

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

https://us06web.zoom.us/webinar/register/WN_ZZQoeI2kSOuYhg-iRw-Nxg

Tuesday, May 26, 2026

7:00 PM

Virtual

CITY COUNCIL

Robert S. Croslin, Mayor

Joseph Solomon, Council President, Ward 5

Kareem Redmond, Council Vice President, Ward 3

Joanne Waszczak, Ward 1

Greg Barnes, Ward 1

Danny Schaible, Ward 2

Emily Strab, Ward 2

Gopi Dhokai, Ward 3

Edouard Haba, Ward 4

Michelle Lee, Ward 4

Kelson Nisbett, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

Welcome to the City of Hyattsville City Council Meeting!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at <https://hyattsvillemd.portal.civicclerk.com>.

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Tuesday, May 26, 2026 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

LANGUAGE TRANSLATION AND CLOSED CAPTIONING: The City of Hyattsville offers translation and closed captioning in over 50 languages for City Council Meetings via the Wordly platform. Follow the directions below to access the service:

-Go to: <https://attend.wordly.ai/join/RAVY-6886>

-Ensure the Session ID RAVY-6886 is displayed.

-Select Your Choice of Language and click on the "Attend" button.

-You can now read the captions on your device and/or listen to the translation of the City Council meeting.

If you have any questions or concerns, please contact info@hyattsville.org.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_ZZQoel2kSOuYhg-iRw-Nxg

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 4.a. 2026-273 Approval of Minutes**

I move the Mayor and Council approve the minutes of the following meetings:

- April 22, 2026

- April 27, 2026

Sponsors: City Administrator

Department: City Clerk

Attachments: Minutes_April 27 2026, Minutes_April 22 2026

5. Public Comment (7:10 PM - 7:20 PM) Limit 2 minutes per speaker

6. City Administrator Update (7:20 PM - 7:40 PM)

7. Presentations (7:40 PM - 8:10 PM)

7.a. 2026-258 Formula 2040: Function Master Plan for Parks, Recreation and Open Space (M-NCPPC)

For presentation.

Sponsors: City Administrator

Department: Community, Business, and Economic Development

Attachments: Hyattsville Community Meeting_Formula 2040

8. Proclamations

8.a. 2026-276 National Gun Violence Awareness Day Proclamation

I move the Mayor and Council adopt the proclamation recognizing June 5, 2026 as National Gun Violence Awareness Day.

Sponsors: City Administrator

Department: Administration

Attachments: CM 0526 National Gun Violence Awareness Day 2026

9. Appointments

9.a. 2026-274 Appointments to the Common Ownership Community Advisory Committee

I move the Mayor and Council approve the appointments of Council President Joseph Solomon and Council Vice President Kareem Redmond as Council Liaisons to the Common Ownership Community Advisory Committee and appoint Mikhail Flom (Ward 2), Saswathi Natta (Ward 3), Kristan Skendall (Ward 2), Kaitlyn Kyle (Ward 5), Leonard Peacock (Ward 3), Diasia Ellerbee (Ward 3), and Zaneeta Daver (Ward 3) as members to the Common Ownership Community Advisory Committee for a term of two (2) years to end on May 26,

2028.

Sponsors: Joseph Solomon, Council President, Kareem Redmond, Council Vice President

Department: City Clerk

Attachments: Daver Redac Application, Ellerbee Redac Application, Flom Redac Application, Kyle W5 Redac 5.19.26 Application, Natta Redac Application, Peacock Redac Application, Skendall Redac Application

10. Consent Items (8:10 p.m. - 8:15 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

10.a. 2026-253 Second Agreement between WMATA and HPD for Overtime

I move Mayor and Council to authorize the City Administrator to enter into a second agreement between the City of Hyattsville and Washington Metropolitan Area Transit Authority (WMATA) for secondary employment for HPD officers, upon the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: Police

Attachments: WMATA and hyattsville2026

10.b. 2026-262 Award of Stormwater Infrastructure Repair and Maintenance Contract

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with NZI Construction, Inc. for stormwater infrastructure improvements throughout the City, utilizing a rider on Prince George's County contract 965-H(G)C. The agreement amount not-to-exceed \$1,000,000 dollars will be for the same terms, conditions, and period of performance, including all extensions as issued by Prince George's County, pending legal review.

Sponsors: City Administrator

Department: Department of Public Works

Attachments: 965-H(G)C NZI Construction Stormwater Repair and Replacement Program, Bid Tabulation 965, 965 NOI NZI Construction_ (part 1) - signed

10.c. 2026-272 Disbursement of Mayor Discretionary Funds

I move the Mayor and Council approve the disbursement of \$200 of FY26 Mayoral discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to

install "988" signage throughout the City of Hyattsville.

Sponsors: Robert S. Croslin, Mayor

Department: City Clerk

Attachments: Prioritized YAC Recommendations 988 Signage

10.d. 2026-255 Disbursement of Ward 1 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$250 of FY26 Ward 1 discretionary funds to support a Pride event hosted by the Hyattsville Elementary School PTA.

Sponsors: Joanne Waszczak, Councilmember, Greg Barnes, Councilmember

Department: City Clerk

Attachments:

10.e. 2026-256 Disbursement of Ward 1 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$300 of FY26 Ward 1 discretionary funds to Arrow Bicycle to support the purchase of bike helmets for the Bike Rodeo.

Sponsors: Joanne Waszczak, Councilmember, Greg Barnes, Councilmember

Department: City Clerk

Attachments:

10.f. 2026-257 Disbursement of Ward 1 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$500 of FY26 Ward 1 discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to install "988" signage throughout the City of Hyattsville.

Sponsors: Joanne Waszczak, Councilmember, Greg Barnes, Councilmember

Department: City Clerk

Attachments: Prioritized YAC Recommendations 988 Signage

10.g. 2026-277 Disbursement of Ward 2 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$250 of FY26 Ward 2 discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to install "988" signage throughout the City of Hyattsville.

Sponsors: Emily Strab, Councilmember, Danny Schaible, Councilmember

Department: City Clerk

Attachments: Prioritized YAC Recommendations 988 Signage

10.h. 2026-278 Disbursement of Ward 2 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$1,000 of FY26 Ward 2 discretionary funds to Councilmember Danny Schaible to support community World Cup events at Streetcar 82 and Franklins.

Sponsors: Danny Schaible, Councilmember, Emily Strab, Councilmember

Department: City Clerk

Attachments:

10.i. 2026-263 Disbursement of Ward 3 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$500 of FY26 Ward 3 discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to install "988" signage throughout the City of Hyattsville.

Sponsors: Gopi Dhokai, Councilmember, Kareem Redmond, Council Vice President

Department: City Clerk

Attachments:

10.j. 2026-264 Disbursement of Ward 3 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$500 of FY26 Ward 3 discretionary funds to support the Ward 3 community meeting on June 4, 2026, at University Hills Duck Pond Park.

Sponsors: Gopi Dhokai, Councilmember, Kareem Redmond, Council Vice President

Department: City Clerk

Attachments:

10.k. 2026-265 Disbursement of Ward 3 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$250 of FY26 Ward 3 discretionary funds to Jonah Gulthrie to support a community event in the Gateway West community.

Sponsors: Gopi Dhokai, Councilmember, Kareem Redmond, Council Vice President

Department: City Clerk

Attachments:**10.l. 2026-266 Disbursement of Ward 3 Discretionary Funds**

I move the Mayor and Council approve the disbursement of \$500 of FY26 Ward 3 discretionary funds to Leonard Peacock to support a beautification project in the Editor's Park neighborhood.

Sponsors: Gopi Dhokai, Councilmember, Kareem Redmond, Council Vice President

Department: City Clerk

Attachments:**10.m. 2026-267 Disbursement of Ward 3 Discretionary Funds**

I move the Mayor and Council approve the disbursement of \$150 of FY26 Ward 3 discretionary funds to Council Vice President Kareem Redmond to support a community event at the University Town Center Apartments.

Sponsors: Gopi Dhokai, Councilmember, Kareem Redmond, Council Vice President

Department: City Clerk

Attachments:**10.n. 2026-268 Disbursement of Ward 3 Discretionary Funds**

I move the Mayor and Council approve the disbursement of \$501.73 of FY26 Ward 3 discretionary funds to reimburse Councilmember Gopi Dhokai for supplies purchased to support PGCC Owl Pantry, an on-site food/supply pantry and closet on the Prince George's County Community College Campus.

Sponsors: Gopi Dhokai, Councilmember, Kareem Redmond, Council Vice President

Department: City Clerk

Attachments: Order Details for Owl Pantry

10.o. 2026-269 Disbursement of Ward 4 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$250 of FY26 Ward 4 discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to install "988" signage throughout the City of Hyattsville.

Sponsors: Michelle Lee, Councilmember, Edouard Haba, Councilmember

Department: City Clerk

Attachments: Prioritized YAC Recommendations 988 Signage

10.p. 2026-270 Disbursement of Ward 4 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$638.33 of FY26 Ward 4 discretionary funds to Councilmember Michelle Lee to support the Ward 4 Spring Meet and Greet community outreach event on June 20, 2026.

Sponsors: Michelle Lee, Councilmember, Edouard Haba, Councilmember

Department: City Clerk

Attachments:

10.q. 2026-271 Disbursement of Ward 4 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$1350 of FY26 Ward 4 discretionary funds to Councilmember Edouard Haba to support Ward 4 Community Day.

Sponsors: Michelle Lee, Councilmember, Edouard Haba, Councilmember

Department: City Clerk

Attachments:

11. Action Items (8:15 p.m. - 8:45 p.m.)**11.a. 2026-275 Hyattsville Ordinance 2026-01: Fiscal Year 2027 Budget (Introduction and First Reading)**

I move the Mayor and Council introduce Hyattsville Ordinance 2026-01, an ordinance adopting an annual budget for the Fiscal Year July 1, 2026, through June 30, 2027, for the general purpose, fixing the tax rates for the Fiscal Year beginning July 1, 2026; authorizing collection of taxes herein levied, and appropriating funds for the fiscal year (INTRODUCTION AND FIRST READING).

Sponsors: City Administrator

Department: Finance

Attachments: HO_2026-01_FY27Budget

12. Discussion Items (8:45 p.m. - 9:15 p.m.)**12.a. 2026-245 Establishing New Rules Related to the Registration, Maintenance, Security, and Monitoring of Vacant Properties Located in the City of Hyattsville.**

For discussion.

Sponsors: Greg Barnes, Councilmember, Joseph Solomon, Council President, Kareem Redmond, Council Vice President

Department: Legislative

Attachments: College Park Ordinance, Mt Rainer Ordinance, Seat Pleasant Ordinance,
Takoma Park Ordinance

13. Council Dialogue (9:15 p.m. - 9:25 p.m.)

14. Motion to Adjourn

City of Hyattsville

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(301) 985-5000
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Minutes Regular Meeting

https://us06web.zoom.us/webinar/register/WN_sW6lpH4uT3ejKMN2KMYag

Monday, April 27, 2026

7:00 PM

Virtual

CITY COUNCIL

Robert S. Croslin, Mayor

Joseph Solomon, Council President, Ward 5

Kareem Redmond, Council Vice President, Ward 3

Joanne Waszczak, Ward 1

Greg Barnes, Ward 1

Danny Schaible, Ward 2

Emily Strab, Ward 2

Gopi Dhokai, Ward 3

Edouard Haba, Ward 4

Michelle Lee, Ward 4

Kelson Nisbett, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

1. Call to Order and Roll Call

The meeting was called to order at 7:03 PM.

PRESENT:

Mayor Robert S. Croslin
Council President Joseph Solomon
Council Vice President Kareem Redmond
Councilmember Joanne Waszczak
Councilmember Greg Barnes
Councilmember Danny Schaible
Councilmember Emily Strab
Councilmember Gopi Dhokai
Councilmember Edouard Haba
Councilmember Michelle Lee
Councilmember Kelson Nisbett

ABSENT:

Also Present:

City Administrator Tracey Douglas
Deputy City Administrator Debi Sandlin
City Treasurer Ron Brooks
Deputy Budget Director Ben Bosch
Chief of Police Jarod Towers
Acting Director of the Department of Public Works Hal Metzler
Director of Community, Business, and Economic Development Jeff Ulysse
Director of Community Services Sandra Shephard
Director of Human Resources Jay Joyner
City Clerk Nate Groenendyk
Deputy City Clerk Quianna Taylor
Emergency Operations Manager Reginald Bagley

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

A motion was made by Councilmember Barnes, seconded by Councilmember Schaible, that the agenda be approved.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible,

Councilmember Strab, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT:

4. Approval of Minutes

4.a. 2026-227 Approval of Minutes

I move the mayor and Council approve the minutes of the following meetings:

- March 9, 2026
- March 18, 2026
- March 23, 2026
- April 8, 2026
- April 13, 2026

Sponsors: City Administrator

Department: City Clerk

Attachments: Minutes_March 23 2026, Minutes_March 18 2026,
Minutes_March 9 2026, Minutes_April 13 2026, Minutes_April 8
2026

I move the Mayor and Council approve the minutes of the following meetings:

- March 9, 2026
- March 18, 2026
- March 23, 2026
- April 8, 2026
- April 13, 2026

Motion made by Councilmember Lee, seconded by Councilmember Schaible.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Strab, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT:

5. Public Comment (7:10 PM - 7:20 PM) Limit 2 minutes per speaker

- Brian Banks spoke in favor of the \$100K immigrant relief fund motion.
- Stephanie De Lorenzo (Ward 1) spoke in favor of the \$100K immigrant relief fund motion.
- John Spillane (Ward 1) spoke in favor of the \$100K immigrant relief fund motion.
- Margaret Spicer (Ward 1) spoke in favor of the \$100K immigrant relief fund motion.
- Raphael Talisman spoke in favor of the \$100K immigrant relief fund motion.
- Anita Williams (Ward 4) spoke in favor of expanding funding and staffing for senior programs and thanked the staff for their hard work.
- Nohely Alvarez (Ward 5) spoke in favor of the \$100K immigrant relief fund motion.
- Leidi Garcia (CASA) spoke in favor of the \$100K immigrant relief fund motion.
- Alison Mendoza-Walker (Ward 2) spoke in favor of the \$100K immigrant relief fund motion.
- Luigi (6 YO. Ward 2) advocated for better trash pick up/more trash cans in the City.
- Melissa Schweisguth (Ward 5) spoke in favor of the \$100K immigrant relief fund motion. She also raised concerns about the motion to purchase and implement the AI program proposed by Council Vice President Redmond, asking for accountability and future cost predictions. Lastly, she spoke against awarding discretionary funds for the Riverfront community.
- Kelsey Ryland (PGIRC) spoke in favor of the \$100K immigrant relief fund motion.
- Charlotte Francoeur (Ward 2) spoke in favor of the \$100K immigrant relief fund motion.
- Kelly Church spoke in favor of the \$100K immigrant relief fund motion.
- Nicole Laemers (Ward 2) spoke in favor of the \$100K immigrant relief fund motion.
- Margaret Sharp (Ward 5) spoke in favor of the \$100K immigrant relief fund motion.
- Will Hamby-Hopkins spoke in favor of the \$100K immigrant relief fund motion.
- Eleanor Banks spoke in favor of the \$100K immigrant relief fund motion.
- Ramono Flowers (Ward 5) spoke in favor of funding for a Cinco de Mayo event in the Ward 5 Riverfront community.
- Julian Tavarro (Ward 5) spoke in favor of the \$100K immigrant relief fund motion.
- Laura Usher (Ward 2) spoke in favor of the \$100K immigrant relief fund motion.
- Mr. Marshall (Ward 4) spoke against the \$100K immigrant relief fund motion, and advised that if the motion is passed, the funding should be distributed by an organization that is neutral on immigration.

6. City Administrator Update (7:20 PM - 7:40 PM)

The City Administrator provided updates on city events and programming, new businesses, and staff acknowledgments. She also provided updates on construction projects.

Councilmembers thanked Lieutenant Chris Evans and K9 Officer NOLA for their hard work and dedication to the City of Hyattsville.

7. Proclamations

A motion was made by Council Vice President Redmond, seconded by Councilmember Barnes, that the City Council adopt the proclamations.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Strab, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT:

7.a. 2026-223 Arbor Day Proclamation

I move the Mayor and Council adopt the proclamation designating April 24, 2026 as Arbor Day in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: CM 0427 Arbor Day 2026

7.b. 2026-224 Citizenship Celebration Day Proclamation

I move the Mayor and Council adopt the proclamation recognizing May 2, 2026 as Hyattsville Citizenship Celebration Day

Sponsors: City Administrator

Department: Administration

Attachments: CM 0427 Citizen Celebration Day 2026

7.c. 2026-226 Municipal Clerks Week Proclamation

I move the Mayor and Council adopt the proclamation recognizing May 3 through May 9, 2026, as Municipal Clerks Week in the City of Hyattsville.

Sponsors: City Administrator

Department: Administration

Attachments: CM 04.27 Municipal Clerks Week 2026

7.d. 2026-229 Children's Mental Health Awareness Week

I move the Mayor and Council adopt the proclamation recognizing May 3 through May 9, 2026, as Children's Mental Health Awareness Week in the City of Hyattsville.

Sponsors: City Administrator

Department: Administration

Attachments: CM 0427 Childrens Mental Health Matters Week 2026 (1)

7.e. 2026-228 Proclamation Honoring Lieutenant Chris Evans and K9 Officer NOLA for Their Years of Service to the City of Hyattsville

I move the Mayor and Council adopt the proclamation honoring Lieutenant Chris Evans and K9 Officer NOLA for their years of service to the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: CM 0427 Proclamation Honoring Chris Evans

8. Consent Items (7:40 p.m. - 7:45 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Strab, that the consent agenda be approved.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Strab, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT:

8.a. 2026-220 Ward 5 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$250 from FY26 Ward 5 discretionary funds to Melange Wellness LLC to support the Pond to Pond event held on April 18, 2026.

Sponsors: Joseph Solomon, Council President, Kelson Nisbett, Councilmember

Department: City Clerk

Attachments:

8.b. 2026-221 Ward 5 Discretionary Funds

I move the Mayor and Council approve the disbursement of \$350 from FY26 Ward 5 discretionary funds to support the Riverfront at West Hyattsville's Cinco on the 2nd event on May 2, 2026.

Sponsors: Joseph Solomon, Council President, Kelson Nisbett, Councilmember

Department: City Clerk

Attachments:

9. Action Items (7:45 p.m. - 9:00 p.m.)

9.a. 2026-215 Establishing a Day of Youth Leadership and Empowerment in the City of Hyattsville.

I move the Mayor and Council include \$700 in the FY27 Budget to establish a day of youth leadership and empowerment by creating an annual process whereby students in grades 6-12 can apply to and be selected to serve in the ceremonial capacities of "Mayor", "Council President", or "Council Vice-President" of Hyattsville.

Sponsors: Greg Barnes, Councilmember

Department: Legislative

Attachments: YAC Feedback 3.12.2026

I move the Mayor and Council include \$700 in the FY27 Budget to establish a day of youth leadership and empowerment by creating an annual process whereby students in grades 6-12 can apply to and be selected to serve in the ceremonial capacities of "Mayor", "Council President", or "Council Vice-President" of Hyattsville. Motion made by Council President Solomon, seconded by Councilmember Strab.

CM Barnes gave an overview of the budget initiative. CM Schaible asked if winners of the program could be incorporated into a regular council meeting to introduce themselves to the community and share their experiences.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Strab, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT:

9.b. 2026-216 Volunteer Shoveling Program

I move the Mayor and Council include \$2,500 in the FY27 Budget to support a standing volunteer program to assist residents with snow removal needs.

Sponsors: Gopi Dhokai, Councilmember

Department: Legislative

Attachments:

I move the Mayor and Council include \$2,500 in the FY27 Budget to support a standing volunteer program to assist residents with snow removal needs. Motion made by Council President Solomon, seconded by Councilmember Lee.

Councilmember Dhokai gave an overview of the budget initiative and advised on proposed changes. Councilmembers thanked CM Dhokai for her hard work and discussed including volunteer access to salt in the motion.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Strab, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT:

9.c. 2026-214 Enhancing Council and Staff Access to Information and Reporting

I move the Mayor and Council include \$30,000 in the FY27 Budget to purchase and implement technology that streamlines access to City data for Councilmembers and City staff.

Sponsors: Kareem Redmond, Council Vice President

Department: Legislative

Attachments:

I move the Mayor and Council include \$30,000 in the FY27 Budget to purchase and implement technology that streamlines access to City data for Councilmembers and City staff. Motion made by Council President Solomon, seconded by Councilmember Lee.

Council Vice President Redmond gave an overview of the budget initiative.

Councilmembers and staff discussed information that will be accessible to this technology, providing access to the public, reporting accuracy, and whether the technology is widely used in municipal government. CM Schaible expressed concerns about legacy costs. CM Waszczak asked that the staff contact municipalities that use this technology before writing an RFP.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Strab, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: Councilmember Danny Schaible

ABSENT:

9.d. 2026-217 Relief Funds for Impacted Immigrant Families

I move the Mayor and Council include \$100,000 in the FY27 Budget to establish a relief fund to support the City of Hyattsville's impacted immigrant families. These funds shall be administered to provide direct financial assistance to resident families whose primary breadwinners have been arrested or deported, or are unable to work as a direct result of the ongoing federal immigration enforcement actions. I further move that the City sign a Memorandum of Understanding with one or two local non-profit partners, serving the immigrant community, for the administration of the funds.

Sponsors: Edouard Haba, Councilmember, Joseph Solomon, Council President, Danny Schaible, Councilmember

Department: Legislative

Attachments: Immigrant Relief Fund RETF Comments

I move the Mayor and Council include \$100,000 in the FY27 Budget to establish a relief fund to support the City of Hyattsville's impacted immigrant families. These funds shall be administered to provide direct financial assistance to resident families whose primary breadwinners have been arrested or deported, or are unable to work as a direct result of the ongoing federal immigration enforcement actions. I further move that the City sign a Memorandum of Understanding with one or two local non-profit partners, serving the immigrant community, for the administration of the funds. Motion made by Council President Solomon, seconded by Councilmember Strab.

CM Haba gave an overview of the budget initiative and thanked community members for their support. Councilmembers and staff discussed the importance of protecting the personal information of funding recipients, the need for additional programming and support, and selecting a third party to administer funds. They also discussed making funding available to all residents, the timeline for distributing funds, and steering these funds to bolster existing programming for residents in need.

CM Strab made a motion, seconded by CM Barnes, to amend the language to the following:

I move the Mayor and Council include \$100,000 in the FY27 Budget to establish a relief fund to support the City of Hyattsville's families impacted by economic distress. These funds shall be administered to provide assistance to resident families whose primary income has been lost and are eligible under the Hope Fund: Community Stability Program guidelines (to be developed by city staff and approved by council).

Councilmembers Schaible, Haba, and Council President Solomon expressed concerns about removing references to immigrant families in the amended motion. CM Schaible recommended bringing on a consultant before program parameters are set.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council Vice President Redmond, Councilmember Barnes, Councilmember Strab, Councilmember Dhokai, Councilmember Nisbett

NAY: Council President Solomon, Councilmember Waszczak, Councilmember Schaible, Councilmember Haba, Councilmember Lee

ABSTAIN: None

ABSENT:

A motion was made by Council President Solomon, seconded by Councilmember Strab, to approve the motion as amended.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Strab, Councilmember Dhokai

NAY: Councilmember Haba, Councilmember Lee, Councilmember Nisbett

ABSTAIN: None

ABSENT:

10. Discussion Items (9:00 p.m. - 9:20 p.m.)

10.a. 2026-219 Funding for Community Services Caseworker to Support Resident Stability

For discussion.

Sponsors: Kareem Redmond, Council Vice President, Gopi Dhokai, Councilmember, Joseph Solomon, Council President, Michelle Lee, Councilmember

Department: City Clerk

Attachments:

Council Vice President Redmond gave an overview of the budget initiative. Councilmembers and staff discussed filling this position with a contracted person versus a full-time employee, including outreach to the homeless community in the job description, and the involvement of this role in the immigrant relief fund.

11. Council Dialogue (9:20 p.m. - 9:30 p.m.)

12. Motion to Adjourn

A motion was made by Council President Solomon, seconded by Councilmember Barnes, that the meeting be adjourned at 10:26 PM.

The motion Passed by the following vote:

AYE: Mayor Croslin, Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Strab, Councilmember Dhokai, Councilmember Haba, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT:

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Minutes Regular Meeting

https://us06web.zoom.us/webinar/register/WN_pnujLAg9S9mlewBq3ghoUQ

Wednesday, April 22, 2026

7:00 PM

Virtual

CITY COUNCIL

Robert S. Croslin, Mayor

Joseph Solomon, Council President, Ward 5

Kareem Redmond, Council Vice President, Ward 3

Joanne Waszczak, Ward 1

Greg Barnes, Ward 1

Danny Schaible, Ward 2

Emily Strab, Ward 2

Gopi Dhokai, Ward 3

Edouard Haba, Ward 4

Michelle Lee, Ward 4

Kelson Nisbett, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

1. Call to Order and Roll Call

The meeting was called to order at 7:05 PM.

PRESENT:

Council President Joseph Solomon
Council Vice President Kareem Redmond
Councilmember Joanne Waszczak
Councilmember Greg Barnes
Councilmember Danny Schaible
Councilmember Emily Strab
Councilmember Gopi Dhokai
Councilmember Michelle Lee
Councilmember Kelson Nisbett (Arrived at 8:30 PM)

ABSENT:

Mayor Robert S. Croslin
Councilmember Edouard Haba

Also Present:

City Administrator Tracey Douglas
Deputy City Administrator Debi Sandlin
City Treasurer Ron Brooks
Deputy Budget Director Ben Bosch
Chief of Police Jarod Towers
Acting Director of the Department of Public Works Hal Metzler
Deputy Director of the Department of Public Works Priyanka Joshi
Director of Community, Business, and Economic Development Jeff Ulysse
Director of Community Services Sandra Shephard
Director of Human Resources Jay Joyner
City Clerk Nate Groenendyk
Emergency Operations Manager Reginald Bagley

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

A motion was made by Councilmember Barnes, seconded by Councilmember Strab, that the agenda be approved.

The motion Passed by the following vote:

AYE: Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Strab, Councilmember Dhokai, Councilmember Lee,

NAY: None

ABSTAIN: None

ABSENT: Mayor Croslin, Councilmember Haba, Councilmember Nisbett

4. Public Comment (7:10 PM - 7:20 PM) Limit 2 minutes per speaker

- Mr. Marshall (Ward 4) advised that he is against the budget initiative to create an immigrant resident relief fund, citing budgetary constraints. He added that if the budget initiative passes, the money should pass through an organization that is neutral on immigration.
- Melissa Schweisguth (Ward 5) asked for clarity around project prioritization in the Capital Improvement Plan. She also raised concerns about lease financing, citing that it would create more debt. Lastly, she stated her support for the budget initiative to create an immigrant resident relief fund.
- Mike Bonds (Ward 3) asked that the budget be presented in a format that is more easily digestible. He also asked for more transparency in what will be funded through the Capital Improvement Plan.
- Scott Wilson (Ward 1) advised that he is against the budget initiative to create an immigrant resident relief fund. He also expressed concerns about the rapid increase in property taxes.

5. Presentations (7:20 PM - 9:00 PM)

5.a. 2026-222 FY27 Budget and Department Presentations

For Presentation.

Sponsors: City Administrator

Department: Administration

Attachments: FY27 Proposed Budget Publication_updated

Chief Jared Towers presented the proposed FY27 Hyattsville Police Department Budget. Director of Community Services Sandra Shephard presented the proposed FY27 Community Services Budget. Acting Director Hal Metzler presented the proposed FY27 Department of Public Works Budget. City Treasurer Ron Brooks and Deputy Budget Director Ben Brosch presented the proposed FY27 Capital Improvement Budget.

The Council had questions for Chief Towers regarding the requirement for police mental health check-ins, fleet management, and the value of counseling for first responders.

The Council had questions for Acting Director Metzler regarding the number and locations of Throne bathrooms currently in operation in the City, vacant mechanic positions, staffing levels in the Department of Public Works, the need to upgrade snow

plows, and the status of grant funding for Lower Ward 1 and "The Spot".

The Council had questions for Director Shephard regarding the caseworker position, the availability of Call-A-Bus drivers, the expansion of senior programming, and the amount of direct assistance the City provides to residents.

The Council also requested fleet management records and inquired about vehicle lease agreements, the methods directors use to prepare their budgets, vehicle replacements through the Capital Improvement Plan, and the inclusion of contracted employees on the list of full-time employees.

6. Council Dialogue (9:00 p.m. - 9:10 p.m.)

7. Motion to Adjourn

A motion was made by Councilmember Waszczak, seconded by Councilmember Lee, that the meeting be adjourned at 9:53 PM.

The motion Passed by the following vote:

AYE: Council President Solomon, Council Vice President Redmond, Councilmember Waszczak, Councilmember Barnes, Councilmember Schaible, Councilmember Strab, Councilmember Dhokai, Councilmember Lee, Councilmember Nisbett

NAY: None

ABSTAIN: None

ABSENT: Mayor Croslin, Councilmember Haba

City Council
May 26, 2026

Submitted by: Chloe Kauffman, Jeff Ulysse

Submitting Department: Community, Business, and Economic Development

Agenda Section: Presentations

Item Title:

Formula 2040: Function Master Plan for Parks, Recreation and Open Space (M-NCPPC)

Suggested Action:

For presentation.

Legal Review Required?

N/A

Summary Background:

The Maryland - National Capital Park and Planning Commission (M-NCPPC), Department of Parks and Recreation, Prince George's County, is currently working on an update to the Functional Master Plan (i.e., Formula 2040). As part of this process, the project team has been seeking input from external stakeholders with the goal to increase awareness of the vision the Plan, identify local service needs, and determine priorities moving forward. Currently, they are in the midst of analyzing data and refining key topics to center conversations amongst their stakeholder focus groups.

Next Steps:

Fiscal Impact:

City Administrator Comments:

For presentation.

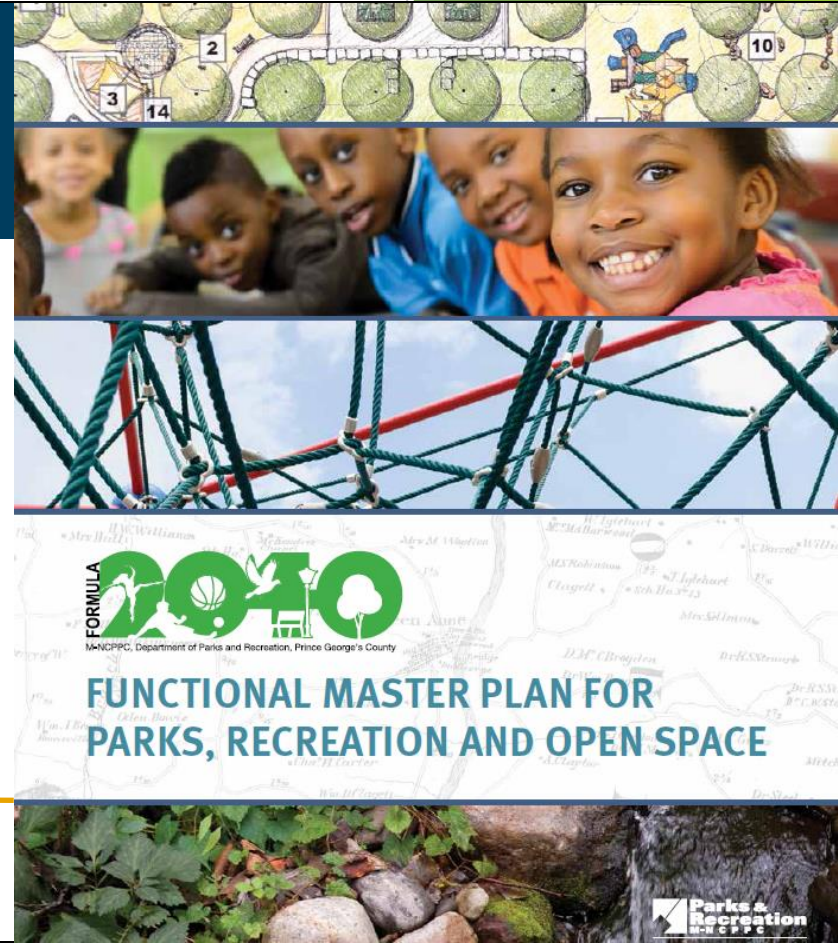
Community Engagement:

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

FORMULA 2040 MASTER PLAN UPDATE

City of Hyattsville Council Meeting
May 26, 2026

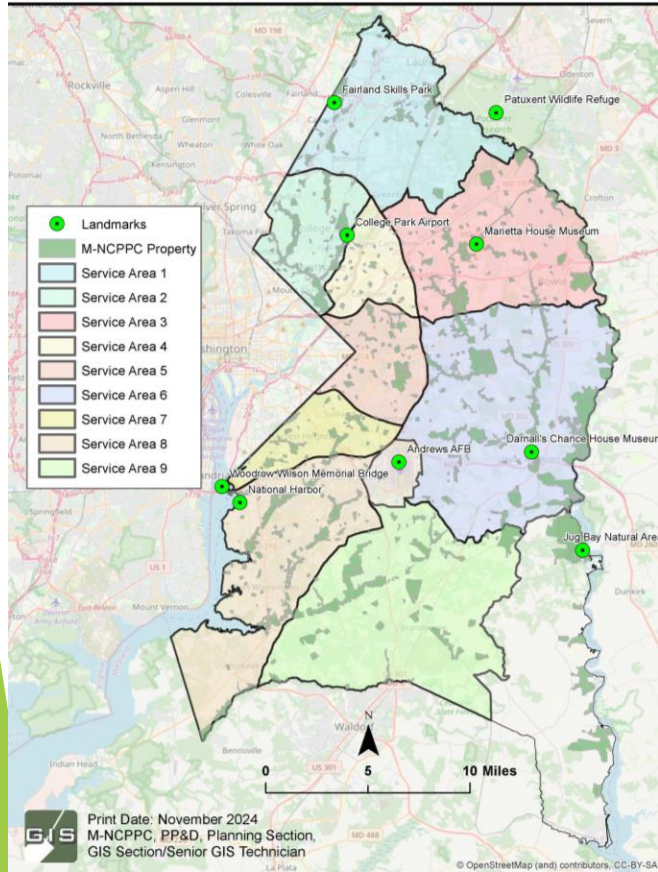


Purpose

To share information
about the Update to the

Formula 2040 Functional
Master Plan

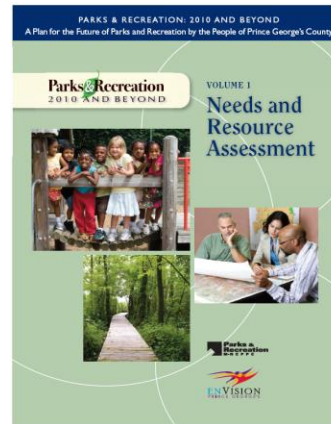
- Introduce the project team,
- Share some of the key themes from engagement so far
- To identify Opportunities Moving Forward



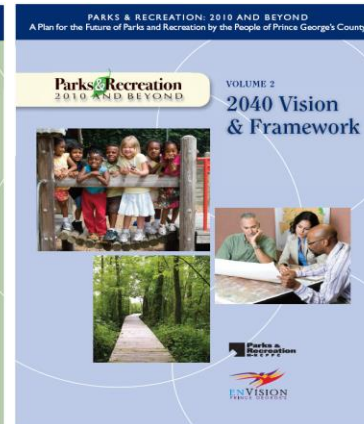
Introduction

- Countywide Functional Master Plan
- 9 Service Areas
- Foundational Docs *(below)*

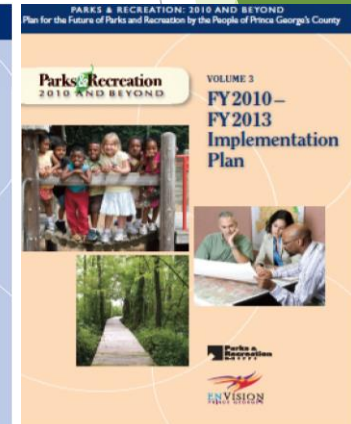
2010 & Beyond



Needs & Resource



Vision & Framework



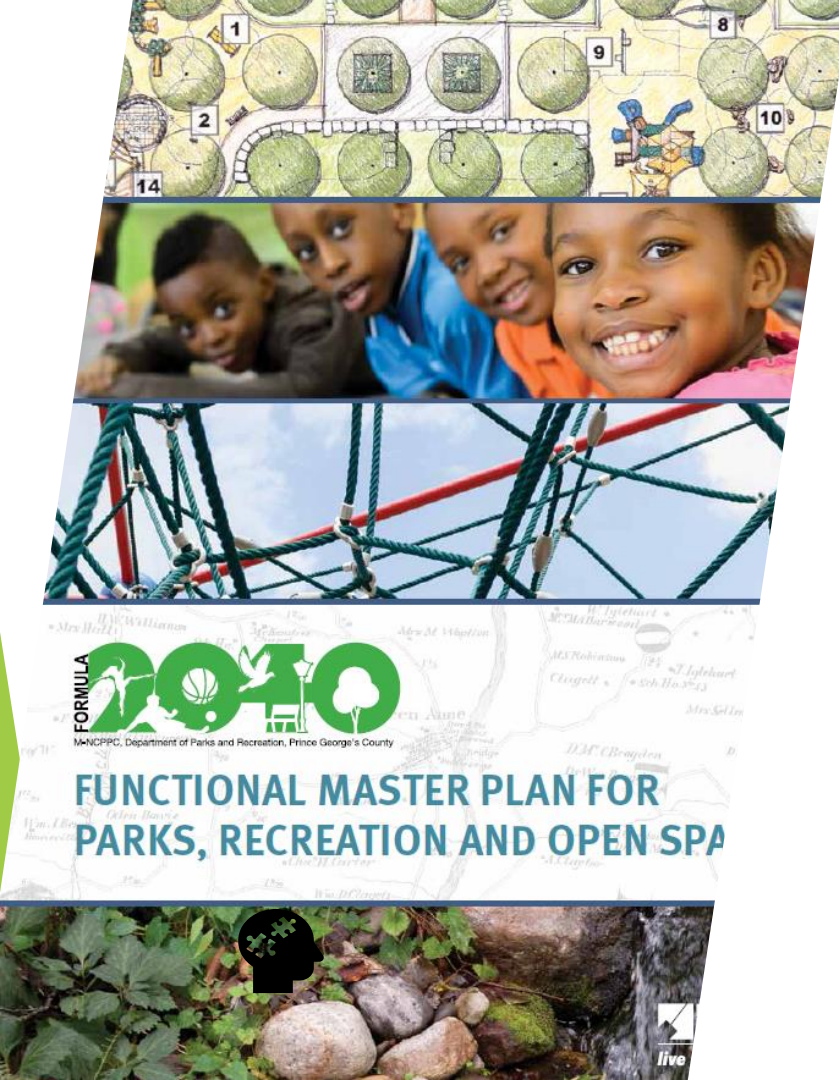
Implementation

Introduction

What is Formula 2040?

The FRAMEWORK includes:

- ◆ **Three** Goals: *Connectivity, Economic Impact, Health, and Wellness*
- ◆ **10** Objectives
- ◆ **22** Strategies
- ◆ **122** Action items

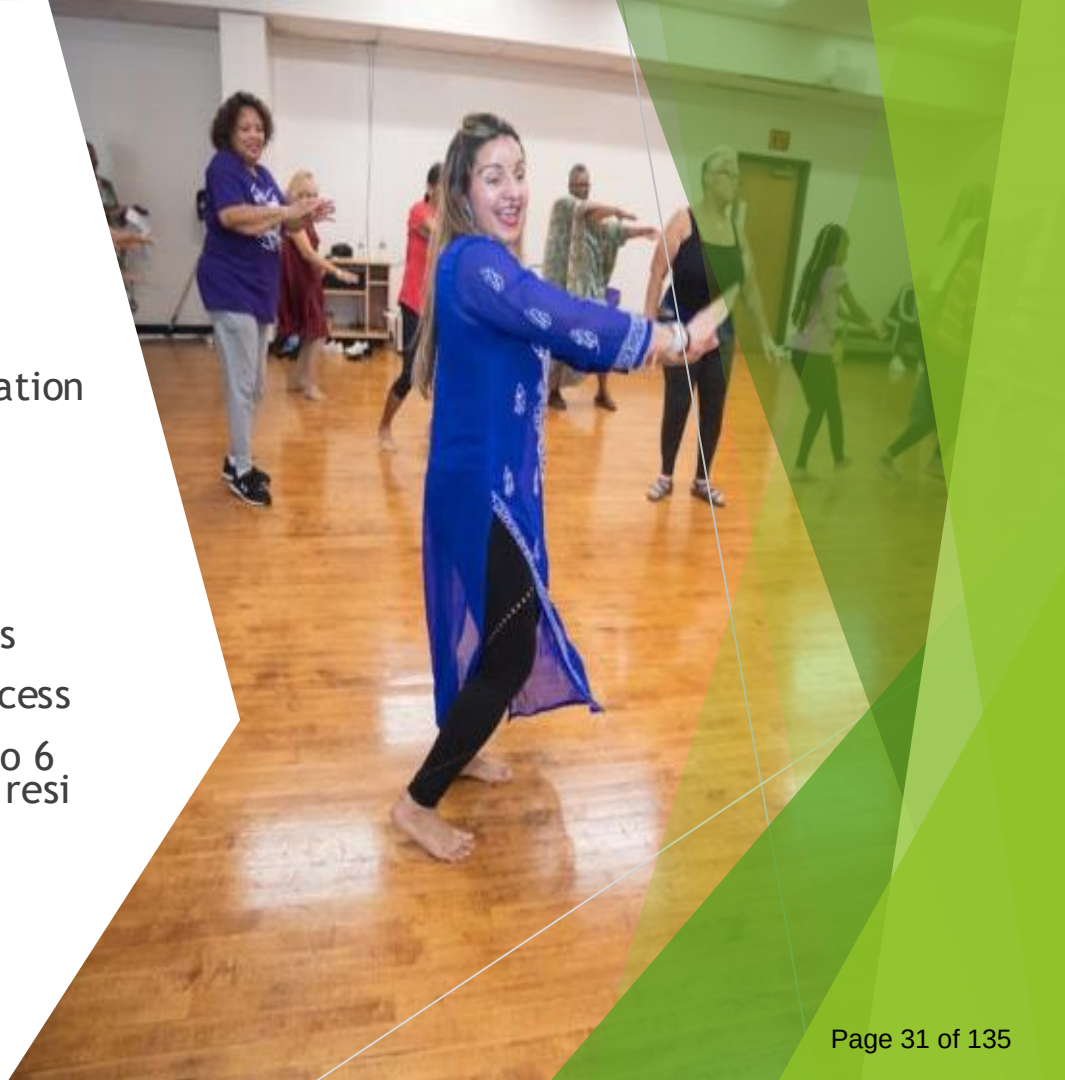


2024 Progress Report

Notable Achievements since 2019

Connectivity

- ▶ Established Parks Direct - Updated registration system
- ▶ Increased Mobile Programs (e.g., Sankofa Mobile Museum, Arts on Roll Van)
- ▶ Added 22 miles of natural surface trails
- ▶ Completed 7.5 miles of trail improvements
- ▶ Equipped 110 Park Facilities with Wi-Fi Access
- ▶ Stop Light Model expanded from 3 levels to 6 levels to be more inclusive for the county residents



2024 Progress Report

Notable Achievements since 2019

Economic Development

- Secured \$25M Federal RAISE Grant for increased trail access between Prince George's County, Washington, D.C., and Montgomery County
- Acquired 1,624 acres of parkland
- Secured \$991,000 to renovate a kayak and boating ramp along the Potomac River
- Won \$400,000 Stormwater Management Grant



2024 Progress Report

Notable Achievements since 2019

Health and Wellness

- Offered RYSE Up Program at 20 playgrounds
- Completed New Multi-generational Facilities such as Southern Area Aquatics and Recreational Complex (SAARC, Service Area 9)
- Completed the Marlow Heights Community Center (Service Area 7)
- Offered more than 2,400 classes in Health and Fitness
- Utilized Parks Direct and SMARTlink (registration data) to inform decisions



**“TO GO FAST, GO ALONE.
TO GO FAR, GO TOGETHER.”**
– African Proverb

STAGE 1 - LISTEN
**ONLINE & COMMUNITY
PRESENCE**

- Website
- Social Media
- GIS Mapping
- In-person Events
- Community Survey

ENGAGE

**STAGE 2 - REFINE
FOCUSED FORUMS**

- Meetings
- Open Houses
- Workshops
- Interviews

SHARE

STAGE 3 - DECIDE
**HELPFUL RESOURCES &
FORMAL HEARINGS**

- Engagement Plan
- Social Network Database
- Public Hearings
- Formula 2040 Progress Report
- Staff Draft
- Updated Master Plan

LEAD

Engagement with County Municipalities

- 10 meetings; including PGCMA and 2 meeting with Hyattsville
- 21 municipalities participated in clustered focus group meeting
- 93% participation rate with the Municipalities

Common Key Themes

- Low Awareness of Formula 2040
- Staffing & Capacity Constraints
- Programming > Infrastructure
- Landlocked municipalities - requesting land to annex or support from the county.
- Connectivity Gaps
- Communication Improvements Suggested
- Responsibilities of DPR VS Municipality

Hyattsville Key Themes

- ▶ Trail Connectivity & Safety
- ▶ Park Activation & Programming
- ▶ Long term DPR partnerships
- ▶ Equity & Historic Considerations



Areas of Focus / Partnered Engagement



1) Land Acquisitions,



2) Level of Services (trails, playgrounds, multigenerational facilities, etc.)



3) Health & Wellness,

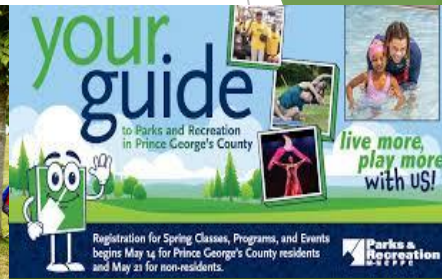
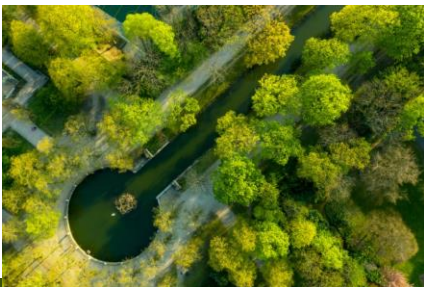


4) Economic Development / Impact



5) Partnerships

The Opportunities Moving Forward



PARTNERSHIP
PATHWAYS

GROWTH
PLANNING

PROGRAMMING &
ACTIVATION

STAY IN TOUCH!!





M-NCPPC, Department of Parks and Recreation, Prince George's County

Next Steps

- Interview Key Stakeholders
- Analyze data collection
- Call to ACT – *establish a working partnership with the key Stakeholders and Municipalities.*

CITY OF HYATTSVILLE

PROCLAMATION

DECLARING JUNE 5, 2026, TO BE NATIONAL GUN VIOLENCE AWARENESS DAY IN THE CITY OF HYATTSVILLE.

This proclamation declares June 5, 2026, to be National Gun Violence Awareness Day in the City of Hyattsville and recognizes the devastating impact of gun violence on individuals, families, and communities in the United States.

WHEREAS, each year since 2015, the first Friday in June is designated as National Gun Violence Awareness Day, a day to raise awareness about the issue of gun violence and promote efforts to prevent further tragedies; and

WHEREAS, gun violence touches every segment of our society; injuring over 100 Americans each day, increasing the probability of death in incidents of domestic violence, and raising the likelihood of fatality by those who intend to injure others and among those who attempt suicide; and

WHEREAS, gun violence disproportionately impacts young people and since 2020 has surpassed car accidents as the leading cause of death among children and teens in the U.S; and

WHEREAS, it is essential to honor and remember victims and survivors of gun violence, offering support and compassion to those affected by such acts; and

WHEREAS, we recognize the importance of advocating for responsible gun ownership, implementing comprehensive background checks, supporting mental health services, and promoting community-based initiatives that work towards reducing gun violence.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council hereby proclaim June 5th, 2026, as National Gun Violence Awareness, urging all citizens, businesses, organizations, and agencies to work collaboratively to reduce gun violence in our community.

Robert Croslin
Mayor, City of Hyattsville

May 26, 2026



City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Appointments

Item Title:
Appointments to the Common Ownership Community Advisory Committee

Suggested Action:
I move the Mayor and Council approve the appointments of Council President Joseph Solomon and Council Vice President Kareem Redmond as Council Liaisons to the Common Ownership Community Advisory Committee and appoint Mikhail Flom (Ward 2), Saswathi Natta (Ward 3), Kristan Skendall (Ward 2), Kaitlyn Kyle (Ward 5), Leonard Peacock (Ward 3), Diasia Ellerbee (Ward 3), and Zaneeta Daver (Ward 3) as members to the Common Ownership Community Advisory Committee for a term of two (2) years to end on May 26, 2028.

Legal Review Required?
N/A

Summary Background:
Please see the attached applications.

Next Steps:
The committee liaison will reach out and advise applicants of the next meeting.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend support.

Community Engagement:
Committee meetings are open to the public, and all are encouraged to attend. Agendas are available on the City website.

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

City of Hyattsville Board, Committee, and Commission Application

05/19/2026 7:48 PM (EDT)



City of Hyattsville Board, Committee, and Commission Application

Application Date	05/19/2026
First Name	Zaneeta
Last Name	Daver
Preferred Pronouns	She, her, hers

Committee Stipend Program - Members Receive a Stipend of \$40 per Meeting Attended

Upon appointment to a committee, you are automatically enrolled into the stipend program but in order to receive your payment you must complete and submit a W-9 form. The W-9 form will be emailed to committee members upon confirmation of your appointment.

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Audit Committee (a majority of the voting committee members must be residents of the City)
- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one-non City resident appointment)

What Ward do you live in?	Ward 3
City	Hyattsville
State	MD

Do you currently serve on this committee and are applying for re-appointment?	No
---	----

Board/Committee of Interest - First Choice	Common Ownership Community Advisory Committee
--	---

Please select your ward from the drop down list below.	Ward 3
--	--------

Referred By:	Kareem Redmond
--------------	----------------

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.	I am interested in serving on the Hyattsville Common Ownership Community Advisory Committee because I care about ensuring fair, transparent, and effective city services for all residents. Having lived in a Hyattsville condominium for nearly 20 years and served on its board for many of those years, I've seen firsthand how overlapping responsibilities between the City and common ownership communities can create confusion, inefficiencies, and inequities, especially for residents who pay both taxes and association dues. I would be honored to contribute my experience and perspective to building a structure for coordination, transparency, and policy alignment between the associations and the city.
--	--

Signature Date	05/19/2026
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City of Hyattsville Board, Committee, and Commission Application

05/19/2026 4:26 PM (EDT)



City of Hyattsville Board, Committee, and Commission Application

Application Date	05/16/2026
First Name	Diasia
Last Name	Ellerbee

Committee Stipend Program - Members Receive a Stipend of \$40 per Meeting Attended

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- Race and Equity Task Force (up to one-non City resident appointment)

What Ward do you live in?	Ward 3
City	Hyattsville
State	MD

Do you currently serve on this committee and are applying for re-appointment?	No
---	----

Board/Committee of Interest - First Choice	Common Ownership Community Advisory Committee
--	---

Board/Committee of Interest - Second Choice	Health, Wellness and Recreation Advisory Committee
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[Health, Wellness and Recreation Advisory Committee](#)

Please select your ward from the drop down list below.	Ward 3
--	--------

Referred By:	Kareem Redmond
--------------	----------------

Please provide a brief background statement including why you want to serve on the committee/s for	I am a condo owner here in Ward 3, and I am interested in learning more about how I can make a meaningful impact within my community. I welcome the opportunity to contribute to initiatives that help improve our community and
--	--

which you are applying. This statement may be posted on the City's website.

enhance the resident experience. I am especially passionate about advocating for residents, particularly the elderly, while also building connections, expanding my knowledge of community operations, and becoming more involved in efforts that create positive change.

Signature Date

05/16/2026

City of Hyattsville Board, Committee, and Commission Application

05/14/2026 11:33 AM (EDT)



City of Hyattsville Board, Committee, and Commission Application

Application Date	05/14/2026
First Name	Mikhail
Last Name	Flom
Preferred Pronouns	He, him, his

Committee Stipend Program - Members Receive a Stipend of \$40 per Meeting Attended

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- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one-non City resident appointment)

What Ward do you live in?	Ward 2
City	Hyattsville
State	Maryland

Do you currently serve on this committee and are applying for re-appointment?	No
---	----

Board/Committee of Interest - First Choice	Common Ownership Community Advisory Committee
--	---

Please select your ward from the drop down list below.	Ward 2
--	--------

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.	To strengthen coordination between the City and common ownership communities within City limits and to ensure equitable, transparent, and efficient service delivery for residents living in association-governed communities.
--	--

City of Hyattsville Board, Committee, and Commission Application

05/19/2026 11:41 AM (EDT)



City of Hyattsville Board, Committee, and Commission Application

Application Date	05/19/2026
First Name	Kaitlyn
Last Name	Kyle
Preferred Pronouns	She, her, hers

Committee Stipend Program - Members Receive a Stipend of \$40 per Meeting Attended

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- Race and Equity Task Force (up to one-non City resident appointment)

What Ward do you live in?	Ward 5
City	Hyattsville
State	MD

Do you currently serve on this committee and are applying for re-appointment?	No
---	----

Board/Committee of Interest - First Choice	Common Ownership Community Advisory Committee
Board/Committee of Interest - Second Choice	Common Ownership Committee Advisory Committee

Please select your ward from the drop down list below.	Ward 5
--	--------

Referred By:	Nate Groenendyk
--------------	-----------------

Please provide a brief background statement including why you want to serve on the committee/s for	I am interested in serving on the Hyattsville Common Ownership Community Advisory Committee because I care deeply about strengthening communication and collaboration between the City and residents living in HOA and condominium
--	--

which you are applying. This statement may be posted on the City's website.

communities. As Hyattsville continues to grow, it is increasingly important to ensure that residents in common ownership communities have a clear voice in discussions related to municipal services, infrastructure, transparency, and equity.

I am particularly interested in helping improve coordination around overlapping responsibilities such as snow removal, infrastructure maintenance, code enforcement, and resident communication. I believe the Committee presents an important opportunity to foster productive partnerships between the City and community associations while helping ensure residents receive clear information and fair, consistent services.

Through this role, I hope to contribute thoughtful collaboration, strong communication, and a resident-focused perspective to support practical solutions and long-term planning for Hyattsville's common ownership communities.

Signature Date

05/19/2026

City of Hyattsville Board, Committee, and Commission Application

05/14/2026 1:23 PM (EDT)



City of Hyattsville Board, Committee, and Commission Application

Application Date	05/14/2026
First Name	Saswathi
Last Name	Natta
Preferred Pronouns	She, her, hers

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- Race and Equity Task Force (up to one-non City resident appointment)

What Ward do you live in?	Ward 3
City	Hyattsville
State	MD

Do you currently serve on this committee and are applying for re-appointment?	No
---	----

Board/Committee of Interest - First Choice	Common Ownership Community Advisory Committee
Board/Committee of Interest - Second Choice	Education Advisory Committee

[Education Advisory Committee](#)

Please select your ward from the drop down list below.	Ward 3
Referred By:	Mike Bonds

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.	I am the HoA president of the Gateway West community and want to take part in comparing notes and representing the homeowners in interactions with the city and city policy. I also am a teacher (I teach sociology at the university level) and mentor (for college admissions and financial planning for college) so I am interested in contributing to more programming and initiatives around education and college access.
--	--

Signature Date	05/14/2026
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City of Hyattsville Board, Committee, and Commission Application

05/14/2026 11:18 AM (EDT)



City of Hyattsville Board, Committee, and Commission Application

Application Date	05/14/2026
First Name	Leonard
Last Name	Peacock
Preferred Pronouns	He, him, his

Committee Stipend Program - Members Receive a Stipend of \$40 per Meeting Attended

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- Race and Equity Task Force (up to one-non City resident appointment)

What Ward do you live in?	Ward 3
City	Hyattsville
State	MD

Do you currently serve on this committee and are applying for re-appointment?	No
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Board/Committee of Interest - First Choice	Code Compliance Advisory Committee
Board/Committee of Interest - Second Choice	Common Ownership Committee Advisory Committee

[Code Compliance Advisory Committee](#)

Please select your ward from the drop down list below.	Ward 3
Referred By:	Nykia Clemonts

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.

My name is Leonard Wayne Peacock, and I have been a Hyattsville resident in the Editors Park community for the past several years. I am applying to serve on the Code Compliance Advisory Committee as my first choice and the Police and Public Safety Citizens' Advisory Committee as my second, and I also wish to express my interest in the Audit Committee and the Common Ownership Community Advisory Committee for future consideration.

Professionally, I work as a Transportation Data Analyst at the Federal Transit Administration within the U.S. Department of Transportation, where I review financial data for accuracy and compliance across federal grant programs. I also support the Department's Office of the Chief Information Officer on federal audit and oversight work, including coordinating audit closure packages and gathering documentation for Inspector General and Government Accountability Office reviews. This background has given me experience in policy analysis, regulatory compliance, internal controls, and financial accountability; skills that I believe are directly relevant to the Code Compliance Advisory Committee's work reviewing proposed ordinances and equally suited to the Audit Committee's mission of safeguarding the integrity of the City's financial statements.

Closer to home, I serve in a leadership capacity within my community association, coordinating maintenance, infrastructure, and landscaping matters on behalf of my neighbors. That hands-on involvement has deepened my understanding of how City ordinances and public safety concerns affect residents at the neighborhood level, and it has also given me firsthand perspective on common ownership governance, the kind of issues the Common Ownership Community Advisory Committee addresses. This experience motivates me to contribute at a broader, citywide scale.

I am drawn to the Code Compliance Advisory Committee because it sits at the intersection of policy and everyday quality of life, and I welcome the opportunity to help ensure that the City's ordinances reflect the practical needs of a growing and diverse community. On the PPSCAC, I want to support transparent, community-centered dialogue between residents and the Police Department that makes Hyattsville a safer and more trusting place to live.

I look forward to the opportunity to serve.

Signature Date

05/14/2026

City of Hyattsville Board, Committee, and Commission Application

05/14/2026 2:47 PM (EDT)



City of Hyattsville Board, Committee, and Commission Application

Application Date	05/14/2026
First Name	Kristan
Last Name	Skendall
Preferred Pronouns	She, her, hers

Committee Stipend Program - Members Receive a Stipend of \$40 per Meeting Attended

Upon appointment to a committee, you are automatically enrolled into the stipend program but in order to receive your payment you must complete and submit a W-9 form. The W-9 form will be emailed to committee members upon confirmation of your appointment.

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Audit Committee (a majority of the voting committee members must be residents of the City)
- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one-non City resident appointment)

What Ward do you live in?	Ward 1
City	Hyattsville
State	MD

Do you currently serve on this committee and are applying for re-appointment?	No
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Board/Committee of Interest - First Choice	Common Ownership Community Advisory Committee
Board/Committee of Interest - Second Choice	Common Ownership Committee Advisory Committee

Please select your ward from the drop down list below.	Ward 1
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Referred By:	Kathy Simonovich and Joanne Waszczak
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Please provide a brief background statement including why you want to serve on the committee/s for	I have been a resident of the City of Hyattsville for a total of 14 years, 2 as a renter in historic Hyattsville and 12 as a homeowner in the Arts District Hyattsville East. As an HOA board member, I think there is great value in (1) creating
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which you are applying. This statement may be posted on the City's website.	connections with other HOA communities in the city of Hyattsville and (2) as an HOA resident, I pay taxes for city services, but am not able to utilize all of those services, such as trash services (due to the historic agreement the developer made with the City long before my home was built). I am excited about the opportunity this committee provides to the city and my neighbors.
Signature	Date
	05/14/2026

City Council
May 26, 2026

Submitted by: Alison Weikel
Submitting Department: Police
Agenda Section: Consent Items

Item Title:
Second Agreement between WMATA and HPD for Overtime

Suggested Action:
I move Mayor and Council to authorize the City Administrator to enter into a second agreement between the City of Hyattsville and Washington Metropolitan Area Transit Authority (WMATA) for secondary employment for HPD officers, upon the review and approval of the City Attorney for legal sufficiency.

Legal Review Required?
Pending

Summary Background:
In an effort to reduce crime and increase security around metro stations, the Washington Metropolitan Area Transit Authority (WMATA) sought additional support. Hyattsville Police Officers currently support WMATA on a voluntary overtime basis. WMATA is seeking a one year renewal for services. This agreement will allow HPD to be reimbursed for overtime worked in the area of Hyattsville's two metro stations at \$75.00 an hour.

Next Steps:
Execute Agreement

Fiscal Impact:
WMATA Reimburses OT at \$75.00 an hour

City Administrator Comments:
Recommend Support

Community Engagement:
Goal 3 – Promote a Safe and Vibrant Community

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

**SECOND AGREEMENT BETWEEN
WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
AND
THE CITY OF HYATTSVILLE, MARYLAND
FOR OVERTIME LAW ENFORCEMENT ASSISTANCE**

THIS Second Agreement (“Second Agreement”) for the provision of overtime law enforcement assistance is entered into by and between the Washington Metropolitan Area Transit Authority (“WMATA”), an interstate compact agency created by the District of Columbia, the State of Maryland, and the Commonwealth of Maryland, and the City of Hyattsville for the Hyattsville Police Department, each referred to by name or as a “Party,” or collectively, as the “Parties,” with an effective date (“Effective Date”) upon execution by both Parties.

WHEREAS WMATA owns and operates the Metro bus and rail system in the National Capital region to provide public mass transportation for the area; and

WHEREAS the Metro Transit Police Department (“MTPD”) is WMATA’s law enforcement department, enforcing criminal laws and other regulations within WMATA’s system; and

WHEREAS the Parties share law enforcement jurisdiction within the Metro system located in Hyattsville, Maryland and

WHEREAS MTPD has determined that it would benefit from the City of Hyattsville’s law enforcement assistance and the City of Hyattsville desires to provide such assistance; and

WHEREAS the Parties now desire to specify certain rights, responsibilities, and obligations with respect to the City of Hyattsville’s provision of law enforcement assistance to MTPD in Hyattsville, Maryland; and

WHEREAS the Mayor and City Council for the City of Hyattsville have authorized the City of Hyattsville to enter into this Second Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1 - ROLES AND RESPONSIBILITIES.

The Parties agree to the following roles and responsibilities:

A. WMATA

- B.** Subject to funding consistent with WMATA’s current budget, WMATA shall pay the City of Hyattsville the overtime rate of the officers and supervisors (hereafter, “officers”) who provide law enforcement assistance under this

Second Agreement, with an accepted overtime range of \$ 47.47 to \$109.13 per hour. WMATA will assume, for purposes of its budget, an average rate of \$75.00 per hour to determine the funding that WMATA will provide under this Second Agreement. Some portion of this funding may be federal funds provided by grants. If the City of Hyattsville's range of hourly rates for overtime changes during the term of this Second Agreement, whether by contract, negotiation, or otherwise, WMATA will accept overtime rates up to a 3% increase over the stated rates herein, as long as the City of Hyattsville submits acceptable documentation showing the reason for the increase.

- C. WMATA will provide a schedule for Hyattsville Police Department officers to work at the Hyattsville Crossing Metrorail station in Hyattsville, MD, with two four-hour shifts per day, Monday through Friday. Up to two Hyattsville Police Department officers may work each shift, so that a maximum of four officers may work each scheduled day.
- D. WMATA will provide a six-hour window to give Hyattsville Police Department officers flexibility in scheduling their four-hour shifts, with a morning shift available between 6:00 a.m. - 12:00 p.m. and an afternoon shift available between 2:00 p.m. - 8:00 p.m. WMATA, in its discretion and according to its needs, may allow Hyattsville Police Department officers to schedule shifts lasting less than four hours. Nothing in this Second Agreement precludes a Hyattsville Police Department officer from working two shifts in one 24-hour period.
- E. MTPD will provide a Law Enforcement Rail Safety Course for any officer or official participating under this Second Agreement. Every officer and official must take the course once every two years.

B. City of Hyattsville

1. The City of Hyattsville shall provide sworn officers who can provide law enforcement assistance under this Second Agreement. The number of officers who may be provided under this Second Agreement may vary day-to-day depending on the City of Hyattsville's scheduling needs.
2. The City of Hyattsville will verify that each officer provided under this Second Agreement will be in good standing and not be subject to any pending investigation for which termination or a suspension is contemplated.
3. The City of Hyattsville will ensure that all officers who participate under this Second Agreement will have successfully completed WMATA's Law Enforcement Rail Safety Course once every two years prior to assignment to a WMATA shift.
4. The City of Hyattsville acknowledges and agrees that all officers participating under this Second Agreement shall, while providing assistance, be subject to the direction of MTPD's Chief of Police (or designee(s)) for logistical issues, such as assignment locations, as well as for issues of incident command, management and control, and for any other such logistical issues as may arise while assisting under this Second Agreement, but shall otherwise remain subject to the control of the Chief of the City of Hyattsville.

5. The City of Hyattsville acknowledges and agrees that all officers assisting under this Second Agreement shall have full authority to perform within the scope of their law enforcement power, and the officers' organizational policies, general orders, or procedures shall remain in effect, whenever applicable.
6. The City of Hyattsville acknowledges and agrees that all officers who assist MTPD under this Second Agreement shall remain, and always shall be considered, employees of the City of Hyattsville for all considerations arising from or pertaining to any workers' compensation purposes or claims.
7. The City of Hyattsville acknowledges and agrees that all officers who assist MTPD under this Second Agreements shall remain and at all times considered employees of the City of Hyattsville and that WMATA is not a co-employer whenever the officers are acting under this Second Agreement; the City of Hyattsville shall cause each of the officers who elect to assist MTPD to sign an acknowledgement that they understand and agree to the same.
8. City of Hyattsville officers are authorized by WMATA to enforce criminal trespass on WMATA's property.
9. City of Hyattsville officers will be in their Hyattsville Police Department-issued uniforms and equipped with the same equipment the officers use when assigned to City of Hyattsville duties, including but not limited to radios, handcuffs, body-worn cameras, and Hyattsville Police Department-issued service weapons.
10. City of Hyattsville officers will support and assist MTPD officers and officials in providing security with the Metro system and in enforcing the laws in effect in Hyattsville, Maryland.
11. City of Hyattsville will provide to WMATA, upon WMATA's request, certificates of insurance which evidence insurance coverage meeting the following insurance requirements: a) worker' compensation insurance for the statutory limits, as well as for employer's liability of \$500,000 per accident/disease; b) commercial general liability insurance for \$1,000,000 per occurrence/\$2,000,000 aggregate; and c) automobile liability insurance of \$500,000 per occurrence.
12. The City of Hyattsville will provide WMATA, upon WMATA's request, a W-9 form, executed in the last 60 days.

ARTICLE 2 - FUNDING REQUIREMENTS.

- A. Total cost for services in WMATA's fiscal year 2027, starting July 1, 2026, and ending June 30, 2027, shall not exceed three hundred and twelve thousand dollars (\$312,000.00).
- B. The City of Hyattsville acknowledges and agrees that the funding for the law enforcement services contemplated by this Second Agreement may be withdrawn by WMATA pursuant to Article 7, and that WMATA will not be responsible for any law enforcement services not yet provided under this Second Agreement.

ARTICLE 3 - INVOICES

The City of Hyattsville agrees to submit monthly invoices to MTPD for services provided by the Hyattsville Police Department, no later than 60 days after the last date of service for the month being billed. The invoices shall provide (a) the name of the officer; (b) the date of service (month/day format); (c) the shift worked (*i.e.*, morning or afternoon); d) the number of hours worked; (e) the rate of pay; and (f) the location.

ARTICLE 4 - RECONCILIATION.

WMATA shall perform a reconciliation, by October 31, 2027, for funds paid to the City of Hyattsville and for invoices submitted by the City of Hyattsville for fiscal year 2026. Any overpayment that WMATA identifies through reconciliation shall be credited back to WMATA's account by the City of Hyattsville not later than December 31, 2027.

ARTICLE 5 - LIMITATION OF LIABILITY.

In no event shall WMATA be liable to the City of Hyattsville, or to any other party, whether in contract or in tort or in any other legal theory (including, without limitation, strict liability or negligence) for any claims, damages, losses, liabilities or expenses arising out of or in connection with the Hyattsville Police Department providing assistance under this Second Agreement or in connection with any Hyattsville Police Department officer's performance under this Second Agreement, including, but not limited to, any Hyattsville Police Department officer's enforcement of criminal laws, of any other regulations, or of any civil infractions.

In no event shall the City of Hyattsville be liable to WMATA, or to any other party, whether in contract or in tort or in any other legal theory (including, without limitation, strict liability or negligence) for any claims, damages, losses, liabilities or expenses arising out of or in connection with any MTPD officer's performance under this Second Agreement, including, but not limited to, any MTPD officer's enforcement of criminal laws under this Second Agreement, of any other regulations, or of any civil infractions.

ARTICLE 6 - TERM.

This Second Agreement shall be effective on the Effective Date. Subject to WMATA's approval of the applicable budget and availability of funds, this Second Agreement may be extended by the Parties for 12-month periods after June 30, 2027, until June 30, 2030. The Second Agreement may be terminated sooner in accordance with Article 7 due to funding issues or any other reason(s). Notwithstanding the preceding sentence, the Parties may renew this Second Agreement on different terms by mutual written agreement and subject to WMATA funding.

ARTICLE 7 - TERMINATION.

Either Party may terminate this Second Agreement for any reason and at any time by giving the other Party ten (10) calendar days' written notice. Any payments or monies due and owing to the Hyattsville Police Department shall be paid by WMATA within sixty days of the termination of this Second Agreement; however, the Parties acknowledge that no monies or payments are due or owing to the Hyattsville Police Department for any law enforcement assistance that has been scheduled but not provided.

ARTICLE 8 - GENERAL MATTERS.

- A. **Dispute Resolution.** In the event of a dispute under this Second Agreement, the Parties' Chiefs of Police (or their designees) shall attempt in good faith to resolve the dispute. If the dispute is not resolved within fifteen (15) business days, then either Party is free to pursue whatever remedies it may have in law or equity, including all judicial remedies.
- B. **Governing Law.** This Second Agreement shall be governed by the laws of Maryland, except where any law conflicts with the WMATA Compact, the WMATA Compact shall control. Each Party agrees to submit any action or proceeding relating to the subject matter of this Second Agreement to the sole and exclusive jurisdiction of the U.S. District Court for the District of Maryland.
- C. **Nothing herein shall be construed as limiting any immunity, limitation on liability, or limitation on damages applicable to any City of Hyattsville law enforcement officer, or applicable to the City of Hyattsville, available under Maryland law.**
- D. **Amendments and Modifications.** This Second Agreement may be amended or modified only upon a written agreement signed by both Parties.
- E. **Assignment.** No transfer or assignment of this Second Agreement, or of any part thereof or interest therein, directly, or indirectly, voluntarily or involuntarily, shall be made unless consent for such transfer or assignment is first approved in writing by the Parties.
- F. **Notices.** Any notice to a Party required under this Second Agreement shall be in writing and shall be delivered in two ways: (1) electronically, by email; and (2) by any one of the following methods: (a) hand-delivery by a courier; (b) overnight delivery service; or (c) prepaid registered or certified mail with return receipt requested, using the following addresses (or to such other or further addresses as the Parties may designate by notice given in accordance with this paragraph). Such correspondence shall be deemed delivered, upon the earlier to occur of the following: the day of hand delivery; the business day following the day email notice was sent; the business day after mailing the notice by U.S. registered or certified mail, return receipt requested, with all postal charges prepaid, using the addresses set forth below; or, actual receipt at the Parties' addresses below:

Washington Metropolitan Area Transit Authority

Chief, Metro Transit Police Department
METRO TRANSIT POLICE DEPARTMENT
Washington Metropolitan Area Transit Authority
4100 Garden City Drive
Hyattsville, Maryland 20785

with copies to:

General Counsel
Legal Department
Washington Metropolitan Area Transit Authority
PO Box 44390
Washington, DC 20024

and

The City of Hyattsville

Chief Jarod Towers
4310 Gallatin St.
Hyattsville, Maryland 20781

- G. Non-Discrimination. The Parties shall abide by the provisions of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended (78 Stat. 252; 42 U.S.C. §§ 2000d *et seq.*); Title V, Section 504 of the Rehabilitation Act of 1973, as amended (87 Stat. 394; 29 U.S.C. § 794); the Americans With Disabilities Act (104 Stat. 327; 42 U.S.C. §§ 12103 *et seq.*), the Age Discrimination Act of 1975, as amended (89 Stat. 728; 42 U.S.C. §§ 6101 *et seq.*); and with all other federal laws and regulations prohibiting discrimination on the grounds of race, color, national origin, disability, religion, or sex, in employment and in providing facilities and services to the public. Nothing in the advertising for employees shall be done which prevent those covered by these laws from qualifying for employment.
- H. Severance of Terms and Compliance with Applicable Law. The Parties shall comply with all applicable laws, regulations, and rules. If any term or provision of this Second Agreement is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions of this Second Agreement.
- I. Captions. The headings throughout this Second Agreement are for convenience and reference only and shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of this Second Agreement.
- J. Interest of Members of Congress. Nothing herein contained shall be deemed to be inconsistent with or contrary to the purpose or intent of any Act of Congress or WMATA Compact and the law of the District of Columbia establishing, affecting, or

relating to this Second Agreement. Pursuant to 41 U.S. Code § 22, no member of Congress shall be permitted to obtain or possess any share or part of this Second Agreement, or to any benefits that may arise therefrom.

K. Counterparts. This Second Agreement may be signed in one or more identical counterparts, whether transmitted by electronic mail or otherwise. Each such counterpart shall be deemed an original for purposes of this Second Agreement.

L. Confidentiality.

1. The Parties shall not authorize the release of, or otherwise make public, any details of the terms and conditions of this Second Agreement except as may be mutually agreed to in writing or as required by law, court order, or regulation.
2. The Hyattsville Police Department will not make any press release in connection with this Second Agreement without the prior written approval WMATA.

M. No Waiver of Sovereign Immunity. Nothing in this Second Agreement shall be deemed or construed to constitute a waiver or limitation of any applicable immunity, privilege, or protection of the Parties or of WMATA's sovereign immunity.

N. Cumulative Remedies. Except as specifically identified as the Party's sole remedy, any rights or remedies prescribed in this Second Agreement are cumulative and are not exclusive of any other remedies to which a Party may be entitled to at law, in contract, or in equity. The election of any one or more remedies shall not constitute a waiver of the right to pursue other remedies.

O. Entire Agreement. This Second Agreement, including all attachments, purchase orders, exhibits, and schedules, which shall be incorporated herein by this reference, contains the entire Second Agreement between the Parties. This Second Agreement supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written, with respect to the subject matter hereof, and may not be modified or rescinded except in writing and signed by both Parties.

P. Independent Contractors. The Parties are and shall be independent contractors to one another, and nothing herein shall be deemed to create an agency, partnership, employment or joint venture between the Parties or their employees. Each Party's personnel shall be considered solely employees or agents of that Party and not employees or agents of the other Party. Neither Party has the authority to bind the other to any party nor otherwise to act in any way as the representative of the other, unless otherwise expressly agreed to in writing and signed by both Parties.

Q. No Waiver. WMATA's or the City of Hyattsville's failure in any instance to object to or to take affirmative action with respect to an act or omission of the other which

violates the terms of this Second Agreement shall not be construed as a waiver of that or any future violation.

R. Warranties & Representations

1. WMATA represents and warrants:

- i. It has the power and authority to enter into this Second Agreement, execute, deliver, and perform the Second Agreement.
- ii. During the Term, WMATA shall comply with all applicable laws that are associated with WMATA's performance of its obligations and rights granted to Counterparty under this Second Agreement.
- iii. The execution, delivery, and performance of this Second Agreement by WMATA does not and will not result in any violation of any laws applicable to WMATA.

2. The City of Hyattsville represents and warrants:

- i. It has the power and authority to enter into this Second Agreement, execute, deliver, and perform the Second Agreement.
- ii. During the Term, the City of Hyattsville shall comply with all applicable laws that are associated with the Hyattsville Police Department's performance of its obligations under this Second Agreement.
- iii. The execution, delivery, and performance of this Second Agreement by the City of Hyattsville does not and will not result in any violation of any laws applicable to the City of Hyattsville.

S. No Rights in Parties. The Parties agree that no provision of this Second Agreement shall create in the public, or in any person or entity other than the Parties, any right as a -party beneficiary hereunder.

[Signature Page Follows.]

IN WITNESS THEREOF, the Parties hereto have caused this Second Agreement to be executed by their duly authorized officials as of the date first set forth above.

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

By: _____
Chief Michael Anzallo

Date: _____

City of Hyattsville, Maryland

By: _____
Tracey Douglas, City Administrator

Date: _____

4886-7795-7082, v. 1

City Council
May 26, 2026

Submitted by: Dealon Lacroix

Submitting Department: Department of Public Works

Agenda Section: Consent Items

Item Title:

Award of Stormwater Infrastructure Repair and Maintenance Contract

Suggested Action:

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with NZI Construction, Inc. for stormwater infrastructure improvements throughout the City, utilizing a rider on Prince George's County contract 965-H(G)C. The agreement amount not-to-exceed \$1,000,000 dollars will be for the same terms, conditions, and period of performance, including all extensions as issued by Prince George's County, pending legal review.

Legal Review Required?

Pending

Summary Background:

The City has performed right-of-way improvements utilizing riders on contracts typically issued by Prince George's County. The County bids contracts in quantities 5-10 times larger than the City would be able to request. These larger quantities result in the County receiving unit prices that could be up to 40-60% lower than the City would receive, allowing for more work to be completed for the amount allocated. NZI has held many County contracts over the past few decades on which the City has executed riders, giving NZI extensive familiarity with the City's infrastructure. This motion authorizes the City to utilize NZI as its contractor for Lower Ward I Resiliency Projects funded by the EPA. Projects will come forward to the Council for approval on an individual basis.

In 2017, the City of Hyattsville obtained funding from the Maryland Department of Natural Resources Community Resiliency Grant Program to address flooding within Lower Ward 1. This includes the area surrounding Hyattsville's Department of Public Works facility, the CSX railroad, and some older neighborhood communities with dead end streets. It is situated near the confluence of the Northeast and Northwest branches of the Anacostia River. Existing grey stormwater infrastructure is limited, and localized flooding is common after storm events. This study was presented and adopted by Council in late 2019.

In 2022 the City was informed that it would receive federal EPA funding to complete the design of 8 more projects within Lower Ward 1.

In December 2025, the EPA released funding for these projects.

Next Steps:

Issue rider contract and prepare project proposals for Council review. Projects will come forward to the Council for approval on an individual basis.

Fiscal Impact:

TBD, on a per project basis.

City Administrator Comments:

Recommend support.

Community Engagement:**Strategic Goals:**

Goal 3 – Promote a Safe and Vibrant Community

Bond No.: 1113109

**CONTRACT
AGREEMENT**
Contract No. 965-H(G)C

THIS AGREEMENT made Apr 8, 2026 (Effective Date), by and between NZI Construction Corp., Inc., 11601 Spruce Avenue, Beltsville, MD 20705 herein called the "Contractor," and **PRINCE GEORGE'S COUNTY, MARYLAND**, a body corporate and politic, herein called the "County."

Witnesseth, that the Contractor and the County for the considerations here mentioned agree as follows:

Article 1. Scope of Project: The Contractor shall furnish all **labor, equipment, materials, supervision** and perform all of the work shown on the drawings and described in the specifications entitled **Stormwater Infrastructure Repair and Maintenance Program**, prepared by **Prince George's County, Maryland, Department of Public Works and Transportation**, who (or their successor) is herein called the "Engineer" and "Construction Manager," respectively; and shall do everything required by **the Contract Documents (as defined in Part II Prince George's County General Terms and Conditions). The Drawings and Procurement Request which comprise part of the Contract Documents are listed below.** All of the Contract Documents, including the County General Terms and Conditions, are incorporated in this agreement as if fully set forth herein.

Drawings: **Not applicable**

Proposal: **Stormwater Infrastructure Repair and Maintenance Program**

Article 2. Time of Completion: The initial term shall be for a minimum of a Three (3) – Year period and shall be effective until the end of the third calendar year from the date of the signing of the contract, with the option of extending the contract for two (2) additional one (1) year terms. The Project shall be commenced **in accordance with the County's "Notice to Proceed"** and shall be completed within an agreed upon time period. **If within the agreed upon time period, the Contractor will be liable for liquidated damages of Five Hundred Dollars (\$500.00) per calendar day late as specified in Article 7.12 of the General Terms and Conditions of the Contract.**

Article 3. The Contract Price: The County shall pay the Contractor (subject to additions and deductions to reflect quantities of materials incorporated into the work and as specified herein) as follows:

Twelve Million, Nine Hundred Fifty-three Thousand, Two Hundred Sixty Dollars and Zero Cents (\$12,953,260.00)

Article 4. Special Provisions:

- A. NZI Construction Corp. hereby agrees to enter into Contract with the noted Minority Contractors/Suppliers to perform the following:

Name of Sub-Contractor/Supplier	Type of Work/Service	Contract Amount/%

- B. Contractor shall coordinate all work with the Project Manager.

Article 5. Manner of Payment: The County shall make payment on account of the Contract Price, in accordance with Article 8.03 of the General Terms and Conditions of the Contract.

The Contractor's Federal Tax Identification No. is 52-1446806.

Invoices should be prepared in duplicate in the name of the Prince George's County, Maryland, Department of Public Works and Transportation, and should indicate thereon the Contract No., and bear the following certification:

I/We certify that we have made payments from proceeds of prior payment, and/or that we will make timely payments from the proceeds of the progress or final payment now due, to subcontractors and suppliers in accordance with our contractual arrangements with them.

The Contractor (or authorized representative) shall sign the original invoice only, indicating the title of the signer, and mail to:

*Prince George's County, Maryland
Department of Public Works and Transportation
Office of Engineering and Project Management
9400 Peppercorn Place Suite 400
Largo, Maryland 20774*

Article 6. Final Completion and Final Payment: Final payment to be due thirty (30) days after Final Completion of the Project.

Upon receipt of written notice that the project is ready for final inspection and acceptance, said Engineer or Construction Manager shall promptly inspect the same. When he finds the work and materials acceptable under the Contract and that the Contract has been fully performed, and upon receipt of evidence satisfactory to him that all payrolls, material bills and other indebtedness connected with the Project have been paid, and release of liens have been furnished to the County, said Engineer or Construction Manager shall promptly issue an acceptance certificate, signed by him.

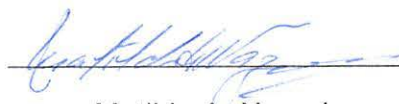
Said certificate shall state that the Contract has been fully performed according to its terms and that the work performed and materials furnished thereunder have been accepted by the Engineer or Construction Manager as being in accordance with the Contract; and shall set forth the balance found by said Engineer or Construction Manager to be due and payable to the Contractor.

If after Substantial Completion of the Project, Final Completion is materially delayed through no fault of the Contractor, and said Engineer or Construction Manager so certifies, the County shall, without terminating the Contract, pay the balance certified by the Engineer or Construction Manager to be due for that portion of Work fully completed and accepted. The terms and conditions of such certification shall be the same as those for final payment, above set forth, but payment pursuant thereto shall not constitute a waiver of claims.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

Witness/Attest:

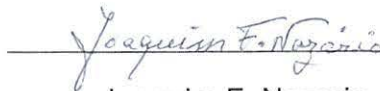
NZI CONSTRUCTION CORP.



Name: Matilde A. Nazario

Title: Corp. Sec.

Date: 1/14/2026



Name: Joaquim F. Nazario

Title: President

Witness:

PRINCE GEORGE'S COUNTY, MARYLAND

E. Darlene Perkins

E. Darlene Perkins
Deputy Director
Office of Procurement

**CORPORATE ACKNOWLEDGEMENT
CONTRACT AGREEMENT**

Item No.	Unit	QTY	Description	AB Construction		Atmos Solutions		D&F		E&R		Highway Safety		NZI		Pay Dirt	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1001	UD	50	Arrow Panels (AP)	\$30.00	\$1,500.00	\$1,500.00	\$75,000.00	\$1.00	\$50.00	\$65.00	\$3,250.00	\$75.00	\$3,750.00	\$25.00	\$1,250.00	\$10.00	\$500.00
1002	SF	9,000	Temporary Traffic Signs Type III t	\$18.00	\$162,000.00	\$200.00	\$1,800,000.00	\$15.00	\$135,000.00	\$6.50	\$58,500.00	\$20.00	\$180,000.00	\$16.00	\$144,000.00	\$2.00	\$18,000.00
1003	LF	3,500	Temporary Pavement Marking Paint - 5 Inch Wide	\$3.00	\$10,500.00	\$55.00	\$192,500.00	\$0.10	\$350.00	\$1.30	\$4,550.00	\$2.00	\$7,000.00	\$0.50	\$1,750.00	\$2.00	\$7,000.00
1004	LF	200	Temporary Pavement Marking Paint - 12 Inch Wide	\$4.00	\$800.00	\$65.00	\$13,000.00	\$0.30	\$60.00	\$2.60	\$520.00	\$3.00	\$600.00	\$1.00	\$200.00	\$5.00	\$1,000.00
1005	LF	200	Temporary Pavement Marking Paint - 24 Inch Wide	\$11.00	\$2,200.00	\$65.00	\$13,000.00	\$0.40	\$80.00	\$3.90	\$780.00	\$4.00	\$800.00	\$5.00	\$1,000.00	\$9.00	\$1,800.00
1006	EA	1	Drums for Maintenance of Traffic	\$200.00	\$200.00	\$400.00	\$400.00	\$200.00	\$200.00	\$650.00	\$650.00	\$150.00	\$150.00	\$750.00	\$750.00	\$1,000.00	\$1,000.00
1007	EA	170	Mobilization	\$2,300.00	\$391,000.00	\$2,300.00	\$391,000.00	\$2,300.00	\$391,000.00	\$2,300.00	\$391,000.00	\$2,300.00	\$391,000.00	\$2,300.00	\$391,000.00	\$2,300.00	\$391,000.00
			Sub-Total		\$568,200.00		\$2,484,900.00		\$526,740.00		\$459,250.00		\$583,300.00		\$539,950.00		\$420,300.00
2001	CY	5,500	Borrow Excavation - Non Structural Fill - per Cubic Yard	\$38.00	\$209,000.00	\$25.00	\$137,500.00	\$5.00	\$27,500.00	\$52.00	\$286,000.00	\$40.00	\$220,000.00	\$45.00	\$247,500.00	\$40.00	\$220,000.00
2002	CY	650	Borrow Excavation - Structural Fill - per Cubic Yard	\$45.00	\$29,250.00	\$30.00	\$19,500.00	\$15.00	\$9,750.00	\$52.00	\$33,800.00	\$85.00	\$55,250.00	\$60.00	\$39,000.00	\$70.00	\$45,500.00
2003	CY	1,050	Excavation Class I-A - per Cubic Yard	\$80.00	\$84,000.00	\$55.00	\$57,750.00	\$80.00	\$84,000.00	\$84.50	\$88,725.00	\$50.00	\$52,500.00	\$70.00	\$73,500.00	\$60.00	\$63,000.00
2004	CY	1,800	Backfill with Existing On-Site Material - per Cubic Yard	\$30.00	\$54,000.00	\$20.00	\$36,000.00	\$10.00	\$18,000.00	\$52.00	\$93,600.00	\$30.00	\$54,000.00	\$2.00	\$3,600.00	\$30.00	\$54,000.00
2005	CY	450	Test Pit Excavation - per Cubic Yard	\$250.00	\$112,500.00	\$45.00	\$20,250.00	\$400.00	\$180,000.00	\$260.00	\$117,000.00	\$500.00	\$225,000.00	\$240.00	\$108,000.00	\$300.00	\$135,000.00
			Sub-Total		\$488,750.00		\$271,000.00		\$319,250.00		\$619,125.00		\$606,750.00		\$471,600.00		\$517,500.00
3001	CY	2,650	Class 3 Trench Excavation	\$55.00	\$145,750.00	\$60.00	\$159,000.00	\$60.00	\$159,000.00	\$97.50	\$258,375.00	\$60.00	\$159,000.00	\$40.00	\$106,000.00	\$70.00	\$185,500.00
3002	CY	1,100	Selected Backfill - No. 57 Aggregate	\$85.00	\$93,500.00	\$45.00	\$49,500.00	\$65.00	\$71,500.00	\$104.00	\$114,400.00	\$95.00	\$104,500.00	\$90.00	\$99,000.00	\$120.00	\$132,000.00
3003	CY	3,600	Selected Backfill - Crusher Run Aggregate CR-6	\$65.00	\$234,000.00	\$40.00	\$144,000.00	\$50.00	\$180,000.00	\$104.00	\$374,400.00	\$75.00	\$270,000.00	\$70.00	\$252,000.00	\$120.00	\$432,000.00
3004	LF	650	Reinforced Concrete Pipe Class 4 - 15 Inch Dia	\$75.00	\$48,750.00	\$225.00	\$146,250.00	\$65.00	\$42,250.00	\$143.00	\$92,950.00	\$115.00	\$74,750.00	\$94.00	\$61,100.00	\$190.00	\$123,500.00
3005	LF	650	Reinforced Concrete Pipe Class 4 - 18 Inch Dia.	\$80.00	\$52,000.00	\$240.00	\$156,000.00	\$70.00	\$45,500.00	\$169.00	\$109,850.00	\$120.00	\$78,000.00	\$100.00	\$65,000.00	\$200.00	\$130,000.00
3006	LF	600	Reinforced Concrete Pipe Class 4 - 21 Inch Dia.	\$85.00	\$51,000.00	\$260.00	\$156,000.00	\$30.00	\$18,000.00	\$201.50	\$120,900.00	\$150.00	\$90,000.00	\$107.00	\$64,200.00	\$240.00	\$144,000.00
3007	LF	650	Reinforced Concrete Pipe Class 4 - 24 Inch Dia.	\$95.00	\$61,750.00	\$280.00	\$182,000.00	\$90.00	\$58,500.00	\$299.00	\$194,350.00	\$160.00	\$104,000.00	\$118.00	\$76,700.00	\$245.00	\$159,250.00
3008	LF	600	Reinforced Concrete Pipe Class 4 - 30 Inch Dia.	\$110.00	\$66,000.00	\$375.00	\$225,000.00	\$90.00	\$54,000.00	\$364.00	\$218,400.00	\$180.00	\$108,000.00	\$140.00	\$84,000.00	\$275.00	\$165,000.00
3009	LF	600	Reinforced Concrete Pipe Class 4 - 36 Inch Dia. - per Linear Foot	\$150.00	\$90,000.00	\$425.00	\$255,000.00	\$110.00	\$66,000.00	\$416.00	\$249,600.00	\$205.00	\$123,000.00	\$175.00	\$105,000.00	\$330.00	\$198,000.00
3010	LF	120	Reinforced Concrete Pipe Class 4 - 42 Inch Dia. - per Linear Foot	\$175.00	\$21,000.00	\$475.00	\$57,000.00	\$150.00	\$18,000.00	\$487.50	\$58,500.00	\$255.00	\$30,600.00	\$215.00	\$25,800.00	\$370.00	\$44,400.00
3011	LF	150	Reinforced Concrete Pipe Class 4 - 48 Inch Dia. - per Linear Foot	\$200.00	\$30,000.00	\$525.00	\$78,750.00	\$176.00	\$26,400.00	\$585.00	\$87,750.00	\$280.00	\$42,000.00	\$255.00	\$38,250.00	\$460.00	\$69,000.00
3012	LF	150	Reinforced Concrete Pipe Class 4 - 60 Inch Dia. - per Linear Foot	\$300.00	\$45,000.00	\$600.00	\$90,000.00	\$294.00	\$44,100.00	\$650.00	\$97,500.00	\$350.00	\$52,500.00	\$375.00	\$56,250.00	\$665.00	\$99,750.00
3013	LF	550	Reinforced Concrete Elliptical Pipe - 23" x 14" - per Linear Foot	\$75.00	\$41,250.00	\$350.00	\$192,500.00	\$75.00	\$41,250.00	\$169.00	\$92,950.00	\$140.00	\$77,000.00	\$125.00	\$68,750.00	\$200.00	\$110,000.00
3014	LF	250	Reinforced Concrete Elliptical Pipe - 30" x 19" - per Linear Foot	\$95.00	\$23,750.00	\$400.00	\$100,000.00	\$95.00	\$23,750.00	\$364.00	\$91,000.00	\$165.00	\$41,250.00	\$150.00	\$37,500.00	\$250.00	\$62,500.00
3015	LF	250	Reinforced Concrete Elliptical Pipe - 38" x 24" - per Linear Foot	\$125.00	\$31,250.00	\$450.00	\$112,500.00	\$125.00	\$31,250.00	\$487.50	\$121,875.00	\$200.00	\$50,000.00	\$155.00	\$38,750.00	\$275.00	\$68,750.00
3016	LF	120	Aluminized Metal Corrugated Pipe 15 Inch Diameter - per Linear Foot	\$80.00	\$9,600.00	\$180.00	\$21,600.00	\$35.00	\$4,200.00	\$169.00	\$20,280.00	\$92.00	\$11,040.00	\$71.00	\$8,520.00	\$75.00	\$9,000.00
3017	LF	900	Aluminized Metal Corrugated Elliptical Pipe 17" x 13" - per Linear Foot	\$80.00	\$72,000.00	\$220.00	\$198,000.00	\$75.00	\$67,500.00	\$455.00	\$409,500.00	\$94.00	\$84,600.00	\$90.00	\$81,000.00	\$95.00	\$85,500.00
3018	LF	6,500	High Density Polyethylene (HDPE) Corrugated Smooth Lined Dual Wall Pipe - 15 Inch Dia. at per Linear Foot	\$65.00	\$422,500.00	\$200.00	\$1,300,000.00	\$55.00	\$357,500.00	\$39.00	\$253,500.00	\$100.00	\$650,000.00	\$90.00	\$585,000.00	\$150.00	\$975,000.00
3019	LF	1,200	High Density Polyethylene (HDPE) Corrugated Smooth Lined Dual Wall Pipe - 18 Inch Dia. at per Linear Foot	\$70.00	\$84,000.00	\$220.00	\$264,000.00	\$65.00	\$78,000.00	\$52.00	\$62,400.00	\$125.00	\$150,000.00	\$94.00	\$112,800.00	\$175.00	\$210,000.00
3020	LF	600	High Density Polyethylene (HDPE) Corrugated Smooth Lined Dual Wall Pipe - 24 Inch Dia. at per Linear Foot	\$80.00	\$48,000.00	\$260.00	\$156,000.00	\$65.00	\$39,000.00	\$52.00	\$31,200.00	\$150.00	\$90,000.00	\$102.00	\$61,200.00	\$200.00	\$120,000.00
3021	LF	270	High Density Polyethylene (HDPE) Corrugated Smooth Lined Dual Wall Pipe - 30 Inch Dia. at per Linear Foot	\$85.00	\$22,950.00	\$300.00	\$81,000.00	\$70.00	\$18,900.00	\$84.50	\$22,815.00	\$160.00	\$43,200.00	\$114.00	\$30,780.00	\$240.00	\$64,800.00
3022	LF	110	High Density Polyethylene (HDPE) Corrugated Smooth Lined Dual Wall Pipe - 36 Inch Dia. at per Linear Foot	\$100.00	\$11,000.00	\$340.00	\$37,400.00	\$80.00	\$8,800.00	\$84.50	\$9,295.00	\$170.00	\$18,700.00	\$124.00	\$13,640.00	\$265.00	\$29,150.00
3023	LF	110	High Density Polyethylene (HDPE) Corrugated Smooth Lined Dual Wall Pipe - 42 Inch Dia. at per Linear Foot	\$100.00	\$11,000.00	\$380.00	\$41,800.00	\$80.00	\$8,800.00	\$97.50	\$10,725.00	\$182.00	\$20,020.00	\$136.00	\$14,960.00	\$280.00	\$30,800.00
3024	LF	110	High Density Polyethylene (HDPE) Corrugated Smooth Lined Dual Wall Pipe - 48 Inch Dia. at per Linear Foot	\$125.00	\$13,750.00	\$425.00	\$46,750.00	\$90.00	\$9,900.00	\$97.50	\$10,725.00	\$191.00	\$21,010.00	\$141.00	\$15,510.00	\$360.00	\$39,600.00
3025	LF	1400	High Performance Polypropylene (PP) Corrugated Smooth Lined Dual Wall Pipe - 15" Dia - per Linear Foot	\$85.00	\$119,000.00	\$210.00	\$294,000.00	\$75.00	\$105,000.00	\$214.50	\$300,300.00	\$100.00	\$140,000.00	\$100.00	\$140,000.00	\$160.00	\$224,000.00
3026	LF	1050	High Performance Polypropylene (PP) Corrugated Smooth Lined Dual Wall Pipe - 18" Dia - per Linear Foot	\$90.00	\$94,500.00	\$230.00	\$241,500.00	\$80.00	\$84,000.00	\$221.00	\$232,050.00	\$110.00	\$115,500.00	\$106.00	\$111,300.00	\$180.00	\$189,000.00
3027	LF	600	High Performance Polypropylene (PP) Corrugated Smooth Lined Dual Wall Pipe - 24" Dia - per Linear Foot	\$100.00	\$60,000.00	\$270.00	\$162,000.00	\$90.00	\$54,000.00	\$234.00	\$140,400.00	\$115.00	\$69,000.00	\$128.00	\$76,800.00	\$220.00	\$132,000.00
3028	LF	270	High Performance Polypropylene (PP) Corrugated Smooth Lined Dual Wall Pipe - 30" Dia - per Linear Foot	\$115.00	\$31,050.00	\$315.00	\$85,050.00	\$90.00	\$24,300.00	\$260.00	\$70,200.00	\$155.00	\$41,850.00	\$140.00	\$37,800.00	\$275.00	\$74,250.00
3029	LF	110	High Performance Polypropylene (PP) Corrugated Smooth Lined Dual Wall Pipe - 36" Dia - per Linear Foot	\$130.00	\$14,300.00	\$360.00	\$39,600.00	\$95.00	\$10,450.00	\$273.00	\$30,030.00	\$175.00	\$19,250.00	\$170.00	\$18,700.00	\$300.00	\$33,000.00
3030	LF	110	High Performance Polypropylene (PP) Corrugated Smooth Lined Dual Wall Pipe - 42" Dia - per Linear Foot	\$150.00	\$16,500.00	\$400.00	\$44,000.00	\$100.00	\$11,000.00	\$279.50	\$30,745.00	\$205.00	\$22,550.00	\$215.00	\$23,650.00	\$320.00	\$35,200.00
3031	LF	110	High Performance Polypropylene (PP) Corrugated Smooth Lined Dual Wall Pipe - 48" Dia - per Linear Foot	\$165.00	\$18,150.00	\$450.00	\$49,500.00	\$135.00	\$14,850.00	\$286.00	\$31,460.00	\$232.00	\$25,520.00	\$230.00	\$25,300.00	\$415.00	\$45,650.00
3032	LF	525	Remove Existing Storm Drain Pipe - Any Size 12' to 24" Dia. - per Linear Foot	\$80.00	\$42,000.00	\$250.00	\$131,250.00	\$50.00	\$26,250.00	\$39.00	\$20,475.00	\$30.00	\$15,750.00	\$30.00	\$15,750.00	\$60.00	\$31,500.00
3033	EA	5	Flared Concrete End Section - Ellipical - 23" x 14" - per Each	\$1,500.00	\$7,500.00	\$1,500.00	\$7,500.00	\$400.00	\$2,000.00	\$3,007.50	\$15,037.50	\$3,200.00	\$16,000.00	\$2,000.00	\$10,000.00	\$500.00	\$2,500.00
3034	EA	3	Flared Concrete End Section - Ellipical - 30" x 19" - per Each	\$2,000.00	\$6,000.00	\$1,800.00	\$5,400.00	\$500.00	\$1,500.00	\$3,547.50	\$10,642.50	\$3,600.00	\$10,800.00	\$2,500.00	\$7,500.00	\$500.00	\$1,500.00
3035	EA	5	Flared Concrete End Section - Ellipical - 38" x 24" - per Each	\$3,000.00	\$15,000.00	\$2,400.00	\$12,000.00	\$1,000.00	\$5,000.00	\$5,283.75	\$26,418.75	\$4,800.00	\$24,000.00	\$3,900.00	\$19,500.00	\$500.00	\$2,500.00
3036	EA	50	Standard Storm Drain Inlet SD 10.1 Type A5, up to 6 foot Depth - per Each	\$5,500.00	\$275,000.00	\$7,500.00	\$375,000.00	\$2,500.00	\$125,000.00	\$4,772.50	\$238,625.00	\$4,700.00	\$235,000.00	\$6,500.00	\$325,000.00	\$4,600.00	\$230,000.00
3037	LF	50	Standard Storm Drain Inlet SD 10.1 Type A5, Vertical Extension Beyond Up to 6 Foot Depth - per Each	\$300.00	\$15,000.00	\$3,000.00	\$150,000.00	\$180.00	\$9,000.00	\$442.50	\$22,125.00	\$1,200.00	\$60,000.00	\$200.00	\$10,000.00	\$250.00	\$12,500.00
3038	EA	50	Standard Storm Drain Inlet SD 10.1 Type A10, Up to 6 Foot Depth - per Each	\$7,000.00	\$350,000.00	\$8,500.00	\$425,000.00	\$3,500.00	\$175,000.00	\$7,553.75	\$377,687.50	\$6,850.00	\$342,500.00	\$7,500.00	\$375,000.00	\$8,000.00	\$400,000.00
3039	LF	50	Standard Storm Drain Inlet SD 10.1 Type A10, Vertical Extension Beyond Up to 6 Foot Depth - per Each	\$500.00	\$25,000.00	\$9,500.00	\$475,000.00	\$400.00	\$20,000.00	\$660.00	\$33,000.00	\$1,389.00	\$69,450.00	\$300.00	\$15,000.00	\$250.00	\$12,500.00
3040	EA	50	Standard Storm Drain Inlet SD 10.1 Type A15, Up to 6 Foot Depth - per Each	\$10,300.00	\$515,000.00	\$8,500.00	\$425,00										

Item No.	Unit	QTY	Description	AB Construction		Atmos Solutions		D&F		E&R		Highway Safety		NZI		Pay Dirt	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
3043	LF	10	Standard Storm Drain Inlet SD 11 Type B10, Vertical Extension Beyond Up to 6 Foot Depth - per Each	\$500.00	\$5,000.00	\$8,500.00	\$85,000.00	\$100.00	\$1,000.00	\$660.00	\$6,600.00	\$1,350.00	\$13,500.00	\$200.00	\$2,000.00	\$250.00	\$2,500.00
3044	EA	18	Standard Storm Drain Inlet SD 14 Type D1 - per Each	\$4,000.00	\$72,000.00	\$7,500.00	\$135,000.00	\$2,000.00	\$36,000.00	\$3,883.75	\$69,907.50	\$3,800.00	\$68,400.00	\$5,500.00	\$99,000.00	\$3,700.00	\$66,600.00
3045	EA	18	Standard Storm Drain Inlet SD 14 Type D2 - per Each	\$5,000.00	\$90,000.00	\$7,800.00	\$140,400.00	\$3,000.00	\$54,000.00	\$3,287.50	\$59,175.00	\$5,200.00	\$93,600.00	\$5,500.00	\$99,000.00	\$3,200.00	\$57,600.00
3046	EA	18	Standard Storm Drain Yard Inlet SD 15 -per Each	\$4,000.00	\$72,000.00	\$9,000.00	\$162,000.00	\$2,000.00	\$36,000.00	\$2,662.50	\$47,925.00	\$3,900.00	\$70,200.00	\$5,500.00	\$99,000.00	\$3,200.00	\$57,600.00
3047	EA	18	Standard Storm Drain Inlet SD 16 Type E - per Each	\$5,500.00	\$99,000.00	\$9,500.00	\$171,000.00	\$3,000.00	\$54,000.00	\$5,915.00	\$106,470.00	\$5,800.00	\$104,400.00	\$4,500.00	\$81,000.00	\$6,500.00	\$117,000.00
3048	EA	18	Standard Storm Drain Inlet SD 17 Type K - per Each	\$5,000.00	\$90,000.00	\$6,400.00	\$115,200.00	\$2,300.00	\$41,400.00	\$3,880.00	\$69,840.00	\$4,500.00	\$81,000.00	\$4,500.00	\$81,000.00	\$3,200.00	\$57,600.00
3049	EA	2	Standard Pre-cast Manhole SD 21.1, 48" Dia. Up to 6 Foot Depth - per Each	\$5,000.00	\$10,000.00	\$11,000.00	\$22,000.00	\$7,500.00	\$15,000.00	\$3,226.25	\$6,452.50	\$3,600.00	\$7,200.00	\$7,500.00	\$15,000.00	\$2,000.00	\$4,000.00
3050	LF	2	Standard Pre-cast Manhole SD 21.1, 48" Dia Vertical Extension - per Linear Foot	\$500.00	\$1,000.00	\$550.00	\$1,100.00	\$250.00	\$500.00	\$257.50	\$515.00	\$980.00	\$1,960.00	\$100.00	\$200.00	\$200.00	\$400.00
3051	EA	3	Standard Pre-Cast Manhole SD 21.1, 60" Dia. Up to 6 Foot Depth - per Each	\$5,000.00	\$15,000.00	\$14,000.00	\$42,000.00	\$10,000.00	\$30,000.00	\$5,336.25	\$16,008.75	\$5,100.00	\$15,300.00	\$9,000.00	\$27,000.00	\$4,500.00	\$13,500.00
3052	LF	25	Standard Per-cast Manhole SD 21.2, 60" Dia. Vertical Extension - per Linear Foot	\$250.00	\$6,250.00	\$6,000.00	\$150,000.00	\$250.00	\$6,250.00	\$417.50	\$10,437.50	\$1,150.00	\$28,750.00	\$170.00	\$4,250.00	\$250.00	\$6,250.00
3053	EA	350	Standard Driveway End Wall for Smaller Diacter Pipe - per Each	\$400.00	\$140,000.00	\$2,000.00	\$700,000.00	\$20.00	\$7,000.00	\$5,183.75	\$1,814,312.50	\$1,200.00	\$420,000.00	\$500.00	\$175,000.00	\$500.00	\$175,000.00
3054	EA	1000	Modified End Section for Shallow Pipe - per Each	\$850.00	\$850,000.00	\$1,800.00	\$1,800,000.00	\$425.00	\$425,000.00	\$5,183.75	\$5,183,750.00	\$500.00	\$500,000.00	\$950.00	\$950,000.00	\$1,500.00	\$1,500,000.00
3055	EA	70	Standard Concrete End Wall SD 30, for 15" to 24" Dia. Pipe - per Each	\$5,000.00	\$350,000.00	\$2,500.00	\$175,000.00	\$2,900.00	\$203,000.00	\$8,065.00	\$564,550.00	\$6,740.00	\$471,800.00	\$6,000.00	\$420,000.00	\$11,000.00	\$770,000.00
3056	EA	18	Standard Concrete End Wall SD 30, for 27" to 36" Dia. Pipe - per Each	\$8,000.00	\$144,000.00	\$3,500.00	\$63,000.00	\$4,400.00	\$79,200.00	\$14,767.50	\$265,815.00	\$11,540.00	\$207,720.00	\$7,000.00	\$126,000.00	\$21,000.00	\$378,000.00
3057	EA	11	Standard Concrete End Wall SD 30, for 42" to 72" Dia. Pipe - per Each	\$18,000.00	\$198,000.00	\$5,000.00	\$55,000.00	\$8,500.00	\$93,500.00	\$25,585.00	\$281,435.00	\$20,000.00	\$220,000.00	\$12,500.00	\$137,500.00	\$30,000.00	\$330,000.00
3058	EA	12	Standard Concretet Wall SD 31 - Type A - per Each	\$5,000.00	\$60,000.00	\$2,500.00	\$30,000.00	\$3,800.00	\$45,600.00	\$3,750.00	\$45,000.00	\$20,000.00	\$240,000.00	\$5,500.00	\$66,000.00	\$5,000.00	\$60,000.00
3059	EA	12	Standard Concrete Wall SD 32 - Type B - per Each	\$5,000.00	\$60,000.00	\$3,500.00	\$42,000.00	\$3,800.00	\$45,600.00	\$3,750.00	\$45,000.00	\$22,000.00	\$264,000.00	\$6,500.00	\$78,000.00	\$6,000.00	\$72,000.00
3060	EA	12	Standard Concrete Wall SD 33 - Type H - 15" to 24" Dia. Pipe	\$5,000.00	\$60,000.00	\$4,500.00	\$54,000.00	\$4,800.00	\$57,600.00	\$8,906.25	\$106,875.00	\$6,350.00	\$76,200.00	\$12,000.00	\$144,000.00	\$15,000.00	\$180,000.00
3061	EA	12	Standard Concrete Wall SD 33 - Type H - 30" to 36" Dia. Pipe	\$10,000.00	\$120,000.00	\$550.00	\$6,600.00	\$4,400.00	\$52,800.00	\$15,463.75	\$185,565.00	\$12,000.00	\$144,000.00	\$12,000.00	\$144,000.00	\$20,000.00	\$240,000.00
3062	EA	25	Remove Existing Storm Drain Inlet SD 10.1, Type A-5 - per Each	\$500.00	\$12,500.00	\$500.00	\$12,500.00	\$100.00	\$2,500.00	\$2,600.00	\$65,000.00	\$1,200.00	\$30,000.00	\$650.00	\$16,250.00	\$400.00	\$10,000.00
3063	EA	25	Remove Existing Storm Drain Inlet SD 10.1, Type A-10 - per Each	\$500.00	\$12,500.00	\$300.00	\$7,500.00	\$150.00	\$3,750.00	\$2,600.00	\$65,000.00	\$1,350.00	\$33,750.00	\$650.00	\$16,250.00	\$400.00	\$10,000.00
3064	EA	25	Remove Existing Storm Drain Inlet SD 10.1, Type A-15 - per Each	\$500.00	\$12,500.00	\$200.00	\$5,000.00	\$200.00	\$5,000.00	\$2,600.00	\$65,000.00	\$1,500.00	\$37,500.00	\$650.00	\$16,250.00	\$400.00	\$10,000.00
3065	EA	25	Remove Existing Storm Drain Inlet SD 11 Typr B-20 - per Each	\$500.00	\$12,500.00	\$55.00	\$1,375.00	\$150.00	\$3,750.00	\$2,600.00	\$65,000.00	\$1,350.00	\$33,750.00	\$650.00	\$16,250.00	\$400.00	\$10,000.00
3066	EA	25	Remove Existing Storm Drain Inlet SD 14, SD 15 or SD 17 - per Each	\$500.00	\$12,500.00	\$55.00	\$1,375.00	\$200.00	\$5,000.00	\$2,600.00	\$65,000.00	\$1,650.00	\$41,250.00	\$750.00	\$18,750.00	\$400.00	\$10,000.00
3067	EA	10	Remove Existing Pre-cast Manhole SD 21.1, 48" Dia." - per Each	\$500.00	\$5,000.00	\$80.00	\$800.00	\$350.00	\$3,500.00	\$6,500.00	\$65,000.00	\$1,750.00	\$17,500.00	\$900.00	\$9,000.00	\$400.00	\$4,000.00
3068	EA	10	Remove Existing Pre-cast Manhole SD 21.1, 60" Dia." - per Each	\$500.00	\$5,000.00	\$55.00	\$550.00	\$450.00	\$4,500.00	\$6,500.00	\$65,000.00	\$2,200.00	\$22,000.00	\$1,000.00	\$10,000.00	\$400.00	\$4,000.00
3069	LF	300	Remove and Replace Storm Drain Inlet Throat" - per Linear Foot	\$100.00	\$30,000.00	\$45.00	\$13,500.00	\$40.00	\$12,000.00	\$260.00	\$78,000.00	\$500.00	\$150,000.00	\$65.00	\$19,500.00	\$10.00	\$3,000.00
3070	SF	700	Remove and Replace Reinforced Concrete Inlet Top Slab - per Square Foot	\$80.00	\$56,000.00	\$155.00	\$108,500.00	\$50.00	\$35,000.00	\$52.00	\$36,400.00	\$100.00	\$70,000.00	\$50.00	\$35,000.00	\$2.00	\$1,400.00
3071	CY	700	Miscellaneous Structural Concrete - per Cubic Yard	\$300.00	\$210,000.00	\$150.00	\$105,000.00	\$400.00	\$280,000.00	\$650.00	\$455,000.00	\$900.00	\$630,000.00	\$850.00	\$595,000.00	\$150.00	\$105,000.00
3072	CY	700	Miscellaneous Non-Structural Concrete - per Cubic Yard	\$300.00	\$210,000.00	\$150.00	\$105,000.00	\$400.00	\$280,000.00	\$390.00	\$273,000.00	\$700.00	\$490,000.00	\$500.00	\$350,000.00	\$75.00	\$52,500.00
3073	LF	360	Perforated Polyvinyl Chloride (PVC) Underdrain - 6 inch Dia. Pipe - per Linear Foot	\$40.00	\$14,400.00	\$150.00	\$54,000.00	\$40.00	\$14,400.00	\$130.00	\$46,800.00	\$50.00	\$18,000.00	\$40.00	\$14,400.00	\$25.00	\$9,000.00
3074	LF	100	Perforated Polyvinyl Chloride (PVC) Underdrain - 8 inch Dia. Pipe - per Linear Foot	\$42.00	\$4,200.00	\$150.00	\$15,000.00	\$50.00	\$5,000.00	\$195.00	\$19,500.00	\$65.00	\$6,500.00	\$45.00	\$4,500.00	\$25.00	\$2,500.00
3075	LF	90	Solid Polyvinyl Chloride (PVC) Underdrain - 6 inch Dia. Pipe - per Linear Foot	\$40.00	\$3,600.00	\$150.00	\$13,500.00	\$40.00	\$3,600.00	\$104.00	\$9,360.00	\$45.00	\$4,050.00	\$40.00	\$3,600.00	\$25.00	\$2,250.00
3076	LF	200	Solid Polyvinyl Chloride (PVC) Underdrain - 8 inch Dia. Pipe - per Linear Foot	\$42.00	\$8,400.00	\$150.00	\$30,000.00	\$50.00	\$10,000.00	\$156.00	\$31,200.00	\$60.00	\$12,000.00	\$45.00	\$9,000.00	\$25.00	\$5,000.00
3077	LF	2000	Silt Fence - per Linear Foot	\$6.00	\$12,000.00	\$150.00	\$300,000.00	\$6.00	\$12,000.00	\$6.50	\$13,000.00	\$7.00	\$14,000.00	\$5.00	\$10,000.00	\$12.00	\$24,000.00
3078	LF	300	Super Silt Fence - per Linear Foot	\$13.00	\$3,900.00	\$150.00	\$45,000.00	\$9.00	\$2,700.00	\$15.60	\$4,680.00	\$16.00	\$4,800.00	\$12.00	\$3,600.00	\$20.00	\$6,000.00
3079	TON	560	Stabilized Construction Entrance - per Ton	\$60.00	\$33,600.00	\$150.00	\$84,000.00	\$25.00	\$14,000.00	\$104.00	\$58,240.00	\$137.50	\$77,000.00	\$30.00	\$16,800.00	\$65.00	\$36,400.00
3080	TON	500	Stone Rip Rap Class 0 - per Square Yard	\$65.00	\$32,500.00	\$60.00	\$30,000.00	\$60.00	\$30,000.00	\$195.00	\$97,500.00	\$89.50	\$44,750.00	\$55.00	\$27,500.00	\$85.00	\$42,500.00
3081	TON	1000	Stone Rip Rap Class I - per Square Yard	\$100.00	\$100,000.00	\$65.00	\$65,000.00	\$90.00	\$90,000.00	\$234.00	\$234,000.00	\$110.00	\$110,000.00	\$85.00	\$85,000.00	\$90.00	\$90,000.00
3082	TON	1600	Stone Rip Rap Class II - per Square Yard	\$100.00	\$160,000.00	\$75.00	\$120,000.00	\$100.00	\$160,000.00	\$260.00	\$416,000.00	\$120.00	\$192,000.00	\$100.00	\$160,000.00	\$110.00	\$176,000.00
3083	TON	300	Stone Rip Rap Class III - per Square Yard	\$100.00	\$30,000.00	\$85.00	\$25,500.00	\$105.00	\$31,500.00	\$325.00	\$97,500.00	\$150.00	\$45,000.00	\$125.00	\$37,500.00	\$120.00	\$36,000.00
3084	CY	100	Flowable Fill for Pipes and Trenches - per Cubic Yard	\$300.00	\$30,000.00	\$200.00	\$20,000.00	\$35.00	\$3,500.00	\$585.00	\$58,500.00	\$275.00	\$27,500.00	\$350.00	\$35,000.00	\$330.00	\$33,000.00
3085	EA	14	Dewatering / Filter Bag - per Each	\$200.00	\$2,800.00	\$450.00	\$6,300.00	\$250.00	\$3,500.00	\$1,300.00	\$18,200.00	\$2,500.00	\$35,000.00	\$150.00	\$2,100.00	\$100.00	\$1,400.00
			Sub-Total		\$6,884,950.00		\$12,630,550.00		\$4,733,100.00		\$16,774,737.50		\$9,573,220.00		\$8,122,210.00		\$10,823,100.00
4001	CY	270	Brick Masonry for Misc. Drainage Structures	\$100.00	\$27,000.00	\$400.00	\$108,000.00	\$50.00	\$13,500.00	\$130.00	\$35,100.00	\$400.00	\$108,000.00	\$3,000.00	\$810,000.00	\$10.00	\$2,700.00
4002	SF	540	Parging of Drainage Structures	\$20.00	\$10,800.00	\$250.00	\$135,000.00	\$10.00	\$5,400.00	\$19.50	\$10,530.00	\$75.00	\$40,500.00	\$30.00	\$16,200.00	\$3.00	\$1,620.00
			Sub-Total		\$37,800.00		\$243,000.00		\$18,900.00		\$45,630.00		\$148,500.00		\$826,200.00		\$4,320.00
5001	TON	3,000	Hot Mix Asphalt Super Pave 12.5 mm PG 64-22 - per Ton	\$180.00	\$540,000.00	\$170.00	\$510,000.00	\$110.00	\$330,000.00	\$156.00	\$468,000.00	\$150.00	\$450,000.00	\$145.00	\$435,000.00	\$230.00	\$690,000.00
5002	TON	3,000	Hot Mix Asphalt Super Pave 19.0 mm PG 64-22 - per Ton	\$170.00	\$510,000.00	\$170.00	\$510,000.00	\$110.00	\$330,000.00	\$123.50	\$370,500.00	\$150.00	\$450,000.00	\$145.00	\$435,000.00	\$230.00	\$690,000.00
5003	SY	2,500	Full Depth Patching - per Square Yard	\$85.00	\$212,500.00	\$170.00	\$425,000.00	\$70.00	\$175,000.00	\$97.50	\$243,750.00	\$125.00	\$312,500.00	\$80.00	\$200,000.00	\$10.00	\$25,000.00
5004	SY	1,000	Partial Depth Patching (contingent)	\$30.00	\$30,000.00	\$1,500.00	\$1,500,000.00	\$40.00	\$40,000.00	\$52.00	\$52,000.00	\$70.00	\$70,000.00	\$65.00	\$65,000.00	\$10.00	\$10,000.00
5005	SY	1800	Milling Hot Mix Asfalt Pavement Up to Two Inches Depth - per Square Yard	\$16.00	\$28,800.00	\$170.00	\$306,000.00	\$18.00	\$32,400.00	\$13.00	\$23,400.00	\$18.00	\$32,400.00	\$18.00	\$32,400.00	\$5.00	\$9,000.00
5006	SY	550	Remove and Replace Concrete Intersection Swale - per Square Yard	\$100.00	\$55,000.00	\$170.00	\$93,500.00	\$60.00	\$33,000.00	\$78.00	\$42,900.00	\$225.00	\$123,750.00	\$95.00	\$52,250.00	\$5.00	\$2,750.

Item No.	Unit	QTY	Description	AB Construction		Atmos Solutions		D&F		E&R		Highway Safety		NZI		Pay Dirt	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
			Sub-Total		\$1,749,950.00		\$4,034,000.00		\$1,228,400.00		\$1,636,105.00		\$1,885,900.00		\$1,536,900.00		\$1,543,850.00
6001	LF	3,600	Remove and Replace Concrete Curb and Gutter per Linear foot	\$35.00	\$126,000.00	\$42.00	\$151,200.00	\$35.00	\$126,000.00	\$39.00	\$140,400.00	\$75.00	\$270,000.00	\$45.00	\$162,000.00	\$55.00	\$198,000.00
6002	SF	7,200	Remove and Replace Concrete Sidewalk - per Square Foot	\$15.00	\$108,000.00	\$42.00	\$302,400.00	\$8.50	\$61,200.00	\$10.40	\$74,880.00	\$12.00	\$86,400.00	\$12.00	\$86,400.00	\$10.00	\$72,000.00
6003	SF	1,800	Remove and Replace Handicap Access Ramp - per Square Foot	\$35.00	\$63,000.00	\$42.00	\$75,600.00	\$9.00	\$16,200.00	\$18.20	\$32,760.00	\$25.00	\$45,000.00	\$20.00	\$36,000.00	\$12.00	\$21,600.00
6004	LF	1,000	Galvanized Chain Link Fence 4 Ft High	\$50.00	\$50,000.00	\$40.00	\$40,000.00	\$30.00	\$30,000.00	\$31.20	\$31,200.00	\$45.00	\$45,000.00	\$45.00	\$45,000.00	\$28.00	\$28,000.00
6005	LF	700	Galvanized Chain Link Fence 6 Ft High	\$70.00	\$49,000.00	\$40.00	\$28,000.00	\$40.00	\$28,000.00	\$39.00	\$27,300.00	\$60.00	\$42,000.00	\$50.00	\$35,000.00	\$35.00	\$24,500.00
6006	LF	500	Galvanized Chain Link Fence 8 Ft High	\$80.00	\$40,000.00	\$70.00	\$35,000.00	\$45.00	\$22,500.00	\$43.55	\$21,775.00	\$75.00	\$37,500.00	\$55.00	\$27,500.00	\$40.00	\$20,000.00
			Sub-Total		\$436,000.00		\$632,200.00		\$283,900.00		\$328,315.00		\$525,900.00		\$391,900.00		\$364,100.00
7001	SY	31,000	Furnish and Place Topsoil - 4 Inch Depth - per Square yard	\$10.00	\$310,000.00	\$35.00	\$1,085,000.00	\$10.00	\$310,000.00	\$2.60	\$80,600.00	\$8.00	\$248,000.00	\$7.00	\$217,000.00	\$7.00	\$217,000.00
7002	SY	43,000	Permanent Seeding and Mulching - per Square Yard	\$1.50	\$64,500.00	\$45.00	\$1,935,000.00	\$1.00	\$43,000.00	\$2.60	\$111,800.00	\$2.50	\$107,500.00	\$2.00	\$86,000.00	\$1.00	\$43,000.00
7003	SY	1,800	Sodding - per Square Yard	\$10.00	\$18,000.00	\$50.00	\$90,000.00	\$9.00	\$16,200.00	\$15.60	\$28,080.00	\$8.00	\$14,400.00	\$15.00	\$27,000.00	\$8.00	\$14,400.00
7004	SY	25,000	Soil Stabilization Matting Type A - per Square Yard	\$4.00	\$100,000.00	\$50.00	\$1,250,000.00	\$7.00	\$175,000.00	\$6.50	\$162,500.00	\$3.75	\$93,750.00	\$9.00	\$225,000.00	\$4.00	\$100,000.00
7005	SY	25,000	Soil Stabilization Matting Type B - per Square Yard (contingent)	\$4.00	\$100,000.00	\$50.00	\$1,250,000.00	\$4.00	\$100,000.00	\$6.50	\$162,500.00	\$3.00	\$75,000.00	\$10.00	\$250,000.00	\$4.00	\$100,000.00
7006	EA	500	Tree Removal, Up to Six Inches Diameter (0" to 6" DBH) - per Each	\$150.00	\$75,000.00	\$450.00	\$225,000.00	\$100.00	\$50,000.00	\$260.00	\$130,000.00	\$116.44	\$58,220.00	\$150.00	\$75,000.00	\$100.00	\$50,000.00
7007	EA	140	Tree Removal, Greater Than Six Inches to Twelve Inches Diameter (>6" to 12" DBH) - per Each	\$400.00	\$56,000.00	\$700.00	\$98,000.00	\$300.00	\$42,000.00	\$1,300.00	\$182,000.00	\$500.00	\$70,000.00	\$550.00	\$77,000.00	\$500.00	\$70,000.00
7008	EA	55	Tree Removal, Greater Than Twelve Inches to Twenty Four Inches Diameter (>12" to 24" DBH) - per Each	\$1,000.00	\$55,000.00	\$1,500.00	\$82,500.00	\$850.00	\$46,750.00	\$2,600.00	\$143,000.00	\$750.00	\$41,250.00	\$1,000.00	\$55,000.00	\$1,000.00	\$55,000.00
7009	EA	35	Tree Removal, Greater Than Twenty Four Inches Diameter (>24" DBH) - per Each	\$1,500.00	\$52,500.00	\$3,000.00	\$105,000.00	\$1,500.00	\$52,500.00	\$3,900.00	\$136,500.00	\$1,000.00	\$35,000.00	\$1,500.00	\$52,500.00	\$1,500.00	\$52,500.00
			Sub-Total		\$831,000.00		\$6,120,500.00		\$835,450.00		\$1,136,980.00		\$743,120.00		\$1,064,500.00		\$701,900.00
			Total		\$10,996,650.00		\$26,416,150.00		\$7,945,740.00		\$21,000,142.50		\$14,066,690.00		\$12,953,260.00		\$14,375,070.00
% Increase Over Engineers Estimate				10.10%		164.49%		-20.44%		110.26%		40.84%		29.69%		43.93%	

PRINCE GEORGE'S COUNTY GOVERNMENT

Office of Procurement



Aisha N. Braveboy
County Executive



December 8, 2025

Nelson Nazario
Vice President
NZI Construction Corp.
11601 Spruce Avenue
Beltsville, MD 20705

RE: Stormwater Infrastructure Repair and Maintenance Program
Contract No. 965-H (G)
Notice of Intent

Dear Mr. Nazario:

Based on our initial review of the bids, your bid of \$12,953,260.00 for the referenced project appears to offer the best value to the County. In order to complete our review of your bid and determine that your firm may be awarded the Contract, we need additional information from you. One (1) copy of the contract documents is attached. Please complete the forms with the necessary pertinent information; and sign and return one original and one electronic copy (via email) of the following original documents to the attention of Ms. Ebony Lane, Capital Improvement Program Manager:

1. Contract Agreement
2. Performance Bond
3. Payment Bond
In addition to the above, please submit one (1) original, via USPS, and one (1) electronic copy, via email to eslane@co.pg.md.us, of the following documents:
 - Power of Attorney for Performance and Payment Bonds, including Certificate of Authority
 - Current Certificate of Insurance showing coverage as per Section 6.05 of the Contract's General Terms and Conditions, including Prince George's County, Maryland as an additional insured and certificate holder
 - State of Maryland Certificate of Good Standing
 - W-9
 - Business License
 - Electronic Signature Form

The above documents must be completed and submitted within ten (10) business days of the date of this letter. Please keep in mind that award of this Contract is subject to review and approval by the County's

Purchasing Agent. You should not construe that this Contract has been awarded to you until you receive a letter of award with a Notice to Proceed date. Award of the Contract will be guided by Part II, Article 2 of the "General Terms and Conditions of the Contract between the County and the Contractor" contained in the Contract.

Please acknowledge receipt of this letter by signing and dating it. Please return one electronic copy (via email) to Ebony Lane, Capital Improvement Program Manager, within two (2) business days. If you have questions or require clarification on any matter concerning the contract, please contact Ms. Lane at (301) 883-3259.

Sincerely,

E. Darlene Perkins

E. Darlene Perkins
Deputy Director
Office of Procurement

Acknowledged By: _____

Title: _____

Date: _____

MDJ/ESL/jmj

Enclosures

cc: Alice M. Williams, Director, Office of Procurement
Michal D. Johnson, P.E., Director, DPW&T
Stacey Smalls, Deputy Director, DPW&T
Alice M. Williams, Director, Office of Procurement
Barbara Manley, Division Manager, Office of Procurement
Kate A. Mazzara, P.E., Associate Director, OE&PM, DPW&T
Dwight Joseph, Chief, Construction & Contracts Division, OE&PM, DPW&T
Ebony Lane, Capital Improvement Program Manager, C&CD, OE&PM, DPW&T

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Mayor Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$200 of FY26 Mayoral discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to install "988" signage throughout the City of Hyattsville.

Legal Review Required?
N/A

Summary Background:
During the 2025-26 school year, YAC has focused their efforts on destigmatizing the topic of youth mental health and wellness. This funding will support the installation of signage that encourages residents to call, text, or chat the 988 suicide and crisis helpline if they are feeling suicidal, depressed, anxious, or at risk of substance abuse. It's important to raise awareness about 988 because it's a universal entry point throughout the U.S. to reach a caring, trained counselor who can help people experiencing mental distress.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$250

City Administrator Comments:
Recommend support.

Community Engagement:
Signage will be posted in public spaces throughout the City of Hyattsville, providing support for residents who are feeling suicidal, depressed, anxious, or at risk of substance abuse.

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

YAC-Recommended Locations for 988 Signage, in Priority Order

Location	Ward	Notes	Pole available
New City of Hyattsville Teen Center	2	Place sign where youth will see as they enter and exit.	
Hyatt Park	5		
Mall at Prince George's	3	Partner with MPG to place sign in park between Target and pedestrian bridge to Metro, or place adjacent to a nearby City roadway.	
New City park behind Northwestern High School	3	Park recently transferred from Gateway West HOA to City. Students frequently pass thru and spend time in park.	
Duck Pond (University Hills)	3	Place sign where young people spend time.	
Northwestern High School	3	Partner with PGCPs to place sign on campus, or partner with County to place at crosswalk on Adelphi.	
Driskell Park Community Center	2	Place sign near crosswalk / restrooms.	
Bus Stops	TBD	Ask PGCPs, Metro and PG county Transit for most popular (high ridership) bus stops (possibilities: Metro bus stop by Aldi; PGCPs bus stop at Hamilton and 38th).	
Prince George's Community College	3	Place sign in front of school or at crosswalk from PGCC to Mall if possible. Since Belcrest is a County road, may need to partner with County or PGCC.	
Hyattsville Crossing Metro Station	3 or 4	Partner with Metro to place sign at station, or place in McClanahan Food Forest since many Metro riders walk thru there.	
Heurich Park	4		
Hyattsville Middle School	1	Partner with PGCPs to place sign on campus, or place adjacent to City roadway.	
Nicholas Orem Middle School	4	Partner with PGCPs to place sign on campus, or place adjacent to City roadway.	
West Hyattsville Metro Station	5	Partner with Metro to place sign at station, or place adjacent to nearby City roadway.	
Dietz Park	2		
Melrose Park	1	Place sign near skate park and basketball court on City property or partner with MNCPPC.	
38th Ave Park	5		
Regal Cinemas	3	Place sign in City street parking area near theater, or partner with HOA to place in America Blvd plaza.	
New Hyattsville Police HQ	5		
Trolley Trail	1	Place sign in The Spot so it is visible from the trail, the park, and the informal rail crossing.	
New City Parking Garage (Canvas building)	1	Place sign on wall or on pole.	
St. Jerome Academy	1	Partner with SJA to place sign on campus, or place on adjacent City roadway. Suggestion: place on Gallatin near SJA playground.	
Freight and MARC train tracks that cross Alternate Route 1	1	Place sign near crossing, one sign facing north and one sign facing south.	
Are there any other locations from which people experiencing suicidality can jump?	TBD		

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 1 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$250 of FY26 Ward 1 discretionary funds to support a Pride event hosted by the Hyattsville Elementary School PTA.

Legal Review Required?
N/A

Summary Background:
The event will take place in Driskell Park on June 13, 2026 from 3pm - 6pm. Families will enjoy food, dancing, arts and crafts, face painting, balloon animals, and a celebration in honor of LGBTQIA+ Pride Month.

Next Steps:
Approve the disbursement of Ward 1 discretionary funds.

Fiscal Impact:
\$250

City Administrator Comments:
Recommend support.

Community Engagement:
This event is open to all community members.

Strategic Goals:
Goal 5 – Strengthen the City’s Identity as a Diverse, Creative, and Welcoming Community

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 1 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$300 of FY26 Ward 1 discretionary funds to Arrow Bicycle to support the purchase of bike helmets for the Bike Rodeo.

Legal Review Required?
N/A

Summary Background:
The City of Hyattsville Health, Wellness and Recreation Advisory Committee, the Maryland National Capital Parks and Planning Commission Park Police, the Prince George's County Department of Public Works and Transportation staff, Arrow Bicycle, and other community groups partner annually to offer a bike rodeo for families. The rodeo provides free bicycle training, education, and safety tips to young people. With support from this motion, Arrow Bicycle will provide free helmets, fittings for bikes and helmets, and bike repairs.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$300

City Administrator Comments:
Recommend support.

Community Engagement:
This is a public event, and all are encouraged to attend.

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 1 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$500 of FY26 Ward 1 discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to install "988" signage throughout the City of Hyattsville.

Legal Review Required?
N/A

Summary Background:
During the 2025-26 school year, YAC has focused their efforts on destigmatizing the topic of youth mental health and wellness. This funding will support the installation of signage that encourages residents to call, text, or chat the 988 suicide and crisis helpline if they are feeling suicidal, depressed, anxious, or at risk of substance abuse. It's important to raise awareness about 988 because it's a universal entry point throughout the U.S. to reach a caring, trained counselor who can help people experiencing mental distress.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$500

City Administrator Comments:
Recommend support.

Community Engagement:
Signage will be posted in public spaces throughout the City of Hyattsville, providing support for residents who are feeling suicidal, depressed, anxious, or at risk of substance abuse.

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

YAC-Recommended Locations for 988 Signage, in Priority Order

Location	Ward	Notes	Pole available
New City of Hyattsville Teen Center	2	Place sign where youth will see as they enter and exit.	
Hyatt Park	5		
Mall at Prince George's	3	Partner with MPG to place sign in park between Target and pedestrian bridge to Metro, or place adjacent to a nearby City roadway.	
New City park behind Northwestern High School	3	Park recently transferred from Gateway West HOA to City. Students frequently pass thru and spend time in park.	
Duck Pond (University Hills)	3	Place sign where young people spend time.	
Northwestern High School	3	Partner with PGCPs to place sign on campus, or partner with County to place at crosswalk on Adelphi.	
Driskell Park Community Center	2	Place sign near crosswalk / restrooms.	
Bus Stops	TBD	Ask PGCPs, Metro and PG county Transit for most popular (high ridership) bus stops (possibilities: Metro bus stop by Aldi; PGCPs bus stop at Hamilton and 38th).	
Prince George's Community College	3	Place sign in front of school or at crosswalk from PGCC to Mall if possible. Since Belcrest is a County road, may need to partner with County or PGCC.	
Hyattsville Crossing Metro Station	3 or 4	Partner with Metro to place sign at station, or place in McClanahan Food Forest since many Metro riders walk thru there.	
Heurich Park	4		
Hyattsville Middle School	1	Partner with PGCPs to place sign on campus, or place adjacent to City roadway.	
Nicholas Orem Middle School	4	Partner with PGCPs to place sign on campus, or place adjacent to City roadway.	
West Hyattsville Metro Station	5	Partner with Metro to place sign at station, or place adjacent to nearby City roadway.	
Dietz Park	2		
Melrose Park	1	Place sign near skate park and basketball court on City property or partner with MNCPPC.	
38th Ave Park	5		
Regal Cinemas	3	Place sign in City street parking area near theater, or partner with HOA to place in America Blvd plaza.	
New Hyattsville Police HQ	5		
Trolley Trail	1	Place sign in The Spot so it is visible from the trail, the park, and the informal rail crossing.	
New City Parking Garage (Canvas building)	1	Place sign on wall or on pole.	
St. Jerome Academy	1	Partner with SJA to place sign on campus, or place on adjacent City roadway. Suggestion: place on Gallatin near SJA playground.	
Freight and MARC train tracks that cross Alternate Route 1	1	Place sign near crossing, one sign facing north and one sign facing south.	
Are there any other locations from which people experiencing suicidality can jump?	TBD		

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 2 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$250 of FY26 Ward 2 discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to install "988" signage throughout the City of Hyattsville.

Legal Review Required?
N/A

Summary Background:
During the 2025-26 school year, YAC has focused their efforts on destigmatizing the topic of youth mental health and wellness. This funding will support the installation of signage that encourages residents to call, text, or chat the 988 suicide and crisis helpline if they are feeling suicidal, depressed, anxious, or at risk of substance abuse. It's important to raise awareness about 988 because it's a universal entry point throughout the U.S. to reach a caring, trained counselor who can help people experiencing mental distress.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$250

City Administrator Comments:
Recommend support.

Community Engagement:
Signage will be posted in public spaces throughout the City of Hyattsville, providing support for residents who are feeling suicidal, depressed, anxious, or at risk of substance abuse.

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

YAC-Recommended Locations for 988 Signage, in Priority Order

Location	Ward	Notes	Pole available
New City of Hyattsville Teen Center	2	Place sign where youth will see as they enter and exit.	
Hyatt Park	5		
Mall at Prince George's	3	Partner with MPG to place sign in park between Target and pedestrian bridge to Metro, or place adjacent to a nearby City roadway.	
New City park behind Northwestern High School	3	Park recently transferred from Gateway West HOA to City. Students frequently pass thru and spend time in park.	
Duck Pond (University Hills)	3	Place sign where young people spend time.	
Northwestern High School	3	Partner with PGCPs to place sign on campus, or partner with County to place at crosswalk on Adelphi.	
Driskell Park Community Center	2	Place sign near crosswalk / restrooms.	
Bus Stops	TBD	Ask PGCPs, Metro and PG county Transit for most popular (high ridership) bus stops (possibilities: Metro bus stop by Aldi; PGCPs bus stop at Hamilton and 38th).	
Prince George's Community College	3	Place sign in front of school or at crosswalk from PGCC to Mall if possible. Since Belcrest is a County road, may need to partner with County or PGCC.	
Hyattsville Crossing Metro Station	3 or 4	Partner with Metro to place sign at station, or place in McClanahan Food Forest since many Metro riders walk thru there.	
Heurich Park	4		
Hyattsville Middle School	1	Partner with PGCPs to place sign on campus, or place adjacent to City roadway.	
Nicholas Orem Middle School	4	Partner with PGCPs to place sign on campus, or place adjacent to City roadway.	
West Hyattsville Metro Station	5	Partner with Metro to place sign at station, or place adjacent to nearby City roadway.	
Dietz Park	2		
Melrose Park	1	Place sign near skate park and basketball court on City property or partner with MNCPPC.	
38th Ave Park	5		
Regal Cinemas	3	Place sign in City street parking area near theater, or partner with HOA to place in America Blvd plaza.	
New Hyattsville Police HQ	5		
Trolley Trail	1	Place sign in The Spot so it is visible from the trail, the park, and the informal rail crossing.	
New City Parking Garage (Canvas building)	1	Place sign on wall or on pole.	
St. Jerome Academy	1	Partner with SJA to place sign on campus, or place on adjacent City roadway. Suggestion: place on Gallatin near SJA playground.	
Freight and MARC train tracks that cross Alternate Route 1	1	Place sign near crossing, one sign facing north and one sign facing south.	
Are there any other locations from which people experiencing suicidality can jump?	TBD		

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 2 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$1,000 of FY26 Ward 2 discretionary funds to Councilmember Danny Schaible to support community World Cup events at Streetcar 82 and Franklins.

Legal Review Required?
N/A

Summary Background:
Streetcar 82 and Franklin's are hosting three community events for the public to watch the US Men's team compete in the World Cup. These funds will be used to purchase refreshments for the events.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$1,000

City Administrator Comments:
Recommend support.

Community Engagement:
These events are open to the public, and all are welcome to attend.

Strategic Goals:
Goal 5 – Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 3 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$500 of FY26 Ward 3 discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to install "988" signage throughout the City of Hyattsville.

Legal Review Required?
N/A

Summary Background:
During the 2025-26 school year, YAC has focused their efforts on destigmatizing the topic of youth mental health and wellness. This funding will support the installation of signage that encourages residents to call, text, or chat the 988 suicide and crisis helpline if they are feeling suicidal, depressed, anxious, or at risk of substance abuse. It's important to raise awareness about 988 because it's a universal entry point throughout the U.S. to reach a caring, trained counselor who can help people experiencing mental distress.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$500

City Administrator Comments:
Recommend support.

Community Engagement:
Signage will be posted in public spaces throughout the City of Hyattsville, providing support for residents who are feeling suicidal, depressed, anxious, or at risk of substance abuse.

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 3 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$500 of FY26 Ward 3 discretionary funds to support the Ward 3 community meeting on June 4, 2026, at University Hills Duck Pond Park.

Legal Review Required?
N/A

Summary Background:
Residents are invited to "Pupusas in the Park" at University Hills Duck Pond Park on June 4th to meet neighbors and get updates from the Department of Public Works, Parking Enforcement, and the Department of Community Business and Economic Development.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$500

City Administrator Comments:
Recommend support.

Community Engagement:
This is a public event, and residents are encouraged to attend.

Strategic Goals:
Goal 1 – Ensure Transparent and Accessible Governance

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 3 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$250 of FY26 Ward 3 discretionary funds to Jonah Gulthrie to support a community event in the Gateway West community.

Legal Review Required?
N/A

Summary Background:
These funds will be used to support a community block party in the Gateway West development.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$250

City Administrator Comments:
Recommend support.

Community Engagement:
This event is open to the public, and residents are encouraged to attend.

Strategic Goals:
Goal 5 – Strengthen the City’s Identity as a Diverse, Creative, and Welcoming Community

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 3 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$500 of FY26 Ward 3 discretionary funds to Leonard Peacock to support a beautification project in the Editor's Park neighborhood.

Legal Review Required?
N/A

Summary Background:
These funds will be used for a community building and beautification project for the Editors Park neighborhood to purchase plants, trees, shrubs, and refreshments.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$500

City Administrator Comments:
Recommend support.

Community Engagement:

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 3 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$150 of FY26 Ward 3 discretionary funds to Council Vice President Kareem Redmond to support a community event at the University Town Center Apartments.

Legal Review Required?
N/A

Summary Background:
These funds will support the purchase of food and refreshments at a community event at the University Town Center Apartments.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$150

City Administrator Comments:
Recommend support.

Community Engagement:
This is a community event, and residents are encouraged to attend.

Strategic Goals:
Goal 5 – Strengthen the City’s Identity as a Diverse, Creative, and Welcoming Community

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 3 Discretionary Funds

Suggested Action:

I move the Mayor and Council approve the disbursement of \$501.73 of FY26 Ward 3 discretionary funds to reimburse Councilmember Gopi Dhokai for supplies purchased to support PGCC Owl Pantry, an on-site food/supply pantry and closet on the Prince George's County Community College Campus.

Legal Review Required?

N/A

Summary Background:

PGCC Cares is a campus and community-wide effort to respond to the critical needs of students. PGCC Cares mobilizes the College's internal and external community to provide resources and solicit support to address critical needs. The local Owl Pantry maintains an on-site food pantry/supply and clothes closet. Items were purchased from a list provided to Councilmember Dhokai by Owl Pantry staff.

Next Steps:

Approve the disbursement of funds.

Fiscal Impact:

\$500

City Administrator Comments:

Recommend support.

Community Engagement:

PGCC Cares mobilizes the College's internal and external community to provide resources and solicit support to address critical needs.

Strategic Goals:

Goal 5 – Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Order Summary

Order placed May 20, 2026

Ship to

Payment method

Visa

[View related transactions](#)

Order Summary

Item(s) Subtotal:	\$478.79
Shipping & Handling:	\$0.00
Total before tax:	\$478.79
Estimated tax to be collected:	\$22.94
Grand Total:	\$501.73

Arriving Saturday



Suave Moisturizing Body Wash, with Milk & Honey and Vitamin E Extract, No Parabens, No Phtahaltes, 18 Oz Pack of 6

Sold by: Amazon.com

Supplied by: Other

\$20.75



Secret Antiperspirant and Deodorant for Women, 24hr Sweat & Odor Protection, PH Balanced Protection, Gentle on Skin, Invisible Solid, Travel Size, Powder Fresh Scent, 0.5 oz (Pack of 24)

Sold by: Kazer

Supplied by: Other

\$36.00



Suave Men Ocean Charge 2 in 1 Refreshing Shampoo & Conditioner with Pro Vitamin B5, Hydrates & Revitalizes Hair, Ocean Fresh Scent, 6 Count, 12.6 FL OZ

Sold by: Amazon.com

Supplied by: Other

\$17.99



Suave Men Ultra Moisturizing Body & Face Wash, Shea & Sandlwood Scent, No Parabens, No Phtahaltes, 18 Oz Pack of 6

Sold by: Amazon.com

Supplied by: Other

\$17.99

Arriving today



Lilingsty Travel Toothbrush, Toothbrush and Toothpaste Travel Set, Individually Packaged, Includes Storage Case, Foldable Design, 5 Colors, Ideal for Business Trips, and Hotels (10-Pack)

Sold by: Lilingsty

Return or replace items: Eligible through June 20, 2026

\$9.29



Oral-B Toothbrushes Fresh & Clean Medium 6 Count, 6 Count

Sold by: [ReyCells](#)

Return or replace items: Eligible through June 20, 2026

\$9.50



Colgate MaxFresh Cool Mint Toothpaste, Travel Size Toothpaste for Bad Breath with Fluoride and Hundreds of Mini Breath Strips, Leaves Mouth Feeling Refreshed for Hours, Fights Cavities, 1.0 oz

Sold by: [Amazon.com](#)

Supplied by: Other

Return or replace items: Eligible through June 20, 2026

\$24.00



Degree Antiperspirant Deodorant Shower Clean Pack of 36 72-Hour Sweat & Odor Protection Antiperspirant for Women with Body Heat Activated Technology 0.5 oz

Sold by: [Amazon.com](#)

Supplied by: Other

Return or replace items: Eligible through June 20, 2026

\$40.50



Degree Men's Travel Deodorant Cool Rush 36-Pack - 72H Body Heat Activated Mini Antiperspirant, 0.5 Oz Ea

Sold by: [Witz.](#)

Return or replace items: Eligible through June 20, 2026

\$35.64



Crest Cavity Regular Toothpaste, Travel Size .85 oz. (Pack of 24)

Sold by: [John's Great Goods](#)

\$23.39

Arriving Saturday



Scope Travel Size Mouthwash Classic Original Mint 1.2 Oz 48 Pack

Sold by: [RGM GROUP](#)

Supplied by: Other

\$30.55



3

Menstrual Kit All-in-One 10 Pack | Convenience on The Go | Period Kit Pack for Travelling, Tweens & Teenager | Individually Wrapped Feminine Hygiene Product (Blue Forest)

Sold by: [Everything and then Some](#)

Supplied by: Other

\$39.99

Arriving tomorrow



Suave Men Moisturizing Body & Face Wash, With Cedarwood and Mandarin Scent, No Parabens, No Phtahaltes, 18 Oz Pack of 6

Sold by: Amazon.com
Supplied by: Other
\$17.82



HQSLSund 25 Sets Personal Hygiene Kit, Disposable Toothbrushes with Toothpaste Floss Comb Soap and Cover, Toiletry Kits Homeless Bulk for Women,Men,Travel

Sold by: Yiusy
Supplied by: Other
\$39.59



Suave Men Hydrating 3-in-1 Body + Hair + Face Wash with Glycerin & Vitamin E, Cleanse, Moisturize, Refresh, No Parabens or Pthalatates, Long-Lasting Fragrance, 18 FL OZ, 6 Count

Sold by: Amazon.com
Supplied by: Other
\$17.99



Suave Moisturizing Body Wash, Cocoa Butter and Shea with Vitamin E Extract, No Parabens, No Phtahaltes, 18 Oz Pack of 6

Sold by: Amazon.com
Supplied by: Other
\$17.82

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English



United States

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City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 4 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$250 of FY26 Ward 4 discretionary funds to support the City of Hyattsville Youth Advisory Council's initiative to install "988" signage throughout the City of Hyattsville.

Legal Review Required?
N/A

Summary Background:
During the 2025-26 school year, YAC has focused their efforts on destigmatizing the topic of youth mental health and wellness. This funding will support the installation of signage that encourages residents to call, text, or chat the 988 suicide and crisis helpline if they are feeling suicidal, depressed, anxious, or at risk of substance abuse. It's important to raise awareness about 988 because it's a universal entry point throughout the U.S. to reach a caring, trained counselor who can help people experiencing mental distress.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$250

City Administrator Comments:
Recommend support.

Community Engagement:
Signage will be posted in public spaces throughout the City of Hyattsville, providing support for residents who are feeling suicidal, depressed, anxious, or at risk of substance abuse.

Strategic Goals:
Goal 3 – Promote a Safe and Vibrant Community

YAC-Recommended Locations for 988 Signage, in Priority Order

Location	Ward	Notes	Pole available
New City of Hyattsville Teen Center	2	Place sign where youth will see as they enter and exit.	
Hyatt Park	5		
Mall at Prince George's	3	Partner with MPG to place sign in park between Target and pedestrian bridge to Metro, or place adjacent to a nearby City roadway.	
New City park behind Northwestern High School	3	Park recently transferred from Gateway West HOA to City. Students frequently pass thru and spend time in park.	
Duck Pond (University Hills)	3	Place sign where young people spend time.	
Northwestern High School	3	Partner with PGCPs to place sign on campus, or partner with County to place at crosswalk on Adelphi.	
Driskell Park Community Center	2	Place sign near crosswalk / restrooms.	
Bus Stops	TBD	Ask PGCPs, Metro and PG county Transit for most popular (high ridership) bus stops (possibilities: Metro bus stop by Aldi; PGCPs bus stop at Hamilton and 38th).	
Prince George's Community College	3	Place sign in front of school or at crosswalk from PGCC to Mall if possible. Since Belcrest is a County road, may need to partner with County or PGCC.	
Hyattsville Crossing Metro Station	3 or 4	Partner with Metro to place sign at station, or place in McClanahan Food Forest since many Metro riders walk thru there.	
Heurich Park	4		
Hyattsville Middle School	1	Partner with PGCPs to place sign on campus, or place adjacent to City roadway.	
Nicholas Orem Middle School	4	Partner with PGCPs to place sign on campus, or place adjacent to City roadway.	
West Hyattsville Metro Station	5	Partner with Metro to place sign at station, or place adjacent to nearby City roadway.	
Dietz Park	2		
Melrose Park	1	Place sign near skate park and basketball court on City property or partner with MNCPPC.	
38th Ave Park	5		
Regal Cinemas	3	Place sign in City street parking area near theater, or partner with HOA to place in America Blvd plaza.	
New Hyattsville Police HQ	5		
Trolley Trail	1	Place sign in The Spot so it is visible from the trail, the park, and the informal rail crossing.	
New City Parking Garage (Canvas building)	1	Place sign on wall or on pole.	
St. Jerome Academy	1	Partner with SJA to place sign on campus, or place on adjacent City roadway. Suggestion: place on Gallatin near SJA playground.	
Freight and MARC train tracks that cross Alternate Route 1	1	Place sign near crossing, one sign facing north and one sign facing south.	
Are there any other locations from which people experiencing suicidality can jump?	TBD		

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 4 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$638.33 of FY26 Ward 4 discretionary funds to Councilmember Michelle Lee to support the Ward 4 Spring Meet and Greet community outreach event on June 20, 2026.

Legal Review Required?
N/A

Summary Background:
These funds will be used to support a community event on June 20, 2026.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$638.33

City Administrator Comments:
Recommend support.

Community Engagement:
This is a public event, and residents are encouraged to attend.

Strategic Goals:
Goal 5 – Strengthen the City’s Identity as a Diverse, Creative, and Welcoming Community

City Council
May 26, 2026

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Consent Items

Item Title:
Disbursement of Ward 4 Discretionary Funds

Suggested Action:
I move the Mayor and Council approve the disbursement of \$1350 of FY26 Ward 4 discretionary funds to Councilmember Edouard Haba to support Ward 4 Community Day.

Legal Review Required?
N/A

Summary Background:
Ward 4 Community Day is an annual community meet and greet, hosted by Ward 4 Council Members.

Next Steps:
Approve the disbursement of funds.

Fiscal Impact:
\$1350

City Administrator Comments:
Recommend support.

Community Engagement:
This is a public event, and residents are encouraged to attend.

Strategic Goals:
Goal 5 – Strengthen the City’s Identity as a Diverse, Creative, and Welcoming Community

City Council
May 26, 2026

Submitted by: Ron Brooks
Submitting Department: Finance
Agenda Section: Action Items

Item Title:

Hyattsville Ordinance 2026-01: Fiscal Year 2027 Budget (Introduction and First Reading)

Suggested Action:

I move the Mayor and Council introduce Hyattsville Ordinance 2026-01, an ordinance adopting an annual budget for the Fiscal Year July 1, 2026, through June 30, 2027, for the general purpose, fixing the tax rates for the Fiscal Year beginning July 1, 2026; authorizing collection of taxes herein levied, and appropriating funds for the fiscal year (INTRODUCTION AND FIRST READING).

Legal Review Required?

N/A

Summary Background:

The FY27 budget process began internally in December of 2025 with initial staff meetings. The public process began with a Budget Work Session on February 18, 2026 and continued over the following months, including public budget meetings on March 18, 2026, April 8, 2026, April 22, 2026, and May 20, 2026. A public hearing for the FY27 budget was held on May 11, 2026. The Real Property Tax Rate of \$0.63 per \$100 of assessed value will remain in effect for FY27.

Next Steps:

The second reading and adoption of the FY27 Budget Ordinance is scheduled for June 8, 2026.

Fiscal Impact:

See budget ordinance.

City Administrator Comments:

Community Engagement:

Per the City Charter, a fair summary of the budget ordinance will be published twice in a newspaper of general circulation. The budget and corresponding documents will be posted on the City's website, and information on the budget will be included in a summer issue of the Hyattsville Reporter. Additionally, a public hearing on the budget was held on May 11, 2026.

Strategic Goals:

Goal 2 – Ensure the Long-Term Economic Viability of the City

HYATTSVILLE ORDINANCE 2026-01

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2026 THROUGH JUNE 30, 2027, FOR THE GENERAL PURPOSE; FIXING THE TAX RATES FOR THE FISCAL YEAR BEGINNING JULY 1, 2026; AUTHORIZING COLLECTION OF TAXES HEREIN LEVIED, AND APPROPRIATING FUNDS FOR THE FISCAL YEAR.

BE IT ENACTED AND ORDAINED by the Mayor and City Council for the City of Hyattsville, as follows:

That pursuant to Section C5-6 of the Hyattsville City Charter the annual budget is as follows:

FY 2027 Budget – Final

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service Fund</u>	<u>Total All Funds</u>
Revenue & Other Sources:					
Local Taxes:					
Real Property Taxes	\$22,126,786	\$-	\$-	\$-	\$22,126,786
Personal Property Taxes	\$922,000	\$-	\$-	\$-	\$922,000
Operating Property	\$1,503,833	\$-	\$-	\$-	\$1,503,833
Income Tax	\$4,218,709	\$-	\$-	\$-	\$4,218,709
Admissions and Amusement Taxes	\$150,000	\$-	\$-	\$-	\$150,000
Subtotal - Local Taxes	\$28,921,328	\$-	\$-	\$-	\$28,921,328
Other Revenue & Sources:	\$924,000	\$-	\$-	\$-	\$924,000
Licenses and permits					
Other Governments - Grants	\$2,271,457	\$-	\$469,000	\$-	\$2,740,457
Service Charges	\$74,120	\$-	\$100,000	\$-	\$174,120
Fines and Forfeitures	\$272,120	\$-	\$992,728	\$-	\$1,264,848
Miscellaneous	\$2,090,700	\$-	\$-	\$-	\$2,090,700
Bond/Notes – General Gov.	\$-	\$-	\$-	\$-	\$-
Lease Proceeds	\$-	\$2,600,000	\$-	\$-	\$2,600,000
Cash - GF Transfers In	\$-	\$1,088,700	\$-	\$-	\$1,088,700
Subtotal	\$5,632,397	\$3,688,700	\$1,561,728	\$-	\$10,882,825
Total Revenue - Sources	<u>\$34,553,725</u>	<u>\$3,688,700</u>	<u>\$1,561,728</u>	<u>\$-</u>	<u>\$39,804,153</u>
Expenditures & Other Uses:					
Legislative	\$963,961	\$-	\$-	\$-	\$963,961
General Government	\$6,014,557	\$20,000	\$41,000	\$-	\$6,075,557
Police	\$14,623,135	\$1,678,700	\$694,419	\$-	\$16,996,254
Parking Compliance	\$-	\$-	\$726,309	\$-	\$726,309
Code Compliance	\$696,517	\$-	\$-	\$-	\$696,517

Legislative/General/Public Safety Subtotal	\$22,298,170	\$1,698,700	\$1,461,728	\$-	\$25,458,598
Public Works	\$8,514,472	\$1,990,000	\$-	\$-	\$10,504,472
Community Services/PEG	\$1,165,068	\$-	\$100,000	\$-	\$1,265,068
Community Development	\$616,461	\$-	\$-	\$-	\$616,461
Cash - GF Transfer-in	\$-	\$-	\$-	\$2,675,982	\$2,675,982
Cash - GF Transfers-Out	\$2,675,982	\$-	\$-	\$(2,675,982)	\$-
Pay As You Go Cash	\$1,088,700	\$-	\$-	\$-	\$1,088,700
Subtotal	\$14,060,683	\$1,990,000	\$100,000	\$-	\$16,150,683
Total All Expenditures - Uses	<u>\$36,358,853</u>	<u>\$3,688,700</u>	<u>\$1,561,728</u>	<u>\$-</u>	<u>\$41,609,281</u>
Excess of Revenue and Other Sources over Expenditures and Other Uses	<u>\$(1,805,128)</u>	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>	<u>\$(1,805,128)</u>
Beginning Fund Balance	<u>\$24,968,137</u>				
Ending Fund Balance	<u>\$23,163,009</u>				

Which was the subject of a public hearing on May 11, 2026, after notice thereof was published in a newspaper of circulation within the City, is hereby adopted.

The tax rate for all real property, not otherwise exempted, located within the corporate limits of the City shall be as is hereby fixed at sixty-three cents (\$.63) on each one hundred (\$100.00) dollars of assessed value on lands, improvements and fixtures.

The tax rate for all operating property of public utilities and contract carriers, not otherwise exempted, located within the corporate limits of the City shall be as is hereby fixed at three dollars and fifty cents (\$3.50) on each one hundred (\$100.00) dollars of assessed value.

Such taxes on lands and improvements shall be computed on the valuation of said properties in Prince George's County, Maryland, which assessment is hereby adopted and used by the City of Hyattsville as its own valuation assessment of the land and improvements within the corporate limits subject to taxation for property of public utilities and contract carriers, the valuation of said properties as certified to the City of Hyattsville by the Maryland State Department of Assessments and Taxation shall be used as the assessed valuation of properties so certified.

The tax rate for all tangible personal property, not otherwise exempted, located within the corporate limits of the City shall be and is hereby fixed at one dollar and fifteen cents (\$1.15) on each one hundred (\$100.00) dollars of assessed value of all tangible operating personal property, including commercial inventory. In computing and levying such taxes on tangible personal property, the valuation of such property as certified to the City of Hyattsville by the Maryland State Department of Assessments and Taxation shall be used as the assessed valuation of properties so certified.

The City Treasurer, or any other person designated by the City Council to act in his/ her place, is hereby authorized and directed to collect the taxes herein levied by this ordinance.

In accordance with Section C5-17 of the Hyattsville City Charter, the real property taxes provided for in this ordinance shall be due and payable on the first day of July 2022 and shall be overdue and in arrears when the County's real property taxes are overdue and in arrears. All real property taxes shall bear monthly interest while in arrears at the rate of two thirds of one percent (.0066) and a monthly penalty of one percent (.01) as provided in Section C5-17 of the City Charter.

Tangible personal property shall bear a fixed penalty of one hundred (\$100.00) dollars for the first month in arrears, which is defined as the period beginning ninety-one (91) days and ending one hundred twenty (120) days following the tax bill date. An additional penalty of one percent (.01) per month shall be due on any taxes in arrears more than one hundred twenty (120) days. All tangible personal property taxes shall bear interest at the rate of two thirds of one percent (.0066) per month while in arrears.

AND BE IT FURTHER ORDAINED, that this budget shall govern the revenue and expenditure of funds by the City during the fiscal year 2027, subject to further budget ordinances enacted by the City pursuant to the Maryland Annotated Code, Local Government Article, Section 5-205(b);

AND BE IT FURTHER ORDAINED, that the City Council may from time to time during the fiscal year amend this budget by motions made, discussed and carried by a 2/3 vote of the City Council so long as any action regarding this budget is taken at a public meeting after notice and a public discussion;

AND BE IT FURTHER ORDAINED, pursuant to Hyattsville Resolution 2004-03 designating the University Town Center Special Taxing District and Hyattsville Resolution 2004-03 authorizing the imposition, levy and collection of special taxes in the Special Taxing District and pursuant to the Rate and Method of Apportionment terms adopted, the City of Hyattsville adopts and approves the report of the Administrator of the University Town Center Special Taxing District (Exhibit A) and hereby assesses and levies as additional real property taxes on the owners of properties in the University Town Center Special Taxing District this special tax as indicated in Appendix A of Exhibit A for the upcoming fiscal year (as the same may be recalculated as further described in this paragraph); in the event any parcel numbers are changed prior to the actual billing of taxes by the County, the Administrator shall revise Appendix A to be consistent with the tax parcel numbers used by the County for billing of taxes and recalculate the special tax to be collected from each parcel in a manner consistent with the method utilized to calculate the special taxes in Exhibit A;

AND BE IT FURTHER ORDAINED, that this budget shall govern the number and type of employment positions to include the number of employees and Full-Time Equivalent (FTE) count for Fiscal Year 2027 and the City of Hyattsville approves and adopts these counts as contained in Exhibit B.

AND BE IT FURTHER ORDAINED, that this ordinance shall become effective on July 1, 2026, as provided in Section C2-9 of the City Charter and a fair summary of this Ordinance shall be published twice in a newspaper having general circulation in the City, subject to the provisions of section C3-2A(6) of the City Charter;

INTRODUCED by the City Council of the City of Hyattsville, Maryland at a public meeting on May 26, 2026;

ADOPTED, by the City Council of the City of Hyattsville, Maryland at a public meeting on June 8, 2026.

Adopted: June 8, 2026

Effective Date: July 1, 2026

Attest: _____

Nate Groenendyk

City Clerk

Robert S. Croslin

Mayor

City Council
May 26, 2026

Submitted by: Jeff Ulysse
Submitting Department: Legislative
Agenda Section: Discussion Items

Item Title:

Establishing New Rules Related to the Registration, Maintenance, Security, and Monitoring of Vacant Properties Located in the City of Hyattsville.

Suggested Action:

For discussion.

Legal Review Required?

Pending

Summary Background:

Vacant properties pose health and safety risks, threaten the value of adjacent properties, destabilize neighborhoods, and often frustrate local economic development efforts. To address this problem, several municipalities have recently enacted vacant building registries. Such ordinances require property owners to register vacant buildings and provide the contact information for someone responsible for the property. They also require property owners to pay an annual registration fee and abide by certain maintenance and security requirements. As described in greater detail below, such ordinances currently exist in neighboring communities, including College Park, Takoma Park, Mount Rainier, and Seat Pleasant.

Next Steps:

Upon Council approval, the City Attorney will draft an ordinance.

Fiscal Impact:

City Administrator Comments:

Recommend support.

Community Engagement:

N/A

Strategic Goals:

Goal 3 – Promote a Safe and Vibrant Community

ORDINANCE
OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK, MARYLAND,
ENACTING CITY CODE CHAPTER 180 “VACANT PROPERTY,” §§ 180-1, “PURPOSE
AND POLICY”, 180-2 “DEFINITIONS”, 180-3 “VACANT PROPERTY
REGISTRATION”, 180-4, “EXCEPTIONS”, 180-5 “VIOLATIONS AND
ENFORCEMENT”; **AND TO AMEND CHAPTER 110, “FEES AND PENALTIES” BY**
AMENDING §§ 110-1, “FEES AND INTERESTS”. 110-2, “PENALTIES”, TO CREATE A
VACANT PROPERTY REGISTRY ORDINANCE AND CREATE CONDITIONS FOR
REGISTERING VACANT PROPERTIES AND EXEMPTIONS TO REGISTRATION
AND FEES FOR REGISTERING AND FINES FOR FAILING TO REGISTER VACANT
PROPERTIES

WHEREAS, the City of College Park is an incorporated municipality governed pursuant to Article XI-E of the Constitution of Maryland; and

WHEREAS, the Local Government Article of the Annotated Code of Maryland provides that the Mayor and Council of the City of College Park have the authority to pass such ordinances as it deems necessary to preserve peace and good order, and to protect the health, comfort and convenience of the residents of the municipality; and

WHEREAS, the Mayor and Council find that it is in the public interest to encourage economic growth through the redevelopment of vacant residential, commercial, mixed-use and industrial properties within City boundaries; and

WHEREAS, the Mayor and Council find that to understand the number of vacant properties within the City boundaries a registry is needed to monitor and track the number of current and future vacant properties; and

Section 1. **NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, by the Mayor and Council of the City of College Park, Maryland that Chapter 180 “Vacant Property”, Article 1 “Regulations” be adopted and enacted as follows:

CAPS
 [Brackets]
 Asterisks * * *

: Indicate matter added to existing law.
 : Indicate matter deleted from law.
 : Indicate matter remaining unchanged in existing law but not set forth in Ordinance

§ 180-1. PURPOSE AND POLICY.

THE HEALTH, WELFARE AND SAFETY OF THE CITIZENS OF COLLEGE PARK NEED TO BE PROTECTED FROM THE ILL EFFECTS OF VACANT PROPERTY, POOR PROPERTY MAINTENANCE AND ALL THE RAMIFICATIONS ARISING THEREFROM. FURTHER, THE VALUE OF ALL PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF COLLEGE PARK NEEDS TO BE PROTECTED FROM SAID ILL EFFECTS AND RAMIFICATIONS.

THUS, THE CITY OF COLLEGE PARK HEREBY ESTABLISHES REQUIREMENTS FOR THE REGISTRATION OF VACANT PROPERTIES.

§ 180-2. DEFINITIONS.

THE FOLLOWING TERMS, WHEREVER USED HEREIN OR REFERRED TO IN THIS CHAPTER, SHALL HAVE THE RESPECTIVE MEANINGS ASSIGNED TO THEM UNLESS A DIFFERENT MEANING CLEARLY APPEARS FROM THE CONTEXT:

CITY

THE CITY OF COLLEGE PARK, MARYLAND.

DIRECTOR

THE PUBLIC SERVICES DIRECTOR OF THE CITY OF COLLEGE PARK OR SUCH OTHER PERSON AS THE CITY MANAGER MAY SPECIFICALLY DESIGNATE TO ACT IN HIS/HER BEHALF.

DWELLING

ANY BUILDING WHICH IS WHOLLY OR PARTLY USED OR INTENDED TO BE USED FOR LIVING OR SLEEPING BY HUMAN OCCUPANTS, PROVIDED THAT TEMPORARY HOUSING, AS HEREINAFTER DEFINED, SHALL NOT BE REGARDED AS A "DWELLING."

DWELLING UNIT

ANY ROOM OR GROUP OF ROOMS LOCATED WITHIN A DWELLING AND FORMING A SINGLE HABITABLE UNIT, WITH FACILITIES WHICH ARE USED OR INTENDED TO BE USED FOR LIVING, SLEEPING, COOKING AND EATING.

OWNER

ANY PERSON WHO, ALONE OR JOINTLY OR SEVERALLY WITH OTHERS, SHALL HAVE LEGAL OR EQUITABLE TITLE TO ANY PREMISES, WITH OR

WITHOUT ACCOMPANYING ACTUAL POSSESSION THEREOF, INCLUDING BUT NOT LIMITED TO EXECUTOR, EXECUTRIX, ADMINISTRATOR, ADMINISTRATRIX, TRUSTEE, RECEIVER OR GUARDIAN OF THE ESTATE OR AS A MORTGAGEE IN POSSESSION REGARDLESS OF HOW SUCH POSSESSION WAS OBTAINED. ANY PERSON OR OCCUPANT WHO IS A LESSEE SUBLETTING OR REASSIGNING ANY PART OR ALL OF ANY STRUCTURE SHALL BE DEEMED TO BE A CO-OWNER WITH THE LESSOR AND SHALL HAVE JOINT RESPONSIBILITY OVER THE PORTION OF THE PREMISES SUBLET OR ASSIGNED BY SAID LESSEE.

PERSON

INCLUDES ANY INDIVIDUAL, FIRM, CORPORATION, ASSOCIATION OR PARTNERSHIP.

PROPERTY

A LOT OR PARCEL OF REAL PROPERTY OR A COMBINATION OF LOTS OR PARCELS THAT TOGETHER FORM A SINGLE PIECE OF REAL PROPERTY.

VACANT PROPERTY

“PROPERTY”—WHETHER OR NOT THE REAL PROPERTY IS IMPROVED WITH A BUILDING OR OTHER STRUCTURE—THAT HAS NOT BEEN LAWFULLY USED OR LEGALLY OCCUPIED FOR MORE THAN 90 DAYS UNLESS AN EXCEPTION UNDER § 180-4 APPLIES. WHEN DETERMINING WHETHER THE PROPERTY IS VACANT, THE FOLLOWING SHALL BE CONSIDERED:

- (1) ABANDONED VEHICLE OR AUTO PARTS;
- (2) ABSENCE OF WINDOW COVERINGS;
- (3) ACCUMULATED MAIL AND/OR NEWSPAPERS;
- (4) ACCUMULATED TRASH;
- (5) PROPERTY MAINTENANCE STANDARD VIOLATIONS (I.E., CODE VIOLATIONS) THAT ARE UNCORRECTED FOR A PERIOD OF 30 DAYS OR MORE;
- (6) OVERGROWN OR DEAD VEGETATION;
- (7) PAST DUE UTILITY NOTICES, UTILITIES ARE DISCONNECTED, OR UTILITIES SHOW LOW USE;
- (8) ABSENCE OF FURNISHING OR OTHER INDICATORS OF OCCUPANCY;
- (9) BOARDED UP OR BROKEN WINDOWS OR DOORS;
- (10) DEFERRED MAINTENANCE, INCLUDING, BUT NOT LIMITED TO: LOOSE OR FALLING GUTTERS, PAINT CHIPPING, OR OVERGROWN GRASS;

- (11) NEIGHBOR COMPLAINT AND/OR STATEMENTS OF NEIGHBORS, PASSERSBY, DELIVERY AGENTS OR GOVERNMENT EMPLOYEES THAT THE PROPERTY IS VACANT;
- (12) UNPROTECTED HAZARDS (E.G., PITS/BASEMENTS, CONTAMINATION, HAZARDOUS SUBSTANCE STORAGE); AND
- (13) FAILURE TO RESPOND TO NOTICES OF MUNICIPAL INFRACTION.

FOR PURPOSES OF DETERMINING WHETHER NONRESIDENTIAL PROPERTY IS VACANT THE FOLLOWING SHALL BE CONSIDERED IN ADDITION TO THE ABOVE CRITERIA:

- (1) FADED OR MISSING SIGNAGE;
- (2) NO PARKED VEHICLES DURING REGULAR BUSINESS HOURS ON A ROUTINE BASIS; AND
- (3) LACK OF EMPLOYEES OR CUSTOMERS ON A ROUTINE BASIS.

§ 180-3. VACANT PROPERTY REGISTRATION.

A. REGISTRATION OF VACANT PROPERTY.

- (1) UNLESS EXEMPTED, AN OWNER, OR DESIGNATED AGENT, OF VACANT PROPERTY LOCATED IN THE CITY SHALL REGISTER VACANT PROPERTY WITH THE CITY WITHIN 30 DAYS OF THE DATE THE PROPERTY BECAME VACANT. IN ADDITION, AND FOR GOOD CAUSE, THE CITY MANAGER MAY GRANT AN OWNER OF VACANT PROPERTY A REASONABLE EXTENSION OF TIME TO REGISTER THE VACANT PROPERTY.
- (2) ALONG WITH THE REQUIRED FEE SET FORTH IN CHAPTER 110, THE OWNER OR AGENT REGISTERING A VACANT PROPERTY SHALL SUPPLY THE FOLLOWING INFORMATION:
 - (A) THE NAME, ADDRESS, EMAIL ADDRESS AND PHONE NUMBER OF THE OWNER.
 - (B) THE NAME, ADDRESS, EMAIL ADDRESS AND PHONE NUMBER OF ANY LOCAL AGENT OR REPRESENTATIVE.
 - (C) THE LEGAL DESCRIPTION AND TAX ACCOUNT NUMBER(S) OF THE PREMISES OF THE VACANT REAL PROPERTY.
 - (D) THE STREET ADDRESS OF THE BUILDING.
 - (E) DATE ON WHICH THE BUILDING BECAME VACANT.

B. NOTICE OF REGISTRATION REQUIREMENT.

- (1) UPON A DETERMINATION BY THE CITY MANAGER THAT VACANT PROPERTY EXISTS, AND THE PROPERTY IS NOT REGISTERED IN ACCORDANCE WITH THIS SECTION, THE CITY MANAGER SHALL

PROVIDE NOTICE TO THE OWNER OR AGENT OF THE REQUIREMENT TO REGISTER THE VACANT PROPERTY WITHIN 30 DAYS USING FORMS PROVIDED BY THE CITY. THE FAILURE OF THE CITY MANAGER TO PROVIDE THIS NOTICE, OR THE FAILURE OF AN OWNER TO RECEIVE NOTICE FROM THE CITY MANAGER, SHALL NOT RELIEVE THE OWNER OF THE OBLIGATION TO REGISTER SUCH PROPERTY AS VACANT.

C. TIMING.

- (1) REGISTRATION FOR EACH VACANT PROPERTY SHALL BE VALID FOR ONE YEAR FROM THE DATE OF REGISTRATION, AND SHALL BE RENEWED ANNUALLY THEREAFTER UNTIL THE PROPERTY IS NO LONGER A VACANT PROPERTY.

D. REQUIREMENT TO KEEP INFORMATION CURRENT—REMOVAL FROM THE VACANT PROPERTY REGISTRY.

- (1) IF AT ANY TIME THE INFORMATION CONTAINED IN THE RESPONSIBLE PARTY'S VACANT PROPERTY REGISTRATION OR THE OWNER'S VACANT PROPERTY REGISTRATION FORM IS NO LONGER VALID, THEN THE RESPONSIBLE PARTY OR OWNER, AS APPLICABLE, HAS 15 DAYS TO FILE A NEW FORM CONTAINING VALID, CURRENT INFORMATION. THERE SHALL BE NO FEE TO UPDATE AN EXISTING REGISTERED RESPONSIBLE PARTY'S OR OWNER'S CURRENT INFORMATION.
- (2) SHOULD A VACANT PROPERTY BECOME OCCUPIED AT ANY TIME AFTER REGISTRATION, THEN THE RESPONSIBLE PARTY OR OWNER, AS APPLICABLE, SHALL FILE AN AMENDED REGISTRATION FORM WITHIN 15 DAYS OF OCCUPANCY NOTIFYING THE CITY OF SUCH OCCUPANCY ALONG WITH CORROBORATING DOCUMENTATION AND REQUESTING THAT THE PROPERTY BE REMOVED FROM THE VACANT PROPERTY REGISTRY. THE CITY SHALL REMOVE SUCH PROPERTY FROM THE REGISTRY WITHIN 30 DAYS OF THE FILING OF THE AMENDED REGISTRATION FORM, UNLESS THE CITY DETERMINES THAT THERE IS EVIDENCE OF VACANCY AND REASON TO BELIEVE THAT THE PROPERTY IS VACANT AND SUBJECT TO REGISTRATION.

E. WAIVER.

- (1) A WAIVER, IN WHOLE OR IN PART, OF THE VACANT PROPERTY REGISTRATION FEE AND PENALTIES MAY BE GRANTED BY THE PUBLIC SERVICES DIRECTOR BASED ON PROOF OF HARDSHIP. A HARDSHIP EXISTS WHEN THE VACANT PROPERTY IN THE CITY IS

THE RESULT OF AN ACT OF NATURE, SUCH AS FLOODING, OR OTHER ONE-TIME EVENT OR SPECIAL CIRCUMSTANCE, SUCH AS ILLNESS (WITH SUBMITTAL OF MEDICAL RECORDS SIGNED BY A MEDICAL DOCTOR) OR DEATH (WITH SUBMITTAL OF A DEATH CERTIFICATE), OR MOVE TO A RETIREMENT OR ASSISTED-LIVING FACILITY. THE WAIVER REQUEST SHALL BE SUBMITTED WITHIN 30 DAYS OF THE PROPERTY BECOMING VACANT. A DENIAL OF A WAIVER MAY BE APPEALED TO THE CITY MANAGER, WHOSE DECISION SHALL BE FINAL.

§ 180-4. EXCEPTIONS TO VACANT PROPERTY REGISTRATION.

NO REGISTRATION OF A VACANT PROPERTY IS REQUIRED WHEN:

- A. PARCEL IS FOR SALE. SIX MONTHS OF EXEMPTION IS PROVIDED FOR PROPERTIES ACTIVELY LISTED WITH EXEMPTION EXTENDIBLE FOR AN ADDITIONAL SIX MONTHS UPON A SHOWING THAT THE PROPERTY REMAINS ACTIVE FOR SALE.
- B. PARCEL IS IN ACTIVE DEVELOPMENT/REDEVELOPMENT, AS SHOWN BY ACTIVE BUILDING PERMITS (PERMITS ISSUED WITHIN 6 MONTHS, VISIBLE CONSTRUCTION PROGRESS), IN PROCESS DETAILED SITE PLAN, OR OTHER OFFICIAL FILINGS.
- C. OWNER HAS THE INTENT TO RETURN TO OCCUPY THE PROPERTY AND HAS PROVIDED THE CITY WITH AN ANTICIPATED TIMETABLE FOR OCCUPANCY.
- D. STUDENTS/RESIDENTS ARE AWAY FOR THE SUMMER/WINTER WITH INTENT TO RETURN.
- E. GOVERNMENTAL OR JUDICIAL ACTION THAT PREVENTS OCCUPANCY THAT INCLUDES, BUT IS NOT LIMITED TO: CODE VIOLATION, STOP WORK ORDER, FORECLOSURE, COURT ORDER, PROBATE.
- F. PROPERTY HAS NEVER BEEN GRADED OR CLEARED OF NATURALLY OCCURRING VEGETATION.
- G. MULTIFAMILY RESIDENTIAL PROPERTIES COMPRISED OF TWO (2) OR THREE (3) DWELLING UNITS AND AT LEAST ONE (1) DWELLING UNIT IS OCCUPIED.
- H. MULTIFAMILY RESIDENTIAL PROPERTY COMPRISED OF FOUR (4) OR MORE DWELLING UNITS WITH AN OCCUPANCY RATE AT OR ABOVE 50%.
- I. NONRESIDENTIAL DEVELOPMENT UNDER COMMON OWNERSHIP OR MANAGEMENT WITH SPACE FOR TWO (2) OR THREE (3) SEPARATE TENANTS AND AT LEAST ONE (1) SPACE IS OCCUPIED BY A TENANT ENGAGED IN A BUSINESS, CHARITABLE, EDUCATIONAL OR NON-PROFIT ENTERPRISE.
- J. NONRESIDENTIAL DEVELOPMENT UNDER COMMON OWNERSHIP OR MANAGEMENT WITH SPACE FOR FOUR (4) OR MORE SEPARATE TENANTS AND AT LEAST 50% OF THE SPACE IS OCCUPIED BY A TENANT ENGAGED

IN A BUSINESS, CHARITABLE, EDUCATIONAL OR NON-PROFIT ENTERPRISE.

§ 180-5. MIXED-USE DEVELOPMENT.

MIXED-USE DEVELOPMENT COMPRISED OF RESIDENTIAL AND NONRESIDENTIAL SPACES IS SUBJECT TO THE PROVISIONS OF THIS ARTICLE, REGARDLESS OF WHETHER THE MIX OF USES IS VERTICAL OR HORIZONTAL. OWNERS SHALL REGISTER THE RESIDENTIAL AND/OR THE NONRESIDENTIAL PORTION OF THE MIXED-USE DEVELOPMENT IF THE SPACE IS VACANT AND NOT EXEMPT UNDER § 180-4.

§ 180-6. VIOLATIONS AND PENALTIES.

- A. ANY PERSON VIOLATING ANY OF THE PROVISIONS OF THIS CHAPTER SHALL BE GUILTY OF A MUNICIPAL INFRACTION, SUBJECT TO THE PENALTY PROVIDED IN CHAPTER 110, FEES AND PENALTIES, OF THIS CODE.
- B. EVERY THIRTY-DAY PERIOD DURING WHICH A VIOLATION OF THIS CHAPTER CONTINUES SHALL CONSTITUTE A SEPARATE MUNICIPAL INFRACTION.
- C. THE REGISTRATION OF A VACANT BUILDING SHALL NOT PRECLUDE ACTION BY THE CITY TO FORCE REPAIR OF THE BUILDING OR TO INITIATE CONDEMNATION AND DEMOLITION OF THE BUILDING PURSUANT TO OTHER PROVISIONS OF THIS CODE OR OTHER LAW.
- D. FEES AND PENALTIES ESTABLISHED IN THIS CHAPTER, WHICH ARE NOT PAID AS REQUIRED THEREIN SHALL BE INCLUDED IN THE NONPAYER'S REAL PROPERTY TAX BILL AND SHALL BE COLLECTED AS CITY TAXES ARE COLLECTED, AND THE CHARGES SHALL BE DUE AND PAYABLE AT THE TIME OF PAYMENT OF THE TAX BILL. IN THE CASE OF A MUNICIPAL INFRACTION, THE FINE SHALL NOT BE DEEMED DUE AND OWING THE CITY UNTIL SUCH TIME AS A JUDGMENT OR ORDER THEREFORE IS ISSUED BY A COURT OF COMPETENT JURISDICTION. SUCH CHARGES SHALL CONSTITUTE A LIEN ON THE NONPAYER'S REAL PROPERTY.

Section 2. BE IT FURTHER ORDAINED AND ENACTED, by the Mayor and Council of the City of College Park, Maryland, that Chapter 110, "Fees and penalties," § 110-1, "Fees and interests," be and it is hereby, repealed, re-enacted to read as follows:

Chapter/Section	Description	Fee/Interest
	* * * *	

Ch. 180, VACANT PROPERTY

§ 180-3

VACANT PROPERTY REGISTRATION FEE	\$25
----------------------------------	------

Section 3. **BE IT FURTHER ORDAINED AND ENACTED**, by the Mayor and Council of the City of College Park, Maryland, that Chapter 110, “Fees and penalties,” § 110-2, “Penalties,” be and it is hereby, repealed, re-enacted to read as follows:

Chapter/Section	Description	Fee/Interest
	* * * *	

Ch. 180, VACANT PROPERTY

§ 180-5

FAILURE TO REGISTER VACANT PROPERTY	\$500
EACH ADDITIONAL 30 DAYS	\$1,000

BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Ordinance, which shall be by way of a motion duly seconded and without any further vote, the City Clerk shall distribute a copy to each Council member and shall maintain a reasonable number of copies in the office of the City Clerk and shall publish this proposed ordinance or a fair summary thereof in a newspaper having a general circulation in the City of College Park together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing, hereby set for 7:30 p.m. on the 2nd day of August, 2025, shall follow the publication by at least seven (7) days, may be held separately or in connection with a regular or special Council meeting

and may be adjourned from time to time. All persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the proposed ordinance with or without amendments or reject it. As soon as practicable after adoption, the City Clerk shall have a fair summary of the Ordinance and notice of its adoption published in a newspaper having a general circulation in the City of College Park and available at the City's offices. This Ordinance shall become effective on September 23, 2025, provided that a fair summary of this Ordinance is published at least once prior to the date of passage and once as soon as practical after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the 6th day of August 2025.

ADOPTED by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the 2nd day of September 2025.

EFFECTIVE the 23rd day of September, 2025.

ATTEST:

**THE CITY OF COLLEGE PARK,
MARYLAND**

By: _____
Yvette Allen, CMC, City Clerk

By: _____
Fazlul Kabir, Mayor

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

By: _____
Stephanie P. Anderson, City Attorney

CHAPTER 3B

VACANT BUILDINGS AND VACANT LOT REGISTRATION

Section 3B-101. Title

This Chapter shall be known as the Vacant Building and Vacant Lot Code for the City of Mount Rainier.

Section 3B-102. Purpose and policy.

The health, welfare and safety of the citizens of Mount Rainier need to be protected from the ill effects of poor property maintenance and all ramifications arising therefrom. Further, the value of all property within the corporate limits of the City of Mount Rainier needs to be protected from said ill effects and ramifications.

Thus the City of Mount Rainier hereby establishes requirements for the registration and maintenance of vacant buildings and for the registration of vacant lots..

Section 3B-103. Definitions.

In this Chapter, the definitions in the International Building Code Edition ("IBC") shall apply, with the following exceptions:

- A. *IBC* shall mean International Building Code Edition ("IBC").
- B. *IBC Property Maintenance Code* shall mean International Building Property Maintenance Code, as amended from time to time.
- C. *City* shall mean the City of Mount Rainier, Maryland.
- D. *City Manager* shall mean the City Manager of the City or his or her designated representative.
- E. *Utilitarian building* shall mean a shed, garage, carriage house, barn, outbuilding, or similar structure.
- F. *Vacant building* shall mean a building that is (1) empty or (2) not occupied or used by the owner, tenant, agent of the owner or other person having permission of the owner on a regular and habitual basis for the usual and customary purposes for which the building is designed and lawfully permitted or (3) partially vacant as specified in Section 3B-104.A.2 below. When determining whether there is a resident, the following shall be considered:
 - 1. Electrical, gas, or water meter either not running or showing low usage;
 - 2. Accumulated mail;
 - 3. Neighbor complaint;
 - 4. Insufficient furniture observable;
 - 5. Open accessibility;
 - 6. Deferred maintenance, including loose or falling gutters, severe paint chipping, or overgrown grass; and
 - 7. The building is boarded up.

-
- G. *Vacant developed property* means a lot or parcel of land that has a vacant building except as provided in Section 3B-107.

(Ord. No. 1-2017, 3/7/17; Ord. No. 04-2019, 5/7/19)

Section 3B-104. Vacant buildings.

A. *Obligation to Register Vacant Buildings.*

1. *Commercial, Utilitarian, Industrial, and Multifamily Residential Buildings.* Whenever any commercial, utilitarian, or industrial building in the City becomes vacant, then the owner shall register the building as a vacant building within thirty (30) days of when it became vacant.
2. *Mixed Use Residential and Commercial Building.* Whenever the commercial portion of any mixed use residential and commercial building becomes vacant, then the owner of such building shall register such portion of the building as a vacant building within thirty (30) days of when it became vacant.
3. *Single Family Dwellings.* Whenever any building designed as a single-family dwelling becomes vacant, then the owner of such building shall register such building as a vacant building within thirty (30) days of when it became vacant.
4. A vacant building must be registered even if the building is offered for sale or lease.
5. If a vacant building contains one or more of the defects described in the International Building Code Edition ("IBC"), as amended, then the owner of such building shall submit a vacant building plan with its vacant property registration or within ten days of notice from the City that a vacant building plan is required.

B. *Notice of registration requirement.* Upon a determination by the City Manager that a building in the City is required to be registered pursuant to Section 3B-104.A above, the City Manager shall provide notice to the owner or agent of the requirement to register the building and submit a vacant building plan to the City Manager. In the event of the existence of any public nuisance as defined in the International Building Code Edition ("IBC"), as amended in the City's Code of Ordinances, in connection with the building or premises thereto, then the City Manager shall specify in the notice the existence of such nuisance(s). The failure of the City Manager to provide this notice, or the failure of an owner to receive notice from the City Manager, shall not relieve the owner of the obligation to register such building as a vacant building and submit a vacant building plan. (Ord. 8-99, 5/18/99)

C. *Registration of Vacant Buildings, Filing Fee.* The owner or agent registering a vacant building shall supply the following information:

1. Name, address, email address, and telephone number of owner.
2. Name, address, email address, and telephone number of any local agent or representative.
3. Name, address, email address, and telephone number of all persons with any ownership interest in the building and premises.
4. Name, address, and telephone number of all mortgagors and the loan number for each mortgage.
5. Legal description and tax account number of the premises on which the building is situated.
6. The street address of the building.
7. Date on which building became vacant.
8. Vacant building plan, if required.

The vacant building registration shall be filed with the City Manager. If the registration is for a building designed as a commercial, industrial, or mixed used residential and commercial, or multifamily residential building, it shall be accompanied by a filing fee as set forth in the City of Mount Rainier Fee Schedule. If the registration is for a building designed as a single family dwelling, it shall be accompanied by a filing fee as set forth in the City of Mount Rainier Fee Schedule. If the registration is for a utilitarian building, it shall be accompanied by a filing fee as set forth in the City of Mount Rainier Fee Schedule. (Ord. 5-2005, 06/22/04)

Registration of a vacant building shall be valid for a period of six (6) months. If the building is still vacant at the expiration of any six-month registration period and the requirements of the vacant building plan are not completed, then the owner shall re-register such building and pay another filing fee.

If the building is still vacant at the expiration of any six-month registration period but the requirements of the vacant building plan are completed, the owner shall re-register such building, without the requirement of a new vacant building plan but with a payment of twenty-five percent (25%) of the usual filing fee if the building was required to be registered under Section 3B-104.A.1, 2, 3, 4, or 5 above.

No fee is required if the building was required to be registered under Section 3B-104.A.6 above, except that if the building remains vacant for one (1) year after the initial registration, the building will be treated according to Section 3B-104.A.5 and a fee will be required accordingly. (Ord. 5-2004, 06/22/04)

- D. *Other Enforcement.* The registration of a vacant building shall not preclude action by the City to force repair of the building or to initiate condemnation and demolition of the building pursuant to other provisions of this code or other law.
- E. *Vacant Building Plan.* When a building is registered as required herein, the owner or agent of the owner shall submit a vacant building plan within thirty (30) calendar days of the registration. The plan shall contain the following:
1. A plan of access to the interior by the Code Enforcement Officer of sufficient frequency to determine that, from evidence on the interior, the exterior structure is in good repair, structurally sound and sanitary, and weatherproof.
 2. A plan of action to repair any doors, windows, or other openings which are boarded up or otherwise secured by any means other than conventional methods used in the design of the building or permitted for new construction of similar type. The proposed repair shall result in openings secured by conventional methods used in the design of the building or by methods permitted for new construction of similar type.
 3. For buildings and property which are identified as being or containing defects which constitute public nuisances, then the vacant building plan shall contain a plan of action to remedy such public nuisance(s).
 4. For each required plan, a time schedule shall be submitted identifying a date of commencement of repair and date of completion of repair for each improperly secured opening and identified defect.
 5. Whenever the owner proposes to demolish the vacant building, then the owner shall submit a plan and time schedule for such demolition and obtain the necessary permit(s) as required pursuant to other provisions of this code or other law.
 6. A plan of action to maintain the building and premises in conformance with the International Building Code Edition ("IBC"), as amended in Chapter 3A.
- F. *Placarding.* The owner or agent of the registered building shall place a City-provided identification placard on the building's exterior as directed by the City Manager so as to be clearly visible from the nearest public right-of-way. Such identification placard shall be kept in readable condition by the owner or agent, and shall provide the following information: owner's name, address, phone number, expiration date of registration. The City Manager may require removal of all other signage and graffiti at the owner's expense.

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- G. *Approval of Plan.* If the proposed vacant building plan complies with the standards herein and in regulations to be promulgated by the City Manager, the Code Enforcement Officer shall approve it. If the Code Enforcement Officer approves the plan, notice shall be sent to the owner or agent of the vacant building.
- H. *Authority to Modify and Appeal Right.* The Code Enforcement Officer shall, upon notice to the vacant building owner or agent, have the right to modify the vacant building plan by altering the dates of performance or the proposed methods of action. If the owner or agent of the vacant building objects to the modifications made by the Code Enforcement Officer, such owner or agent shall have the right of appeal to the City Manager for final determination. Such appeal shall be in writing and personally delivered or sent by certified mail, return receipt requested, to the Code Enforcement Officer within fifteen (15) calendar days of the date of the Code Enforcement Officer's notice of modification. If no appeal is filed, then the plan as modified by the Code Enforcement Officer shall constitute the approved vacant building plan.
- I. *City Manager's Review on Appeal.*
1. The City Manager shall specify a time and place for an appeal conference on a vacant building plan; shall advise the owner, in writing, of the time and place of the appeal conference. At the appeal conference the owner shall be permitted to present reasons to support the appeal and relevant evidence why the Code Enforcement Officer's modifications of the vacant building plan should be rejected.
 2. In considering the appropriateness of a vacant building plan on appeal, the City Manager shall consider the following:
 - i. The public interest in minimizing the period of time a building is vacant, boarded up, and/or has any defects which constitute public nuisances.
 - ii. The effect of the proposed plan on adjoining property and/or the neighborhood in which the building is located.
 - iii. Whether there is practical difficulty or unnecessary hardship (financial or otherwise) to the owner connected with the performance on any act required by the plan.
 - iv. The length of time the building has been vacant.
 3. After the appeal conference, the City Manager shall render his/her decision on the owner's or agent's appeal of the Code Enforcement Officer's modifications to the proposed vacant building plan. The City Manager shall have the right to fashion his/her own vacant building plan or to approve or modify the plan submitted by the owner or agent or to approve or further modify the plan as modified by the Code Enforcement Officer. The decision of the City Manager shall be final and constitute the approved vacant building plan.
 - a. The presence of any public nuisance on the property.
- J. *Failure to Submit or to Comply With Plan.*
1. Failure to submit a vacant building plan that complies with subsection E or to comply with an approved vacant building plan shall constitute violation of this chapter and subject the owner or agent of the building to penalties upon conviction as provided in this chapter.
- K. *Change of Ownership.* The vacant building plan shall remain in effect even if ownership changes. Within thirty (30) calendar days of the date of any change of ownership, the new owner or agent shall file a new vacant building registration with the City, and supply the name, address, and telephone number of the new owner(s). The new registration shall be in the same form as the original registration; the new registration shall be accompanied by twenty-five percent (25%) the usual filing fee.
- L. *Maintenance Standards.* The owner of a vacant building shall comply with Chapter 3A.

M. *Failure to register a vacant building.* Failure to timely register a vacant building in accordance with subsection A of this section shall constitute a municipal infraction with a fine of one thousand dollars (\$1,000.00).

N. *Designation of vacant buildings.*

1. Notice of vacancy designation and right to appeal. The City Manager shall identify nonregistered vacant buildings. The owner shall be notified that the owner's building has been designated as a vacant building, that the property will be subject to the vacant developed property tax rate under Section 2-108, if applicable, and of the owner's right to appeal the vacancy designation. The notice shall advise the owner of the availability of exceptions to the registration requirement and vacant developed tax rate under Section 3B-107.
2. The City Manager is hereby authorized and directed to make or cause to be made inspections of buildings as often as necessary to determine the occupancy status. If the City Manager determines that access to the interior of a building is necessary to determine the occupancy status, the City Manager shall notify the owner at least five (5) business days prior to the date and time that the City Manager proposes to inspect the building. The inspection may be set for any time between the hours of 8:00 a.m. and 8:00 p.m., Monday through Friday.
3. Review of designation of vacant buildings. Within fifteen (15) days after the designation of an owner's building as a vacant building, the owner may petition the City Manager for reconsideration by filing the form prescribed by the City Manager. Within thirty (30) days after receiving the petition, the City Manager shall issue a notice of final determination.

(Ord. No. 1-2017, 3/7/17; Ord. No. 5-2018, 6/5/18; Ord. No. 04-2019, 5/7/19)

Section 3B-105. Vacant lots.

Vacant lots must be free of nuisances, including partially demolished structures, partial foundations, debris, and basements.

(Ord. No. 1-2017, 3/7/17)

Section 3B-106. Vacant lot registration.

A. *Definitions.*

1. *Lot* means an areas of land designated as a separate parcel or unit of land on a legally-recorded subdivision plat or deed filed among the land records of Prince George's County and assigned a property tax account identification number.
2. *Owner* means the record property owner of the vacant lot, but does not include a governmental entity or an instrumentality or unit of a governmental entity.
3. *Vacant lot* means a lot without a building or other improvement which has an assessed value as determined by the State of Maryland, Department of Assessments and Taxation.

B. *Registration Required.*

1. *Owner to register annually.* By July 1 of each year, each owner of a vacant lot shall file a vacant lot registration statement with the City on a form provided by the City Manager or his/her designee.
2. *Registration fee.* The annual registration fee for each vacant lot smaller than ten thousand (10,000) square feet and for each vacant lot of ten thousand (10,000) square feet or more is as set forth in the City of Mount Rainier Fee Schedule and is payable at the time of registration.

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3. *Purchaser required to register upon acquisition.* A new owner of a vacant lot must file a registration statement within thirty (30) days of the acquisition and pay the annual registration fee, unless that fee was already paid by the prior owner.
- C. *Information Required With Registration.* The registration statement shall contain the following information:
1. A description of the vacant lot by street address, property tax account identification number, and any other information required in order to accurately identify the vacant lot.
 2. The name, address, and telephone number of the property owner of record, and in addition, if the owner is a corporation, limited liability company, limited liability partnership, or limited partnership, the name, address, and telephone number of the resident agent and, if the owner is a partnership or other entity not having a resident agent, the name, address, and telephone number of all partners, owners or officers of the owner or of an authorized agent of the owner.
 3. The name, address, and telephone number of the owner's authorized agent if an agent has been designated by the owner; and
 4. A post office box does not suffice as an address for the purposes of the registration statement.
 5. The City Manager shall be notified within fourteen (14) days of any change in the agent designated by the owner or any change in the address of the owner or agent.
- D. *Exception to Vacant Lot Registration Requirement.* No registration of a vacant lot is required if:
1. The vacant lot is zoned as residential and the owner occupies a residence on a lot contiguous to the vacant lot;
 2. The vacant lot is contiguous to a lot with an occupied building and both lots are under common ownership; or
 3. The vacant lot is being utilized as a parking lot in compliance with the County zoning ordinance and other applicable laws.
- E. *Penalties.*
1. *Municipal infraction.* The failure of an owner of a vacant lot to file a registration statement when it is due, to pay the registration fee, or to provide all information required with registration is a municipal infraction with a fine of three hundred dollars (\$300.00). Each additional sixty (60) days a violation exists is a separate violation subject to an additional three hundred dollars (\$300.00) fine.
 2. *Lien on real property.* All registration fees, when overdue, are a lien in favor of the City on the vacant lot and may be collected and enforced in the same manner as delinquent real property taxes.

(Ord. 7-2005, 06/21/2005; Ord. No. 1-2017, 3/7/17; Ord. No. 5-2018, 6/5/18)

Section 3B-107. Exceptions.

- A. Temporary exception for death of owner-occupant.
1. A residential property that becomes vacant as a result of the death of an owner of the property who resided at the property or for whom the property was their domicile at the time of their death shall not constitute a vacant developed property for a period of two (2) years after the date of death.
 2. To qualify for this exemption, a representative of the estate of the deceased must provide the City Manager with a copy of the death certificate and proof that, on the date of death, the deceased resided at the property or the property was their domicile.

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3. Domicile means the place where a person has his or her true, fixed, permanent home, habitation and principal establishment, without any present intention of removing therefrom, and to which place he or she has the intent to return when absent.

B. Temporary exception for accidental damage.

1. An occupied residential property that becomes uninhabitable as a result of a fire or flood, unless intentionally caused by the owner or his or her agent, or a natural disaster, shall not constitute a vacant developed property for a period of two (2) years after the incident that caused the property to become uninhabitable.
2. To qualify for this exemption, the owner must provide satisfactory proof to the City Manager that the property is uninhabitable as a result of a fire, flood, or natural disaster, and the date the fire, flood, or natural disaster occurred. Examples of records that may constitute satisfactory proof include, but are not limited to, police and fire reports, insurance company correspondence and claim documentation, news and weather reports, photographs, videos, and code enforcement inspection records.

(Ord. No. 04-2019, 5/7/19)

Chapter 148

VACANT PROPERTY REGISTRATION

[HISTORY: Adopted by the Mayor and Council of the City of Seat Pleasant 12-14-2015 by Ord. No. O-16-02. Amendments noted where applicable.]

GENERAL REFERENCES

Unfit buildings — See Ch. 67.

Nuisance properties — See Ch. 114.

§ 148-1. Title.

This chapter shall be known as the "Vacant Building and Vacant Lot Code" for the City of Seat Pleasant.

§ 148-2. Purpose and policy.

The health, welfare, and safety of the citizens of the City need to be protected from the ill effects of poor property maintenance and all ramifications arising therefrom. Further, the value of all property within the corporate limits of the City needs to be protected from said ill effects and ramifications. Thus, the City Council hereby establishes requirements for the registration of vacant properties, including buildings and lots.

§ 148-3. Vacant buildings.

A. Definitions. As used in this chapter, the following terms shall have the meanings indicated:

VACANT BUILDING — A building that is: empty; not occupied on a regular and habitual basis by the owner, tenant, agent of the owner, or other person having permission of the owner on a regular and habitual basis for the usual and customary purposes for which the building is designed and lawfully permitted; or partially occupied as defined herein.

B. Obligation to register vacant buildings.

- (1) Commercial and industrial buildings. Except as provided in Subsection B(3) below with respect to rental properties that are less than 25% occupied and in Subsection B(4) and (5) below with respect to single-family dwellings, whenever any commercial or industrial building in the City is vacant for more than 60 days, or whenever any building in the City is vacant and such building or premises thereof contains one or more violations of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, then the owner of such building shall, within 10 business days of notification by the City, register such a building as a vacant building and submit a vacant building plan.
- (2) Mixed-use residential and commercial properties. Whenever the commercial portion of any mixed-use residential and commercial building in the City is vacant for more

than 60 days, or whenever any such portion of such building in the City is vacant and such portion of such building or the premises thereof contains one or more violations of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, then the owner of such building shall, within 10 business days of notification by the City, register such portion of the building as a vacant building and submit a vacant building plan. Whenever the residential portion of any mixed-use residential and commercial building in the City is less than 25% occupied for more than 60 days, or whenever any such portion of the building in the City is less than 25% occupied and such portion of the building or the premises thereof contains one or more violations of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, then the owner of such portion of the building shall, within 10 business days of notification by the City, register such portion of the building as a vacant building and submit a vacant building plan.

- (3) Residential rental properties less than 25% occupied. Whenever any building designed as a rental property with four or more dwelling units is less than 25% occupied or such building or premises thereof contains one or more violations of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, then the owner of such building shall, within 10 business days of notification by the City, register such building as a vacant building and submit a vacant building plan. [Amended 10-9-2017 by Ord. No. O-18-02]
- (4) Single-family dwellings, previously not owner-occupied. Whenever any building designed as a single-family dwelling is vacant and the immediately preceding occupant was not the owner or such building or premises thereof contains one or more violations of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, then the owner of such building shall, within 10 business days of notification by the City, register such building as a vacant building and submit a vacant building plan. [Amended 10-9-2017 by Ord. No. O-18-02]
- (5) Single-family dwellings, previously owner-occupied; new owner will not occupy. Whenever any building designed as a single-family dwelling is vacant and the immediately preceding occupant was the owner and ownership has changed hands and the new owner will not occupy the premises or such building or premises thereof contains one or more violations of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, then the owner of such building shall, within 10 business days of notification by the City, register such building as a vacant building and submit a vacant building plan. [Amended 10-9-2017 by Ord. No. O-18-02]
- (6) Single-family dwellings, previously owner-occupied; new owner will occupy. Whenever any building designed as a single-family dwelling is vacant and the immediately preceding occupant was the owner and ownership has changed hands and the new owner will occupy the premises and such building or premises thereof contains one or more violations of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, then the owner of such building shall, within 10 business days of notification by the City, register such building as a vacant building and submit a vacant building plan.

- C. The obligation to register a vacant building exists if the conditions in Subsection B(1) through (6) herein exist, without regard to whether the building is for sale.
- D. Notice of registration requirement. Upon a determination by the City Administrator that a building in the City is required to be registered as set forth herein, the City Administrator or his/her designee shall provide notice to the owner or agent of the requirement to register the building and submit a vacant building plan to the City Administrator. In the event of the existence of one or more violations of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, in connection with the building or premises thereto, then the City Administrator shall specify in the notice the existence of such violation(s). The failure of the City Administrator to provide this notice, or the failure of an owner to receive notice from the City Administrator, shall not relieve the owner of the obligation to register such building as a vacant building and submit a vacant building plan. [Amended 10-9-2017 by Ord. No. O-18-02]
- E. Registration of vacant buildings; filing fee.
 - (1) The owner or agent registering a vacant building shall supply the following information:
 - (a) The name, address, and telephone number of the owner.
 - (b) The name, address, and telephone number of any local agent or representative.
 - (c) The name, address, and telephone number of all persons with any ownership interest in the building and premises.
 - (d) The name, address, and telephone number of any and all mortgagors.
 - (e) The legal description and tax account number of the premises on which the building is situated.
 - (f) The common street address of the building.
 - (g) The date on which the building became vacant.
 - (h) A vacant building plan.
 - (2) The vacant building registration shall be filed with the City Administrator. All such registrations shall be accompanied by a filing fee as established and amended from time to time by resolution of the City Council.
 - (3) Registration of a vacant building shall be valid for a period of six months. If the building is still vacant at the expiration of any six-month registration period and the requirements of the vacant building plan are not completed, then the owner shall reregister such building and pay another filing fee.
 - (4) If the building is still vacant at the expiration of any six-month registration period but the requirements of the vacant building plan are completed, the owner shall reregister such building, without the requirement of a new vacant building plan but with a payment of 25% of the usual filing fee if the building was required to be registered under Subsection B(1) through (5) herein.

- (5) No fee shall be required if the building was required to be registered under Subsection B(6) herein, except that if the building remains vacant for one year after the initial registration, the building will be treated according to Subsection B(5) and a fee will be required accordingly.
- F. Other enforcement. The registration of a vacant building shall not preclude action by the City to force repair of the building or to initiate condemnation and demolition of the building pursuant to other provisions of this chapter or other applicable law.
- G. Vacant building plan. When a building is registered as required herein, the owner or agent of the owner shall submit a vacant building plan. The plan shall contain the following:
 - (1) A plan of access to the interior by the Code Enforcement Officer, or his/her designee, of sufficient frequency to determine that, from evidence on the interior, the exterior structure is in good repair, structurally sound and sanitary, and weatherproof.
 - (2) A plan of action to repair any doors, windows, or other openings which are boarded up or otherwise secured by any means other than conventional methods used in the design of the building or permitted for new construction of similar type. The proposed repair shall result in openings secured by conventional methods used in the design of the building or by methods permitted for new construction of similar type.
 - (3) For buildings and property which are identified as being in violation of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, then the vacant building plan shall contain a plan of action to remedy such violation(s).
 - (4) For each required plan, a time schedule shall be submitted identifying a date of commencement of repair and date of completion of repair for each improperly secured opening and identified violation.
 - (5) Whenever the owner proposes to demolish the vacant building, then the owner shall submit a plan and time schedule for such demolition and obtain the necessary permit(s) as required pursuant to other provisions of this chapter or other applicable law.
 - (6) A plan of action to maintain the building and premises in conformance with Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time.
- H. Placarding. The owner or agent of the registered building shall place a City-provided identification placard on the building's exterior as directed by the City so as to be clearly visible from the nearest public right-of-way. Such identification placard shall be kept in readable condition by the owner or agent and shall provide the following information: the owner's name, address, phone number, and expiration date of registration. The City may require removal of all other signage and graffiti at the owner's expense.
- I. Approval of plan. If the proposed vacant building plan complies with the standards herein and in any regulations to be promulgated by the City Administrator, the Code Enforcement Officer shall approve it. If the Code Enforcement Officer approves the plan, notice shall be sent to the owner or agent of the vacant building.

- J. Authority to modify and appeal right. The Code Enforcement Officer shall, upon notice to the vacant building owner or agent, have the right to modify the vacant building plan by altering the dates of performance or the proposed methods of action. If the owner or agent of the vacant building objects to the modifications made by the Code Enforcement Officer, such owner or agent shall have the right of appeal to the City Administrator for final determination. Such appeal shall be in writing and personally delivered or sent by certified mail, return receipt requested, to the City Administrator within 15 calendar days of the date of the Code Enforcement Officer's notice of modification. If no appeal is filed, then the plan as modified by the Code Enforcement Officer shall constitute the approved vacant building plan.
- K. City Administrator's review on appeal.
- (1) The City Administrator shall specify a time and place for an appeal conference on a vacant building plan and shall advise the owner, in writing, of the time and place of the appeal conference. At the appeal conference, the owner shall be permitted to present reasons to support the appeal and relevant evidence why the Code Enforcement Officer's modifications of the vacant building plan should be rejected.
 - (2) In considering the appropriateness of a vacant building plan on appeal, the City Administrator shall consider the following:
 - (a) The public interest in minimizing the period of time a building is vacant, boarded up, and/or has any defects which constitute public nuisances;
 - (b) The effect of the proposed plan on adjoining property and/or the neighborhood in which the building is located;
 - (c) Whether there is practical difficulty or unnecessary hardship (financial or otherwise) to the owner connected with the performance on any act required by the plan;
 - (d) The length of time the building has been vacant; and
 - (e) The presence of any violation of Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time, on the property.
 - (3) After the appeal conference, the City Administrator shall render his/her decision on the owner's or agent's appeal of the Code Enforcement Officer's modifications to the proposed vacant building plan. The City Administrator shall have the right to fashion his/her own vacant building plan or to approve or modify the plan submitted by the owner or agent or to approve or further modify the plan as modified by the Code Enforcement Officer. The decision of the City Administrator shall be final and constitute the approved vacant building plan.
- L. Failure to submit or to comply with plan.
- (1) If an owner of a vacant building fails to submit a vacant building plan, the Code Enforcement Officer shall develop a plan and give notice of the plan to the vacant building owner or agent. If the owner or agent objects to the plan made by the Code Enforcement Officer, such owner or agent shall have the right of appeal to the City

Administrator for final determination. Such appeal shall be in writing and personally delivered or sent by certified mail, return receipt requested, to the Code Enforcement Officer within 15 calendar days of the date of the Code Enforcement Officer's notice of modification. If no appeal is filed, then the plan as modified by the Code Enforcement Officer shall constitute the approved vacant building plan.

- (2) Failure to comply with an approved vacant building plan shall constitute a violation of this chapter.
- M. Change of ownership. The vacant building plan shall remain in effect even if ownership changes. Within 30 calendar days of the date of any change of ownership, the new owner or agent shall file a new vacant building registration with the City and supply the name, address, and telephone number of the new owner(s). The new registration shall be in the same form as the original registration and shall be accompanied by a filing fee of 25% of the usual filing fee.
- N. Maintenance standards. The owner of a vacant building shall comply with Chapter 67, Buildings, Unfit; Property Maintenance, of the City Code, as amended from time to time.

§ 148-4. Vacant lot registration.

A. Registration required.

- (1) Owner to register annually. By July 1 of each year, each owner of a vacant lot shall file a vacant lot registration statement with the City on a form provided by the City Administrator or his/her designee. The registration statement shall be accompanied by an annual registration fee, as established and amended from time to time by resolution of the City Council.
- (2) Purchaser required to register upon acquisition. A new owner of a vacant lot must file a registration statement within 30 days of the acquisition and pay the annual registration fee, unless that fee was already paid by the prior owner.
- (3) Information required with registration. The registration statement shall contain the following information:
 - (a) A description of the vacant lot by street address, property tax account identification number, and any other information required in order to accurately identify the vacant lot;
 - (b) The name, address (which shall not be a post office box), and telephone number of the property owner of record, and in addition, if the owner is a corporation, limited-liability company, limited-liability partnership, limited partnership, or other such entity, the name, address, and telephone number of the resident agent and, if the owner is an entity not having a resident agent, the name, address, and telephone number of all partners, owners, or officers of the owner or of the owner's authorized agent; and
 - (c) The name, address (which shall not be a post office box), and telephone number of the owner's authorized agent if an agent has been designated by the owner.

- (4) The City Administrator shall be notified within 14 days of any change in the agent designated by the owner or any change in the address of the owner or agent.
- B. Exception to vacant lot registration requirement. No registration of a vacant lot is required if:
 - (1) The vacant lot is zoned as residential and the owner occupies a residence on a lot contiguous to the vacant lot;
 - (2) The vacant lot is contiguous to a lot with an occupied building and both lots are under common ownership; or
 - (3) The vacant lot is being utilized as a parking lot in compliance with applicable law.

§ 148-5. Violations and penalties.

- A. Municipal infraction. The failure to register a property or lot as required hereunder, to pay the required registration fee, or to provide all information required with registration shall be a municipal infraction, subject to a fine of \$200 and punishable as set forth in Chapter 110, Municipal Infractions, of the City Code, as amended from time to time. Each additional 60 days a violation continues shall be deemed to be a separate violation and subject to an additional fine of \$200.
- B. Lien on real property. All registration fees, when overdue, shall be a lien in favor of the City on the subject property and may be collected and enforced in the same manner as delinquent real property taxes, to the extent permitted by law.

CHAPTER 6.38 VACANT PROPERTY REGISTRATION

§ 6.38.010. Purpose.

It is the purpose and intent of the City of Takoma Park, through the adoption of this chapter, to establish a vacant property registration program as a mechanism to protect residential and commercial neighborhoods from becoming blighted through the lack of adequate maintenance and for the security of distressed properties and vacant properties. (Ord. 2016-13 § 1, 2016)

§ 6.38.020. Scope.

The provisions of this chapter shall apply to all existing, residential, commercial, multi-family, industrial, and institutional properties and structures. This chapter does not relieve an owner from compliance with all applicable City ordinances and regulations or all applicable Montgomery County and State of Maryland laws and regulations. (Ord. 2016-13 § 1, 2016)

§ 6.38.030. Definitions.

"Beneficiary" means a lender or other entity under a note secured by a deed of trust or mortgage lien.

"Building" means a structure with a roof supported by columns or walls to serve as a shelter or enclosure.

"Default" means the failure to perform a contractual obligation, monetary or conditional.

"Distressed property" means a property that is under a current (1) pending foreclosure or tax lien sale; (2) properties that have been the subject of foreclosure sale where the title was retained by the lender or beneficiary of a deed of trust involved in the foreclosure; and/or (3) any properties transferred under a deed in lieu of foreclosure. "Distressed property" also can include property that is vacant as a result of probate or the death of the owner of record.

"Evidence of vacancy" means any condition that, on its own or combined with other conditions present, would lead a reasonable person to believe that the property is vacant. Such conditions include but are not limited to: overgrown and/or dead vegetation; accumulation of newspapers, circulars, flyers and/or mail; past due utility notices and/or disconnected utilities; accumulation of trash, junk and/or debris; broken or boarded windows; abandoned vehicles and/or auto parts or materials; the absence of window coverings such as curtains, blinds and/or shutters; the absence of furnishings and/or personal items consistent with habitation; and/or statements by neighbors, passersby, delivery agents, or government employees that the property is vacant.

"Foreclosure" means the process by which a property, placed as security for a real estate loan, is sold through the courts at auction to satisfy the debt if the owner/borrower/mortgagor defaults.

"Lender/mortgagee" means the person or entity who is the secured party under any

mortgage or deed of trust instrument, or who has a fiduciary interest in the property, which can include the mortgage servicer.

"Notice of default" means a notice that a default has occurred under a mortgage or deed of trust and that the beneficiary intends to proceed with a trustee's or foreclosure sale.

"Owner" means any person, partnership, corporation, unincorporated association, limited liability entity, trust, personal representative of an estate, or fiduciary having legal or equitable title to or interest in any real property.

"Owner of record" means the person having record title to the property as shown in the land records of Montgomery County, Maryland.

"Property" means any unimproved or improved real property, or portion thereof, situated in the City and includes the buildings or structures located on the property regardless of condition.

"Responsible party" means the beneficiary that is pursuing foreclosure of a property subject to this chapter secured by a mortgage, deed of trust or similar instrument or a property that has been acquired by the lender or beneficiary of a deed of trust involved in the foreclosure. "Responsible party" may also include a mortgage servicer or the property preservation company or property management company instructed with the security and maintenance of the property.

"Securing" means such measures as may be directed by the City Manager, or his or her designee, that assist in rendering the property inaccessible to unauthorized persons, including but not limited to the repairing of fences and walls, chaining/padlocking of gates, the repair or boarding of door, window and/or other openings. Boarding shall be completed to a minimum of the securing standards set forth in Section 6.36.060(C), as amended, at the time the boarding is completed or required. Locking includes measures that require a key, keycard, tool or special knowledge to open or gain access.

"Vacant" means no person or persons currently conduct a lawful business or lawfully reside or live in any part of the building or structure as the legal or equitable owner(s) or tenant-occupant(s) on a permanent, nontransient basis. A property is vacant when there is no habitual presence of persons who have a legal right to be on the premises, or all lawful business or construction activity or residential occupancy has substantially ceased, or which is substantially devoid of contents. In the case of mixed-use buildings, a separate tenanted portion of the building which meets these criteria may also be deemed vacant.

"Vacant property" means a lot or parcel of real property with at least one building, structure, or portion that is not currently used or occupied for a period in excess of 30 days. A building or structure that remains furnished, has utilities connected or in use, and on property that is maintained while the owner is absent shall not be considered vacant unless the building or structure is vacant for a period greater than one year. A building or structure that is under active construction or undergoing active rehabilitation, renovation or repair, and there is a building permit to make the building fit for occupancy that was issued, renewed or extended within six months of the date of vacancy shall not be subject to the vacant property registration requirement of this chapter; provided, however, that the cessation of active construction, rehabilitation, repair or demolition

activity for more than 30 days, unless good cause is shown for the cessation, will result in the property being deemed a vacant property and subject to the registration, security, and maintenance requirements of this chapter.

A building that the owner or owner's agent is actively trying to sell or rent (as evidenced by a sign posted on the property advertising the property for sale or rent with contact information and current telephone number, listing agreement with realty contact information, MRIS or MLS electronic listing, or other advertisement of sale or rent) shall not be considered a vacant property; provided, that the time period for sale or rent shall not exceed six months from the initial listing, offer or advertisement of sale or rent. The exemption from the vacant property registration requirement for a building for sale or rent may be extended for one additional period upon a showing that the building is still actively for sale or rent; and provided, that the building is in compliance with the vacant property maintenance requirements of this chapter.

"Vacant property registry" means the official record of vacant distressed property and vacant property registered with the City in accordance with the requirements of this chapter.

(Ord. 2016-13 § 1, 2016)

§ 6.38.040. Inspections of distressed property.

- A. Prior to filing a complaint of foreclosure or notice of default or accepting a deed in lieu of foreclosure, the responsible party, or their designee, shall inspect a distressed property to determine whether the property is vacant. If the distressed property is found to be vacant or shows evidence of vacancy, the responsible party shall, within 30 days, register the property as a vacant distressed property with the City for the purpose of minimizing hazards to persons and property as a result of the vacancy.
- B. If a distressed property is occupied, but remains in default, it shall be inspected by the responsible party, or their designee, monthly until: (1) the default is remedied; or (2) the property is found to be vacant or shows evidence of vacancy. The responsible party or their designee shall, within 30 days after obtaining knowledge of vacancy, register the property as a vacant distressed property with the City for the purpose of minimizing hazards to persons and property as a result of the vacancy.

(Ord. 2016-13 § 1, 2016)

§ 6.38.050. Registration of vacant distressed property.

- A. The responsible party or their designee shall register a vacant distressed property by completing and submitting the vacant distressed property registration form and submitting the registration form to the City, along with the required fee.
- B. The vacant distressed property registration form shall include the following:
 - 1. The address of the vacant distressed property.
 - 2. The name, current street/office mailing address (no post office boxes), telephone number, and email of all owners of the vacant distressed property.

3. The name of the responsible party, the street/office mailing address of the responsible party (no post office boxes), a responsible party direct contact name, telephone number and email, and the name, address, telephone number, and email of the property management company, field service provider, property preservation or real estate owned (REO) section or department responsible for inspecting, securing, and maintaining the property.
 4. An explanation as to the reason for the vacancy of the property.
- C. If a vacant distressed property is not registered, then the City may give the responsible party or their designee a written notice of vacancy and the responsible party or their designee shall register the vacant distressed property with the City within 30 days of receipt of a notice of vacancy from the City.
- D. Registration of a vacant distressed property shall be valid and effective for a period not to exceed one year, beginning July 1st and ending the next June 30th, and shall be renewed annually thereafter until the property is no longer a vacant distressed property.
- E. Vacant distressed property shall remain under the registration requirement, security and maintenance standards of this chapter so long as the property is distressed property.
- F. The responsible party shall inform the City of any pending action, such as bankruptcy, probate or other court or administrative action, that would prohibit the responsible party from taking any of the actions required by this chapter. The responsible party shall provide the City with complete information about any pending action that it alleges prevents the responsible party from complying with this chapter, including the security and maintenance standards set forth herein.
- G. Failure to register a vacant distressed property is a Class A municipal infraction offense.
- (Ord. 2016-13 § 1, 2016)

§ 6.38.060. Owner registration of vacant property.

- A. An owner of vacant property located in the City shall register the vacant property with the City within 30 days of the vacancy. For good cause, the City may grant an owner of vacant property a reasonable extension of time to register the vacant property.
- B. If a vacant property is not registered, then the City may give the owner of record a written notice of vacancy and the owner shall register the vacant property with the City within 30 days of receipt of the notice of vacancy from the City.
- C. Owners who are required to register their vacant properties pursuant to this chapter shall do so by completing and submitting the vacant property registration form to the City, along with the required fee. The vacant property registration form may be signed by an agent for an owner provided the agent's written authorization from the owner is also provided. The vacant property registration form shall include the

following:

1. The name, current street/office mailing address (no post office boxes), telephone number, and email of all owners of the vacant property. If any owner of the vacant property is not the same as the owner of record, then an explanation of the reasons for the difference in ownership shall be provided.
 2. The name of an individual or legal entity responsible for the care and control of the vacant property. Such individual may be the owner, if the owner is an individual, or may be someone other than the owner; provided, that the owner has contracted with such a person or entity to act as his or her agent for purposes of this chapter.
 3. A current street/office mailing address (no post office boxes), telephone number and email of the owner's agent, along with a direct contact name, telephone number, and email for the direct contact of the owner's agent.
 4. A certificate of property insurance in an amount equal to or greater than the tax assessed value of the property.
 5. An explanation as to the reason for the vacancy of the property.
- D. Registration of a vacant property shall be valid and effective for a period not to exceed one year, beginning July 1st and ending the next June 30th, and shall be renewed annually thereafter until the property is no longer a vacant property.
- E. Vacant property shall remain under the registration requirement, security and maintenance standards of this chapter so long as the property is vacant.
- F. The owner or owner's agent shall inform the City of any pending action, such as bankruptcy, probate or other court or administrative action, that would prohibit the owner or owner's agent from taking any of the actions required by this chapter. The owner or owner's agent shall provide the City with complete information about any pending action that it alleges prevents the owner or owner's agent from complying with this chapter, including the security and maintenance standards set forth herein.
- G. Failure to register a vacant property is a Class A municipal infraction offense.
(Ord. 2016-13 § 1, 2016)

§ 6.38.070. Fire damaged property.

If a building or structure is damaged in a fire or other casualty, the owner has 90 days from the date of the fire or other casualty to apply for a permit to start construction, rehabilitation, repair or demolition and 30 days after the date of permit issuance to commence construction, rehabilitation, repair or demolition of the fire damaged building or structure. Failure to do or the cessation of active construction, rehabilitation, repair or demolition activity for more than 30 days, unless good cause is shown, will result in the property being deemed a vacant property and subject to the registration, security, and maintenance requirements of this chapter.

(Ord. 2016-13 § 1, 2016)

§ 6.38.080. Registration fee.

The annual fee for registering a vacant distressed property or a vacant property shall be \$200.00 payable to the City of Takoma Park and submitted to the City, along with the required registration form and all supporting information and documentation. Registration of a vacant distressed property or a vacant property is for the fiscal year beginning July 1st and ending the next June 30th. Unpaid registration fees shall be charged a late fee of 2% for each month or portion of a month that the registration fee remains unpaid. Registration fees are nonrefundable and are not prorated in the event a registration fee is paid for a partial year. Unpaid registration fees are a lien on the property and may be collected in the same manner as taxes are collected.

(Ord. 2016-13 § 1, 2016)

§ 6.38.090. Requirement to keep information current—Removal from the vacant property registry.

- A. If at any time the information contained in the responsible party's vacant distressed property registration or the owner's vacant property registration form is no longer valid, then the responsible party or owner, as applicable, has 15 days to file a new form containing valid, current information. There shall be no fee to update an existing registered responsible party's or owner's current information.
- B. Should a vacant building become occupied at any time after registration of a vacant distressed property or a vacant property, then the responsible party or owner, as applicable, shall file an amended registration form within 15 days of occupancy notifying the City of such occupancy along with corroborating documentation and requesting that the building be removed from the vacant property registry. The City shall remove such building from the registry within 30 days of the filing of the amended registration form, unless the City determines that there is evidence of vacancy and reason to believe that the building is vacant and subject to registration.

(Ord. 2016-13 § 1, 2016)

§ 6.38.100. Vacant property maintenance and security requirements.

- A. Maintenance Requirements. The responsible party of a vacant distressed property and the owner or owner's agent of a vacant property shall comply with the following maintenance requirements:
 - 1. The exterior of the property shall be kept free of weeds, dry brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspapers, circulars, flyers, notices, except those required by Federal, State or local law, discarded personal items including but not limited to furniture, clothing, large and small appliances, printed material or any other items that give the appearance that the property is vacant and abandoned.
 - 2. The property shall be maintained free of graffiti, tagging or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior of the structure.

3. All visible front and side yards shall be landscaped and properly maintained during the vacancy of the property. Landscaping includes, but is not limited to, grass, ground covers, bushes, shrubs, hedges or similar plantings. Maintenance includes, but is not limited to, cutting, pruning and mowing of required landscape and removal of all trimmings.
 4. Pools, spas, and other water features shall be kept in working order so the water remains clear and free of pollutants and debris or drained and kept dry. Properties with pools and/or spas must comply with applicable security fencing requirements.
 5. Adherence to the maintenance requirements of this section does not relieve the responsible party, owner or owner's agent of any obligations set forth in any covenants, conditions, and restrictions and/or homeowners association rules and regulations which may apply to the property.
- B. Security Requirements. The responsible party of a vacant distressed property and the owner or owner's agent of a vacant property shall maintain the property in a secure manner so as not to be accessible to unauthorized persons. All vacant property shall be deemed adequately protected from intrusion by trespassers and from deterioration by the weather if:
1. Building Openings. Doors, windows, areaways and other openings are weather tight and secured against entry by birds, vermin, and trespassers. Missing or broken doors, windows and opening coverings are covered with at least one-half inch of CDX plywood completely painted in accordance with the predominant tone of the building, weather protected, tightly fitted to the opening and secured by screws or bolts.
 2. Roofs. The roof and flashings are sound, tight, will not admit moisture, and drained to prevent dampness or deterioration in the walls or interior.
 3. Drainage. The building gutters and downspouts are watertight and entire storm drainage system is adequately sized, installed in an approved manner, functional and discharged in an approved manner.
 4. Exterior Building Structure. The building is maintained in good repair, structurally sound, free from debris, rubbish and garbage, and sanitary, walking surfaces and stairs are structurally sound, so as not to pose a threat to the public health or safety.
 5. Structural Members. The structural members are free of deterioration and capable of safely bearing imposed dead and live loads.
 6. Foundation Walls. The foundation walls are plumb, free from open cracks and breaks, and rat-proof.
 7. Exterior Walls. The exterior walls are free of holes, breaks, and loose or rotting materials. Exposed metal and wood surfaces are protected from the elements and against decay or rust by periodic application of weather coating materials,

such as paint or similar surface treatment.

8. Structure Extensions. All balconies, porches, canopies, marquees, signs, metal awnings, cornices, stairways, fire escapes, standpipes, exhaust ducts and similar features are in good repair, anchored, safe and sound. Exposed metal and wood surfaces are protected from the elements and against decay or rust by periodic application of weather coating materials, such as paint or similar surface treatment.
 9. Chimneys and Towers. Chimneys, cooling towers, smokestacks, and similar appurtenances are structurally safe. Exposed metal and wood surfaces are protected from the elements and against decay or rust by periodic application of weather coating materials, such as paint or similar surface treatment.
 10. Sidewalk Openings. Yard, walks, steps, and openings in sidewalks are safe for pedestrian travel and snow and ice are removed from sidewalks adjoining the property.
 11. Accessory and Appurtenant Structures. Accessory and appurtenant structures such as garages, sheds, and fences are free from safety and health hazards.
 12. Premises. The premises on which a structure is located is clean, safe and sanitary, maintained free of weeds, junk vehicles, and litter, and does not pose a threat to the public health or safety.
- C. Inspections. Vacant property and vacant distressed property required to be registered in accordance with this chapter shall be inspected by the owner or owner's agent or by the responsible party on a monthly basis to determine if the property is in compliance with the requirements of this chapter.
- (Ord. 2016-13 § 1, 2016)

§ 6.38.110. Posting of notices.

Vacant property and vacant distressed property required to be registered in accordance with this chapter shall be posted with the name and a 24-hour contact telephone number of the owner/owner's agent or responsible party, including any local property management company. The posting shall contain along with the contact name and contact telephone number, words substantially similar to "THIS PROPERTY PRESERVED BY _____" and "TO REPORT PROBLEMS OR CONCERNS CALL _____". The notice shall be placed on the interior of a window facing the street to the front of the property so it is visible from the street, or secured to the exterior of the front door or the building/structure facing the street to the front of the property so it is visible from the street. If no such area exists, then the notice may be posted in a location that is visible from the street to the front of the property but not readily accessible to vandals. Notices shall not be illuminated or exceed eight and one-half by 14 inches in size. Exterior postings must be constructed of and printed with weather resistant materials. The owner or owner's agent or the responsible party, property preservation company or property management company shall inspect the vacant or distressed property on at least a monthly basis to determine if the property remains in compliance with the notice

posting requirements of this section.
(Ord. 2016-13 § 1, 2016)

§ 6.38.120. Additional authority.

In addition to the enforcement remedies established in this chapter, the City Manager or his or her designee shall have the authority to require the lender/mortgagee and/or owner or owner's agent of any property affected by this chapter to implement additional maintenance and/or security measures including but not limited to securing any and all doors, windows or other openings, installing additional security lighting, increasing on-site inspection frequency, employment of on-site security guard or other measures as may be reasonably required to arrest the decline of the vacant property.
(Ord. 2016-13 § 1, 2016)

§ 6.38.130. Violations and enforcement.

- A. If the City Manager or his or her designee determines that the vacant property or vacant distressed property is in violation of any provision of: (1) this chapter; (2) Chapter 6.36, Unsafe Buildings—Public Nuisance Abatement; (3) Chapter 6.12, Property Maintenance Code; or (4) other Takoma Park Code provisions, then the City Manager or his or her designee shall notify the owner/owner's agent or the lender/mortgagee/responsible party of the violation by providing notice of the violation to the person identified in the registration application, and shall require the owner/owner's agent or the lender/mortgagee/responsible party to correct the violation.
- B. A notice of violation shall include a description of the violation and, except for severe conditions where immediate action is needed to protect the public health and safety (see Montgomery County Code Section 26-15 incorporated as part of Chapter 6.36, Unsafe Buildings—Public Nuisance Abatement, by Section 6.36.020(C)) or failure to secure the vacant property, shall provide a period of not less than 20 days from the mailing or delivery of the notice for the owner/owner's agent or the lender/mortgagee/responsible party to remedy the violation. If the responsible party fails to remedy the violation within the stated period, the City may issue a citation for a Class A violation and impose penalties against the owner/owner's agent or the lender/mortgagee/responsible party for the violation.
(Ord. 2016-13 § 1, 2016)