetings as well as online surveys.

Strategic Goals:

Goal 4 – Foster Excellence in all City Operations



STEPPING FORWARD ↗

2026-2031 STRATEGIC PLAN • CITY OF HYATTSVILLE

Adopted February 2026

Prepared by the Hyattsville
Department of Community,
Business, and Economic
Development







ACKNOWLEDGEMENTS

The City of Hyattsville Strategic Plan was developed through insight, participation, and collaboration from many individuals and organizations invested in the future of our community. We thank the residents, business owners, community partners, and stakeholders who shared their views through surveys, meetings, workshops, and other engagement activities. Their input shaped the priorities and strategies in this plan.

The Mayor and City Council provided leadership, guidance, and oversight throughout the planning process. We acknowledge the following elected officials for their service and contributions:

Mayor

Robert S. Croslin

CITY COUNCIL

Ward One

Greg Barnes
Joanne Waszczak

Ward Two

Emily Strab
Danny Schaible

Ward Three

Gopi Dhokai
Kareem Redmond,
Council Vice President

Ward Four

Michelle Lee
Edouard Haba

Ward Five

Kelson Nisbett
Joseph Solomon,
Council President

City staff across departments provided technical expertise, institutional knowledge, and commitment that shaped both the vision and implementation framework of this plan. Special thanks to the executive leadership of the City Administrator, Tracey Douglas, along with the Strategic Advisor, Suzanne Ludlow, and the Community, Business, & Economic Development Department for coordinating plan development, supporting public outreach, and managing analysis. We also recognize the contributions of consultants and designers who supported engagement, research, and document preparation.

This Strategic Plan reflects shared commitment to Hyattsville's growth, equity, and quality of life. Its success will depend on continued cooperation among elected officials, staff, residents, and partners as the City advances from planning to implementation.



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LETTER FROM THE MAYOR

Dear Hyattsville Community,

On behalf of the City Council, I am pleased to share with you the 2026-2031 Strategic Plan for the City of Hyattsville.

This plan was developed in collaboration with our residents, businesses, and staff to help identify and prioritize key strategic outcomes and goals. This document outlines our focused direction for the City's future, and the path we intend to take to get there. The Plan embodies Hyattsville's firm commitment to inclusion and belonging.

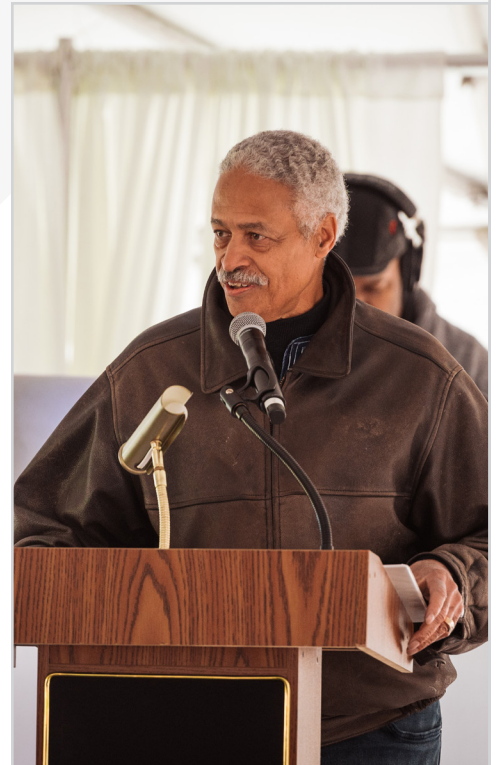
Being successful in these activities requires thorough, thoughtful, and results-oriented planning. Within each pathway, you'll find goals and strategies to be achieved over the next five years. This plan is a roadmap for moving the City forward, a work plan for staff, and guidance for the City Council's prioritization of expenditures.

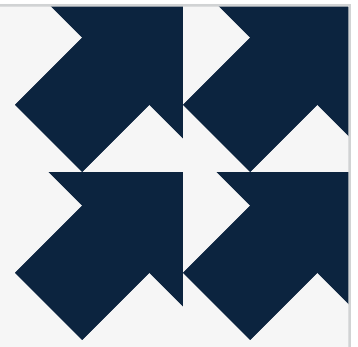
Hyattsville is a unique and welcoming place. I'm encouraged by how this Plan embodies the distinct spirit of our community. I hope you will agree we have much to celebrate, but there is still much work to be done.

I am excited to step forward on this journey with you and shape a future we can be proud of.

With Best Regards,

Robert S. Croslin
Mayor, City of Hyattsville





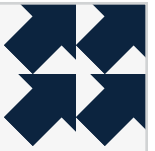
CITY PROFILE



Who we are

The City of Hyattsville, located in Prince George's County, Maryland, is a vibrant, diverse, and thriving community, home to approximately 21,000 residents. Incorporated in 1886, the City operates under a municipal government that provides essential services, including Public Works, Community Services, Police, and Community Development. The City's departments work together to ensure public safety, maintain infrastructure and green spaces, and support local businesses and residents.

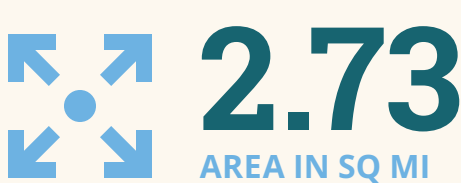
Ideally situated just minutes from Washington, D.C., Hyattsville offers excellent connectivity through major roadways, bike trails, and two Metro stations, making it an accessible and prosperous hub within the region. The City is known for its welcoming atmosphere, strong arts presence, and commitment to environmental sustainability. Murals and public art are common throughout the community, reflecting the City's creative flair and establishing Hyattsville as a key anchor of the Gateway Arts District. The City also features an extensive network of trails and parks, including Driskell Park, a centerpiece for recreation and community events. With direct access to the Northwest Branch Trail, the Rhode Island Avenue Trolley Trail, and other bike-friendly routes, residents enjoy active connections to neighboring communities and downtown D.C.



CITY PROFILE (CONTINUED)

Hyattsville's identity is also shaped by its mix of historic neighborhoods, modern housing, and walkable commercial corridors. Local businesses and diverse dining options sit alongside larger retailers, creating a balance between small-town character and regional convenience. This blend of arts, culture, green spaces, and connectivity makes Hyattsville a unique and attractive place to live, work, and visit.

The City of Hyattsville is governed by the Mayor, who is elected at large, and ten City Council members elected in pairs from each of the City's five wards. Hyattsville operates under a Council-Manager form of government, in which the Mayor and Council appoint a City Administrator. The City Administrator supervises the Deputy City Administrator and seven Department Directors. Together, they execute the City Council's policies and priorities and oversee the day-to-day administration, services, and operations of the City.



MILES OF
TRAILS **5.6**

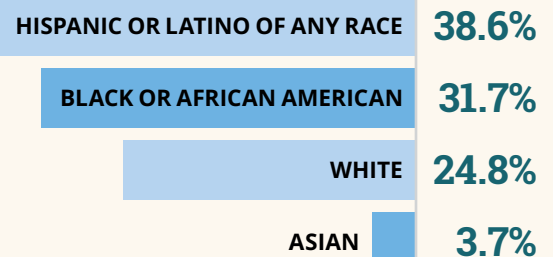


21,187
POPULATION

MEDIAN
HOUSEHOLD
INCOME
\$84,763

MEDIAN
AGE
33 YRS

RACE & ETHNICITY



2020 CENSUS



VISION & VALUES

2026 - 2031 Strategic Plan Vision Statement

The 2026–2031 Strategic Plan aims to foster a vibrant community where every resident feels safe, connected, and supported. The Plan champions lively neighborhoods, reliable infrastructure, environmental stewardship, thriving local businesses, affordable housing, and exceptional public services rooted in community values.





2026 - 2031
Strategic Plan Values



LIVABILITY

Represents Hyattsville's dedication to creating a safe, welcoming, and enjoyable environment where residents can thrive and feel at home.



INCLUSIVITY

Honors Hyattsville's distinct character and diverse culture, while embracing the full range of experiences, identities, and voices within the community.



PROSPERITY

Prioritizes a successful community with a strong, diverse, local economy, upheld by quality municipal services.



CONNECTIVITY

Reflects the City's commitment to fostering strong links between people, places, and opportunities, ensuring residents, businesses, and visitors can easily engage with one another and access the resources they need.



ACCESSIBILITY

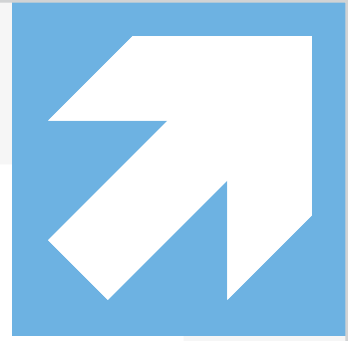
Ensures that everyone, regardless of ability, background, or circumstance, can fully participate in the life of the city and access its opportunities.



SUSTAINABILITY

Embodies the City's commitment to preserving the natural environment, responsible growth, and long-term resilience for future generations.

THE PLANNING PROCESS



Methodology

The City of Hyattsville launched its Strategic Planning Process in 2022 to develop a plan that modernizes city operations and addresses a wide range of social, economic, and cultural priorities, ensuring the City's long-term vitality and livability.

To ensure the Plan accurately reflects Hyattsville's diverse community, City staff engaged residents, businesses, and other stakeholders throughout the process. Community input was gathered through more than 60 interviews with stakeholders across sectors, two in-person and two virtual prioritization sessions, and two online surveys, which together reached more than 300 participants. After the draft Plan was completed, the City hosted a community feedback session to gather additional input before finalizing the document. These efforts provided the community with meaningful opportunities to weigh in on priorities, resource allocation, and the goals of the Strategic Plan. City staff and Councilmembers also participated, aligning departmental goals with community priorities and reinforcing the City's commitment to inclusive decision-making.





STAKEHOLDER ENGAGEMENT RESULTS

Overview

The City reviewed and synthesized input from all community engagement activities to identify the priorities and themes guiding the formation of the Strategic Plan.

Feedback from interviews, prioritization sessions, city-sponsored small business roundtables, online surveys, and departmental meetings was documented and analyzed to capture both shared and distinct perspectives across stakeholder groups. The results of this analysis revealed several throughlines that reflect the community's vision and concerns.



STRUCTURE OF THE PLAN



PATHS

are the broader themes that organize the Plan, framing the City's priorities around the issues that matter most to the community.

GOALS

represent the specific outcomes the City aims to achieve within each path of the Strategic Plan. They provide clear direction, ensuring that the City's vision and values are translated into meaningful progress. Each goal reflects the community's input, aligns with the City's long-term priorities, and serves as a guide for allocating resources and measuring success over time.

STRATEGIES

then identify the concrete steps the City will take to achieve those goals. They outline the actions, initiatives, and partnerships needed to move from vision to implementation, making the Plan both practical and accountable.

PATHS TO SUCCESS



Safe & Inviting City



Growing & Thriving Economy



Excellence in Municipal Services



Housing & Livable Neighborhoods



Dependable Infrastructure



Sustainable Natural Environment



Community Character

SAFE & INVITING CITY

Objective

To create a forward-looking city by modernizing public safety systems, enhancing emergency preparedness, and strengthening community confidence.

Goals & Strategies

ENHANCE LIGHTING, VISIBILITY, AND ART IN THE DESIGN OF PUBLIC SPACES TO IMPROVE BOTH REAL AND PERCEIVED SAFETY.

- Implement and upgrade lighting and visibility infrastructure to address gaps, especially in parks, alleys, transit stops, and corridors with heavy foot traffic, based on an existing study.
- Incorporate Crime Prevention Through Environmental Design principles into new and existing public spaces.
- Install clear signage and wayfinding to make public areas more navigable and welcoming.

LIVABILITY



PROSPERITY



ACCESSIBILITY



SAFE & INVITING CITY (CONTINUED)

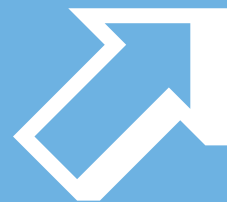
IMPROVE EMERGENCY PREPAREDNESS AND RESILIENCE.

- Finalize and share the City's Emergency Operations Plan aligned with regional and national frameworks.
- Grow membership and train community members to be a part of the Gateway Community Emergency Response Team.
- Conduct relevant safety trainings for City staff and community members.
- Develop and distribute clear, bilingual emergency preparedness materials and training.
- Coordinate with schools, The Mall at Prince George's, and other facilities to serve as resiliency centers.

STRENGTHEN PUBLIC SAFETY AND BUILD TRUST THROUGH VISIBILITY, TRANSPARENCY, AND COLLABORATION.

- Continue to practice guardianship policies and partnerships that reflect best practices in public safety.
- Maintain and broaden visibility through partnership with local organizations, proactive outreach, and open communication.
- Explore collaborating with other regional police agencies to reduce the burden of fiscal and staff limitations, including joint training, dispatching, and recruiting operations.
- Ensure that the technology supporting public safety aligns with best practices.





PATHS TO SUCCESS

GROWING & THRIVING ECONOMY

Objective

To support economic development by prioritizing a community-centered approach that fuels entrepreneurship, business growth, and workforce development; cultivating vibrant commercial corridors that respond to and capitalize on Hyattsville's evolving economic landscape.

Goals & Strategies

DEVELOP AND IMPLEMENT AN ECONOMIC DEVELOPMENT STRATEGIC PLAN WITH A CORE FOCUS ON PLACEMAKING TO ENHANCE BUSINESS GROWTH, ATTRACTION AND RETENTION.

- Work with county and local agencies to expand resources for entrepreneurs; support start-ups, grow the local workforce, and create opportunities for historically marginalized business owners.
- Enhance the City's business retention and expansion program with biennial surveys to stay informed on local trends, challenges, and opportunities, and improve communication with businesses.
- Establish strategic partnerships with local and regional organizations that focus on business development, including the University of Maryland, further expanding accessibility to resources, professional connections, and knowledge.
- Update and promote the "How to Start a Business" guide to help aspiring entrepreneurs navigate the process.

LIVABILITY



PROSPERITY



CONNECTIVITY





GROWING & THRIVING ECONOMY (CONTINUED)

BUILD STRONG PARTNERSHIPS WITH BUSINESSES IN ALL THREE INVESTMENT AND DEVELOPMENT ZONES, ENCOURAGING RESIDENTS AND VISITORS TO SHOP, DINE, PLAY, AND WORK LOCALLY.

- Organize a local business working group that collaborates to support a healthy business community.
- Develop targeted promotional campaigns and materials that highlight local businesses, share their stories, and connect them with the wider community.

EXPAND ADULT AND CONTINUING EDUCATION PROGRAMS, ALONG WITH TARGETED CAREER TRAINING INITIATIVES, TO CREATE PATHWAYS FOR UPWARD MOBILITY, CONNECTING RESIDENTS TO QUALITY EMPLOYMENT OPPORTUNITIES.

- Partner with local colleges, trade programs, and employers to offer skill-building workshops and apprenticeships.
- Establish partnerships to host job and career fairs and provide career development information at city events to connect residents to employment opportunities.

PROMOTE TRANSIT-ORIENTED DEVELOPMENT THAT FOSTERS VIBRANT, WALKABLE NEIGHBORHOODS, CONNECTING COMMUNITY MEMBERS TO JOBS, HOUSING, SERVICES, TRANSIT, AND OTHER AMENITIES.

- Identify and promote areas near Metro, MARC, and major bus routes for higher-density, mixed-use development that supports local businesses and housing diversity.
- Partner with transit agencies and developers to improve station areas and enhance accessibility.
- Create a Bus Stop Improvement Plan, informed by best practices and stakeholder engagement, to guide recommendations for WMATA and other transit agencies, including the placement of bus shelters and other stop enhancements.



EXCELLENCE IN MUNICIPAL SERVICES

Objective

To effectively leverage emerging tools and best practices that produce high-quality City operations, building public trust through responsive and transparent governance.

Goals & Strategies

ENSURE TRANSPARENT, ACCESSIBLE, AND RESPONSIVE GOVERNANCE.

- Implement new and existing tools that support the community's access to decision-making.
- Promote and practice the responsible use of technology.
- Provide timely, clear, accessible, and responsive communications on a variety of platforms, including bilingual materials.
- Use data and feedback to improve communications, services, and outreach to underserved groups.
- Actively seek community input in strategic planning and decision-making.

PROSPERITY



CONNECTIVITY



ACCESSIBILITY



SUSTAINABILITY



EXCELLENCE IN MUNICIPAL SERVICES (CONTINUED)

PROMOTE EQUITY AND EXCELLENCE IN CITY OPERATIONS.

- Implement the City's Race and Equity Plan to ensure inclusive practices and address disparities.
- Train staff, City Council, and committees in equity practices and integrate equity tools in all operations.
- Develop easy-to-use data resources to guide equitable policy decisions.
- Maintain a zero tolerance for identity-based and other forms of discrimination and harassment.
- Support Hyattsville's public-facing workforce to ensure high-quality community services, including waste pickup, snow removal, code enforcement, youth and family services, and more.

IMPROVE ACCOUNTABILITY AND TRANSPARENCY IN FINANCIAL MANAGEMENT.

- Create a clear, understandable budget document and capital improvement plan.

- Ensure audits are timely and transparent.
- Maintain strong fiscal stewardship through accurate financial record-keeping and responsible spending to prevent waste and strengthen trust.
- Routinely engage the City Council and broader community to strengthen understanding of the budget planning process while ensuring the community has a voice in reviewing and prioritizing public spending.
- Responsibly invest in City infrastructure to maintain quality services and support growth.
- Pursue diverse funding sources to reduce reliance on any single stream and strengthen financial stability.

SUPPORT A HIGH-PERFORMING CITY WORKFORCE.

- Invest in employee development, recognition, and well-being.
- Expand the use of technology and best practices, such as Geographic Information Sciences (GIS), to improve efficiency.





PATHS TO SUCCESS

HOUSING & LIVABLE NEIGHBORHOODS

Objective

To promote inclusive housing and development by implementing strategies that close gaps in housing availability, support diverse housing types, expand homeownership opportunities, and advance housing affordability.

Goals & Strategies

INCENTIVIZE AFFORDABLE, HIGH-QUALITY HOUSING FOR ALL RESIDENTS.

- Create affordable housing programs to meet the needs of low and moderate-income households.
- Partner with county, state, and nonprofit housing agencies to fund and implement affordable housing tools.
- Develop clear outreach materials to help residents understand and access affordable housing resources.

ADVOCATE FOR TENANTS' RIGHTS AND SUPPORT IMPROVED CONDITIONS FOR RENTERS.

- Provide input on and work with the County as they develop their rent stabilization program and ensure it meets the City's needs.
- Provide outreach and education materials to tenants and landlords about local, county, and state support programs.

LIVABILITY



INCLUSIVITY



CONNECTIVITY



ACCESSIBILITY





HOUSING & LIVABLE NEIGHBORHOODS (CONTINUED)

ADDRESS EXISTING DISPARITIES IN HOMEOWNERSHIP RATES.

- Promote equitable access to homeownership by addressing systemic barriers and developing first-time homebuyer resources informed by best practices.
- Partner with housing agencies and nonprofits to expand funding and assistance programs.
- Target outreach to historically marginalized, first-time homebuyers, as identified in the City of Hyattsville Equity Plan and the 2021 Housing Action Plan, with clear information about available programs and assistance.

PURSUE IMAGINATIVE, AFFORDABLE HOUSING TOOLS TO INCREASE AFFORDABILITY AND DIVERSITY OF HOUSING OPTIONS.

- Promote Missing Middle housing availability, inclusive of accessory dwelling units, multi-family development, and other modest density increases.
- Explore loans and expedited permitting for homeowners who provide affordable units.
- Promote deeper affordability levels in new developments.

ESTABLISH A DEDICATED SOURCE OF LOCAL FUNDING FOR AFFORDABLE HOUSING.

- Allocate a portion of existing city revenues, such as a percentage of property tax, licensing, or permit fees, to create a permanent affordable housing fund that supports construction and preservation.
- Pursue partnerships with county, state, federal, and philanthropic organizations to match or supplement local funds, maximizing the impact of each dollar invested.
- Advocate to the County for policies that secure contributions from new development projects, such as inclusionary zoning fees.

ADVANCE EQUITY AND INCLUSION BY ADDRESSING DISCRIMINATORY LAND USE PRACTICES ACROSS BOTH PRIVATE PROPERTY AND PUBLIC LAND.

- Develop a guide to empower homeowners, the governing body of a homeowners association, or other land stewards, to identify and remove restrictive covenants attached to property deeds.
- Utilize GIS to track properties that have successfully removed restrictive covenants.
- Advocate to state and county leaders to advance research and policies that promote racial equity in housing.

DEVELOP AND EXPAND WELCOMING AND APPEALING NEIGHBORHOODS.

- Amend City Code to ensure proper property maintenance.
- Streamline code compliance operations to promote an inviting and safe city.
- Explore anti-displacement initiatives to support the unhoused population in Hyattsville.





DEPENDABLE INFRASTRUCTURE

Objective

To maintain and improve public facilities, transportation networks, and community infrastructure that meet current and future community needs efficiently and responsibly.

Goals & Strategies

MAINTAIN AND IMPROVE CITY FACILITIES AND INFRASTRUCTURE TO MEET CURRENT AND FUTURE NEEDS.

- Modernize building maintenance through staffing, training, and tracking tools.
- Conduct a pavement condition survey to assess the condition of city roadways.
- Improve and update wayfinding across the City for drivers, bikers, and pedestrians.

LIVABILITY



CONNECTIVITY



ACCESSIBILITY



SUSTAINABILITY





DEPENDABLE INFRASTRUCTURE (CONTINUED)

MODERNIZE THE CITY'S VEHICLE FLEET TO IMPROVE EFFICIENCY AND SUSTAINABILITY.

- Assess current fleet and replace high-cost, low-reliability vehicles with energy-efficient models.
- Increase the number of electric vehicle charging stations at City-owned properties and private parking lots across the city, while prioritizing continuous maintenance and repair.

PRIORITIZE WALKABILITY TO MAKE HYATTSVILLE SAFER, MORE ACCESSIBLE, AND INVITING FOR PEDESTRIANS.

- Identify gaps in walkability across the city, especially near schools, parks, and transit, through a walkability assessment.
- Improve sidewalks, crosswalks, lighting, and curb ramps based on the walkability assessment, and develop an ADA Transition Plan to guide long-term accessibility improvements so all residents can move safely.

- Continue to coordinate closely with county and state officials to improve road safety through traffic calming measures and pedestrian-oriented streetscapes, while making similar investments on city-owned streets.
- Promote walkability through signage, maps, and events, highlighting key routes and destinations.

UPGRADE STORMWATER AND FLOOD MANAGEMENT SYSTEMS TO PROTECT PROPERTY AND SUPPORT ENVIRONMENTAL RESILIENCE AS PART OF A HOLISTIC AND PROACTIVE RESPONSE TO CLIMATE CHANGE.

- Identify and prioritize infrastructure improvements in flood-prone areas, such as Lower Ward 1 and Driskell Park.
- Incorporate green infrastructure solutions like rain gardens, permeable surfaces, and wetlands into stormwater projects.
- Educate and support residents and businesses in adopting on-site stormwater management practices.



SUSTAINABLE NATURAL ENVIRONMENT



Objective

To promote environmentally responsible practices and sustainable initiatives across businesses, households, and city operations that support long-term environmental health and resilience.

Goals & Strategies

ENCOURAGE SUSTAINABLE PRACTICES AMONG RESIDENTS, BUSINESSES, AND CITY OPERATIONS.

- Generate a guide that will support local businesses in adopting green and sustainable practices.
- Collaborate with neighboring communities to promote regional environmental initiatives.
- Apply for grants and funding to help businesses and residents improve sustainability.

LIVABILITY



INCLUSIVITY



SUSTAINABILITY



SUSTAINABLE NATURAL ENVIRONMENT (CONTINUED)



REDUCE WASTE AND PROMOTE RECYCLING AND REUSE.

- Train staff and residents on best practices for waste diversion.
- Host community events for recycling and proper disposal of hazardous or hard-to-recycle materials, leveraging the City's Environmental Depot.

STRENGTHEN THE CITY'S CLIMATE RESILIENCY BY DEFINING HOLISTIC AND ACTIONABLE STEPS.

- Support tree canopy preservation and health while expanding native plantings.
- Explore renewable energy initiatives and educate the public about these options.
- Finalize and implement the Climate Action Plan.

ENHANCE AND EXPAND PARKS, GREEN SPACES, AND NATURAL AREAS TO IMPROVE ACCESS, BIODIVERSITY, AND COMMUNITY WELL-BEING.

- Draft a Park Plan that will identify opportunities to create new parks or convert underused spaces into green areas, prioritizing underserved neighborhoods.
- Develop a Park Plan that will outline improvements to existing parks, including native plantings, shaded seating, updated play equipment, and accessible pathways.
- Partner with community groups and volunteers to maintain and activate parks with events, stewardship programs, and educational initiatives.
- Evaluate existing public spaces, including parks, pools, and trails, ensuring they are designed and managed to support universal access and equitable inclusion for people of all backgrounds, while preserving and protecting native species.





PATHS TO SUCCESS

COMMUNITY CHARACTER

Objective

To foster civic engagement, build partnerships, and ensure inclusive representation through innovative collaborative mediums.

Goals & Strategies

FOSTER REPRESENTATIVE CIVIC ENGAGEMENT.

- Actively recruit members for Hyattsville's advisory bodies that reflect the makeup of the community.
- Provide regular training and orientation for advisory body members on their roles and responsibilities.
- Leverage community events to promote and recruit residents to serve on boards, committees, and City Council.

EXPAND ACCESS AND PARTNERSHIPS TO PROVIDE MEANINGFUL HUMAN SERVICES FOR ALL RESIDENTS.

- Maintain and expand relationships with local partners to enhance programs and initiatives.
- Identify gaps in service offerings to better align with community needs.

LIVABILITY



INCLUSIVITY



CONNECTIVITY



ACCESSIBILITY





COMMUNITY CHARACTER (CONTINUED)

FURTHER INCLUSION, VOLUNTEERISM, AND COMMUNITY ENGAGEMENT.

- Expand volunteerism through targeted outreach to support city programs, events, and services.
- Recognize and retain volunteers through appreciation and leadership opportunities.
- Conduct targeted outreach to ensure program participation reflects the makeup of the City.

ENHANCE SERVICE OFFERINGS TO MEET THE NEEDS OF HYATTSVILLE'S MULTIGENERATIONAL POPULATION.

- Develop targeted youth center programs for grades 6–9, including camps and after-school engagement.
- Support seniors aging in place while fostering multigenerational engagement through housing, social programs, and shared activities.
- Advocate for expanding affordable childcare and pre-K options.

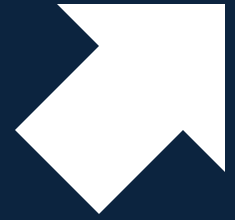
CULTIVATE SPACES FOR COMMUNITY GROWTH AND NEW CONNECTIONS.

- Create hubs for arts, culture, and lifelong learning to bring residents together.
- Add or expand community events to celebrate cultural diversity, showcasing local arts, music, and food. Highlighting Hyattsville's character, and creating gathering places for residents.

PRESERVE AND ENHANCE THE CITY'S HISTORIC ASSETS, PROTECTING ITS ARCHITECTURAL HERITAGE WHILE ALSO PROMOTING SUSTAINABLE REDEVELOPMENT.

- Collaborate with preservation organizations, local nonprofits, and private property owners to pursue grants and funding.
- Celebrate Preservation Month with community-led events, awards, and guided tours.
- Ensure preservation objectives are considered in all development review processes.
- Encourage and promote adaptive reuse of historic buildings for housing, small businesses, and community uses.





IMPLEMENTATION

Definition

Implementation is the process of putting the Strategic Plan into action by carrying out the goals and strategies identified in each path. It involves assigning responsibilities, setting timelines, aligning resources, and tracking progress to ensure the Plan delivers meaningful results.

Implementation Chart

The implementation chart translates the Strategic Plan into actionable steps by outlining each goal and its supporting strategies. Along with the strategies' responsible department, community partners (if applicable), and a targeted completion year. It serves as a clear roadmap for city staff, leadership, and the community to track progress and stay accountable to the Plan's priorities.



IMPLEMENTATION CHART



Abbreviations

ATHA	Anacostia Trails Heritage Area
BPD	Brentwood Police Department
CBF	Chesapeake Bay Foundation
CCAN	Chesapeake Climate Action Network
DHCD	Department of Housing and Community Development (MD)
DNR	Maryland Department of Natural Resources
DOI	U.S. Department of the Interior
DPIE	Department of Permitting, Inspections, and Enforcement (Prince George's County)
FUMCH	First United Methodist Church of Hyattsville
Gateway CDC	Gateway Community Development Corporation
HAP	Hyattsville Aging in Place
HPA	Hyattsville Preservation association
HUD	U.S. Department of Housing and Urban Development
HYCDC	Hyattsville Community Development Corporation
MDBOSCOC	Maryland Balance of State Continuum of Care
MDE	Maryland Department of the Environment
MDP	Maryland Department of Planning
MDSHA	Maryland State Highway Administration
MEA	Maryland Energy Administration
MEDA	Maryland Economic Development Association
M-NCPPC	Maryland National Capital Park and Planning Commission
MRPD	Mt. Rainier Police Department
MSP	Maryland State Police
MTA	Maryland Transit Administration
NPS	National Park Service

PEPCO	Potomac Electric Power Company
PG EDC	Prince George's Economic Development Corporation
PGCC	Prince George's Community College
PGCHS	Prince George's County Historical Society
PGCMLS	Prince George's County Memorial Library System
PGCOC	Prince George's County Chamber of Commerce
PGCPD	Prince George's County Police Department
PGCPS	Prince George's County Public Schools
PGCSO	Prince George's County Sheriff's Office
PGSCD	Prince George's Soil Conservation District
RPPD	Riverdale Park Police Department
SOHY Co-op	South Hyattsville Cooperative
UMD	University of Maryland, College Park
UMPD	University of Maryland Police Department
UPPD	University Park Police Department
WMATA	Washington Metropolitan Area Transit Authority



IMPLEMENTATION CHART

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Safe and Inviting City				
Strengthen public safety and build trust through visibility, transparency, and collaboration.	Continue to practice guardianship policies and partnerships that reflect best practices in public safety.	Police Department		Ongoing
	Maintain and broaden visibility through partnership with local organizations, proactive outreach, and open communication.	Police Department, Communications	PGCMLS, PGCC, PGCPs, DeMatha, Faith-based Organizations, Local businesses, ATHA	Ongoing
	Explore collaborating with other regional police agencies to reduce the burden of fiscal and staff limitations, including joint training, dispatching, and recruiting operations.	Police Department, Administration	PGCPD, M-NCPPC, MRPD, RPPD, UPPD, UMPD, BPD, MSP, PGCSO	2030
	Ensure that the technology supporting public safety aligns with best practices.	Police Department, Administration, Office of the Treasurer		
Improve emergency preparedness and resilience.	Finalize and share the City's Emergency Operations Plan aligned with regional and national frameworks.	Administration, Emergency Management		2026
	Grow membership and train community members to be a part of the Gateway Community Emergency Response Team.	Emergency Management, Police Department, Administration		Ongoing
	Conduct relevant safety trainings for city staff and community members.	Administration, Emergency Management, Police Department.		Ongoing
	Develop and distribute clear, bilingual emergency preparedness materials and trainings.	Emergency Management		2031
Enhance lighting, visibility, and art in the design of public spaces to improve both real and perceived safety.	Coordinate with schools, The Mall at Prince George's, and other facilities to serve as resiliency centers.	Emergency Management, Community Services and Programs	PGCMLS, PGCC, PGCPs, DeMatha, The Mall at Prince George's	2028
	Implement and upgrade lighting and visibility infrastructure to address gaps, especially in parks, alleys, transit stops, and corridors with heavy foot traffic, based on an existing study.	Department of Public Works, Police Department, Community Business and Economic Development	M-NCPPC, Prince Georges County, MDSA, WMATA	2031
	Incorporate Crime Prevention Through Environmental Design principles into new and existing public spaces.	Department of Public Works, Police Department, Community Business and Economic Development	M-NCPPC, MDSA, Prince George's County, WMATA	2031
	Install clear signage and wayfinding to make public areas more navigable and welcoming.	Department of Public Works, Police Department, Communications	Prince George's County, MDSA, M-NCPPC, WMATA	2029

IMPLEMENTATION CHART

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Growing and Thriving Economy				
Develop and implement an Economic Development Strategic Plan with a core focus on placemaking to enhance business growth, attraction and retention.	Enhance the City's business retention and expansion program with biennial surveys to stay informed on local trends, challenges, and opportunities, and improve communication with businesses.	Community Business and Economic Development		2027
	Update and promote the "How to Start a Business" guide to help aspiring entrepreneurs navigate the process.	Community Business and Economic Development, Communications		2027
	Establish strategic partnerships with local and regional organizations that focus on business development, including the University of Maryland, further expanding accessibility to resources, professional connections, and knowledge.	Community Business and Economic Development, Community Services and Programs	PG EDC, UMD, HYCDC, Gateway CDC, M-NCPPC, PGCC, Employ Prince George's, MEDA, SOHY Co-op, PGCMLS, PGCO, Maryland Department of Commerce	Ongoing
	Work with county and local agencies to expand resources for entrepreneurs; support start-ups, grow the local workforce, and create opportunities for historically marginalized business owners.	Community Business and Economic Development	PG EDC, UMD, HYCDC, Gateway CDC, PGCC, Employ Prince George's, MEDA, PGCO, Maryland Department of Commerce	2031
Build strong partnerships with businesses in all three investment and development zones, encouraging residents and visitors to shop, dine, play, and work locally.	Organize a local business working group that collaborates to support a healthy business community.	Community Business and Economic Development, Community Services and Programs		Ongoing
	Develop targeted promotional campaigns and materials that highlight local businesses, share their stories, and connect them with the wider community.	Community Business and Economic Development, Communications		Ongoing
Expand adult and continuing education programs, along with targeted career training initiatives, to create pathways for upward mobility, connecting residents to quality employment opportunities.	Partner with local colleges, trade programs, and employers to offer skill-building workshops and apprenticeships.	Community Business and Economic Development, Community Services and Programs	UMD, PGCC	2027
	Establish partnerships to host job and career fairs and provide career development information at city events to connect residents to employment opportunities.	Community Business and Economic Development, Community Services and Programs, Human Resources	UMD, PGCC, PGCCPS, DeMatha, Employ Prince George's, HYCDC, PGCMLS, MD Department of Labor	2027
Promote transit-oriented development that fosters vibrant, walkable neighborhoods, connecting community members to jobs, housing, services, transit, and other amenities.	Identify and promote areas near Metro, MARC, and major bus routes for higher-density, mixed-use development that supports local businesses and housing diversity.	Community Business and Economic Development (GIS)	WMATA, M-NCPPC, MTA, UMD, Prince George's County, DHCD	2027
	Partner with transit agencies and developers to improve station areas and enhance accessibility.	Community Business and Economic Development	WMATA, M-NCPPC, MTA, UMD, Prince George's County, CSX	2028
	Create a Bus Stop Improvement Plan, informed by best practices and stakeholder engagement, to guide recommendations for WMATA and other transit agencies, including the placement of bus shelters and other stop enhancements.	Community Business and Economic Development, Department of Public Works.	WMATA, Prince George's County, UMD	2031

IMPLEMENTATION CHART

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Excellence in Municipal Services				
Ensure transparent, accessible, and responsive governance.	Implement new and existing tools that support the community's access to decision-making.	Administration, Community Business and Economic Development, Communications, Legislative Services		Ongoing
	Promote and practice the responsible use of technology.	Communications		Ongoing
	Provide timely, clear, accessible and responsive communications on a variety of platforms, including bilingual materials.	Communications		Ongoing
	Use data and feedback to improve communications, services, and outreach to underserved groups.	Communications		Ongoing
	Actively seek community input in strategic planning and decision-making.	Administration, Community Business and Economic Development, Communications	M-NCPPC, MDP	Ongoing
Promote equity and excellence in city operations.	Implement the City's Race and Equity Plan to ensure inclusive practices and address disparities.	Department of Human Resources, Administration, Community Business and Economic Development, Police Department, Department of Public Works, Legislative Services, Communications		2028
	Train staff, City Council, and committees in equity practices and integrate equity tools in all operations.	Department of Human Resources, Communications		Ongoing
	Develop easy-to-use data resources to guide equitable policy decisions.	Department of Human Resources, Communications		2028
	Maintain a zero tolerance for identity-based and other forms of discrimination and harassment.	Department of Human Resources, Administration		Ongoing
	Support Hyattsville's public-facing workforce to ensure high-quality community services, including waste pickup, snow removal, code enforcement, youth and family services, and more.	Department of Public Works, Community Services and Programs, Community Business and Economic Development		Ongoing

IMPLEMENTATION CHART

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Excellence in Municipal Services (Continued)				
Improve accountability and transparency in financial management.	Create a clear, understandable budget document and capital improvement plan.	Office of the Treasurer		Ongoing
	Ensure audits are timely and transparent.	Office of the Treasurer		Ongoing
	Maintain strong fiscal stewardship through accurate financial record-keeping and responsible spending to prevent waste and strengthen trust.	Office of the Treasurer		Ongoing
	Routinely engage the City Council and broader community to strengthen understanding of the budget planning process while ensuring the community has a voice in reviewing and prioritizing public spending.	Office of the Treasurer, Communications, Administration		Ongoing
	Responsibly invest in city infrastructure to maintain quality services and support growth.	Office of the Treasurer, Department of Public Works, Administration		Ongoing
Support a high-performing city workforce.	Pursue diverse funding sources to reduce reliance on any single stream and strengthen financial stability.	Office of the Treasurer, Administration		Ongoing
	Invest in employee development, recognition, and well-being.	Department of Human Resources		Ongoing
	Expand the use technology and best practices, such as Geographic Information Sciences (GIS), to improve efficiency.	Department of Human Resources, Community Business and Economic Development		Ongoing

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Housing and Livable Neighborhoods				
Incentivize affordable, high-quality housing for all residents.	Create affordable housing programs to meet the needs of low and moderate-income households.	Community Business and Economic Development	DHCD, M-NCPPC, FUMCH, MDP	2030
	Partner with county, state, and nonprofit housing agencies to fund and implement affordable housing tools.	Community Business and Economic Development	DHCD, M-NCPPC, FUMCH, MDP, Habitat for Humanity	2028
	Develop clear outreach materials to help residents understand and access affordable housing resources.	Community Business and Economic Development, Communications	DHCD, M-NCPPC, FUMCH, MDP	2027
Advocate for tenants' rights and support improved conditions for renters.	Provide input on and work with the County as they develop their rent stabilization program and ensure it meets the City's needs.	Community Business and Economic Development	Prince George's County, M-NCPPC	Ongoing
	Provide outreach and education materials to tenants and landlords about local, county, and state support programs.	Community Business and Economic Development	Prince George's County, M-NCPPC, DHCD	Ongoing
Address existing disparities in homeownership rates.	Promote equitable access to homeownership by addressing systemic barriers and developing first-time homebuyer resources informed by best practices.	Community Business and Economic Development	DHCD, M-NCPPC, Prince George's County	2031
	Partner with housing agencies and nonprofits to expand funding and assistance programs.	Community Business and Economic Development	HYCDC, DHCD, M-NCPPC, Maryland Legal Aid	Ongoing
Pursue imaginative, affordable housing tools to increase affordability and diversity of housing options.	Target outreach to historically marginalized, first-time homebuyers, as identified in the City of Hyattsville Equity Plan and the Housing Action Plan, with clear information about available programs and assistance.	Community Business and Economic Development		Ongoing
	Promote Missing Middle housing availability, inclusive of accessory dwelling units, multi-family development, and other modest density increases.	Community Business and Economic Development	M-NCPPC, Prince George's County, MDP, DPIE	2030
	Explore loans and expedited permitting for homeowners who provide affordable units.	Community Business and Economic Development	DPIE, M-NCPPC	2028
	Promote deeper affordability levels in new developments.	Community Business and Economic Development	M-NCPPC	2029
Establish a dedicated source of local funding for affordable housing.	Allocate a portion of existing city revenues, such as a percentage of property tax, licensing, or permit fees, to create a permanent affordable housing fund that supports construction and preservation.	Community Business and Economic Development, Office of the Treasurer		2027
	Pursue partnerships with county, state, federal, and philanthropic organizations to match or supplement local funds, maximizing the impact of each dollar invested.	Community Business and Economic Development, Office of the Treasurer	DHCD, HUD	2027
	Advocate to the County for policies that secure contributions from new development projects, such as inclusionary zoning fees.	Community Business and Economic Development	DHCD, MDP	2030

IMPLEMENTATION CHART

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Housing and Livable Neighborhoods (Continued)				
Advance equity and inclusion by addressing discriminatory land use practices across both private property and public land.	Develop a guide to empower homeowners, the governing body of a homeowners association, or other land stewards to identify and remove restrictive covenants attached to property deeds.	Community Business and Economic Development, Human Resources		2028
	Utilize GIS to track properties that have successfully removed restrictive covenants.	Community Business and Economic Development		2028
	Advocate to state and county leaders to advance research and policies that promote racial equity in housing.	Community Business and Economic Development, Legislative Services, Human Resources, Administration		Ongoing
Develop and expand welcoming and appealing neighborhoods.	Amend City Code to ensure proper property maintenance.	Legislative Services, Administration, Community Business and Economic Development		2027
	Streamline code compliance operations to promote an inviting and safe city.	Administration, Community Business and Economic Development, Code Compliance, Department of Public Works.	DPIE	2028
	Explore anti-displacement initiatives to support the unhoused population in Hyattsville.	Community Services and Programs, Administration, Community Business and Economic Development.	Prince George's County, M-NCPPC, Local Businesses, Faith-based Organizations, PGCPs, HYCDC, PGCMLS, PGCC, MDBOSCOC	2029

IMPLEMENTATION CHART

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Dependable Infrastructure				
Maintain and improve city facilities and infrastructure to meet current and future needs.	Modernize building maintenance through staffing, training, and tracking tools.	Department of Public Works, Department of Human Resources		2027
	Conduct a pavement condition survey to assess the condition of city roadways.	Community Business and Economic Development, Department of Public Works	Prince George's County, MDSHA	2030
	Improve wayfinding across the City for drivers, bikers, and pedestrians.	Community Business and Economic Development, Department of Public Works	Prince George's County, MDSHA, M-NCPPC, WMATA	2030
Modernize the City's vehicle fleet to improve efficiency and sustainability.	Assess current fleet and replace high-cost, low-reliability vehicles with energy-efficient models.	Department of Public Works		2030
	Increase the number of electric vehicle charging stations at city-owned properties and private parking lots across the City, while prioritizing continuous maintenance and repair.	Department of Public Works, Administration		2030
	Identify gaps in walkability across the City, especially near schools, parks, and transit, through a walkability assessment.	Community Business and Economic Development, Department of Public Works		2027
Prioritize walkability to make Hyattsville safer, more accessible and inviting for pedestrians.	Improve sidewalks, crosswalks, lighting, and curb ramps based on the walkability assessment, and develop an ADA Transition Plan to guide long-term accessibility improvements so all residents can move safely.	Department of Public Works	Prince George's County, MDSHA	2031
	Continue to coordinate closely with county and state officials to improve road safety through traffic calming measures and pedestrian-oriented streetscapes, while making similar investments on city-owned streets.	Community Business and Economic Development, Department of Public Works, Administration	Prince George's County, MDSHA	Ongoing
	Promote walkability through signage, maps, and events, highlighting key routes and destinations.	Community Business and Economic Development of Public Works, Communications	Prince George's County, MDSHA, M-NCPPC, WMATA	2031
Upgrade stormwater and flood management systems to protect property and support environmental resilience, as part of a holistic and, proactive response to climate change.	Identify and prioritize infrastructure improvements in flood-prone areas, such as Lower Ward 1 and Driskell Park.	Department of Public Works	Prince George's County, MDSHA, M-NCPPC	2029
	Incorporate green infrastructure solutions like rain gardens, permeable surfaces, and wetlands into stormwater projects.	Department of Public Works	Prince George's County, MDSHA, M-NCPPC	Ongoing
	Educate and support residents and businesses in adopting on-site stormwater management practices.	Department of Public Works, Communication, Community Services and Programs	PGSCD, ATHA, Anacostia Watershed Society, CBF, DNR, M-NCPPC, Defensores de la Cuenca, Sustainable Hyattsville, Anacostia River Keepers	Ongoing

IMPLEMENTATION CHART

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Sustainable Natural Environment				
Encourage sustainable practices among residents, businesses, and city operations.	Generate a guide that will support local businesses in adopting green and sustainable practices.	Community Business and Economic Development, Department of Public Works		2026
	Collaborate with neighboring communities to promote regional environmental initiatives.	Administration, Department of Public Works	ATHA, UMD, DNR, Mt. Rainier, Brentwood, North Brentwood, Riverdale Park, College Park, Edmonston, University Park, Bladensburg, Prince George's County	2029
	Apply for grants and funding to help businesses and residents improve sustainability.	Community Services and Programs, Community Business and Economic Development		Ongoing
Reduce waste and promote recycling and reuse.	Train staff and residents on best practices for waste diversion.	Department of Human Resources, Department of Public Works, Communications		2031
Strengthen the City's climate resiliency by defining holistic and actionable steps.	Host community events for recycling and proper disposal of hazardous or hard-to-recycle materials, leveraging the City's Environmental Depot.	Community Services and Programs, Department of Public Works	M-NCPPC, Prince George's County, MDE	Ongoing
	Support tree canopy preservation and health while expanding native plantings.	Department of Public Works	DNR, M-NCPPC, CCAN, Arbor Day Foundation, CBF, Sierra Club	Ongoing
	Explore renewable energy initiatives and educate the public about these options.	Department of Public Works, Communications	PEPCO, MEA, Prince George's County, Washington Gas	2031
Enhance and expand parks, green spaces, and natural areas to improve access, biodiversity, and community well-being.	Finalize and implement the Climate Action Plan.	Department of Public Works	M-NCPPC	2027
	Draft a Park Plan that will identify opportunities to create new parks or convert underused spaces into green areas, prioritizing underserved neighborhoods.	Community Business and Economic Development, Department of Public Works, Community Services and Programs	M-NCPPC, Prince George's County	2031
	Develop a Park Plan that will outline improvements to existing parks, including native plantings, shaded seating, updated play equipment, and accessible pathways.	Department of Public Works	M-NCPPC, Prince George's County	2031
	Partner with community groups and volunteers to maintain and activate parks with events, stewardship programs, and educational initiatives.	Department of Public Works	ATHA, Anacostia Watershed Society, CBF, DNR, M-NCPPC, Defensores de la Cuenca, Sustainable Hyattsville, Anacostia River Keepers	Ongoing
	Evaluate existing public spaces, including parks, pools, and trails, ensuring they are designed and managed to support universal access and equitable inclusion for people of all backgrounds, while preserving and protecting native species.	Department of Public Works, Community Services and Programs		Ongoing

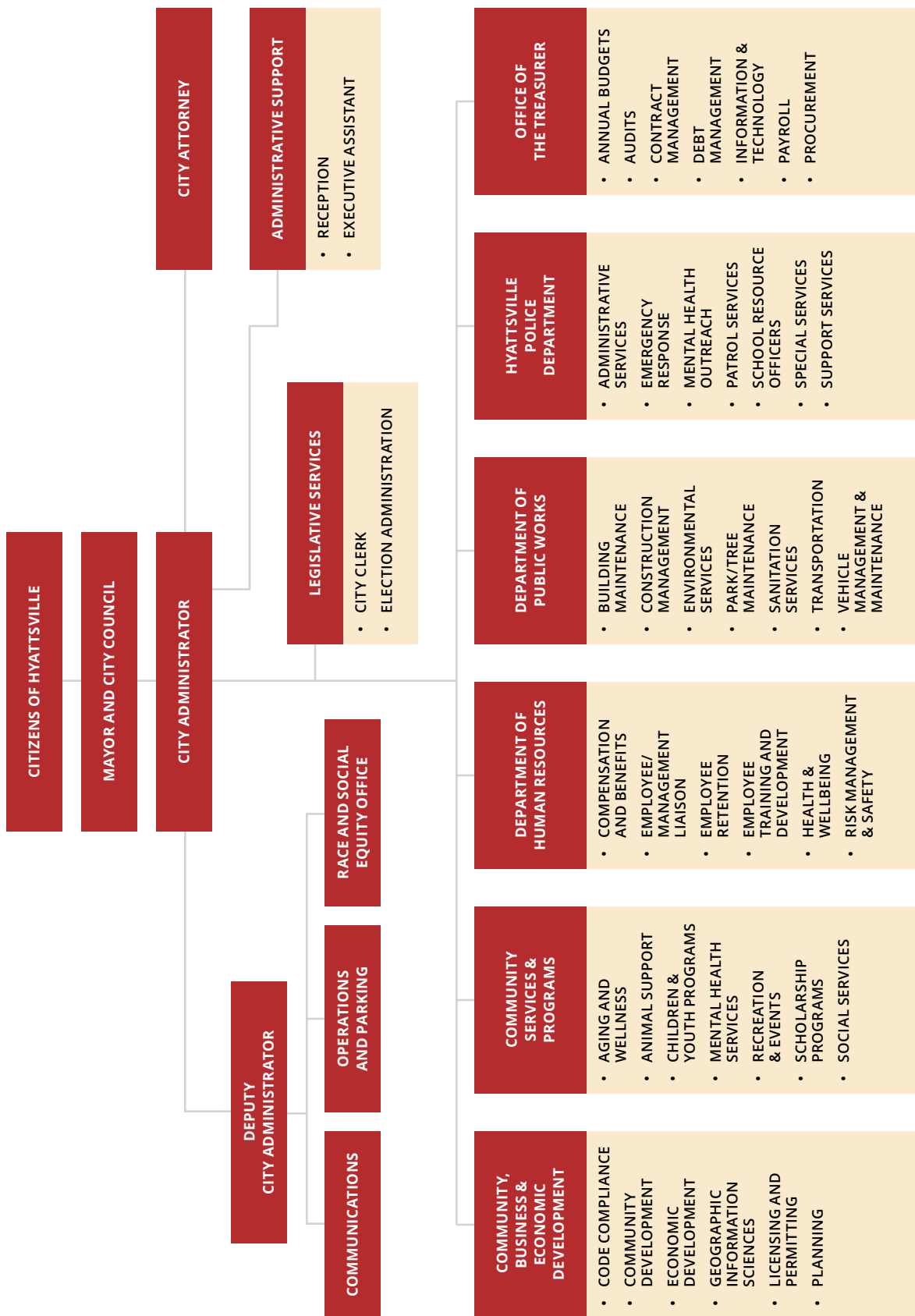
IMPLEMENTATION CHART

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Community Character				
Foster representative civic engagement.	Actively recruit members for Hyattsville's advisory bodies that reflect the makeup of the community.	Legislative Services, Communications, Department of Human Resources		Ongoing
	Provide regular training and orientation for advisory body members on their roles and responsibilities.	Legislative Services, Department of Human Resources		Ongoing
	Leverage community events to promote and recruit residents to serve on boards, committees, and the City Council.	Legislative Services, Communications		2027
Expand access and partnerships to provide meaningful human services for all residents.	Maintain and expand relationships with local partners to enhance programs and initiatives.	Community Services and Programs	Prince George's County, M-NCPPC, Local Businesses, Faith-based Organizations, PGCPs, HYCDC, PGCMLS, PGCC	Ongoing
	Identify gaps in service offerings to better align with community needs.	Community Services and Programs	Prince George's County, M-NCPPC, Local Businesses, Faith-based Organizations, PGCPs, HYCDC, PGCMLS, PGCC	Ongoing
Further inclusion, volunteerism, and community engagement.	Expand volunteerism through targeted outreach to support city programs, events, and services.	Community Services and Programs		Ongoing
	Recognize and retain volunteers through appreciation and leadership opportunities.	Community Services and Programs		Ongoing
	Conduct targeted outreach to ensure program participation reflects the makeup of the City.	Community Services and Programs, Communications		Ongoing
Enhance service offerings to meet the needs of Hyattsville's multigenerational population.	Develop targeted youth center programs for grades 6-9, including camps and after-school engagement.	Community Services and Programs	Prince George's County, M-NCPPC, Local Businesses, Faith-based Organizations, PGCPs, PGCMLS, PGCC	2028
	Support seniors aging in place while fostering multigenerational engagement through housing, social programs, and shared activities.	Community Services and Programs, Community Business and Economic Development	HAP, Prince George's County, M-NCPPC, Local Businesses, Faith-based Organizations, PGCPs, PGCMLS, PGCC	Ongoing
	Advocate for more affordable childcare and pre-K options.	Legislative Services, Administration, Community Services and Programs		2030

IMPLEMENTATION CHART

GOAL	STRATEGY	RESPONSIBLE DEPARTMENT/S	COMMUNITY PARTNERS	TARGETED COMPLETION
PATH: Community Character (Continued)				
Cultivate inclusive spaces for community growth and new connections.	Create hubs for arts, culture, and lifelong learning to bring residents together.	Community Business and Economic Development, Community Services and Programs	SOHY Co-op, Gateway CDC, HYCDC, PGCMLS, M-NCPPC	2030
	Add or expand community events to celebrate cultural diversity, showcasing local arts, music, and food. Highlighting Hyattsville's character, and creating gathering places for residents.	Community Services and Programs	M-NCPPC, Prince George's County, HYCDC, Gateway CDC	Ongoing
Preserve and enhance the City's historic assets, protecting its architectural heritage while also promoting sustainable redevelopment.	Collaborate with preservation organizations, local nonprofits, and private property owners to pursue grants and funding.	Community Business and Economic Development	Preservation Maryland, PGCHS, M-NCPPC, MD Historical Trust, NPS, DOI, SOHY Co-op, Gateway CDC, HYCDC, PGCMLS	Ongoing
	Celebrate Preservation Month with community-led events, awards and guided tours.	Community Business and Economic Development, Community Services and Programs	Preservation Maryland, PGCHS, M-NCPPC, MD Historical Trust, NPS, DOI,	2026
	Ensure preservation objectives are considered in all development review processes.	Community Business and Economic Development	M-NCPPC	Ongoing
	Encourage and promote adaptive reuse of historic buildings for housing, small businesses, and community uses.	Community Business and Economic Development	Preservation Maryland, PGCHS, M-NCPPC, MD Historical Trust, NPS, DOI, HPA	Ongoing

HYATTSVILLE ORGANIZATIONAL CHART







City of Hyattsville

4310 Gallatin Street, Hyattsville, Maryland, 20781

www.hyattsville.org



City Council
March 23, 2026

Submitted by: Nate Groenendyk
Submitting Department: Legislative
Agenda Section: Action Items

Item Title:

Creation of Hyattsville Common Ownership Community Advisory Committee

Suggested Action:

I move the Mayor and Council approve the creation of Hyattsville Common Ownership Community Advisory Committee and the associated committee worksheet.

Legal Review Required?

Pending

Summary Background:

At the April 21, 2025 meeting, Council discussed the creation of an HOA Advisory Committee (HCC-309-FY25) to:

- Identify unique challenges faced by HOA communities;
- Determine whether HOAs wish to explore transferring certain private roads or alleys to the City; and
- Submit findings and recommendations to the Council within six months of its first meeting. This motion is the result of a broader Council conversation about service delivery, infrastructure responsibility, and equitable engagement across neighborhoods. In that discussion, Council recognized the need for more structured dialogue with Homeowners Associations (HOAs), particularly those with private roads and alleys. As the City evaluates potential updates to Chapter 65 and considers the fiscal and operational implications of private infrastructure, the Committee is intended to provide a collaborative, forum for information-sharing and input to help guide Council's decision-making.

The committee worksheet is attached.

Next Steps:

Upon approval, potential committee members will be brought forward to Council for appointment approval.

Fiscal Impact:

Committee members will be eligible to participate in the committee stipend program.

City Administrator Comments:

If approved, the staff will obtain a legal opinion on the make-up and potential restrictions regarding membership.

Community Engagement:

N/A

Strategic Goals:

Goal 4 – Foster Excellence in all City Operations

Hyattsville Common Ownership Community Advisory Committee

Standing Committee Proposal

Committee Name

Hyattsville Common Ownership Community Advisory Committee

Mission Statement

The Hyattsville Common Ownership Community (HOA/Condo) Advisory Committee is established as a standing advisory body to strengthen coordination between the City and common ownership communities within City limits and to ensure equitable, transparent, and efficient service delivery for residents living in association-governed communities.

For the purposes of this Committee, 'Common Ownership Community' includes homeowners associations, condominium associations, and similar entities with shared ownership or maintenance responsibilities.

Purpose / Policy Rationale

The City of Hyattsville has experienced sustained growth in association-governed communities with additional communities in development.

Residents in these communities often pay both municipal taxes and common ownership community dues for services that may overlap, including:

- Snow removal
- Trash collection and composting
- Infrastructure maintenance
- Code enforcement coordination
- Stormwater and environmental upkeep

This dual structure can create real or perceived inequities, fragmented service delivery, and inconsistent communication between the City and common ownership community leadership.

Establishing a permanent advisory committee provides an ongoing structure for coordination, transparency, and policy alignment.

Scope

1. Engagement & Coordination

- Maintain ongoing dialogue between City leadership and common ownership boards
- Create standardized communication channels
- Identify emerging concerns in common ownership communities

2. Service Overlap & Equity Review

Evaluate areas where City and common ownership responsibilities intersect, including:

- Snow removal coordination
- Trash collection and composting service parity
- Street and sidewalk maintenance responsibilities
- Code enforcement roles

3. Infrastructure Alignment

- Identify privately maintained infrastructure that may warrant City partnership or assumption
- Provide input on standards for road or asset acceptance
- Share lifecycle and maintenance insights from common ownership communities

4. Governance & Policy Alignment

- Clarify boundaries between common ownership community governance and municipal authority
- Identify policies that may unintentionally shift costs onto common ownership community residents
- Share best practices from peer municipalities

5. Resident Experience & Transparency

- Identify areas of confusion for common ownership community residents
 - Recommend improvements to public-facing guidance and onboarding materials
-

Deliverables

Initial Assessment

The Committee shall provide an initial written assessment to the City Council within six (6) months of its first meeting that includes:

- Inventory of common ownership communities within City limits
- Summary of overlapping services
- Initial policy considerations and areas for further study

Ongoing Reporting

- Annual written updates to the City Council
- Optional briefings as requested by Council

This ensures momentum without forcing artificial deadlines.

Committee Type

Standing Advisory Committee

The Committee shall continue in perpetuity unless dissolved by Council action.

Composition of Members

- One (1) representative nominated by each common ownership community within City limits
 - The representative must be a current common ownership association board member
 - An association may also nominate an alternate (optional)
 - Up to two (2) residents-at-large appointed by Council (optional)
 - Two (2) Council Liaisons (non-voting)
 - Staff Liaison (non-voting)
-

Council Liaison

Appointed by the Mayor and Council.

Staff Support

Staff liaison to provide:

- Operational and infrastructure insights
- Service delivery context
- Fiscal and administrative considerations

Meeting Frequency

At least quarterly, with additional meetings as needed.

Committee Member Term of Office

- Members serve two-year terms

Grounds for Removal

- Failure to attend at least 50% of meetings
- Loss of common ownership association board membership (for association representatives)
- Ethical or conflict-of-interest violations

Guardrails

To preserve clarity of roles:

The Committee shall not:

- Direct City staff
- Commit City funding
- Negotiate legal agreements
- Override adopted City policies

The Committee serves in an advisory capacity only.

City Council
March 23, 2026

Submitted by: Nate Groenendyk
Submitting Department: Administration
Agenda Section: Action Items

Item Title:
Creation of the CERT Committee

Suggested Action:
I move the Mayor and Council approve the creation of the Hyattsville Community Emergency Response Team Committee and the associated committee worksheet.

Legal Review Required?
N/A

Summary Background:
The Hyattsville-Gateway Community Emergency Response Team (CERT) is requesting to be formalized as a City committee. Currently, the CERT Team exists as a community initiative coordinated with county emergency management and residents. FEMA rules require formal adoption by a qualified entity, which in our case is the City of Hyattsville. Designating the CERT as a formal City committee would satisfy this requirement, qualify the team for deployment under County OEM rules, and provide the structure to establish the team's roles, responsibilities, and connection to local emergency planning. The attached draft committee worksheet provides more details on the mission and scope of the committee.
The committee worksheet is attached.

Next Steps:
Upon approval, potential committee members will be brought forward to Council for appointment approval.

Fiscal Impact:
Committee members will be eligible to participate in the committee stipend program.

City Administrator Comments:
Recommend support.

Community Engagement:

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

COMMITTEE WORKSHEET

HYATTSVILLE - GATEWAY COMMUNITY EMERGENCY RESPONSE TEAM (CERT) COMMITTEE

Mission Statement

The Hyattsville-Gateway Community Emergency Response Team (CERT) Committee serves to support the Greater Hyattsville – Gateway community in strengthening community emergency preparedness, resilience, and volunteer engagement. The Committee will promote CERT training and community awareness, assist with coordination between residents and the City’s public safety and emergency management partners, and provide recommendations to the City Council regarding policies, programs, and initiatives that enhance the City’s readiness to respond to emergencies and disasters.

Scope

The duties of the committee shall include:

Community Preparedness: Promote community awareness of emergency preparedness and support the recruitment and training of CERT volunteers within the City.

Training and Education: Assist in coordinating CERT training opportunities, emergency preparedness workshops, and public education initiatives in collaboration with the City and appropriate emergency management partners.

Emergency Support: Provide organized volunteer support to City officials and emergency responders during emergencies when activated through appropriate channels.

Program Development: Provide recommendations to the City Council and staff on policies, procedures, and initiatives related to emergency preparedness, volunteer management, and community resilience.

Community Outreach: Promote preparedness initiatives through community events, neighborhood engagement, and partnerships with local organizations.

Other functions: Perform other CERT-related activities as directed by a majority vote of the City Council.

Deliverables

The committee shall provide periodic reports to the City Council on CERT activities, including training programs, community preparedness initiatives, and recommendations related to emergency readiness. The committee will also provide an annual report summarizing activities, program accomplishments, and future priorities.

Frequency of Meetings

Meetings are scheduled monthly throughout the year to plan program activities, trainings, and preparedness initiatives.

Composition of Members

The Committee will be composed of up to nine (9) members appointed by the City Council for two (2) year terms. It is preferred that membership include a resident from each of the City's 5 wards. Non-residents are eligible for committee membership; however, non-residents shall constitute less than 50% of the committee membership. Members must successfully complete the CERT basic training program before or within 3 months of their appointment to the committee. Committee members ideally include individuals with backgrounds or experience in emergency management, public safety, community organizing, health services, logistics, or related fields.

Committee Leadership

The Committee shall annually elect a Chair (Team Leader in FEMA terms) and a Record Keeper from among its voting members.

Council Liaison

The committee may have up to two (2) Council liaisons appointed by the Mayor and Council. Council liaisons are non-voting members.

City Staff

The committee may have up to two (2) staff liaisons designated by the City Administrator or their designee. Staff liaisons are non-voting members and may include representatives from public safety, emergency management coordination, communications, or other relevant departments.

City Council
March 23, 2026

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Discussion Items

Item Title:
FY27 Budget Discussion

Suggested Action:
For Discussion.

Legal Review Required?
N/A

Summary Background:
The staff reached out to the SDAT and the City Attorney on the questions received during the March 18, Tax Structure work session. We will provide updates on the responses received. We will also provide information on the gap in projected revenues and anticipated expenditures.

Next Steps:
Presentation of the FY27 Budget is scheduled for April 8, 2026.

Fiscal Impact:
N/A

City Administrator Comments:
For Council discussion.

Community Engagement:

Strategic Goals:
Goal 2 – Ensure the Long-Term Economic Viability of the City